



**AGENDA**  
**ARCADIA CITY COUNCIL**  
**CITY COUNCIL CHAMBERS**  
**23 NORTH POLK AVENUE, ARCADIA FL**  
**TUESDAY, FEBRUARY 18, 2014**  
**6:00 PM**

**CALL TO ORDER, INVOCATION, PLEDGE AND ROLL CALL**

**PRESENTATION**

1. Airport Update (Mike Moon – Hanson Professionals and Gary Frierson - Chairman of the Airport Advisory Committee)
2. Budget Update (Beth Carsten - Finance Director)

**CONSENT AGENDA**

3. City Council Minutes for February 4, 2014 (Penny Delaney - City Clerk)
4. Request for Special Event Permit – Annual March Rodeo Parade (Carl McQuay – Permits)
5. Request for Special Event Permit – Six Gun Country Music Showcase (Carl McQuay – Permits)
6. Request for Special Event Permit – Jehovah's Witness Literature Distribution Table (Carl McQuay – Permits)

**DISCUSSION ITEMS**

7. Release of Lien on 301 S. Dade Avenue (Carl McQuay – Code Enforcement)
8. City Council Minutes for September 3, 2013, September 17, 2013, October 1, 2013, October 15, 2013 and November 19, 2013 (Penny Delaney - City Clerk)
9. Change Order for Water Treatment Plant Construction - Hazen & Sawyer (A.J. Berndt - Utilities)
10. Lease Agreements with Standard/Extended Warranties re Sanitation Trucks (Steve Underwood – Sanitation)
11. Police Department Impound Ordinance (Lt. Kevin Joens – Arcadia Police Dept.)
12. Personnel Policy Manual Update (Thomas Slaughter - Interim City Administrator)

**COMMENTS FROM DEPARTMENTS**

City Marshall  
City Code Enforcement  
City Attorney  
Interim City Administrator

**PUBLIC** (Please limit presentation to five minutes)

**MAYOR AND COUNCIL REPORTS**

**ADJOURN**

*NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.*

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

# PRESENTATION #1



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: February 18, 2014

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DEPARTMENT: Administration  
SUBJECT: Arcadia Municipal Airport Minimum Standards and Guidelines for Commercial Services  
RECOMMENDED MOTION: Council consent to send to FAA for review and comment.

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SUMMARY:

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator: Tom Slaughter \_\_\_\_\_ Date: \_\_\_\_\_

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

Approved by the

**ARCADIA AIRPORT ADVISORY COMMITTEE**

2/6/2014

for presentation to the

**ARCADIA CITY COUNCIL**

2 Final

# MINIMUM STANDARDS AND GUIDELINES FOR COMMERCIAL SERVICES

## SECTION 1 - BACKGROUND AND POLICY

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### Arcadia Municipal Airport Minimum Standards Project

The Minimum Standards project was initiated to provide the threshold entry requirements (qualifications, levels of service, facilities, insurance) for those wishing to provide aeronautical services to the public and to insure that those who have undertaken to provide commodities and services as approved are not exposed to unfair or irresponsible competition. Minimum Standards have been in place at many airports nationwide and are supported by the FAA (see next section) and both of the national airport management associations (AAAE and ACI). Our new Minimum Standards were developed taking into consideration the aviation role of the Arcadia Municipal Airport, facilities that currently exist at the Airport, services currently being offered at the Airport, and the future development and aviation services planned for the Airport. These Minimum Standards and Guidelines contain the minimum levels of service, facilities, staffing, insurance, and environmental compliance that must be met by the prospective service provider. The uniform application of these standards relates primarily to the public interest by discouraging substandard entrepreneurs and mandating insurance coverage levels, thereby protecting the Airport, airport patrons and established aeronautical activities.

### FAA Position on Minimum Standards

The FAA strongly encourages, but does not require, an airport sponsor to develop and implement a minimum standards program. The following FAA directives and industry publications deal with the intertwined issues of minimum standards, exclusive rights at airports and airport compliance. These documents are available at the Airport Office.

### FAA & NATA Directives on Minimum Standards

1. USDOT FAA ADVISOR CIRCULAR 150/5190-6 MINIMUM STANDARDS FOR COMMERCIAL AERONAUTICAL ACTIVITIES
1. USDOT FAA ADVISOR CIRCULAR 150/5190-7 MINIMUM STANDARDS FOR COMMERCIAL AERONAUTICAL ACTIVITIES.
1. NATA AIRPORT SPONSORS GUIDE TO MINIMUM STANDARDS AND AIRPORT RULES AND REGULATIONS 2009

### Overview of Arcadia Municipal Airport Minimum Standards and Guidelines for Commercial Services

Commercial services include both aeronautical and non-aeronautical providers. This first effort to develop minimum standards is focused on aeronautical service providers such as FBOs and SASOs. Non-aeronautical services (restaurants, taxi cabs, etc.) will be addressed at a future time. Aeronautical service providers were broken down as FBOs and Specialized Aeronautical Service Operators (SASO) and Independent providers. In each category and sub-category the services and requirements have been listed. As an example, a General Aviation FBO would provide avgas, tie downs, pilot supplies, etc. This business would need to provide certain facilities, personnel, equipment and hours of service. Specific types and amounts of insurance are also delineated.

**The types of service providers include:**

**Fixed Base Operators**

Terminal building and facilities, fuel, tie down, transit parking

**SASOs**

Aircraft Maintenance and Repair

Aircraft Rental

Flight Instruction

Specialty Services

Aircraft Sales

Air Taxi/Charter

Flying Club

**Independent Providers**

Mechanic

Flight Instructor

**Minimum Standards Requirements**

Service to be provided

Land and Facilities

Personnel

Equipment

Hours of Service

Insurance

**Application to Provide Commercial Service**

If an individual or firm desires to provide commercial services at the Airport they will be provided with a copy of the Minimum Standards, which include definitions, the application process for a prospective business and the Airport's criteria for approving the application. (Commercial service means any trade, commerce or business involving the exchange of goods, property or services of any kind. This includes an independent mechanic who offers repair or inspection services on the Airport). Each business will be required to be properly registered with the state and submit applicable reports and tax revenues accordingly.

**Minimum Standards Policy on Fuel Sales**

An example of Minimum Standards would be in the sale of aviation fuel. Fuel sales of avgas and jet fuel are restricted to FBOs. The rationale for this policy is to ensure that the businesses given the authorization to sell fuel also provide services to the Airport and its aviation users and invest in the Airport infrastructure (example: a fuel farm). Fuel dealers also must meet numerous FAA, fire code, building code, equipment and training standards.

**Minimum Standards Policy on Independent Mechanics**

Another example of minimum standards could be in mechanical repairs and inspections. An individual desiring to provide these commercial services needs to meet the FAA licensing and currency requirements, have the appropriate tools and technical manuals, be properly registered with the state and meet minimum insurance requirements. The specific services, service areas and environmental (hazmat) plan would also need to be reviewed and approved. The effect of these minimum standards is to require off-airport mechanics and IA's to demonstrate that they are qualified to provide aviation mechanical services, that they are properly licensed to conduct business in this state, have an acceptable environmental plan and have met the City Risk Manager's requirements for insurance.

**Severability Clause**

If one (1) or more clauses, or provisions of these Minimum Standards shall be held to be unlawful, invalid, or unenforceable by final judgment of any court of competent jurisdiction, the invalidity of such clauses, sections, or provisions shall not in any way affect any other clauses, sections, or provisions of these Minimum Standards.

**Conflicts with Existing Agreements**

These Minimum Standards are not retroactive. They do not affect the current term of any written Agreement property executed prior to the date of adoption and approval of these same Minimum Standards; unless any such written Agreement shall provide for changes in the Airport’s Minimum Standards, in which case these Minimum Standards shall be effective consistent with such written Agreement. In any event, upon expiration of an existing Agreement with the City, or if the Operator desires to materially increase or expand its Activities, Operator shall then comply with the provisions of these Minimum Standards.

**SECTION 2 - DEFINITIONS**

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**Aeronautical Activity** - means any activity commonly conducted at airports which involves, makes possible or is required for the operation of aircraft, or which contributes to or is required for the safety of such operations. These activities include, but are not limited to, air taxi and charter operations, air cargo, pilot training, aircraft renting, sightseeing, aerial photography, crop dusting, aerial advertising, aerial surveying, air carrier operations, skydiving, ultra light operations, aircraft sales and services, sale of aviation petroleum products, repair and maintenance of aircraft, or sale of air- craft parts, and aircraft storage.

**Aeronautical Service** means any service which involves, makes possible or is required for the operation of aircraft, or which contributes to or is required for the safety of aircraft operations commonly conducted on the airport by a person who has a lease or permit from the airport owner to provide such service, such as maintenance, storage, ground and flight instruction, etc.

**Non-Aeronautical Service** - means any service commonly conducted at an airport which provides service or products which are not associated with aviation. These activities include restaurants, mobile catering & food service, espresso/sandwich service, taxi service, car rental, and mobile service vans.

**Airport** means the Arcadia Municipal Airport, and all of the property, buildings, facilities and improvements within the property boundaries of such airport as it now exists on the Airport Master Plan or Exhibit A or as it may hereinafter be extended, enlarged or modified.

**Airside** means the runways, taxiways, ramps, aprons, buildings, and facilities inside the security fence.

**Commercial Service or Activity** means any trade, commerce or business involving the exchange of goods, property or services of any kind.

**FAA** means the Federal Aviation Administration. **FAR** means Federal Aviation Regulations.

**FBO** means a Fixed Base Operator duly licensed and authorized by written agreement with the airport owner to provide fuel, oil, paved ramp area for aircraft parking and tie down services and one or more aeronautical services at the airport under compliance with such agreement and pursuant to these regulations and standards. By definition an FBO has a “fixed base” of operations, i.e. an office, terminal facility, hangar or shop on the airport (minimum 6,000 s.f), approved for commercial operations.

**Flying Club** means a non-commercial organization established to promote flying, develop skills in aeronautics, including pilotage, navigation, and awareness and appreciation of aviation requirements and techniques. See the Airport Rules and Regulations for requirements.

**Fuel** means aviation gasoline, automotive fuel, diesel or jet fuel.

**Independent Flight Instructor** means a single individual, working alone without employees or partners, who provides a commercial service as a flight instructor.

**Independent Mechanic** means a single individual, working alone without employees or partners, who provides a commercial service in the maintenance and repair of aircraft and/or aeronautical components.

**Landside** means all buildings and surfaces on the airport used by surface vehicular and pedestrian traffic which are located outside the airside security fence.

**Minimum Standards** means the standards which are established by the airport owner as the minimum requirements to be met as a condition for the right to conduct an aeronautical activity or provide a commercial service on the airport.

**Person** means an individual, corporation, government or governmental subdivision, partnership, association, or any other legal entity or leased from others and operated by such person. See Airport Rules and Regulations for requirements and procedure.

**Specialized Aviation Service Operator (“SASO”)** A Commercial aviation Operator that provides Aeronautical Activities. These may include one or a combination of the following:

- A. Airframe and/or Power Plant Repair and Maintenance
- B. Aircraft Rental/Flying Club/Parachute Club
- C. Flight Training
- D. Aircraft Charter/Air Taxi
- E. Avionics, Instrument, or Propeller Repair
- F. Aircraft Sales

### **SECTION 3 - MINIMUM STANDARDS FOR ALL FBOs and SASOs**

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**A. The following minimum standards shall apply to all prospective aeronautical service providers wishing to become a FBO or SASO at the Airport:**

1. The applicant shall agree to a lease for a term to be mutually agreed upon between the parties with due consideration for the applicant’s financial investment and the need to amortize improvements to the leasehold. The lease will include appropriate office, hangar or shop space for the proposed services and may be with the Airport or with a tenant on the Airport. The applicant must obtain the Airport Manager’s approval prior to beginning commercial operations, regardless of whether the lease is with the Airport or an existing FBO or SASO at the Airport.

2. A person shall have such business background and shall have demonstrated his business capability to the satisfaction and in such manner as to meet with the approval of the Airport Manager.

3. Demonstrate adequate resources to realize the proposed business objectives. This includes tools and FAA manuals, documentation and updates for the proposed business.

4. The prospective FBO or SASO shall lease or otherwise have adequate access to an appropriate amount of building and land space for the proposed service, including adequate floor space for hangar, shop, office, customer lounge and rest rooms, which shall be properly heated and lighted, and shall provide public telephone facilities for customer use. A Certificate of Occupancy must be obtained prior to beginning commercial operations.

5. The prospective FBO or SASO shall have the premises open and services available appropriate hours and

days a week, and shall make provision for someone to be in attendance in the office or available at all times during the required operating hours.

6. The prospective FBO or SASO shall demonstrate its ability to acquire insurance coverage as stipulated in Appendix A. An FBO or SASO should make its own analysis to determine if more is needed. Higher coverage limits may be appropriate for some operations. Insurance coverage will be reviewed by the City of Arcadia Airport Manager as applications are received. The Airport Manager may require different coverage based on review of the proposed business and the background of the applicants.

7. The prospective FBO or SASO shall possess a valid State of Florida Tax ID Number, collect appropriate sales tax on revenue, file tax reports with the Department of Revenue and IRS and make all appropriate tax payments required by law.

8. Additional specific requirements for individual types of FBO or SASO businesses are listed in APPENDIX A

**B. Demonstration of intent to conduct a business operation at the Airport shall be by application to the City of Arcadia Airport Manager. The written application shall contain at the minimum:**

1. The proposed name and nature of the business, including intended services.
2. The names, addresses and phone numbers of all individuals who would be owners, partners or managers of the business. Copies of current FAA licenses and certificates which would be required for the proposed business.
3. A current financial statement for the business or owners. Certification by a Certified Public Accountant may be required.
4. A listing of assets owned, or being purchased, or leased which will be used in the business on the Airport.
5. A credit report on the business itself covering all geographical areas in which it has done business in the five-year period immediately prior to such application.
6. A list of employers or work history providing information covering last five years.
7. Preliminary plans, specifications and dates for any improvements which the applicant intends to make on the Airport for the proposed business. Applicant must comply with County building code, fire code, and permit requirements. Building permit applications will require the approval of the Airport Manager prior to submission to the County Department of Planning and Development Services.
8. An operations plan providing summary of intended use of airport facilities, including proposed environmental compliance plan.
9. Evidence of ability to acquire required insurance coverage. Such policies shall not be for less than the amounts listed at APPENDIX A.
10. A financial and technical business plan forecasting business development and demonstrating finances necessary to conduct the proposed operation and the capability to meet FAA requirements for the proposed service.
11. Such other information as the Airport Manager may reasonably require.

**C. All applications will be reviewed and acted upon by the Airport Staff within 30 days from the receipt of the complete written application. Applications may be denied for one or more of the following**

**reasons:**

1. The applicant does not meet qualifications, standards and requirements established by these Minimum Standards Guidelines.
2. The applicant's proposed operations or construction will create a safety or environmental hazard on the Airport.
3. The granting of the application will require the expenditure of airport funds, labor or materials on the facilities described in or related to the application, or the operation could have a negative impact on the Airport's financial operations.
4. There is no appropriate or adequate available space or building on the Airport to accommodate the activity of the applicant.
5. The proposed operation, airport development or construction does not comply with the approved Master Plan or Airport Layout Plan.
6. The development or use of the area requested will result in a congestion of aircraft or buildings, or will result in unduly interfering with the operations of any present tenant, such as problems in aircraft traffic or service, vehicular access and egress, or noise to existing tenants.
7. Any party applying, or interested in the business, has supplied false information, or has misrepresented any material fact in the application or in supporting documents, or has failed to make full disclosure on the application.
8. Any party applying, or having an interest in the business, has a record of violating the rules, regulations or minimum standards of the Airport or any other airport, the Federal Aviation Regulations, the City of Arcadia or Desoto County codes, or local health regulations.
9. Any party applying, or having an interest in the business, has defaulted in the performance of any lease or other agreement with the City of Arcadia or any lease or other agreement with another airport or entity.
10. Any party applying, or having an interest in the business is not sufficiently credit worthy and responsible in the judgment of the Airport Manager to provide and maintain the proposed business and to promptly pay amounts due under the lease.
11. The applicant does not have the finances necessary to conduct the proposed operation.
12. The applicant has committed any crime, or violated any ordinance, rule or regulation, which adversely reflects on its ability to conduct the proposed operation.
13. The proposed business does not meet the local, state, and federal requirements for environmental compliance.
14. The proposed construction would detract from the physical appearance of the airport, is of low quality or lacks durability.

**SECTION 4 - MINIMUM STANDARDS FOR INDEPENDENT MECHANICS AND FLIGHT INSTRUCTORS**

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**A. The following minimum standards shall apply to all prospective Specialized Aviation Service Operators wishing to offer their services for compensation as an Independent Mechanic or Independent Flight Instructor at the Airport.**

APPENDIX A

|             | FBO   | SASO   |  |  |  |  |  | INDEPENDENT   |  |                             |
|-------------|---|--|--|--|--|--|--|---|--|-----------------------------|
|             | FBO<br>General Aviation   | Aircraft Maint.<br>and Repair                        | Aircraft<br>Rental                                   | Flight<br>Instruction  | Specialty<br>Service   | Aircraft<br>Sales                                    | Air Taxi<br>and/or Charter                       | Flying<br>Club  | Independent<br>Mechanic  | Independent<br>Flight Inst. |
| SERVICES:   | Fuel, Transient Parking, Overnight and Monthly Tie down Ramp Services as needed and any SASO service they choose to provide | Airframe, Power Plant or Accessory Repair            | Aircraft Check out and Rental                        | Ground School and/or Flight Instruction for Private or other ratings | Avionics and Instrument Rep. Propeller Serv. Refurbishment (Paint and Interior) Modifications, Pilot Shop, Parts, ETC. | GA Aircraft Sales                                    | Air Taxi or Charter                              | Club flying only no revenue flights See Airport rules and regulations | Mobile Airframe, Power plant or Accessory Maintenance and inspection | Flight instruction          |
| LAND:       | 10 Rope Tie downs on pavement or concrete<br>50,000 S.F. Paved Ramp Area auto parking                                       | 3:1 Land to Building, Auto Parking, plus 3 Tie downs | 3:1 Land to Building, Auto Parking, plus 2 Tie downs | 3:1 Land to Building, Auto Parking<br>1 Tie downs                    | 3:1 Land to Building, Auto Parking   | 3:1 Land to Building, Auto Parking, plus 5 Tie downs | 3:1 Land to Building, Auto Parking<br>1 Tie down | Hanger or Tie downs for each Aircraft                                 |  |                             |
| FACILITIES: | 6,000 S.F. Hanger<br>2 90 S.F. Office Area<br>800 S.F Terminal<br>all s.f. is minimum s.f.                                  | 90 SF office<br>2000 SF Hanger<br>s.f. is minimum    | 90 SF office<br>Pilot Lounge<br>S.F.<br>is minimum   | 90 SF office<br>S.F.<br>is minimum                                   | AS required  | 90 SF office<br>S.F.<br>is minimum                   | Terminal Agreement with Airport                  |   |  |                             |
| PERSONNEL:  | 1 receptionist / fuel person<br><br>CAN BE SAME PERSON  | 1 Mechanic   | flight instructor                                    | flight instructor  | AS required  |  | AS required by FAA                               |   | 1 mechanic   | flight instructor           |
| EQUIPMENT:  | 100 LL Fuel Farm  |  | 1 Aircraft   | 1 Aircraft   |  |  | 1 Aircraft                                       | 1 Aircraft  |  |                             |
| HOURS:      | Office open 8:00am till 5:00pm everyday except holidays can be closed for lunch   | 40 Hrs. Wk.<br>Msg. Serv.                            | 40 Hrs. Wk.<br>Msg. Serv.                            | 40 Hrs. Wk.<br>Msg. Serv.  | 40 Hrs. Wk.<br>Msg. Serv.  | 40 Hrs. Wk.<br>Msg. Serv.                            | 40 Hrs. Wk.<br>Msg. Serv.                        |   | By Phone   | By Phone                    |

| LIABILITY INSURANCE:       |                      |               |               |               |            |              |               |               |      |               |
|----------------------------|----------------------|---------------|---------------|---------------|------------|--------------|---------------|---------------|------|---------------|
| Premises/General Liability | \$1M                 | \$1M          | \$1M          | \$1M          | \$1M       | \$1M         | \$1M          | \$1M          | \$1M | \$1M          |
| Products                   | \$1M                 | \$1M          | NA            | NA            | \$500K     | \$500K       | NA            | NA            | \$1M | NA            |
| Completed Operations       | \$1M                 | \$1M          | NA            | NA            | \$500K     | NA           | NA            | NA            | \$1M | NA            |
| Hanger keeper              | \$100/\$500          | \$100K/\$300K | NA            | NA            | \$500K (3) | \$50K/\$300K | NA            | NA            | NA   | NA            |
| Aircraft                   | \$1M/\$100K per seat | NA            | \$500K/\$100K | \$500K/\$100K | NA         | NA           | \$500K/\$100K | \$500K/\$100K | NA   | \$500K/\$100K |

SPECIAL NOTES

- Personnel must hold appropriate FAA licenses for the functions they perform.
- All service providers are considered commercial businesses and must meet all FAA, State, County and City requirements for the services they perform
- Fueling equipment and personnel must meet Arcadia municipal Airport fueling requirements
- All FBOs SASOs must provide access to phone and restrooms
- Flying Club requirements are provided in Arcadia Municipal Airport Rules and Regulations
- Where a Minimum Standard is not listed, The AAAC will review the prospective business plan and recommend approval or disapproval to the City Administrator
- All Service Providers must have a phone message system
- Maintenance on Aircraft used by Aircraft Rental and Flight Instruction SASOs may be contracted with an FBO or another SASO in Lieu of in house maintenance
- Every commercial activity shall have a valid state Tax ID Number, collect appropriate sales tax, file tax reports and make all appropriate tax payments required by law
- Completed operations coverage is required if the service provider provides Aircraft Maintenance & Repair Services
- Liability coverage is required if the service provider tows, taxis or fly's non-owned aircraft
- Through the fence operations will not be allowed when a FBO or SASO on the field provides that aeronautical service and meets THE SASO requirements for that service listed above
- Independent mechanic and independent flight instructor will be considered thru the fence operations
- 3:1 LAND TO BUILDING (15,000 S.F. LAND WITH A 5,000 S.F BUILDING ON THE LAND)
- FBO offering any SASO service will be required to have the same service criteria as the listed SASO
- Auto parking is as needed for the size of the business to be terminated by the airport manager with input from the tenant

# PRESENTATION #2

**CITY OF ARCADIA  
SUMMARY OF ALL FUNDS  
YTD 2014**

**REVENUES:**

|                                  | <u>BUDGETED<br/>REVENUE</u> | <u>ACTUAL<br/>REVENUE</u> | <u>%<br/>REC'D</u> |
|----------------------------------|-----------------------------|---------------------------|--------------------|
| <b>GENERAL FUND:</b>             | 4,779,659                   | 1,875,831                 | 39.2%              |
| <b>SM. CTY SURTAX/ CAP IMP.:</b> | 456,529                     | 27,932                    | 6.1%               |
| <b>CDBG GRANT FUND:</b>          | 700,000                     |                           |                    |
| <b>ENTERPRISE FUNDS:</b>         |                             |                           |                    |
| <b>WATER/SEWER FUND:</b>         | 3,763,700                   | 1,325,755                 | 35.2%              |
| <b>SOLID WASTE FUND:</b>         | 745,800                     | 255,652                   | 34.3%              |
| <b>AIRPORT FUND:</b>             | 563,578                     | 14,615                    | 2.6%               |
| <b>TOTAL ALL FUNDS:</b>          | <u>11,009,266</u>           | <u>3,499,785</u>          | <u>31.8%</u>       |

**EXPENSES**

|                                  | <u>BUDGETED<br/>EXPENSES</u> | <u>ACTUAL<br/>EXPENSES</u> | <u>%<br/>USED</u> |
|----------------------------------|------------------------------|----------------------------|-------------------|
| <b>GENERAL FUND:</b>             | 4,779,659                    | 1,301,248                  | 27.2%             |
| <b>SM. CTY SURTAX/ CAP IMP.:</b> | 456,529                      | 17,765                     | 3.9%              |
| <b>CDBG GRANT FUND:</b>          | 700,000                      |                            |                   |
| <b>ENTERPRISE FUNDS:</b>         |                              |                            |                   |
| <b>WATER/SEWER FUND:</b>         | 3,763,700                    | 511,142                    | 13.6%             |
| <b>SOLID WASTE FUND:</b>         | 745,800                      | 134,187                    | 18.0%             |
| <b>AIRPORT FUND:</b>             | 563,578                      | 12,475                     | 2.2%              |
| <b>TOTAL ALL FUNDS:</b>          | <u>11,009,266</u>            | <u>1,976,817</u>           | <u>18.0%</u>      |

**CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
YTD 2014**

| <b>GENERAL FUND REVENUES</b>     | <b>BUDGETED</b>  | <b>ACTUAL</b>    | <b>REMAINING</b> | <b>% REC'D</b> |
|----------------------------------|------------------|------------------|------------------|----------------|
| <b>AD VALORUM TAXES</b>          |                  |                  |                  |                |
| Ad Valorem Taxes - Current       | 1,435,937        | 1,006,748        | 429,189          | 70.1%          |
| Ad Valorem Taxes - Delinquent    | -                | -                | -                | 0.0%           |
| Interest on AD Valorem Tax       | -                | -                | -                | 0.0%           |
| Tax Certificate Sales            | -                | -                | -                | 0.0%           |
| <b>Total AD Valorem Taxes</b>    | <b>1,435,937</b> | <b>1,006,748</b> | <b>429,189</b>   | <b>70.1%</b>   |
| <b>SALES &amp; USE TAX</b>       |                  |                  |                  |                |
| State Shared Sales Tax           | -                | -                | -                | 0.0%           |
| State Local Option Fuel Tax New  | 86,594           | 40,706           | 45,888           | 47.0%          |
| State Local 9th Cent Gas Tax     | 252,777          | -                | 252,777          | 0.0%           |
| State Shared Business Tax        | -                | -                | -                | 0.0%           |
| Gas Tax 5 & 6 Cents              | 167,942          | 21,825           | 146,117          | 13.0%          |
| <b>Total Sales &amp; Use Tax</b> | <b>507,313</b>   | <b>62,531</b>    | <b>444,782</b>   | <b>12.3%</b>   |
| <b>FRANCHISE FEES</b>            |                  |                  |                  |                |
| Electricity Franchise            | 400,000          | 131,577          | 268,423          | 32.9%          |
| Gas Franchise                    | -                | -                | -                | -              |
| <b>Total Franchise Fees</b>      | <b>400,000</b>   | <b>131,577</b>   | <b>268,423</b>   | <b>32.9%</b>   |
| <b>UTILITY SERVICE TAX (PST)</b> |                  |                  |                  |                |
| Electricity Utility Tax          | 300,000          | 90,995           | 209,005          | 30.3%          |
| Water Utility Tax                | 107,000          | 42,581           | 64,419           | 39.8%          |
| Gas Utility Tax                  | 20,000           | 3,019            | 16,981           | 15.1%          |
| Communications Service Tax       | 262,413          | 60,405           | 202,008          | 23.0%          |
| <b>Total Utility Service Tax</b> | <b>689,413</b>   | <b>197,001</b>   | <b>492,412</b>   | <b>28.6%</b>   |
| <b>OTHER GENERAL TAXES</b>       |                  |                  |                  |                |
| Local Business Tax Receipts      | 30,000           | 34,168           | (4,168)          | 113.9%         |
| Residential Rental Permits       | -                | -                | -                | 0.0%           |
| Police And Fire Ins.             | -                | -                | -                | 0.0%           |
| <b>Total Other General Taxes</b> | <b>30,000</b>    | <b>34,168</b>    | <b>(4,168)</b>   | <b>113.9%</b>  |
| <b>OTHER REVENUES</b>            |                  |                  |                  |                |
| Cemetary Lots                    | 11,000           | 4,275            | 6,725            | 38.9%          |
| <b>Total Other Revenues</b>      | <b>11,000</b>    | <b>4,275</b>     | <b>6,725</b>     | <b>38.9%</b>   |
| <b>BUILDING PERMITS</b>          |                  |                  |                  |                |
| Building Permits                 | 4,000            | 4,540            | (540)            | 113.5%         |
| Electrical Permits               | -                | -                | -                | 0.0%           |
| Plumbing Permits                 | -                | -                | -                | 0.0%           |
| <b>Total Building Permits</b>    | <b>4,000</b>     | <b>4,540</b>     | <b>(540)</b>     | <b>113.5%</b>  |

**CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
YTD 2014**

| <b>GENERAL FUND REVENUES</b>                    | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% REC'D</b> |
|---|-----------------|----------------|------------------|----------------|
| <b>OTHER LICENSES &amp; PERMITS</b>             |                 |                |                  |                |
| Zoning Fees                                     | 2,750           | -              | 2,750            | 0.0%           |
| Maps  | -               | -              | -                | 0.0%           |
| Other Licenses & Permits                        | 4,000           | 867            | 3,133            | 21.7%          |
| Garage Permits                                  | -               | -              | -                | 0.0%           |
| Right of Way Permit Fees                        | -               | -              | -                | 0.0%           |
| <b>Total Other Licenses &amp; Permits</b>       | <b>6,750</b>    | <b>867</b>     | <b>5,883</b>     | <b>12.8%</b>   |
| <b>FEDERAL GRANTS</b>                           | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% REC'D</b> |
| COPS Grant                                      | -               | -              | -                | 0.0%           |
| Victims of Crime Grant (Voca)                   | 29,204          | 10,768         | 18,436           | 36.9%          |
| Rural Investigation Grant                       | -               | -              | -                | 0.0%           |
| Dept. of Justice Taser Grant                    | -               | -              | -                | 0.0%           |
| Dept. of Justice Equipment Grant                | 12,000          | 12,000         | -                | 100.0%         |
| <b>Total Federal Grants</b>                     | <b>41,204</b>   | <b>22,768</b>  | <b>18,436</b>    | <b>55.3%</b>   |
| <b>STATE GRANTS</b>                             | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% REC'D</b> |
| Dept. of Transportation US 17 Widening          | -               | -              | -                | 0.0%           |
| Dept. of Economic OPP Planning Grant            | 25,000          | -              | 25,000           | 0.0%           |
| Hurricane Grant                                 | -               | -              | -                | 0.0%           |
| <b>Total State Grants</b>                       | <b>25,000</b>   | <b>-</b>       | <b>25,000</b>    | <b>0.0%</b>    |
| <b>STATE SHARED REVENUES</b>                    | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% REC'D</b> |
| State Half Cents Sales Tax                      | 235,840         | 37,883         | 197,957          | 16.1%          |
| State Shared Motor Fuel                         | 185,488         | 21,766         | 163,722          | 11.7%          |
| State Shared Sales Tax                          | 67,290          | 60,000         | 7,290            | 89.2%          |
| Mobile Home License                             | 2,200           | 1,528          | 673              | 69.4%          |
| Alcoholic Beverage Licenses                     | 3,300           | -              | 3,300            | 0.0%           |
| State Shared Business Tax                       | -               | -              | -                | 0.0%           |
| State of FL Lighting Maintenance Agreement      | 41,944          | -              | 41,944           | 0.0%           |
| State of FL Traffic Light Maintenance Agreement | 21,010          | -              | 21,010           | 0.0%           |
| State of FL Pension Contribution                | -               | -              | -                | 0.0%           |
| <b>Total State Shared Revenues</b>              | <b>557,072</b>  | <b>121,177</b> | <b>435,895</b>   | <b>21.8%</b>   |
| <b>SHARED REVENUES FROM LOCAL UNITS</b>         | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% REC'D</b> |
| School Guard Crossing - School Board            | 18,000          | -              | 18,000           | 0.0%           |
| DeSoto County Business Tax                      | -               | 1,680          | (1,680)          | 100.0%         |
| <b>Total Shared Revenue from Local Units</b>    | <b>18,000</b>   | <b>1,680</b>   | <b>16,320</b>    | <b>9.3%</b>    |

**CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
YTD 2014**

| <b>GENERAL FUND REVENUES</b>            | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% REC'D</b> |
|---|-----------------|----------------|------------------|----------------|
| <b>PUBLIC SERVICE REVENUE</b>           |                 |                |                  |                |
| Police Services                         | -               | -              | -                | 0.00%          |
| Fire Protection Services - MSBU         | 245,000         | -              | 245,000          | 0.00%          |
| Fire Inspection Fee (OL)                | -               | -              | -                | 0.00%          |
| Accident Reports                        | 450             | 113            | 337              | 25.11%         |
| Code Enforcement Fees                   | 1,000           | 110            | 890              | 11.00%         |
| <b>Total Public Safety Revenue</b>      | <b>246,450</b>  | <b>223</b>     | <b>246,227</b>   | <b>0.09%</b>   |
| <b>CULTURE/RECREATION</b>               |                 |                |                  |                |
| <b>GOLF COURSE &amp; PRO SHOP</b>       |                 |                |                  |                |
| Golf Course Green Fees                  | 149,750         | 20,841         | 128,909          | 13.9%          |
| Cart Rentals                            | 100,500         | 58,637         | 41,863           | 58.3%          |
| Golf Course Membership Fees             | 107,600         | 91,394         | 16,207           | 84.9%          |
| Pro Shop Food and Beverage              | 68,000          | 9,846          | 58,154           | 14.5%          |
| Other Pro Shop                          | 58,800          | 23,429         | 35,371           | 39.8%          |
| <b>Total Golf Course &amp; Pro Shop</b> | <b>484,650</b>  | <b>204,145</b> | <b>280,505</b>   | <b>42.1%</b>   |
| <b>Other Culture / Recreation</b>       |                 |                |                  |                |
| Rent Fees for Speer Center              | 1,170           | 630            | 540              | 53.8%          |
| Way Building Rent                       | -               | -              | -                | 0.0%           |
| Parks Maintenance Agreements            | -               | -              | -                | 0.0%           |
| <b>Total Other Culture / Recreation</b> | <b>1,170</b>    | <b>630</b>     | <b>540</b>       | <b>53.8%</b>   |
| <b>Total Culture / Recreation</b>       | <b>485,820</b>  | <b>204,775</b> | <b>281,045</b>   | <b>42.2%</b>   |
| <b>FINES &amp; FORFEITURES</b>          |                 |                |                  |                |
| Court Fines                             | 18,000          | 5,660          | 12,340           | 31.4%          |
| Police Education                        | -               | -              | -                | 0.0%           |
| Misc Charges for Services               | 1,000           | -              | 1,000            | 0.0%           |
| Taxi Application Fees                   | 2,100           | 3,634          | (1,534)          | 173.0%         |
| Parking Violations                      | 150             | 120            | 30               | 80.0%          |
| Towing Fees                             | -               | -              | -                | 0.0%           |
| Confiscated and Restitution             | -               | 2,317          | (2,317)          | 100.0%         |
| <b>Total Fines and Forfeitures</b>      | <b>21,250</b>   | <b>11,730</b>  | <b>9,520</b>     | <b>55.2%</b>   |
| <b>INTEREST EARNINGS</b>                |                 |                |                  |                |
| Law Enforcement Trust Income            | -               | -              | -                | 0.0%           |
| Other Interest                          | -               | -              | -                | 0.0%           |
| Unrealized Gain                         | -               | -              | -                | 0.0%           |
| Bond Interest                           | -               | -              | -                | 0.0%           |
| <b>Total Interest Earnings</b>          | <b>-</b>        | <b>-</b>       | <b>-</b>         | <b>-</b>       |

**CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
YTD 2014**

| <b>GENERAL FUND REVENUES</b>               | <b>BUDGETED</b>  | <b>ACTUAL</b>    | <b>REMAINING</b> | <b>% REC'D</b> |
|--|------------------|------------------|------------------|----------------|
| <b>RENTS &amp; ROYALTIES</b>               |                  |                  |                  |                |
| Mobile Home Park Rent                      | 230,000          | 70,356           | 159,644          | 30.6%          |
| Mobile Home Park Laundry                   | 850              | 184              | 666              | 21.6%          |
| <b>Total Rents &amp; Royalties</b>         | <b>230,850</b>   | <b>70,540</b>    | <b>160,310</b>   | <b>30.6%</b>   |
| <b>SALES/COMP FOR LOSS OF FIXED ASSET</b>  |                  |                  |                  |                |
| Sale of Fixed Asset                        | -                | -                | -                | -              |
| <b>SALE OF SURPLUS MATERIALS/SCRAP</b>     |                  |                  |                  |                |
| Sale of Surplus Materials                  | 5,000            | 1,231            | 3,769            | 24.6%          |
| <b>Total Sale of Surplus Materials</b>     | <b>5,000</b>     | <b>1,231</b>     | <b>3,769</b>     | <b>24.6%</b>   |
| <b>CONTRIBUTE / DONATE FROM PRIVATE</b>    | -                | -                | -                | -              |
| <b>OTHER MISC REVENUE</b>                  |                  |                  |                  |                |
| Copies - City Hall                         | 100              | -                | 100              | 0.0%           |
| Copies - Police Station                    | -                | -                | -                | 0.0%           |
| Miscellaneous                              | 500              | -                | 500              | 0.0%           |
| Miscellaneous Refunds                      | 11,000           | -                | 11,000           | 0.0%           |
| Housing Authority Prior Payment            | -                | -                | -                | 0.0%           |
| <b>Total Other Misc Revenue</b>            | <b>11,600</b>    | <b>-</b>         | <b>11,600</b>    | <b>0.0%</b>    |
| <b>CONTRIBUTION FROM OTHER FUNDS</b>       |                  |                  |                  |                |
| Transfer from Water (Loan)                 | 53,000           | -                | 53,000           | 0.0%           |
| <b>Total Contribution from Other Funds</b> | <b>53,000</b>    | <b>-</b>         | <b>53,000</b>    | <b>0.0%</b>    |
| <b>TOTAL GENERAL FUND REVENUES</b>         | <b>4,779,659</b> | <b>1,875,831</b> | <b>2,903,828</b> | <b>39%</b>     |

**CITY OF ARCADIA  
EXPENSE BUDGET REPORT  
GENERAL FUND  
YTD 2014**

| <b>LEGISLATIVE/COUNCIL EXPENSES</b>           |                 |               |                  |               |
|---|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                            | 22,977          | 7,673         | 15,304           | 33.4%         |
| Operating Expenses                            | 51,611          | 5,342         | 46,269           | 10.4%         |
| <b>TOTAL LEGISLATIVE/COUNCIL EXPENDITURES</b> | <b>74,588</b>   | <b>13,015</b> | <b>61,573</b>    | <b>17.4%</b>  |

| <b>RETIREE &amp; COUNCIL RETIREES</b> |                 |               |                  |               |
|---------------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                       | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                    | 28,499          | 34,626        | (6,127)          | 121.5%        |
| (Overage due to Health Insurance)     |                 |               |                  |               |

| <b>EXECUTIVES</b>                             |                 |               |                  |               |
|---|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                            | 203,736         | 58,415        | 145,321          | 28.7%         |
| Operating Expenses                            | 17,550          | 14,390        | 3,160            | 82.0%         |
| <b>TOTAL LEGISLATIVE/COUNCIL EXPENDITURES</b> | <b>221,286</b>  | <b>72,805</b> | <b>148,481</b>   | <b>32.9%</b>  |

| <b>FINANCIAL &amp; ADMINISTRATIVE</b>         |                 |               |                  |               |
|---|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                            | 115,690         | 33,625        | 82,065           | 29.1%         |
| Operating Expenses                            | 36,713          | 6,211         | 30,502           | 16.9%         |
| <b>TOTAL LEGISLATIVE/COUNCIL EXPENDITURES</b> | <b>152,403</b>  | <b>39,836</b> | <b>112,567</b>   | <b>26.1%</b>  |

| <b>LEGAL COUNCIL</b>                          |                 |               |                  |               |
|---|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Professional Services                         | 70,000          | 6,834         | 63,166           | 9.8%          |
| Other Legal Services                          | 60,000          | -             | 60,000           | 0.0%          |
| <b>TOTAL LEGISLATIVE/COUNCIL EXPENDITURES</b> | <b>130,000</b>  | <b>6,834</b>  | <b>123,166</b>   | <b>5.3%</b>   |

| <b>COMPREHENSIVE (COMMUNITY DEVELOPMENT)</b>  |                 |               |                  |               |
|---|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                            | 55,511          | 19,901        | 35,610           | 35.9%         |
| Operating Expenses                            | 9,750           | 229           | 9,521            | 2.4%          |
| <b>TOTAL LEGISLATIVE/COUNCIL EXPENDITURES</b> | <b>65,261</b>   | <b>20,130</b> | <b>45,131</b>    | <b>30.8%</b>  |

**CITY OF ARCADIA  
EXPENSE BUDGET REPORT  
GENERAL FUND  
YTD 2014**

| <b>OTHER GOVERNMENT SERVICES</b>         |                 |               |                  |               |
|--|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                          | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                       | 18,000          | -             | 18,000           | 0.0%          |
| Operating Expenses                       | 94,340          | 64,631        | 29,709           | 68.5%         |
| Contingency                              | 674,903         | -             | 674,903          | 0.0%          |
| <b>TOTAL OTHER GOVERNMENTAL SERVICES</b> | <b>787,243</b>  | <b>64,631</b> | <b>722,612</b>   | <b>8.2%</b>   |

| <b>LAW ENFORCEMENT</b>       |                  |                |                  |               |
|------------------------------|------------------|----------------|------------------|---------------|
| <b>ACCOUNTS</b>              | <b>BUDGETED</b>  | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses           | 1,172,668        | 359,045        | 813,623          | 30.6%         |
| Operating Expenses           | 197,819          | 61,162         | 136,657          | 30.9%         |
| <b>TOTAL LAW ENFORCEMENT</b> | <b>1,370,487</b> | <b>420,207</b> | <b>950,280</b>   | <b>30.7%</b>  |

| <b>VICTIMS OF CRIMES GRANT</b>       |                 |               |                  |               |
|--------------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                      | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                   | 40,104          | 12,154        | 27,950           | 30.3%         |
| <b>TOTAL VICTIMS OF CRIMES GRANT</b> | <b>40,104</b>   | <b>12,154</b> | <b>27,950</b>    | <b>30.3%</b>  |

| <b>POLICE EQUIPMENT GRANT</b>       |                 |               |                  |               |
|-------------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                     | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| EQUIPMENT                           | 12,000          | 12,000        | -                | 100.0%        |
| <b>TOTAL POLICE EQUIPMENT GRANT</b> | <b>12,000</b>   | <b>12,000</b> | <b>-</b>         | <b>100.0%</b> |

| <b>SCHOOL CROSSING GUARD</b>       |                 |               |                  |               |
|------------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                    | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                 | 18,988          | 5,307         | 13,681           | 28.0%         |
| Operating Expenses                 | -               | 191           | (191)            | 100.0%        |
| <b>TOTAL SCHOOL CROSSING GUARD</b> | <b>18,988</b>   | <b>5,498</b>  | <b>13,490</b>    | <b>29.0%</b>  |

| <b>CODE ENFORCEMENT</b>       |                 |               |                  |               |
|-------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses            | 32,343          | 2,401         | 29,942           | 7.4%          |
| Operating Expenses            | 33,811          | 2,153         | 31,658           | 6.4%          |
| <b>TOTAL CODE ENFORCEMENT</b> | <b>66,154</b>   | <b>4,553</b>  | <b>61,601</b>    | <b>6.9%</b>   |

|                              |                  |                |                  |              |
|------------------------------|------------------|----------------|------------------|--------------|
| <b>TOTAL LAW ENFORCEMENT</b> | <b>1,507,733</b> | <b>454,412</b> | <b>1,053,321</b> | <b>30.1%</b> |
|------------------------------|------------------|----------------|------------------|--------------|

**CITY OF ARCADIA  
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| <b>FIRE CONTROL</b>       |                 |                |                  |               |
|---------------------------|-----------------|----------------|------------------|---------------|
| <b>ACCOUNTS</b>           | <b>BUDGETED</b> | <b>ACTUAL</b>  | <b>REMAINING</b> | <b>% USED</b> |
| Operating Expenses        | 356,076         | 177,650        | 178,426          | 49.9%         |
| <b>TOTAL FIRE CONTROL</b> | <b>356,076</b>  | <b>177,650</b> | <b>178,426</b>   | <b>49.9%</b>  |

| <b>CEMETERY</b>       |                 |               |                  |               |
|-----------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>       | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses    | 43,319          | 17,584        | 25,735           | 40.6%         |
| Operating Expenses    | 7,345           | 1,280         | 6,065            | 17.4%         |
| <b>TOTAL CEMETERY</b> | <b>50,664</b>   | <b>18,864</b> | <b>31,800</b>    | <b>37.2%</b>  |

| <b>STREET DEPARTMENT</b>       |                 |               |                  |               |
|--------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses             | 178,658         | 28,725        | 149,933          | 16.1%         |
| Operating Expenses             | 149,375         | 26,555        | 122,820          | 17.8%         |
| Capital Outlay                 | 30,000          | -             | 30,000           | 0.0%          |
| <b>TOTAL STREET DEPARTMENT</b> | <b>358,033</b>  | <b>55,279</b> | <b>302,754</b>   | <b>15.4%</b>  |

| <b>OTHER TRANSPORTATION</b>       |                 |               |                  |               |
|-----------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                   | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Operating Expenses                | 57,253          | 21,875        | 35,378           | 38.2%         |
| <b>TOTAL OTHER TRANSPORTATION</b> | <b>57,253</b>   | <b>21,875</b> | <b>35,378</b>    | <b>38.2%</b>  |

| <b>VEHICLE AND FACILITY MAINTENANCE</b>       |                 |               |                  |               |
|---|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>                               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses                            | 101,500         | 24,164        | 77,336           | 23.8%         |
| Operating Expenses                            | 15,400          | 7,647         | 7,753            | 49.7%         |
| Capital Outlay                                | 3,500           | 3,409         | 91               | 97.4%         |
| <b>TOTAL VEHICLE AND FACILITY MAINTENANCE</b> | <b>120,400</b>  | <b>35,219</b> | <b>85,181</b>    | <b>29.3%</b>  |

| <b>GOLF COURSE</b>       |                 |               |                  |               |
|--------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>          | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses       | 183,224         | 60,002        | 123,222          | 32.7%         |
| Operating Expenses       | 60,771          | 24,688        | 36,083           | 40.6%         |
| <b>TOTAL GOLF COURSE</b> | <b>243,995</b>  | <b>84,691</b> | <b>159,304</b>   | <b>34.7%</b>  |

**CITY OF ARCADIA  
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| <b>PRO-SHOP</b>       |                 |               |                  |               |
|-----------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>       | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses    | 91,016          | 11,620        | 79,396           | 12.8%         |
| Operating Expenses    | 131,164         | 52,428        | 78,736           | 40.0%         |
| <b>TOTAL PRO-SHOP</b> | <b>222,180</b>  | <b>64,048</b> | <b>158,132</b>   | <b>28.8%</b>  |

| <b>PARKS DEPARTMENT</b>       |                 |               |                  |               |
|-------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses            | 190,793         | 54,760        | 136,033          | 28.7%         |
| Operating Expenses            | 44,725          | 23,336        | 21,389           | 52.2%         |
| <b>TOTAL PARKS DEPARTMENT</b> | <b>235,518</b>  | <b>78,096</b> | <b>157,422</b>   | <b>33.2%</b>  |

| <b>MOBILE HOME PARK</b>       |                 |               |                  |               |
|-------------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>               | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Personnel Expenses            | 42,697          | 14,125        | 28,572           | 33.1%         |
| Operating Expenses            | 82,450          | 22,618        | 59,832           | 27.4%         |
| Capital Outlay                | 10,000          | 15,587        | (5,587)          | 155.9%        |
| <b>TOTAL MOBILE HOME PARK</b> | <b>135,147</b>  | <b>52,330</b> | <b>82,817</b>    | <b>38.7%</b>  |

| <b>WAY BUILDING</b>       |                 |               |                  |               |
|---------------------------|-----------------|---------------|------------------|---------------|
| <b>ACCOUNTS</b>           | <b>BUDGETED</b> | <b>ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
| Operating Expenses        | 33,380          | 6,905         | 26,475           | 20.7%         |
| <b>TOTAL WAY BUILDING</b> | <b>33,380</b>   | <b>6,905</b>  | <b>26,475</b>    | <b>20.7%</b>  |

|                                    |                  |                  |                  |              |
|------------------------------------|------------------|------------------|------------------|--------------|
| <b>TOTAL GENERAL FUND EXPENSES</b> | <b>4,779,659</b> | <b>1,301,248</b> | <b>3,478,411</b> | <b>27.2%</b> |
|------------------------------------|------------------|------------------|------------------|--------------|

**CITY OF ARCADIA  
SM. CTY SURTAX/CAPITAL IMPROVEMENT  
BUDGETED REVENUES**

|                             | <b>Budgeted</b> | <b>Actual</b>    | <b>Remaining</b> | <b>% Used</b> |
|-----------------------------|-----------------|------------------|------------------|---------------|
| Small Cty. Surtax           | 456,529         | 27,932.13        | 428,597          | 6.1%          |
| Interest SBA                | -               | -                |                  |               |
| Other Interest Earnings     | -               | -                |                  |               |
| Interest on Investment Acct | -               | -                |                  |               |
| Unrealized Gain             | -               | -                |                  |               |
| Other Miscellaneous         | -               | -                |                  |               |
| Fund Balance Reserves       | -               | -                |                  |               |
| <b>Total Surtax/Capital</b> | <b>456,529</b>  | <b>27,932.13</b> | <b>428,597</b>   | <b>6.1%</b>   |

**CITY OF ARCADIA  
SM. CTY SURTAX/CAPITAL IMPROVEMENT  
EXPENSES  
2014 YTD**

|  | Budgeted       | Actual        | Remaining      | % Used      |   |
|--|----------------|---------------|----------------|-------------|---|
| <b>Way Building</b>                      |                |               |                |             |   |
| Council Chambers                         | -              | -             |                |             |   |
| Improvements                             | -              | -             |                |             |   |
| <b>Total Way Building</b>                | -              | -             |                |             |   |
| <br>                                     |                |               |                |             |   |
| <b>Streets</b>                           |                |               |                |             |   |
| Street, Sidewalks & Curbs                | 400,000        | 7,843         | 392,157        | 2.0%        |   |
| Stormwater Projects                      | -              | -             | -              | -           |   |
| Machinery & Equipment                    | -              | -             | -              | -           |   |
| Principal Bond Payments                  | -              | -             | -              | -           |   |
| ADM Fees - Bond 2003                     | -              | -             | -              | -           |   |
| Interest Bond Payments                   | -              | -             | -              | -           |   |
| Bond Administration Expense              | -              | -             | -              | -           |   |
| Improvements                             | -              | -             | -              | -           |   |
| <b>Total Streets</b>                     | 400,000        | 7,843         | 392,157        | 2.0%        |   |
| <br>                                     |                |               |                |             |   |
| <b>Debt Service</b>                      |                |               |                |             |   |
| Principal                                | -              | -             | -              | -           |   |
| Interest                                 | -              | -             | -              | -           |   |
| <b>Total Debt Service</b>                | -              | -             | -              | -           |   |
| <br>                                     |                |               |                |             |   |
| <b>Police</b>                            |                |               |                |             |   |
| Improvements                             | -              | -             | -              | -           | - |
| Machinery & Equipment                    | -              | -             | -              | -           | - |
| <b>Total Police</b>                      | -              | -             | -              | -           | - |
| <br>                                     |                |               |                |             |   |
| <b>Parks and Recreation</b>              |                |               |                |             |   |
| Improvements Golf Course                 | 40,000         | 9,922         | 30,078         | 24.8%       |   |
| Land                                     | -              | -             | -              | -           |   |
| Machinery & Equipment                    | -              | -             | -              | -           |   |
| <b>Total Parks</b>                       | 40,000         | 9,922         | 49,922         | 24.8%       |   |
| <br>                                     |                |               |                |             |   |
| <b>Contingency</b>                       | 16,529         |               |                |             |   |
| <b>Total Transfers</b>                   | -              |               |                |             |   |
| <br>                                     |                |               |                |             |   |
| <b>Total Capital Improvement/ Surtax</b> | <b>456,529</b> | <b>17,765</b> | <b>438,764</b> | <b>3.9%</b> |   |



**CITY OF ARCADIA  
SOLID WASTE ENTERPRISE FUND  
REVENUES / EXPENSES  
YTD 2014**

**SOLID WASTE ENTERPRISE FUND REVENUES:**

| <b>REVENUE SOURCE</b>             | <b>BUDGETED</b> | <b>YTD ACTUAL</b> | <b>REMAINING</b> | <b>% REC'D</b> |
|-----------------------------------|-----------------|-------------------|------------------|----------------|
| Garbage Revenue                   | 736,800         | 131,995           | 604,805          | 17.9%          |
| Extra Trash Pick-Up               | 9,000           | 7,114             | 1,886            | 79.0%          |
| Other Income                      | -               |                   | -                | 0.0%           |
| Dumpsters                         | -               | 116,543           | (116,543)        | 100.0%         |
| Miscellaneous                     | -               |                   | -                | 0.0%           |
| <b>TOTAL SOLID WASTE REVENUES</b> | <b>745,800</b>  | <b>255,652</b>    | <b>490,148</b>   | <b>34.3%</b>   |

**SOLID WASTE ENTERPRISE FUND EXPENSES:**

| <b>EXPENSES</b>                   | <b>BUDGETED</b> | <b>YTD ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
|-----------------------------------|-----------------|-------------------|------------------|---------------|
| PERSONNEL EXPENSES                | 275,657         | 105,583           | 170,074          | 38.3%         |
| OPERATING EXPENSES                | 360,143         | 28,604            | 331,539          | 7.9%          |
| CAPITAL OUTLAY                    | 110,000         | -                 | 110,000          | 0.0%          |
| <b>TOTAL SOLID WASTE EXPENSES</b> | <b>745,800</b>  | <b>134,187</b>    | <b>611,613</b>   | <b>18.0%</b>  |

**CITY OF ARCADIA  
AIRPORT ENTERPRISE FUND  
REVENUES / EXPENSES  
YTD 2014**

**AIRPORT ENTERPRISE FUND REVENUES:**

| <b>REVENUE SOURCE</b>         | <b>BUDGETED</b> | <b>YTD ACTUAL</b> | <b>REMAINING</b> | <b>% REC'D</b> |
|-------------------------------|-----------------|-------------------|------------------|----------------|
| Federal Grants                | 140,000         |                   | 140,000          | 0.0%           |
| State Grants - D.O.T.         | 365,000         |                   | 365,000          | 0.0%           |
| Rent                          | 57,000          | 14,615            | 42,385           | 25.6%          |
| Insurance Reimbursements      | 1,578           | -                 | 1,578            | 0.0%           |
|                               |                 |                   |                  |                |
| <b>TOTAL AIRPORT REVENUES</b> | <b>563,578</b>  | <b>14,615</b>     | <b>548,963</b>   | <b>2.6%</b>    |

**AIRPORT ENTERPRISE FUND EXPENSES:**

| <b>EXPENSES</b>               | <b>BUDGETED</b> | <b>YTD ACTUAL</b> | <b>REMAINING</b> | <b>% USED</b> |
|-------------------------------|-----------------|-------------------|------------------|---------------|
| CAPITAL OUTLAY                | 505,000         | -                 | 505,000          | 0.0%          |
| OPERATING EXPENSES            | 58,578          | 12,475            | 46,103           | 21.3%         |
|                               |                 |                   |                  |               |
| <b>TOTAL AIRPORT EXPENSES</b> | <b>563,578</b>  | <b>12,475</b>     | <b>551,103</b>   | <b>2.2%</b>   |

# AGENDA No. 3

**AGENDA MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, FEBRUARY 4, 2014  
6:00 P.M.**

**CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & ROLL CALL**

The Mayor called the meeting to order at approximately 6:00 p.m. with the following members and staff present:

**Arcadia City Council**

Mayor Alice Frierson  
Councilmember Robert R. Allen  
Councilmember Robert W. Heine

Deputy Mayor Joseph E. Fink  
Councilmember Keith Keene

**Arcadia City Staff**

Interim City Administrator Tom Slaughter  
City Marshall Matt A. Anderson  
Finance Director Beth Carsten  
Code Enforcement Officer Carl McQuay

City Clerk Penny Delaney  
City Attorney Thomas J. Wohl

Councilmember Keene gave the invocation, which was followed by the Pledge of Allegiance and roll call.

**CONSENT AGENDA**

Mayor Frierson stated the City Council would address the consent agenda at that time. Councilmember Heine made a motion to approve the consent agenda (Items 1-3). Councilman Keene seconded the motion. No discussion followed and it was unanimously, 5-0, approved.

**Discussion Item 4 – City Administration Search Committee Update**

Mayor Frierson introduced Vice-Chairman Fazzone. Mr. Fazzone advised that a position description was provided to City Council for their approval. Councilmember Keene made a motion to approve the job summary, position description and applicable qualifications which were submitted by the City Administrator Search Committee. Councilmember Heine seconded the motion. No discussion followed and it was unanimously, 5-0, approved. Mr. Fazzone stated that they had prepared ads for the Florida League of Cities for approval and if approved, they could move ahead with the advertising. Mayor Frierson advised that it had been approved and the committee could move ahead with it.

### **Discussion Item 5 – Arcadia Housing Authority – Changes to Board of Commissioners**

Becky-Sue Mercer, the Executive Director of the Arcadia Housing Authority, was not present, but the Interim City Administrator presented the agenda item. He advised that the Arcadia Housing Authority is required to submit changes of their board to City Council and pointed out the documentation which had been presented to Council. Councilmember Heine made a motion to approve the changes to the board. Councilmember Keene seconded the motion. No discussion followed and it was unanimously, 5-0, approved.

### **Discussion Item 6 – Request for Special Event Permit – Speer Center Rental by Church at Arcadia**

The City Code Enforcement Officer stated that the Church at Arcadia had requested to hold their services, every Sunday for the rest of the year, at the Speer Center. Mr. McQuay recommended that it not be approved because it would lock up the rental of the facility for a whole year. He pointed out that they are a non-profit organization. Deputy Mayor Fink stated that this was an election year and if they approved it, it could run into problems with the Supervisor of Elections office in both the primary and general elections because it is a voting precinct and it could affect setup for the same. Mayor Frierson stated that she didn't know if they should go down this direction of empty buildings being used like this. She further stated if it's done now, how does the City refuse another church that comes along and wants to use the building next door. Mr. McQuay pointed out that the City has nothing to govern it or control it and as a non-profit organization, it's free. Therefore, the City is losing revenue. Councilmember Keene pointed out that the City has upcoming workshops and didn't want this to be a bump in the road for some opportunity that the City might recognize coming out of that effort. Councilmember Allen moved that the application be denied. Councilmember Heine seconded the motion. No discussion followed and it was unanimously, 5-0, approved.

### **Discussion Item 7 - Ordinance Updating City's Land Development Regulations (2<sup>nd</sup> Reading)**

Mr. Carl McQuay introduced Jeff Schmucker of the Central Florida Regional Planning Council and stated this would be the second reading of Ordinance No. 994. The Interim City Administration advised that the cost of the program was approximately \$30,000.00. Mr. Schmucker stated that they went through a 2 year process with meetings with staff and almost a full year with a workshop process with the planning and zoning board. Mr. Schmucker thanked the Interim City Administrator for all his help. Councilmember Heine made a motion to read by title only. Deputy Mayor Fink seconded said motion. No discussion followed and it was unanimously, 5-0, approved. The City Clerk read title only of said Ordinance No. 994. Deputy Mayor Fink made a motion to approve the Ordinance as presented. Councilmember Keene seconded said motion. No discussion followed and it was unanimously, 5-0, approved.

## **Discussion Item 8 – Budget Amendment to Lease Two New Sanitation Vehicles, Sell Four Obsolete Sanitation Vehicles and Forgo the Purchase of Two Rear Loader Sanitation Boxes**

Steve Underwood of the Sanitation Department presented a power point regarding the issue. He stated the purchase of two sanitation boxes at a cost of \$55,000/each is unjustified due to the age, condition and increasing costs to maintain the city's two rear-loader vehicles. He further stated that the public works department wishes to keep one new vehicle, trade in the sale of four older vehicles and lease two new vehicles. He stated the City has three rear-loaders and two front-loaders. One of the front rear-loaders is a 2013 with no problems except for the minor things that are under warranty. The previous existing vehicles are two rear-loaders and two front-loaders which are repaired on a weekly basis. He reviewed the costs of repairing and maintaining these vehicles and pointed out that the rear-loader runs four days a week and the front-loader runs six days a week. He further stated that the newest vehicle the City has is a 2005, and the estimated cost of repair is \$13,000.00. He advised the City has spent \$22,000.00 on a total of four vehicles and he pointed out that the City is losing money.

He introduced John Mentz of JLM Equipment which has a state contract bid for both of these vehicles that he would like to be able to purchase with the Council's approval. He advised that the trade in values are as follows: rear-loader - \$7,000.00; rear-loader - \$10,000.00; front-loader - \$18,000.00; front-loader - \$40,000.00; with a total of \$75,000.00. He stated that the City can lease these vehicles for the first year for around \$73,000.00 (rough estimate) which if the Council chooses to approve this would be a savings of \$3,000.00 back in the budget which will not affect the \$110,000.00 which was proposed and approved by council to replace the two boxes on the rear-loaders only.

Mayor Frierson asked if they could give the Council a cost if the City were to pay for these two new trucks out-right, for the five years, without a lease agreement. Mr. Mentz advised it would be \$218,577.00 for the front-loader and \$116,916 for the rear-loader. Mr. Underwood advised that at the end of the five year lease, the City has the option to buy the two trucks for \$1.00 each. The City Attorney asked as far as the lease standpoint, who maintains the trucks and any repairs. Mr. Mentz stated that both trucks would be under warranty. He further stated the chassis dealers would take care of any warranty on the chassis and they would take care of any warranty on the body and JLM Equipment would coordinate it. Mr. Mentz stated that standard warranty is three years and they could put on an additional two years. Mayor Frierson stated she had no doubt they were needed, but that the Council would be committing, with the budget problems, to over a quarter of a million dollars for the next few years in these payments. She stated that as far as she knew, the City was still on the watch list.

The Interim City Administrator pointed out that it was presented as a discussion item as opposed to a consent item. He stated that they knew with almost certainty that they would be putting off buying the two boxes because it didn't make sense and a decision didn't need to be made tonight. He advised that they could get back to Council regarding the questions they had asked and perform a more in depth analysis. Mayor Frierson asked the Finance Director for any comments. Ms. Carsten stated it was a definite issue as to where they were. She stated one way to look at it is the City would be putting off not paying out the \$110,000.00 that they were

planning on using this year which was in the budget. She stated she understands what the Mayor was saying, but that the City also needs equipment that works. Councilmember Keene stated the quarter of a million dollars was over a five year period. He then stated that if we lease, it will cost around \$335,000.00 over a five year period and to buy out-right it will cost around \$335,000.00 and with \$1.00 payment at the end of the five years if we lease, it probably does make it even closer perhaps. He further stated that he recognizes that the City needs new vehicles and that the City had made a commitment with doing our own pickup and he felt they need the tools to do the job. He advised that they had not talked about selling the obsolete vehicles and what type of impact that might make on the total opportunity here. He asked if we thought we could get \$75,000.00 for the old vehicles. Steve Underwood stated that was what they had already been offered. Councilmember Keene pointed out that one piece of information they don't have is what it would cost if they were to purchase them outright and finance them compared to what a lease might be. Mr. Mentz stated the lease is at an annual rate of 0.21931% so you would have to find someone to finance at that low a rate.

Deputy Mayor Fink stated that the maintenance deal is for three years. He asked what it would be for five. Mr. Mentz stated that to do an additional two year warranty would probably be no more than a couple thousand dollars per vehicle and it would warranty the hydraulic system. Deputy Mayor Fink further stated that he would suggest that if it's that inexpensive, he would want to have the extra two years to avoid serious problems. Councilmember Heine asked if one broke down, would the City get a loaner. Mr. Mentz stated that they would get one. Deputy Mayor Fink stated that with the recommendation of the Finance Director, he didn't know if they wanted to put this off. He further stated that his only question is what it will cost, in writing, for the next two years of maintenance because he felt the lease option is the way to go. The City Attorney asked if they would bring the lease agreement forward with the exact numbers before the Council voted. He clarified the \$335,000.00 did not include the trade-in value. Mr. Mentz stated it would be \$335,000.00 and the \$75,000.00 would come off of that.

The Interim City Administrator asked if it was the consensus of the Council to come back at the next meeting with a couple of the alternatives further analyzed. Deputy Mayor Fink agreed and also the contract with the agreement for five years. The Interim City Administrator stated that it would include the value of the lease at the full cost, but at the expiration of it, what is that cost if we choose not a three, but a five year warranty schedule, what would it cost to buy the same two vehicles brand new, and what the value about five years later estimated. Deputy Mayor Fink made a motion to have the Interim City Administrator provide Council with the information previously discussed at the next council meeting. Councilmember Keene seconded the motion. Mayor Frierson opened the discussion to the public. Gary Frierson questioned whether the purchase was for two or three vehicles. Councilmember Keene answered stating that it was two new vehicles and that they were keeping an existing vehicle. Deputy Mayor Fink asked if he could amend his motion slightly to include that the Interim City Administrator come back with a list of how those repairs deal with whether it's the horse or the wagon. Mr. Underwood stated that it was a combination of both. Deputy Mayor Fink stated that he just wanted to find out the percentage. Councilmember Keene seconded the motion. Mr. Underwood pointed out that, that mainly on the front-loader trucks, if both of those trucks go down at the same time he's going to have to run a truck. He stated the longer this is prolonged,

the more chance this is going to happen and that goes for the rear-loaders also. Councilmember Heine asked how long it would take to get the vehicles. Mr. Mentz stated that the rear-loader could be here within 45 days and the front-loader would be 45-60 days after the receipt of the chassis at the factory. The chassis normally takes about 75-80 days to have built. Mayor Frierson opened the discussion to the public. James George asked if the City have an in-house maintenance or is it down outside. Mr. Underwood advised that 90% of the maintenance is done in-house. No discussion followed and it was unanimously, 5-0, approved.

## **COMMENTS FROM DEPARTMENTS**

### **1. CITY MARSHALL**

Marshal Anderson apologized for not getting the Police Department Report to them prior to today, but stated that it had been provided to them prior to this meeting. The computer software has been installed and officers have been trained on how to use it. All equipment, software and computers were purchased through grant money or drug confiscated money so the cost to the taxpayers was zero dollars. A new grant cycle just opened up as of February 1<sup>st</sup> and our new Code Enforcement Officer will have a crash course on how to use the system. That grant was for \$1536. He stated that he had put in for two additional computers and two monitors. The grant will pay for all of that except for \$73.00 which will come out of the Police Department's budget. He stated that before the month is out, we'll have seven new hardware systems and our new computer system going.

### **2. CODE ENFORCMENT OFFICER**

Carl McQuay stated that they are scheduled for another Special Master hearing next month. Councilmember Heine asked if the house on Effie had sold yet. Mr. McQuay advised that it was going up for a tax deed sale on February 5, 2014. He stated that there is a recorded lien on the property and he will ask for the amount of the lien. He further stated that he will then bring it before City Council to make that decision.

### **3. CITY ATTORNEY**

The City Attorney advised that he had placed a call to the State Attorney who is prosecuting the former Marshal Charles Lee and the first day of trial date is set for March 3<sup>rd</sup> and it will be here at the DeSoto County Courthouse.

### **4. INTERIM CITY ADMINISTRATOR**

The Interim City Administrator asked that Gary Frierson step up to the podium. Mr. Slaughter advised that the Airport Advisory Board has been working developing minimum standards for the airport that most communities use. He stated this is beneficial both for safety and day to day operation. He further stated that it possibly opens the door to future grants. Mr. Frierson advised that a copy of the minimum standards had been provided to City Council at the last council meeting with a request for comments. He advised that the FAA doesn't necessarily

approve the standards. He stated that the committee has a meeting scheduled for February 6, 2014, and advised they will try to wrap up a final draft and bring the same before City Council and hopefully get Council's approval as is and then they will send it to FAA and the Florida Department of Transportation. He advised that this document will primarily give guidelines to be used for a person who wants to open a business at the airport. It will also provide a complete list of what is required of the individual. The Interim City Administrator suggested it be heard at a special meeting or on a meeting where City Council has a light agenda where Council could review what the committee is bringing forward, the resolution and ideas regarding leasing the airport. Deputy Mayor Fink made a motion for City Council have a workshop at 5:00 prior to the regular scheduled 6:00 Council Meeting and defer to any action with an agenda item on the agenda so they could deal with it that evening afterwards. Councilmember Heine seconded the motion. No discussion followed and it was unanimously, 5-0, approved.

Mr. Frierson advised that there is a lot of theory about fuel and how much money fuel makes and doesn't make. The committee would like permission from council to authorize the Interim City Administrator to have us get wholesale prices of what fuel costs and get a history regarding the volatility of fuel. Council had no objection.

Mr. Frierson then reminded City Council that the tractor is still broken and the grass is being mowed by the dixie chopper which is not providing a smooth environment. He stated that eventually the dixie chopper will be destroyed and a new one will have to be purchased, a tractor and a mower. Steve Underwood added that when summer comes around, the street department is on limited personnel, 3 people. He further advised that the existing tractor that is used at the airport is worn out and they have been using the street department tractor to mow the airport.

The Interim City Administrator reviewed the workshop agenda. He stated that regarding the changes to the personnel policy, he had two concerns. He wasn't sure if all the policies that were changed were addressed specifically and when distributed to staff, there was no review of the managers. He asked how Council wanted the document to be amended in the future. He stated that he didn't think staff was notified that there was a major revision to the personnel policies that they would operate under. Deputy Mayor Fink stated that he wanted to address the issue that City Council budgets the positions, but don't have control over the positions. He stated that City Council pays the bill and it needed to be addressed. Mayor Frierson stated that there are several things she wants to address as well and possibly add a few items that are very important.

The City Attorney asked if City Council wanted him to attend the workshop. He stated that upon reviewing the agenda, he didn't see much need for legal input, but would attend if they thought he should. Mayor Frierson stated that she didn't think it would be necessary for him to attend. The Interim City Administrator pointed out that if there were going to be any changes made, it would be brought before City Council at a regular scheduled meeting.

**PUBLIC**

NONE

**MAYOR AND COUNCIL MATTERS**

Mayor Frierson stated her surprise regarding the passing of Carol Jones' husband. She stated anger and disappointment that some of the Council was not notified of it and hoped that in the future the administration would see that the Council is told of such an occurrence. The Interim City Administrator stated that he would take responsibility for that. He stated that she was very private and quiet about the arrangements and he took it as a signal to leave it alone. He was concerned about violating her privacy. Mayor Frierson stated that she still felt City Council could be notified that it was a private family occurrence and still be notified about it.

**ADJOURN**

Having no further business at this time, the meeting was adjourned at 8:10 P.M.

ADOPTED THIS \_\_\_ DAY OF FEBRUARY, 2014

By:

\_\_\_\_\_  
Alice Frierson, Mayor

ATTEST:

\_\_\_\_\_  
Penny Delaney, City Clerk

# AGENDA No. 4



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: February 10, 2014

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DEPARTMENT: Planning and Zoning  
SUBJECT: Annual March Rodeo Parade

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RECOMMENDED MOTION:  
Approval of Annual March Parade

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SUMMARY: SUMMARY: The Arcadia Rodeo Association is requesting to hold the annual rodeo parade scheduled for March 8, 2014 at 10:00 am. The parade route will begin at the intersection of Oak Street and Orange Avenue. It will proceed East on Oak Street to Volusia Avenue and end at the intersection of Oak Street and Volusia Avenue

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: Carl A. McQuay Date: 02/10/14

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Tom Slaughter Date:

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

## SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

|                      |                    |                   |
|----------------------|--------------------|-------------------|
| Festivals            | Fairs              | Carnivals         |
| Flea Markets         | Expo's             | Tent Sales        |
| Walk-a-thons         | Parades            | Road Races        |
| Tournaments          | Pony Rides         | Petting Zoos      |
| Concerts             | Car Shows          | Boat Shows        |
| Battles of the Bands | Fireworks Displays | Public Gatherings |

All special events require a SPECIAL EVENT PERMIT. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.
- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

**INSURANCE** - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.





City of Arcadia  
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 01/03/2014  
Event Name Arcadia Rodeo March Parade  
Event Location Downtown Oak St.  
Date(s) of Event 03/08/2014 Hours of Event 9:00 a.m. line-up starts 10:00 a.m.  
Expected Attendance 120  
Event Sponsor Arcadia Rodeo Pro. Non-Profit?  YES  NO  
Description of Event Rodeo Parade

Contact Person Jackie Tucker Telephone (813) 993-0083  
Fax # 863/993-9740 Email t2000@desoto.net  
Insurance Carrier \_\_\_\_\_

Insurance Agent \_\_\_\_\_ Agent's Phone \_\_\_\_\_

- |                          |   |   |
|--------------------------|---|---|
| Alcoholic Beverages?     | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Tents?                   | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Cooking?                 | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Outdoor Music?           | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO <i>high school band</i> |
| Additional Electric?     | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Carnival Rides?          | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Wildlife?                | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Fireworks?               | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Signs Displayed?         | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO              |
| Set-up/Clean-up by City? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO                         |
| City Police required?    | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO                         |
| Road Closures?           | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO                         |

If Yes, please specify locations: from Orange Ave to Herndon down Oak St

Other Pertinent Information: \_\_\_\_\_

\*\*\*\*\*FOR CITY USE ONLY\*\*\*\*\*

Received by: \_\_\_\_\_ Date:    /   /     
City Marshal  Approved  Disapproved  
City Administrator  Approved  Disapproved  
City Council  Approved  Disapproved

*Arcadia*

INDEMNIFICATION & HOLD HARMLESS

I, Jaqueline W. Tucker, as Chairman of Arcadia Rodos Ass. Parade, do hereby agree to hold the City of Arcadia, (Club, organization, group, etc)

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Arcadia Rodos Parade (Name of Event)

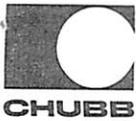
be held at Oak St. on 01/03/2014. (Location) (Date)

By: \_\_\_\_\_ (Signature) Printed Name: Jaqueline W. Tucker Entity Name: \_\_\_\_\_ Its: \_\_\_\_\_ Date: \_\_\_\_\_

STATE OF FLORIDA COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by \_\_\_\_\_, as \_\_\_\_\_ of \_\_\_\_\_ who [ ] is personally known to me or [ ] has produced \_\_\_\_\_ as identification.

(SEAL) \_\_\_\_\_ NOTARY PUBLIC



**DECLARATIONS**

**FEDERAL INSURANCE COMPANY**

A stock insurance company, incorporated under the laws of Indiana, herein called the Company

Capital Center, 251 North Illinois, Suite 1100  
 Indianapolis, IN 46204-1927

Policy Number: 8222-8145

THE DIRECTORS AND OFFICERS LIABILITY AND ENTITY LIABILITY, FIDUCIARY LIABILITY AND EMPLOYMENT PRACTICES LIABILITY COVERAGE SECTIONS (WHICHEVER ARE PURCHASED) PROVIDE CLAIMS MADE COVERAGE, WHICH APPLIES ONLY TO "CLAIMS" FIRST MADE DURING THE "POLICY PERIOD", OR DURING AN APPLICABLE EXTENDED REPORTING PERIOD. THE LIMIT OF LIABILITY TO PAY DAMAGES OR SETTLEMENTS WILL BE REDUCED AND MAY BE EXHAUSTED UNLESS OTHERWISE PROVIDED HEREIN, BY "DEFENSE COSTS," AND "DEFENSE COSTS" WILL BE APPLIED AGAINST THE RETENTION. IN NO EVENT WILL THE COMPANY BE LIABLE FOR "DEFENSE COSTS" OR THE AMOUNT OF ANY JUDGMENT OR SETTLEMENT IN EXCESS OF THE APPLICABLE LIMIT OF LIABILITY. READ THE ENTIRE POLICY CAREFULLY.

Item 1. **Organization:** Benevolent & Protective Order of Elks Lodge No. 1524  
 Principal Address: 1028 West Oak Street  
 Arcadia, FL 34266

Item 2. **Policy Period:** (A) From: 12:01 A.M. on January 1, 2011  
 (B) To: 12:01 A.M. on January 1, 2013  
 Local time at the address shown in Item 1.

Item 3. **A Combined Maximum Aggregate Limit of Liability is applicable:**

Yes  No The Combined Maximum Aggregate Limit of Liability for all **Claims** under all **Liability Coverage Sections** each **Policy Year** shall be: \$1,000,000

Item 4. **Coverage is available for the following only:**

Yes  No Directors & Officers Liability and Entity Liability Coverage Section

Yes  No Employment Practices Liability Coverage Section

Yes  No Fiduciary Liability Coverage Section

Yes  No Crime Non-Liability Coverage Section

Yes  No Kidnap/Ransom and Extortion Non-Liability Coverage Section

**Item 5. Extended Reporting Period:**

(A) Additional Period:

1 year

(B) Additional Premium:

75% of Annual Premium

**Item 6. Termination of prior policies: X New Business**

In witness whereof, the Company issuing this Policy has caused this Policy to be signed by its authorized officers, but it shall not be valid unless also signed by a duly authorized representative of the Company.

**FEDERAL INSURANCE COMPANY**

*W. Andrew Mason*

\_\_\_\_\_  
Secretary

10/08/2010

\_\_\_\_\_  
Date

*John J. Dequan*

\_\_\_\_\_  
President

*[Signature]*

\_\_\_\_\_  
Authorized Representative



# COMMERCIAL INSURANCE BILL

**Account Number**

1960 1122 8445 001C

BENEVOLENT AND PROTECTIVE ORDER OF ELKS  
 LODGE NO 1524  
 1028 West Oak Street  
 ARCADIA, FL 34266

**Invoice Date**

JAN 07 2013

**Policyholder**

BENEVOLENT AND PROTECTIVE

**Questions about your bill? Please call:**

CHUBB PREMIUM ACCOUNTING SERVICE CENTER  
 COMMERCIAL DIRECT BILL at 1-800-372-4822

**Your CHUBB agent or broker is :**

(AON) AFFINITY INSURANCE SERVICES, INC.

1-800-421-3557

Writing Company:

FEDERAL INSURANCE COMPANY

**Payment Options**

To pay by phone call 1-800-372-4822, Option 1

To pay online, go to [www.chubb.com](http://www.chubb.com),  
 select Pay My Bill

**Account Summary**

|                      |            |
|----------------------|------------|
| Previous Balance     | \$675.00   |
| Payments/Adjustments | (675.00)   |
| Premium/Charges      | 1,367.56   |
| New Balance          | \$1,367.56 |

|                               |                    |                 |
|-------------------------------|--------------------|-----------------|
| <b>First Installment Due:</b> | <b>JAN 27 2013</b> | <b>\$692.56</b> |
|-------------------------------|--------------------|-----------------|

See Page 2 for installment schedule. Details concerning your account are shown under "Account Statement."

ARCADIA LODGE # 1524 B.P.OE.INC.

4026

Chubb Group of Insurance Companies  
 350.00 · Officers Expense

1/22/2013

Non-Profit organization liability insurance/taxes & su  
 Acct #1960-1122-8445-001C (First Installment)

692.56

# AGENDA No. 5



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: February 18, 2014

---

DEPARTMENT: Planning and Zoning  
SUBJECT: Six Gun Country Music Show Case

---

RECOMMENDED MOTION:  
Approval of event if off duty City Police are hired to work traffic control

---

SUMMARY: The Six Gun Country Music Show Case is requesting to hold a country music concert at the Arcadia All-Florida Championship Rodeo grounds on February 22, 2014 from 11:00 am to 5:00 pm. All appropriate documents and requirements have been provided.

---

FISCAL IMPACT: \_\_\_\_\_  
 Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

---

Department Head: Carl A. McQuay Date: 02/10/14

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Tom Slaughter Date:

---

COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications

## SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

|                      |                    |                   |
|----------------------|--------------------|-------------------|
| Festivals            | Fairs              | Carnivals         |
| Flea Markets         | Expo's             | Tent Sales        |
| Walk-a-thons         | Parades            | Road Races        |
| Tournaments          | Pony Rides         | Petting Zoos      |
| Concerts             | Car Shows          | Boat Shows        |
| Battles of the Bands | Fireworks Displays | Public Gatherings |

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.
- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

*Suncoast Security*

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

**INSURANCE** - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

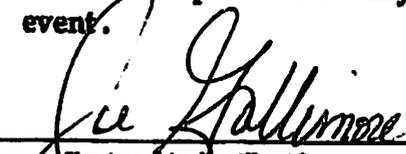
**FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.**

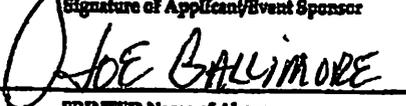
**ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at [http://www.myfloridalicense.com/dbpr/sto/file\\_download/file-download-abandt.shtml](http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml)**

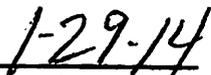
**USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.**

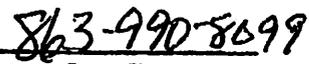
**By completing and submitting the attached application, I certify that:**

- **I have read and agree to abide by the terms and conditions set forth above,**
- **that I will be designated as the (sole) contact person for the event,**
- **that I will be responsible for applying for and attaching all required permits and documentation, and**
- **that I am responsible for any fees which may be incurred as a result of this event.**

  
\_\_\_\_\_  
Signature of Applicant/Event Sponsor

  
\_\_\_\_\_  
PRINTED Name of Above

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Contact Phone #



City of Arcadia  
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 1-30-2014  
Event Name: Six Gun Country Music Showcase  
Event Location: ARCADIA RODEO Grounds 124 Heard St. Arcadia 3426  
Date(s) of Event: 3-22-14 Hours of Event: 11AM - 5PM  
Expected Attendance: 3-5 Thousand  
Event Sponsor: Sun Coast Media Group Inc Non-Profit? YES  NO  
Description of Event: Country Music Concert  
Stage, Sound, Food entertainment  
Meet & Greet Recognized Artist of Traditional Country music

Contact Person: JOE GALLIMORE Telephone: 813 990-8099  
Fax #: 813-494-3533 Email: JGALLIMORE@SUN-HALED.COM  
Insurance Carrier: All Summit Insurance Inc.

Insurance Agent: Clyde Allen Summit Agent's Phone: 941-924-3808

- |                          |   |  |
|--------------------------|---|--|
| Alcoholic Beverages?     | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Tents?                   | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Cooking?                 | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Outdoor Music?           | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Additional Electric?     | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Carnival Rides?          | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Wildlife?                | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Fireworks?               | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| Signs Displayed?         | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Set-up/Clean-up by City? | <input type="checkbox"/> YES            | <input checked="" type="checkbox"/> NO |
| City Police required?    | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO            |
| Road Closures?           | <input type="checkbox"/> YES            | <input type="checkbox"/> NO            |

*might use*  
*Rodco - covering this*  
*Help with traffic flow should be*  
*Needed.*

If Yes, please specify locations: alcohol - sold by Rodeo commission 501-23  
Tents - for display around rodeo grounds and inside rodeo ground - music on stage inside arena

Other Pertinent Information: \_\_\_\_\_

\*\*\*\*\*FOR CITY USE ONLY\*\*\*\*\*

Received by: C. M. O'Quinn Date: 2/3/14  
City Marshal  Approved  Disapproved  
City Administrator  Approved  Disapproved  
City Council  Approved  Disapproved

*9710 adu*

INDEMNIFICATION & HOLD HARMLESS

I, JOE GALLIMORE, as Publisher of ARCADIAN Newspaper / W/ SCMB, INC., do hereby agree to hold the City of Arcadia, (Printed Name) (Title or Office Held) (Club/organization, group, etc)

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the 5th HUD County Mardi Gras to be held at 124 Hard St on 3-22-14 (Name of Event) (Location) (Date)

ARCADIA RODEO Grounds  
ARCADIA FL 34266

By: [Signature] (Signature)

Printed Name: JOE GALLIMORE

Entity Name: SCMB INC.

Its: Printing Company

Date: 1-30-14

STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 30 day of January, 2014, by Joe Gallimore, as Publisher of Arcadian Newspaper who  is personally known to me or [ ] has produced \_\_\_\_\_ as identification.



[Signature]  
NOTARY PUBLIC



# CERTIFICATE OF LIABILITY INSURANCE

SUNCO-3

OP ID: AS

DATE (MM/DD/YYYY)

01/06/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |   |   |
|---|---|---|
| <b>PRODUCER</b><br>Al Purmort Insurance, Inc.<br>3340 Bee Ridge Road<br>Sarasota, FL 34238<br>Clyde Allen Purmort III | Phone: 941-924-3808<br>Fax: 941-924-8799                  | <b>CONTACT NAME:</b><br>PHONE:<br>(Auto No. Ext):<br>FAX:<br>(A/C. No.):<br>E-MAIL:<br>ADDRESS: |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>                      |   |
| <b>INSURED</b><br>Sun Coast Media Group Inc<br>200 East Venice Avenue<br>Venice, FL 34285-1998                        | <b>INSURER A:</b> Cincinnati Insurance Co<br>NAIC # 10677 | <b>INSURER B:</b> Westfield Insurance<br>24112  |
|   | <b>INSURER C:</b> FCCI Insurance Group<br>10178           | <b>INSURER D:</b>   |
|   | <b>INSURER E:</b>   | <b>INSURER F:</b>   |

**COVERAGES: CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR. LTR. | TYPE OF INSURANCE  | ADDITIONAL INSURED                  | SUBROGATION WAIVED                  | POLICY NUMBER | POLICY EFF. DATE (MM/DD/YYYY) | POLICY EXP. DATE (MM/DD/YYYY) | LIMITS   |
|------------|--|-------------------------------------|-------------------------------------|---------------|-------------------------------|-------------------------------|--|
| A          | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | CAP5235008    | 11/01/2013                    | 11/01/2014                    | EACH OCCURRENCE: \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea. occurrence): \$ 500,000<br>MED. EXP. (Any one person): \$ 10,000<br>PERSONAL & ADV. INJURY: \$ Excluded<br>GENERAL AGGREGATE: \$ 2,000,000<br>PRODUCTS - COMP/OP AGG: \$ 2,000,000<br>Emp Ben.: \$ 1,000,000 |
| B          | <b>AUTOMOBILE LIABILITY</b><br><input checked="" type="checkbox"/> ANY AUTO, ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS<br><input checked="" type="checkbox"/> \$1000 comp <input checked="" type="checkbox"/> \$1000 coll                                |                                     |                                     | 0803092       | 11/01/2013                    | 11/01/2014                    | COMBINED SINGLE LIMIT (Ea. accident): \$ 1,000,000<br>BODILY INJURY (Per person): \$<br>BODILY INJURY (Per accident): \$<br>PROPERTY DAMAGE (Per accident): \$<br>Hired Phys. Dam: \$ unlimited  |
| A          | <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS MADE<br>DED: <input checked="" type="checkbox"/> RETENTION \$ None  |                                     |                                     | CAP5235008    | 11/01/2013                    | 11/01/2014                    | EACH OCCURRENCE: \$ 10,000,000<br>AGGREGATE: \$  |
|            | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in FL)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   |                                     | N/A                                 | 63610         | 02/01/2013                    | 02/01/2014                    | WC STATUTORY LIMITS: <input type="checkbox"/> OTHER: <input type="checkbox"/><br>E.L. EACH ACCIDENT: \$ 500,000<br>E.L. DISEASE - EA EMPLOYEE: \$ 500,000<br>E.L. DISEASE - POLICY LIMIT: \$ 500,000   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Printing

**CERTIFICATE HOLDER****CANCELLATION**

**City of Arcadia**  
 23 N. Polk Avenue  
 Arcadia, FL 34266

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Clyde Allen Purmort*

**2013 / 2014 CHARLOTTE COUNTY  
LOCAL BUSINESS TAX RECEIPT**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

TYPE OF BUSINESS 1273 NEWSPAPER, PERIODICAL, BOOK, AND DA

BUSINESS ADDRESS 23170 HAREORVIEW RD  
PORT CHARLOTTE, FL 00000

BUSINESS NAME CHARLOTTE SUN

OWNER SUNCOAST MEDIA

MAILING ADDRESS 200 EAST VENICE AVE.  
VENICE, FL 34285

ACCOUNT 2345  
EXPIRES SEPTEMBER 30, 2014

RENEWAL

AMOUNT 35.00  
PENALTY 0.00

TOTAL 35.00  
**Vickie L. Potts**  
Charlotte County Tax Collector

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 09/16/2013 Receipt # 896-00000218 35.00

This receipt does not constitute a franchise, an agreement, or permission or authority to perform the services or operate the business described hereon when a franchise, agreement, or other county commission, state or federal permission or authority is required by county, state or federal law.

**2013 / 2014 CHARLOTTE COUNTY  
LOCAL BUSINESS TAX RECEIPT**

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

TYPE OF BUSINESS 1273 NEWSPAPER, PERIODICAL, BOOK, AND DA

BUSINESS ADDRESS 23170 HARBORVIEW RD  
PORT CHARLOTTE, FL 00000

BUSINESS NAME CHARLOTTE SUN

OWNER SUNCOAST MEDIA

MAILING ADDRESS 200 EAST VENICE AVE.  
VENICE, FL 34285

ACCOUNT 2345  
EXPIRES SEPTEMBER 30, 2014

RENEWAL

AMOUNT 35.00  
PENALTY 0.00

TOTAL 35.00  
**Vickie L. Potts**  
Charlotte County Tax Collector

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 09/16/2013 Receipt # 896-00000218 35.00

This receipt does not constitute a franchise, an agreement, or permission or authority to perform the services or operate the business described hereon when a franchise, agreement, or other county commission, state or federal permission or authority is required by county, state or federal law.

Charlotte County Tax Collector  
18500 Murdock Circle  
Port Charlotte, Florida 33948  
[www.cctaxcol.com](http://www.cctaxcol.com) Tel: (941) 743-1350

Dear Business Owner:

Your 2013 - 2014 Charlotte County Local Business Tax Receipt is attached above. Please detach the receipt and display it in a place that is visible to the public and available for inspection.

The Charlotte County Local Business Tax Receipt is in addition to any other license or certificate that may be required by law and does not signify compliance with zoning, health, or regulatory requirements. The Charlotte County Local Business Tax Receipt is non-regulatory and is not an endorsement of work quality.

Your 2013 - 2014 Local Business Tax Receipt is valid from September 01, 2013 through September 30, 2014. Annual account notices are mailed in June to the address of record at that time. Any Changes to your Local Business Tax Account due to change of Business Name, Ownership, Physical Address or you are Closing your Business please contact our office at 941-743-1350.

VICKIE L. POTTS  
Charlotte County Tax Collector

# AGENDA No. 6



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: February 10, 2014

---

DEPARTMENT: Planning and Zoning

SUBJECT: Jehovah's Witness Literature distribution table

---

RECOMMENDED MOTION:

Approval of Jehovah's Witness Literature distribution

---

SUMMARY: SUMMARY: The Jehovah Witness church is requesting to set up a table in front of the Tree of Knowledge to pass out literature from 9:00 am to 3:00 pm. on March 29, 2014.

---

FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

---

Department Head: Carl A. McQuay

Date: 02/10/14

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Tom Slaughter

Date:

---

COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications



# City of Arcadia SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 2/11/14

Event Name Jehovah's witnesses Table witnessing / literature distribution

Event Location \_\_\_\_\_

Date(s) of Event Saturdays Hours of Event 9:00 am - 3:00 pm

Expected Attendance N/A (2 people to sit at table)

Event Sponsor \_\_\_\_\_ Non-Profit?  YES  NO

Description of Event To distribute Bible literature in different languages to all those who would like to have it. NO collections taken/free of charge. The ones seated at the table will not approach passers by.

Contact Person Nathaniel Maybell Telephone (813) 993-2080

Fax # \_\_\_\_\_ Email \_\_\_\_\_

Insurance Carrier N/A

Insurance Agent N/A Agent's Phone N/A

- |                          |                              |  |
|--------------------------|------------------------------|--|
| Alcoholic Beverages?     | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Tents?                   | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Cooking?                 | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Outdoor Music?           | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Additional Electric?     | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Carnival Rides?          | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Wildlife?                | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Fireworks?               | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Signs Displayed?         | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Set-up/Clean-up by City? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| City Police required?    | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Road Closures?           | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If Yes, please specify locations: \_\_\_\_\_

Other Pertinent Information: \_\_\_\_\_

\*\*\*\*\*FOR CITY USE ONLY\*\*\*\*\*

Received by: \_\_\_\_\_

City Marshal  Approved

City Administrator  Approved

City Council  Approved

Date: \_\_\_ / \_\_\_ / \_\_\_

Disapproved

Disapproved

Disapproved

*(Handwritten signature)*

INDEMNIFICATION & HOLD HARMLESS

I, Nathaniel Maybell, as Service Overseer of Jehovah's Witnesses, do hereby agree to hold the City of Arcadia, (Club, organization, group, etc)

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the distribute Bible Literature to be held at Trop of Knowledge on 29 Mar 14.

By: Nathaniel Maybell Printed Name: Nathaniel Maybell

Entity Name: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

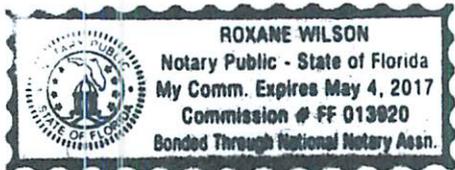
STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 10 day of Feb, 2014, by Nathaniel Maybelle, as Service Overseer of Jehovah's Witnesses, who [ ] is personally known to me or [x] has produced FDL as identification.

Roxane Wilson NOTARY PUBLIC

(SEAL)



ROXANE WILLIAMS  
County Public - State of Florida  
My Comm. Expires May 4, 20  
Commission # FF 013020  
Bonded Through National Surety Assn



## **SPECIAL EVENTS**

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

|                             |                           |                          |
|-----------------------------|---------------------------|--------------------------|
| <b>Festivals</b>            | <b>Fairs</b>              | <b>Carnivals</b>         |
| <b>Flea Markets</b>         | <b>Expo's</b>             | <b>Tent Sales</b>        |
| <b>Walk-a-thons</b>         | <b>Parades</b>            | <b>Road Races</b>        |
| <b>Tournaments</b>          | <b>Pony Rides</b>         | <b>Petting Zoos</b>      |
| <b>Concerts</b>             | <b>Car Shows</b>          | <b>Boat Shows</b>        |
| <b>Battles of the Bands</b> | <b>Fireworks Displays</b> | <b>Public Gatherings</b> |

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.
  
- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

**INSURANCE** - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

**FOOD** - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

**ALCOHOL** - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at [http://www.myfloridalicense.com/dbpr/sto/file\\_download/file-download-abandt.shtml](http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml)

**USE OF CITY PERSONNEL** - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event .

Nathaniel Maxwell  
Signature of Applicant/Event Sponsor

3-10-14  
Date

Nathaniel Maxwell  
PRINTED Name of Above

993-2080  
Contact Phone #

# AGENDA No. 7



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: February 10, 2014

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DEPARTMENT: Planning and Zoning  
SUBJECT: Release of lien for 301 S. Dade Ave.

---

RECOMMENDED MOTION:  
Approval

---

SUMMARY: SUMMARY: The property located at 301 S. Dade has been brought by Mr. Jack Pine. Mr. Jack Pine paid \$1069.05 to satisfy the lien.

---

FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
(x) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

---

Department Head: Carl A. McQuay Date: 02/10/14

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Tom Slaughter Date:

---

COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

THIS INSTRUMENT PREPARED BY:  
Arcadia Code Enforcement Department  
City Planner/ Code Enforcement,  
Carl A. McQuay  
23 N. Polk Ave  
Arcadia, FL 34266  
863-494-4114



**RELEASE OF LIEN**

**KNOW ALL MEN BY THESE PRESENTS:**

That the City of Arcadia, holder of the following lien(s) filed by the City or Arcadia, against the property described below in DeSoto County, Florida, alleged to be owned by ESTELLA ANN TR. MCCOWN CASE NO. P12-0734 recorded in INST. # 201314003666 Page \_\_\_\_\_.

Public Records of DeSoto County, Florida, to wit:

F M WALDRONS ADD TO ARCADIA BEG AT PT ON DADE  
AV AND ASH ST TH E 142 FT TH S 75 ST THEN W TO RANGE  
LI TH N ALG RANGE LI TO POB BLK 5 BY WILL OR 566/2979

PCN: # 36-37-24-0110-0050-0230

Address: 301 S. Dade Ave., Arcadia, FL 34266

does hereby acknowledge satisfaction of said Lien and hereby cancels the same of record.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
(Print Name)

CITY OF ARCADIA, FLORIDA

BY: \_\_\_\_\_  
Alice Frierson, Mayor

Attest:

\_\_\_\_\_  
City Clerk

STATE OF FLORIDA     )  
                                  ) ss:  
CITY OF ARCADIA     )

BEFORE ME, the undersigned authority, personally appeared \_\_\_\_\_ as authorized representative of the City of Arcadia, Florida, who personally known to me or has produced \_\_\_\_\_ as identification and who did (did not) take an oath, and he acknowledged to and before me that executed the foregoing instrument for the purposes therein expressed, pursuant to due authority.

WITNESS, my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:

# AGENDA No. 8



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: February 18, 2014

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DEPARTMENT: Administration

SUBJECT: Minutes from September 3, 2013, September 17, 2013, October 1, 2013, October 15, 2013  
and November 19, 2013

---

RECOMMENDED MOTION: Council Direction

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SUMMARY: Upon review of previous minutes, it has come to Administration's attention that minutes for September 3, 2013 and September 17, 2013 were approved by City Council on October 15, 2013, but never signed by the previous City Clerk. Minutes for October 1, 2013, October 15, 2013, and November 19, 2013 were never approved by City Council. In order to bring all minutes current, City Council approval of the minutes for October 1, 2013, October 15, 2013, and November 19, 2013 is required.

---

FISCAL IMPACT: \_\_\_\_\_

Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

---

Department Head:

Date:

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Tom Slaughter

Date:

---

COUNCIL ACTION:  Approved as Recommended

Disapproved

Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_

Approved with Modifications

**MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, SEPTEMBER 3, 2013  
6:00 PM**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.*

**CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL**

The meeting was called to order at approximately 6:00 p.m.

Councilman Allen gave the invocation which was followed by the Pledge of Allegiance.

**Arcadia City Council**

Mayor Keith Keene  
Deputy Mayor Robert Heine  
Councilman Robert R. Allen

Councilwoman Alice Frierson  
Councilman Joseph E. Fink (Absent)

**Arcadia City Staff**

City Administrator Judi Jankosky  
City Attorney Thomas J. Wohl  
Finance Director Renee Green

City Clerk Gia Lancaster  
Marshal Matt Anderson  
Public Works Director Cathy Miller

**PUBLIC HEARING – (Open Public Hearing)**

**Mayor Keene opened the Public Hearing at 6 p.m.**

**RESOLUTION NO. 2013-19; A RESOLUTION  
ADOPTING THE MILLAGE RATE TO BE LEVIED BY  
THE CITY OF ARCADIA, FLORIDA FOR FISCAL YEAR  
2013-2014 (Finance Director)**

Resolution No. 2013-19 was read in full. Mrs. Green explained that last years' millage rate was 8.8859. This year.the rolled back rate is 8.7867. The recommendation is for 8.6694 millage rate which is less than the rolled back or -1.33%. Deputy Mayor Heine questioned if this will meet the \$22,000 short fall. Mrs. Jankosky stated that we also need to address the health insurance increase. The contingency in the General Fund is currently \$650,000. Mrs. Jankosky replied to Councilwoman Frierson that this budget presented will assist in the situation we are currently addressing with Tallahassee.

**A motion was made by Deputy Mayor Heine and seconded by Councilman Allen to adopt Resolution No. 2013-20 Tentative Millage as presented. The motion carried 5-0.**

**RESOLUTION NO. 2013-20; A RESOLUTION  
ADOPTING THE TENTATIVE BUDGET FOR THE CITY  
OF ARCADIA, FLORIDA FOR FISCAL YEAR 2013-  
2014 (Finance Director)**

Resolution No. 2013-20 was read in full. Mrs. Greene reported that Code Enforcement was placed under the Police Department which was \$66,156 for a total Police budget of \$1,507,733. Councilman Allen stated he was acceptable with the current budget. Councilman Fink commended the City Administrator for attempting to balance the budget. He stated that he would be unable to support this budget while the Police Department continues to expand. He still believes the State will come in as the \$170,000 will not replenish the funds. He continued that there are Officers that take vehicles home, clerical staff and personnel that could have been reduced.

**A motion was made by Deputy Mayor Heine and seconded by Councilman Allen to adopt Resolution No. 2013-20, Tentative Budget as presented.**

Mr. Gary Frierson, resident, explained that there still remains \$400,000 in street improvements which could be reduced. He spoke also about the water and sewer account owing the general fund. If we had to we could utilize those funds as well. He feels the budget is a good budget and believes that things don't appear to be as dire as some may have made it out to be. Mayor Keene thanked all who worked on the budget. He recalled in past years the City did not even have a repair and replace fund and there was a \$450,000 previous cost that had nothing to do with the current Council. He mentioned Broward County supporting legislation to help fund City Police Departments and suggested we might want to be on board.

**Vote on the original motion carried 4-1 with Councilman Fink dissenting.**

**CLOSE PUBLIC HEARING – Mayor Keene closed the public hearing at 6:20 p.m.**

**OPEN REGULAR CITY COUNCIL MEETING – Mayor Keene opened the Regular City Council Meeting at 6:21 p.m.**

**PRESENTATION**

Kevin Joens, 5 years of service - Presentation by Mayor

Mayor Keene presented Mr. Kevin Joens a plaque representing his 5 years of City service with the Arcadia Police Department.

**CONSENT AGENDA**

1. August 6, 2013 City Council Minutes
2. Check Warrant Reports: 08/19/13, 08/20/13, 08/27/13
3. Amendment 5 to Specific Authorization No. 11 (co-document to Change Order 3 approved last meeting)

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve consent agenda item 1 through 3 as presented. The motion carried 5-0.**

## **DISCUSSION ITEMS**

### 4. Request for use of Speer Center – Toys for Tots, Marine Corps Reserve (Administrator)

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to allow the Toys for Tots to utilize the Speer Center for storage and distribution of toys. The motion carried 5-0.**

Mr. Robert Grinis thanked the Council for their generosity and asked about the general security of the building. Mr. Grinis also announced a Fundraiser Golf Tournament at the Arcadia Golf Course on October 19, 2013. Marshal Anderson stated that the Speer Center has new doors and is considered a secure building.

### 5. Lease of Former Police Station (Administrator)

Mrs. Jankosky stated that she met with Red Cross and they would like to begin negotiations regarding leasing half of the former Police Station. Council gave consensus for the Administrator to move forward.

### 6. Airport Lighting Grant (Administrator)

Mrs. Jankosky asked if the Council may approve a low interest government loan to help move forward on the Airport Lighting grant project. Council gave consensus for Mrs. Jankosky to move forward with Government funding and return with a loan package for Council's consideration.

### 7. Prayer Policy (Attorney)

Attorney Wohl stated this Resolution was brought forward for Council and Public review to comply with Church and State issues. Councilman Fink thanked the City Attorney for being proactive. Mr. Charles Conklin questioned why no one on the Council could pray and he felt they should have a right to pray as well.

### 8. Health Insurance (Administrator)

Mrs. Jankosky stated that Health Insurance increases this year stem from 25% – 44%. Mr. Tom Guidry, DeSoto Insurance, stated that he tried to speak with United on the 65% increase however the City has seen many catastrophic claims this period. He stated that Blue Cross/Blue Shield was the most competitive at only a 13% to 15% increase. He explained several plans to include PPO, HMO and various deductibles. Mrs. Jankosky proposed the BC/BS HMO, \$1,200 deductible with employee buy up to a \$500 deductible plus an employee buy up to a PPO. She also suggested the deletion of the dependent plans as those plans cost the City considerable amounts. Mr. Guidry reminded also that Health Care Reform begins in January.

Councilman Fink asked the Administrator if she could provide a spreadsheet of alternatives as presented last year. Mr. Guidry replied to Councilwoman Frierson that many of our claims were due to outpatient procedures and catastrophic claims. Mr. Guidry replied to Mayor Keene that the City currently carries 16 dependents. Mr. Lew Ambler reminded Council that the City is very generous to

provide dependent coverage.

**A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to move the City Health Insurance to BC/BS HMO Plan 61, removing depending coverage. Provide employees three options: 1) BC/BS Plan 61, \$1,200 deductible, or buy up to: 2) Plan 60, \$500 deductible and 3) BC/BS PPO Plan which may cost an additional \$60 per employee. The motion carried 5-0.**

9. Oak Ridge Cemetery (Public Works Director)

Mrs. Miller explained the maintenance options for Oak Ridge Cemetery. She reviewed three options for securing the cemetery.

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve option 2: Install the gate adjacent to the bridge and remove the fence material that will no longer be needed. Total cost \$332.50. The motion carried 5-0.**

10. Antique Association 4<sup>th</sup> Saturday Fair and 1<sup>st</sup> Saturday Farmer's Market (Marshal Anderson)

Marshal Anderson explained that there appears to be three different factions functioning in the downtown area and sponsoring different events. He stated that there is currently no code to enforce business owners not to place items outside the front of the store, the code only indicates "no blocking or obstructing sidewalks". He asked Council for clarification during these special events. Attorney Wohl stated that the code is vague on that particular issue; however he is drafting an Ordinance addressing special events. Councilwoman Frierson stated that the City could close down Oak Street from the railroad to the Church (Orange Ave.) Mr. Lew Ambler, DeSoto Insurance, stated that he did have concerns regarding the risks and liability during these events.

Mr. James Lee, Business Owner, stated that the Antique Association appears to be picking and choosing who they want in their Association. He asked why the City doesn't take over this event.

Mr. Frank Peterson, resident, stated that he usually sets up in front of an Attorney's Office however he was told he could no longer do that. He stated it appears that the Antique Association does not want outsiders at the event.

Ms. Sheri Fink, VP of the Antique Association, stated the sellers are not paying the fees which are used for advertising at \$30,000 per year. She added that the Antique Association gave Mr. Peterson three months extra due to his health issues. She stated that the Association does have vendor contracts with rules and regulations. The Association only wants to see items which are 1950 or older.

Mrs. Marsha Brown, Methodist Church Secretary, stated that the Church sponsored events income goes directly to the needy and food drives.

Deputy Mayor Heine suggested closing down Oak Street from DeSoto to Orange. Council gave consensus for the Attorney, Administrator and Code Enforcement to begin writing an Ordinance addressing special events.

Councilman Fink stated if the streets are closed and items are in the street then the visitors won't come into the stores. Councilman Fink disclosed that he was a store owner and member of the Antique Association. His attorney noted no conflict regarding this subject.

Mrs. Jackie Tucker explained that Mr. James Lee joined the Antique Association and paid for a year and also set up two spaces in front of his store. She advised that the City should take the event over.

#### 11. Revised Personnel Policy Manual (Human Resources)

Mrs. Jankosky reviewed the changes to the revised personnel policy manual. All Council were in approval of the revisions however rejected the new President's Day Holiday.

**A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve the Revised Personnel Policy Manual minus the request for President's Day Holiday. The motion carried 5-0.**

### ORDINANCES

**12. ORDINANCE NO. 992: FIRST READING OF AN ORDINANCE AMENDING THE CITY OF ARCADIA CODE OF ORDINANCES TO REPEAL CHAPTER 58; TO ADOPT A NEW CHAPTER 58; TO ADOPT FLOOD HAZARD MAPS, TO DESIGNATE A FLOODPLAIN ADMINISTRATOR, TO ADOPT PROCEDURES AND CRITERIA FOR DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR OTHER PURPOSES; TO ADOPT LOCAL ADMINISTRATIVE AMENDMENTS TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE. (City Planner)**

Ordinance No. 992 was read by title only. Mr. Slaughter explained the need for the updated Ordinance and stated that the City would be working with DeSoto County Building Department.

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve Ordinance No. 992 at first reading. The motion carried 5-0.**

**13. ORDINANCE NO. 993; FIRST READING OF AN ORDINANCE OF THE CITY OF ARCADIA, AMENDING CHAPTER 2, ARTICLE VII, DIVISION 3, SECTION 2, OF THE CODE OF ORDINANCES OF THE CITY OF ARCADIA, AMENDING THE CITY OF ARCADIA POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT SYSTEM; AMENDING SECTION 1, DEFINITIONS; AMENDING SECTION 15, MAXIMUM PENSION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND**

## **PROVIDING AN EFFECTIVE DATE. (Attorney)**

Marshal Anderson explained this Ordinance is updated for IRS Tax purposes which are completed on a yearly basis. Councilman Fink requested letters from the attorney and actuary for his files.

**A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve Ordinance No. 993 at first reading, as presented. The motion carried 5-0.**

## **COMMENTS FROM DEPARTMENTS**

### 14. City Marshal – August 2013 Report Included in Packet

Marshal Anderson stated that Mr. Carl McQuay, Code Enforcement Officer, went to Sebring to review their Code Enforcement procedures. Some of Sebring's Ordinances establish penalties in the early phases of the procedures. For example: high grass penalty: once a notice is posted you have ten days to come into compliance, following that the fine immediately begins. Council gave consensus for the Marshal and Code Enforcement to work with the City Attorney to update the City's Code Enforcement Ordinances.

Mayor Keene asked about the new advertising flags flying on Oak and Highway 17. Marshal Anderson confirmed those are against the law if they are placed in the City right of way.

### 15. Attorney – No Report

### 16. City Administrator

- Amendment 4 to Loan Agreement DW140100 (WTP Grant)

**A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve Amendment 4 to Loan Agreement DW140100 as presented. The motion carried 5-0.**

**PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)**

## **MAYOR AND COUNCIL MATTERS**

## **ADJOURN**

There being no further business the meeting adjourned at 8:25 p.m.

**APPROVED THIS \_\_\_ DAY OF \_\_\_\_\_, 2013.**

By:

\_\_\_\_\_  
Keith Keene, Mayor

ATTEST:

\_\_\_\_\_  
Gia S. Lancaster, City Clerk

**MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, SEPTEMBER 17, 2013  
6:00 PM**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.*

**CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL**

The meeting was called to order at approximately 6:00 p.m.

Councilman Allen gave the invocation which was followed by the Pledge of Allegiance.

**Arcadia City Council**

Mayor Keith Keene  
Deputy Mayor Robert Heine  
Councilman Robert R. Allen

Councilwoman Alice Frierson  
Councilman Joseph E. Fink

**Arcadia City Staff**

City Administrator Judi Jankosky  
City Attorney Thomas J. Wohl  
Finance Director Renee Green  
City Planner Tom Slaughter

City Clerk Gia Lancaster  
Marshal Matt Anderson  
PW Director Cathy Miller

Mayor Keene recognized County Commissioner Buddy Mansfield, Former County Commissioner Judy Schafer, County Administrator Guy Maxcy and former City Councilman Dr. Lorenzo Dixon.

Mayor Keene opened the Public Hearing.

**PUBLIC HEARING – (Open Public Hearing)**

**RESOLUTION NO. 2013-21; A  
RESOLUTION ADOPTING THE MILLAGE  
RATE TO BE LEVIED BY THE CITY OF  
ARCADIA, FLORIDA FOR FISCAL YEAR  
2013-2014 (Finance Director)**

**Resolution No. 2013-21 was read in its entirety. A motion was made by Deputy Mayor Heine and seconded by Councilman Allen to adopt Resolution No. 2013-21 as presented. Upon request from the audience Resolution No. 2013-21 was read into the record in its entirety once again. The motion carried 5-0.**

**RESOLUTION NO. 2013-22; A  
RESOLUTION ADOPTING THE FINAL  
BUDGET FOR THE CITY OF ARCADIA,  
FLORIDA FOR FISCAL YEAR 2013-2014  
(Finance Director)**

**Resolution No. 2013-22 was read in its entirety. A motion was made by Deputy Mayor Heine and seconded by Councilman Allen to adopt Resolution No. 2013-22 as presented. Councilman Fink stated the same reasons as the previous reading that he could not support this Resolution. The motion carried 4-1 with Councilman Fink dissenting.**

**CLOSE PUBLIC HEARING**

**Mayor Keene closed the Public Hearing.**

**OPEN REGULAR CITY COUNCIL MEETING**

**Mayor Keene opened the Regular City Council Meeting.**

**PRESENTATION – There were no presentations.**

**CONSENT AGENDA**

1. Check Warrant Reports: 09/10/13
2. Request for Special Event Permit for Tree of Knowledge, Oak Street and Vicinity, Arcadia Plein Air Paint-out, Applicant, DeSoto Arts & Humanities Council
3. Request for Issuance of a Certificate of Appropriateness and Sign Permit for 122 North Brevard Avenue, Arcadia Family Optometry Center, Contractor Mr. Mike Riggins, Coastal Sign

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve Consent Agenda Items 1 through 3 as presented. The motion carried 5-0.**

**DISCUSSION ITEMS**

4. September 8, 2013 Various Updates (Finance Director)

Mrs. Green stated the move to the Way Building was complete. The Utility and Finance Department are now secure and the safety issues were addressed. She stated that on numerous occasions the Police were called and people were escorted from the building. She added that she had an example tape of a disgruntled customer to play for the Council and warned that children should exit the chambers when played.

She reported that the computer update is nearing the end stage and the Utility staff is still in training mode. She thanked her staff for assistance during this time. She reported that staff was able to meet the budget without using reserves. She stated that she spoke to the Auditor but has not received any further information from Tallahassee.

Mrs. Green played a short tape recording and noted that these type calls occur every hour of every day.

5. Request for Issuance of a Certificate of Appropriateness and Waiver of Fees for Installation of Split Rail Fence, Applicant DeSoto County Historical Society (City Planner)

Mr. Slaughter explained this request was approved by the Historical Preservation Commission. Staff has determined compliance with zoning and fence permitting however the applicant, DeSoto County Historical Society (DCHS)-501c3 designated, is requesting a waiver of fees and staff is asking for direction from Council. He responded to Mayor Keene that the fee is currently \$165.00. Mr. Slaughter explained that the DCHS is merely defining their property and parking spaces with the requested fence permit.

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve the request for an issuance of a Certificate of Appropriateness for the installation of a split rail fence located at 300 North Monroe Avenue for DeSoto County Historical Society. The motion carried 5-0.**

**There was additional discussion regarding the waiver of the fees and Council agreed to a waiver of fees on a case by case basis.**

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve the waiver of fees for the fence permit to DeSoto County Historical Society in the amount of \$165.00. The motion carried 5-0.**

6. Prayer Policy (Attorney)

Attorney Wohl stated the proposed Resolution is still under review and staff may look into alternate measures to inform the public. The item required no action at this time.

Mr. Earnest Morgan stated that no man has a right to infringe upon another's right.

7. Purchasing Policy (Administrator)

Mrs. Jankosky stated that this policy is all encompassing and modeled from the City of Winter Park. Attorney Wohl has reviewed the policy as well. Councilman Fink replied it appears to be very complete. Mayor Keene agreed.

**A motion was made by Deputy Mayor Heine and seconded by Councilman Fink to approve the Purchasing Policy as presented. The motion carried 5-0.**

## **ORDINANCES**

- 8. ORDINANCE NO. 992: SECOND AND FINAL READING OF AN ORDINANCE AMENDING THE CITY OF ARCADIA CODE OF ORDINANCES TO REPEAL CHAPTER 58; TO ADOPT A NEW CHAPTER 58; TO ADOPT FLOOD HAZARD MAPS, TO DESIGNATE A FLOODPLAIN ADMINISTRATOR, TO ADOPT PROCEDURES AND CRITERIA FOR DEVELOPMENT IN FLOOD HAZARD AREAS, AND FOR OTHER PURPOSES; TO ADOPT LOCAL ADMINISTRATIVE AMENDMENTS TO THE FLORIDA BUILDING CODE; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE. (City Planner)**

**Ordinance 992 was read by title only. A motion was made by Councilman Fink and seconded by Councilman Allen to adopt Ordinance 992 at second and final reading. The motion carried 5-0.**

- 9. ORDINANCE NO. 993; SECOND AND FINAL READING OF AN ORDINANCE OF THE CITY OF ARCADIA, AMENDING CHAPTER 2, ARTICLE VII, DIVISION 3, SECTION 2, OF THE CODE OF ORDINANCES OF THE CITY OF ARCADIA, AMENDING THE CITY OF ARCADIA POLICE OFFICERS' AND FIREFIGHTERS' RETIREMENT SYSTEM; AMENDING SECTION 1, DEFINITIONS; AMENDING SECTION 15, MAXIMUM PENSION; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.**

**Ordinance 993 was read by title only. A motion was made by Councilman Fink and seconded by Councilman Allen to adopt Ordinance 993 at second and final reading. The motion carried 5-0.**

### **COMMENTS FROM DEPARTMENTS**

#### 10. City Marshal

Marshal Anderson explained a crosswalk issue that needs repairing at East Oak Street and Pasco as requested by the DeSoto County School Board. Marshal Anderson requested several crosswalks be painted and reported them to Mrs. Jankosky and Mrs. Miller. He stated that most of the crosswalks were painted except for East Oak Street. Marshal Anderson met with Mrs. Miller at the intersection of Manatee and Oak Street to view the crosswalk. He stated that Mrs. Miller told him that it was against Federal ADA rules to stripe without traffic controllers. At that time he told the School Board to contact Mrs. Miller directly. Marshal Anderson asked if this is true for that intersection then why are there painted crosswalks at other intersections, for example, Manatee and Magnolia. He explained that Florida Statutes speak to pedestrian crosswalks and states that a traffic control sign is a stop sign as well as a yellow flashing school crossing light. Marshal Anderson replied to Mayor Keene that there is no crossing guard on Oak Street.

Mrs. Miller stated that when she met with Marshal Anderson she told him that cross striping has to be controlled or stop signs are required which is Federal Transportation Standards. Council agreed to install stop signs and complete the striping.

Marshal Anderson reported that the Turner family is conducting an event related to a Gator Reality TV show in Arcadia. They wish to film on Saturday, September 21, 2013 from 8 a.m. to 8:30 a.m. and asked if Oak Street near the Courthouse could be closed for that period of time. Council gave consensus for the request.

Marshal Anderson requested if four (4) confiscated vehicles and four (4) retired vehicles could be sent to auction at the Lee Civic Center on October 1, 2013. Council gave consensus for the auction of the eight (8) vehicles.

Marshal Anderson reported that he felt misinformation may be going around the City. He explained that the policy in 1993 allowed Officers to take vehicles home if they lived within DeSoto County. The policy was tweaked when Marshal Lee was in office. He clarified that no Officer has driven to Sebring or Sarasota. Officers are allowed to utilize vehicles for attending classes and that is usually located in Polk County.

Mayor Keene stated that the Police presence in the City is well received and the Department is doing a much better job.

Lt. Joens explained that the Police Department received an anonymous donation from someone outside of the City which they will utilize to purchase ballistic vests. He will deliver the check in the amount of \$13,000 to Finance to place in the Police fund account.

#### 11. Attorney

Attorney Wohl reported that he is continuing work on the Special Event and Code Enforcement Ordinances. The Special Event Ordinance was sent to Mrs. Jankosky and Code Enforcement for review.

#### 12. City Administrator

##### a. Smith Brown Gym Update

Mrs. Jankosky reported that the Fire Department inspected the Smith Brown Gym and asked the City to install an alarm system as well as replacing the entrance doors. Council agreed that Mrs. Valerie Gilchrest be allowed one more food drive at the gym and Council requested a quote to install the alarm and repair the doors.

Mr. Charles Conklin asked if Mrs. Gilchrest will be allowed to extend the permit previously paid up until December. Mrs. Gilchrest stated she would also reach out to others (Gulf Coast) for funding. Council agreed that her permit could be extended.

#### **PUBLIC** (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

Mrs. Beth Carsten questioned what the Prayer Policy was considering. Attorney Wohl replied that it will only be a procedure and tailored to fit the City of Arcadia. Ms. Carsten replied that Arcadia is a God fearing City and she feels the Council should have the freedom to pray and someone in the audience may pray.

#### *THE FOLLOWING TRANSCRIBED BY THE CITY CLERK PER DIRECTION OF THE CITY ADMINISTRATOR:*

Mr. Steve Underwood: "I am here to defend my job. I was terminated a week and half ago by Mrs. Miller. I've been through four (4) Administrators and I've never done anything wrong until Mrs. Miller has come on scene. I was written up a total of nine (9) times in two and half months Mrs. Miller has been here. If you look in my previous record there is zero. So I leave that with Council. Something needs to change and I'm not here just for myself, I'm here for City employees and the City of Arcadia. This needs to be taken a close look at of people undermining, trying to discredit me and I've done a good job and if anyone had an issue with me they should have come to me in person. Not write me up nine (9) times on nine (9) write ups on the day I was terminated that I knew nothing about. So if you can prove to me something different, I've done that bad of a job in the 24 years I've been here since October 31st of 1989, prove it to me."

Mayor Keene: "Steve there is a, I here you, I appreciate your comments. I think you've thrown down the challenge to all Council. There is an opportunity for you to go through an appeal process that's in the personnel manual, outlined in the personnel manual. Am I correct?"

Mr. Underwood: "If that's the case then how come I wasn't able to read the nine (9) write ups, two (2) that were shredded by HR in front of me that she couldn't justify."

Mayor Keene: "I don't know."

Mr. Underwood: "Exactly, you don't know. Exactly."

Mayor Keene: "No Sir, let me clear something up then, you've been around here 24 years all right. The Council sets policy and does the budget, and we are a strong City Manager system. That's why in our personnel manual we have an opportunity for an employee who wants to appeal what's happened to them to come to the Council."

Mr. Underwood: "How do you appeal and not to interrupt you Mr. Mayor, how do you appeal something and the first appeal goes to the first person that terminates you?"

Mayor Keene: "Then you go to the second person. I'm telling you there is a process."

Mr. Underwood: "And I agree 100 percent."

Mayor Keene: "Can I speak just a minute, I didn't interrupt you. Give me just a minute. As I understand it, unless I'm missing something, the personnel policy outlines how to do this and the buck does stop with the City Council. Ok, if you lose your appeal everywhere else then you are here. I would encourage you to go through the process."

Mr. Underwood: "I have already started that process but there is so much undermining going on in the City, the process is going to be all for naught."

Mayor: "Well I don't...."

Mr. Underwood: "If I've done that bad of a job in the 24 years I've been here through four Administrators you would think someone by this time would have told me I've done that bad of a job, not three Administrators, four Mrs. Jankosky being the fourth. You can go to my co-workers and anyone you would like to speak to that would back me up 100% that my termination or written resignation which I've done neither except for I did appeal it, will back me up 100%. Thank you very much."

Mayor Keene: "Thank you Steve. Anyone else from the Audience? Then we will move onto Mayor and Council Matters."

## **MAYOR AND COUNCIL MATTERS**

Councilwoman Frierson: "Well I am going to address the elephant in the room. I think Steve has a point. How does he use the appeal process when they are the very people that dismissed him?"

Mayor Keene: "I mean...how else would it work though Alice? I mean your first person is the one who dismisses you, if that's the line you come through, that's the way I remember when we all up here approved the personnel policy, that's the way it would work."

Councilwoman Frierson: "OK, that seems fruitless to me."

Mayor Keene: "Then we need to change the personnel policy."

Councilwoman Frierson: "Also I'd like to say several years ago we started down this road and that's why I got actively involved. We had long-term employees that were forced out, terminated forced to retire and the City was a long time recovering from all that and many ways we have not recovered from it and we are going to start down this road again. I don't think the two dismissals, I think there is more coming down the road, from emails and conversations with the City Administrator I think she has a list. And I think the Council should address it."

Deputy Mayor Heine: "It smells to high heaven. I have always been for the employees, always there's not one in here that can tell me I haven't been. You see people like Steve who repaired this room that we needed so long ago - repaired it, got it ready with his crew, three people from the garage department; they took enough of the bull that they went on and resigned. Jerry didn't get a chance to resign he was just plain out fired, he was a long time employee. They told Steve either you resign or be fired, that's holding a gun to a man's head. And in 24 years not only did he work in this room; he worked in the old highway patrol getting it ready for the Police Department. He's done wonders, last year alone he maneuvered; he bought four new pickups for the City and saved \$4,000 on each truck. Now you tell me this man hasn't done his job and if he ain't hired back I'll guarantee he needs to get him a good lawyer and sue hell out of us."

Councilman Allen: "Well I think, (audience asks for him to speak directly into microphone)...I kind of feel like Mr. Heine, several have come to me and brought letters of retirement or firing that I think should have a better representation before that happens or during that period of time and I think Council certainly owes that group of employees some attention."

Councilman Fink: "Well as being one of two that actually read the file concerning this."

Councilwoman Frierson: "I've read the files twice, twice."

Councilman Fink: "I know you have Mam, and I have the files right here for both and if we are to believe that this was done in error or because of vendetta then I would suggest to you that we don't have a problem with what was done as much as how it was done and to whom. And I think that is problematic in this. I think that what we need to realize is that we have put Administrator Jankosky in charge as the ultimate hire and fire of the City of Arcadia, and if you have a problem with this, you do not have a problem with Mrs. Miller who is the Director of Public Works; you have a problem with Mrs. Jankosky. And I would suggest to you that I see nothing in this and

what I read that was not a following of policy. I look at this and I see this and unless they fabricated these files, and if you're suggesting that in case happened, then we have a far more serious problem and I suggest to you even further that it's not in our pay grade to get involved in individual hiring's and firings' and whether or not a friendship is involved in these rather than it's a straight business decision. All of these things are involved in this. I don't see a problem. I see a problem in that, yes ok, we've had four Administrators in a number of years, and please allow me to finish my train of thought before you start to boo or hiss because I'm sure you're not going applaud. But Just a little over a year ago this Council took it upon itself to cost us \$25,000 to get rid of Lawrence Miller, now I would suggest to you that with the paperwork that is involved that is here and who have seen it, if we do something similar it is going to be a minimum of an additional \$25,000 that we don't have to get rid of this woman and I don't see that she has done anything that would warrant that and now unless you are going to...Excuse me, please."

Mayor Keene: "Please Councilman Fink can I interrupt for a moment. I've asked the Police Department if we have any folks that can't control themselves I've asked them to escort the folks out. Let's give our utmost attention to the speaker. I appreciate it and I'm sure Council and the neighbors sitting close to you appreciate and want to hear what we are saying."

Councilman Fink: "Thank you Mr. Mayor, I appreciate that. I believe if we take the same action as a Council that we did just a little over a year ago we will find ourselves in far more heat than the \$25,000 that we paid out to Dr. Miller. And we don't have that money to spend and I'm not suggesting that we keep a City Administrator that is inept, but I do not find, again, in reviewing these documents, this one and this one, that our Administrator has done anything that would warrant that. Again, unless we find that she has, I just wonder how Council Members that haven't reviewed and Mam I'm not suggesting that you be asked this question but I'm real concerned as to where you are getting your information from if you are feeling that this is not justifiable to the Council Members that have not read this documentation. Because if you haven't come in and asked for an overview and you haven't read the documentation then what the heck are you making your judgment off of? Because you are not getting it but from one source and I'm not suggesting that is not important, what I'm suggesting to you is she has a right to be asked as well before any finalization or before anything, before you make a judgment but apparently a judgment has been made already. Because I have asked has anyone else reviewed these file, I knew you had read these files, Mam and I commend you for that, I commend you for doing your homework and due diligence but the rest of the Council has not. And they have not even asked for a summation from the City Administrator."

Councilwoman Frierson: "I not only have read the files but I had four (4) meetings with the City Administrator that ended very unsatisfactorily. In reading the files the Public Works Director came on staff on June 25<sup>th</sup>. June 27<sup>th</sup> she writes Mr. Underwood up. There is usually a honeymoon period going on here where you get to know each other and personalities. Apparently there was none of that. It was in your face you're gonna be gone, we are going to break up the good ole boy system whatever that is. And I just think that it was, it was wrong."

Councilman Fink: "I don't, that's your feeling on this and I don't have a problem because you actually did your homework and I do appreciate that, but to make a judgment without doing homework and to suggest putting someone else's job in jeopardy without doing homework and you are not doing that."

Councilwoman Frierson: "No I think an employee, if they are going to be written up, they should have a conference with the Public Works Director and that employee should sign that he understands what he did wrong. None of those are signed by an employee, none of them. No there is no notation that this employee has been advised of this whatsoever. They are signed strictly by the City Administrator and Public Works Director. Not an employee. An employee was put on a 30-day probationary period and 7 days later he was dismissed. I have a problem with that."

Mayor Keene: "You know Councilman Fink..."

Councilman Fink: "It is my understanding that refusal to sign such a document, also occurred."

Councilwoman Frierson: "That refused to sign them? That's not what I read at all."

Mayor Keene: "Steve can I say something before you go on?"

Mr. Underwood: "Go on."

Mayor Keene: "Because what has been made so clear is that there are three (3) of us who have not read this documentation. Thanks for your permission I've got the gavel. I'm running the meeting."

Mr. Underwood: "You're the man."

Mayor Keene: "Thank you, yeah you bet, I am not for much longer because I think we are reorganizing at the next meeting that is my understanding, is that correct? I needed to get that out of the way tonight as well. I had not asked for this, and thank you for yielding to me and you as well to let me say my piece. I hadn't read this because the way I understood it in the personnel policy there was a procedure that you went through with this and I didn't think we were to a point where I needed to be involved in looking at any of this apparently we have fast forwarded and that's where we are. Ok I guess it's time for the three of us that haven't looked at this to have a look and maybe put this as an agenda item at the next meeting and let's try to get to the bottom of this if that's what we think we need to do. Steve I'm not saying that we don't, I'm not against you on this I'm not against anybody because I haven't done my homework as Councilman Fink has said so I can't speak to this at all. If that made any sense to the rest of the Council, does it?"

Councilman Allen: "Yes."

Councilman Fink: "And Mayor I didn't mean you because you had not spoken to the issue."

Mayor Keene: "No, no but that's my whole point maybe that is something else I need to understand. Does everyone understand that we have a personnel policy and people have rights to appeal what's been done to them?"

Deputy Mayor Heine: "I have seen the personnel file and spoke to her since this started and I was not satisfied."

Mayor Keene: "I get that Deputy Mayor Heine but I think it would be worthwhile and have that look and put this as an agenda item."

Mr. Underwood: "May I address the Council? On the day I was terminated I was called into Mrs. Sandy Vitella's office along with Mrs. Miller and I was presented with, I did not look at all of them, maybe 4 to 5 reprimands to my knowledge, but I was so in awe of getting terminated did I look them over? No I didn't because 24 years of service you are thinking ok what did I do so terribly wrong to deserve these reprimands and I looked briefly through them. Well then 2 to 3 days later I go up there I have additional 7 or 8 reprimands in my file that I knew nothing of on top of the ones on the day I was terminated. How can I correct a problem in my personnel file or be verbally written up or physically written up on a piece of paper that I have no knowledge of until the day I am terminated? There were 2<sup>nd</sup> and 3<sup>rd</sup> and 4<sup>th</sup> verbals and written up on things I wasn't aware of. If I'm not aware of them Mr. Mayor how can I correct them, is my question?"

Mayor Keene: "I don't know. You got me. You got me. What were you reprimanded for? If we want to get into the discussion we can stay here the rest of the night. But I don't know I haven't seen anything. I would like to take a look."

Mr. Underwood: "If you look in my previous file before Mrs. Miller came on scene do you know how many reprimands are in my file in 24 years of service to the City of Arcadia? Zero. So I couldn't have been doing that bad of a job."

Mayor Keene: "I'm not suggesting that you were. Like I said you got me. I don't know I haven't looked. And you can give me the look all you want."

Mr. Underwood: "I'm fine I back you I back the City of ....."

Mayor Keene: "I don't understand why this is occurring...."

Mr. Underwood: "I back the City of Arcadia 100 %. I gave 24 years of blood, sweat and tears to the City and this is one thing to speak of that me and my employees done and to be treated the way I was treated is unacceptable and that's my opinion and that's all I have to say and thank you very much for City Council's time."

Mayor Keene: "I would like to have concurrence from Council that we talk about this, make this an agenda item. Can we do that TJ or not?"

Attorney Wohl: "I would think we need to check with our employment law attorney. We do have the personnel policy. We want to follow it. I understand the necessity of getting this addressed as soon as possible. I think we need to consult with them before doing anything. Again this is outside the scope of my retainer; we do have an employment law attorney that we should consult with."

Councilwoman Frierson: "I would ask that we do that."

Deputy Mayor Heine: "I would too."

Councilwoman Frierson: "As soon as possible these guys are without jobs, and we need to deal with this quickly."

Jeanie Raines, City Employee: "Once again I have been threatened, more rumors I am beyond tears I hope this time. I am just appalled. I don't have a problem with Mrs. Jankosky; she has always spoken to me even when I wasn't supposed to be there. Big Daddy, big secret, I did go. And she invited me in her office and spoke to me. As far as you go to your director of Public Works and speak to her, you can't, you will be talked over, it is, I don't mind he's my friend, all these people here have reasons to be here. Jerry is my Big Daddy. He is the best boss, nothing against Tara, I love you Tara. Don Waters knows I love him and all the other bosses but when Big Daddy gets mad, it's ten minutes. You understand that? It's fine. It's ten minutes and it's over and I don't have to walk around sick. I have come to work sick for the last three weeks and it started when I almost had my house foreclosed. I can understand what Steve is saying. I ain't had 24 years, I'm sure ya'll can hear me. I'm sorry I'm upset I might cry after all. I've had 11 years. I have never come and asked for a raise in 11 years, my house....."

Deputy Mayor Heine: "Hold on, hold on."

Ms. Raines: "My home was being foreclosed, this isn't just a house. My son has lived there since he was 2 years old, my boyfriend died of cancer in my living room. I explained to this lady I needed help it didn't even have to be a raise. I needed some sort of help from the City. I've never come in 11 years, you know what I was explained. I needed to go apply for assistance. I have a job, a 40 hour a week job, I'm sorry but the way I was raised, as long as you are working you don't go apply for assistance. I don't apply for assistance when I'm in that ditch behind Smith Brown Gym, Big Daddy sees to it if it's taking me a little too long and he gives me assistance. I'm by myself in the ditch, sweating, bleeding, that's my job, I enjoy my job. But I'm getting off the thing. Not only did I have this problem which I discussed with Ms. Sandy. And I didn't get to go to Ms. Judi, Sandy made me understand and by the way my shrink did too, they took our pants away. This is what my shrink Dr. Gallego will be happy to tell you. He explained to me that I was being silly if they took your pants away what made you think they'd give you some money. So maybe I was in the wrong there, but I don't believe that woman should have been able to tell me to apply for assistance. I don't know how many other here have applied, it ain't that easy. Then we were told that she made a promise that the cemetery would be done in 4 days by 4 people. She made the promise; we were not consulted as far as I know she has never mowed or weeded in a cemetery. Have any of ya'll mowed or weed eaten in a cemetery. You understand that. Can you imagine 4 people knocking out that entire cemetery in 4 days? And I was told if it's not done in 4 days heads would roll. Apparently she got angry because she seen me and Shannon speaking, unless she has some kind special hearing, she don't know what me and Shannon were talking about, how does she know he didn't need a key for the gate? How does she know he didn't have a problem in the burn pile? I not only work in the cemetery not only Smith Brown Gym, I'm up town you've seen me pulling grass, you've seen me spraying, I'm everywhere I do it all. She took it upon herself to assume I was gossiping that's how it was later explained. We were supposed to follow the chain of command. Would you want to approach this person again, if you had been told apply for assistance, if you had been told your head would roll if you didn't do an impossible job? No I did not besides I didn't have her phone number. She said yes, you do, unless she's been sneaking in my phone without me knowing it. How would she know that with my phone in my pocket? I am angry tonight. I mean no respect to ya'll and if I get fired for it, I got the paper in my drawer already applied for the memorandum if I lose my job to keep my house. Big Daddy was done wrong, Steve was done wrong. No disrespect to you Mr. Fink I'm not a good ole boy, I'm a girl. 11 years I have never told a boss no. Tara, did I ever unless I did not do the job did I tell you no? Never. Sandy

she is here somewhere she's a nice lady she calmed me down, she came out when I called the administration office because I was told from her that I could talk to her at any time. That's when this woman Mrs. Miller come out and informed me that I did have her number and I said no Mam I do not. When your number was offered Big Daddy told me not to take it. And I didn't do it because that is the top of my chain of command that is my boss that is who I listen to. If I think he is being treated unfairly that is when I went to Ms. Judi because I have been up here before and I have spoke to Ms. Judi because people were talking about my Big Daddy. And I told her that's wrong I've never had a problem that I couldn't go to him whether it be work, be home. I don't want this to go to agenda. They need to come back to work; they need to be there tomorrow at the very latest Monday. If she can't learn some manners, now she don't want to be fired. I don't wanna see nobody lose their job, it sucks. I've never been fired but one time many years ago. I don't want to see her lose her job; I want her to go to school to learn how to talk to people. She needs to learn it's not ok to come up to someone you don't even know and tell them to go apply for assistance. I have pride. If I didn't have pride you would not see me in the ditches working the way I do; you wouldn't see me with weed eaters longer than I am tall, tractors that I have to climb into. I don't need to apply for assistance, Ms. Sandy at least offered me a shrink. I already got one of those." Inaudible section

Dr. Dixon: "I didn't know that the subject was coming up tonight. I think what I hear the attorney saying is that this is an administrative matter rather than a legislative matter. I recall when I was elected that I was elected to do legislation as a Councilman as a Deputy Mayor not to deal with administrative matters. That's what 3 members on this Council chose to do when they undermined and broke laws to get rid of Dr. Miller and hired Mrs. Jankosky our current Administrator. This is what they asked for; this is what they chose to do those 3 members. I don't think it was Mayor Keene or Joe Fink, it was Robert Heine, Alice Frierson and an appointed member, never been elected on Council at all and only makes motions to adjourn meetings, Bob Allen. With that being said, I've always fought and stood up for the employees of this City when I was on the Council and they know this. I'm very disturbed when I hear this man has been terminated Steve Underwood that is a very serious concern to me when he put 24 years of his heart. I'm going to try to keep it,(inaudible) because it's personal to me as well. There was a man Steve Rowley, they were the same after working here about 30 years, I was the member that made the fight and overturned that decision and saved him if ya'll remember. And not only reinstated him but gave him retroactive pay from the time he was off because I felt it was totally unfair to take a person that had put so much time and work and take that away from them like that, they have a family they have children. I think that needs to be looked at but I'm not the man, Jeanie if you get fired, you had your right to speak, it's your constitutional right. I promise you the person that fires you will be terminated by me, that is not a threat, and the citizens of this City because we vote; we put you guys there to do a job and make sure these employees are taken care of. I've demonstrated what I m saying with that being said, I want to make it very clear. Mrs. Jankosky, in my opinion, is doing a fine job. I think she's moving us in a very positive direction even though I'm not a Council Member or Vice Mayor and it may be administrative rather than legislative. I will personally tonight ask for Mrs. Cathy Miller's resignation and I would hope and pray because no one will stop me from praying to my God, just suggested that Mr. Attorney I'm not saying your suggesting that and you are doing a pretty good job, I appreciate your cautioning this Council tonight. I don't know Mrs. Miller and you don't know me, we have met once or twice but you resigned from the County is that correct?"

Mrs. Miller: "Yes, to take this position here."

Dr. Dixon: "You resigned from the County, I don't care why you resigned I'm asking for you to resign from the City of Arcadia and if you don't resign I'm going to do everything in my power, in my authority to seek for termination and that's where I'm at with it. You guys just please allow Judi to do her job, follow the policies and the most brilliant thing Heine said tonight was get a lawyer and sue the hell out them."

Jerry Cordes: "I've been here almost 18 years. I started out with Mr. Strube and Joyce were here and I'm sure ya'll remember Joyce she wasn't a very nice lady, but we got along and I have never had any problem with anybody doing whatever was requested. I kinda seen this coming so I had Ms. Sandy pull my file. I have nothing in my files unless there was something put in there after about a week ago. No write ups no nothing and she tells me I'm insubordinate and I'm not doing my job. How can I do my job when she changes it every day, if I start here she wants me to start over here, if start over here she wants me to start over here. And I'm sorry she done run off 4 or 5 people that were good people over garbage. And she wants me to do things that I don't feel right doing myself most of my people are here, my ex-people. I can't lie to them and tell them they are going to get extra money or get a raise that's up to you people. I can't promise they are going to get a .50 cent raise because I don't have that authority. I don't tell them what they want to hear I tell them what I know. I think I was wrongfully terminated and I've been doing that job for quite a while and I've never had any problems before and I don't have a write up in my file. Thank you."

**ADJOURN**

There being no further business the meeting adjourned at 7:30 p.m.

**APPROVED THIS \_\_\_ DAY OF \_\_\_\_\_, 2013.**

By:

\_\_\_\_\_  
Alice Frierson, Mayor

ATTEST:

\_\_\_\_\_  
Gia S. Lancaster, CMC  
City Clerk

**MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, OCTOBER 1, 2013  
6:00 PM**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.*

**CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL**

The meeting was called to order at approximately 6:00 p.m.

Mr. Charles Conklin gave the invocation which was followed by the Pledge of Allegiance.

**Arcadia City Council**

Mayor Keith Keene  
Deputy Mayor Robert Heine  
Councilman Robert R. Allen

Councilwoman Alice Frierson  
Councilman Joseph E. Fink

**Arcadia City Staff**

City Administrator Judi Jankosky  
City Attorney Thomas J. Wohl  
Jeff Schmucker, CFRPC

City Clerk Gia Lancaster  
Marshal Matt Anderson

**COUNCIL REORGANIZATION**

Nominations for Mayor and Deputy Mayor

**RESOLUTION NO. 2013-23; A RESOLUTION  
APPOINTING THE MAYOR AND DEPUTY MAYOR AND  
PRESIDING OFFICER; SETTING TERM OF OFFICE.**

**Councilman Fink made a motion to retain Mr. Keith Keene to serve in the capacity of Mayor. Mayor Keene stated his appreciation for Councilman Fink's confidence however he was unable to serve in this capacity. Councilman Fink asked Mayor Keene to reconsider for the sake of the City. The motion died for lack of a second.**

**A motion was made by Mayor Keene to appoint Councilwoman Frierson to serve in the capacity of Mayor. The motion was seconded by Councilman Allen. Councilwoman Frierson stated she has many time commitments and would need assistance from the Council in carrying out this task. The motion carried 5-0.**

**Councilman Keene passed the gavel to Mayor Alice Frierson.**

**Mayor Frierson called for a motion for the Deputy Mayor Position. A motion was made by Councilman Keene and seconded by Mayor Frierson to appoint Councilman Fink to serve in capacity of Deputy Mayor. The motion carried 3-2 with Councilman Allen and Councilman Heine dissenting.**

**2013-2014 Arcadia City Council**

Mayor Alice Frierson

Deputy Mayor Joseph E. Fink

Councilman Robert R. Allen

Councilman Keith Keene

Councilman Robert Heine

**EMPLOYEE RECOGNITION PRESENTATIONS:**

**Mrs. Carrie Taylor – 15 Years of Service**

Mayor Frierson presented Mrs. Carrie Taylor with a plaque for 15 years of service to the City.

**Mr. John Ristau – 5 Years of Service**

Mr. Ristau was unable to attend. Mayor Frierson read the plaque in appreciation for Mr. John Ristau's 5 years of service to the City.

**PROCLAMATIONS:**

**Week of the Family (Cynthia Siegel, Co-Chair)**

Mayor Frierson read and presented a Proclamation for Week of the Family to Ms. Cynthia Siegel.

**National Long-Term Care Residents' Rights Month (Barbara R. Pohl, District Manager)**

Mayor Frierson read and presented a Proclamation for National Long-Term Care Residents' Rights Month to Ms. Barbara R. Pohl.

**White Cane Awareness and Pedestrian Safety Day (Michael Ulrich, Chair)**

Mr. Ulrich was unable to attend. The Proclamation will be mailed to the Mr. Ulrich, Chair of the Southwest Florida Council of the Blind.

**PRESENTATION – Attorney Glenn Thomas – Pension Reform Options**

Attorney Glenn Thomas discussed the overall situation of the Police/Fire Pension Plan. He outlined options for pension reform, explained different type pension plans and discussed the advantages and disadvantages of each. 1) Maintain the current City pension plan, but: Reduce benefits, and/or increase employee contributions. 2) Terminate, freeze or close current pension plan, and set up a lower cost plan. Attorney Thomas closed stating that the City will need input from an Actuary when the Council

makes a decision. Council agreed to task the Administrator with costing out plans with an Actuary in order for Council to make an informed decision.

### **CONSENT AGENDA**

1. August 3, 2012 Budget Workshop Minutes
2. August 13, 2013 Special Meeting Minutes
3. August 20, 2013 City Council Minutes
4. Check Warrant Reports: 09/13/13, 09/17/13
5. Air-Cadia Flowage and Hanger Rent Report for August 2013
6. Request for Special Event Permit and Street Closure for Monthly Car Show, Team Arcadia
7. Budget Adjustments for Computer Upgrade and Way Building Renovations

**A motion was made by Deputy Mayor Fink and seconded by Councilman Keene to approve Consent Agenda items 1 through 7 as presented. The motion carried 5-0.**

### **DISCUSSION ITEMS**

8. Planning and Zoning Request for Joint Meeting with City Council (Jeff Schmucker, CFRPC)

**City Council agreed to a Joint Workshop with the Planning and Zoning board to review the Unified Land Development Code on October 22, 2013 at 5:30 p.m.**

9. Lake Katherine Park Conceptual Improvement Plan (Team Arcadia)

Mr. John Super and Bruce Neveau, Team Arcadia, presented the final concept plan for Lake Katherine Park. Mr. Super clarified that the fountain previously installed did not cost \$45,000. Mr. Neveau stated there will be several phases to the park project to include a gazebo at the far southeast corner, eco-friendly vegetation, restrooms, parking and playground changes. In addition they would like to test and improve the water quality.

Mr. Luke Wilson explained the history of the Tree of Knowledge. He asked if Council would partner to perpetuate this part of the City and allow them to collect and grow the acorns which will be known as "Knowledge Oaks". The Council agreed. Mr. Super added that the Sandhill Nursery would be cultivating the oaks which would be viable in a year.

**A motion was made by Deputy Mayor Fink and seconded by Councilman Heine to approve the collection of acorns at the Tree of Knowledge to cultivate "Knowledge Oaks". The motion carried 5-0.**

10. Wireless Internet Hotspot Service Agreement (Administrator)

**A motion was made by Deputy Mayor Fink and seconded by Councilman Keene to approve the Wireless Internet Hotspot Service Agreement for the City Mobile Home Park with Camplink as presented. The motion carried 5-0.**

11. Repeal Business Tax Receipt (Administrator)

Mrs. Jankosky reported that the current software for issuing business tax receipts is not functioning properly. She asked for a repeal or moratorium on the tax. She reported that the City collected \$20,000 last year. Deputy Mayor Fink stated the City should continue issuing the receipts even if it is manually completed. Mrs. Jankosky replied to Mayor Frierson that the City may have difficulty collecting the information for example retail stores that require their inventory in order for our system to process the receipt. Deputy Mayor Fink added that he would rather see the City process the receipts and then issue some sort of hand receipt which would be sufficient at this time.

Attorney Wohl explained there are different types of businesses and scales. Attorney Wohl replied to Mayor Frierson if the City went to a flat fee the City would have to create an Equity Study Commission. Attorney Wohl replied that he would like to review the statutes. Mrs. Jankosky replied to Councilman Keene that revenues budgeted for the Business Tax Receipts for the upcoming Fiscal Year is \$30,000. Council voiced interest in reviewing a flat rate fee schedule.

**Council agreed to continue issuing Business Tax Receipts as currently required by the City Ordinance.**

12. Utilizing Range Riders Services (Administrator)

Mrs. Jankosky explained that due to her resignation, the Council may wish to work with the Range Riders (Florida League of Cities) which are managers in transit to sit in as the Interim Administrator. Council agreed and asked Mrs. Jankosky to contact FLC for further information.

**A motion was made by Deputy Mayor Fink and seconded by Councilman Keene to open the Public Meeting. The motion carried 5-0.**

**RESOLUTIONS**

**13. RESOLUTION NO. 2013-18; A RESOLUTION OF THE CITY OF ARCADIA, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN THE INCORPORATED AREA OF THE CITY;**

**STATING A NEED FOR SUCH LEVY;  
PROVIDING FOR THE MAILING OF THIS  
RESOLUTION; AND PROVIDING FOR AN  
EFFECTIVE DATE. (Administrator)**

Resolution No. 2013-18 was read by title only. Mrs. Jankosky reported that this is the first step in conducting a study regarding the Fire/Stormwater assessment fees. Costs associated with these studies will be approximately \$30,000. Attorney Wohl confirmed these statistical studies are mandatory for any type assessment. Councilman Keene added that these studies were budgeted for this fiscal year.

**A motion was made by Councilman Heine and seconded by Deputy Mayor Fink to adopt Resolution No. 2013-18 as presented. The motion carried 5-0.**

**14. RESOLUTION NO. 2013-24; RESOLUTION  
FOR JOINT PARTICIPATION AGREEMENT  
FOR AVIATION PROJECTS. (Administrator)**

Resolution No. 2013-24 was read by title only.

**A motion was made by Councilman Keene and seconded by Councilman Heine to adopt Resolution No. 2013-24 as presented. The motion carried 5-0.**

**COMMENTS FROM DEPARTMENTS**

**15. City Marshal – September report included**

Marshal Anderson reported on the following: Homecoming Parade, Code Enforcement, sidewalk issues, Special Master Hearing, weekend traffic enforcement, and a recent stabbing.

**16. Attorney**

**a. Update from Employment Law Attorney**

Attorney Wohl reported that the Employment Law Attorney advised that the City Council should allow the appeals process to continue for those recently terminated employees.

Regarding questions on violations of the Sunshine Law, Attorney Wohl spoke with Mr. Underwood and based on his opinion, no Sunshine law was violated.

Mr. Charles Conklin stated that according to public accusations around the City and Port Charlotte, City Council should be careful what they say at public meetings.

**17. City Administrator**

**a. Keeping Abandoned PT Cruiser for City Use**

Mrs. Jankosky requested if the City could utilize the PT Cruiser that is being auctioned by the Police Department for the additional Part-Time Meter Reader. There was discussion regarding the condition of the car and salvageable amount. Marshal Anderson noted that the Police budget was utilized to get the Car in running shape. The proceeds from the vehicle auctions were to supplement the budget they need for the new software system.

Mr. Conklin said the car was sitting for three years and encouraged that the car be taken to a certified mechanic.

**A motion was made by Councilman Keene and seconded by Deputy Mayor Fink to keep the PT Cruiser for the City to utilize for the Meter Reader Positions. The motion carried 3-2 with Mayor Frierson and Councilman Heine dissenting.**

**PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)**

Former Councilwoman Martha Craven advised Council that the citizens are unable to hear what they are discussing. She voiced her disappointment in the Council for putting Mrs. Jankosky through so much that she was resigning and she would like to see the City move forward not back.

Janie Watson echoed Mrs. Craven and stated that Council is making a terrible mistake in letting her leave.

Mr. Charles Conklin stated that he and Mrs. Jankosky have had their ins and outs however he felt Council was giving her a bad deal because the same Council who voted her in are the same ones now that want her to be gone.

Mr. Jeff Collins, City Garage employee, stated that he backed Mr. Steve Underwood 100% and he felt Mr. Underwood got railroaded out of his position.

Mr. Jean Pierre LaCroix, local electrical contractor, stated he has worked with Mr. Underwood as an outside contractor for many years and saw Mr. Underwood save much money for the City.

Mr. Nick Ostrowe, employee, stated that he worked with Mr. Underwood for three (3) months and Steve led by example. He felt Mr. Underwood was targeted and was the best boss he ever had. It was a loss for the City of Arcadia.

Ms. Jackie Scogin, City resident, stated that she felt sad and the City Administrator should not have been pressured to leave.

**MAYOR AND COUNCIL MATTERS**

Councilman Keene updated the Council on the Legislative Delegation meeting regarding special authority for funding City Police Departments. He and the City Administrator would be attending.

**ADJOURN**

There being no further business the meeting adjourned at 8:15 p.m.

**APPROVED THIS \_\_\_ DAY OF \_\_\_\_\_, 2013.**

By:

\_\_\_\_\_  
Keith Keene, Mayor

ATTEST:

\_\_\_\_\_  
Gia S. Lancaster, CMC  
City Clerk

**MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, OCTOBER 15, 2013  
6:00 PM**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.*

**CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL**

The meeting was called to order at approximately 6:00 p.m.

Former Mayor and Dr. Sharon Goodman gave the invocation which was followed by the Pledge of Allegiance.

**Arcadia City Council**

Mayor Alice Frierson  
Deputy Mayor Joseph E. Fink  
Councilman Robert R. Allen

Councilman Keith Keene – Absent  
Councilman Robert Heine

**Arcadia City Staff**

City Clerk Gia Lancaster  
City Attorney Thomas J. Wohl

Marshal Matt Anderson  
HR Manager Sandy Vitella

**PRESENTATION:** Valic Defined Contribution Presentation

Ms. Amy Sorrells explained the availability of the Valic Defined Contribution plan offered to City employees.

**CONSENT AGENDA**

1. September 3, 2013 City Council Minutes
2. September 17, 2013 City Council Meeting Minutes
3. Check Warrant Reports: 09-27-13, 09-30-13, 10-01-13, 10-07-13, 10-08-13
4. Request for Special Event Permit and Street Closure, Christmas Parade, Chamber of Commerce
5. Request for Special Event Permit at McSwain Park, Democratic Party (11-8-13)
6. Request for Special Event Permit at McSwain Park, Family Fun Fair (11-02-13)
7. Amendment to Specific Authorization 26, General Consulting Services, Hazen and Sawyer
8. Amendment to Specific Authorization 16, General Consulting Services, Hazen and Sawyer

**A motion was made by Deputy Mayor Fink and seconded by Councilman Heine to remove the following items from the agenda: Airport Loan with Seacoast National Bank and the Perpetual Easement, FDOT. The motion carried 5-0.**

**A motion was made by Deputy Mayor Fink and seconded by Councilman Heine to approve Consent Agenda items 1 through 7 as presented. The motion carried 5-0.**

## **DISCUSSION ITEMS**

### **9. Actuarial Reports for both Pensions (Administrator)**

**There were no questions regarding Mrs. Jankosky's memorandum regarding the actuarial reports for both pensions.**

### **10. Perpetual Easement, Donation Letter, Hazardous Waste Affidavit and Closing Statement, FDOT Project No. 193902, SR 70 Parcel No. 805 (Administrator)**

**This item was withdrawn from the agenda for further review by the City Attorney.**

### **11. Florida League of Cities' Resolutions (Deputy Mayor Fink)**

**Deputy Mayor Fink suggested that the Resolution concerning Congress preserving the current tax-exempt status of municipal bonds be adopted by the City Council. Attorney Wohl stated that a Resolution could be brought to the next Council for adoption.**

**A motion was made by Deputy Mayor Fink and seconded by Councilman Heine to direct staff to draft a Resolution urging the Obama Administration and Congress to preserve the current tax-exempt status of Municipal Bonds and reject any proposal that would reduce or eliminate the federal tax exemption status of interest earned from tax-exempt municipal bonds. The motion carried 5-0.**

### **12. REDI Municipalities Law Enforcement Services Special Assessment (Administrator)**

**Attorney Wohl explained the REDI Municipalities Law Enforcement Services Special Assessment which was initiated from cities in Broward County to approach their legislative delegates about a special act of legislation that would help provide economically disadvantaged cities with the ability to implement a Law Enforcement Services Special Assessment. Mrs. Jankosky and Councilman Keene attended the DeSoto County Legislative Delegation and planted the seed with Senator Bill Galvano and Representative Ben Albritton. Marshal Anderson stated that he attended as well and stated that once he had explained the City's difficulties they appeared to be**

receptive. Deputy Mayor Fink added this is the first step in a long standing process. The Council concurred to move forward on this item.

13.Changes to Insurance Limits (Lew Ambler/DeSoto Insurance)

Mr. Lew Ambler, DeSoto Insurance, reviewed the potential changes and savings the City could implement to reduce insurance premiums. Attorney Wohl explained the City's sovereign immunity.

14.Range Riders (Administrator)

**COMMENTS FROM DEPARTMENTS**

15.City Marshal

16.Attorney

- a. Code Enforcement Ordinance – Registration of Real Property in Foreclosure
- b. Code Enforcement Ordinance – Housing Code / Property Maintenance Standards
- c. Code Enforcement Ordinance – Sleeping in Public Places

17.City Administrator

**PUBLIC** (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

**MAYOR AND COUNCIL MATTERS**

**ADJOURN**

There being no further business the meeting adjourned at \_\_\_\_ p.m.

**APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2013.**

By:

\_\_\_\_\_  
Alice Frierson, Mayor

ATTEST:

\_\_\_\_\_  
Gia S. Lancaster, CMC  
City Clerk

**MINUTES  
ARCADIA CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, November 19th, 2013**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.*

**CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL**

The meeting was called to order at approximately 6:00 p.m.

Pastor Elmore gave the invocation which was followed by Mayor Frierson beginning the Pledge of Allegiance.

**Arcadia City Council**

Mayor Alice Frierson  
Deputy Mayor Joseph Fink  
Councilman Robert Allen

Councilman Robert Heine  
Councilman Keith Keene

**Arcadia City Staff**

City Administrator Tom Slaughter  
City Attorney Thomas Wohl  
Carl McQuay Code Enforcement officer

Planning Specialist Christi Pence  
Marshal Matt Anderson  
Ashley Killmon Finance Clerk

**Presentations:**

Former Mayor Keith Keene received a certificate of Appreciation for Mayoral Duties for his dedicated service for serving the City Council of City of Arcadia.

Councilman Robert Heine received an award for 20 years dedicated service serving a member of the City Council of the City of Arcadia.

Andy Hanson from Florida League of Cities presented an award to Councilman Robert Heine for his 20 years dedicated service.

**Consent Agenda**

**Deputy Mayor Joseph Fink made a Motion to accept Consent Agenda Items 1 though 8.  
Councilman Keene seconded the Motion. Motion carried 5-0**

**Agenda Item 9**

The Resolution, Deputy Mayor Signature Approval for CBDG Grants  
City Administrator explains the resolution allows Deputy Mayor to sign off on those approvals because of possible conflict of interests the Mayor may have.

Deputy Mayor responded I have reviewed these documents as prepared, it all seems in order. We need to get this project going forward.

City Attorney responded, I believe that Mayor Frierson should sustain from this issue. He suggested making motion to change the signature line to Deputy Mayor. This Resolution does allow Mayor or Deputy Mayor to sign off on any necessary documents for this grant.

City Administrator responded, I do believe there was an error on the Resolution. The signature line of the Resolution had Vice Mayor on the document. It has been changed to Deputy Mayor.

**Councilman Robert Heine made a Motion to approve the necessary changes needed  
Councilman Keene Seconded the Motion. Motion carried 4-0.**

#### **Agenda Item 10**

##### **The Purchase/ Lease of New Vacuum Truck (Systems)**

Fred Lewis our System Utility Director discussed the item. Item is budgeted, but needs council approval as it is over \$15,000.00. To replace our back trucks, were currently looking into our lease option. This payment would be \$45,756.00 per year. The Interest alone is \$4,103.00 per year. At the end of the lease there is a \$1.00 buyout. If you decided not to continue leasing it you can return and get a different one.

Mayor asks, is the \$1.00 buyout in the contract, and is there life to the truck in years?

Fred responded yes, it depends how you take care of it. The machinery that quit was built in 1988. I think we definitely got our use out of it. The pump died and it's not worth putting \$10,000.00 into it.

Mayor questions, was this item new when we bought it?

Fred replied No, we bought it at an auction. Councilman Heine, we put way too much money into it. Fred to Councilman Heine we had to rebuild the pump the lasts time, it was \$8,500.00 to fix it. At that time the mechanic told me you could not get it fixed next time and you can no longer find the parts.

Mayor asks Fred, Is there a reason option two was recommended?

Fred explains, Option one the payments were higher than leasing, although the interest was lower but not enough to make a substantial difference.

**Councilman Keene made motion to move forward with option two.  
Deputy Fink seconded it. Motion carried 5-0.**

#### **Agenda Item 11 Ordinances No. 13-994 Foreclosure (Code Enforcement)**

City Administrator responded that he and staff have been working with the City Attorney on this issue. I think we need to have public input on this item. City Attorney discusses this ordinance helps Code Enforcement who is responsible of the property. This ordinance requires the bank to determine owner default. In addition the Bank will provided Code Enforcement the contact information so Code Enforcement can investigate whose responsible for the property. This resolution we do not need to have approve we need to have first and second reading before adopting.

City attorney responded, if we are making some changes to the context then I would advise to have first reading and second reading of the draft. The ordinance will need to have some changes with the City Clerk.

Mayor asks city Attorney, Do we have State rights? Does the State care about our Ordinances?

City Attorney answers, Yes it will be in their best interests to comply.

Carl from Code Enforcement explained that some banks are doing, once it goes into foreclosure they tell the owners to not go into the property. The Bank replies they don't own it. It's a difficult situation.

Mayor asks what we do if we fine and they don't pay it.

Code Enforcement explains than the next procedure will be to go in front of the Magistrate. Once a fine is levied, we place a lien on the property. If the owners sell the property the lien has to be settled.

City Attorney explains, All Banks do have local contractors that they hire to maintain the property. The Bank understands to make money they have to maintain the premises. This is an annual registration which is only one fee.

Gary Frierson from the public discusses his concerns. If a bank forecloses on a property and decides to keep the property do they have to pay the \$100.00 fine forever?

I ask this question because I sold a house and had it foreclosed on the house and bought it back, and decide not to resale the property. However if it's in the foreclosure state I fall into the same category. After it's sold and foreclosed, it's actually not in foreclosure. Would I have to pay the fee annually every three years?

City Attorney replied, No if you just own as an investment property, this does not apply to you.

Gary Frierson asks, it does not apply at all to foreclosure property or anything?

City Attorney answers if you are foreclosing on the property, yes this would apply to you. Code Enforcement has the ability to assessed the situation to determine whether

Gary Frierson, Registration requirements is not decided by the Ordinance it's decided by the Code Enforcement officer?

Public Citizen asks, how many properties are we talking about?

Carl from Code Enforcement responds I do not know the exact number of foreclosures in the City. However I know there is several. The Bank hires people to maintain the property, however the person maintaining may mow it one time in three months. This varies from case to case its handled differently.

Mayor asks, is there a limit to how many liens you can put on the property?

City Attorney explains, it's usually a daily fine amount which included the assessment costs and percentage lien amount. Default does apply to anyone foreclosing in a mortgage, so you would be included in that. It does allow change for the information to Code Enforcement.

Public Citizen asks What if you have a deceased in foreclosures.

City Attorney replies, there is no difference you still need to deal with the Bank.

Asks, What about an Estate? There has been an Estate in my area for a little over a year, would that be included?

City Attorney responds, this only applies to the lenders, behind this Ordinance is to provide Code Enforcement a local agent of a Bank.

The only issue you will have with this is your institutional lenders. You don't necessary have it with your private lenders. Private lenders will be easy to contact them and they will have local interest s in maintaining the property. Only applying that the Institutional lenders don't care as much to maintain the property as much as the private lender may.

Deputy Mayor Fink, in regards to this item I think we should continue this and look and see what changes need to be made with staff and officer Carl McQuay. The biggest issue we have here is with Code Enforcement. We want to give him as many tools as possible. If we don't give him the tools that allow doing his job as he needs to. The recommendation comes with the City Attorney as well. Do we want to set this up as a workshop?

City Administrator responds, Yes staff recommendation is to have council evaluate this and have the public input with this as well.

**Deputy Mayor Fink makes motion we set this up as a workshop meeting held at the earliest convenience on this ordinance and the next ordinance No. 13-995.**

**Councilman Heine seconds the motion. Motion carried 5-0.**

Councilman Heine responds we need to separate this from the meeting.

Agenda Item 14 Special Event, Hosting and Locations for Downtown (Administration and Attorney)

**Deputy Mayor Fink makes Motion to have Item 14 to have as a special workshop.**

**City Attorney responds, any special events needs a separate workshop**

**Robert Heine seconded the Motion. Motion carried 5-0.**

### **Agenda Item 13 Confirm Salary Adjustments per October 18, 2013**

Ashley Killmon from Finance explains we have 20 employees were given a raise on October 18, 2013 and one pay decrease.

The departments that received raise 13 employees from the General Fund, 6 employees from Solid Waste, 2 employees from Water/Sewer. It is recommended that the City approve these pay increases for the employees. The increase will not have an on this year's overall budget due to using an unfilled position's salary. The total of all the raises is \$41,600.00.

Mayor responds the money does affect the budget.

Deputy Fink explains, yes I agree. One person made this decision. However it's going to be very difficult to take away they're raises. My biggest concern is that this never happens again. We build the budget, we need to take control. We need to have minimum and maximum salaries.

Mayor responds, we need to address increases firsts then address the control later.

City Administrator responds we are aware that the council had no input on this decision. However we can change that and its policy. We will make sure this will never happen again.

Councilman Keene replies, Last meeting I thought we were going to get a legal opinion. My decision stands the same as last time. I want a legal opinion before making a decision

Councilman Heine responds, I would like to hire someone for a legal opinion.

Mayor replies we need to cut back, we turned down raises in the past and we have employees that didn't receive any raises. Also what would you tell the ones that didn't receive raises?

Deputy Fink responds we need to find out the ratifications, and get a legal opinion on this, I agree with Councilman Keene.

Public Input on this Agenda Item

Dixon responds, these employees who received raises did not do anything illegal. This can open up serious liabilities. I think we should let them keep it. The employees that did not receive raises their time will come.

Valerie Gilchrest, Bench mark states table of organization.

Jerry Cordes responds, I was terminated in September. I have filed an appeal. The administration department has five days to give their recommendation. Part of my term for being fired was due to the fact I wouldn't cooperate with her.

Mayor responds, in fact isn't your appeal still in process. I will conduct step three. I did inform the City Attorney. I am working to set something up.

Gary Frierson in regards to these raises, people say damage is done, you can't get it back. Raises are still going out. We need to do salary adjustments. The state audit is watching and we are still \$23,000.00 under. If we continue like this the State may pay a visit.

Genie Raines spoke. Her house is going into foreclosure, Robert Heine told you council to give me a raise. She has worked for the City of Arcadia for 11 years have done my job very well. That \$1.25.00 raise is a big deal to her.

Dixon explains it's easy to say a \$1.00 raise doesn't make a difference; they worked hard that \$1.00 raise means a lot to them. Let's stop spending money and do not take raises from the less fortunate.

Jane Watson spoke. She agrees with the Mayor on this issue. She doesn't believe these raises were given in good faith we have turned down raises for the Police Department. This was not fairly done at all.

James Arnts from the City of Arcadia explains it's not easy being in my shoes as a single father.

Deputy Mayor Fink spoke. He has a problem how this was done, we need to see if this was done legal or illegally.

Councilman Allen stated we need to have an executive session with staff on this matter.

Councilman Keene, We need labor experts if we keep the raises in place. I just don't want to take the risk; one increase was a \$2.75 raise. I do have a problem with that.

Councilman Robert Heine noted any raise you receive should be on your anniversary date. In the meantime, he thinks we need to let the employees keep their raises.

City Administrator spoke. Do we go and approve the raises or re-evaluate each individual. We made clear that we will follow our policy manual. If we need to hire a labor attorney let's make it clear.

**Deputy Mayor makes a motion to approve the current raises taken place.**

**Councilman Robert Heine seconds the motion. Motion carried 4-1. They Mayor oppose.**

**Deputy Mayor Fink spoke. He does not want to have to come back and have to do this again.**

**Motion that the council is responsible for the number of employees and the minimum to maximum salary rate. Councilman Keene seconded the Motion. Motion carries 5-0.**

#### **Item # 15 City Administration Search**

City Administrator explains we need to form a Blue Ribbon Committee to assist in City Administrator search. We need to select a representative from the community who will volunteer time and effort to participate in the recruitment and the selection process. Each council member nominates a citizen from the community to participate in the committee activities.

Councilman Keene recommended no more than five people for the Committee.

Councilman Allen noted he actually would like to resolve this tonight.

City Attorney suggested the need a resolution to design this committee considering what we are going through with staff changes. He'll have one prepared next meeting.

Dick Fazone from the public. Do the five people from the committee include council members? How long of a process will this take?

Councilman Keene noted the process will take a few months we have to be diligent when we are selecting for a new administrator.

#### **Departments Reports**

### **City Marshall**

In downtown Arcadia business owners from the Tree of knowledge to Monroe Street had an affidavit of 31 business owners signed. Code reads property owners is responsible for maintaining the sidewalk. However we have several homeless people that are trespassing and unfortunately they have no place to go. The sleep on the sidewalk and hang around the tree of knowledge. We have businesses that have been impacted by this. They want to put a stop to this. I want to get together with the City Attorney and see what legal actions can take place.

Deputy Mayor Fink responds, for the record I did not sign the petition my wife signed it. I do have a business in downtown.

Bruce Tyson responds I would like to see police patrolling the streets when we have events taken place.

Charley Conklin responds, we had a rodeo here this past weekend, in the permit did that give them the right to play music very loud until 10:00 p.m.

Mayor responds how often does it happen a year?

City Attorney responds we have got to research these issues and monitor the activities taken place.

Mayor responds our next workshop meeting will be December 17th, 2013.

Valerie Gilcrest, I have a special event that going to be a Thanksgiving dinner for the homeless. Are we still in good standing to use the equipment such as chairs and tables? This event will take place at the United Methodist Church.

Patrick Elmore responds to a property between S. Lee Ave and Pine Street. This property desperately needs repair. Can we find any way to demolish this property? I am afraid that children would want to see what's in the property.

Deputy Mayor Fink responds if we know that this problem exists, we don't do anything about the issue, and if a person or child is injured we may be liable.

Councilman Heine questions, Can we just take heavy equipment and demolish this using the mowing crew to help clean up.

Deputy Fink responds can we have staff take it down and authorize it.

City Administrator responds, I will have staff look into this issue and have it ready for next council meeting. If the costs exceed \$4,000.00 we will seek council approval.

Dick Fazone from the public replies Luke Wilson has a program; they go into the homes and demolish them. You may want to look into it.

**Deputy Mayor Fink makes motion the costs of the demolition exceeds over \$4,000.00 to have the Administrator and Police department to look at other options. Councilman Keene seconded motion. Motion carried 5-0.**

Mayor responds what is the status of the Finance Director and Administrative Planning Specialist and the advertising the City Clerk position.

City Administrator responds we have already advertise for the Administration planning specialist position and the City Clerk. We are going to try to find someone internal for the planning specialist. The City Clerk and finance position will be posted in the Arcadian. In the meantime I want to get with our Finance Director before we post the finance job description to see what all entails to fulfill that position.

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

BY:

\_\_\_\_\_  
Alice Frierson, Mayor

ATTEST:

\_\_\_\_\_  
Administrative Planning Specialist  
Christi Pence

# AGENDA No. 9



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: February 18, 2014

DEPARTMENT: Utility Department

SUBJECT: Change order for Water Treatment Plant Construction

RECOMMENDED MOTION: Approve

SUMMARY: Request for approval of amendment 6 to Specific Authorization No. 11 to Hazen and Sawyer Engineers. This amendment is for providing additional technical and construction engineering support associated with the preparation, approvals and construction over sight for work associated with Change Order No. 4 to Cardinal Contractors. Change Order 4 includes the rehabilitation of the remaining Wells 1, 3, 4 and 5, improvements to the WTP and SCADA improvements to provide additional redundancy when failures or power losses occur. It is anticipated that SRF grant loan funding will be obtained and there will be no additional increase to the City in the loan amount

FISCAL IMPACT: None

Capital Budget

Operating

Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

Department Head: A.J. Berndt

Date: 02-12-14

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Tom Slaughter

Date:

COUNCIL ACTION:  Approved as Recommended

Disapproved

Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_

Approved with Modifications

# AMENDMENT 6 TO SPECIFIC AUTHORIZATION NO. 11

## City of Arcadia Water Treatment Plant Additional Construction Phase and Technical Services Associated with Change Order 4

THIS DOCUMENT, executed this \_\_\_\_ day of \_\_\_\_\_, 2014, is the sixth amendment to Specific Authorization No. 11 (SA 11) for Final Design and Construction Services which was initially approved by the Arcadia City Council on July 6, 2010. This Specific Authorization was issued under the Agreement for Professional Services dated September 21, 2010 (hereinafter called the "AGREEMENT"), between the City of Arcadia, a Florida municipal corporation (hereinafter called "OWNER") and Hazen and Sawyer, P.C. (hereinafter called "ENGINEER").

WHEREAS, the AGREEMENT provides that the OWNER may authorize the ENGINEER, by Specific Authorization, to perform professional services; and

WHEREAS, the ENGINEER has completed the final design services and is currently providing ongoing construction and administrative services associated with the construction of a 1.5 million gallon per day (mgd) ion exchange water treatment facility and water supply well which has replaced the City's existing lime softening water treatment facility; and

WHEREAS, the OWNER is requesting additional funding of \$725,000 which includes \$600,000 for construction services and \$125,000 for Technical Services for rehabilitation of the existing wells; improvements to the SCADA system and to the WTP. In addition, a 300 day time extension has been requested to complete the rehabilitation of the wells without significantly impacting the City's water production. The well rehabilitation is required to assure a consistent and safe water supply for the City since recent evaluations of the wells has shown they are in very poor condition. As a result of the additional work, the OWNER has requested additional engineering and construction services associated with this Change Order to complete the project;

NOW, THEREFORE, in consideration of the mutual understandings and covenants set forth herein, OWNER and ENGINEER agree as follows:

### **BACKGROUND**

This amendment will provide additional Technical Services associated with the work included in Change Order No. 4 to Cardinal Contractors. Change Order No. 4 will increase the contract amount by \$600,000 resulting in a revised contract total of \$7,586,643 and provides a 300 day time extension to allow sufficient time to rehabilitate the OWNER's existing wells so that no more than two wells will be out of service at one time. Therefore the ENGINEER is requesting an additional 125,000 for Technical Services upon receipt of approval by FDEP based on the additional work and time requested by Change Order 4. The specific tasks associated with this amendment are described below:

## **SCOPE OF SERVICES**

The ENGINEER agrees to continue to provide technical services necessary for the completion of this project which is anticipated to include the following task as described below:

### **Project Administration**

The Engineer will provide continued project administration and management services associated with the additional time extensions and completion of the project in order to assist City with project close-out.

### **Permitting**

The Engineer will assist with permitting associated with the well improvements.

### **Construction Services**

The Engineer will provide ongoing construction services associated with the Change Order items necessary to complete the project as previously described in the original agreement.

### **Resident Project Representative (RPR) Services**

The Engineer will continue to provide “as-needed” RPR services associated with the change order items necessary to complete the project based on the time extension requested.

### **Hydrogeological Services**

This task is associated with providing additional hydrogeological assistance and associated laboratory testing required for the rehabilitation of Wells 1, 3, 4 and 5 and associated water quality testing. This work will be primarily performed by sub-consultant and contract laboratory.

### **SCADA Support**

This Engineer will retain sub-consultant for providing technical support to water treatment plant staff associated with understanding and using the new SCADA system installed for the new water treatment plant and wells including corrective hardware and software maintenance during this time period.

## **TIME SCHEDULE**

Services described herein will commence upon receipt of this executed Specific Authorization by Hazen and Sawyer which shall constitute ENGINEER’s Notice to Proceed. The services described above are anticipated to be completed by January 30, 2015 based on Contractor completion by December 28, 2014.

## COMPENSATION

The ENGINEER shall be paid in accordance with the Direct Labor Costs Times a Factor as set forth in Article 4.01 of the AGREEMENT. A budget of \$125,000 for the additional services under this amendment to Specific Authorization 11, is provided below. The total amount shown in this table will not be exceeded without the OWNER's written approval.

### Amendment 6 Summary

|  |                  |
|--|------------------|
| Project Management                       | \$20,000         |
| Permitting                               | \$5,000          |
| Construction Services                    | \$25,000         |
| Resident Project Representative Services | \$15,000         |
| Hydrogeological and Laboratory Services  | \$20,000         |
| SCADA Support Services                   | <u>\$40,000</u>  |
| <b>Estimated Amendment 6 Total</b>       | <b>\$125,000</b> |

This amendment will result in a total budget of \$1,435,580 for Specific Authorization 11 for the design and construction services associated with the new water treatment plant and water supply wells as shown below.

### Specific Authorization Summary

|  |                  |
|--|------------------|
| Specific Authorization 11: Engineering Design                                    | 355,000          |
| Amend. 1 to SA 11: Bidding and Construction Services (corrected)                 | 595,000          |
| Amend. 2 to SA 11: Subconsultant Services  | 122,580          |
| Amend. 3 to SA 11: Engineering/Construction Services associated with CO 1        | 85,000           |
| Amend. 4 to SA 11: Engineering/Construction Services associated with CO 2        | 58,000           |
| Amend. 5 to SA 11: Engineering/Construction Services associated with CO 3        | 100,000          |
| <u>Amend. 6 to SA 11: Engineering/Construction Services associated with CO 4</u> | <u>125,000</u>   |
| <b>Total Revised Amount for SA 11</b>  | <b>1,440,580</b> |

Services to be rendered under this Specific Authorization are provided in accordance with Articles 3 and 4 of the AGREEMENT. Payment of invoices rendered pursuant to this Specific Authorization shall constitute OWNER's acceptance of the services provided.

**OTHER PROVISIONS**

All applicable portions of Sections 3 through 6 of the AGREEMENT, not specifically modified herein, shall remain in full force and effect and are incorporated by reference herein.

IN WITNESS WHEREOF the parties hereto have made and executed this Specific Authorization as of the day and year entered by the last party executing this Specific Authorization written below.

**WITNESS:**

**ENGINEER**  
*Hazen and Sawyer, P.C.*

By: \_\_\_\_\_  
Julie Karleskint, PE  
Senior Associate

By: \_\_\_\_\_  
Damann Anderson, PE  
Vice President

**APPROVED AS TO FORM AND  
CORRECTNESS:**

**OWNER**  
**CITY OF ARCADIA**  
(Approved by City Council at  
\_\_\_\_\_ meeting)

\_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_  
Thomas Slaughter  
Interim City Administrator

By: \_\_\_\_\_  
Alice Frierson  
Mayor

# AGENDA No. 10



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: February 18, 2014

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DEPARTMENT: Sanitation  
SUBJECT: Lease Agreements with Standard/Extended Warranties

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RECOMMENDED MOTION: Council Approval

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SUMMARY: At the February 4, 2014, Council Meeting, Council required Sanitation Department provide fees for extended warranties on proposed lease regarding two (2) sanitation trucks.

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator: Tom Slaughter \_\_\_\_\_ Date: \_\_\_\_\_

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications



# Leasing 2

Lessee  
City of Arcadia, FL

Vendor  
JLM Equipment/Nextran and Ford

|                               |  |                 |                 |
|-------------------------------|--|-----------------|-----------------|
| <b>Proposal Date:</b>         | February 7, 2014                             |                 |                 |
| <b>Equipment Description:</b> | 1- Kann Front Loader and Pac-Mac Rear Loader |                 |                 |
| <b>Commencement Date:</b>     | March 1, 2014                                |                 |                 |
|                               | <u>Option 1</u>                              | <u>Option 2</u> | <u>Option 3</u> |
| <b>Equipment Cost:</b>        | \$335,493                                    | \$335,493       | \$348,362       |
| <b>Lessee Down Payment:</b>   |  |                 |                 |
| <b>Amount Financed:</b>       | \$335,493                                    | \$335,493       | \$348,362       |
| <b>Lease Term:</b>            | 3 Years                                      | 5 Years         | 5 Years         |
| <b>First Payment Date:</b>    | 3/1/2015                                     | 3/1/2015        | 3/1/2015        |
| <b>Payment Frequency:</b>     | Annual                                       | Annual          | Annual          |
| <b>Lease Rate:</b>            | 2.98%  | 3.15%           | 3.15%           |
| <b>Payment Amount:</b>        | \$118,562.60                                 | \$73,576.03     | \$76,392.52     |
| <b>Payment Factor:</b>        | 0.35340                                      | 0.21931         | 0.21929         |

The information contained in this lease quote is privileged and confidential.  
Any communication of this information in whole or in part is prohibited.

**Qualification:**

1. **Pricing:** This is a lease proposal for the payment stream(s) indicated above. If any of the information identified above are not correct, please advise us so that we can determine if a new proposal is required. Other important elements of this proposal are:

a) **Rate Expiration:** Signing this proposal does not in itself lock in your rate. This lease must be credit approved, contracts properly signed, and the lease funded by Leasing 2 within thirty days from the date of this proposal to protect the rates quoted.

b) **Closing Costs:** There will be no up-front costs of any kind charged by Lessor including closing costs, points, administrative costs, etc. Your attorney may charge you to review the lease documents and complete the opinion letter required with our lease documentation.

c) **Fixed Rates:** Rates for ten (10) years and under are fixed for the entire term. Terms over ten (10) years have a one time rate adjustment after ten years to the then current interest rates for the remaining term.

2. **Type of Lease:** This is a lease-purchase type of financing. After all the lease payments are made, Lessee will own the equipment without further cost.

3. **Financial Reporting:** All city, county and tax districts (including fire districts) will be expected to provide GAAP audited financial reports. All non-for profit corporations (vfd's) will be expected to provide IRS 990 federal tax returns. If you do not maintain these types of financial reports, please contact us to discuss.

4. **Vendor Payable / Escrow Account (where applicable):** In the event that the truck(s) and/or equipment are not ready to be delivered, proceeds of this lease will be held in a vendor payable account until delivery/acceptance. This is a non-interest bearing account to Lessee.

5. **Bank Qualified:** Lessee shall certify that it has not designated, and does not reasonably anticipate designating, more than \$10,000,000.00 of obligations during the calendar year that the proposed lease is executed.

6. **Credit Approval and Documentation:** This is a proposal only, and does not represent a commitment to lease. This financing is subject to credit review and approval and execution of mutually acceptable documentation, including the opinion of lessee's counsel opining that the agreement is legal, valid and binding, and qualified as a tax exempt obligation under the tax reform act of 1986 as amended.

**Lessor:** Leasing 2, Inc.

BY: Rick Carney

(via email or facsimile)

DATE: February 7, 2014

Phone: 800-287-5155 x16

rcarney@leasing2.com



VISIT OUR WEBSITE:  
[www.leasing2.com](http://www.leasing2.com)

**REQUEST TO PROCEED:**

When you are ready to proceed and would like to move towards finalizing this lease, please acknowledge that you have reviewed this entire proposal and understand its contents and that you have awarded this business to Leasing 2, Inc. by completing this section of the proposal and faxing it to Leasing 2. We will immediately fax you "next step" instructions.

In the event Lessee refuses to finalize this transaction once this "Request to Proceed" has been signed and received by Lessor, Lessee agrees to pay Lessor \$1,000.00 in order to cover costs incurred by Lessor as a result of receiving this "Request To Proceed" from Lessee.

We appreciate your confidence and consideration.

Proposal date: February 7, 2014

Option Chosen: \_\_\_\_\_ (where applicable)

Upcoming Governing Body meeting date for lease approval: \_\_\_\_\_

City of Arcadia, FL

Name of Lessee

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name Of Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Contact Name (If Different Than  
Authorized Signature)

\_\_\_\_\_  
Contact Phone

\_\_\_\_\_  
Contact E-Mail Address

\_\_\_\_\_  
Contact Fax

Do you prefer e-mail or fax? \_\_\_\_\_

*Please complete the above information and **fax or email** all pages of the proposal to  
**813-258-9333 / rcarney@leasing2.com***

**\*\* Important: A Resolution will be required with the lease contract \*\***  
**In the event that you require board action to sign this proposal,  
please call us so that we may forward the preferred form for the meeting.**

# AGENDA No. 11



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: February 18, 2014

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DEPARTMENT: Arcadia Police Department

SUBJECT: Impound Ordinance

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RECOMMENDED MOTION: Impound Ordinance (First Reading)

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SUMMARY: Any vehicles towed in result of a criminal offense will be taken to the APD impound yard where impound and storage fees will be assessed.

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FISCAL IMPACT: \_\_\_\_\_

- Capital Budget
- Operating
- Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: Lieutenant Kevin Joens

Date:

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Tom Slaughter

Date:

---

COUNCIL ACTION:  Approved as Recommended

Disapproved

Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_

Approved with Modifications

ORDINANCE NO. 2014-\_\_\_\_\_

**AN ORDINANCE OF THE CITY OF ARCADIA, FLORIDA; CREATING ARTICLE III OF CHAPTER 98 OF THE CITY OF ARCADIA CODE OF ORDINANCES; REGULATING IMPOUNDMENT OF MOTOR VEHICLES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Arcadia is vested with Home Rule authority pursuant to Article VIII, Section 2 of the Constitution of the State of Florida and Chapter 166, Florida Statutes, to enact ordinances; and

**WHEREAS**, Chapters 901 and 943, Florida Statutes, define and provide for municipal law enforcement; and

**WHEREAS**, use of vehicles in the commission of crimes is detrimental to the safety, health and welfare of the residents of the City of Arcadia; and

**WHEREAS**, it appears to be in the best interest of the citizens of the City of Arcadia that Chapter 98 the Code of Ordinances be amended as set forth herein,

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Arcadia, Florida:

**SECTION 1.** Findings. The Council hereby adopts and incorporates by reference herein all of the findings set forth above as findings of the Council.

**SECTION 2.** Amendment of the Code of Ordinances. The Code of Ordinances of the City of Arcadia is hereby amended to create Article III of Chapter 98 as follows:

**“ARTICLE III. IMPOUNDMENT OF MOTOR VEHICLES**

**Sec. 98-61. Definitions.**

The following words and phrases, when used in this article, shall have the following meanings:

*Business days* means any day, Monday through Friday, which is not designated as an official city holiday.

*Owner* means the person(s) or entity to whom a particular motor vehicle is registered or titled; such term shall also mean all other persons whom can be reasonably identified as having a legal interest in the vehicle including lessors, renters or lien holders.

*Police officer* means any person who is elected, appointed, or employed by the city; who is vested with authority to bear arms, and make arrests; and whose primary responsibility is the prevention and detection of crime or the enforcement of the penal criminal, traffic or highway laws of the state, county or city. This definition includes all certified supervisory and command personnel of the police department, but does not include support personnel employed by the city police department.

*Special master* means the code enforcement special master(s) or hearing officer(s) appointed by the city council pursuant to section 2-147 of the Code.

*Stolen* means the trespassory taking and carrying away of the tangible personal property of another with the intent to permanently deprive.

*Vehicle* means any device capable of being moved upon a public highway or public waterway and in, upon or by which any person or property may be transported or drawn upon a public highway or public waterway.

**Sec. 98-62. Seizure and impoundment of vehicles.**

A vehicle shall be subject to seizure and impoundment whenever a police officer has probable cause to believe that:

(1) The vehicle was used, intended or attempted to be used, to facilitate the violation of any criminal statute and the operator of the vehicle has been taken into custody by the police department and such motor vehicle would thereby be left unattended;

(2) The vehicle was used, intended or attempted to be used, to facilitate the commission of any violation of F.S. Ch. 893 (Drug abuse, prevention and control), as amended; or

(3) Contains any controlled substance as defined in F.S. § 893.02, as amended.

Except that this section shall not apply and no vehicle shall be seized or impounded pursuant to this section if a law enforcement agency seizes the vehicle pursuant to the Florida Contraband Forfeiture Act.

**Sec. 98-63. Procedures upon seizure or impoundment.**

Upon seizing a vehicle, the police officer or other officer or agent of the city police department shall:

(1) Arrange for the towing or removal of the vehicle;

(2) Provide written notice to any owner present, or person in control of the vehicle, of the fact of the seizure, the right to request a preliminary hearing pursuant to section 98-64 and the right to request a final hearing pursuant to section 98-65.

(3) Provide notice of seizure by hand delivery or send notice by certified mail to all other owner(s) of the vehicle at address(es) set forth in the vehicle registration, if any, within three business days of the date of seizure; and

(4) Notices as required by paragraphs (2) and (3) of this section shall include the fact of the seizure, the right to request a preliminary hearing pursuant to section 98-64 and the right to request a final hearing pursuant to section 98-65.

**Sec. 98-64. Preliminary hearing.**

Any owner of a seized or impounded vehicle may request a preliminary hearing in accordance with the following requirements:

(1) Within ten (10) calendar days of receipt of the notice of seizure, any owner may request a preliminary hearing, by delivering to the city, at the address set forth in the notice, a written request for a preliminary hearing. The written request must be received by the city within the allotted time or the right to a preliminary hearing shall be waived. The request must include a telephone number(s) where the owner or the owner's designated agent can be telephonically notified of the date, time and location of the preliminary hearing, and the hours indicating when the owner or designated agent will be available for such telephonic notification.

(2) Upon timely receipt of an owner's written request for a preliminary hearing, the city shall schedule a hearing to be held within five (5) calendar days following the date of receipt of the request, or as soon as practicable thereafter. Notice of the preliminary hearing shall be provided in accordance with notice requirements set forth in section 2-154 of the Code and shall include the date, time and location of the preliminary hearing. If the requesting owner fails to attend the preliminary hearing, and the special master finds that the city has complied with the notice procedures, as set forth herein, then such failure shall constitute a waiver of the owner's right to a preliminary hearing. Any failure of the requesting owner to receive actual notice of the preliminary hearing shall not otherwise invalidate the administrative penalty proceedings as set forth herein.

(3) The preliminary hearing shall be held before a special master. The sole issue to be considered by the special master is whether the seizing police officer had probable cause under this section to seize and impound the vehicle. The formal rules of evidence shall not apply and hearsay evidence, including any relevant police report, is admissible. The city has the burden of demonstrating probable cause.

(4) If a preliminary hearing is not requested, or if it was waived, or if the special master finds that there was probable cause to seize and impound the vehicle, then the vehicle shall continue to be impounded pending final hearing or the payment of the appropriate administrative civil penalty or fine, as designated in section 98-69, together with all towing costs

and storage and outstanding penalties or fines for citations previously issued for violations of statutory or code provisions identified in section 98-62 above. Alternatively, the owner may secure release of the vehicle by posting a cash bond, either by money order or certified check, in the amount of the administrative penalty together with all towing and storage costs and outstanding penalties or fines for citations previously issued for violations of statutory or code provisions identified in section 98-62 above, plus final hearing costs of \$50.00. If no probable cause is found at the preliminary hearing, the vehicle shall be released to the owner as soon as practicable without the imposition of an administrative fine, towing and storage costs or hearing costs.

**Sec. 98-65. Final hearing.**

A final hearing may be requested by any owner in accordance with the following provisions:

(1) The vehicle owner may request a final hearing by delivering to the city, within 15 calendar days of receipt of the notice of seizure, a request for a final hearing. The request must be delivered to the address provided in the notice of seizure and must include an address where the owner or the owner's designated agent can be notified of the date, time, and place of the final hearing.

(2) Upon timely receipt of a request for final hearing, the city shall schedule a hearing to be held within 30 calendar days of the receipt of the request, or as soon as practicable thereafter. The city shall provide written notice, in accordance with notice requirements set forth in section 2-154 of the Code, to the requesting owner at the address on the request for final hearing. The notice shall state the date, time and location of the final hearing to be conducted by the special master pursuant to this section.

(3) If an owner fails to timely request a final hearing, or if the owner fails to attend the final hearing, and the special master finds, that the city has complied with the notice procedures, as set forth herein, then such failure shall constitute a waiver of the owner's right to a final hearing and it shall be deemed admitted that the seized vehicle was used in violation of section 98-62.

(4) If not waived, the final hearing shall be held before the special master. The formal rules of evidence will not apply at the final hearing and hearsay evidence shall be admissible. The city shall have the burden to prove by clear and convincing evidence that the vehicle was used as set forth in section 98-62. It shall be a defense that the vehicle was stolen at the time that it was seized and impounded; or that the owner was without knowledge as to the use of the vehicle in violation of section 98-62. The owner of the vehicle shall have the burden to prove said defense by a preponderance of the evidence.

(5) If the final hearing has been waived, or if, after the hearing, the special master finds by clear and convincing evidence that the vehicle was used as set forth in section 98-62, the special master shall enter an order authorizing the continued impoundment of the vehicle pending payment of the appropriate administrative civil penalty prescribed in section 98-69,

towing and storage costs, outstanding penalties or fines for citations previously issued for violations of statutory or code provisions identified in section 98-62 above and hearing costs of \$50.00 or until otherwise released by the city. Any bond posted shall be applied against the imposed penalty and costs. If the special master finds that the city did not meet its burden of proof, or that the vehicle owner has proven by a preponderance of the evidence a valid defense as set forth in subsection (4) above, the vehicle shall be released to the vehicle owner as soon as practicable without the imposition of an administrative penalty, storage or hearing costs, and any cash bond posted shall be returned.

**Sec. 98-66. Enforcement; sale; proceeds; lien.**

(a) A copy of the final order issued by the hearing officer shall be recorded in the public record and, upon recording shall constitute a lien against the vehicle. The city, as holder of a lien against the vehicle, to the extent the lien has not been discharged or otherwise satisfied, may enforce the lien in any manner provided by law after ninety (90) calendar days from the date of the final order.

(b) If the vehicle against which the lien is created is still under impoundment ninety (90) calendar days from the date of the final order and the owner has not satisfied the lien or the lien has not otherwise been discharged, the city may elect to sell the vehicle through a public sale or auction.

(c) If the custodian elects to sell the vehicle, he or she must do so at public sale by competitive bidding. Notice of the time and place of the sale shall be given to the owner and an advertisement of the sale shall be published once a week for two consecutive weeks in a newspaper of general circulation in the county where the sale is to be held. The notice shall include a statement that the sale shall be subject to any and all liens, except the city's lien. The advertisement must include a description of the vehicle and the time and place of the sale. The sale may take place no earlier than ten (10) calendar days after the final publication.

(d) If the owner is absent from the sale, the proceeds of a public sale pursuant to this section, after payment and satisfaction of the city's lien and the costs of transportation, storage and publication of notice, shall be deposited with the city into an interest-bearing trust account not later than 30 calendar days after the date of sale and held there for one year. If no claim is made for these funds within a period of one year after the date of the sale, the proceeds shall become the property of the city and deposited into the appropriate city fund.

(e) In the event that the sale proceeds are insufficient to satisfy the amount owed pursuant to the hearing officer's final order and the costs of transportation, storage and publication of notice, the order shall constitute a lien against any real or personal property owned by the vehicle owner. Such lien shall be superior to all other liens, except a lien for taxes, and shall bear interest at the maximum rate allowed by law, as set forth in F.S. § 687.03, as amended from time to time, from the date of its filing. Upon petition to the circuit court, such order may be enforced in the same manner as a court judgment by the sheriffs of this state, including levy against the real or personal property, but such order shall not be deemed to be a court judgment except for enforcement purposes. The city attorney or his designee is authorized to foreclose any

lien established hereby in the same manner as is provided by law for the foreclosure of other municipal liens or alternatively, as provided by law for the foreclosure of mortgages. No lien created pursuant to this chapter may be foreclosed on real property which is homestead under § 4, Art. X of the State Constitution. In an action to enforce an order or to foreclose on a lien as provided in this section, the city shall be entitled to recover all costs, including a reasonable attorney's fee, which it incurs thereby.

(f) Any vehicle not disposed by public sale shall become the property of the city and may thereafter be disposed of in accordance with the provisions of applicable law.

**Sec. 98-67. Exceptions.**

(a) The City Marshall, or his designee, is hereby authorized to enter into settlement agreements as may be appropriate to accomplish the objectives of this section.

(b) Nothing herein shall prohibit the city from releasing a vehicle seized under the provisions of this section, if such release is determined to be in the best interests of the city.

(c) Nothing herein shall be construed to prohibit the city from enforcing the provisions of this section against a vehicle initially seized pursuant to the Florida Contraband Forfeiture Act (but not both) if in the best interest of the city.

**Sec. 98-68. Appeals.**

The owner of the vehicle which was seized and impounded may appeal a ruling or order of the special master by proceedings in the circuit court for the county in accordance with Rule 9.190, the Florida Rules of Appellate Procedure. An appeal shall be filed within thirty (30) calendar days of the execution of the order to be appealed. The nature of the appeal shall be from a final administrative order.

**Sec. 98-69. Administrative civil penalties and fines.**

The following administrative civil penalties and fines apply for vehicles impounded pursuant to this article:

(1) A first violation shall be subject to an administrative civil penalty of \$125.00, plus all towing and storage fees as well as any applicable hearing costs; and any other applicable penalties or fines provided for in the Code.

(2) A second violation shall be subject to an administrative civil penalty of \$250.00, plus all towing and storage fees as well as any applicable hearing costs; and any other applicable penalties or fines provided for in the Code.

(3) A third violation shall be subject to an administrative civil penalty of \$500.00, plus all towing and storage fees as well as any applicable hearing costs; and any other applicable penalties or fines provided for in the Code.

**SECTION 3. Codification.** The publisher of the City's Code of Laws, the Municipal Code Corporation, is directed to incorporate the amendments included in Section 2 above into the Code of Ordinances.

**SECTION 4. Severability.** If any section, sentence, clause, or other provision of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such section, sentence, clause, or provision shall be deemed severable, and such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining sections, sentences, clauses, or provisions of this Ordinance.

**SECTION 5. Effective Date.** This ordinance shall be effective immediately upon final passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, on this  
\_\_ day of \_\_\_\_\_, 2014.

CITY OF ARCADIA, FLORIDA

\_\_\_\_\_  
ALICE FRIERSON, MAYOR

ATTEST:

By: \_\_\_\_\_  
PENNY DELANEY, CITY CLERK

PASSED ON FIRST READING: \_\_\_\_\_, 2014

PASSED ON SECOND READING: \_\_\_\_\_, 2014

APPROVED AS TO FORM:

\_\_\_\_\_  
THOMAS J. WOHL, CITY ATTORNEY

# AGENDA No. 12



CITY OF ARCADIA  
ADMINISTRATION DEPARTMENT  
MEMORANDUM

TO: City Council and City Staff

FROM: Tom Slaughter, AIPC, Interim City Administrator

DATE: February 18, 2014

SUBJECT: Personnel Policy Manual & Organizational and Staff Improvements

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**Background:**

On February 6, 2014, the Arcadia City Council met with the City's senior management team to review the City's Personnel Policy Manual. The public workshop addressed the following topics:

- Personnel Policy Manual
- 2013 Organizational Chart
- Departmental & Divisional Alignment
- Compensation, Benefit and Retainment Strategies for Management Team
- Skill and Performance Expectations of Managers

Staff has prepared a listing of directed and recommended changes to the policy direction and management structure based upon input provided by the City Council. Administration will schedule the review of any new personnel policy amendments, formal reporting requirements, management structure, and skill and personnel training programming for consideration and acceptance at an upcoming public meeting. Upon acceptance by the City Council, the approved Personnel Policy Manual will be distributed to all City staff members for immediate implementation. Management team members will provide overview, training, program development, implementation, monitoring, and performance reporting responsibilities to all direct reports. I am confident that through a consistent and disciplined organizational improvement effort our City workforce will provide upgraded municipal service delivery to our customers, residents, and property owners.

**Agreements:**

1. Determine method of approval for future amendments to Personnel Policy Manual;
  - a. By Resolution,
  - b. Open public or special meeting,
  - c. Requires prior public & staff notice,
  - d. Placement on "Resolutions" section of Agenda.

2. Determine reporting and City Council approval of staffing decisions;
  - a. Confirmation of director level positions by City Council
    - i. City Administrator
    - ii. City Clerk
    - iii. Finance Director
    - iv. Planner
    - v. Public Works Director
    - vi. Utility Director
    - vii. Golf Course Director
  
3. City Council review criteria of director–level candidates;
  - a. Resume
  - b. Application
  - c. Certifications and Licenses
  
4. Listing of City Departments;
  - a. Police
  - b. Administration
  - c. Community Development
  - d. City Clerk
  - e. Finance
  - f. Public Works
  - g. Utilities
  - h. Golf Course
  
5. Establish a city organizational chart based upon management team members (Police Department by separate memorandum) and functional assignments;
  - a. Director level positions:
    - i. City Administrator
    - ii. City Clerk
    - iii. Finance Director
    - iv. Planner
    - v. Public Works Director
    - vi. Utility Director
  - b. Management level positions:
    - i. Deputy Finance Director
    - ii. Capital Projects Manager
    - iii. Facilities Manager
    - iv. Systems Manager
    - v. Parks Manager
    - vi. Garage Manager
    - vii. Golf Course Director

6. Approved contacts between the City's management team and City Council;  
*(The following staff may engage, discuss, and confirm policy related matters with City Council members without prior consent of City Administrator. All other staff are directed to communicate through divisional management and departmental directors. City Council members have reciprocal allowances to seek information of city operations and services from same Director-level staff)*
  - a. City Administrator – Tom Slaughter
  - b. City Clerk – Penny Delaney
  - c. Finance Director – Beth Carsten
  - d. Planner – Carl McQuay
  - e. Public Works Director – Steve Underwood
  - f. Utility Director – AJ Berndt
  - g. Golf Course Director – Mike Kotzker
7. Create an organizational and personal behavior improvement program;
  - a. Establish a code of ethics to identify desirable moral quality,
  - b. Set behavioral expectations and emotional intelligence enrichment strategies,
  - c. Begin customer service and conflict resolution training,
  - d. Reform staff's cash handling procedures,
  - e. Create a financial fraud reporting program to eliminate corruption,
  - f. Develop and maintain core organizational values through City Council and staff sponsored planned goal setting, retreats, and other team building exercises.
8. Establish educational requirements for all management team members;
  - a. Identify minimum education, certification, and license requirements,
  - b. Establish goals and strategies,
  - c. Identify continuing education opportunities,
  - d. Utilize annual evaluation process to identify education and skill attainment.
9. Identify functional or core skills within key work team areas;
  - a. Establish an internal training program by management team for training junior level employees,
  - b. Identify and use cooperative tasking and cross-training,
  - c. Address service level impacts for planned and unanticipated absences and leaves.
10. Utilize succession planning to address anticipated departure of key staff members;
  - a. Identify internal talent and grow from within,
  - b. Identify performance goals and rewards/consequences for outcomes.
11. Seek to Establish Salary Parity with Competitive Agencies and Businesses;
  - a. Consent to begin a Wage and Classification Study for directors, managers, and police command team,
  - b. Review implementation costs as part as budget process.

**12. Review Participation in other retirement systems including the Florida State Retirement System;**

- a. Consent to examine management team buy in costs for directors, managers and City Council members,**
- b. Review participations costs and benefits as part as budget process.**

# FINANCE



01/31/2014 16:09  
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City of Arcadia, FL - \*\* LIVE \*\*  
ACCOUNTS PAYABLE REPORT

PG 1  
apwarrrt

DATE: 01/31/2014 CHECK RUN: 2014016 AMOUNT: \$ 64,912.59

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01/31/2014 16:09 | City of Arcadia, FL - \*\* LIVE \*\*  
8122elar | PREPAID INVOICE LIST

CHECK RUN: 2014016 01/31/2014

| VENDOR VENDOR NAME  | R | INVOICE        | PO | TYPE                       | DUE DATE   | AMOUNT | VOUCHER | CHECK | COMMENT           |
|---------------------|---|----------------|----|----------------------------|------------|--------|---------|-------|-------------------|
| CASH ACCOUNT: 81000 |   | 10100          |    | POOLED CASH - CASH ACCOUNT |            |        |         |       |                   |
| 20001 WOODS, DAEMON |   | 00000 20140127 |    | INV                        | 01/27/2014 | 165.00 | 95897   | 55957 | REIMBURSEMENT FOR |
| CASH ACCOUNT 81000  |   | 10100          |    |                            |            | 165.00 |         |       | TOTAL             |

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City of Arcadia, FL - \*\* LIVE \*\*  
DETAIL INVOICE LIST

PG 3  
apwarrnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 2014016 01/31/2014 DUE DATE: 01/31/2014

| VENDOR | G/L ACCOUNTS                            | R     | PO | TYPE        | DUE DATE   | INVOICE/AMOUNT     | DOCUMENT | VOUCHER | CHECK |
|--------|---|-------|----|-------------|------------|--------------------|----------|---------|-------|
| 2808   | AARP MEDICARE RX PREFE<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 0115493301/201401  | 33504    | 95910   |       |
|        |   |       |    | RETIREES    | LIFE, HEAL | 46.10              |          |         |       |
|        |   |       |    | Invoice Net |            | 46.10              |          |         |       |
| 2808   | AARP MEDICARE RX PREFE<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 0115487191/201402  | 33505    | 95911   |       |
|        |   |       |    | RETIREES    | LIFE, HEAL | 46.10              |          |         |       |
|        |   |       |    | Invoice Net |            | 46.10              |          |         |       |
|        |   |       |    | CHECK TOTAL |            | 92.20              |          |         |       |
| 2511   | BLUECROSS & BLUESHIELD<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 28068816           | 33527    | 95933   |       |
|        |   |       |    | RETIREES    | LIFE, HEAL | 47.90              |          |         |       |
|        |   |       |    | Invoice Net |            | 47.90              |          |         |       |
| 2511   | BLUECROSS & BLUESHIELD<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 28062024           | 33528    | 95934   |       |
|        |   |       |    | RETIREES    | LIFE, HEAL | 47.90              |          |         |       |
|        |   |       |    | Invoice Net |            | 47.90              |          |         |       |
| 2511   | BLUECROSS & BLUESHIELD<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 28041245           | 33529    | 95935   |       |
|        |   |       |    | RETIREES    | LIFE, HEAL | 47.90              |          |         |       |
|        |   |       |    | Invoice Net |            | 47.90              |          |         |       |
| 2511   | BLUECROSS & BLUESHIELD<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 28065712           | 33530    | 95936   |       |
|        |   |       |    | RETIREES    | LIFE, HEAL | 47.90              |          |         |       |
|        |   |       |    | Invoice Net |            | 47.90              |          |         |       |
|        |   |       |    | CHECK TOTAL |            | 191.60             |          |         |       |
| 40060  | DESOTO COUNTY BOARD OF<br>1 01220 30340 | 00000 |    | INV         | 02/01/2014 | FEBRUARY 2014_FIRE | 33502    | 95908   |       |
|        |   |       |    | FIRE CONTR  | CONTRACTUA | 33,030.01          |          |         |       |
|        |   |       |    | Invoice Net |            | 33,030.01          |          |         |       |
|        |   |       |    | CHECK TOTAL |            | 33,030.01          |          |         |       |
| 1963   | BV OIL COMPANY, INC<br>1 01722 30521    | 00000 |    | INV         | 02/12/2014 | 3-608722           | 33515    | 95921   |       |
|        |   |       |    | GOLF COURS  | FUEL & OIL | 694.69             |          |         |       |
|        |   |       |    | Invoice Net |            | 694.69             |          |         |       |
| 1963   | BV OIL COMPANY, INC<br>1 41568 30521    | 00000 |    | INV         | 01/31/2014 | DECEMBER 2013      | 33521    | 95927   |       |
|        | 2 41569 30521                           |       |    | WATER SYST  | FUEL & OIL | 452.82             |          |         |       |
|        | 3 01491 30521                           |       |    | SEWER SYST  | FUEL & OIL | 452.82             |          |         |       |
|        | 4 41535 30521                           |       |    | MAINT       | FUEL & OIL | 16.26              |          |         |       |
|        | 5 41533 30521                           |       |    | WASTE WATE  | FUEL & OIL | 857.31             |          |         |       |
|        | 6 01722 30521                           |       |    | WATER TREA  | FUEL & OIL | 72.44              |          |         |       |
|        | 7 01410 30521                           |       |    | GOLF COURS  | FUEL & OIL | 106.79             |          |         |       |
|        | 8 43000 30521                           |       |    | STREET DEP  | FUEL & OIL | 960.28             |          |         |       |
|        | 9 01723 30521                           |       |    | SOLID WAST  | FUEL & OIL | 3,668.80           |          |         |       |
|        | 10 01390 30521                          |       |    | PARKS       | FUEL & OIL | 479.95             |          |         |       |
|        | 11 01210 30521                          |       |    | CEMETERY    | FUEL & OIL | 65.02              |          |         |       |
|        | 12 01120 30521                          |       |    | LAW ENFORC  | FUEL & OIL | 4,431.70           |          |         |       |
|        | 13 41536 30521                          |       |    | EXECUTIVES  | FUEL & OIL | 189.31             |          |         |       |
|        | 14 01264 30521                          |       |    | UTILITY CO  | FUEL & OIL | 307.16             |          |         |       |
|        |   |       |    | RURAL COP   | FUEL & OIL | 107.50             |          |         |       |
|        |   |       |    | Invoice Net |            | 12,168.16          |          |         |       |
|        |   |       |    | CHECK TOTAL |            | 12,862.85          |          |         |       |

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| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

| PG 4  
| apwarrrt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 2014016 01/31/2014 DUE DATE: 01/31/2014

| VENDOR | G/L ACCOUNTS                            | R     | PO | TYPE                      | DUE DATE   | INVOICE/AMOUNT                         | DOCUMENT | VOUCHER | CHECK    |
|--------|---|-------|----|---------------------------|------------|--|----------|---------|----------|
| 2985   | DENBY GROUP LLC<br>1 01725 30522        | 00000 |    | INV                       | 01/31/2014 | 65908<br>1,188.00<br>1,188.00          | 33517    | 95923   |          |
|        |   |       |    | WAY MULTIP<br>Invoice Net | JANITORIAL | CHECK TOTAL                            |          |         | 1,188.00 |
| 2606   | FLC, INC<br>1 01190 30340               | 00000 |    | INV                       | 12/31/2013 | 20140131/4.5.6<br>685.00<br>685.00     | 33522    | 95928   |          |
|        |   |       |    | OTHER GENE<br>Invoice Net | CONTRACTUA |  |          |         |          |
| 2606   | FLC, INC<br>1 01190 30340               | 00000 |    | INV                       | 01/31/2014 | 20140131/7, 8, 9<br>330.26<br>330.26   | 33523    | 95929   |          |
|        |   |       |    | OTHER GENE<br>Invoice Net | CONTRACTUA |  |          |         |          |
| 2606   | FLC, INC<br>1 01190 30340               | 00000 |    | INV                       | 01/31/2014 | 20140131/TELECOM<br>685.00<br>685.00   | 33524    | 95930   |          |
|        |   |       |    | OTHER GENE<br>Invoice Net | CONTRACTUA |  |          |         |          |
| 2606   | FLC, INC<br>1 01190 30340               | 00000 |    | INV                       | 01/31/2014 | 11/4/13<br>284.85<br>284.85            | 33525    | 95931   |          |
|        |   |       |    | OTHER GENE<br>Invoice Net | CONTRACTUA |  |          |         |          |
| 2606   | FLC, INC<br>1 01190 30340               | 00000 |    | INV                       | 01/31/2014 | 20140131/10, 11<br>417.08<br>417.08    | 33526    | 95932   |          |
|        |   |       |    | OTHER GENE<br>Invoice Net | CONTRACTUA | CHECK TOTAL                            |          |         | 2,402.19 |
| 1857   | FLORIDA RURAL WATER AS<br>1 41533 30542 | 00000 |    | INV                       | 01/31/2014 | 20140131<br>35.00<br>35.00             | 33520    | 95926   |          |
|        |   |       |    | WATER TREA<br>Invoice Net | REGIS FOR  | CHECK TOTAL                            |          |         | 35.00    |
| 60090  | FLORIDA POWER & LIGHT<br>1 41569 30430  | 00001 |    | INV                       | 02/05/2014 | 35352-38921/01<br>29.09<br>29.09       | 33532    | 95938   |          |
|        |   |       |    | SEWER SYST<br>Invoice Net | UTILITY SE |  |          |         |          |
| 60090  | FLORIDA POWER & LIGHT<br>1 01410 30430  | 00001 |    | INV                       | 02/17/2014 | 75847-31934/12<br>7,024.78<br>7,024.78 | 33533    | 95939   |          |
|        |   |       |    | STREET DEP<br>Invoice Net | UTILITY SE | CHECK TOTAL                            |          |         | 7,053.87 |
| 3140   | GHC CONSTRUCTION, INC<br>1 01410 30340  | 00000 |    | INV                       | 02/01/2014 | 14-513<br>2,800.00<br>2,800.00         | 33509    | 95915   |          |
|        |   |       |    | STREET DEP<br>Invoice Net | CONTRACTUA |  |          |         |          |
| 3140   | GHC CONSTRUCTION, INC<br>1 01410 30340  | 00000 |    | INV                       | 02/01/2014 | 14-512<br>350.00<br>350.00             | 33510    | 95916   |          |
|        |   |       |    | STREET DEP<br>Invoice Net | CONTRACTUA | CHECK TOTAL                            |          |         | 3,150.00 |
| 1629   | EUGENE HICKSON<br>1 01115 10130         | 00000 |    | INV                       | 02/01/2014 | 20140201<br>150.00<br>150.00           | 33500    | 95906   |          |
|        |   |       |    | RETIRES<br>Invoice Net    | OTHER SAL  | CHECK TOTAL                            |          |         | 150.00   |

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City of Arcadia, FL - \*\* LIVE \*\*  
DETAIL INVOICE LIST

PG 5  
apwarrnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 2014016 01/31/2014 DUE DATE: 01/31/2014

| VENDOR | G/L ACCOUNTS                            | R     | PO | TYPE        | DUE DATE   | INVOICE/AMOUNT                         | DOCUMENT | VOUCHER  | CHECK |
|--------|---|-------|----|-------------|------------|--|----------|----------|-------|
| 222    | JEAN-PIERRE LACROIX<br>1 01490 30340    | 00000 |    | INV         | 01/24/2014 | WEB000380<br>130.00<br>130.00          | 33511    | 95917    |       |
|        |   |       |    | OTHER TRAN  | CONTRACTUA |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 130.00   |       |
| 2839   | MORTON SALT INC<br>1 41533 30523        | 00000 |    | INV         | 02/06/2014 | 5400343499<br>2,573.55<br>2,573.55     | 33516    | 95922    |       |
|        |   |       |    | WATER TREA  | CHEMICALS  |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 2,573.55 |       |
| 2257   | PEACE RIVER DISTRIBUTI<br>1 01726 30515 | 00000 |    | INV         | 01/31/2014 | 50346<br>444.10<br>444.10              | 33531    | 95937    |       |
|        |   |       |    | PRO SHOP    | FOOD BEV   |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 444.10   |       |
| 2523   | PNC EQUIPMENT FINANCE,<br>1 01726 30440 | 00000 |    | INV         | 02/08/2014 | 4707605<br>123.74<br>123.74            | 33518    | 95924    |       |
|        |   |       |    | PRO SHOP    | RENTAL & L |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
| 2523   | PNC EQUIPMENT FINANCE,<br>1 01726 30440 | 00000 |    | INV         | 02/08/2014 | 4676794<br>129.93<br>129.93            | 33519    | 95925    |       |
|        |   |       |    | PRO SHOP    | RENTAL & L |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 253.67   |       |
| 909155 | ROOSEVELT JOHNSON<br>1 01115 10130      | 00000 |    | INV         | 02/01/2014 | FEBRUARY 2014<br>250.00<br>250.00      | 33501    | 95907    |       |
|        |   |       |    | RETIREES    | OTHER SAL  |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 250.00   |       |
| 190070 | SHORT ENVIRONMENTAL<br>1 41535 30340    | 00000 |    | INV         | 01/08/2014 | 13-3709<br>78.00<br>78.00              | 33512    | 95918    |       |
|        |   |       |    | WASTE WATE  | CONTRACTUA |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
| 190070 | SHORT ENVIRONMENTAL<br>1 41535 30340    | 00000 |    | INV         | 01/05/2014 | 13-3661<br>78.00<br>78.00              | 33513    | 95919    |       |
|        |   |       |    | WASTE WATE  | CONTRACTUA |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
| 190070 | SHORT ENVIRONMENTAL<br>1 41535 30340    | 00000 |    | INV         | 01/05/2014 | 13-3662<br>78.00<br>78.00              | 33514    | 95920    |       |
|        |   |       |    | WASTE WATE  | CONTRACTUA |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 234.00   |       |
| 2388   | STRUBE, EDWARD J<br>1 01115 10230       | 00000 |    | INV         | 02/01/2014 | FEBRUARY 2014<br>104.90<br>104.90      | 33503    | 95909    |       |
|        |   |       |    | RETIREES    | LIFE, HEAL |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |
|        |   |       |    |             |            | CHECK TOTAL                            |          | 104.90   |       |
| 2811   | UNITED HEALTHCARE INSU<br>1 01115 10230 | 00000 |    | INV         | 02/01/2014 | 301466001-1/201402<br>183.75<br>183.75 | 33506    | 95912    |       |
|        |   |       |    | RETIREES    | LIFE, HEAL |  |          |          |       |
|        |   |       |    | Invoice Net |            |  |          |          |       |



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| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

| PG 6  
| apwarrnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 2014016 01/31/2014 DUE DATE: 01/31/2014

| VENDOR | G/L ACCOUNTS           | R     | PO | TYPE                 | DUE DATE   | INVOICE/AMOUNT     | DOCUMENT | VOUCHER    | CHECK |
|--------|------------------------|-------|----|----------------------|------------|--------------------|----------|------------|-------|
| 2811   | UNITED HEALTHCARE INSU | 00000 |    | INV                  | 02/01/2014 | 035111883-1/201402 | 33507    | 95913      |       |
|        | 1 01115 10230          |       |    | RETIREES             | LIFE, HEAL | 199.00             |          |            |       |
|        |                        |       |    | Invoice Net          |            | 199.00             |          |            |       |
| 2811   | UNITED HEALTHCARE INSU | 00000 |    | INV                  | 02/01/2014 | 399334630-1;201402 | 33508    | 95914      |       |
|        | 1 01115 10230          |       |    | RETIREES             | LIFE, HEAL | 218.90             |          |            |       |
|        |                        |       |    | Invoice Net          |            | 218.90             |          |            |       |
|        |                        |       |    | CHECK TOTAL          |            | 601.65             |          |            |       |
| =====  |                        |       |    |                      |            |                    |          |            |       |
| 34     | INVOICES               |       |    | CHECK RUN TOTAL      |            | 64,747.59          |          | 64,747.59  |       |
|        |                        |       |    | CASH ACCOUNT BALANCE |            |                    |          | 350,363.12 |       |
| =====  |                        |       |    |                      |            |                    |          |            |       |

01/31/2014 16:09  
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City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN SUMMARY

PG 7  
apwarrnt

CHECK RUN: 2014016 01/31/2014

DUE DATE: 01/31/2014

| FUND         | ORG         | ACCOUNT                | AMOUNT                  | AVLB      | BUDGET    |
|--------------|-------------|------------------------|-------------------------|-----------|-----------|
| 001          | 01115       | PAY TO RETIREES & COUN | 400.00                  |           | .00       |
| 001          | 01115       | PAY TO RETIREES & COUN | 990.35                  |           | 24790.62  |
| 001          | 01120       | EXECUTIVES             | 189.31                  |           | 50.22     |
| 001          | 01190       | OTHER GENERAL GOVT     | 2,402.19                |           | -7252.78  |
| 001          | 01210       | LAW ENFORCEMENT        | 4,431.70                |           | -4843.29  |
| 001          | 01220       | FIRE CONTROL           | 33,030.01               |           | -64166.12 |
| 001          | 01264       | CODE ENFORCEMENT OFFIC | 107.50                  |           | .00       |
| 001          | 01390       | CEMETERY               | 65.02                   |           | -308.12   |
| 001          | 01410       | STREET DEPT            | 3,150.00                |           | 796.00    |
| 001          | 01410       | STREET DEPT            | 7,024.78                |           | 5887.26   |
| 001          | 01410       | STREET DEPT            | 960.28                  |           | 6035.27   |
| 001          | 01490       | OTHER TRANSPORTATION-  | 130.00                  |           | 37291.77  |
| 001          | 01491       | VEHICLE AND FACILITY M | 16.26                   |           | 1325.77   |
| 001          | 01722       | GOLF COURSE            | 801.48                  |           | -760.54   |
| 001          | 01723       | PARKS                  | 479.95                  |           | -208.60   |
| 001          | 01725       | WAY MULTIPURPOSE CENTE | 1,188.00                |           | -4938.75  |
| 001          | 01726       | PRO SHOP               | 253.67                  |           | .00       |
| 001          | 01726       | PRO SHOP               | 444.10                  |           | .00       |
|              |             |                        | FUND TOTAL              | 56,064.60 |           |
| CASH ACCOUNT | 81000 10100 | BALANCE                | 350,363.12              |           |           |
| 401          | 41533       | WATER TREATMENT PLANT  | 72.44                   |           | -880.91   |
| 401          | 41533       | WATER TREATMENT PLANT  | 2,573.55                |           | 8788.98   |
| 401          | 41533       | WATER TREATMENT PLANT  | 35.00                   |           | 268.00    |
| 401          | 41535       | WASTE WATER TREATMENT  | 234.00                  |           | 57704.78  |
| 401          | 41535       | WASTE WATER TREATMENT  | 857.31                  |           | -2427.29  |
| 401          | 41536       | UTILITY COLLECTIONS    | 307.16                  |           | .00       |
| 401          | 41568       | WATER SYSTEMS          | 452.82                  |           | -531.81   |
| 401          | 41569       | SEWER SYSTEMS          | 29.09                   |           | -38448.71 |
| 401          | 41569       | SEWER SYSTEMS          | 452.82                  |           | -2024.03  |
|              |             |                        | FUND TOTAL              | 5,014.19  |           |
| CASH ACCOUNT | 81000 10100 | BALANCE                | 350,363.12              |           |           |
| 403          | 43000       | SOLID WATE             | 3,668.80                |           | .00       |
|              |             |                        | FUND TOTAL              | 3,668.80  |           |
| CASH ACCOUNT | 81000 10100 | BALANCE                | 350,363.12              |           |           |
|              |             |                        | CHECK RUN SUMMARY TOTAL | 64,747.59 |           |
|              |             |                        | GRAND TOTAL             | 64,912.59 |           |

01/31/2014 16:09  
8122elar

City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN LIST BY VOUCHER

PG 8  
apwarnt

CHECK RUN: 2014016 01/31/2014

DUE DATE: 01/31/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE            | PO | TYPE | DUE DATE   | AMOUNT    | COMMENT                |
|---------|--------|-----------------------------|--------------------|----|------|------------|-----------|------------------------|
| 95906   | 1629   | EUGENE HICKSON              | 20140201           |    | INV  | 02/01/2014 | 150.00    | RETIREMENT CHECK- FEBR |
| 95907   | 909155 | ROOSEVELT JOHNSON           | FEBRUARY 2014      |    | INV  | 02/01/2014 | 250.00    | RETIREMENT CHECK- FEBR |
| 95908   | 40060  | DESOTO COUNTY BOARD OF COMM | FEBRUARY 2014_FIRE |    | INV  | 02/01/2014 | 33,030.01 | FIRE MERGER FEBRUARY   |
| 95909   | 2388   | STRUBE, EDWARD J            | FEBRUARY 2014      |    | INV  | 02/01/2014 | 104.90    | MEDICARE REIMBURSEMENT |
| 95910   | 2808   | AARP MEDICARE RX PREFERRED  | 0115493301/201401  |    | INV  | 02/01/2014 | 46.10     | MEMBER ID #0115493301; |
| 95911   | 2808   | AARP MEDICARE RX PREFERRED  | 0115487191/201402  |    | INV  | 02/01/2014 | 46.10     | MEMEBER ID#0115487191- |
| 95912   | 2811   | UNITED HEALTHCARE INSURANCE | 301466001-1/201402 |    | INV  | 02/01/2014 | 183.75    | MEMBER #301466001-1; F |
| 95913   | 2811   | UNITED HEALTHCARE INSURANCE | 035111883-1/201402 |    | INV  | 02/01/2014 | 199.00    | MEMBER #035111883-1; F |
| 95914   | 2811   | UNITED HEALTHCARE INSURANCE | 399334630-1;201402 |    | INV  | 02/01/2014 | 218.90    | MEMBER #399334630-1; F |
| 95915   | 3140   | GHC CONSTRUCTION, INC       | 14-513             |    | INV  | 02/01/2014 | 2,800.00  | DIG BURN PIT           |
| 95916   | 3140   | GHC CONSTRUCTION, INC       | 14-512             |    | INV  | 02/01/2014 | 350.00    | ROAD REPAIR @ SUNRISE  |
| 95917   | 222    | JEAN-PIERRE LACROIX         | WEB000380          |    | INV  | 01/24/2014 | 130.00    | SERVICE CALL @ TURNER  |
| 95918   | 190070 | SHORT ENVIRONMENTAL         | 13-3709            |    | INV  | 01/08/2014 | 78.00     | 3 REUSE                |
| 95919   | 190070 | SHORT ENVIRONMENTAL         | 13-3661            |    | INV  | 01/05/2014 | 78.00     | 2 CBOD, 2 TSS, 1 FECAL |
| 95920   | 190070 | SHORT ENVIRONMENTAL         | 13-3662            |    | INV  | 01/05/2014 | 78.00     | 3 REUSE                |
| 95921   | 1963   | BV OIL COMPANY, INC         | 3-608722           |    | INV  | 02/12/2014 | 694.69    | FUEL                   |
| 95922   | 2839   | MORTON SALT INC             | 5400343499         |    | INV  | 02/06/2014 | 2,573.55  | ISCO CRYSTALS          |
| 95923   | 2985   | DENBY GROUP LLC             | 65908              |    | INV  | 01/31/2014 | 1,188.00  | CLEANING FEBRUARY 2014 |
| 95924   | 2523   | PNC EQUIPMENT FINANCE, LLC  | 4707605            |    | INV  | 02/08/2014 | 123.74    | LEASE #139552000       |
| 95925   | 2523   | PNC EQUIPMENT FINANCE, LLC  | 4676794            |    | INV  | 02/08/2014 | 129.93    | LEASE #139552000       |
| 95926   | 1857   | FLORIDA RURAL WATER ASSOCIA | 20140131           |    | INV  | 01/31/2014 | 35.00     | 2014 FOCUS ON CHANGE R |
| 95927   | 1963   | BV OIL COMPANY, INC         | DECEMBER 2013      |    | INV  | 01/31/2014 | 12,168.16 | FUEL REPORT DECEMBER 2 |
| 95928   | 2606   | FLC, INC                    | 20140131/4.5.6     |    | INV  | 12/31/2013 | 685.00    | BILLINGS MONTHS 4, 5,  |
| 95929   | 2606   | FLC, INC                    | 20140131/7, 8, 9   |    | INV  | 01/31/2014 | 330.26    | BILLINGS MONTHS 7, 8,  |
| 95930   | 2606   | FLC, INC                    | 20140131/TELECOM   |    | INV  | 01/31/2014 | 685.00    | BILLINGS MONTHS 7, 8,  |

CHECK RUN: 2014016 01/31/2014

DUE DATE: 01/31/2014

| VOUCHER         | VENDOR | VENDOR NAME                 | INVOICE         | PO | TYPE | DUE DATE   | AMOUNT    | COMMENT                |
|-----------------|--------|-----------------------------|-----------------|----|------|------------|-----------|------------------------|
| 95931           | 2606   | FLC, INC                    | 11/4/13         |    | INV  | 01/31/2014 | 284.85    | MONTHS 10, 11, AND 12  |
| 95932           | 2606   | FLC, INC                    | 20140131/10, 11 |    | INV  | 01/31/2014 | 417.08    | BILLINGS MONTHS 10,11, |
| 95933           | 2511   | BLUECROSS & BLUESHIELD OF F | 28068816        |    | INV  | 02/01/2014 | 47.90     | MEMBER #H53962976      |
| 95934           | 2511   | BLUECROSS & BLUESHIELD OF F | 28062024        |    | INV  | 02/01/2014 | 47.90     | MEMBER #H41887225      |
| 95935           | 2511   | BLUECROSS & BLUESHIELD OF F | 28041245        |    | INV  | 02/01/2014 | 47.90     | MEMEBER #H52918390     |
| 95936           | 2511   | BLUECROSS & BLUESHIELD OF F | 28065712        |    | INV  | 02/01/2014 | 47.90     | MEMBER #H44805259      |
| 95937           | 2257   | PEACE RIVER DISTRIBUTING CO | 50346           |    | INV  | 01/31/2014 | 444.10    | BEER                   |
| 95938           | 60090  | FLORIDA POWER & LIGHT       | 35352-38921/01  |    | INV  | 02/05/2014 | 29.09     | ACCT #35352-38921; 200 |
| 95939           | 60090  | FLORIDA POWER & LIGHT       | 75847-31934/12  |    | INV  | 02/17/2014 | 7,024.78  | ACCT #75847-31934; STR |
| CHECK RUN TOTAL |        |                             |                 |    |      |            | 64,747.59 |                        |

\*\* END OF REPORT - Generated by Erika Larson \*\*



PG 1  
apwarrnt

City of Arcadia, FL - \*\* LIVE \*\*  
ACCOUNTS PAYABLE REPORT

02/04/2014 09:01  
8122e1ar

DATE: 02/04/2014 CHECK RUN: 20140202 AMOUNT: \$ 179,219.19

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02/04/2014 09:01  
8122elar

| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

| PG 2  
| apwarnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140202 02/04/2014 DUE DATE: 02/04/2014

| VENDOR                      | G/L ACCOUNTS  | R     | PO | TYPE            | DUE DATE   | INVOICE/AMOUNT       | DOCUMENT   | VOUCHER | CHECK |
|-----------------------------|---------------|-------|----|-----------------|------------|----------------------|------------|---------|-------|
| <u>2640</u> CITY OF ARCADIA |               | 00000 |    | INV             | 02/04/2014 | <u>20140204</u>      | 33543      | 95949   |       |
|                             | 1 81000 10100 |       |    | POOLED CAS CASH |            | 179,219.19           |            |         |       |
|                             |               |       |    | Invoice Net     |            | 179,219.19           |            |         |       |
|                             |               |       |    |                 |            | CHECK TOTAL          | 179,219.19 |         |       |
| =====                       |               |       |    |                 |            |                      |            |         |       |
| 1                           | INVOICES      |       |    |                 |            | CHECK RUN TOTAL      | 179,219.19 |         |       |
|                             |               |       |    |                 |            | CASH ACCOUNT BALANCE | 350,363.12 |         |       |
| =====                       |               |       |    |                 |            |                      |            |         |       |



02/04/2014 09:01 | City of Arcadia, FL - \*\* LIVE \*\*  
 8122elar | CHECK RUN SUMMARY

PG 3  
 apwarrnt

CHECK RUN: 20140202 02/04/2014

DUE DATE: 02/04/2014

| FUND         | ORG         | ACCOUNT                             | AMOUNT                  | AVLB BUDGET |
|--------------|-------------|-------------------------------------|-------------------------|-------------|
| 801          | 81000       | POOLED CASH/CLEARING A 801 -10100 - | 179,219.19              |             |
|              |             |                                     | <u>179,219.19</u>       |             |
| CASH ACCOUNT | 81000 10100 | BALANCE 350,363.12                  |                         |             |
|              |             |                                     | CHECK RUN SUMMARY TOTAL | 179,219.19  |
|              |             |                                     | GRAND TOTAL             | 179,219.19  |

02/04/2014 09:01 | City of Arcadia, FL - \*\* LIVE \*\*  
 8122elar | CHECK RUN LIST BY VOUCHER

PG 4  
 apwarnt

CHECK RUN: 20140202 02/04/2014

DUE DATE: 02/04/2014

| VOUCHER | VENDOR | VENDOR NAME     | INVOICE  | PO | TYPE DUE DATE   | AMOUNT     | COMMENT                |
|---------|--------|-----------------|----------|----|-----------------|------------|------------------------|
| 95949   | 2640   | CITY OF ARCADIA | 20140204 |    | INV 02/04/2014  | 179,219.19 | FOR AIRPORT BANK ACCOU |
|         |        |                 |          |    | CHECK RUN TOTAL | 179,219.19 |                        |

\*\* END OF REPORT - Generated by Erika Larson \*\*



02/04/2014 11:05  
8122e1ar

City of Arcadia, FL - \*\* LIVE \*\*  
ACCOUNTS PAYABLE REPORT

PG 1  
apwarrnt

DATE: 02/04/2014 CHECK RUN: 20140203 AMOUNT: \$ 5,000.00

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02/04/2014 11:05 | City of Arcadia, FL - \*\* LIVE \*\*  
 8122elar | DETAIL INVOICE LIST

PG 2  
 apwarnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140203 02/04/2014 DUE DATE: 02/04/2014

| VENDOR                      | G/L ACCOUNTS  | R     | PO | TYPE                 | DUE DATE   | INVOICE/AMOUNT | DOCUMENT   | VOUCHER | CHECK |
|-----------------------------|---------------|-------|----|----------------------|------------|----------------|------------|---------|-------|
| 2121 FIRST STATE BANK OF AR | 1 81000 10419 | 00000 |    | INV                  | 02/04/2014 | 20140204       | 33544      | 95950   |       |
|                             |               |       |    | POOLED CAS           | PR CK      | 5,000.00       |            |         |       |
|                             |               |       |    | Invoice Net          |            | 5,000.00       |            |         |       |
|                             |               |       |    |                      |            | CHECK TOTAL    | 5,000.00   |         |       |
| =====                       |               |       |    |                      |            |                |            |         |       |
| 1 INVOICES                  |               |       |    | CHECK RUN TOTAL      |            | 5,000.00       | 5,000.00   |         |       |
|                             |               |       |    | CASH ACCOUNT BALANCE |            |                | 350,363.12 |         |       |
| =====                       |               |       |    |                      |            |                |            |         |       |



02/04/2014 11:05 | City of Arcadia, FL - \*\* LIVE \*\*  
 8122elar | CHECK RUN SUMMARY

PG 3  
 apwarrnt

CHECK RUN: 20140203 02/04/2014

DUE DATE: 02/04/2014

| FUND         | ORG         | ACCOUNT                             | AMOUNT                  | AVLB BUDGET |
|--------------|-------------|-------------------------------------|-------------------------|-------------|
| 801          | 81000       | POOLED CASH/CLEARING A 801 -10419 - |                         |             |
|              |             |                                     | PAYROLL CK ACCOUNT      | 5,000.00    |
|              |             |                                     | FUND TOTAL              | 5,000.00    |
| CASH ACCOUNT | 81000 10100 | BALANCE 350,363.12                  |                         |             |
|              |             |                                     | CHECK RUN SUMMARY TOTAL | 5,000.00    |
|              |             |                                     | GRAND TOTAL             | 5,000.00    |



PG 4  
apwarrrt

02/04/2014 11:05 | CHECK RUN LIST BY VOUCHER | City of Arcadia, FL - \*\* LIVE \*\*

CHECK RUN: 20140203 02/04/2014 DUE DATE: 02/04/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE  | PO | TYPE            | DUE DATE   | AMOUNT   | COMMENT |
|---------|--------|-----------------------------|----------|----|-----------------|------------|----------|---------|
| 95950   | 2121   | FIRST STATE BANK OF ARCADIA | 20140204 |    | INV             | 02/04/2014 | 5,000.00 | PR CK   |
|         |        |                             |          |    | CHECK RUN TOTAL |            | 5,000.00 |         |

\*\* END OF REPORT - Generated by Erika Larson \*\*



PG 1  
apwarrrt

City of Arcadia, FL - \*\* LIVE \*\*  
ACCOUNTS PAYABLE REPORT

02/06/2014 12:34  
8122e1ar

DATE: 02/06/2014 CHECK RUN: 20140202 AMOUNT: \$ 179,219.19

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02/06/2014 12:34  
8122elar

| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

| PG 2  
| apwarrnt

CASH ACCOUNT: 42000 10106

AIRPORT FUND CHECKING

CHECK RUN: 20140202 02/06/2014

DUE DATE: 02/06/2014

| VENDOR                      | G/L ACCOUNTS  | R     | PO | TYPE                 | DUE DATE   | INVOICE/AMOUNT | DOCUMENT | VOUCHER | CHECK      |
|-----------------------------|---------------|-------|----|----------------------|------------|----------------|----------|---------|------------|
| 3141 OWENOAMES-KIMBALL COMP | 1 42542 60643 | 00000 |    | INV                  | 02/06/2014 | 12A0135/01     | 33560    | 95966   |            |
|                             |               |       |    | AIRPORT LIGHT        |            | 179,219.19     |          |         |            |
|                             |               |       |    | Invoice Net          |            | 179,219.19     |          |         |            |
|                             |               |       |    |                      |            | CHECK TOTAL    |          |         | 179,219.19 |
| =====                       |               |       |    |                      |            |                |          |         |            |
| 1 INVOICES                  |               |       |    | CHECK RUN TOTAL      |            | 179,219.19     |          |         | 179,219.19 |
|                             |               |       |    | CASH ACCOUNT BALANCE |            |                |          |         | 199,609.24 |
| =====                       |               |       |    |                      |            |                |          |         |            |

02/06/2014 12:34  
8122elar

| City of Arcadia, FL - \*\* LIVE \*\*  
| CHECK RUN SUMMARY

PG 3  
apwarrnt

CHECK RUN: 20140202 02/06/2014

DUE DATE: 02/06/2014

| FUND | ORG   | ACCOUNT                      | AMOUNT                  | AVLB BUDGET |
|------|-------|------------------------------|-------------------------|-------------|
| 402  | 42542 | AIRPORT                      |                         |             |
|      |       | 402 -540-542-000-000-60643 - | AIRPORT FDOT LIGHT GRA  | 179,219.19  |
|      |       |                              | FUND TOTAL              | 179,219.19  |
|      |       | CASH ACCOUNT 42000 10106     | BALANCE                 | 199,609.24  |
|      |       |                              | CHECK RUN SUMMARY TOTAL | 179,219.19  |
|      |       |                              | GRAND TOTAL             | 179,219.19  |



02/06/2014 12:34 | City of Arcadia, FL - \*\* LIVE \*\*  
 812261ar | CHECK RUN LIST BY VOUCHER

PG 4  
 apwarrrnt

CHECK RUN: 20140202 02/06/2014 DUE DATE: 02/06/2014

| VOUCHER | VENDOR | VENDOR NAME                | INVOICE    | PO | TYPE            | DUE DATE   | AMOUNT     | COMMENT    |
|---------|--------|----------------------------|------------|----|-----------------|------------|------------|------------|
| 95966   | 3141   | OWENOMAMES-KIMBALL COMPANY | 12A0135/01 |    | INV             | 02/06/2014 | 179,219.19 | PAYMENT #1 |
|         |        |                            |            |    | CHECK RUN TOTAL |            | 179,219.19 |            |

\*\* END OF REPORT - Generated by Erika Larson \*\*



PG 1  
apwarrrt

City of Arcadia, FL - \*\* LIVE \*\*  
ACCOUNTS PAYABLE REPORT

02/07/2014 14:19  
8122elar

DATE: 02/07/2014 CHECK RUN: 20140201 AMOUNT: \$ 37,538.55

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02/07/2014 14:19  
8122elar

| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

| PG 2  
| apwarnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS            | R     | PO | TYPE        | DUE DATE   | INVOICE/AMOUNT | DOCUMENT | VOUCHER | CHECK |
|--------|-------------------------|-------|----|-------------|------------|----------------|----------|---------|-------|
| 1893   | ARCADIA DO-IT-BEST HAR  | 00000 |    | INV         | 02/20/2014 | JANUARY 2014   | 33549    | 95955   |       |
|        | 1 41568 30520           |       |    | WATER SYST  | OPERATING  | 96.95          |          |         |       |
|        | 2 41533 30520           |       |    | WATER TREA  | OPERATING  | 54.39          |          |         |       |
|        | 3 41569 30520           |       |    | SEWER SYST  | OPERATING  | 8.33           |          |         |       |
|        |                         |       |    | Invoice Net |            | 159.67         |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 159.67   |         |       |
| 10030  | W & S ENTERPRISE ACCOU  | 00000 |    | INV         | 02/11/2014 | 135519         | 33575    | 95981   |       |
|        | 1 01210 30430           |       |    | LAW ENFORC  | UTILITY SE | 87.47          |          |         |       |
|        |                         |       |    | Invoice Net |            | 87.47          |          |         |       |
| 10030  | W & S ENTERPRISE ACCOU  | 00000 |    | INV         | 02/18/2014 | 136525         | 33576    | 95982   |       |
|        | 1 01724 30430           |       |    | MOBILE HOM  | UTILITY SE | 6,603.12       |          |         |       |
|        |                         |       |    | Invoice Net |            | 6,603.12       |          |         |       |
| 10030  | W & S ENTERPRISE ACCOU  | 00000 |    | INV         | 02/18/2014 | 136524         | 33577    | 95983   |       |
|        | 1 41533 30430           |       |    | WATER TREA  | UTILITY SE | 31.51          |          |         |       |
|        |                         |       |    | Invoice Net |            | 31.51          |          |         |       |
| 10030  | W & S ENTERPRISE ACCOU  | 00000 |    | INV         | 02/18/2014 | 135520         | 33578    | 95984   |       |
|        | 1 01210 30430           |       |    | LAW ENFORC  | UTILITY SE | 113.86         |          |         |       |
|        |                         |       |    | Invoice Net |            | 113.86         |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 6,835.96 |         |       |
| 40050  | DESOTO AUTOMOTIVE INC   | 00000 |    | INV         | 02/07/2014 | JANUARY 2014   | 33568    | 95974   |       |
|        | 1 43000 30464           |       |    | SOLID WAST  | VEHICLE RE | 8.74           |          |         |       |
|        | 2 01722 30463           |       |    | GOLF COURS  | REPAIR EQU | 20.12          |          |         |       |
|        | 3 01722 30463           |       |    | GOLF COURS  | REPAIR EQU | 75.56          |          |         |       |
|        |                         |       |    | Invoice Net |            | 104.42         |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 104.42   |         |       |
| 40073  | DESOTO COUNTY TAX COLL  | 00000 |    | INV         | 02/07/2014 | 20140207       | 33627    | 96033   |       |
|        | 1 41568 60640           |       |    | WATER SYST  | EQP >2500  | 7.85           |          |         |       |
|        |                         |       |    | Invoice Net |            | 7.85           |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 7.85     |         |       |
| 2352   | DESOTO PLUMBING SERVIC  | 00000 |    | INV         | 02/07/2014 | 6578           | 33569    | 95975   |       |
|        | 1 01725 30462           |       |    | WAY MULTIP  | REPAIR BLD | 132.00         |          |         |       |
|        |                         |       |    | Invoice Net |            | 132.00         |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 132.00   |         |       |
| 40134  | SUN COAST MEDIA GROUP   | 00001 |    | INV         | 02/21/2014 | 012014155159   | 33538    | 95944   |       |
|        | 1 01726 30480           |       |    | PRO SHOP    | PROMOTIONA | 103.00         |          |         |       |
|        |                         |       |    | Invoice Net |            | 103.00         |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 103.00   |         |       |
| 2228   | THE DUMONT COMPANY, INC | 00000 |    | INV         | 02/08/2014 | 298870         | 33613    | 96019   |       |
|        | 1 41533 30523           |       |    | WATER TREA  | CHEMICALS  | 462.00         |          |         |       |
|        |                         |       |    | Invoice Net |            | 462.00         |          |         |       |
|        |                         |       |    | CHECK TOTAL |            |                | 462.00   |         |       |

02/07/2014 14:19  
8122elar

| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

PG 3  
apwarnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS                                   | R     | PO | TYPE | DUE DATE   | INVOICE/AMOUNT   | DOCUMENT | VOUCHER | CHECK    |
|--------|--|-------|----|------|------------|--|----------|---------|----------|
| 291    | ENVIRO-TECH<br>1 41535 30523                   | 00000 |    | INV  | 01/05/2014 | 125449<br>947.50<br>947.50<br>WASTE WATE CHEMICALS<br>Invoice Net  | 33550    | 95956   |          |
|        |  |       |    |      |            | CHECK TOTAL  |          |         | 947.50   |
| 2974   | EXPRESS SERVICES, INC.<br>1 01120 30340        | 00000 |    | INV  | 02/08/2014 | 13623685-8<br>438.31<br>438.31<br>EXECUTIVES CONTRACTUA<br>Invoice Net                                   | 33580    | 95986   |          |
| 2974   | EXPRESS SERVICES, INC.<br>1 01120 30340        | 00000 |    | INV  | 01/25/2014 | 13562943-4<br>611.98<br>611.98<br>EXECUTIVES CONTRACTUA<br>Invoice Net                                   | 33581    | 95987   |          |
|        |  |       |    |      |            | CHECK TOTAL  |          |         | 1,050.29 |
| 301    | FACC<br>1 01120 30541                          | 00000 |    | INV  | 02/08/2014 | 2013-14 ANN MEMB<br>75.00<br>75.00<br>EXECUTIVES MEMBERSHIP<br>Invoice Net                               | 33540    | 95946   |          |
|        |  |       |    |      |            | CHECK TOTAL  |          |         | 75.00    |
| 2121   | FIRST STATE BANK OF AR<br>1 01264 30405        | 00000 |    | INV  | 02/07/2014 | 20140203<br>85.00<br>85.00<br>RURAL COP CODE DUES<br>Invoice Net   | 33534    | 95940   |          |
|        |  |       |    |      |            | CHECK TOTAL  |          |         | 85.00    |
| 3066   | FLORIDA BLUE<br>1 01115 10230<br>2 01000 13321 | 00000 |    | INV  | 02/01/2014 | 70870708<br>2,661.16<br>607.57<br>3,268.73<br>RETIREES LIFE, HEAL<br>GENERAL FU HOUSE AUT<br>Invoice Net | 33545    | 95951   |          |
| 3066   | FLORIDA BLUE<br>1 01115 10230<br>2 01000 13321 | 00000 |    | INV  | 02/01/2014 | 70870709<br>2,498.44<br>570.42<br>3,068.86<br>RETIREES LIFE, HEAL<br>GENERAL FU HOUSE AUT<br>Invoice Net | 33546    | 95952   |          |
| 3066   | FLORIDA BLUE<br>1 01115 10230                  | 00000 |    | INV  | 02/01/2014 | 70870707<br>1,215.14<br>1,215.14<br>RETIREES LIFE, HEAL<br>Invoice Net                                   | 33547    | 95953   |          |
| 3066   | FLORIDA BLUE<br>1 01000 13321<br>2 01115 10230 | 00000 |    | INV  | 02/01/2014 | 70870710<br>1,092.90<br>546.45<br>1,639.35<br>GENERAL FU HOUSE AUT<br>RETIREES LIFE, HEAL<br>Invoice Net | 33548    | 95954   |          |
|        |  |       |    |      |            | CHECK TOTAL  |          |         | 9,192.08 |
| 60090  | FLORIDA POWER & LIGHT<br>1 41535 30430         | 00000 |    | INV  | 02/06/2014 | 24483-39941/12<br>6,119.44<br>6,119.44<br>WASTE WATE UTILITY SE<br>Invoice Net                           | 33583    | 95989   |          |
|        |  |       |    |      |            | CHECK TOTAL  |          |         | 6,119.44 |
| 60090  | FLORIDA POWER & LIGHT<br>1 41533 30430         | 00001 |    | INV  | 02/20/2014 | 24837-30970/01<br>8.64<br>8.64<br>WATER TREA UTILITY SE<br>Invoice Net                                   | 33551    | 95957   |          |

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City of Arcadia, FL - \*\* LIVE \*\*  
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PG 4  
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CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS                           | R     | PO | TYPE | DUE DATE   | INVOICE/AMOUNT                                 | DOCUMENT | VOUCHER | CHECK |
|--------|--|-------|----|------|------------|--|----------|---------|-------|
| 60090  | FLORIDA POWER & LIGHT<br>1 01410 30430 | 00001 |    | INV  | 02/06/2014 | 11635-82172/12<br>22.29<br>Invoice Net 22.29   | 33552    | 95958   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41569 30430 | 00001 |    | INV  | 02/06/2014 | 15106-36952/12<br>95.34<br>Invoice Net 95.34   | 33553    | 95959   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01725 30430 | 00001 |    | INV  | 02/06/2014 | 16067-36906/12<br>846.41<br>Invoice Net 846.41 | 33554    | 95960   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01490 30430 | 00001 |    | INV  | 02/06/2014 | 24800-91236/12<br>8.22<br>Invoice Net 8.22     | 33555    | 95961   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01725 30430 | 00001 |    | INV  | 02/06/2014 | 26417-31933/12<br>281.72<br>Invoice Net 281.72 | 33556    | 95962   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01723 30430 | 00001 |    | INV  | 02/06/2014 | 37213-04404/12<br>85.45<br>Invoice Net 85.45   | 33557    | 95963   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01410 30430 | 00001 |    | INV  | 02/06/2014 | 38815-93564/12<br>294.40<br>Invoice Net 294.40 | 33558    | 95964   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01490 30430 | 00001 |    | INV  | 02/06/2014 | 54755-19517/12<br>8.22<br>Invoice Net 8.22     | 33559    | 95965   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01390 30430 | 00001 |    | INV  | 02/17/2014 | 96306-03240/01<br>7.69<br>Invoice Net 7.69     | 33584    | 95990   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41568 30430 | 00001 |    | INV  | 02/19/2014 | 14787-37941/01<br>53.99<br>Invoice Net 53.99   | 33585    | 95991   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41533 30430 | 00001 |    | INV  | 02/19/2014 | 24677-32950/01<br>369.73<br>Invoice Net 369.73 | 33586    | 95992   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41569 30430 | 00001 |    | INV  | 02/19/2014 | 44487-35995/01<br>56.99<br>Invoice Net 56.99   | 33587    | 95993   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01390 30430 | 00001 |    | INV  | 02/17/2014 | 84154-38939/01<br>10.17<br>Invoice Net 10.17   | 33588    | 95994   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01390 30430 | 00001 |    | INV  | 02/17/2014 | 84164-36965/01<br>7.69<br>Invoice Net 7.69     | 33589    | 95995   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01210 30430 | 00001 |    | INV  | 02/17/2014 | 89300-24164/01<br>120.84<br>Invoice Net 120.84 | 33590    | 95996   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41569 30430 | 00001 |    | INV  | 02/17/2014 | 14005-32931/12<br>16.72<br>Invoice Net 16.72   | 33591    | 95997   |       |

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PG 5  
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CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS                           | R     | PO | TYPE        | DUE DATE   | INVOICE/AMOUNT             | DOCUMENT | VOUCHER | CHECK |
|--------|--|-------|----|-------------|------------|----------------------------|----------|---------|-------|
| 60090  | FLORIDA POWER & LIGHT<br>1 01723 30430 | 00001 |    | INV         | 02/17/2014 | 16775-87477/01<br>7.69     | 33593    | 95999   |       |
|        |  |       |    | Invoice Net |            | 7.69                       |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41569 30430 | 00001 |    | INV         | 02/17/2014 | 24705-32926/01<br>60.64    | 33594    | 96000   |       |
|        |  |       |    | Invoice Net |            | 60.64                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01723 30430 | 00001 |    | INV         | 02/17/2014 | 33392-38911/01<br>7.69     | 33595    | 96001   |       |
|        |  |       |    | Invoice Net |            | 7.69                       |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41569 30430 | 00001 |    | INV         | 02/17/2014 | 33450-32977/01<br>24.03    | 33596    | 96002   |       |
|        |  |       |    | Invoice Net |            | 24.03                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01723 30430 | 00001 |    | INV         | 02/17/2014 | 43372-30934/01<br>370.40   | 33597    | 96003   |       |
|        |  |       |    | Invoice Net |            | 370.40                     |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01723 30430 | 00001 |    | INV         | 02/17/2014 | 43412-39939/01<br>11.27    | 33598    | 96004   |       |
|        |  |       |    | Invoice Net |            | 11.27                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41535 30430 | 00001 |    | INV         | 02/17/2014 | 44439-25062/01<br>3,317.35 | 33599    | 96005   |       |
|        |  |       |    | Invoice Net |            | 3,317.35                   |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 41535 30430 | 00001 |    | INV         | 02/17/2014 | 74824-34912/01<br>100.42   | 33600    | 96006   |       |
|        |  |       |    | Invoice Net |            | 100.42                     |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01210 30430 | 00001 |    | INV         | 02/17/2014 | 78275-70040/01<br>226.72   | 33601    | 96007   |       |
|        |  |       |    | Invoice Net |            | 226.72                     |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01210 30430 | 00001 |    | INV         | 02/17/2014 | 80428-96368/01<br>3.87     | 33602    | 96008   |       |
|        |  |       |    | Invoice Net |            | 3.87                       |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV         | 02/03/2014 | 02111-76409/12<br>87.15    | 33603    | 96009   |       |
|        |  |       |    | Invoice Net |            | 87.15                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV         | 02/03/2014 | 08830-93452/12B<br>50.05   | 33604    | 96010   |       |
|        |  |       |    | Invoice Net |            | 50.05                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV         | 02/03/2014 | 16804-86030/12B<br>14.24   | 33605    | 96011   |       |
|        |  |       |    | Invoice Net |            | 14.24                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30430 | 00001 |    | INV         | 02/03/2014 | 25662-31979/12<br>10.07    | 33606    | 96012   |       |
|        |  |       |    | Invoice Net |            | 10.07                      |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV         | 02/03/2014 | 26847-56030/12<br>113.00   | 33607    | 96013   |       |
|        |  |       |    | Invoice Net |            | 113.00                     |          |         |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV         | 02/03/2014 | 27865-81336/12<br>90.25    | 33608    | 96014   |       |
|        |  |       |    | Invoice Net |            | 90.25                      |          |         |       |

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City of Arcadia, FL - \*\* LIVE \*\*  
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PG 6  
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CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS                           | R     | PO | TYPE | DUE DATE   | INVOICE/AMOUNT                                | DOCUMENT | VOUCHER | CHECK |
|--------|--|-------|----|------|------------|---|----------|---------|-------|
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 31466-36034/12B<br>41.59<br>Invoice Net 41.59 | 33609    | 96015   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30430 | 00001 |    | INV  | 02/03/2014 | 45462-36987/12<br>10.38<br>Invoice Net 10.38  | 33610    | 96016   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 49272-42331/12<br>98.44<br>Invoice Net 98.44  | 33611    | 96017   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 52645-58262/12B<br>73.61<br>Invoice Net 73.61 | 33614    | 96020   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30430 | 00001 |    | INV  | 02/03/2014 | 55132-30994/12<br>71.27<br>Invoice Net 71.27  | 33615    | 96021   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 55492-33921/12<br>77.49<br>Invoice Net 77.49  | 33616    | 96022   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30430 | 00001 |    | INV  | 02/03/2014 | 55772-39956/12<br>14.95<br>Invoice Net 14.95  | 33617    | 96023   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 58358-20589/12<br>94.73<br>Invoice Net 94.73  | 33618    | 96024   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 61869-66039/12B<br>41.29<br>Invoice Net 41.29 | 33619    | 96025   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 63070-63450/12B<br>82.75<br>Invoice Net 82.75 | 33620    | 96026   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 72435-72539/12<br>29.13<br>Invoice Net 29.13  | 33621    | 96027   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 81378-39059/12<br>65.82<br>Invoice Net 65.82  | 33622    | 96028   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 86302-83458/12B<br>88.11<br>Invoice Net 88.11 | 33623    | 96029   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 88296-62546/01<br>27.83<br>Invoice Net 27.83  | 33624    | 96030   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30430 | 00001 |    | INV  | 02/03/2014 | 96681-21073/12<br>24.12<br>Invoice Net 24.12  | 33625    | 96031   |       |
| 60090  | FLORIDA POWER & LIGHT<br>1 01724 30431 | 00001 |    | INV  | 02/03/2014 | 98766-52547/01<br>17.23<br>Invoice Net 17.23  | 33626    | 96032   |       |

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City of Arcadia, FL - \*\* LIVE \*\*  
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PG 7  
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CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS           | R     | PO | TYPE        | DUE DATE   | INVOICE/AMOUNT   | DOCUMENT | VOUCHER | CHECK |
|--------|------------------------|-------|----|-------------|------------|------------------|----------|---------|-------|
|        |                        |       |    |             |            | CHECK TOTAL      | 7,648.09 |         |       |
| 1327   | HUMANA MEDICAL PLAN    | 00000 |    | INV         | 02/15/2014 | 020059778        | 33579    | 95985   |       |
|        | 1 01000 13321          |       |    | GENERAL FU  | HOUSE AUT  | 28.80            |          |         |       |
|        | 2 01000 20502          |       |    | GENERAL FU  | DENVIS     | 127.44           |          |         |       |
|        |                        |       |    | Invoice Net |            | 156.24           |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 156.24   |         |       |
| 222    | JEAN-PIERRE LACROIX    | 00000 |    | INV         | 12/26/2013 | WEB000355        | 33539    | 95945   |       |
|        | 1 01490 30340          |       |    | OTHER TRAN  | CONTRACTUA | 130.00           |          |         |       |
|        |                        |       |    | Invoice Net |            | 130.00           |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 130.00   |         |       |
| 172    | MCGEE TIRE STORES      | 00000 |    | INV         | 02/21/2014 | 506573           | 33537    | 95943   |       |
|        | 1 43000 30464          |       |    | SOLID WAST  | VEHICLE RE | 195.00           |          |         |       |
|        |                        |       |    | Invoice Net |            | 195.00           |          |         |       |
| 172    | MCGEE TIRE STORES      | 00000 |    | INV         | 02/07/2014 | 219118           | 33567    | 95973   |       |
|        | 1 41569 30464          |       |    | SEWER SYST  | VEHICLE RE | 248.22           |          |         |       |
|        |                        |       |    | Invoice Net |            | 248.22           |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 443.22   |         |       |
| 3037   | MCQUAY, CARL           | 00000 |    | INV         | 03/09/2014 | 03/13 TRAVEL EXP | 33535    | 95941   |       |
|        | 1 01264 30411          |       |    | RURAL COP   | CODE TRAVE | 161.00           |          |         |       |
|        |                        |       |    | Invoice Net |            | 161.00           |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 161.00   |         |       |
| 2128   | ODYSSEY MANUFACTURING  | 00000 |    | INV         | 02/09/2014 | 194686           | 33570    | 95976   |       |
|        | 1 41535 30523          |       |    | WASTE WATE  | CHEMICALS  | 477.75           |          |         |       |
|        |                        |       |    | Invoice Net |            | 477.75           |          |         |       |
| 2128   | ODYSSEY MANUFACTURING  | 00000 |    | INV         | 02/09/2014 | 194685           | 33571    | 95977   |       |
|        | 1 41533 30523          |       |    | WATER TREA  | CHEMICALS  | 277.50           |          |         |       |
|        |                        |       |    | Invoice Net |            | 277.50           |          |         |       |
| 2128   | ODYSSEY MANUFACTURING  | 00000 |    | INV         | 02/16/2014 | 195057           | 33582    | 95988   |       |
|        | 1 41535 30523          |       |    | WASTE WATE  | CHEMICALS  | 993.75           |          |         |       |
|        |                        |       |    | Invoice Net |            | 993.75           |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 1,749.00 |         |       |
| 2257   | PEACE RIVER DISTRIBUTI | 00000 |    | INV         | 02/07/2014 | 00050415         | 33563    | 95969   |       |
|        | 1 01726 30515          |       |    | PRO SHOP    | FOOD BEV   | 340.00           |          |         |       |
|        |                        |       |    | Invoice Net |            | 340.00           |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 340.00   |         |       |
| 2151   | PEACE RIVER SHOPPER    | 00000 |    | INV         | 02/07/2014 | 15907            | 33566    | 95972   |       |
|        | 1 43000 30490          |       |    | SOLID WAST  | OTHER CURR | 50.00            |          |         |       |
|        |                        |       |    | Invoice Net |            | 50.00            |          |         |       |
|        |                        |       |    |             |            | CHECK TOTAL      | 50.00    |         |       |

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| City of Arcadia, FL - \*\* LIVE \*\*  
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PG 8  
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CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR        | G/L ACCOUNTS                      | R     | PO | TYPE        | DUE DATE   | INVOICE/AMOUNT       | DOCUMENT | VOUCHER | CHECK |
|---------------|-----------------------------------|-------|----|-------------|------------|----------------------|----------|---------|-------|
| <u>190070</u> | <u>SHORT ENVIRONMENTAL</u>        | 00000 |    | INV         | 02/21/2014 | <u>14-0168</u>       | 33536    | 95942   |       |
|               | 1 <u>41535</u> <u>30340</u>       |       |    | WASTE WATE  | CONTRACTUA | 78.00                |          |         |       |
|               |                                   |       |    | Invoice Net |            | 78.00                |          |         |       |
|               |                                   |       |    | CHECK TOTAL |            | 78.00                |          |         |       |
| <u>190090</u> | <u>SMITH'S RANCH &amp; GARDEN</u> | 00000 |    | INV         | 02/03/2014 | <u>DECEMBER 2013</u> | 33612    | 96018   |       |
|               | 1 <u>41536</u> <u>30520</u>       |       |    | UTILITY CO  | OPERATING  | 55.98                |          |         |       |
|               | 2 <u>01723</u> <u>30520</u>       |       |    | PARKS       | OPERATING  | 31.91                |          |         |       |
|               |                                   |       |    | Invoice Net |            | 87.89                |          |         |       |
| <u>190090</u> | <u>SMITH'S RANCH &amp; GARDEN</u> | 00000 |    | INV         | 02/10/2014 | <u>JANUARY 2014</u>  | 33628    | 96034   |       |
|               | 1 <u>01723</u> <u>30520</u>       |       |    | PARKS       | OPERATING  | 37.09                |          |         |       |
|               |                                   |       |    | Invoice Net |            | 37.09                |          |         |       |
|               |                                   |       |    | CHECK TOTAL |            | 124.98               |          |         |       |
| <u>1666</u>   | <u>STAPLES BUSINESS ADVAN</u>     | 00000 |    | INV         | 02/07/2014 | <u>3217846950</u>    | 33564    | 95970   |       |
|               | 1 <u>01724</u> <u>30510</u>       |       |    | MOBILE HOM  | OFFICE SUP | 70.21                |          |         |       |
|               |                                   |       |    | Invoice Net |            | 70.21                |          |         |       |
| <u>1666</u>   | <u>STAPLES BUSINESS ADVAN</u>     | 00000 |    | INV         | 02/07/2014 | <u>8028083861</u>    | 33565    | 95971   |       |
|               | 1 <u>01724</u> <u>30510</u>       |       |    | MOBILE HOM  | OFFICE SUP | 51.60                |          |         |       |
|               |                                   |       |    | Invoice Net |            | 51.60                |          |         |       |
|               |                                   |       |    | CHECK TOTAL |            | 121.81               |          |         |       |
| <u>2477</u>   | <u>STATE OF FLORIDA</u>           | 00000 |    | INV         | 02/07/2014 | <u>3G-7505</u>       | 33562    | 95968   |       |
|               | 1 <u>01210</u> <u>30410</u>       |       |    | LAW ENFORC  | TELEPHONE  | 22.51                |          |         |       |
|               | 2 <u>01491</u> <u>30410</u>       |       |    | MAINT       | TELEPHONE  | 7.50                 |          |         |       |
|               | 3 <u>01410</u> <u>30410</u>       |       |    | STREET DEP  | TELEPHONE  | 7.51                 |          |         |       |
|               | 4 <u>43000</u> <u>30410</u>       |       |    | SOLID WAST  | TELEPHONE  | 7.50                 |          |         |       |
|               | 5 <u>41535</u> <u>30410</u>       |       |    | WASTE WATE  | TELEPHONE  | 22.54                |          |         |       |
|               | 6 <u>41533</u> <u>30410</u>       |       |    | WATER TREA  | TELEPHONE  | 26.01                |          |         |       |
|               | 7 <u>41533</u> <u>30410</u>       |       |    | WATER TREA  | TELEPHONE  | 23.29                |          |         |       |
|               | 8 <u>01130</u> <u>30410</u>       |       |    | FINANCIAL   | TELEPHONE  | 28.31                |          |         |       |
|               | 9 <u>01120</u> <u>30410</u>       |       |    | EXECUTIVES  | TELEPHONE  | 22.51                |          |         |       |
|               | 10 <u>41535</u> <u>30410</u>      |       |    | WASTE WATE  | TELEPHONE  | 22.51                |          |         |       |
|               | 11 <u>41536</u> <u>30410</u>      |       |    | UTILITY CO  | TELEPHONE  | 22.77                |          |         |       |
|               | 12 <u>01724</u> <u>30410</u>      |       |    | MOBILE HOM  | TELEPHONE  | 22.51                |          |         |       |
|               | 13 <u>01120</u> <u>30410</u>      |       |    | EXECUTIVES  | TELEPHONE  | 26.21                |          |         |       |
|               | 14 <u>01726</u> <u>30410</u>      |       |    | PRO SHOP    | TELEPHONE- | 29.27                |          |         |       |
|               | 15 <u>01491</u> <u>30410</u>      |       |    | MAINT       | TELEPHONE  | 7.51                 |          |         |       |
|               | 16 <u>01410</u> <u>30410</u>      |       |    | STREET DEP  | TELEPHONE  | 7.50                 |          |         |       |
|               | 17 <u>43000</u> <u>30410</u>      |       |    | SOLID WAST  | TELEPHONE  | 7.50                 |          |         |       |
|               | 18 <u>01130</u> <u>30410</u>      |       |    | FINANCIAL   | TELEPHONE  | 22.84                |          |         |       |
|               | 19 <u>01120</u> <u>30410</u>      |       |    | EXECUTIVES  | TELEPHONE  | 23.58                |          |         |       |
|               | 20 <u>01120</u> <u>30410</u>      |       |    | EXECUTIVES  | TELEPHONE  | 29.72                |          |         |       |
|               | 21 <u>01120</u> <u>30410</u>      |       |    | EXECUTIVES  | TELEPHONE  | 22.51                |          |         |       |
|               | 22 <u>01120</u> <u>30410</u>      |       |    | EXECUTIVES  | TELEPHONE  | 24.56                |          |         |       |
|               | 23 <u>01726</u> <u>30410</u>      |       |    | PRO SHOP    | TELEPHONE- | 22.58                |          |         |       |
|               | 24 <u>41533</u> <u>30410</u>      |       |    | WATER TREA  | TELEPHONE  | 22.51                |          |         |       |

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| City of Arcadia, FL - \*\* LIVE \*\*  
| DETAIL INVOICE LIST

PG 9  
apwarrrt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VENDOR | G/L ACCOUNTS           | R     | PO | TYPE                 | DUE DATE   | INVOICE/AMOUNT | DOCUMENT | VOUCHER    | CHECK |
|--------|------------------------|-------|----|----------------------|------------|----------------|----------|------------|-------|
| 25     | 41533 30410            |       |    | WATER TREA           | TELEPHONE  | 22.51          |          |            |       |
| 26     | 41536 30410            |       |    | UTILITY CO           | TELEPHONE  | 22.90          |          |            |       |
| 27     | 01491 30410            |       |    | MAINT                | TELEPHONE  | 7.50           |          |            |       |
| 28     | 01410 30410            |       |    | STREET DEP           | TELEPHONE  | 7.50           |          |            |       |
| 29     | 43000 30410            |       |    | SOLID WAST           | TELEPHONE  | 7.51           |          |            |       |
| 30     | 41568 30410            |       |    | WATER SYST           | TELEPHONE  | 11.26          |          |            |       |
| 31     | 41569 30410            |       |    | SEWER SYST           | TELEPHONE  | 11.25          |          |            |       |
|        |                        |       |    | Invoice Net          |            | 572.19         |          |            |       |
|        |                        |       |    | CHECK TOTAL          |            |                | 572.19   |            |       |
| 1562   | TRACTOR SUPPLY COMPANY | 00000 |    | INV                  | 02/20/2014 | DECEMBER 2013  | 33561    | 95967      |       |
| 1      | 41568 30520            |       |    | WATER SYST           | OPERATING  | 57.96          |          |            |       |
| 2      | 41569 30520            |       |    | SEWER SYST           | OPERATING  | 57.95          |          |            |       |
|        |                        |       |    | Invoice Net          |            | 115.91         |          |            |       |
|        |                        |       |    | CHECK TOTAL          |            |                | 115.91   |            |       |
| 230015 | WALMART COMMUNITY BRC  | 00001 |    | INV                  | 02/11/2014 | DEC/JAN 2013   | 33592    | 95998      |       |
| 1      | 41536 30510            |       |    | UTILITY CO           | OFFICE SUP | 30.62          |          |            |       |
| 2      | 01130 30510            |       |    | FINANCIAL            | OFFICE SUP | 30.61          |          |            |       |
| 3      | 01120 30510            |       |    | EXECUTIVES           | OFFICE SUP | 34.88          |          |            |       |
| 4      | 01120 30510            |       |    | EXECUTIVES           | OFFICE SUP | 21.82          |          |            |       |
| 5      | 01120 30510            |       |    | EXECUTIVES           | OFFICE SUP | 18.36          |          |            |       |
| 6      | 01130 30510            |       |    | FINANCIAL            | OFFICE SUP | 18.36          |          |            |       |
| 7      | 01130 30510            |       |    | FINANCIAL            | OFFICE SUP | 19.81          |          |            |       |
| 8      | 41536 30510            |       |    | UTILITY CO           | OFFICE SUP | 19.81          |          |            |       |
| 9      | 01110 30480            |       |    | LEGISLATIV           | PROMOTIONA | 229.84         |          |            |       |
|        |                        |       |    | Invoice Net          |            | 424.11         |          |            |       |
|        |                        |       |    | CHECK TOTAL          |            |                | 424.11   |            |       |
| 230033 | WESCO TURF INC         | 00001 |    | INV                  | 02/01/2014 | 40575765       | 33385    | 95789      |       |
| 1      | 01722 30463            |       |    | GOLF COURS           | REPAIR EQU | 149.79         |          |            |       |
|        |                        |       |    | Invoice Net          |            | 149.79         |          |            |       |
|        |                        |       |    | CHECK TOTAL          |            |                | 149.79   |            |       |
| =====  |                        |       |    |                      |            |                |          |            |       |
| 88     | INVOICES               |       |    | CHECK RUN TOTAL      |            | 37,538.55      |          | 37,538.55  |       |
|        |                        |       |    | CASH ACCOUNT BALANCE |            |                |          | 350,363.12 |       |
| =====  |                        |       |    |                      |            |                |          |            |       |

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City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN SUMMARY

PG 10  
apwarrnt

CHECK RUN: 20140201 02/07/2014

DUE DATE: 02/07/2014

| FUND         | ORG         | ACCOUNT                | AMOUNT                       | AVLB BUDGET            |           |           |
|--------------|-------------|------------------------|------------------------------|------------------------|-----------|-----------|
| 001          | 01000       | GENERAL FUND           | 001 -13321 -                 | DUE FROM HOUSING AUTHO | 2,299.69  |           |
| 001          | 01000       | GENERAL FUND           | 001 -20502 -                 | HUMANA Dental Vision   | 127.44    |           |
| 001          | 01110       | LEGISLATIVE            | 001 -510-511-000-000-30480 - | PROMOTIONAL ACTIVITIES | 229.84    | .00       |
| 001          | 01115       | PAY TO RETIREES & COUN | 001 -510-511-Z -000-10230 -  | LIFE, HEALTH INSURANCE | 6,921.19  | 24790.62  |
| 001          | 01120       | EXECUTIVES             | 001 -510-512-000-000-30340 - | CONTRACTUAL SERVICE    | 1,050.29  | .62       |
| 001          | 01120       | EXECUTIVES             | 001 -510-512-000-000-30410 - | TELEPHONE              | 149.09    | 116.38    |
| 001          | 01120       | EXECUTIVES             | 001 -510-512-000-000-30510 - | OFFICE SUPPLIES        | 75.06     | -25.25    |
| 001          | 01120       | EXECUTIVES             | 001 -510-512-000-000-30541 - | MEMBERSHIP             | 75.00     | -255.00   |
| 001          | 01130       | FINANCIAL & ADMINISTRA | 001 -510-513-000-000-30410 - | TELEPHONE              | 51.15     | 607.06    |
| 001          | 01130       | FINANCIAL & ADMINISTRA | 001 -510-513-000-000-30510 - | OFFICE SUPPLIES        | 68.78     | -1742.65  |
| 001          | 01210       | LAW ENFORCEMENT        | 001 -520-521-000-000-30410 - | TELEPHONE              | 22.51     | 261.83    |
| 001          | 01210       | LAW ENFORCEMENT        | 001 -520-521-000-000-30430 - | UTILITY SERVICE        | 552.76    | 59.14     |
| 001          | 01264       | CODE ENFORCEMENT OFFIC | 001 -520-521-C2 -000-30405 - | CODE ENF DUES & SUB    | 85.00     | .00       |
| 001          | 01264       | CODE ENFORCEMENT OFFIC | 001 -520-521-C2 -000-30411 - | CODE ENF TRAVEL PER DI | 161.00    | .00       |
| 001          | 01390       | CEMETERY               | 001 -530-539-000-000-30430 - | UTILITY SERVICE        | 25.55     | -10.81    |
| 001          | 01410       | STREET DEPT            | 001 -540-541-000-000-30410 - | TELEPHONE              | 22.51     | 683.00    |
| 001          | 01410       | STREET DEPT            | 001 -540-541-000-000-30430 - | UTILITY SERVICE        | 316.69    | 5887.26   |
| 001          | 01490       | OTHER TRANSPORTATION-  | 001 -540-549-000-000-30340 - | CONTRACTUAL SERVICE    | 130.00    | 37291.77  |
| 001          | 01490       | OTHER TRANSPORTATION-  | 001 -540-549-000-000-30430 - | UTILITY SERVICE        | 16.44     | -20960.35 |
| 001          | 01491       | VEHICLE AND FACILITY M | 001 -540-549-B00-000-30410 - | TELEPHONE              | 22.51     | -254.33   |
| 001          | 01722       | GOLF COURSE            | 001 -570-572-200-000-30463 - | REPAIR EQUIPMENT       | 245.47    | 2.37      |
| 001          | 01723       | PARKS                  | 001 -570-572-300-000-30430 - | UTILITY SERVICE        | 482.50    | -5968.10  |
| 001          | 01723       | PARKS                  | 001 -570-572-300-000-30520 - | OPERATING SUPPLIES     | 69.00     | 3777.96   |
| 001          | 01724       | MOBILE HOME PARK       | 001 -570-572-400-000-30410 - | TELEPHONE              | 22.51     | -74.17    |
| 001          | 01724       | MOBILE HOME PARK       | 001 -570-572-400-000-30430 - | UTILITY SERVICE        | 6,733.91  | -17618.54 |
| 001          | 01724       | MOBILE HOME PARK       | 001 -570-572-400-000-30431 - | UTILITY SER RENTAL SPA | 1,092.71  | 1148.73   |
| 001          | 01724       | MOBILE HOME PARK       | 001 -570-572-400-000-30510 - | OFFICE SUPPLIES        | 121.81    | -73.31    |
| 001          | 01725       | WAY MULTIPURPOSE CENTE | 001 -570-572-500-000-30430 - | UTILITY SERVICE        | 1,128.13  | 9080.67   |
| 001          | 01725       | WAY MULTIPURPOSE CENTE | 001 -570-572-500-000-30462 - | REPAIR BLDGS           | 132.00    | -6459.27  |
| 001          | 01726       | PRO SHOP               | 001 -570-572-I00-000-30410 - | TELEPHONE-COMMUNICATIO | 51.85     | .00       |
| 001          | 01726       | PRO SHOP               | 001 -570-572-I00-000-30480 - | PROMOTIONAL ACTIVITIES | 103.00    | .00       |
| 001          | 01726       | PRO SHOP               | 001 -570-572-I00-000-30515 - | FOOD AND BEVERAGES     | 340.00    | .00       |
|              |             |                        |                              | FUND TOTAL             | 22,925.39 |           |
| CASH ACCOUNT | 81000 10100 | BALANCE                | 350,363.12                   |                        |           |           |
| 401          | 41533       | WATER TREATMENT PLANT  | 401 -530-533-D00-000-30410 - | TELEPHONE              | 94.32     | 893.81    |
| 401          | 41533       | WATER TREATMENT PLANT  | 401 -530-533-D00-000-30430 - | UTILITY SERVICE        | 409.88    | -6267.59  |
| 401          | 41533       | WATER TREATMENT PLANT  | 401 -530-533-D00-000-30520 - | OPERATING SUPPLIES     | 54.39     | 1769.16   |
| 401          | 41533       | WATER TREATMENT PLANT  | 401 -530-533-D00-000-30523 - | CHEMICALS              | 739.50    | 8788.98   |
| 401          | 41535       | WASTE WATER TREATMENT  | 401 -530-535-E00-000-30340 - | CONTRACTUAL SERVICE    | 78.00     | 57704.78  |
| 401          | 41535       | WASTE WATER TREATMENT  | 401 -530-535-E00-000-30410 - | TELEPHONE              | 45.05     | 668.68    |
| 401          | 41535       | WASTE WATER TREATMENT  | 401 -530-535-E00-000-30430 - | UTILITY SERVICE        | 9,537.21  | 26457.93  |
| 401          | 41535       | WASTE WATER TREATMENT  | 401 -530-535-E00-000-30523 - | CHEMICALS              | 2,419.00  | -49332.78 |
| 401          | 41536       | UTILITY COLLECTIONS    | 401 -530-536-F00-000-30410 - | TELEPHONE              | 45.67     | 38.40     |
| 401          | 41536       | UTILITY COLLECTIONS    | 401 -530-536-F00-000-30510 - | OFFICE SUPPLIES        | 50.43     | -1082.91  |
| 401          | 41536       | UTILITY COLLECTIONS    | 401 -530-536-F00-000-30520 - | OPERATING SUPPLIES     | 55.98     | 2184.04   |
| 401          | 41568       | WATER SYSTEMS          | 401 -530-536-G00-000-30410 - | TELEPHONE              | 11.26     | 688.75    |

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City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN SUMMARY

PG 11  
apwarnt

CHECK RUN: 20140201 02/07/2014

DUE DATE: 02/07/2014

| FUND                     | ORG   | ACCOUNT       | AMOUNT                       | AVLB BUDGET                        |
|--------------------------|-------|---------------|------------------------------|------------------------------------|
| 401                      | 41568 | WATER SYSTEMS | 401 -530-536-G00-000-30430 - | UTILITY SERVICE 53.99 375.47       |
| 401                      | 41568 | WATER SYSTEMS | 401 -530-536-G00-000-30520 - | OPERATING SUPPLIES 154.91 30961.63 |
| 401                      | 41568 | WATER SYSTEMS | 401 -530-536-G00-000-60640 - | MACHINERY & EQUIPMENT 7.85 1321.01 |
| 401                      | 41569 | SEWER SYSTEMS | 401 -530-536-H00-000-30410 - | TELEPHONE 11.25 183.89             |
| 401                      | 41569 | SEWER SYSTEMS | 401 -530-536-H00-000-30430 - | UTILITY SERVICE 253.72 -38448.71   |
| 401                      | 41569 | SEWER SYSTEMS | 401 -530-536-H00-000-30464 - | VEHICLE REPAIR 248.22 -612.62      |
| 401                      | 41569 | SEWER SYSTEMS | 401 -530-536-H00-000-30520 - | OPERATING SUPPLIES 66.28 2193.70   |
| CASH ACCOUNT 81000 10100 |       |               | BALANCE 350,363.12           | FUND TOTAL 14,336.91               |
| 403                      | 43000 | SOLID WATE    | 403 -530-534-000-000-30410 - | TELEPHONE 22.51 .00                |
| 403                      | 43000 | SOLID WATE    | 403 -530-534-000-000-30464 - | VEHICLE REPAIR 203.74 .00          |
| 403                      | 43000 | SOLID WATE    | 403 -530-534-000-000-30490 - | OTHER CURRENT CHARGES 50.00 .00    |
| CASH ACCOUNT 81000 10100 |       |               | BALANCE 350,363.12           | FUND TOTAL 276.25                  |
|                          |       |               | CHECK RUN SUMMARY TOTAL      | 37,538.55                          |
|                          |       |               | GRAND TOTAL                  | 37,538.55                          |

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City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN LIST BY VOUCHER

PG 12  
apwarrnt

CHECK RUN: 20140201 02/07/2014

DUE DATE: 02/07/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE          | PO | TYPE | DUE DATE   | AMOUNT   | COMMENT                |
|---------|--------|-----------------------------|------------------|----|------|------------|----------|------------------------|
| 95789   | 230033 | WESCO TURF INC              | 40575765         |    | INV  | 02/01/2014 | 149.79   | CAP, FILTER, O RINGS   |
| 95940   | 2121   | FIRST STATE BANK OF ARCADIA | 20140203         |    | INV  | 02/07/2014 | 85.00    | REIMBURSE TOM'S CC; FO |
| 95941   | 3037   | MCQUAY, CARL                | 03/13 TRAVEL EXP |    | INV  | 03/09/2014 | 161.00   | CARL MCQUAY TRAVEL EXP |
| 95942   | 190070 | SHORT ENVIRONMENTAL         | 14-0168          |    | INV  | 02/21/2014 | 78.00    | 2 CBOD, 2 TSS, 1 FECAL |
| 95943   | 172    | MCGEE TIRE STORES           | 506573           |    | INV  | 02/21/2014 | 195.00   | PC ALL POSITION, TRUCK |
| 95944   | 40134  | SUN COAST MEDIA GROUP       | 012014155159     |    | INV  | 02/21/2014 | 103.00   | GOLF DIRECTORY 12/24-1 |
| 95945   | 222    | JEAN-PIERRE LACROIX         | WEB000355        |    | INV  | 12/26/2013 | 130.00   | SERVICE CALL # TURNER  |
| 95946   | 301    | FACC                        | 2013-14 ANN MEMB |    | INV  | 02/08/2014 | 75.00    | 2013-2014 ANNUAL CITY  |
| 95951   | 3066   | FLORIDA BLUE                | 70870708         |    | INV  | 02/01/2014 | 3,268.73 | GROU P# 45166001       |
| 95952   | 3066   | FLORIDA BLUE                | 70870709         |    | INV  | 02/01/2014 | 3,068.86 | GROUP # 45166002       |
| 95953   | 3066   | FLORIDA BLUE                | 70870707         |    | INV  | 02/01/2014 | 1,215.14 | GROUP #45166C01        |
| 95954   | 3066   | FLORIDA BLUE                | 70870710         |    | INV  | 02/01/2014 | 1,639.35 | GROUP #45166003        |
| 95955   | 1893   | ARCADIA DO-IT-BEST HARDWARE | JANUARY 2014     |    | INV  | 02/20/2014 | 159.67   | JANUARY 2014 STATEMENT |
| 95956   | 291    | ENVIRO-TECH                 | 125449           |    | INV  | 01/05/2014 | 947.50   | COMPLETEZYME POWDER MI |
| 95957   | 60090  | FLORIDA POWER & LIGHT       | 24837-30970/01   |    | INV  | 02/20/2014 | 8.64     | ACCT #24837-30970; 130 |
| 95958   | 60090  | FLORIDA POWER & LIGHT       | 11635-82172/12   |    | INV  | 02/06/2014 | 22.29    | ACCT # 11635-82172; 34 |
| 95959   | 60090  | FLORIDA POWER & LIGHT       | 15106-36952/12   |    | INV  | 02/06/2014 | 95.34    | ACCT #15106-36952; 118 |
| 95960   | 60090  | FLORIDA POWER & LIGHT       | 16067-36906/12   |    | INV  | 02/06/2014 | 846.41   | ACCT #16067-36906; 23  |
| 95961   | 60090  | FLORIDA POWER & LIGHT       | 24800-91236/12   |    | INV  | 02/06/2014 | 8.22     | ACCT # 24800-91236; 32 |
| 95962   | 60090  | FLORIDA POWER & LIGHT       | 26417-31933/12   |    | INV  | 02/06/2014 | 281.72   | ACCT #26417-31993; 123 |
| 95963   | 60090  | FLORIDA POWER & LIGHT       | 37213-04404/12   |    | INV  | 02/06/2014 | 85.45    | ACCT #37213-04404; 1 N |
| 95964   | 60090  | FLORIDA POWER & LIGHT       | 38815-93564/12   |    | INV  | 02/06/2014 | 294.40   | ACCT #38815-93564; 1 O |
| 95965   | 60090  | FLORIDA POWER & LIGHT       | 54755-19517/12   |    | INV  | 02/06/2014 | 8.22     | ACCT #54755-19517; 415 |
| 95967   | 1562   | TRACTOR SUPPLY COMPANY      | DECEMBER 2013    |    | INV  | 02/20/2014 | 115.91   | DUCT TAPE, BOOT, TARPS |
| 95968   | 2477   | STATE OF FLORIDA            | 3G-7505          |    | INV  | 02/07/2014 | 572.19   | SERVICE THRU 01/04/201 |



CHECK RUN: 20140201 02/07/2014 DUE DATE: 02/07/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE        | PO | TYPE | DUE DATE   | AMOUNT   | COMMENT                |
|---------|--------|-----------------------------|----------------|----|------|------------|----------|------------------------|
| 95969   | 2257   | PEACE RIVER DISTRIBUTING CO | 00050415       |    | INV  | 02/07/2014 | 340.00   | BEER                   |
| 95970   | 1666   | STAPLES BUSINESS ADVANTAGE  | 3217846950     |    | INV  | 02/07/2014 | 70.21    | INK, SPARKLE PAPER     |
| 95971   | 1666   | STAPLES BUSINESS ADVANTAGE  | 8028083861     |    | INV  | 02/07/2014 | 51.60    | 3 PART MONEY/RENT RECE |
| 95972   | 2151   | PEACE RIVER SHOPPER         | 15907          |    | INV  | 02/07/2014 | 50.00    | 1/4 PAGE (1/14) - GARB |
| 95973   | 172    | MC GEE TIRE STORES          | 219118         |    | INV  | 02/07/2014 | 248.22   | TIRES                  |
| 95974   | 40050  | DESOTO AUTOMOTIVE INC       | JANUARY 2014   |    | INV  | 02/07/2014 | 104.42   | JANUARY 2014 STATEMENT |
| 95975   | 2352   | DESOTO PLUMBING SERVICES    | 6578           |    | INV  | 02/07/2014 | 132.00   | K039 MACHINE, CHROME T |
| 95976   | 2128   | ODYSSEY MANUFACTURING CO.   | 194686         |    | INV  | 02/09/2014 | 477.75   | HYPOCHLORITE SOLUTIONS |
| 95977   | 2128   | ODYSSEY MANUFACTURING CO.   | 194685         |    | INV  | 02/09/2014 | 277.50   | HYPOCHLORITE SOLUTIONS |
| 95981   | 10030  | W & S ENTERPRISE ACCOUNT    | 135519         |    | INV  | 02/11/2014 | 87.47    | ACCT #3190623300; 725  |
| 95982   | 10030  | W & S ENTERPRISE ACCOUNT    | 136525         |    | INV  | 02/18/2014 | 6,603.12 | ACCT #4250123800; 1 MA |
| 95983   | 10030  | W & S ENTERPRISE ACCOUNT    | 136524         |    | INV  | 02/18/2014 | 31.51    | ACCT #4250123400; WATE |
| 95984   | 10030  | W & S ENTERPRISE ACCOUNT    | 135520         |    | INV  | 02/18/2014 | 113.86   | ACCT # 3190623500; 721 |
| 95985   | 1327   | HUMANA MEDICAL PLAN         | 020059778      |    | INV  | 02/15/2014 | 156.24   | GROUP #VS3156          |
| 95986   | 2974   | EXPRESS SERVICES, INC.      | 13623685-8     |    | INV  | 02/08/2014 | 438.31   | FRONT OFFICE RECEPTION |
| 95987   | 2974   | EXPRESS SERVICES, INC.      | 13562943-4     |    | INV  | 01/25/2014 | 611.98   | FRONT OFFICE RECEPTION |
| 95988   | 2128   | ODYSSEY MANUFACTURING CO.   | 195057         |    | INV  | 02/16/2014 | 993.75   | HYPOCHLORITE SOLUTIONS |
| 95989   | 60090  | FLORIDA POWER & LIGHT COMPA | 24483-39941/12 |    | INV  | 02/06/2014 | 6,119.44 | ACCT #24483-39941; 223 |
| 95990   | 60090  | FLORIDA POWER & LIGHT       | 96306-03240/01 |    | INV  | 02/17/2014 | 7.69     | ACCT #96306-03240; 601 |
| 95991   | 60090  | FLORIDA POWER & LIGHT       | 14787-37941/01 |    | INV  | 02/19/2014 | 53.99    | ACCT #14787-37974; 645 |
| 95992   | 60090  | FLORIDA POWER & LIGHT       | 24677-32950/01 |    | INV  | 02/19/2014 | 369.73   | ACCT #24677-32950; 150 |
| 95993   | 60090  | FLORIDA POWER & LIGHT       | 44487-35995/01 |    | INV  | 02/19/2014 | 56.99    | ACCT #44487-35995; 344 |
| 95994   | 60090  | FLORIDA POWER & LIGHT       | 84154-38939/01 |    | INV  | 02/17/2014 | 10.17    | ACCT #84154-38939; 601 |
| 95995   | 60090  | FLORIDA POWER & LIGHT       | 84164-36965/01 |    | INV  | 02/17/2014 | 7.69     | ACCT #84164-36965; 601 |

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City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN LIST BY VOUCHER

PG 14  
apwarrnt

CHECK RUN: 20140201 02/07/2014

DUE DATE: 02/07/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE         | PO | TYPE | DUE DATE   | AMOUNT   | COMMENT                |
|---------|--------|-----------------------------|-----------------|----|------|------------|----------|------------------------|
| 95996   | 60090  | FLORIDA POWER & LIGHT       | 89300-24164/01  |    | INV  | 02/17/2014 | 120.84   | ACCT #89300-24164; 721 |
| 95997   | 60090  | FLORIDA POWER & LIGHT       | 14005-32931/12  |    | INV  | 02/17/2014 | 16.72    | ACCT # 14005-32931; 20 |
| 95998   | 230015 | WALMART COMMUNITY BRC       | DEC/JAN 2013    |    | INV  | 02/11/2014 | 424.11   | DECEMBER/JANUARY 2013  |
| 95999   | 60090  | FLORIDA POWER & LIGHT       | 16775-87477/01  |    | INV  | 02/17/2014 | 7.69     | ACCT #16775-87477; 320 |
| 96000   | 60090  | FLORIDA POWER & LIGHT       | 24705-32926/01  |    | INV  | 02/17/2014 | 60.64    | ACCT #24705-32926; 819 |
| 96001   | 60090  | FLORIDA POWER & LIGHT       | 33392-38911/01  |    | INV  | 02/17/2014 | 7.69     | ACCT #33392-38911; 320 |
| 96002   | 60090  | FLORIDA POWER & LIGHT       | 33450-32977/01  |    | INV  | 02/17/2014 | 24.03    | ACCT #33450-32977; 120 |
| 96003   | 60090  | FLORIDA POWER & LIGHT       | 43372-30934/01  |    | INV  | 02/17/2014 | 370.40   | ACCT #43372-30934; 121 |
| 96004   | 60090  | FLORIDA POWER & LIGHT       | 43412-39939/01  |    | INV  | 02/17/2014 | 11.27    | ACCT# 43412-39939; 111 |
| 96005   | 60090  | FLORIDA POWER & LIGHT       | 44439-25062/01  |    | INV  | 02/17/2014 | 3,317.35 | ACCT #44439-25062; 300 |
| 96006   | 60090  | FLORIDA POWER & LIGHT       | 74824-34912/01  |    | INV  | 02/17/2014 | 100.42   | ACCT #74824-34912; 300 |
| 96007   | 60090  | FLORIDA POWER & LIGHT       | 78275-70040/01  |    | INV  | 02/17/2014 | 226.72   | ACCT #78275-70040; 725 |
| 96008   | 60090  | FLORIDA POWER & LIGHT       | 80428-96368/01  |    | INV  | 02/17/2014 | 3.87     | ACCT #80428-96368; 721 |
| 96009   | 60090  | FLORIDA POWER & LIGHT       | 02111-76409/12  |    | INV  | 02/03/2014 | 87.15    | ACCT #02111-76409; 67  |
| 96010   | 60090  | FLORIDA POWER & LIGHT       | 08830-93452/12B |    | INV  | 02/03/2014 | 50.05    | ACCT #08830-93452; 58  |
| 96011   | 60090  | FLORIDA POWER & LIGHT       | 16804-86030/12B |    | INV  | 02/03/2014 | 14.24    | ACCT #16804-86030; 47  |
| 96012   | 60090  | FLORIDA POWER & LIGHT       | 25662-31979/12  |    | INV  | 02/03/2014 | 10.07    | ACCT #25662-31979; 86  |
| 96013   | 60090  | FLORIDA POWER & LIGHT       | 26847-56030/12  |    | INV  | 02/03/2014 | 113.00   | ACCT #26847-56030; 3 D |
| 96014   | 60090  | FLORIDA POWER & LIGHT       | 27865-81336/12  |    | INV  | 02/03/2014 | 90.25    | ACCT #27865-81336; 82  |
| 96015   | 60090  | FLORIDA POWER & LIGHT       | 31466-36034/12B |    | INV  | 02/03/2014 | 41.59    | ACCT # 31466-36034; 69 |
| 96016   | 60090  | FLORIDA POWER & LIGHT       | 45462-36987/12  |    | INV  | 02/03/2014 | 10.38    | ACCT #45462-36987; 705 |
| 96017   | 60090  | FLORIDA POWER & LIGHT       | 49272-42331/12  |    | INV  | 02/03/2014 | 98.44    | ACCT #49272-42331; 2 M |
| 96018   | 190090 | SMITH'S RANCH & GARDEN, INC | DECEMBER 2013   |    | INV  | 02/03/2014 | 87.89    | DECEMBER 2013 STATEMEN |
| 96019   | 2228   | THE DUMONT COMPANY, INC.    | 298870          |    | INV  | 02/08/2014 | 462.00   | AS4000 GL              |
| 96020   | 60090  | FLORIDA POWER & LIGHT       | 52645-58262/12B |    | INV  | 02/03/2014 | 73.61    | ACCT #52645-58262; 80  |

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City of Arcadia, FL - \*\* LIVE \*\*  
CHECK RUN LIST BY VOUCHER

PG 15  
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CHECK RUN: 20140201 02/07/2014

DUE DATE: 02/07/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE         | PO | TYPE | DUE DATE   | AMOUNT | COMMENT                |
|---------|--------|-----------------------------|-----------------|----|------|------------|--------|------------------------|
| 96021   | 60090  | FLORIDA POWER & LIGHT       | 55132-30994/12  |    | INV  | 02/03/2014 | 71.27  | ACCT #55132-30994; 1 M |
| 96022   | 60090  | FLORIDA POWER & LIGHT       | 55492-33921/12  |    | INV  | 02/03/2014 | 77.49  | ACCT #55492-33921; 48  |
| 96023   | 60090  | FLORIDA POWER & LIGHT       | 55772-39956/12  |    | INV  | 02/03/2014 | 14.95  | ACCT #55772-39956; 55  |
| 96024   | 60090  | FLORIDA POWER & LIGHT       | 58358-20589/12  |    | INV  | 02/03/2014 | 94.73  | ACCT #58358-20589; 26  |
| 96025   | 60090  | FLORIDA POWER & LIGHT       | 61869-66039/12B |    | INV  | 02/03/2014 | 41.29  | ACCT #61869-66039; 5 M |
| 96026   | 60090  | FLORIDA POWER & LIGHT       | 63070-63450/12B |    | INV  | 02/03/2014 | 82.75  | ACCT #63070-63450; 10  |
| 96027   | 60090  | FLORIDA POWER & LIGHT       | 72435-72539/12  |    | INV  | 02/03/2014 | 29.13  | ACCT # 72435-72539; 75 |
| 96028   | 60090  | FLORIDA POWER & LIGHT       | 81378-39059/12  |    | INV  | 02/03/2014 | 65.82  | ACCT #81378-39059; 59  |
| 96029   | 60090  | FLORIDA POWER & LIGHT       | 86302-83458/12B |    | INV  | 02/03/2014 | 88.11  | ACCT #86302-83458; 57  |
| 96030   | 60090  | FLORIDA POWER & LIGHT       | 88296-62546/01  |    | INV  | 02/03/2014 | 27.83  | ACCT #88296-62546; 6 M |
| 96031   | 60090  | FLORIDA POWER & LIGHT       | 96681-21073/12  |    | INV  | 02/03/2014 | 24.12  | ACCT #96681-21073; 1 M |
| 96032   | 60090  | FLORIDA POWER & LIGHT       | 98766-52547/01  |    | INV  | 02/03/2014 | 17.23  | ACCT #98766-52547; 53  |
| 96033   | 40073  | DESOTO COUNTY TAX COLLECTOR | 20140207        |    | INV  | 02/07/2014 | 7.85   | TAG FOR TRAILER ID# 1H |
| 96034   | 190090 | SMITH'S RANCH & GARDEN, INC | JANUARY 2014    |    | INV  | 02/10/2014 | 37.09  | JANUARY 2014 STATEMENT |

CHECK RUN TOTAL

37,538.55

\*\* END OF REPORT - Generated by Erika Larson \*\*



PG 1  
apwarrrt

City of Arcadia, FL - \*\* LIVE \*\*  
ACCOUNTS PAYABLE REPORT

02/10/2014 11:34  
8122elar

DATE: 02/10/2014 CHECK RUN: 20140205 AMOUNT: \$ 22,562.98

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02/10/2014 11:34 | City of Arcadia, FL - \*\* LIVE \*\*  
 8122elar | DETAIL INVOICE LIST

PG 2  
 apwarnt

CASH ACCOUNT: 81000 10100 POOLED CASH - CASH ACCOUNT CHECK RUN: 20140205 02/10/2014 DUE DATE: 02/10/2014

| VENDOR | G/L ACCOUNTS           | R     | PO | TYPE            | DUE DATE   | INVOICE/AMOUNT       | DOCUMENT  | VOUCHER | CHECK      |
|--------|------------------------|-------|----|-----------------|------------|----------------------|-----------|---------|------------|
| 2121   | FIRST STATE BANK OF AR | 00000 |    | INV             | 02/10/2014 | 20140210             | 33629     | 96035   |            |
|        | 1 81000 10100          |       |    | POOLED CAS CASH |            | 22,562.98            |           |         |            |
|        |                        |       |    | Invoice Net     |            | 22,562.98            |           |         |            |
|        |                        |       |    |                 |            | CHECK TOTAL          |           |         | 22,562.98  |
| =====  |                        |       |    |                 |            |                      |           |         |            |
|        | 1 INVOICES             |       |    |                 |            | CHECK RUN TOTAL      | 22,562.98 |         | 22,562.98  |
|        |                        |       |    |                 |            | CASH ACCOUNT BALANCE |           |         | 350,363.12 |
| =====  |                        |       |    |                 |            |                      |           |         |            |





PG 4  
apwarnt

02/10/2014 11:34 | City of Arcadia, FL - \*\* LIVE \*\*  
8122elar | CHECK RUN LIST BY VOUCHER

CHECK RUN: 20140205 02/10/2014 DUE DATE: 02/10/2014

| VOUCHER | VENDOR | VENDOR NAME                 | INVOICE  | PO | TYPE            | DUE DATE   | AMOUNT    | COMMENT       |
|---------|--------|-----------------------------|----------|----|-----------------|------------|-----------|---------------|
| 96035   | 2121   | FIRST STATE BANK OF ARCADIA | 20140210 |    | INV             | 02/10/2014 | 22,562.98 | REIMBURSE IRS |
|         |        |                             |          |    | CHECK RUN TOTAL |            | 22,562.98 |               |

\*\* END OF REPORT - Generated by Erika Larson \*\*