



**AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 NORTH POLK AVENUE, ARCADIA FL**

**TUESDAY, APRIL 7, 2015
6:00 P.M.**

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

PRESENTATIONS

1. Franklin T. Boone – Retirement after 30 + years of service (Mayor Wertz-Strickland)
2. Mayor Wertz Strickland Regarding IEMO (Deputy Mayor Frierson)
3. Presentation to Councilmember Coker IEMO (Deputy Mayor Frierson)
4. Day of Prayer Proclamation (Mayor Wertz-Strickland)

CONSENT AGENDA

5. City Council Minutes for March 17, 2015 (Penny Delaney – City Clerk)
6. City Council Workshop Minutes for March 26, 2015 (Penny Delaney – City Clerk)
7. Air-Cadia Report for February 2015 (Penny Delaney – City Clerk)
8. Air-Cadia Report for March 2015 (Penny Delaney – City Clerk)
9. Special Event Permit – Totally 80s Reunion (Carl McQuay – City Planner)
10. Special Event Permit – Car Show – Team Arcadia (Carl McQuay – City Planner)

ACTION ITEMS

11. Request Regarding Arcadia Housing Authority Board (Becky-Sue Mercer)
12. Request Regarding Historical Preservation Commission (Carl McQuay – City Planner)
13. Request Regarding Planning & Zoning Board (Carl McQuay – City Planner)
14. Property Maintenance Standards Review Committee (Carl McQuay – City Planner)
15. CFRPC Service Agreement (Beth Carsten – Interim City Administrator)
16. Bridle Path Pavement Options (Beth Carsten – Interim City Administrator)

COMMENTS FROM DEPARTMENTS

17. City Marshall
18. City Attorney
19. Interim City Administrator

PUBLIC (Please limit presentation to five minutes)

MAYOR AND COUNCIL REPORTS

ADJOURN

NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

PRESENTATION No. 1

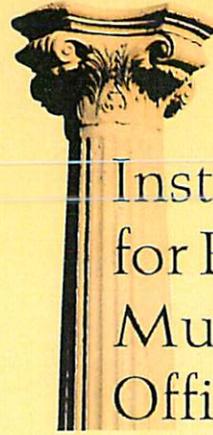
Presented to
Franklin "Tim" Boone

In appreciation for
30 + years
of outstanding service
to the City of Arcadia
Oak Ridge Cemetery.



April 2, 1984 ~ February 27, 2015

PRESENTATION No. 2



Institute
for Elected
Municipal
Officials

Certificate of Completion

January 23-25, 2015 • Jacksonville, Florida

Awarded to

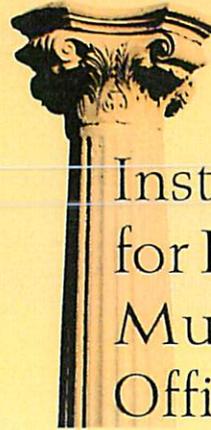
Mayor Judy Wertz-Strickland
City of Arcadia

Sponsored by

Executive Director
Florida League of Cities

Executive Director
Florida Institute of Government

PRESENTATION No. 3



Institute
for Elected
Municipal
Officials

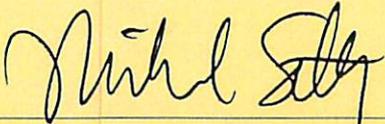
Certificate of Completion

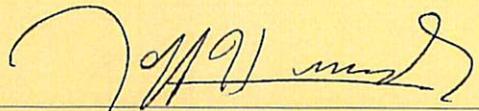
January 23-25, 2015 • Jacksonville, Florida

Awarded to

Councilmember Susan Coker
City of Arcadia

Sponsored by


Executive Director
Florida League of Cities


Executive Director
Florida Institute of Government

PRESENTATION No. 4



Proclamation

WHEREAS, throughout our history, Americans have relied on prayer as a means of uniting, guiding, and healing. During times of strength and times of weakness, in moments of joy and moments of despair, prayer has provided reassurance, sustenance, and affirmation of common purpose; and

WHEREAS, on this National Day of Prayer, first called for more than 239 years ago by the Continental Congress, we come together to thank God for our Nation's many blessings, to acknowledge our need for His wisdom and grace, and to ask Him to continue to watch over our country in the days ahead; and

WHEREAS, we recognize the ways in which God has blessed our land abundantly, and we offer thanks for these gifts and for the generosity of our Nation in helping those in need. We are grateful for our freedom, for God's love, mercy, and forgiveness, and for a hope that will never be shaken; and

WHEREAS, the City of Arcadia is a place in our nation where God can be worshipped freely. It is a place where His blessings can be seen. And yet it is a place where we need to humble ourselves before Him; and

WHEREAS, today we proclaim that our nation and our community will not be swayed by acts of terror; by acts of war; or by acts of treason against our country; but rather that each will cause us to humble ourselves before God and seek His blessings anew; and

WHEREAS, as we continue to fight against terror, we ask the Almighty to protect all those who battle for freedom throughout the world and our brave men and women in uniform, and we ask Him to shield innocents from harm. We recognize the sacrifice of our military families and ask God to grant them peace and strength. Additionally, we will not forget the men and women who have offered the ultimate sacrifice and fallen in service to America for the cause of our freedom and their families who have also sacrificed greatly; and

WHEREAS, President Abraham Lincoln proclaimed a day of national fasting and prayer, saying "it behooves us ... to humble ourselves before the offended Power, to confess our national sins, and to pray to the God that made us." Later, in 1988, President Ronald Reagan set the date of the annual prayer day as the first Thursday in May. Today, we continue to recognize our laws that protect these God-given truths and liberties to pray freely both privately and corporately.

NOW, THEREFORE, WE, the City Council of the City of Arcadia, DeSoto County, Florida hereby proclaim May 7, 2015 as

City of Arcadia Day of Prayer

BE IT FURTHER PROCLAIMED, we urge all this day to join us in praying for the strength to meet the challenges before us, for the wisdom to know and do what is right, for continued determination to work towards making our society a more compassionate and decent place, and for peace in the affairs of men and women.

SO DONE THIS ____ DAY OF APRIL 2015.

ATTEST:

By: _____

Judy Wertz-Strickland, Mayor
City of Arcadia, Florida

Penny Delaney, City Clerk

AGENDA No. 5



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: April 7, 2015

DEPARTMENT: Administration
SUBJECT: Minutes from March 17, 2015
RECOMMENDED MOTION: Council Approval

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Penny Delaney Date: 04/07/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

Interim City Administrator: Beth Carsten Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, MARCH 17, 2015
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

Robert Womack gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 6:00 p.m. and the following members and staff were present:

Arcadia City Council

Mayor Judy Wertz-Strickland
Deputy Mayor Frierson
Councilmember Joseph E. Fink

Councilmember Susan Coker
Councilmember S. Delshay Turner

Arcadia City Staff

Interim City Administrator Beth Carsten
City Attorney TJ Wohl
City Clerk Penny Delaney

Marshal Matt Anderson
City Planner Carl McQuay

PRESENTATIONS

Agenda Item 1 – Presentation to Franklin T. Boone – Retirement after 30 + years of service

This agenda item was pulled due to Mr. Boone being out of state.

Agenda Item 2 – Presentation to Lieutenant Gary Evans – 20 years of service

Mayor Wertz-Strickland presented Lieutenant Gary Evans of the Arcadia Police Department with a certificate for his twenty (20) years of commendable service with the City of Arcadia. Marshal Anderson also spoke and thanked Lieutenant Evans for his dedicated service.

Agenda Item 3 – Certificate of Appreciation to Robert Womack of Womack Sanitation, Inc.

Mayor Wertz-Strickland presented Robert Womack of Womack Sanitation, Inc. with a Certificate of Appreciation for their collaboration and reductions of fees in the demolition of the Arcadia Livestock Market.

Agenda Item 4 – Certificate of Appreciation to Brad Avery of WCA Waste Corporation

Mr. Avery was not in attendance. Therefore, Mayor Wertz-Strickland presented Manager Jason Harris and District Manager Mike Gabbert of WCA Waste Corporation with a Certificate of Appreciation for their collaboration and waiver of fees in the demolition of the Arcadia Livestock Market.

At this point in the meeting, Mayor Wertz-Strickland called former City Recorder Margaret Way to come forward. Ms. Way had just celebrated her birthday and Mayor Wertz-Strickland presented her with a birthday card signed by the City Council, the Interim City Administrator, the City Attorney and the City Clerk.

Agenda Item 5 – Grant Writing Option – John Bry

Councilmember Coker stated that she had asked John Bry to speak tonight. She said there were a lot of grants out there and the City doesn't have someone to research grants, tell Council what's available and how to get them, so she asked two different gentlemen to come and speak. She advised Mr. Bry was there to give a presentation to look at the possibility of having him become a grant writer for the City. Mr. Bry made his presentation and at the end of his presentation, he asked if Council had any questions and there were none.

Agenda Item 6 – Airport Master Plan

Mike Moon and Timeka Carter of Hanson Professional Services, Inc. presented the Master Plan Update for the Arcadia Municipal Airport. Mr. Moon stated that the action they were looking for from City Council was for them to adopt the Master Plan with any changes they may direct and with the approval and adoption with those changes, Hanson will forward it to FAA for their final review. After the presentation, various questions were asked regarding the buyout of homes in regards to the expansion, usage projections sent out to the public, and the relocation of Airport Road to which Mr. Moon and Ms. Carter answered same. Councilmember Fink made a motion to accept as presented and Deputy Mayor Frierson seconded the motion. No new discussion followed and it was unanimously, 5/0, approved. Mr. Moon thanked the City for the opportunity to work with them on the airport and stated they looked forward to a long and lasting relationship with the City of Arcadia.

CONSENT AGENDA

Agenda Item 7 – City Council Minutes for January 13, 2015

Agenda Item 8 – City Council Minutes for March 3, 2015

Agenda Item 9 – Special Event Permit – Six Gun Country Music Showcase

Deputy Mayor Frierson made a motion to accept the consent agenda and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

ACTION ITEMS

Agenda Item 10 – Cyndy’s Place Regarding Discount of Water/Sewer

Andrew Crites of 132 S. Hernando Avenue, Arcadia, Florida, a representation of Cyndy’s Place, addressed City Council and referenced the letter provided in Council’s packet in which they were requesting a waiver of City of Arcadia water and sewer connection fees. Councilmember Fink asked if Cyndy’s Place was a 501C3 and Mr. Crites advised that it was. Councilmember Fink then asked if the rentals would be taxable and Mr. Crites advised they would just pay the non-ad valorem taxes. The City Attorney stated that would be a determination that the Property Appraiser would make, but stated that being familiar with other projects similar to this; he advised he believed they would be tax exempt. Deputy Mayor Frierson pointed out that they were saturated with low income housing and at some point the community would have to say “no more low income housing”. Councilmember Fink stated that he agreed with Deputy Mayor Frierson and the City’s housing stock is not in need of any additional low income housing. He further stated that the City couldn’t afford to give incentives by allowing them to do the work rather than going through the proper channels and tying onto the system using what the City has as a nominal impact fee for this particular endeavor. Deputy Mayor Frierson stated that the City needs medium income housing. Deputy Mayor Frierson made a motion to reject the request and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 11 – Approval of Application Regarding Planning & Zoning Board

This agenda item was pulled.

Agenda Item 12 – Request for Rezoning of Parcel No. 36-37-24-0A00-0781-0000

This agenda item was pulled.

Agenda Item 13 – Alarm/Surveillance Systems at City Garage

This agenda item was pulled.

Agenda Item 14 – Airport Painting

Councilmember Fink stated that he was bringing this before Council because he didn’t want the City to be encumbered regarding the airport when it’s turned back over to them. He stated he was concerned with the paint hangar and its usage. He advised he had spoken with someone in the DeSoto County Planning Department and was advised there was not a usable permit on the property to revenue tax and an application of a business since 2013. He stated their last knowledge of a business license was to have a boutique shop at the terminal and that is not a painting operation. Councilmember Fink stated that the Interim City Administrator had determined that they had disposed of the paint residue that is left over from scraped planes in what appears to be a professional manner, but again, this is without the permitting organization

of DeSoto County allowing it. He suggested the Administrator provide Council with a copy of the report regarding disposal of the paint chips. Councilmember Fink stated the disposal of the paint would have been a toxic waste and has to be disposed of by the EPA underneath EPA guidance rather than anything else. He pointed out that because the City didn't know, it could have been left with a serious mess. Councilmember Fink stated that this didn't just pop up, but that it had been reported to Ms. Jankosky. He stated he had asked the Fire Marshal for a copy of it.

Councilmember Fink suggested Mike Moon of Hanson Professional Services, Inc. take administration out to see what's what and so they would know where to look. Mr. Moon stated sometimes a visual check isn't as deep as you need to go and there may need to be some soil testing, and possibly check for fuel leakage, etc. before it's returned. He further stated that it was out of their scope, but Hanson would do what they could do to assist the City. Deputy Mayor Frierson stated that if one hangar is to be checked, they should all be checked. The City Attorney stated that he understood the concern, but the ultimate relief will be against a corporation that will likely be dissolved. Mr. Moon stated the ultimate responsibility, if you can't go after the tenant, will lie with the City and the City Attorney agreed. Mr. Moon recommended that any leases involving mechanical work, fuel, painting, etc., should have an environmental liability policy.

COMMENTS FROM DEPARTMENTS

Marshal Anderson stated they had had a busy weekend with the rodeo; Friday's was almost sold out while Saturday's and Sunday's were sold out. He advised the department had received several compliments from the public regarding the parade, rodeo and traffic. He also stated that Mosaic donated \$3 million to the rodeo association to help build their arena. Marshal Anderson also advised that there had been a pretty big car show at Louis C. Anderson Park which was heavily attended from various counties. He further advised of a wedding that had taken place at the Tree of Knowledge and the positive comments the department had received from the public. Marshal Anderson also gave credit to City staff regarding their assistance with barricades and the clean up between the parade and the wedding. He asked if City Council or the general public had any questions and there were none.

The City Attorney referenced the sidewalk parking issue that had been brought to Council's attention by Robert Blank. He advised he had ridden with Marshal Anderson to look at the sidewalks and areas in question and there were issues that were not cut and dry. He stated that he and the Marshal are trying to find a way to resolve the issues. Marshal Anderson spoke up and stated that Becky Mercer with the Housing Authority had sent out newsletters regarding the parking of vehicles. He advised that the police department is driving through the area and between that and Ms. Mercer's newsletter; he's hoping the issue is being resolved as he has not found a violation with his drive-throughs of the area. He stated that he understood Mr. Blank's complaint and issues and they are trying their best to try to do what they can fairly to the residents who live on that street.

The Finance Director provided the financial report to City Council and advised that regarding revenues, the general fund is at 47.9% and enterprise fund is at 41.7%. She advised that regarding expenditures, the general fund is at 43.3% and the enterprise fund is at 37.7%.

The Interim City Administrator stated that she had been in Arcadia for 25 years and this year was the best year she had experienced with parking and felt the City Police Department did a wonderful job with funneling traffic and wanted to express her appreciation.

She stated that regarding the LAP project, the landscaping started going in today and the intersections will begin their paving in about two (2) weeks and won't start until after the last antique fair, but their work will be done at night. She stated there will be \$21,000.00 worth of overages. She advised that some came from the beginning with issues of when the plans were originally done and things weren't put in right and there are other overages just because. She advised that Manatee and Oak won't be getting the stamped concrete that the rest of the intersections are getting. She further advised that it was always their intent that when the crosswalks went in to make them ADA compliant. She stated that due to the way the box-culvert is, they have come up with a way to mill down some of the area and repair the bump and it will be no more than \$7,000.00. She stated all four (4) of the sections that come out to the crosswalk will be fixed to be ADA compliant. Mayor Wertz-Strickland asked if the \$21,000.00 overage included the \$7,000.00 and Ms. Carsten advised that it did. Deputy Mayor Frierson asked what fund it would come out of and Ms. Carsten advised it would come out of capital improvement. Deputy Mayor Frierson asked what was left in that fund and Ms. Carsten advised that they had \$372,000.00 and they had used \$15,000.00, but that's always where they had earmarked the \$30,000.00 to come out of for this project. Deputy Mayor Frierson asked if that was also earmarked for Bridle Path and Ms. Carsten advised that they would have to take some of it. Councilmember Coker made a motion to approve \$7,000.00 for Oak and Manatee and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Regarding the airport, Ms. Carsten stated that Council had tasked her with meeting with all the parties involved with what they were looking to do with the airport. She advised that she was still finishing up getting the research and information together and stated that Council had wanted to do a workshop and asked if March 26, 2015 at 5:00 p.m. would work for everyone. It was the general consensus to meet at the suggested time. Ms. Carsten also stated that the airport was completely out of fuel and asked for direction. After much discussion, it was opened up for public comment. Greg Smith of 5750 SW Hull, Arcadia, Florida, suggested taking control of the fuel tanks and to use this period of time before a new FBO comes in to change the filters and set up the card reader. After further discussion, it was Council's general consensus to wait until after the workshop to decide which direction they would go.

Ms. Carsten advised that the pastor from Heritage Baptist Church and requested use of the Tree of Knowledge for an Easter Sunrise Service on Easter Sunday from 6:45 a.m. to 7:45 a.m. She advised she wasn't able to get it on the agenda, but felt it would be a time that wouldn't be too much of a bother as long as they understood it was a public park. Councilmember Fink made a motion to allow Heritage Baptist to do their usual Easter Sunrise Service at the Tree of

Knowledge and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

PUBLIC

DeSoto County Commissioner Bob Miller of 7595 NE Cubitis Avenue, Arcadia, Florida, commended the Finance Director on the budget. He stated it was very easy to understand, but yet comprehensive in its content. He also stated he was happy to see how seriously the airport is being addressed and the opportunities out there. He stated that DeSoto County is on the way up. He advised that World Wide Windows and Doors had purchased the old Central Maloney facility and they would be bringing jobs to DeSoto County. He further advised there were other businesses, but he couldn't divulge much about them because he doesn't know what the statuses are, and he referenced the G. Pierce Wood facility being sold and going back on the ad valorem, etc. He stated that he just wanted to share how happy he was with the Council and the direction it is going.

MAYOR AND COUNCIL REPORTS

Councilmember Fink stated that he was very pleased with item number five (5) and suggested a workshop or an agenda item as an action item to deal with this particular issue. He stated that he felt they needed to have more than one dip at the grant writing area and determine how they want to address it as a Council.

Councilmember Coker thanked Marshal Anderson regarding the control of the rodeo traffic. She also stated she had been asked to pass on a comment for those who own and maintain our streets to please trim the curbs and make it look pretty. She also stated that the Friends of Arcadia Airport Fly-In was nice. She advised she had visited the 1924 fire truck and would like to do something about it in the future. She felt it was a beautiful relic that needed to be maintained as a piece of Arcadia history. She also stated that she had heard a few comments about people wondering why there were no signs to keep trucks out of downtown especially with the new curbs. Councilmember Fink advised there is a sign on the west end and should be one put up on the east end.

ADJOURN

Having no further business at this time, the meeting was adjourned at approximately 8:17 P.M.

ADOPTED THIS ___ DAY OF _____, 2015.

ATTEST:

By: _____
Judy Wertz-Strickland, Mayor

Penny Delaney, City Clerk

AGENDA No. 6



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: April 7, 2015

DEPARTMENT: Administration
SUBJECT: Minutes from March 26, 2015
RECOMMENDED MOTION: Council Approval

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Penny Delaney Date: 04/07/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

Interim City Administrator: Beth Carsten Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

**AGENDA MINUTES
AIRPORT WORKSHOP
CITY OF ARCADIA
THURSDAY, MARCH 26, 2015
5:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at approximately 5:04 p.m. and the following members and staff were present:

Arcadia City Council

Mayor Judy Wertz-Strickland

Deputy Mayor Frierson

Councilmember Joseph E. Fink

Councilmember Susan Coker

Councilmember S. Delshay Turner

Arcadia City Staff

Interim City Administrator Beth Carsten

Project Manager Shelley Peacock

Mayor Wertz-Strickland stated this was a workshop for the Arcadia City Council to try to help them make a decision on what they plan to do about the airport. She advised the acting City Administrator has a presentation and Mike Moon had issues that he would be bringing forward. The Mayor asked that anyone who had questions to wait until Ms. Carsten and Mr. Moon are finished. She then stated that following that portion of the meeting, if anyone had comments, they could come to the podium one (1) time for five (5) minutes. Mayor Wertz-Strickland then turned it over to the Interim City Administrator.

AGENDA ITEMS

Agenda Item 1 – Presentation of option for the management of the City of Arcadia Municipal Airport

a. Contract with an FBO to manage the airport

Ms. Carsten stated that option one (1) contemplates the City continuing with an FBO to manage the airport. She advised that if this was the direction the Council decided to go, it would be a very similar contract as to what the City has had for the last thirty (30) years. She stated the FBO would have to meet the minimum standards and they could work in different amounts of lease terms. Ms. Carsten advised they had put out an RFP for FBOs and received one (1) response to it and several responses to an actual job position. She stated that the FBO that is

contemplated is the only one (1) that was received. She pointed out that rentals of hangars that are not rented or leased by the FBO could be negotiated or the City could collect all the rent and the same goes for the tie-downs. Ms. Carsten advised the mowing had changed over the years. At one time it was partially by the City and partially by the FBO, but right now the City is doing most of it.

b. City hire an airport manager

Regarding option two (2), Ms. Carsten stated that the City would run the airport through the hiring of an airport manager. She advised that two (2) resumes were submitted and both were included in the packet. She further advised there was the possibility of using a staff member that is on staff now. The Interim City Administrator stated the position could be between \$35,000.00 to \$50,000.00 annually with benefits to be included; along with time and a half for on-call if that is the direction that the Council chooses to go. She advised that the Wauchula Airport used a staff member of the City, but also used them throughout other departments thereby spreading the expense throughout the City. She further advised that that person also lived at the airport. Ms. Carsten pointed out that if they don't have someone at the airport right away, they will have to install a card reader and that will be a \$15,000.00 expense which will have to be done almost immediately. It was mentioned that they would have to have a dedicated vehicle for the airport. The Interim City Administrator also pointed out that the fuel farm would be a \$33,000.00 expense. She stated there would be a way to split it because the cost of the card reader and the display is \$15,000.00 and the expense to refurbish the interior of it and replace the fuel pump and the filters is \$18,600.00 so there would be a possibility of doing it in stages. She advised that if they don't have a staff member out there all the time, they would need the card reader right up front. She reviewed some of the duties that the current FBO does and they would have to be assumed by a staff member. Regarding the mowing, Ms. Carsten advised that it seems to be working fine to have the City do it and referenced the amount that was budgeted for it. She recommended that with liability, it would be a good thing for the City to continue to do it since there have been issues in the past with people who were not City staff using the mowers. Regarding the purchase of fuel, Ms. Carsten stated it would be an expense that the City would have to pay.

c. Combination of FBO contract and City of Arcadia managing airport

The Interim City Administrator then stated that the melding of the two could be something that could work. She advised that in this scenario, the City would be able to take back some of the control and the rents that they have been sharing in the past. She further advised that the City presently has staff that are in the process of getting things together regarding invoicing of tenants, etc. which the costs are minimal. She pointed out that it would also put the City in a situation to know when there was a vacancy and be able to look for someone to fill it. It would allow the City to have a better handle on leases being up to date and if Council decides to do a rent increase, it would allow for the City to have more control. Ms. Carsten stated the FBO would still have to meet the minimum standards and she referenced the areas that are required to be rented under said standards. She referenced the only FBO that applied had stated they would be interested in having a security trailer at the gate so someone would be there during the day

and on-call at night. She also advised they were proposing using both the paved and the grass runways with the majority of use being the grass runway. Ms. Carsten advised that under the minimum standards, the FBO has to be responsible for the fuel farm and they have agreed that they would get at cost the fuel that they pump and anything sold over that, would be split with the City. She further advised that the FBO would be in charge of selling the tie-downs. Ms. Carsten stated that she had listed some additional services to be proposed and pointed out that there are people, outside of the airport, that are interested in some services from the City and renting space from the City regarding same.

The Interim City Administrator stated that if the Council agrees to this, all the monthly invoices, collections of payments, the maintaining and updating of leases and lease renewals would all come through the City at one hundred percent (100%). Regarding the mowing, \$10,000.00 has been put in the budget for City staff to do so. Regarding the refurbishment of the fuel farm, she advised it would still be an expense of the City, but could be done in phases. Councilmember Fink questioned why the City would be responsible for the card reader and display or for maintenance of the fuel farm if the FBO is supposed to be responsible for the fuel farm. Ms. Carsten stated that she was not stating that the City had to pay for it, but that it would be negotiable and that the City owns the fuel farm. She further stated if the FBO is going to be responsible for the fuel farm and share the money with the City; the reason that was contemplated was if the City puts the money into the fuel farm then there would be reason for them to share the money with the City. Councilmember Fink stated that since the tank is the City's then that's an investment. He further stated that options one (1) and three (3) weren't much different except one had a five (5) year duration and the other didn't have a duration listed.

Councilmember Fink pointed out that they had set themselves in cement before by eliminating the possibility of competitiveness and was stuck without grants for probably the better part of twenty (20) years because of that action and asked if they were looking to do that again. Mayor Wertz-Strickland asked if Mr. Moon might be able to shed a little light on the subject. Mr. Moon stated that of course, he would yield to the City Attorney, but he thought they had the right to negotiate what is best for the City and didn't feel that they would be cutting anyone out. He further stated that if they refused to give anyone space at the airport, that would be a discriminatory practice that the FAA frowns greatly on, but if they were negotiating with an FBO to include the Butler Building in order to make the deal work, they have the right to do that because they're not cutting anyone out. However, Mr. Moon advised Council to check with the City Attorney because he was not an aviation lawyer.

Mayor Wertz Strickland confirmed that they were talking about the Butler Building which is a 5,000 sq. ft. building, the concrete slab around the Butler Building and the specific amount of land surrounding the Butler Building, a maintenance hangar which is 6,000 sq. ft. and the terminal building which is 980 sq. ft. Mr. Moon stated that per the minimum standards, if you're going to be a FBO, you have to sell fuel. The Interim City Administrator stated they did not have to rent the whole terminal building, but only have to rent 180 sq. ft. of office space; it is, two (2) different offices and the common area space, so there's another office in there for them to rent out. Ms. Carsten stated that was what she had regarding the three (3) options and asked if there were any other questions and there were none.

Agenda Item 2 – Letter of Intent for larger hangar

The Interim City Administrator stated that there was a letter of intent to lease a larger hangar and the letter was in the packet. She advised that Rickey Hilton was interested in renting either the 5,000 sq. ft. Butler Building or the 6,000 sq. ft. maintenance hangar. She referenced a list of competing hangar rental rates so Council could see what those were. Ms. Carsten advised these were for the Butler Building and the maintenance hangar.

Agenda Item 3 – Opportunity for each party submitting a proposal, resume or letter to speak

Randy and Beverly Berry introduced themselves and thanked the City for the opportunity to apply for the FBO and let them learn a little more about them and their business and what they can bring towards making the airport a better place and a place Council can be proud of. Mrs. Berry stated they are not dependent on local traffic for their students, but are basically an international career training destination. She further advised they will become a part of the community, join the local Chamber of Commerce to represent the Arcadia Municipal Airport, will be willing to serve on local boards that will benefit the community, will live here, will support local businesses and contribute to the local tax base for the City of Arcadia and DeSoto County. She further stated that they are willing to help in any way regarding grants that might benefit the growth of the airport. She expressed that they are certainly not setting up a monopoly and are willing to work with everyone that wants to make the airport grow.

Mr. Berry stated that they see opportunities here and would like to become part of the community. He expressed that they would like to represent the City properly and professionally in whatever they do if they are chosen.

Mayor Wertz-Strickland asked, when training pilots, where they did the in-air flight training. Mr. Berry stated the take-off and landing is repetitious which increases the City's grant base. He advised their school alone would probably increase the City's traffic at least five hundred percent (500%) just with take-offs and landings. He stated they would also be working with a lot of the agricultural communities using their groves to practice on without using poisons and eventually they would like to work with an academy so they could have an on-the-job training for more of a graduate type thing. Mr. Berry explained that there was a standard traffic pattern and they would maintain an advisory system. He further explained that they would not be staying over the airport and would attempt to be neighbor friendly as possible in all respects. Mrs. Berry explained that pilots receiving training have small trips that they have to do to other airports and it wouldn't bring a huge congestion to one area. Deputy Mayor Frierson asked how many accidents they had had and Mr. Berry stated that he had had one (1) accident in an agricultural aircraft many years ago, but no accidents or incidents in the last twenty-five (25) years. Deputy Mayor Frierson stated that from her brief conversations with them, she felt they were willing to work with the City in any way for a contract that is beneficial for the City and for them.

Discussion was made regarding fuel and the possible purchase of the tank. Mr. Berry stated that if the City is interested in Jet A fuel, he would be glad to work with them, but if not, he would prefer to have the ability to do it on their own. Discussion continued with the possibilities of the various scenarios.

Councilmember Fink asked if the City were to hire them as the FBO, but singularly with the maintenance hangar rather than the Butler Building, would they consider constructing an additional building on site or want the space to construct an additional building on site and Mr. Berry stated that they would not at this time. Councilmember Fink asked if it would eliminate the deal if they didn't have the Butler Building as an option and Mr. Berry stated the Butler Building was not their most interested thing. He further stated there was already an existing maintenance shop out there and he didn't want to compete with him. Mr. Berry stated that if the other gentleman decided to leave, the standards would not be missed because they could jump right in. This discussion continued more in depth.

Mr. Berry had advised that they have a plane for sale and Deputy Mayor Frierson asked where they would hangar it if they didn't have the paint hangar. Mr. Berry advised they would probably store it in the fleet hangar. He further advised it was a crop-dusting airplane and very small. Mayor Frierson asked if Council had any further questions and there were not. Mr. Berry thanked the Council.

Mr. Hay stated that he had heard the advisory board and Council discuss the airport and how to do it and he understood that they have had one thing for years and they're familiar with it and that's all they know how to do. He asked who was going to bring their traffic in and what does Arcadia have that people want to fly in for. He stated that fuel is the key and the City must have the fuel. Mr. Hay stated that the credit card reader was good and once people know it's there, they will come in. He stated that if Council should decide to go with airport management he would give them six (6) months and if they don't like it, then he would go, but he stated it was very important to keep the fuel. Mayor Wertz-Strickland asked him if he managed the airport in Wauchula and he advised that he did, but that he wasn't there now. He further advised that in addition to the airport manager, he was also the IT administrator, the GIS coordinator; he took care of the cemetery and was the assistant director of public works. Mayor Wertz-Strickland asked Mr. Hay why he was no longer with them and he advised that they eliminated the position and contracted out for less money. Mr. Hay stated that this job would not be limited to the airport. He said if there was something City wide that he could do then they could split the pay. He pointed out that income would come in off the big hangars and with fuel and more traffic; the numbers would keep coming up. This completed Mr. Hay's opportunity to speak to the Council.

The Interim City Administrator advised that Mr. Newman was not able to make it because he lives in Missouri.

Rickey Hilton of 2807 NW Haile Dean Road, Arcadia, Florida, stated that he operates the maintenance shop and stated that the reason he's there is because that was the largest hangar available at the time. He stated that he has been asking for a larger hanger to expand his business and he's been there for several years, paying his bills on time, and keeping the grass cut. He

stated that he has asked the current and previous administrators to modify his lease to include flight training and aircraft rental and nothing has been done. He stated that he feels that he's been held back from expanding his business because of the way the airport has been managed and that's his concern regarding managing the airport. He pointed out the Berry's wishes and stated that leaves him right where he's at, unable to expand unless he builds a hangar. Mr. Hilton stated that he doesn't want any management responsibility of the airport. He asked Council to consider his position when they make their decision. He pointed out the current management tied up everything to prevent others from coming in and he stated that you can't grow an airport doing that. This completed Mr. Hilton's opportunity to speak to the Council.

Discussion was made regarding the various options and ways that the City may or may not benefit. Mayor Wertz-Strickland stated that the previous contract should be thrown away and a new contract should be developed. Councilmember Fink stated that it was not just the contract and that he pointed out deficiencies in the contract for three (3) years. He stated he pointed out that there were legal alternatives to getting out of the contract because of no follow through with any of the codicils of the contract. He stated that the only thing the previous Council followed through on was insurance liability.

Deputy Mayor Frierson stated that the City does not have a staff member who knows how to run an airport. She stated they don't know the rules and regulations of the EPA or the FAA and they would be stumbling in the dark if they tried to take the airport over and run it. She felt it would be a disaster for the City. Mayor Wertz-Strickland stated that she felt they might get input from Mike Moon. Mr. Moon stated that he was not there to make a recommendation of what they should do, but was there to help them understand the issues so they can make a decision. He stated that anyone the City enters into an agreement with needs to abide by the lease terms. He pointed out requirements and options regarding fuel and regarding fuel sales, he asked if they wanted to be an independent operator or a branded fuel dealer. He advised whoever handles the fuel; there are several requirements that have to be met, i.e., liability insurance, etc. He stated that the City needs a person out there that is a certified line service technician. Mr. Moon pointed out that every day the fuel farm and any fuel trucks have to be inspected and the record is maintained for a year. Mr. Moon pointed out maintenance and costs that are involved where fuel is concerned. Regarding the issue regarding who gets what hangar, he stated the minimum standards state that the FBO have to have 6,000 sq. ft. of hangar, but it doesn't state that the 6,000 sq. ft. has to be in the same hangar.

Agenda Item 4 – Mike Moon, A.A.E. – Speak on the different options and answer any questions the Council has

Deputy Mayor Frierson asked Mr. Moon if she were to ask for his professional educated opinion as to what the City should do, would he give her an answer. She stated that she is scared of the fuel farm because of the liability and Mr. Moon stated that he felt she should be. He stated would he recommend that they enter into a thirty (30) year lease to get rid of the fuel farm, no, but a short term lease to get things back up and stable and take another look at it within three (3) to five (5) years, absolutely. He stated the fuel farm would scare him and pointed out it is a lot of expense at this time. Mr. Moon pointed out that they have a situation with someone on board

that needs the fuel for their business. He stated, off the record, as Michael Moon and not a member of Hanson Professional Services, he would recommend that they pursue the FBO negotiations, that they try to get Mr. Hilton what he needs to grow his business, and that they let the FBO handle the fuel.

Councilmember Coker asked if there was a problem with the Berry's having a flight school and Rickey Hilton also have a flight school. Mr. Moon stated that as long as Mr. Hilton met the minimum standards, there would be no problem because otherwise it would be discriminatory. He stated that if they don't have any buildings available, they are not bound to build them a hangar to operate out of. He further stated the City would be bound to lease them land if they are willing to invest and build a hangar, but it all has to meet the minimum standards. He stated that he wished the City Attorney was present to rule on the 6,000 sq. ft. issue.

Mayor Wertz-Strickland stated that anyone who is operating out at the airport for any reason needs to have a contract or lease with the City and meet the requirements that the City sets up for people that operate out there. She further stated that if that doesn't happen then they don't need to be at the airport operating. She felt they needed to get rid of the old lease and not even look at it and get into a new one. She also felt they needed to have some outs that would be beneficial to the City and make the City airport grow.

Deputy Mayor Frierson stated that she felt it was strange that the City has a golf course that costs the City money and they don't spend any time on it; a mobile home park that is half empty and they don't spend any time on it; but they spend a lot of time on the airport and the budget and the airport gives the City money every year.

PUBLIC

Greg Smith of 5750 SW Hull Road, Arcadia, Florida, asked what it would hurt the City to let Mr. Hay manage the airport until they come to an agreement on a FBO or SASO. He also discussed the topic of fuel.

Janie Watson of 803 W. Imogene, Arcadia, Florida, asked if Council considered re-upping or open-ending the RFP. Councilmember Fink asked for confirmation that they had not and the Interim City Administrator advised they had not.

Councilmember Coker stated that she had spoken with the Director of State and Government Affairs and they are an AOPA membership association. She stated they would work with the City free of charge to help with the change-over. Mayor Wertz-Strickland stated that he was going to send some information guidelines for contracts that the City Attorney would be able to use.

Councilmember Fink stated that Ms. Watson brought up a good point in that they have one (1) to choose from and the dynamics have changed. He suggested that perhaps they need to send it out again.

The Interim City Administrator stated that when they put out the RFP, they had ten (10) to fifteen (15) people that requested the specifications and there was one (1) response and two (2) resumes. Councilmember Fink asked if we asked them why and Ms. Carsten advised that they were not asked. Shelley Peacock advised that a few of them stated they could not meet the minimum standards so they didn't want to go any further.

George Chase of DeSoto County stated that they have two (2) very qualified people who have shown an interest in the airport. He suggested that if the minimum standards need to be tweaked so that these two (2) different entities can work together on the airport, so be it; and suggested not reinventing the wheel.

Deputy Mayor Frierson stated that she felt the Berrys bring a lot to the community. She felt they were offering a lot of services and she would question that they would get another applicant that would offer as much as they do.

Mayor Wertz-Strickland felt that the Berrys have a lot to offer and if they can work out a slot with Mr. Hilton on the buildings then that would be a win-win for both of them and probably in the long run for the City. She encouraged Council to think about it long and hard before the next Council meeting about what they are going to do. She stated that if they had that much interest from the advertisement and no more response then that then she didn't see how re-doing it would be of any significance.

Mayor Wertz-Strickland asked if there were any other comments and there were none.

ADJOURN

Having no further business at this time, the meeting was adjourned at approximately 7:00 P.M.

ADOPTED THIS ___ DAY OF _____, 2015.

ATTEST:

By: _____
Judy Wertz-Strickland, Mayor

Penny Delaney, City Clerk

AGENDA No. 7



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: April 7, 2015

DEPARTMENT: Administration

SUBJECT: Air-Cadia Flowage and Hangar Rent Report for February 2015

RECOMMENDED MOTION: Council Approval

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Penny Delaney

Date: 04/07/15

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

Interim City Administrator: Beth Carsten

Date:

COUNCIL ACTION: () Approved as Recommended

() Disapproved

() Tabled Indefinitely () Tabled to Date Certain _____

() Approved with Modifications

Air-Cadia

2268 SE AC Polk Jr Dr
Arcadia, Fl 34266
863-990-9314
863-993-2114

FLOWAGE AND HANGER RENT REPORT February 2015

<i>Aviation Fuel</i>	<i>588.0 GALLONS @ \$0.01/ga</i>	<i>\$</i>	<i>5.88</i>
<i>Lubrication oil.....</i>	<i>0.00Gallons.04/gal</i>	<i>\$</i>	<i>.00</i>
<i>Tiedown Fee.....</i>	<i>45.00/50%</i>	<i>\$</i>	<i>22.50</i>
<i>BLDG F...unit 1 and 2.....</i>	<i>650.00/90%</i>	<i>\$</i>	<i>585.00</i>
<i>Bldg F Unit 3.....</i>	<i>433.00/90%</i>	<i>\$</i>	<i>390.00</i>
<i>T-hangers.....</i>	<i>\$4,275.00/90%</i>	<i>\$</i>	<i>3847.50</i>
<i>Late Fee.....</i>	<i>0.00/90%</i>		<i>0.00</i>

*This month 19 of the 20 hangers rented-Building A and B
3 of the 3 hangers rented-Building F*

Total due City for February 2015 *\$ 4,850.88*

Paid Check # *1165*

1165

AIR-CADIA INC
2268 SE AC POLK JR DR
ARCADIA, FL 34266

63-215-631

DATE 3-13-15

PAY
TO THE
ORDER OF

City of Arcadia

Four Thousand Eight Hundred fifty Dollars 88/100

\$ 4,850 ⁸⁸/₁₀₀

DOLLARS

Account Features
Check in Back



SUNTRUST

ACH RT 061000104

FOR February

R. M. ...

MP

⑈00001165⑈ ⑆063102152⑆ ⑆5001577352⑈

AGENDA No. 8



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: April 7, 2015

DEPARTMENT: Administration

SUBJECT: Air-Cadia Flowage and Hangar Rent Report for March 2015

RECOMMENDED MOTION: Council Approval

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Penny Delaney

Date: 04/07/15

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

Interim City Administrator: Beth Carsten

Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

Air-Cadia

2268 SE AC Polk Jr Dr
Arcadia, Fl 34266
863-990-9314
863-993-2114

FLOWAGE AND HANGER RENT REPORT March 2015

<i>Aviation Fuel</i>	<i>491.0 GALLONS @ \$0.01/ga</i>	<i>\$</i>	<i>4.91</i>
<i>Lubrication oil.....</i>	<i>0.00Gallons.04/gal</i>	<i>\$</i>	<i>.00</i>
<i>Tiedown Fee.....</i>	<i>45.00/50%</i>	<i>\$</i>	<i>22.50</i>
<i>BLDG F...unit 1 and 2.....</i>	<i>650.00/90%</i>	<i>\$</i>	<i>585.00</i>
<i>Bldg F Unit 3.....</i>	<i>433.00/90%</i>	<i>\$</i>	<i>390.00</i>
<i>T-hangers.....</i>	<i>\$4,500.00/90%</i>	<i>\$</i>	<i>4050.00</i>
<i>This month 20 of the 20 hangers rented-Building A and B</i>			
<i>3 of the 3 hangers rented-Building F</i>			
<i>Adjustments Southwell-paid April</i>			<i>241.88</i>
<i>Wilcox Estate-non paid Feb and March</i>			<i>(405.00)</i>
<i>Total due City for March 2015</i>			<i>\$ 4,889.29</i>

Paid Check # 1179

Register: Accounts Receivable

From 01/01/2015 through 03/30/2015

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Customer</u>	<u>Memo/Description</u>	<u>Qty</u>	<u>Rate</u>	<u>Charge</u>	<u>Paid</u>	<u>Balance</u>
01/01/2015	2853	Southwell				241.88		241.88
01/09/2015		Southwell					240.75	1.13
02/01/2015	2884	Southwell				241.88		243.01
02/06/2015		Southwell					241.88	1.13
03/01/2015	2910	Southwell				241.88		243.01
03/30/2015		Southwell					484.89	-241.88

paid march + april

*Forwarding april to City
with May report*

Register: Accounts Receivable
 From 01/01/2015 through 03/30/2015
 Sorted by: Date, Type, Number/Ref

Date	Number	Customer	Memo/Description	Qty	Rate	Charge	Paid	Balance
01/01/2015	2859	Wilcox				241.88		482.63
01/27/2015		Wilcox	FEB + March				481.50	1.13
02/01/2015	2890	Wilcox	NOT PAID			241.88		243.01
03/01/2015	2916	Wilcox				241.88		484.89

$$\begin{array}{r}
 \$241.88 \\
 - 16.88 \\
 \hline
 225.00 \\
 - 27.50 \\
 \hline
 197.50 \\
 \times 2 \\
 \hline
 395.00
 \end{array}$$
 sales tax
 sales tax
 10%
 90% City
 FEB + March
 < \$405.00 7

sales tax is paid for Feb

AGENDA No. 9



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: March 17, 2015

DEPARTMENT: Planning and Zoning
SUBJECT: Totally 80's Reunion

RECOMMENDED MOTION:

Approval

SUMMARY: The Desoto County High School Graduating Classes of 1980-89 is requesting to use the Tree of Knowledge for a gathering. Music and food vendors will be present. No alcohol will be sold or provided at this event. The event holder is also requesting that the intersections of Oak/DeSoto and Oak/Polk be blocked off. Expected attendance will be 300 people.

FISCAL IMPACT: _____
 Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Carl A. McQuay Date: 03/17/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

Interim City Administrator: Beth Carsten Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.

- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

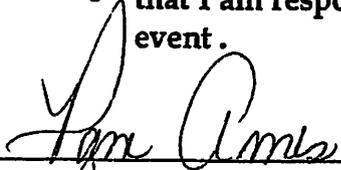
FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

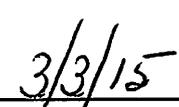
- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.



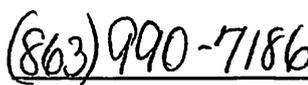
Signature of Applicant/Event Sponsor



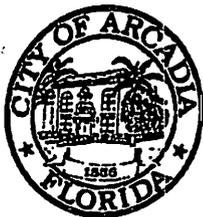
PRINTED Name of Above



Date



Contact Phone #



City of Arcadia
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 3/3/15
Event Name: Totally 80's Reunion
Event Location: Tree of Knowledge
Date(s) of Event: Oct 2 Hours of Event: 6:00 - 10:00
Expected Attendance: 300
Event Sponsor: Class of 80-89 Non-Profit? YES NO
Description of Event: Reunion of Classes 80-89. We will have a ~~band~~ music at the Tree of Knowledge along with food vendors.

Contact Person: Pam Ames Telephone: (863) 990-7186
Fax #: (863) 494-9904 Email: pames@embargo.com
Insurance Carrier:

Insurance Agent: Agent's Phone:

- Alcoholic Beverages? YES NO
Tents? YES NO
Cooking? YES NO
Outdoor Music? YES NO
Additional Electric? YES NO
Carnival Rides? YES NO
Wildlife? YES NO
Fireworks? YES NO
Signs Displayed? YES NO
Set-up/Clean-up by City? YES NO
City Police required? YES NO
Road Closures? YES NO

If Yes, please specify locations: Oak and Desoto, Oak and Polk

Other Pertinent Information:

*****FOR CITY USE ONLY*****

Received by: City Marshal, City Administrator, City Council
Date:
Approved/Disapproved checkboxes



INDEMNIFICATION & HOLD HARMLESS

I, Tom Ames, as Member of the Class of 86 of Totally 80's Reunion, do hereby agree to hold the City of Arcadia, its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Totally 80's Reunion to be held at Tree of Knowledge on Oct 2, 2015.

By: Tom Ames
Printed Name: Tom Ames
Entity Name: Totally 80's Reunion
Its: _____
Date: _____

STATE OF FLORIDA

COUNTY OF Desoto

Sworn to and subscribed before me this 2nd day of March, 2018, by _____, as _____ of _____ who [] is personally known to me or [] has produced _____ as identification.

Juana L. Lizardi
NOTARY PUBLIC

(SEAL)





ALPHA INSURANCE MANAGEMENT CORP.
P.O. Box 1902, St. Petersburg, FL 33731-1902 (727)521-2100

3/11/2015

To:

From: Cammie Sappington
Extension 3636
Csappington@gotapco.com

Excess and Surplus Lines Division
Tapco Underwriters, Inc.
13577 Feathersound Dr., Ste. 120
P.O. Box 17069
Clearwater, FL 33762

Phone: (800) 418-2726
Fax: (727) 572-7909
Email: SIAA@gotapco.com

Applicant: **Totally 80's Class Reunion**

Quote ID: **KRYZA**

We are pleased to offer the following quote through: **Nautilus Insurance Company**

General Liability:

- \$ 2,000,000 General Aggregate
- \$ Included Products/Completed Operations Aggregate
- \$ 1,000,000 Personal Injury/Advertising Injury
- \$ 1,000,000 Each Occurrence Limit
- \$ 50,000 Damage to Premises Rented to You
- \$ 1,000 Medical Payments
- \$ **500 BI/PD Deductible Per Claimant
- 39083 - Social Gatherings and Meetings
 - Days 1
- 49950 - Additional Insured
 - Units 1

* Excludes Professional, Nuclear Energy, War, Punitive, Exemplary, Asbestos, Silica, Lead, Toxic Substances, Total Pollution, Radon Gas, Subsidence, Mold, Spores, Fungus, Known Injury or Damage, Exclusion - Losses, Claims and Litigation Preceding Inception of Policy, Property Damage Claims in Progress, Participants, Assault & Battery, Abuse or Molestation, Liquor, Communicable Disease, Cancer, Employment Related Practices, Leased Workers, Voluntary Labor, Electromagnetic Fields, Injury To Contractors / Independent Contractors / Subcontractors, Radioactive Contamination, New Entities, Hired & Non Owned Auto, Year 2000 Computer Related and Other Electronic Problems, Violations of Statutes That Govern E-Mails / Fax / Phone Calls. Classification & Contractual Liability Limitations and Minimum and Deposit Premium Endorsement Apply. Terrorism is excluded unless coverage is purchased per the requirements of the Terrorism Risk Insurance Program Reauthorization Act of 2015. This list is for informational purposes only and does not intend to represent the entire list of forms and/or endorsements that may be attached to any policy issued as a result of this quotation.
Total Liquor Liability Exclusion Applies.

This Premium is 100% Earned

The Term quoted is: Manual

Base Premium:	\$250.00
Policy Fee:	\$35.00
Tax:	<u>\$14.75</u>
Total:	<u>\$299.75</u>

Comments:

*****TO BIND: FAX or EMAIL SIGNED APPLICATION, TERRORISM FORM, & COPY OF AGENCY CHECK FOR FULL NET PREMIUM AT LEAST 48 HOURS PRIOR TO EVENT. IF YOU WISH TO PAY VIA ACH OR CREDIT CARD PLEASE CONTACT A FLORIDA UNDERWRITER.*** Premium quoted includes charge for additional insured. THIS ACCOUNT IS 100% EARNED. THIS ACCOUNT MUST BE PAID IN FULL AND IS NOT ELIGIBLE FOR FINANCING.**

ATTENTION: The FHCF (Florida Hurricane Catastrophe Fund Emergency Assessment) of 1.3% and the FLSO service fee of .175% is included in the above shown tax amount. For any quotes with effective dates after 01/01/15, the FHCF will be removed.

Please call our office to bind coverage. Coverage can be bound only when a TAPCO Binder Number has been assigned by a Company Underwriter at TAPCO.

TAPCO accepts Visa, MasterCard, Discover, and electronic (ACH) checks.

The application must be signed by the producing agent on the account.

Please review the quotation carefully as terms and conditions of coverage quoted may differ from those requested. All applications to be completed have been attached to this account. Please note should any additional information/application be needed, it will be requested at the time of binding or issuance.

Any binder subsequent to this quote will be strictly per the coverages, limits, and conditions outlined above. Any revisions or updates to these terms can only be effected by a REPLACEMENT quote, prior to binding, from TAPCO. Discussions with any TAPCO underwriting staff, verbal or written, WILL NOT revise or update the terms of this quote unless a TAPCO replacement quote is received by your office.

Quote valid for 30 days.

AGENDA No. 10



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: March 31, 2015

DEPARTMENT: Planning and Zoning

SUBJECT: Team Arcadia Car Show

RECOMMENDED MOTION:

Approval

SUMMARY: Team Arcadia is requesting to hold a car show at the corner of Oak Street and Polk Ave. on the following dates: April 18, 2015, May 16, 2015 and June 20, 2015. The event will be held from the hours of 5:00 pm to 8:30 pm.

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Carl A. McQuay

Date: 04/7/15

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

Interim City Administrator: Beth Carsten

Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.

- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

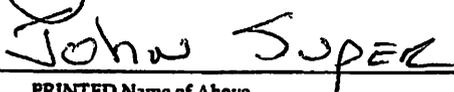
USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

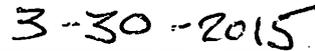
- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.



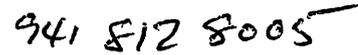
Signature of Applicant/Event Sponsor



PRINTED Name of Above



Date



Contact Phone #



City of Arcadia
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 3-30-2015
Event Name: CAZ Show
Event Location: Oak Street
Date(s) of Event: 4/18, 5/16, 6/20 Hours of Event: 4:30 - 8:30 PM
Expected Attendance: 50
Event Sponsor: TEAM Arcadia Non-Profit? [X] YES [] NO
Description of Event: Car Show

Contact Person: John Super Telephone: (941) 812-8005
Fax #: Email: jsuper70@gmail.com
Insurance Carrier: DeSoto Insurance
Insurance Agent: Phil Hunt Agent's Phone: on file

- Alcoholic Beverages? [] YES [X] NO
Tents? [] YES [X] NO
Cooking? [] YES [X] NO
Outdoor Music? [X] YES [X] NO
Additional Electric? [] YES [X] NO
Carnival Rides? [] YES [X] NO
Wildlife? [] YES [X] NO
Fireworks? [] YES [X] NO
Signs Displayed? [] YES [X] NO
Set-up/Clean-up by City? [] YES [X] NO
City Police required? [] YES [X] NO
Road Closures? [X] YES [] NO

If Yes, please specify locations: OAK ST

Other Pertinent Information:

*****FOR CITY USE ONLY*****

Received by: City Marshal, City Administrator, City Council
Date: ___/___/___
Approved/Disapproved status for each role.

INDEMNIFICATION & HOLD HARMLESS

I, John Super, as President of TEAM ARCADIA do hereby agree to hold the City of Arcadia, its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the OAK Show to be held at OAK ST on 4/18, 5/16, 4/20.

By: John Super
Printed Name: John Super
Entity Name: Team Arcadia
Its: President
Date: 3-30-15

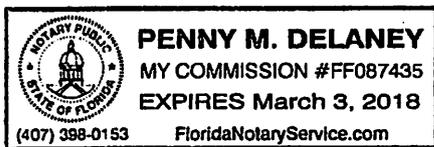
STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 30th day of March, 2015, by John Super as President of Team Arcadia who is personally known to me or [] has produced na as identification.

Penny M. Delaney
NOTARY PUBLIC

(SEAL)



RECEIPT DATE 3/30/15 No. 058758

RECEIVED FROM John Super/Car Show \$ 75.00
Seventy five DOLLARS

FOR RENT
 FOR Special Event Car Show 4/18, 5/16,

ACCOUNT	
PAYMENT	<u>75.00</u>
BAL. DUE	

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM _____ TO _____
BY [Signature]

6/20



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/29/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

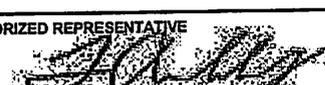
PRODUCER DeSoto Insurance Agency 243 N. Brevard Ave. P. O. Box 880 Arcadia, Florida 34265-0880	Phone: (863)494-2242 Fax: (863)494-1991	CONTACT NAME: Mildred DeLuca PHONE (A/C. No. Ext): (863)494-2242 E-MAIL ADDRESS: mad@desotoinsurance.com	FAX (A/C. No.): (863)494-1991																				
	INSURED Team Arcadia & Downtown Merchants Committee 10 S. Polk Ave Arcadia, FL 34266		<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Southern-Owners Insurance Company</td> <td>10190</td> </tr> <tr> <td>INSURER B:</td> <td></td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Southern-Owners Insurance Company	10190	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURER F:																							

COVERAGES **CERTIFICATE NUMBER: 859** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			20280252	9/14/2014	9/14/2015	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	\$ 5,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 1,000,000
	OTHER:						GENERAL AGGREGATE	\$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per person)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per accident)	\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					PROPERTY DAMAGE (Per accident)	\$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE						\$
	DED	RETENTION \$					EACH OCCURRENCE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						AGGREGATE	\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				PER STATUTE	OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Holder's Nature of Interest : Certificate Holder City of Arcadia Business License Dept. PO Box 1000 Arcadia, FL 34265	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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