



**AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 NORTH POLK AVENUE, ARCADIA FL**

**TUESDAY, JANUARY 19, 2016
6:00 P.M.**

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

PRESENTATION

1. Troy Carrillo – Ten Years of Service (Mayor Coker)

CONSENT AGENDA

2. City Council Minutes for January 5, 2016 (Penny Delaney – City Clerk)
3. Special Event Permit – Fly-In/ Camping – Friends of Arcadia Airport (Terry Stewart – City Administrator)

ACTION ITEMS

4. Budget Amendment Resolution No. 2016-03 (Beth Carsten – Finance Director)
5. Auditor Letter of Agreement (Beth Carsten – Finance Director)

COMMENTS FROM DEPARTMENTS

6. City Marshal
7. City Attorney
8. Finance Director
9. City Administrator

PUBLIC (Please limit presentation to three minutes)

MAYOR AND COUNCIL REPORTS

ADJOURN

NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

AGENDA No. 1

Presented to

Troy Carrillo

In appreciation for

10 years

of outstanding service to the

City of Arcadia



01/26/05 – 01/26/15

AGENDA No. 2

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, JANUARY 5, 2016
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at approximately 6:00 p.m. and Pastor Thomas Simmons gave the invocation which was followed by the pledge of allegiance. The following members and staff were present:

Arcadia City Council

Mayor Susan Coker

Deputy Mayor Alice Frierson

Councilmember S. Delshay Turner

Councilmember Joseph E. Fink

Councilmember Judy Wertz-Strickland

Arcadia City Staff

City Administrator Terry Stewart

City Clerk Penny Delaney

Code Enforcement Officer Carl McQuay

Marshal Matthew Anderson

Utilities Director A.J. Berndt

Finance Director Beth Carsten

Human Resource Manager Linda Lowe

PRESENTATION

Agenda Item 1 – Proclamation – Martin Luther King Day

Mayor Coker presented Samuel Morgan, President of the NAACP for DeSoto County, with a proclamation regarding Martin Luther King Day.

Agenda Item 2 – Code Enforcement Reporting Program

Code Enforcement Officer McQuay provided a presentation regarding the Code Enforcement Reporting Program (GoRequest.com). Adrienne Daly, a City Resident, questioned the ability of placing an anonymous call or report and was advised it was an option. City Administrator Stewart pointed out that if a report was made anonymously; there would be no way to get back with the person reporting the issue. Mr. McQuay advised they could call back and he would be able to provide them with a status update. City Administrator Stewart cautioned that this was a new program and due to that, there may be an anomaly that may need to be dealt with, but he stated the program was very reliable.

City Council Meeting Minutes

January 5, 2016

Page 1 of 10

CONSENT AGENDA

Agenda Item 3 – City Council Minutes for December 15, 2015

Agenda Item 4 – Special Event Permit NAACP Parade

Councilmember Wertz-Strickland made a motion to approve the Consent Agenda and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

ACTION ITEMS

Agenda Item 5 – Clerical Position for Utility Department

City Administrator Stewart explained that a division of utilities (waste water treatment) had been taken from public works and placed under utilities with A.J. Berndt's office which already included systems and potable water treatment. He further explained that public works had clerical assistance in utilities, but there is none in Mr. Berndt's office and there is a need for it. City Administrator Stewart advised they had looked at the budget and money can be moved from contingencies in each of the three (3) elements of utilities which are systems, potable water treatment and waste water and there would be no need to increase the budget. He explained that because he cannot create positions, it would need Council's approval. He also pointed out that he could not move money from contingency without Council approval. Mr. Stewart explained that the clerical position would be advertised for anyone to apply for. Deputy Mayor Frierson stated that she knew Mr. Berndt would not ask for this position if he did not need it because he has always been very budget conscious and she made a motion to approve the clerical position. Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 6 – Request for Certificate of Appropriateness at 114 N. Polk Avenue – Habitat for Humanity

City Administrator Stewart advised that the applicant was Habitat for Humanity and they were asking permission to place a shed on their property located at 114 N. Polk Avenue. He explained that because it lies within the boundary of the historic district, the applicant had to apply for a Certificate of Appropriateness and it had gone before the Historical Preservation Commission which recommends approval of the application. Councilmember Wertz-Strickland made a motion to approve the request for the Certificate of Appropriateness for Habitat for Humanity and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 7 – Request for Certificate of Appropriateness at 523 E. Magnolia Street – Eagle Fence Company for Robbyn Jennings

City Administrator Stewart explained that once again, this location is within the historic district. He stated that it had gone before the Historical Preservation Commission which

recommends approval of the application. Councilmember Wertz-Strickland made a motion to approve the request for the Certificate of Appropriateness at 523 E. Magnolia and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 8 – Petition for Vacation of Right-of-Way

Jeff Schmucker of Central Florida Regional Planning Council explained the resolution was for a petition to vacate an unimproved right-of-way alley in the City. He advised that staff and the City Attorney had reviewed the application and the applicant has met all the requirements for the petition and therefore have no objection. He explained that there has been a request for an agreement for an easement by Florida Power and Light regarding access to a power pole in the area. Councilmember Wertz-Strickland made a motion to grant the petition for vacation of right-of-way and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Mayor Coker asked for a clarification to include Resolution 2016-02. Councilmember Wertz-Strickland and Councilmember Fink agreed to include the resolution. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 9 – Lee Avenue Water and Sewer Improvements

City Administrator Stewart advised this was a request for Specific Authorization No. 22 from Hazen and Sawyer. He stated the original grant request was One Million and 00/100 Dollars (\$1,000,000.00) and the state only granted Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00). Mr. Stewart explained that the engineering work on this will cost about Forty Thousand and 00/100 Dollars (\$40,000.00) and while they cannot do the entire project with the grant that was received, the engineering work that will be done up front will be able to be used for other phases as they work through it. He stated they were asking for a specific authorization to the City engineers, Hazen and Sawyer, for these improvements for the design bidding and construction services necessary for this. After some discussion, Councilmember Wertz-Strickland made a motion to approve Specific Authorization Number 22 to the Hazen and Sawyer agreement for engineering, design bidding and construction services on the Lee Avenue Water and Sewer Improvement project in the amount of Forty Thousand and 00/100 Dollars (\$40,000.00) and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 10 – Hanson Professional Services Contract – Council Guidance

City Administrator Stewart stated that he originally intended to inform Council that Hanson's current contract will end in April and he was going to ask if they had an idea as to whether they wanted to extend the contract. He explained that since he placed it on the agenda, he had received a communication from an individual who advised that the FAA had recently made some changes and you can now no longer keep a consultant for a longer period than five (5) years consecutively without going out for an RFQ. He advised he had Shelley Peacock check with our FAA representative who advised the information was accurate. Mr. Stewart stated that while they cannot renew the contract with Hanson, an RFQ would need to be done and there is

nothing to prevent Hanson from being one of the participants in that. City Administration Stewart stated as long as the City can demonstrate they did the RFQ process, that it was legitimately put out, that everyone was legitimately considered and reviewed and that there is a solid reasoning behind their selection process, if the City were to decide to use Hanson again, the FAA would be fine with it. He stated he is not suggesting Council select any particular individual, but he was just telling them what their options are.

After much discussion, it was decided that the advisory board would be involved. Mr. Stewart stated that if the Council wants to have the advisory board involved, he would prepare a communication to them letting them know that the Council would like to have their input and he would recommend that they be given a relatively short window in which to respond to us because there is a lot of work to be done in a short period of time. There was more discussion regarding putting it on the street for response. Once received, staff would review and advise Council which respondents had met the requirements of the RFQ and if they felt there was a recommendation to be made, they would make such to Council or provide the number of those who qualified and leave it up to Council as to who they want. He explained Council's decision would then be sent to the FAA to determine if they are comfortable with it.

City Administrator Stewart stated that once they received the responses, staff could review and weed out those that do not meet the qualifications and then have the advisory board review staff's work and then make their own recommendation. He then stated staff would prepare the RFQ and they would seek professional advice on what the qualifications should be. Deputy Mayor Frierson suggested letting staff do the qualifications and have the advisory board review it and then staff can get started on it. Everyone seemed to be in agreement with such. Councilmember Fink made a motion to authorize staff to put together documentation for the RFQ to be presented not at the next meeting, but at the first meeting in February with preparation to go to advertisement at that time and Councilmember Wertz-Strickland seconded the motion. Mayor Coker asked Councilmember Fink asked if the motion that he made was to replace the motion or kick everything into the process. Councilmember Fink advised it was to kick it into the process that staff be empowered to design not for the next meeting, but for the following meeting everything so that we can go to advertisement at that time, all contingencies that the FAA may have with this sort of thing so that everything can be done to that point and it can go out for advertisement and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 11 – McSwain Park Memorandum of Understanding

City Administrator Stewart stated that it was no longer a Memorandum of Understanding, but an agreement with exhibits attached with specific items that they want to make sure the Chamber accomplishes. He explained that when Council was originally given the McSwain Park project to approve, it was expected the water feature within the park would be considered as a fountain and therefore the restrooms originally planned for the project would not have been required. He advised once the project was approved by City Council and it was implemented, permits were requested and the Health Department stated it was not a fountain, but fell under the designation as a swimming pool which requires restroom facilities. Mr. Stewart advised that the

project would be completed somewhere around mid-February and it would not be able to be opened to the public without restroom facilities. He explained they had reviewed other alternatives, but regarding cost, it would make more sense to build the facilities. He further explained it was recommended that in order to save some time, to keep the City from having to invest a significant amount of additional dollars, that the Chamber undertake this as a construction project on behalf of the City providing the funding, design, constructions, etc. He stated that in order for that to happen and for them to construct it on the City property, the City would have to authorize the Chamber to accomplish the project. Mr. Stewart re-emphasized they were asking for Council to consider authorizing the Chamber to act as the fund-raiser, to provide the funds, the design and the construction. He explained the agreement lays out the perimeters of that arrangement. The City Attorney stated that Exhibit B is typically what we would include if the City were the party contracting with the contractor to do the work. Deputy Mayor Frierson stated she was very appreciative that the Chamber stepped up and offered to do this. Councilmember Wertz-Strickland was concerned that the City would lose all control by signing the agreement and the City Attorney pointed out that there is a provision in the agreement that provides that every stage of the design process must be approved by the City Administrator. Councilmember Wertz-Strickland made a motion to approve the agreement between the City of Arcadia and the DeSoto County Chamber of Commerce and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 12 – Resolution 2016-001 Regarding Election of Mayor and Deputy Mayor

City Attorney Wohl advised that in accordance with the vote that was taken at the December 15, 2015 City Council meeting, the proposed Resolution 2016-001 was enclosed in their packets regarding the appointment of Mayor and Deputy Mayor. Councilmember Fink made a motion that it be read by title only and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved. At this time, the City Clerk read Resolution 2016-001 by title only. Councilmember Fink made a motion to approve Resolution 2016-001 and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 13 – Ordinance No. 1011 Implementing the Provisions of Section 286.0115, *Florida Statutes*, to Establish a Procedure Governing Ex Parte Communications with Local Public Officials – Second and Final Reading

City Attorney Wohl stated this was the second and final reading on this proposed ordinance. He explained it would absolve Council from liability in the event they have ex parte communications or any quasi judicial proceedings. He further explained that essentially Florida Statue 286.0115 allows Council to adopt this ordinance and in doing so Council can participate in ex parte communications as long as they are disclosed. Councilmember Fink made a motion to approve Ordinance 1011 as presented and Councilmember Wertz-Strickland seconded the motion. Mayor Coker instructed the City Clerk to take a voice vote of which she did and the results were as follows: Councilmember Fink voted in the affirmative, Councilmember Wertz-Strickland voted in the affirmative, Councilmember Turner voted in the affirmative, Deputy

Mayor Frierson voted in the affirmative and Mayor Coker voted in the affirmative. The vote was unanimous, 5/0.

Agenda Item 14 – Ordinance No. 1012 Amending Section 50-101 to Include Inoperative Vehicles as a Nuisance – Second and Final Reading

City Attorney Wohl stated this was the second and final reading. He explained the proposed language included abandoned and inoperative vehicles that are sitting in yards which was not previously included in 50-101 which is essentially nuisances. He advised this was added as proposed subsection q to 50-101. After questions were asked by members of the public, Councilmember Wertz-Strickland made a motion for Ordinance No. 1012 to be read by title only and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved. At this time, the City Clerk read Ordinance No. 1012 by title only. Councilmember Wertz-Strickland made a motion to approve Ordinance No. 1012 and Councilmember Fink seconded the motion. Mayor Coker instructed the City Clerk to take a voice vote of which she did and the results were as follows: Councilmember Wertz-Strickland voted in the affirmative, Councilmember Turner voted in the affirmative, Deputy Mayor Frierson voted in the affirmative, Mayor Coker voted in the affirmative, and Councilmember Fink voted in the affirmative. The vote was unanimous, 5/0.

Agenda Item 15 - Extension to Agreement for Representation and Fees with Swaine & Harris, P.A.

City Attorney Wohl advised everything was status quo. He stated he was not asking for any increase in fees or any other cost reimbursement, but he explained that last year there was a situation where Council was in the position to approve this at the same time that three (3) new Council members were seated and three (3) outgoing Council members voted to approve it. Mr. Wohl stated that he proposed changing the date to December 31, 2016 so new Council members would be the ones to determine whether they wish to continue to work with his firm and not individuals who may not be coming back on City Council. Councilmember Fink advised it had been brought to his attention that the City Attorney has represented the spouse of a member of the Council. City Attorney Wohl advised that he had and it was in an individual capacity and not in regard to any City matters. Mr. Wohl provided examples of other municipalities wherein the firm represented members of City Council in individual capacities and he stated that the Florida Bar has stringent ethics requirements regarding conflicts of interest. He advised that in the event a conflict arises, he has to notify the City Administrator and the other client and the only way that conflict can be waived is if both parties provide, in writing, a waiver of conflict. He further advised that if there were any questions regarding such, the Florida Bar Hotline would explain the conflict of interest issue, but that it was extremely common. When asked how long he had represented the particular client, City Attorney Wohl noted he is required to represent clients in confidence and if there is no conflict, then he has no duty to disclose his representation of anyone. Mr. Wohl stated they enjoy a very good reputation representing their clients and that was because they do try to make sure they hold their ethics standards pretty high. He then pointed out that the firm was compensated approximately \$70,000.00 last year which was under budget. He stated he had contacted two (2) other municipalities which were similar in size to

Arcadia which was Avon Park and Wauchula. Mr. Wohl advised Avon Park paid their City Attorney over One Hundred Twenty-Seven Thousand and 00/100 Dollars (\$127,000.00) and Wauchula paid their City Attorney just under One Hundred Twenty and 00/100 Dollars (\$120,000.00). Councilmember Wertz-Strickland made a motion to approve the extension to agreement in the representation and fees with Swaine & Harris, P.A., as City Attorney through December 31, 2016 and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 16 – Emergency Repair of Storm Water and Roadway on Orange Avenue

City Administrator Stewart advised that the project was going very well and it was being prepared for pavement to go down on Thursday. He stated the stormwater element of it which caused the sinkhole was repaired relatively quickly. He asked for Council to approve the emergency repair work in the amount of Ninety Thousand Nine Hundred Thirty-Three and 00/100 Dollars (\$90,933.00) which is a few hundred dollars less than what was originally presented to Council. He explained the actual work of \$90,933.00 with a ten percent (10%) contingency comes to One Hundred Thousand Twenty-Six and 30/100 Dollars (\$100,026.30). Mr. Stewart stated he was asking for Council's approval of the expenditure of that amount and their added approval of his designation of this as an emergency repair. Councilmember Wertz-Strickland made a motion to contract for Ninety Thousand Nine Hundred Thirty-Three and 00/100 Dollars (\$90,933.00) with a ten percent (10%) contingency bringing the total amount to One Hundred Thousand Twenty-Six and 30/100 Dollars (\$100,026.30) and Councilmember Turner seconded the motion. City Administrator Stewart stated that they have money that was designated for roadway repair and it will be coming from that particular fund. Council was advised that a budget amendment would be coming before them at the next meeting which will include this and also the Mills Avenue project as well. Deputy Mayor Frierson asked the Finance Director how much money was in that fund. Finance Director Carsten stated that after the Five Hundred Thousand and 00/100 Dollars (\$500,000.00) that was put in for the street projects, there was Six Hundred Fifty-Eight Thousand and 00/100 Dollars (\$658,000.00). No discussion followed and it was unanimously, 5/0, approved. City Administrator Stewart added that this area is part of the parade route for the Martin Luther King Day Parade and they met their promise to complete the project by that date.

COMMENTS FROM DEPARTMENTS

Marshal Anderson advised he had handed out the monthly report for the month of December. He pointed out that they had received right at nine thousand (9,000.00) complaints for the year which is up a little over seven hundred (700) from the previous year. He stated they were applying for a grant for One Thousand Four Hundred Eighty-Four and 00/100 Dollars (\$1,484.00) in hopes of purchasing two (2) additional body cameras. He briefly explained the application process and the signature necessary from the Mayor. He stated he was there to address any concerns the City Council or public may have. Charles Conklin, a City resident, discussed the issue of a house being used as a drug house. Marshal Anderson stated he would not be able to respond without looking it up and if that was the case, it would be looked into.

City Attorney Wohl advised he had no report.

City Administrator Stewart advised Council that Miguel Martinez was the new FAA contact. He stated he would be getting some feedback from the FBO and wanted to hear from them their impression regarding the selection of the consultant in an effort to be inclusive.

He advised meetings had been set up with Council Members, himself, the County Administrator and the representative of the County Commission to discuss the fire contract. He stated he received a call from the County Administrator and she informed that the County is looking at their fire assessment and will be doing a different methodology. He stated they will be doing a study (of which they will pay for) in order to come up with the rates and as a part of that, they are asking that a study be done with both the County and the City municipal area. Mr. Stewart advised that did not obligate the City in any way to utilize anything that they provide or participate in anything that they might propose, but it meant the door would be open should the City choose to do so. He stated when it is advertised, it will be done so as including both the City and the County.

Mr. Stewart advised Council they had recently approved a sand and grit removal project at the wastewater treatment plant that is largely funded by the Florida Rural Water Association. He explained that as they were doing the work, it pushed a ton of sludge and dirt into the clarifiers and froze up the mechanisms on all three, damaged the shaft on one (1) rotating mechanism and tore the motor off the mount of another mechanism. He acknowledged how hard the staff had worked to keep the plant working on the bare minimum while trying to remove the sludge, sand and grit out of the clarifiers. He advised repairs had been made and they were back up and functioning. He explained there were added costs, but the FRWA were going to pick up the majority of it. He stated the total project was now up to One Hundred Twenty-Five Thousand One Hundred Fifty-Six and 00/100 Dollars (\$125,156.00) and the City would fund a total of Three Thousand Five Hundred and 00/100 Dollars (\$3,500.00) of that amount. He pointed out that the system had now been cleaned out, but it was very clear that the original design of the plant was not crafted in such a way to accomplish routine maintenance of flushing or draining those systems. Mr. Stewart stated they will be identifying modifications that are necessary to alleviate that and will be coming back to Council in the future with a proposal to undertake projects to resolve it.

City Administrator Stewart provided an update regarding staff meetings and explained the use of the action register which aids in tracking issues that staff feels are important. He explained that some of the issues that are tracked are the plotting of the cemetery through GIS, the compensation and class study, policies and standard operating procedures and the investment policy. He advised he expected to bring the recommended investment policy to Council at the first meeting in February.

Councilmember Fink asked if City Administrator Stewart needed direction on how to proceed with the discussions with the County regarding the fire contract. Mr. Stewart suggested waiting to see what the results of the study are. He asked Council at what point did they want it

brought to them whether it be on an agenda or at a workshop. Deputy Mayor Frierson suggested waiting to see what the County is going to do and at the present time, the fire agreement is good for the City. There was much discussion regarding MSTU versus MSBU. Councilmember Fink stated that he felt they needed to find out what the three (3) newer members of Council felt about the enforceability and continuation of the contract. Mayor Coker asked City Administrator Stewart if he knew what kind of time frame they had before the study was completed. Mr. Stewart stated it was his understanding that they were ready to advertise for the study to be done. He thought they had to have everything done before April. Councilmember Wertz-Strickland suggested having a workshop regarding the contract so that they could have more information on it. Mr. Stewart stated that the contract enables them to come into the City and impose a tax that would count against the City's maximum millage rate and the contract authorizes them to do that. Mayor Coker felt a workshop was in order, but she felt it was a little premature yet until they get some numbers.

PUBLIC

Darby Ellis, a City resident, advised he was served with a violation paper and part of the violation was regarding people parking on the side of the road and according to Mr. McQuay, people cannot park on the street. He then advised he had appeared before the Special Master regarding a shed and when he asked the Special Master why he was given a permit if he could not have one and the Special Master referred him to the City Administrator. Mr. Stewart stated if it was not permitted, it would have been the responsibility of the person authorizing the permits, however, an error on the part of an inspector, etc. does not relieve a property owner from the responsibility of following the law. Mr. Stewart then addressed the history of the issue at hand and the possible resolution that was discussed and he asked Mr. Ellis if he was about to accomplish that. Mr. Ellis stated that the problem was the financial obligation of trying to get it done. Mr. Stewart asked Mr. Ellis what specific relief he was asking for and Mr. Ellis stated he was asking to not have to move his shed. Mr. Stewart stated that he could not give him the authority to violate a code. Mr. Ellis stated that he was asking the City Council to vote on it and Mr. Stewart stated that the City Council could not vote to violate an ordinance. City Attorney Wohl stated that Mr. Ellis could petition for a variance, but he would have to go through the proper application procedure to do that and the City would take under advisement based on the application. Mr. Ellis expressed concern that the police department was not protecting him. Mr. Stewart felt the appropriate thing to do was to deal with the complaint that Mr. Ellis has with the police department's service to him and have the police department provide Council with a comfort level that what they are doing in this case is both legal and appropriate. He asked Mr. Ellis if he was comfortable with the fact that they are ready to address the complaints that he had and Mr. Ellis stated that he was. Mr. Stewart then asked him to make those complaints in writing so they could be addressed.

Mr. Robert Rivers spoke on Mr. Ellis' behalf and stated that he felt Mr. Ellis felt he was being targeted. Mr. Stewart stated that the City had cited other individuals for similar issues. Marshal Anderson then stepped to the podium and provided the history of complaints against Mr. Ellis and his conversations with him regarding same. Mr. Stewart asked Mr. Ellis if he was going to apply for a variance and Mr. Ellis stated that he was. Mr. Stewart stated if he would

contact the office, they would help him apply for that, but he could not tell him whether City Council will waive the fee or not, but he could certainly make the request.

Martha Schmidt, a County resident, stated Gibson Street and Robert Street was becoming a huge hole and it received much traffic. She asked that some consideration be given.

MAYOR AND COUNCIL REPORTS

Councilmember Wertz-Strickland stated that they needed to think about a study on the water, garbage and sewer. She advised the one that she had seen on the website was a study that was over five (5) years old and it dealt only with the water situation. City Attorney Wohl stated that he thought it was only (2) or three (3) years ago. Councilmember Wertz-Strickland stated that it only dealt with water and that nothing had been done about solid waste or garbage. She felt it would be in the best interest of the citizens of Arcadia and the City Council to think about doing a rate study. City Administrator Stewart stated that one of the things that he would be doing as he completes this budget year is taking a strong look at the solid waste service and doing an analysis as best he can as to the actual costs versus what we receive back and then bringing back to Council a recommendation that they either seek to have that service provided outside of the City or to reassess how they fund it. He stated he did not feel they were making ends meet.

Mayor Coker reminded everyone of the Martin Luther King Parade on January 18th. She also addressed the City inventory issue and asked about setting up a workshop. After some discussion, it was agreed to schedule the workshop for February 16, 2016 at 5:00 p.m. At this time, Mayor Coker shared photos of JimSpace, how beautiful it was and how her family had enjoyed it.

ADJOURN

Councilmember Wertz-Strickland made a motion to adjourn and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 9:08 P.M.

ADOPTED THIS ___ DAY OF _____, 2015.

By:

Susan Coker, Mayor

ATTEST:

Penny Delaney, City Clerk

City Council Meeting Minutes

January 5, 2016

Page 10 of 10

AGENDA No. 3



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: January 19, 2015

DEPARTMENT: Code Enforcement

SUBJECT: Friends of Arcadia requesting to hold two Fly-in overnight camping events:

Millennial Wing Fly In on February 26 thru February 28, 2016

Annual Arcadia Rodeo Fly in March 11 thru March 13, 2016

RECOMMENDED MOTION: Motion to approve Friends of Arcadia Fly-in events being held on the following dates: Millennial Wing Fly-in February 26 Thru February 28, 2016 Annual Arcadia Rodeo Fly in March 11 thru March 13, 2016

SUMMARY: The Friends of Arcadia Airport is requesting to hold a Fly-in where pilots fly into Arcadia Municipal Airport on February 26, 2016 and camp overnight until February 28, 2016 and then fly out.

Expected attendance: 40 people

SUMMARY: The Friends of Arcadia Airport is also requesting to hold a Fly-in where pilots fly into Arcadia Municipal Airport on March 11 thru March 13, 2016 and camp overnight and then attend the Annual Arcadia Rodeo.

Expected attendance: 80 people

FISCAL IMPACT: _____ () Capital Budget () Operating () Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Carl A. McQuay Date: 01/19/16

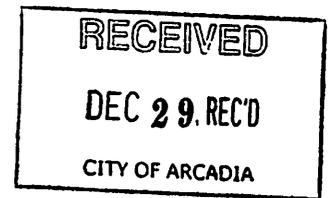
Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved () Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

SPECIAL EVENTS



A special event is defined as any event held in the City that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the City right-of-ways or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

- | | | |
|-----------------------------|---------------------------|--------------------------|
| Festivals | Fairs | Carnivals |
| Flea Markets | Expos | Tent Sales |
| Walk-a-thons | Parades | Road Races |
| Tournaments | Pony Rides | Petting Zoos |
| Concerts | Car Shows | Boat Shows |
| Battles of the Bands | Fireworks Displays | Public Gatherings |

All special events require a **SPECIAL EVENTS PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a) A narrative describing the approximate number of people expected to attend;
- b) Whether signs will be placed in the City right-of-ways;
- c) Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, ect.);
- d) Indicate whether additional electrical services will be required, and if so, where;
- e) Whether streets will be closed, or barricades erected;
- f) Include details of traffic control, emergency access and parking arrangements;
- g) Describe the provisions made for collection of trash, garbage, and recycling; and
- h) If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any costs incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department, and possibly the City Council.

INSURANCE – The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

FOOD – ALL food and beverage vendors shall provide copies of their State of Florida Health Department License. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher. *NO VENDORS*

ALCOHOL – Will alcoholic beverages be sold or consumed on the premises? *NO* If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at <https://www.myfloridalicense.com/intentions2.asp?chBoard=true&SID=&boardid=400&professionid=4002>

USE OF CITY PERSONNEL – If City personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event. *NO*

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above;
- That I will be designated as the (sole) contact person for the event;
- That I will be responsible for applying for and attaching all required permits and documentation; and
- That I am responsible for any fees which may be incurred as a result of this event.

FRIENDS of Arcadia Airport, Inc.

George Chase

Signature of Applicant/Event Sponsor

Dec 29, 2015

Date

George CHASE

PRINTED Name of Above

993-0391

Contact Phone #

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED



City of Arcadia

SPECIAL EVENTS PERMIT APPLICATION

Date Submitted: Dec. 29, 2015

Event Name: MILLENNIAL WINGS FLY-IN

Date(s) of Event: FEB 26 - 28, 2016 Hours of Event: overnight camping

Expected Attendance: 40 people

Event Sponsor: FRIENDS OF Arcadia AIRPORT Non Profit? 501C3 Yes No

Description of Event: Pilots fly in on Feb 26, camp overnight on 26 & 27 and fly out on Feb 28, 2016

Organization: Millennial Wings is a 501-C-3 Pilot Group

Contact Person: George Chase Telephone () 993-0391

Fax #: _____ Email: gchase@embargo@mail.com

Insurance Carrier: Auto-OWNERS Insurance # 20953311

Insurance Agent: D-Soto Ins. Agency Agent's Phone: 494-2242

- Alcoholic Beverage? YES NO
- Tents? YES NO
- Cooking? YES NO
- Outdoor Music? YES NO
- Additional Electric? YES NO
- Carnival Rides? YES NO
- Wildlife? YES NO
- Fireworks? YES NO
- Signs Displayed? YES NO
- Set-up/Clean-up by City? YES NO
- City Police Required? YES NO
- Road Closures? YES NO

If yes, please specify locations: _____

Other pertinent information: _____

*****FOR CITY USE ONLY*****

Received by: C. Blathner Date: 12/29/15

- City Marshal Approved Disapproved
- City Administrator Approved Disapproved
- City Council Approved Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, George B Chase, as Pres. of
(Printed Name) (Title or Office Held)

Friends of Arcadia Airport, Inc., do hereby agree to hold the City of Arcadia,
its agents, and employees harmless and indemnify same from any civil actions or claims of any nature

made in connection with the event known as the Millennial Wings Fly-IN to
(Name of Event)
be held at Arcadia Airport on FEB-26-28, 2016.
(Location) (Date)

By: George Chase
(Signature)

Printed Name: GEORGE CHASE

Entity Name: FRIENDS of Arcadia Airport

Its: _____

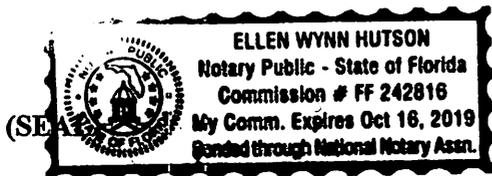
Date: _____

STATE OF FLORIDA

COUNTY OF DESOTO

Sworn to and subscribed before me this 4 day of January, 2016, by
George Chase, as _____,

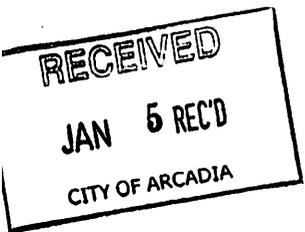
who [] is personally known to me or [] has produced _____ as identification.



Ellen Wynn Hutson
NOTARY PUBLIC
Printed Name: Ellen Wynn Hutson
Commission No. FF 242816
Commission Expires: 10-16-19

Bonded through National Notary Assn.
My Comm. Expires Oct 18, 2019
Commission # FF 242816
Notary Public, State of Florida
ELLEN ANNA HOLTSON





SPECIAL EVENTS

Annual Rodeo Weekend Fly-In.

A special event is defined as any event held in the City that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the City right-of-ways or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

- | | | |
|----------------------|--------------------|-------------------|
| Festivals | Fairs | Carnivals |
| Flea Markets | Expos | Tent Sales |
| Walk-a-thons | Parades | Road Races |
| Tournaments | Pony Rides | Petting Zoos |
| Concerts | Car Shows | Boat Shows |
| Battles of the Bands | Fireworks Displays | Public Gatherings |

All special events require a SPECIAL EVENTS PERMIT. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a) A narrative describing the approximate number of people expected to attend;
- b) Whether signs will be placed in the City right-of-ways;
- c) Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, ect.);
- d) Indicate whether additional electrical services will be required, and if so, where;
- e) Whether streets will be closed, or barricades erected;
- f) Include details of traffic control, emergency access and parking arrangements;
- g) Describe the provisions made for collection of trash, garbage, and recycling; and
- h) If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any costs incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department, and possibly the City Council.

INSURANCE – The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

FOOD – ALL food and beverage vendors shall provide copies of their State of Florida Health Department License. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL – Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at <https://www.myfloridalicense.com/intentions2.asp?chBoard=true&SID=&boardid=400&professionid=4002>

USE OF CITY PERSONNEL – If City personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above;
- That I will be designated as the (sole) contact person for the event;
- That I will be responsible for applying for and attaching all required permits and documentation; and
- That I am responsible for any fees which may be incurred as a result of this event.

FRIENDS of Arcadia Airport

George Chase

Signature of Applicant/Event Sponsor

1-5-2016

Date

George CHASE

PRINTED Name of Above

993-0391

Contact Phone #

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED



City of Arcadia

SPECIAL EVENTS PERMIT APPLICATION

Date Submitted: JAN. 5-2016

Event Name: Annual Rodeo Weekend Fly-IN/Camp-OUT

Date(s) of Event: MARCH 11-13-2016 Hours of Event: OVERNIGHT CAMPING

Expected Attendance: 80 people

Event Sponsor: Friends Non Profit? Yes No

Description of Event: Pilots fly in to campout March 11. Go to Rodeo + other venues on March 12 campout on March 12 + fly out March 13

Contact Person: George Chase Telephone () 993-0391

Fax #: _____ Email: gchase@embargo.com

Insurance Carrier: Auto Owners Ins # 20953311 ON FILE

Insurance Agent: DeSoto Ins. Agency Agent's Phone: 494-2244

- Alcoholic Beverage? YES NO
- Tents? YES NO
- Cooking? YES NO
- Outdoor Music? YES NO
- Additional Electric? YES NO
- Carnival Rides? YES NO
- Wildlife? YES NO
- Fireworks? YES NO
- Signs Displayed? YES NO
- Set-up/Clean-up by City? YES NO
- City Police Required? YES NO
- Road Closures? YES NO

If yes, please specify locations: Hangar A5 Friends Pancake Breakfast Sat 12th
Friends Pot Luck Evenings

Other pertinent information: _____

*****FOR CITY USE ONLY*****

Received by: [Signature] Date: 1/5/16

City Marshal Approved Disapproved

City Administrator Approved Disapproved

City Council Approved Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, George B Chase, as President of
(Printed Name) (Title or Office Held)

Friends of Arcadia Airport, Inc, do hereby agree to hold the City of Arcadia,

its agents, and employees harmless and indemnify same from any civil actions or claims of any nature

made in connection with the event known as the Raceo Weekend Fly-IN to
(Name of Event)

be held at Arcadia Airport on March 11-13, 2016.
(Location) (Date)

By: [Signature]
(Signature)

Printed Name: George B Chase

Entity Name: Friends of Arcadia Airport

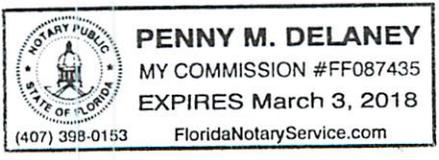
Its: _____

Date: _____

STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 5th day of January, 2016, by
George Chase, as President of Friends of Arcadia Airport, Inc.
who is personally known to me or [] has produced n/a as identification.

(SEAL) 

Penny M. Delaney
NOTARY PUBLIC
Printed Name: Penny M. Delaney
Commission No. FF 087435
Commission Expires: 3-3-18

Southern-Owners

Page 1

55039 (11-87)
Issued 06-23-2015

INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

TAILORED PROTECTION POLICY DECLARATIONS

Renewal Effective 08-06-2015

AGENCY DESOTO INSURANCE AGENCY
12-0507-00 MKT TERR 068 (863) 494-2242
INSURED FRIENDS OF ARCADIA AIRPORT INC

POLICY NUMBER 142312-20953311-15

ADDRESS 2692 NE HIGHWAY 70 LOT 757
ARCADIA, FL 34266-6300

Company
Bill

POLICY TERM	
12:01 a.m.	12:01 a.m.
08-06-2015 ^{to}	08-06-2016

In consideration of payment of the premium shown below, this policy is renewed. Please attach this Declarations and attachments to your policy. If you have any questions, please consult with your agent.

COMMON POLICY INFORMATION

BUSINESS DESCRIPTION: Non Profit Club

ENTITY: Corporation

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE PART(S).	PREMIUM
THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.	
COMMERCIAL GENERAL LIABILITY COVERAGE	\$129.00
MINIMUM PREMIUM ADJUSTMENT (GL)	172.00
TOTAL	\$301.00

FORMS THAT APPLY TO ALL COVERAGE PART SHOWN ABOVE (EXCEPT GARAGE LIABILITY, DEALER'S BLANKET, COMMERCIAL AUTOMOBILE, IF APPLICABLE)
55156 (03-95)

A Merit Rating Plan Factor of 0.95 Applies.

Countersigned By: DESOTO INSURANCE AGENCY



SOUTHERN-OWNERS INS. CO.

Page 2

55040 (11/87)
Issued 06-23-2015

AGENCY DESOTO INSURANCE AGENCY
12-0507-00 MKT TERR 068

Company POLICY NUMBER 142312-20953311-15
Bill

INSURED FRIENDS OF ARCADIA AIRPORT INC

Term 08-06-2015 to 08-06-2016

COMMERCIAL GENERAL LIABILITY COVERAGE

LIMITS OF INSURANCE

General Aggregate (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations Aggregate	2,000,000
Personal Injury And Advertising Injury	1,000,000
Each Occurrence	1,000,000
Damage to Premises Rented to You (Fire Damage)	50,000 Any One Premises
Medical Payments	5,000 Any One Person

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55300.

AUDIT TYPE: Non-Audited

FORMS THAT APPLY TO THIS COVERAGE: 59350 (01-15) 55146 (06-04) 55160 (12-04)
IL0021 (07-02) 55296 (09-09) 55300 (07-05) CG0220 (03-12) IL0017 (11-85)
55513 (11-11) 55181 (12-04)

LOCATION OF PREMISES YOU OWN, RENT OR OCCUPY

LOC 001 BLDG 001 1067 Se A C Polk Dr
Arcadia, FL 34266

TERRITORY: 006 COUNTY: De Soto

Classification	Subline	Premium Basis	Rates	Premium
CODE 41670 Clubs - Civic, Service Or Social - No Buildings Or Premises Owned Or Leased Except For Office Purposes (Not-For Profit)	Prem/Op Prod/Comp Op	Members 60	Each 1 1.278 .015	\$77.00 \$1.00
CODE 49950 Additional Interests Designated Per/Organization L City Of Arcadia	Prem/Op Prod/Comp Op	Flat Charge Flat Charge		\$25.00 \$25.00
TERRORISM - CERTIFIED ACTS	SEE FORM	59350		\$1.00

LOCATION 001 PREMIUM \$129.00

COMMERCIAL GENERAL LIABILITY
55181 (12-04)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
CITY OF ARCADIA
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. SECTION II - WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule but only with respect to liability for "bodily injury", "property damage", "personal injury" or "advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf.

- 1. In the performance of your ongoing operations;
or

- 2. In connection with your premises owned by or rented to you.

B. The following is added to SECTION III - LIMITS OF INSURANCE:

The limits of liability for the additional insured are those specified in the written contract or agreement between the insured and the designated person or organization, not to exceed the limits provided in this policy. These limits are inclusive of and not in addition to the limits of insurance shown in the Declarations.



AGENDA No. 4



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: January 19, 2016

DEPARTMENT: Finance

SUBJECT: Budget Amendment Resolution No. 2016-03 amending 2015-16 Adopted Budget.

RECOMMENDED MOTION: Motion to adopt 2015-16 Budget Amendment, Resolution No. 2016-03

SUMMARY: This Budget Amendment will increase the General Fund by \$149,911.00; Small County Surtax will decrease by \$49,911; Road/Street Projects will increase by 144,764 and the Water/Sewer Enterprise Fund will increase by \$1,250,000.00 (\$1,000,000.00 of this is for the SRF- loan/grant for videoing sewer pipes). The overall budget will increase by \$1,494,494.0, making the new total \$13,358,446.00.

FISCAL IMPACT: Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Beth Carsten *BC* Date: 01/08/16

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

RESOLUTION NO. 2016-03
A RESOLUTION OF THE CITY OF ARCADIA
AMENDING THE BUDGET FOR FISCAL YEAR 2015-16.

WHEREAS, the City Council of the City of Arcadia, Florida has adopted Resolution No. 2015-09 which adopted the final budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016, in accordance with the requirements of Florida Statutes, Chapter 200; and

WHEREAS, the City Council of the City of Arcadia, Florida wishes to amend the fiscal year 2015-16 budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Fiscal Year 2015-16 budget be amended as follows:

GENERAL FUND:

<u>ACCOUNT #</u>	<u>NAME</u>	<u>2015/16 BUDGETED</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>2015/16 AMENDED</u>
REVENUES/TRANSFERS:					
01000-	TRANSFER FROM FUND 107 (SURTAX) FOR STREET SWEEPER	0	19,171	0	19,171
01000-	TRANSFER FROM FUND 107 (SURTAX) FOR FIRE TRUCK	0	22,900	0	22,900
01000-	TRANS FROM FUND 107 (SURTAX) FOR ROOF FOR STATION #1	0	7,840	0	7,840
01000-	TRANS FROM STREET PROJECT TO STREET DEPARTMENT	0	100,000	0	100,000
	RECOGNIZE ADDITIONAL REVENUES:	0	149,911	0	149,911

EXPENDITURES:

01190-30590	OTHER GOVERNMENTAL - CONTINGENCY	120,120	0	3,482	116,638
01220-30461	FIRE CONTROL - RPR & MAINT. (ANTIQUE FIRETRUCK)	2,000	22,900	0	24,900
01220-30462	FIRE CONTROL - REPAIR BUILDING (ROOF)	0	7,840	0	7,840
01410-30526	STREETS - OPERATING TOOLS (THEFT)	0	1,390	0	1,390
01410-30463	STREETS - REPAIR EQUIPMENT (STREET SWEEPER RPR)	7,000	19,171	0	26,171
01410-10120	STREETS – PERSONNEL COSTS (2 PART-TIME POSITIONS)	178,658	25,000	0	203,658
01410-60640	STREETS – CAP OUTLAY-MACH. & EQUIP. (POTHOLE PATCHER)	0	50,000	0	50,000
01410-60641	STREETS – CAP OUTLAY-VEHICLE (TO PULL POTHOLE PATCHER)	0	25,000	0	25,000
01491-30520	VEHICLE & FACILITY - OP. SUPPLIES (THEFT)	3,000	452	0	3,452
01723-30526	PARKS - OPERATING TOOLS (THEFT)	0	1,390	0	1,390
01724-30463	MOBILE HOME PARK - EQUIPMENT RPR	0	250	0	250
	RECOGNIZE ADDITIONAL EXPENDITURES:	310,778	153,393	3,482	460,689

OTHER FUNDS:

<u>ACCOUNT #</u>	<u>NAME</u>	<u>2015/16 BUDGETED</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>2015/16 AMENDED</u>
REVENUES/TRANSFERS:					
	STREET PROJECT-MOVE TO ST. DEPT FOR POTHOLE PATCHING	700,000	0	100,000	600,000
17000-31260	SMALL COUNTY SURTAX (FUND 107)	478,047	0	49,911	428,136
41334-33138	LEE AVE. WATER & SEWER IMPROVEMENTS (LEGIS. APPROP.)	0	250,000	0	250,000
41334-33137	DEP SRF FOR POINT SOURCE WATER POLLUTION CONTROL	0	1,000,000	0	1,000,000
14000-20725	STREET RESERVE - FUND BALANCE (TRANSFER)	730,661	0	83,746	646,915
13000-20725	INFRASTRUCTURE - FUND BALANCE (TRANSFER)	658,000	0	161,018	496,982
	RECOGNIZE ADDITIONAL REVENUES:	2,566,708	1,250,000	394,675	3,422,033

EXPENDITURES:

14000-20730	STREET PROJECT-MOVE TO ST. DEPT FOR POTHOLE PATCHING	700,000	0	100,000	600,000
14000-20730	STREET PROJECT- STREETS/SIDEWALKS & CURBS (EMERGENCY REPAIR OF MILLS AVENUE - ROAD PORTION)		83,746	0	83,476
14000-20731	STREET PROJECT- STORMWATER PROJECTS (EMERGENCY RPR OF MILLS AVE. - STORMWATER PORTION)	300,000	60,992	0	360,992
14000-20731	STREET PROJECT - STORMWATER PROJECTS (EMERGENCY REPAIR OF ORANGE AVENUE)		100,026	0	100,026
17541-30590	SURTAX – CONTINGENCY	408,047	0	49,911	358,136
41536-60630	W&S IMPROVEMENTS - LEE AVENUE EXPENDITURES	0	250,000	0	250,000
41536-60630	W&S IMPROVEMENTS - DEP SRF FOR POINT SOURCE WTR	0	1,000,000	0	1,000,000
	RECOGNIZE ADDITIONAL EXPENDITURES:	1,408,047	1,494,764	149,911	2,752,900

SUMMARY OF FUNDS:

FUND:	2015-16 BUDGET ADOPTED	2015-16 BUDGET AMENDED
GENERAL FUND	4,687,013	4,836,924
MCSWAIN PARK RENOVATION	544,726	544,726
SMALL COUNTY SURTAX	478,047	428,136
ROAD / STREET PROJECTS	1,000,000	1,144,764
WATER/SEWER	4,076,915	5,326,915
SOLID WASTE	793,799	793,799
AIRPORT	283,452	283,452
TOTAL OF ALL FUNDS:	11,863,952	13,358,446
 <u>CHANGE IN FUND BALANCES / CONTINGENCY:</u>		
FUND 103 (INFRASTRUCTURE):	658,000	496,982
FUND 104 (STREET RESERVE):	730,661	646,915

NOTE: IF FUND NOT LISTED HERE, IT REMAINED THE SAME AS IN ORIGINAL BUDGET.

Section 2. Adoption of Amendments.

The budget amendments attached hereto and made a part of this Resolution are hereby adopted and incorporated into the budget of the City of Arcadia, Florida for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in accordance with Florida Statutes.

Section 3. Effective Date.

This Resolution shall become effective immediately upon its passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA,

in regular session this _____ day of _____, 2016

ATTEST:

CITY OF ARCADIA, FLORIDA

Penny Delaney, City Clerk

Susan Coker, Mayor

APPROVED AS TO FORM:

Thomas J. Wohl, City Attorney

AGENDA No. 5



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: January 19, 2016

DEPARTMENT: Finance
SUBJECT: Mauldin & Jenkins Certified Public Accountants, LLC 2015 Audit Engagement Letter.

RECOMMENDED MOTION: Motion to enter into agreement with Mauldin & Jenkins Certified Public Accountants, LLC to complete the City of Arcadia 2015 Annual Financial Report.

SUMMARY:

FISCAL IMPACT: Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Beth Carsten *BC* Date: 01/08/16

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications



CERTIFIED PUBLIC ACCOUNTANTS, LLC

January 4, 2016

The Honorable Mayor and City Council
City of Arcadia, Florida
23 North Polk Ave.
Arcadia, Florida 34266

Attention: Beth Carsten, Finance Director

We are pleased to confirm our understanding of the services we are to provide the City of Arcadia, Florida (the "City") for the year ended September 30, 2015. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the year then ended. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. The General and Major Special Revenue Fund Schedules of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual:
3. Notes to Required Supplementary Information.
4. Schedule of Changes in the City's Net Pension Liability and Related Ratios.
5. Schedule of City Contributions – Pension Plan.
6. Schedule of Funding Progress – Other Post Employment Benefits Plan.

We have also been engaged to report on other supplementary information other than RSI that accompanies the City's financial statements. We will subject the following other supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal and/or State Awards, as applicable.
2. Combining Statements and individual fund statements and schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements; noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and/or the Florida Single Audit Act and Chapter 10.550 Rules of the Auditor General, as applicable.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states: (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The reports required by OMB Circular A-133 and/or the Florida Single Audit Act, as applicable, will report on internal control over compliance and will include a paragraph that states the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and/or the Florida Single Audit Act. Both reports will state the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of OMB Circular A-133; the Florida Single Audit Act; and the provisions of Chapter 10.550, Rules of the Auditor General, as applicable, and will include tests of accounting records, a determination of major programs in accordance with OMB Circular A-133 and/or the Florida Single Audit Act, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audits, if applicable. Our reports will be addressed to management and the City Commission of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

Management Responsibilities

Management is responsible for the financial statements, schedule of expenditures of federal and/or state awards, and all accompanying information as well as all representations contained therein.

Management is responsible for: (1) establishing and maintaining effective internal controls, including internal controls over compliance, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and state awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with: (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving: (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review subsequent to the start of fieldwork.

You are responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received) in conformity with OMB Circular A-133 and the Florida Single Audit Act. You agree to include our report on the schedule of expenditures of federal and state awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal and state awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal and state awards no later than the date the schedule of expenditures of federal and state awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the schedule of expenditures of federal and state awards in accordance with OMB Circular A-133; (2) you believe the schedule of expenditures of federal and state awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any

significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal and state awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and state awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal and state awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from: (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; Schedule of Expenditures of Federal and/or State Awards, if applicable; Federal and state award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133 and the Florida Single Audit Act, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major Federal and/or state award program, as applicable. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133 and the Florida Single Audit Act, if applicable.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, OMB Circular A-133, and the Florida Single Audit Act, as applicable.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

OMB Circular A-133 and the Florida Single Audit Act requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Circular A-133 *Compliance Supplement* and *State Projects Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs, as applicable. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133 and the Florida Single Audit Act, as applicable.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and state awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and OMB Circular A-133 based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

Audit Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, Schedule of Expenditures of Federal and/or State Awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the Federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mauldin & Jenkins, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to cognizant agencies or their designees, a Federal agency providing direct or indirect funding or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mauldin & Jenkins, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested. If we are aware that a Federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on a mutually agreed upon date and to issue our reports no later than June 30, 2016. Wade Sansbury, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be \$85,500 for the year ended September 30, 2015. Federal and state single audits as required by the Single Audit Act Amendments and provisions of OMB Circular A-133 will also be performed and charged at \$3,500 per major program. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. The above fees are based on anticipated cooperation from your personnel (including complete and timely receipt by us of the information on the respective client participation listings to be prepared annually) and the assumption that unexpected circumstances (including scope changes) will not be encountered during the audit. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate before we incur the additional costs.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign these letters and return one to us.

Sincerely,

MAULDIN & JENKINS, LLC



Wade P. Sansbury, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Arcadia, Florida.

Management Signature: _____

Title: _____

Governance Signature: _____

Title: _____

DEPARTMENT REPORTS

CITY OF ARCADIA
SUMMARY OF ALL FUNDS
AS OF JANUARY 5, 2016

REVENUES:

FUND:	BUDGETED REVENUE	ACTUAL REVENUE	REMAINING	% REC'D
<i>GENERAL FUND:</i>	4,687,013	1,583,728	3,103,285	33.8%
<i>SM. CTY SURTAX/ CAP IMP.:</i>	478,047	110,000	368,047	23.0%
<i>ROAD / STREET PROJECTS</i>	1,000,000	1,000,000	-	100.0%
<i>MCSWAIN RESTORATION</i>	544,726	544,726	-	100.0%
<u>ENTERPRISE FUNDS:</u>				
<i>WATER/SEWER FUND:</i>	4,076,915	1,279,613	2,797,302	31.4%
<i>SOLID WASTE FUND:</i>	793,799	204,250	589,549	25.7%
<i>AIRPORT FUND:</i>	283,452	27,736	255,716	9.8%
TOTAL ALL FUNDS:	11,863,952	4,750,053	7,113,899	40.0%

EXPENSES

FUND:	BUDGETED EXPENSES	ACTUAL EXPENSES	REMAINING	% USED
<i>GENERAL FUND:</i>	4,687,013	1,255,542	3,431,471	26.8%
<i>SM. CTY SURTAX/ CAP IMP.:</i>	478,047	-	478,047	0.0%
<i>ROAD / STREET PROJECTS</i>	1,000,000	144,738	855,262	14.5%
<i>MCSWAIN RESTORATION</i>	544,726	206,204	338,522	37.9%
<u>ENTERPRISE FUNDS:</u>				
<i>WATER/SEWER FUND:</i>	4,076,915	1,007,457	3,069,458	24.7%
<i>SOLID WASTE FUND:</i>	793,799	128,813	664,986	16.2%
<i>AIRPORT FUND:</i>	283,452	47,446	236,006	16.7%
TOTAL ALL FUNDS:	11,863,952	2,790,200	9,073,752	23.5%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF JANUARY 5, 2016

GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
AD VALORUM TAXES				
Ad Valorem Taxes - Current	1,473,256	839,796	633,460	57.0%
Ad Valorem Taxes - Delinquent	-	-	-	0.0%
Interest on AD Valorem Tax	-	-	-	100.0%
Tax Certificate Sales	-	-	-	0.0%
Total AD Valorem Taxes	1,473,256	839,796	633,460	57.0%
SALES & USE TAX				
State Local Option Fuel Tax New (1-5 Cent Tax)	88,274	20,744	67,530	23.5%
Gas Tax 5 & 6 Cents (1-6 Cent Tax)	181,642	43,848	137,794	24.1%
Total Sales & Use Tax	269,916	64,592	205,324	23.9%
FRANCHISE FEES				
Electricity Franchise	400,000	125,827	274,173	31.5%
Total Franchise Fees	400,000	125,827	274,173	31.5%
UTILITY SERVICE TAX (PST)				
Electricity Utility Tax	300,000	103,173	196,827	34.4%
Water Utility Tax	107,000	34,713	72,287	32.4%
Gas Utility Tax	20,000	3,723	16,277	18.6%
Communications Service Tax	227,125	51,342	175,783	22.6%
Total Utility Service Tax	654,125	192,952	461,173	29.5%
OTHER GENERAL TAXES				
Local Business Tax Receipts	40,000	10,742	29,258	26.9%
Total Other General Taxes	40,000	10,742	29,258	26.9%
OTHER REVENUES				
Cemetary Lots	9,000	3,441	5,559	38.2%
Total Other Revenues	9,000	3,441	5,559	38.2%
BUILDING PERMITS				
Building Permits	5,000	3,305	1,695	66.1%
Total Building Permits	5,000	3,305	1,695	66.1%
GENERAL FUND REVENUES				
OTHER LICENSES & PERMITS				
Zoning Fees	2,750	-	2,750	0.0%
Maps	-	-	-	0.0%
Other Licenses & Permits	6,000	490	5,510	8.2%
Total Other Licenses & Permits	8,750	490	8,260	5.6%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF JANUARY 5, 2016

FEDERAL GRANTS	BUDGETED	ACTUAL	REMAINING	% REC'D
COPS Grant	-	-	-	0.0%
Victims of Crime Grant (Voca)	29,204	12,469	16,735	42.7%
Rural Investigation Grant	-	-	-	0.0%
JAGC 2016-DESO-2 R3-097 GRANT	8,437	-	8,437	0.0%
JAGC 2015 1 R1 003 BODY CAMERA GRANT	-	1,696	(1,696)	0.0%
Total Federal Grants	37,641	14,165	23,476	37.6%
STATE GRANTS	BUDGETED	ACTUAL	REMAINING	% REC'D
Dept. of Transportation US 17 Widening	-	-	-	0.0%
Dept. of Economic OPP Planning Grant	-	-	-	0.0%
Hurricane Grant	-	-	-	0.0%
Total State Grants	-	-	-	0.0%
STATE SHARED REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
State Half Cents Sales Tax	268,692	61,634	207,058	22.9%
State Shared Motor Fuel	66,176	16,079	50,097	24.3%
State Shared Sales Tax	213,048	51,736	161,312	37.9%
Mobile Home License	2,500	947	1,553	37.9%
Alcoholic Beverage Licenses	3,300	-	3,300	0.0%
State of FL Lighting Maintenance Agreement	44,498	-	44,498	0.0%
State of FL Traffic Light Maintenance Agreement	43,168	-	43,168	0.0%
State of FL Pension Contribution	-	-	-	0.0%
Total State Shared Revenues	641,382	130,397	510,985	20.3%
SHARED REVENUES FROM LOCAL UNITS	BUDGETED	ACTUAL	REMAINING	% REC'D
School Guard Crossing - School Board	18,000	1,970	16,030	10.9%
DeSoto County Business Tax	1,500	1,383	117	100.0%
Total Shared Revenue from Local Units	19,500	3,353	16,147	17.2%
GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
PUBLIC SERVICE REVENUE				
Police Services	-	-	-	0.00%
Fire Protection Services - MSBU	239,980	-	239,980	0.00%
Accident Reports	900	370	530	41.13%
Code Enforcement Fees	1,000	-	1,000	0.00%
Total Public Safety Revenue	241,880	370	241,510	0.15%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF JANUARY 5, 2016

CULTURE/RECREATION	BUDGETED	ACTUAL	REMAINING	% REC'D
GOLF COURSE & PRO SHOP				
Golf Course Green Fees	75,000	14,346	60,654	19.1%
Cart Rentals	100,000	25,453	74,547	25.5%
Golf Course Membership Fees	100,000	61,358	38,642	61.4%
Pro Shop & Food and Beverage	60,000	8,924	51,076	14.9%
Total Golf Course & Pro Shop	335,000	110,081	224,919	32.9%
Other Culture / Recreation				
Rent Fees for Speer Center	1,000	-	1,000	0.0%
Way Building Rent	-	-	-	0.0%
Parks Maintenance Agreements	-	-	-	0.0%
Total Other Culture / Recreation	1,000	-	1,000	0.0%
Total Culture / Recreation	336,000	110,081	225,919	32.8%
FINES & FORFEITURES	BUDGETED	ACTUAL	REMAINING	% REC'D
Court Fines	23,000	7,406	15,594	32.2%
Police Education	-	-	-	0.0%
Misc Charges for Services	8,000	5,125	2,875	64.1%
Taxi Application Fees	4,000	1,600	2,400	40.0%
Parking Violations	500	109	391	0.0%
Towing Fees	-	-	-	0.0%
Impound	8,500	625	7,875	7.4%
Confiscated and Restitution (from Law Enforcement Trust)	-	-	-	0.0%
Total Fines and Forfeitures	44,000	14,864	29,136	33.8%
INTEREST EARNINGS	BUDGETED	ACTUAL	REMAINING	% REC'D
Law Enforcement Trust Income	-	-	-	0.0%
Other Interest	250	-	250	0.0%
Unrealized Gain	-	-	-	0.0%
Bond Interest	-	-	-	0.0%
Total Interest Earnings	250	-	250	0.0%
GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
RENTS & ROYALTIES				
Mobile Home Park Rent	194,000	51,367	142,633	26.5%
Mobile Home Park Laundry	1,000	122	878	12.2%
Total Rents & Royalties	195,000	51,489	143,511	26.4%
SALES/COMP FOR LOSS OF FIXED ASSET	BUDGETED	ACTUAL	REMAINING	% REC'D
Sale of Fixed Asset	-	-	-	-
SALE OF SURPLUS MATERIALS/SCRAP	BUDGETED	ACTUAL	REMAINING	% REC'D
Sale of Surplus Materials	5,000	-	5,000	0.0%
Total Sale of Surplus Materials	5,000	-	5,000	0.0%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF JANUARY 5, 2016

CONTRIBUTIONS/DONATIONS FROM PRIVATE	BUDGETED	ACTUAL	REMAINING	% REC'D
Miscellaneous Donations -Police	-	-	-	0.0%
Jim Space Foundation Donation	-	-	-	0.0%
Total Contributions/ Donations from Private	-	-	-	0.0%
OTHER MISC REVENUE				
OTHER MISC REVENUE	BUDGETED	ACTUAL	REMAINING	% REC'D
Copies - City Hall	200	15	185	7.5%
Copies - Police Station	-	-	-	0.0%
Miscellaneous	500	100	400	20.0%
Miscellaneous Refunds	-	-	-	0.0%
Special Detail APD	4,000	5,373	(1,373)	0.0%
Shop With A Cop	-	12,376	(12,376)	0.0%
Housing Authority Prior Payment	-	-	-	0.0%
Total Other Misc Revenue	4,700	17,863	(13,163)	0.32%
CONTRIBUTION FROM OTHER FUNDS				
CONTRIBUTION FROM OTHER FUNDS	BUDGETED	ACTUAL	REMAINING	% REC'D
Transfer from Water (Loan)	53,000	-	53,000	0.0%
Total Contribution from Other Funds	53,000	-	53,000	0.0%
CHARGE BACKS FROM ENTERPRISE FUNDS				
CHARGE BACKS FROM ENTERPRISE FUNDS	BUDGETED	ACTUAL	REMAINING	% REC'D
Transfers In	248,613	-	248,613	0.0%
FUND BALANCE				
FUND BALANCE	BUDGETED	ACTUAL	REMAINING	% REC'D
Fund Balance		-	-	0.0%
TOTAL GENERAL FUND REVENUES	4,687,013	1,583,728	3,103,285	33.8%

CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF JANUARY 5, 2016

LEGISLATIVE/COUNCIL EXPENSES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	22,932	8,752	14,180	38.2%
Operating Expenses	57,514	7,762	49,752	13.5%
TOTAL LEGISLATIVE/COUNCIL	80,446	16,513	63,933	20.5%

RETIREE & COUNCIL RETIREES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	88,022	29,446	58,576	33.5%

EXECUTIVES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	326,339	86,878	239,461	26.6%
Operating Expenses	31,711	5,211	26,501	16.4%
TOTAL EXECUTIVE	358,050	92,089	265,961	25.7%

FINANCIAL & ADMINISTRATIVE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	168,284	46,212	122,072	27.5%
Operating Expenses	87,523	53,947	33,576	61.6%
TOTAL FINANCE & ADMINISTRATIVE	255,807	100,160	155,647	39.2%

LEGAL COUNCIL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Professional Services	70,100	9,039	61,061	12.9%
Other Legal Services	10,000	60	9,940	0.6%
TOTAL LEGAL COUNCIL	80,100	9,099	71,001	11.4%

COMPREHENSIVE (COMMUNITY DEVELOPMENT)				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	71,060	17,511	53,549	24.6%
Operating Expenses	64,884	11,495	53,389	17.7%
TOTAL COMPREHENSIVE	135,944	29,006	106,938	21.3%

CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF JANUARY 5, 2016

OTHER GOVERNMENT SERVICES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	15,000	5,024	9,976	33.5%
Operating Expenses	157,816	73,354	84,462	46.5%
Contingency	120,120	-	120,120	0.0%
TOTAL OTHER GOVERNMENTAL SERVICES	292,936	78,378	214,558	26.8%

LAW ENFORCEMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	1,154,897	357,090	797,807	30.9%
Operating Expenses	220,862	63,963	156,899	29.0%
Capital Outlay	27,000	-	27,000	0.0%
TOTAL LAW ENFORCEMENT	1,402,759	421,053	981,706	30.0%

VICTIMS OF CRIMES GRANT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	40,479	11,549	28,930	28.5%
TOTAL VICTIMS OF CRIMES GRANT	40,479	11,549	28,930	28.5%

POLICE EQUIPMENT GRANT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
APD ANTI-DRUG - 2016	8,437	-	8,437	0.0%
TOTAL POLICE EQUIPMENT GRANT	8,437	-	8,437	0.0%

SCHOOL CROSSING GUARD				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	18,447	5,512	12,935	29.9%
Operating Expenses	375	-	375	100.0%
TOTAL SCHOOL CROSSING GUARD	18,822	5,512	13,310	29.3%

SHOP WITH A COP EXPENSES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	-	9,835	(9,835)	0.0%
TOTAL SCHOOL CROSSING GUARD	-	9,835	(9,835)	0.0%

TOTAL ALL LAW ENFORCEMENT	1,470,497	447,948	1,022,549	30.5%
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FIRE CONTROL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	407,482	87,167	320,315	21.4%
TOTAL FIRE CONTROL	407,482	87,167	320,315	21.4%

CITY OF ARCADIA
 EXPENSE BUDGET REPORT
 GENERAL FUND
 AS OF AS OF JANUARY 5, 2016

CEMETERY				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	37,478	10,681	26,797	28.5%
Operating Expenses	21,591	2,694	18,897	12.5%
TOTAL CEMETERY	59,069	13,374	45,695	22.6%

STREET DEPARTMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	184,419	35,017	149,402	19.0%
Operating Expenses	199,693	57,795	141,898	28.9%
Capital Outlay	-	-	-	0.0%
TOTAL STREET DEPARTMENT	384,112	92,812	291,300	24.2%

OTHER TRANSPORTATION				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	9,390	3,100	6,290	33.0%
Operating Expenses	78,460	2,768	75,692	3.5%
TOTAL OTHER TRANSPORTATION	87,850	5,868	81,982	6.7%

VEHICLE AND FACILITY MAINTENANCE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	105,506	27,583	77,923	26.1%
Operating Expenses	19,611	6,298	13,313	32.1%
Capital Outlay	3,500	-	3,500	0.0%
TOTAL VEHICLE AND FACILITY MAINTENANCE	128,617	33,880	94,737	26.3%

PARKS DEPARTMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	170,001	37,237	132,764	21.9%
Operating Expenses	71,983	26,119	45,864	36.3%
Capital Outlay	-	-	-	0.0%
TOTAL PARKS DEPARTMENT	241,984	63,356	178,628	26.2%

MOBILE HOME PARK				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	48,314	12,837	35,477	26.6%
Operating Expenses	117,203	17,598	99,605	15.0%
Capital Outlay	5,000	-	5,000	0.0%
TOTAL MOBILE HOME PARK	170,517	30,434	140,083	17.8%

CITY OF ARCADIA
 EXPENSE BUDGET REPORT
 GENERAL FUND
 AS OF AS OF JANUARY 5, 2016

GOLF COURSE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	194,883	50,129	144,754	25.7%
Operating Expenses	215,831	65,511	150,320	30.4%
Capital Outlay				0.0%
TOTAL GOLF COURSE	410,714	115,640	295,074	28.2%

WAY BUILDING				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	5,366	3,849	1,517	71.7%
Operating Expenses	29,500	6,521	22,979	22.1%
TOTAL WAY BUILDING	34,866	10,370	24,496	29.7%

TOTAL GENERAL FUND EXPENSES	4,687,013	1,255,542	3,431,472	26.8%
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**CITY OF ARCADIA
SM. CTY SURTAX/CAPITAL IMPROVEMENT
BUDGETED REVENUE
AS OF JANUARY 5, 2016**

	Budgeted	Actual	Remaining	% Used
Small Cty. Surtax	478,047	110,000	368,047	23.0%
Interest SBA	-	-	-	-
Other Interest Earnings	-	-	-	-
Interest on Investment Acct	-	-	-	-
Unrealized Gain	-	-	-	-
Other Miscellaneous	-	-	-	-
Fund Balance Reserves	-	-	-	-
Total Surtax/Capital	478,047	110,000	368,047	23.0%

CITY OF ARCADIA
SM. CTY SURTAX/CAPITAL IMPROVEMENT
EXPENSES
AS OF JANUARY 5, 2016

	Budgeted	Actual	Remaining	% Used
Way Building				
Council Chambers	-			
Improvements (Computer Upgrade)	10,000.00	-	10,000	0.0%
Total Way Building	10,000.00			
Streets				
Street, Sidewalks & Curbs	-	-	-	0.0%
Stormwater Projects	-	-	-	-
Machinery & Equipment	-	-	-	-
Principal Bond Payments	-	-	-	-
ADM Fees - Bond 2003	-	-	-	-
Interest Bond Payments	-	-	-	-
Bond Administration Expense	-	-	-	-
Improvements (Computer Upgrades)	-	-	-	-
Total Streets	-	-	-	0.0%
Debt Service				
Principal	-	-	-	-
Interest	-	-	-	-
Total Debt Service	-	-	-	-
Police				
Improvements	-	-	-	-
Machinery & Equipment	-	-	-	-
Total Police	-	-	-	-
Parks and Recreation				
Improvements Golf Course	60,000	-	60,000	0.0%
Land	-	-	-	-
Machinery & Equipment	-	-	-	-
Total Parks	60,000	-	60,000	0.0%
Contingency	408,047	-	408,047	0.0%
Total Transfers	-			
Total Capital Improvement/ Surtax	478,047	-	478,047	0.0%

CITY OF ARCADIA
ROAD / STREET PROJECTS
REVENUES / EXPENSES
AS OF JANUARY 5, 2016

ROAD / STREET PROJECTS - REVENUES

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
TRANSFER FROM STREET RESERVE	500,000	500,000	-	100.0%
TRANSFER FROM INFRASTRUCTURE	500,000	500,000	-	100.0%
TOTAL ROAD / STREET PROJECTS - REVENUE	1,000,000	1,000,000	-	100.0%

ROAD / STREET PROJECTS - EXPENDITURES

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Street, Sidewalks & Curbs	700,000	144,738	555,262	20.7%
Stormwater Projects	300,000		300,000	0.0%
TOTAL ROAD / STREET PROJECTS - EXPENSE	1,000,000	144,738	855,262	14.5%

CITY OF ARCADIA
MCSWAIN RESTORATION
REVENUES / EXPENSES
AS OF JANUARY 5, 2016

MCSWAIN RESTORATION - REVENUES

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Mosaic Contribution	500,000	500,000	-	100.0%
Transferred from Surtax	44,726	44,726	-	100.0%
TOTAL MCSWAIN REVENUES	544,726	544,726	-	100.0%

MCSWAIN RESTORATION - EXPENSES

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Contractual	544,726	206,204	338,522	37.9%
TOTAL MCSWAIN EXPENSES	544,726	206,204	338,522	37.9%

CITY OF ARCADIA
WATER/SEWER ENTERPRISE FUND
REVENUE
AS OF JANUARY 5, 2016

WATER/SEWER ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Water Revenue	2,294,541	587,824	1,706,717	25.6%
Water Tap Fees	15,000	67,983	(52,983)	453.2%
Water Reconnect Fees	25,000	5,855	19,145	23.4%
Late Fees	100,000	38,587	61,413	38.6%
Sewer Revenue	1,637,374	421,865	1,215,509	25.8%
Sewer Tap Fees	5,000	157,500	(152,500)	3150.0%
Water Meter Deposit interest	-	-	-	0.0%
Miscellaneous	-	-	-	0.0%
Leachate Payments	-	-	-	0.0%
Fund Balance	-	-	-	0.0%
Total Current Revenues	4,076,915	1,279,613	2,797,302	31.4%

CITY OF ARCADIA
WATER/SEWER ENTERPRISE FUND
EXPENSES
AS OF JANUARY 5, 2016

WATER/SEWER ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Water Treatment Plant				
Personnel Services	150,361	39,074	111,287	26.0%
Operating Expenses	347,425	67,453	279,971	19.4%
Capital Outlay	-	-	-	0.0%
Debt Service Principal	358,696	-	358,696	0.0%
Total WTP Expenses	856,482	106,527	749,954	12.4%
Waste Water Plant				
Personnel Services	280,720	67,883	212,837	24.2%
Operating Expenses	594,756	139,143	455,613	23.4%
Capital Outlay	25,000	-	25,000	0.0%
Total WWP Expenses	900,476	207,026	693,450	23.0%
Utility Collections & Billing				
Personnel Services	176,473	46,900	129,573	26.6%
Operating Expenses	122,637	17,858	104,779	14.6%
Total UB Expenses:	299,110	64,758	234,352	21.7%
Water Systems				
Personnel Services	177,113	36,562	140,550	20.6%
Operating Expenses	137,545	18,084	119,461	13.1%
Capital Outlay	30,000	-	30,000	0.0%
Total Debt Service	625,558	472,834	152,724	75.6%
Total Water Systems Expenses	970,216	527,481	442,735	54.4%
Waste Water Systems				
Personnel Services	148,057	40,441	107,616	27.3%
Operating Expenses	98,392	15,571	82,821	15.8%
Capital Outlay	-	-	-	0.0%
Total Waste Water Systems Expenses	246,449	56,012	190,437	22.7%
City-County Interconnect	-	-	-	
US #17 Widening	-	-	-	0.0%
Subtotal:	3,272,732	961,805	2,310,928	29.4%
RENEW AND REPLACE	450,000	45,652	404,348	10.1%
CONTINGENCY	354,182	-	354,182	0.0%
TOTAL WATER/SEWER ENTERPRISE FUND EXPENSES:	4,076,915	1,007,457	3,069,457	24.7%

CITY OF ARCADIA
SOLID WASTE ENTERPRISE FUND
REVENUES / EXPENSES
AS OF JANUARY 5, 2016

SOLID WASTE ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Garbage Revenue	773,799	200,254	573,545	25.9%
Extra Trash Pick-Up	20,000	3,996	16,004	20.0%
Other Income	-	-	-	0.0%
Miscellaneous		-	-	0.0%
TOTAL SOLID WASTE REVENUES	793,799	204,250	589,549	25.7%

SOLID WASTE ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	284,378	68,978	215,400	24.3%
OPERATING EXPENSES	236,421	20,858	215,563	8.8%
LANDFILL CHARGES	273,000	38,977	234,023	14.3%
CAPITAL OUTLAY	-	-	-	0.0%
TOTAL SOLID WASTE EXPENSES	793,799	128,813	664,986	16.2%

CITY OF ARCADIA
 AIRPORT ENTERPRISE FUND
 REVENUES / EXPENSES
 AS OF JANUARY 5, 2016

AIRPORT ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Federal Grants - F.A.A. - Taxiway B	162,900	-	162,900	0.0%
State Grants -F.D.O.T. - Taxiway B	18,100	-	18,100	0.0%
Rent	89,084	27,736	61,348	31.1%
Insurance Reimbursements	-	-	-	0.0%
Transfer from Fund Balance	13,368	-	13,368	0.0%
TOTAL AIRPORT REVENUES	283,452	27,736	255,716	31.1%

AIRPORT ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	11,914	-	11,914	0.0%
OPERATING EXPENSES	90,538	47,446	43,092	52.4%
CAPITAL OUTLAY	181,000	-	181,000	0.0%
TOTAL AIRPORT EXPENSES	283,452	47,446	236,006	16.7%