

MARCH 21, 2006

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A Work Session of the Arcadia City Council was held on March 21, 2006 at 5:00 p.m. in Room D of the Way Building at 23 N. Polk Avenue. Councilmembers attending were: Heine, Johnson, Fazzone, and Whitlock. Absent: Council Member Goodman was ill. Also in attendance were: Administrator Strube, Attorney Holloman, Special Projects Coordinator Hewett, and Recorder Baumann.

Mayor Heine called the Work Session to order and stated that the purpose of the work session is to develop a plan for replacing the City Administrator upon his retirement.

Administrator Strube presented Council with a copy of City Code, Division 2, City Administrator.

Council Member Goodman was out ill, however she did have a prepared statement delivered to all Council Members and requested that it be read into the minutes, Recorder Baumann read the letter in full as below:

“Under the advisement of my physician, I am not attending the workshop and meeting tonight due to severe cold and laryngitis. I don’t want to share this with any of you.

I do want to have this statement read into the minutes:

The reason that I asked for this council work session is for us to discuss the process by which we will replace the city administrator when that times comes. I believe that it is in the best interest of the city and our responsibility to have a plan in place.

I would like for this council to give serious consideration to following section of the city code of ordinances; Part II: Chapter 2-92 which reads: *The city administrator shall be appointed by the city council*, subject to dismissal by the city council at any time for cause, on the basis of his executive and administrative ability and qualifications, with special reference to his actual experience in and his knowledge of accepted practices in respect to the duties of his office, which are set forth in this division.

While I feel that we have several qualified and talented current employees who could fill the position, I would hope that as a council, we would advertise for this position, interview and hire the best qualified person. I would hope that we would **advertise locally, as well as at the state and national levels**. It is also my belief that we should consider all candidates regardless of **race, gender, or ethnicity**.

While we are undertaking the process of interviewing and hiring an administrator, it may be necessary to appoint an interim administrator. Again, I believe that we have several qualified **men and women currently working for us** who would be able to do the job well, whom we may appoint as interim.

It is my opinion that **THERE IS NO ONE PERSON UNDER THE CITY’S EMPLOY WHO SHOULD AUTOMATICALLY TAKE OVER THE POSITION OF CITY ADMINISTRATOR**. All current employees who wish to apply should be welcome to do so and go through the interview process.

Thank you for considering my comments.”

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Fazzone stated that as Council Member Goodman was not here, and since she had requested the work session she should be in attendance in order for Council to take any action.

Fazzone then stated that since this is not an emergency he would like to wait until a full Council can be in attendance.

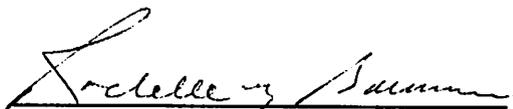
Mayor Heine was in agreement with Council Member Fazzone.

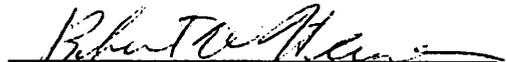
Mayor Heine then asked Administrator Strube about the status of City Hall. Administrator Strube stated that work is moving forward and he anticipates a "Certificate of Occupancy" this week as a walk through is scheduled with the contractor on Thursday, March 23, 2006. Administrator Strube reported that the last main walk through was in October 2005 just before Hurricane Wilma. He noted that the contractor did suffer extensive damage to his home and was not back working on City Hall for quite sometime. Earlier this month a letter was sent to the contractor stating that the City would be seeking liquated damages of \$500.00 per day if the building was not completed by March 31, 2006.

Mayor Heine requested that Administrator Strube accompany the Council on a walk through of City Hall, today before the Council meeting.

Whitlock moved to table the Work Session until Tuesday, April 4, 2006 at 5:00 PM in order for all Council Members to be in attendance; seconded by Fazzone and carried.

There being no further business the meeting was adjourned.


CITY RECORDER


PRESIDENT