

# AGENDA No. 11



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: April 7, 2015

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DEPARTMENT: Administration

SUBJECT: Arcadia Housing Authority – Appointment of New Board Commissioner

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RECOMMENDED MOTION: Council Approval

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SUMMARY: Mr. William Hackney resigned after serving many years on the board of the Arcadia Housing Authority. The board unanimously recommends Mrs. Karen Allen Blendsoe to fill said vacancy.

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

Interim City Administrator: Beth Carsten \_\_\_\_\_ Date: 04/07/15

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications



**THE HOUSING AUTHORITY, CITY OF ARCADIA, FLORIDA**  
7 BOOKER T. WASHINGTON ROAD  
ARCADIA, FL 34266

Becky-Sue Mercer, Executive Director 863-494-4320  
Juanita Lewis-Ross, Office Manager 863-494-4343

FAX: (863) 494-5364  
EMAIL: [director@housingarcadia.com](mailto:director@housingarcadia.com)

March 24, 2015

City of Arcadia  
Mayor Judy Wertz-Strickland  
23 N Polk Ave  
Arcadia, FL 34266

Re: Appointment of New Board Commissioner

Dear Mayor Wertz-Strickland,

Please submit the attached request to the City Council at their next available Council meeting.

The request is for new appointment of a commissioner to the Arcadia Housing Board of Commissioners.

The prospective candidate, Mrs. Karen Allen Blendsoe visited our last regular monthly meeting and by a unanimous vote of our Board was recommended to be referred to the City Council for appointment.

Please feel free to contact me with any questions,  
Thanks in advance,

Becky-Sue Mercer  
Executive Director  
Arcadia Housing Authority

P.S. – please advise which City Council agenda this item will be placed on

ARCADIA HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
REQUESTS NEW APPOINTMENT OF  
BOARD COMMISSIONER  
BY  
THE ARCADIA CITY COUNCIL

Karen Allen Blendsoe

Ms. Blendsoe was born in Arcadia and has lived here for 51 years.

She raised her children in Desoto County.

She worked for 35 years in the Desoto County School System, and is now retired.

She is a current member of the Library Board, and enjoys reading and is active in her church.

She is very excited at the prospect of becoming a Housing Board Commissioner.

# AGENDA No. 12



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: April 7, 2015

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DEPARTMENT: Planning and Zoning  
SUBJECT: Historical Preservation Commission

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RECOMMENDED MOTION:

Approval

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SUMMARY: The individuals listed below are applying for vacant seats on the Historical Preservation Commission. Members' terms have either expired or they have chosen to relinquish their position as a committee member. All applications have been placed in your box for review prior to Council meeting for selection of committee.

Applicants for the Historical Preservation Commission:

- Pam Ames
  - Jackie Scogin
  - Luke Wilson
- 

FISCAL IMPACT: \_\_\_\_\_  Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: Carl A. McQuay Date: 04/7/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

Interim City Administrator: Beth Carsten Date:

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COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications



BOARD APPLICATION

Please Print

Board Preference: Historic Preservation

Name: Pam Ames Date: 3/3/15

Home Address: 3885 SE Brown Rd Zip: 34266

Phone: (863) 990-7186 ( ) Home (x) Mobile Yrs of Arcadia residency: 46

Occupation: Gift Shop Owner Name of Business: Peddler's Boutique

Business Address: 25 W. Oak Street

Business Phone: 494-9904 Bus. Fax: 494-9974 Email: pwames@embarqmail.com

Are you retired? ( ) Yes (x) No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? ( ) Yes ( ) No If yes, which one? \_\_\_\_\_

Educational Background: BA in Business

Civic Organizations: Main Street, Chamber

Why do you desire to serve on this Board? I would like to be apart of ensuring that our history is preserved, most especially our downtown buildings.

List Name, Address & Phone Number for three personal references:

- 1) Bobby Heine \_\_\_\_\_
- 2) Judy Wertz Strickland \_\_\_\_\_
- 3) Nancy Webster \_\_\_\_\_

Pam Ames  
Applicant's Signature



BOARD APPLICATION

Please Print

Board Preference: HISTORIC PRESERVATION

Name: JACKIE SCOGIN Date: 3/8/2015

Home Address: 117 S. Hillsborough Av. Zip: 34266

Phone: 941-812-0124  Home  Mobile Yrs of Arcadia residency: 10 1/2

Occupation: RETIRED Name of Business: —

Business Address: —

Business Phone: — Bus. Fax: — Email: jascogin@yahoo.com

Are you retired?  Yes  No If yes, from what? SARASOTA PD - CRIME SCENE

Are you currently serving on a City Board?  Yes  No If yes, which one? —

Educational Background: High School

Civic Organizations: —

Why do you desire to serve on this Board? TO BE AN ACTIVE CITIZEN  
AND INTEREST IN OLD ARCHITECTURE

List Name, Address & Phone Number for three personal references:

- 1) KAREN CASSELS — 863-444-1323
- 2) BUCK WHITMORE DAVIS RD ARCADIA 863-990-7593
- 3) JANIE WATSON 823 IMOGENE ARCADIA —
- 4) ROWDY ALLEN — 863-244-7906

Jackie Scogin  
Applicant's Signature



**BOARD APPLICATION**

Please Print

Board Preference: Historical Preservation

Name: LUKE WILSON Date: 3/10/15

Home Address: 914 N. MIZELLE AVE Zip: 34266

Phone: 863-494-1161  Home  Mobile Yrs of Arcadia residency: 38

Occupation: Retired Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Bus. Fax \_\_\_\_\_ Email: troubador55@embargo@mail.com

Are you retired?  Yes  No If yes, from what? State of FL

Are you currently serving on a City Board?  Yes  No If yes, which one? \_\_\_\_\_

Educational Background: High School

Civic Organizations: DeSoto Co. Historical Society

Why do you desire to serve on this Board? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List Name, Address & Phone Number for three personal references:

1) Carol Mahler \_\_\_\_\_ 863-445-0789

2) \_\_\_\_\_

3) \_\_\_\_\_

Luke Wilson  
Applicant's Signature

# AGENDA No. 13



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: April 7, 2015

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DEPARTMENT: Planning and Zoning  
SUBJECT: Planning & Zoning Board Selection

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RECOMMENDED MOTION:  
Approval

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SUMMARY: The individuals listed below are applying for vacant seats on the Planning & Zoning Board. Members' terms have either expired or they have chosen to relinquish their position as a board member. All applications have been placed in your box for review prior to Council meeting for selection of board.

George Whitlock – (Member's term has expired – seeking renewal)  
Michael Pooser – (Member's term has expired – seeking renewal)  
RoseAnne Collins – (Member's term has expired – seeking renewal)  
Melva Sawyer (Member's term has expired – seeking renewal)  
Keith Keene (New applicant)  
Charles Conklin (New applicant)  
John Drake (New applicant)

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: Carl A. McQuay Date: 04/7/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

Interim City Administrator: Beth Carsten Date:

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications



BOARD APPLICATION

Please Print

Board Preference: Planning & Zoning

Name: George Whitlock Date: 2-10-15

Home Address: 711 W Hickory St Zip: 34266

Phone: 863 244 3426  Home  Mobile Yrs of Arcadia residency: 40

Occupation: Owner Name of Business: Hwy 17 Auto Brokers

Business Address: 1471 Hwy 17

Business Phone: 863 494 0164 Bus. Fax: 494 0138 Email: \_\_\_\_\_

Are you retired? ( ) Yes (  ) No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? (  ) Yes ( ) No If yes, which one? P+Z

Educational Background: High School +

Civic Organizations: \_\_\_\_\_

Why do you desire to serve on this Board? to serve my home town

\_\_\_\_\_

\_\_\_\_\_

List Name, Address & Phone Number for three personal references:

1) Shirley Brown \_\_\_\_\_

2) Mike Pooser \_\_\_\_\_

3) Melva Sawyer \_\_\_\_\_

George Whitlock  
Applicant's Signature



BOARD APPLICATION

Please Print

Board Preference: PLANNING + ZONING

Name: MICHAEL W. PODSER Date: 2/10/15

Home Address: 7 HODGES ST., ARCADIA, FL. Zip: 34266

Phone: 494-2600  Home  Mobile Yrs of Arcadia residency: 66

Occupation: FIELD APPRAISER Name of Business: DESOTO COUNTY PROPERTY APPRAISER

Business Address: 201 E. OAK ST.

Business Phone: 943-4866 Bus. Fax: 943-4869 Email: \_\_\_\_\_

Are you retired? ( ) Yes  No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board?  Yes ( ) No If yes, which one? P + Z

Educational Background: COLLEGE GRAD

Civic Organizations: ~~College Board~~ KIDANIS, Church, Dem. Exc. Committee

Why do you desire to serve on this Board? I HAVE SERVED ON THIS BOARD FOR ABOUT 10 YEARS. I ENJOY THE PEOPLE I WORK WITH AND FEEL WE WORK WELL TOGETHER.

List Name, Address & Phone Number for three personal references:

- 1) Roseanne Collins 208 N. MONROE AVE. 943-1505
- 2) George Whitlock 711 W. HILKORY ST 494-3247
- 3) Melva Sawyer 811 E. MYRTLE ST. \_\_\_\_\_

[Signature]  
Applicant's Signature



**BOARD APPLICATION**

Please Print

Board Preference: Zoning & Planning

Name: Roseanne Collins

Date: 2-10-15

Home Address: 208 N Monroe

Zip: 34266

Phone: 941 380 3351 ( ) Home (x) Mobile

Yrs of Arcadia residency: 9

Occupation: Antique Store

Name of Business: Abigail's

Business Address: 24 W OAK

Business Phone: 494 1434

Bus. Fax \_\_\_\_\_

Email: 10barney@embertgmaill.com

Are you retired? (x) Yes ( ) No

If yes, from what? Charlotte Co Fire/EMS

Are you currently serving on a City Board? ( ) Yes ( ) No If yes, which one? \_\_\_\_\_

Educational Background: HS

Civic Organizations: Kiwanis, St Edmund's Vestry, Antique Assoc.

Why do you desire to serve on this Board? to help improve city

List Name, Address & Phone Number for three personal references:

1) Mildred Ponsen \_\_\_\_\_

2) George Whitlock \_\_\_\_\_

3) Melva Sawyer \_\_\_\_\_

Roseanne Collins

Applicant's Signature



BOARD APPLICATION

Please Print

Board Preference: Planning & Zoning

Name: MELVA SAWYER Date: 1-30-2015

Home Address: 811 East MYRTLE Street Zip: 34266

Phone: (863) 494-5650 ( Home) ( Mobile) Yrs of Arcadia residency: Nov, 1977  
38 years

Occupation: (Retired) Nurse <sup>YR 1991</sup> Name of Business: Desoto Memorial Hospital

Business Address: N/A

Business Phone: N/A Bus. Fax: N/A Email: N/A

Are you retired? ( Yes) ( No) If yes, from what? Health Occupation

Are you currently serving on a City Board? ( Yes) ( No) If yes, which one? P & Z

Educational Background: High School Diploma - Associate Science Degree (NSA)  
College (year 1974) Edison community

Civic Organizations: DAV - VFW - American Legion - Elks club - Amer. Amvets -

Why do you desire to serve on this Board? I have the opportunity to voice my opinion of the planning of adjacent land uses, level of service standards and annexation. I enjoy working with the city administrator's office, and my peers that serve with me on the Arcadia Planning and Zoning Board.  
List Name, Address & Phone Number for three personal references:

- 1) Whitlock, George 711 W. Hickory Street, Arc. 494-3247
- 2) POOSER, Michael 7 Hodges Street, Arc. 494-2600
- 3) BROWN, Shirley Martin Realty Inc. 207 E. Magnolia St. 494-2100

Melva Bethue Sawyer  
Applicant's Signature



BOARD APPLICATION

Please Print

Board Preference: Planning & Zoning

Name: Keith Keene Date: 2/20/15

Home Address: 615 W. Effie St. Arcadia Zip: 34266

Phone: 863-993-5717  Home  Mobile Yrs of Arcadia residency: 57 years

Occupation: Environmental Adm Name of Business: Florida Dept. of Health

Business Address: 34 S. Baldwin Ave Arcadia

Business Phone: 863-993-4604 Bus. Fax \_\_\_\_\_ Email: Keith.keene@flhealth.gov

Are you retired? ( ) Yes  No If yes, from what? \_\_\_\_\_

Are you currently serving on a City Board? ( ) Yes  No If yes, which one? \_\_\_\_\_

Educational Background: BA - University of South Florida

Civic Organizations: Arcadia Elks, DeSoto Chamber, Rotary (former)

Why do you desire to serve on this Board? I have much experience with zoning, regulations and planning codes. I desire to bring this knowledge to the P & Z Board to make informed decisions and recommendations to the Council.

List Name, Address & Phone Number for three personal references:

- 1) Lester Hoenbake 126 N. Hillsborough Ave, Arcadia 863-993-4811
- 2) Alan Johnson 34 S. Baldwin Ave Arcadia 863-993-4604 x 106
- 3) Emily Suter HPC of NE Florida  
100 N. Laura St., Suite 801 904-301-3678 x 106  
Jacksonville, FL 32202

Keith Keene  
Applicant's Signature



# BOARD APPLICATION

Please Print

Board Preference: Planning + Zoning Board

Name: CHARLES Conklin Date: 3/9/15

Home Address: 301 Bridle Path, Arc, FL Zip: 34266

Phone: 863) 990-8087  Home  Mobile Yrs of Arcadia residency: 8 yrs

Occupation: Retired Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Bus. Fax \_\_\_\_\_ Email: \_\_\_\_\_

Are you retired?  Yes  No If yes, from what? management / construction

Are you currently serving on a City Board?  Yes  No If yes, which one? \_\_\_\_\_

Educational Background: High School grad w/ some college

Civic Organizations: \_\_\_\_\_

Why do you desire to serve on this Board? I feel with my construction & management background I could benefit in the zoning rules.

List Name, Address & Phone Number for three personal references:

1) \_\_\_\_\_

2) \_\_\_\_\_

3) \_\_\_\_\_

Charles Conklin

Applicant's Signature



**BOARD APPLICATION**

Please Print

Board Preference: PLANNING/ZONING

Name: John Drake

Date: 3/8/2015

Home Address: 117 S. Hillsborough Av.

Zip: 34266

Phone: 405-820-6826  Home  Mobile

Yrs of Arcadia residency: 3

Occupation: \_\_\_\_\_ Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Bus. Fax \_\_\_\_\_ Email: \_\_\_\_\_

Are you retired?  Yes  No If yes, from what? TRUCK DRIVER - SELF EMP.

Are you currently serving on a City Board?  Yes  No If yes, which one? \_\_\_\_\_

Educational Background: High School

Civic Organizations: \_\_\_\_\_

Why do you desire to serve on this Board? To be a active part of community

List Name, Address & Phone Number for three personal references:

- 1) KAREN Cassels \_\_\_\_\_ 863-444-1323
- 2) Buck Whitmore \_\_\_\_\_ 863-990-7593
- 3) JANIE Watson 803 Imagine Arcadia \_\_\_\_\_

John I Drake  
Applicant's Signature

# AGENDA No. 14



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: April 7, 2015

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DEPARTMENT: Planning and Zoning

SUBJECT: Property Maintenance Standards Review Committee Recommendations

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RECOMMENDED MOTION:

Approval

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SUMMARY: The Property Maintenance Standards Review Committee has recommendations to change the Code of Ordinances. These ordinances are reflected on the attached sheet.

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FISCAL IMPACT: None

Capital Budget

Operating

Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: Carl A. McQuay

Date: 4/7/15

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Interim: Beth Carsten

Date:

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COUNCIL ACTION:  Approved as Recommended

Disapproved

Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_

Approved with Modifications

## **Suggestions from the Property Maintenance Standards Review Committee to change or remove from the Code of Ordinances.**

1. Removing ordinance regarding swimming in the Peace River (Section 70-4)
2. Removing the word "Metallic" (Section 30-2) and Adding the word "Reflective"
3. Changing the house numbers to 3" tall on the side of the house fronting the street (Section 30-2)
4. Removing the words "Steam Whistle" from Section 50-70
5. Implement Registration of foreclosed properties
6. Implement Standard Lien Reduction Ordinance
7. Implement Code Enforcement Special Board to replace Code Enforcement Special Master

# AGENDA No. 15



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: April 7, 2015

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DEPARTMENT: Administration

SUBJECT: Central Florida Regional Planning Council Service Agreement

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RECOMMENDED MOTION: Council Approval

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SUMMARY: This is a service agreement between Central Florida Regional Planning Council and the City of Arcadia in which the Central Florida Regional Planning Council agrees to assist in complying with the requirements of growth management laws; provide technical assistance to the Planning and Zoning Board, elected officials and City staff on evaluation and processing of land development proposals; and to maintain the Comprehensive Plan, Future Land Use Map, Land Development Code and Official Zoning Map. In return the City agrees to pay a fixed fee of \$10,000.00 as consideration to be paid in two (2) payments beginning April 1, 2015 with a final payment due July 1, 2015.

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

Interim City Administrator: Beth Carsten \_\_\_\_\_ Date: 04/07/15

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

**PLANNING ADVISORY SERVICES AGREEMENT**

**with the**

**CITY OF ARCADIA**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **City of Arcadia** (hereinafter referred to as the "CITY").

**BACKGROUND**

- A. The CITY desires to engage the COUNCIL to provide professional planning services to assist the CITY in complying with the requirements of growth management laws; to provide technical assistance to the Planning and Zoning Board, elected officials, and CITY staff members on the evaluation and processing of land development proposals; and to maintain the Comprehensive Plan, Future Land Use Map, Land Development Code, and Official Zoning Map; all of which is detailed in Attachment A, I-III – Scope of Work, and is a part of this Agreement.
- B. The COUNCIL desires to provide such professional services in accordance with this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

**I. GENERAL**

The CITY engages the COUNCIL to assist the CITY in fulfilling the requirements of Chapter 163, Florida Statutes, and all relevant amendments to these statutes, and any other pertinent state law or rule related to Growth Management; and the COUNCIL shall provide the professional services required under this Agreement with the CITY.

**II. SCOPE OF WORK**

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work, and shall satisfy all requirements of the guidelines specified therein.

### III. COMPENSATION

This is a fixed fee agreement. The fixed fee for General Planning Services (I-III in Attachment A) is **\$10,000 (ten thousand dollars)**. As consideration for performance of all work rendered under this Agreement, the CITY agrees to pay a fixed fee for the Generalized Planning Services of **\$10,000 (ten thousand dollars)** to be paid in two (2) payments, beginning April 1, 2015 with a final payment due July 1, 2015. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, which shall be presented to the CITY. Payments will be due as follows:

April 1, 2015	\$5,000
July 1, 2015	\$5,000

All fees and payments for additional Scope of Work, if required, shall be negotiated.

### IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

### V. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate. Such changes mutually agreed upon by and between the CITY and the COUNCIL shall be incorporated in written amendments to this Agreement signed by both parties.
- B. Any extensions of the Agreement shall be mutually agreed upon by and between the CITY and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

### VI. TERMINATION

- A. This Agreement may be terminated by the written mutual consent of the parties.
- B. Either party may terminate this Agreement for cause upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.
- C. In the event the Agreement is terminated, the COUNCIL shall be reimbursed in the amount commensurate with the work satisfactorily accomplished on the effective date of termination.

**VII. COMPLIANCE WITH LAWS**

The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

**VIII. PERSONNEL**

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the project with personnel as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

**IX. DATA TO BE FURNISHED TO COUNCIL**

Upon reasonable request of the COUNCIL, the CITY shall provide to the COUNCIL, at no cost, all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of work of the COUNCIL under this Agreement.

**X. RIGHT TO WORK PRODUCTS**

Copies of all work products shall become property of the CITY.

**XI. ASSIGNMENT**

This Agreement shall not be assignable.

**XII. TERMS AND CONDITIONS**

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

**IN WITNESS WHEREOF**, the CITY and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

**CITY OF ARCADIA**

**CENTRAL FLORIDA REGIONAL  
PLANNING COUNCIL**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Patricia M. Steed, Executive Director

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

**Approved as to legal form and sufficiency:**

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Council Attorney

**City of Arcadia  
SCOPE OF WORK FOR FY 2014-2015**

**GENERAL PLANNING SERVICES**

**I. GROWTH MANAGEMENT ADMINISTRATION**

- A. The COUNCIL shall advise and assist the CITY in the preparation of small scale and large scale Comprehensive Plan amendments made necessary by annexations, citizen requests, State statute changes, and CITY initiated requests.
- B. The COUNCIL shall provide technical assistance to the elected officials, Planning and Zoning board and CITY staff members on the evaluation and processing of land development proposals (i.e., comprehensive plan amendments, zoning applications, subdivision plats, site plans, etc.).
- C. The COUNCIL shall provide technical assistance on occasional and minor revisions to the Land Development Code.
- D. The COUNCIL shall coordinate training sessions on State statute and rule changes that effect the CITY'S compliance with Chapter 163, F.S., as necessary.

**II. ROUTINE MAPPING (ON GIS BASE MAP)**

- A. The COUNCIL shall prepare updates to the Map Series for the Comprehensive Plan made necessary by annexations, land use changes and text amendments.
- B. The COUNCIL shall prepare updates to the Official Zoning Map made necessary by annexations, requests for re-zonings and Comprehensive Plan amendments.

**III. LARGE SCALE PLAN REVIEW**

The COUNCIL shall advise and assist the CITY on matters concerning the review of proposed large scale development projects on such subjects as, (a) the contents of proposed plans, (b) the processes for development review, (c) the integration of the development and its infrastructure plans into the CITY'S Comprehensive Plan, (d) coordination of review and (e) consistency with the Land Development Code and Comprehensive Plan.

# AGENDA No. 16



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: April 7, 2015

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DEPARTMENT: Administration  
SUBJECT: Bridle Path Pavement Options

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RECOMMENDED MOTION: Council Approval

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SUMMARY: The City has evaluated options for paving the Bridle Path area, which was taken out of the original contract due to cost. After evaluating the different options with our Engineer and City attorney, we believe the most expedient and cost effective option for repaving the Bridle Path area would be to piggy back off the Charlotte County Unit Price Paving contract. This resolution would allow us to piggyback off the Charlotte County contract which has an equivalent scope to meet the paving needs in Bridle Path.

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

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ATTACHMENTS: ( ) Ordinance (X) Resolution ( ) Budget ( ) Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

Interim City Administrator: Beth Carsten \_\_\_\_\_ Date: 04/07/15

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

**AGREEMENT TO PIGGYBACK A CONTRACT FOR SERVICES  
BID BY ANOTHER GOVERNMENTAL ENTITY**

**WHEREAS**, Ajax Paving Industries of Florida, LLC, a Florida limited liability company (hereinafter "Ajax"), entered into an agreement dated March 10, 2015, with Charlotte County, a political subdivision of the State of Florida (hereinafter, "Charlotte County"), for road paving services procured pursuant to F.S. §287.057 (hereinafter, the "Contract"),

**WHEREAS**, the City of Arcadia, a Florida municipal corporation (hereinafter, the "City") has the legal authority under Section 6 of the City of Arcadia's Purchasing Policy, adopted by the Arcadia City Council, to "piggyback" onto a contract procured pursuant to F.S. §287.057 by another governmental entity when seeking to utilize the same or similar services provided for in the said contract; and

**WHEREAS**, the City desires to "piggyback" onto the above referenced Contract between Ajax and Charlotte County for utilization of the same or similar services for road paving in the Bridle Path Subdivision (hereinafter, the "Work") and Ajax consents to the aforesaid "piggybacking."

**NOW THEREFORE**, having found it to be in the best interests of the City,

1. Ajax affirms and ratifies the terms and conditions of the above referenced Contract with Charlotte County and agrees to perform the services set forth therein for the City in accordance with the terms of said Contract until the Work is completed.
  
2. The City agrees to utilize the services of Ajax in a manner and upon the terms and conditions as set forth in the Contract with Charlotte County until the Work is completed.

AJAX PAVING INDUSTRIES OF FLORIDA, CITY OF ARCADIA  
LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Interim City Administrator

\_\_\_\_\_  
Witness

Attest:

\_\_\_\_\_  
Witness

\_\_\_\_\_  
City Clerk

**RESOLUTION NO. 2015-02**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA PIGGYBACKING CHARLOTTE COUNTY'S BID #15-024 AND APPROVING THE PURCHASE OF ROAD PAVING SERVICES FROM AJAX PAVING INDUSTRIES OF FLORIDA, LLC; AUTHORIZING THE INTERIM CITY ADMINISTRATOR TO EXECUTE NECESSARY DOCUMENTS; AUTHORIZING THE FINANCE DIRECTOR TO EXPEND FUNDS; PIGGYBACKING A COMPETITIVE BID; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the roads in the Bridle Path Subdivision need to be paved immediately; and

**WHEREAS**, in accordance with Section 6 of the City of Arcadia's Purchasing Policy, the City of Arcadia (hereinafter, the "City") can purchase goods and services in cooperation with other public agencies, if in the opinion of the City Council, it is in the City's best interest to do so; and

**WHEREAS**, similar road paving work was competitively bid by Charlotte County, Florida under Bid #15-024 and Ajax Paving Industries of Florida, LLC (hereinafter, "Ajax") currently has the Charlotte County contract (hereinafter, the "Contract"); and

**WHEREAS**, Charlotte County has granted the City access to "Piggyback" off Charlotte County's Bid #15-024 and the Contract; and

**WHEREAS**, the City desires to "Piggyback" Charlotte County's Bid #15-024 and the Contract and accept the competitive bid submitted by Ajax for road paving in response thereto; and

**WHEREAS**, the City Council desires to approve the purchase of road paving services for the Bridle Path Subdivision through Ajax at a cost not to exceed the amount set forth in Exhibit "A" attached hereto; and

**WHEREAS,** the City Council finds that the purchase of road paving services for the Bridle Path Subdivision is in the best interests of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

**Section 2. Approval of Piggyback Purchase.** The City Council hereby piggybacks Charlotte County's Bid #15-024 and accepts the bid submitted by Ajax for the purchase of road paving services for the Bridle Path Subdivision, at a cost not to exceed \$237,837.50, as set forth in Exhibit "A" attached hereto.

**Section 3. Authorization of City Officials.** The Interim City Administrator and the City Attorney are authorized to take all actions necessary to implement the terms and conditions of the Agreement.

**Section 4. Execution of Agreement.** The Interim City Administrator and the City Attorney are authorized to execute any required agreements on behalf of the City and/or documents to implement the terms and conditions of any required Agreements and to execute any amendments thereto, subject to the approval as to form and legality by the City Attorney.

**Section 5. Authorization of Fund Expenditure.** Notwithstanding the limitations imposed upon the Interim City Administrator pursuant to the City's Purchasing Policy, the Finance Director is authorized to expend funds to purchase road paving services for the Bridle Path Subdivision.

**Section 6. Effective Date.** This Resolution shall take effect immediately upon adoption.

**PASSED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, in**  
regular session this \_\_\_\_ day of April, 2015.

ATTEST:

CITY OF ARCADIA, FLORIDA

\_\_\_\_\_  
Penny Delaney, City Clerk

\_\_\_\_\_  
Judy Wertz-Strickland, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Wohl, City Attorney



March 30, 2015

City of Arcadia  
PO Box 1000  
Arcadia, FL 34265  
Attn: Beth Carsten

Dear Ms. Carsten:

Per your request, please accept this letter as authorization from Charlotte County for the City of Arcadia to "piggyback" Bid #15-024, 2015 County Paving Program. It is understood that City of Arcadia will establish its own contract with the successful bidder(s), place its own orders, be invoiced therefrom and make its own payments to the successful bidder in accordance with the terms of the contract established between the City of Arcadia and the successful bidder. It is also hereby mutually understood and agreed that Charlotte County is not a legally bound party to any contractual agreement made between a successful bidder and any local entity other than Charlotte County Board of County Commissioners.

If you have any questions, please feel free to contact the Charlotte County Purchasing Division at 941-743-1374.

Sincerely,

A handwritten signature in black ink that reads "Kimberly A. Corbett".

Kimberly A. Corbett, C.P.M., CPPB  
Senior Division Manager – Purchasing

/at



**Ajax Paving Industries of Florida, LLC.**  
 510 Gene Green Road, Nokomis, FL 34275  
 Phone: 941-486-3600  
 Fax: 941-486-3500  
 www.ajaxpaving.com

*The Future is Riding on Ajax.™*

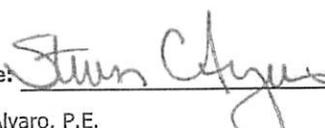
<b>To:</b>	City Of Arcadia	<b>Contact:</b>	
<b>Address:</b>	P.O. Box 351 Arcadia, FL 34265	<b>Phone:</b>	863-494-4114
		<b>Fax:</b>	863-494-4712
<b>Project Name:</b>	Bridle Path Subdivision - Arcadia Piggy Back	<b>Bid Number:</b>	2015000024
<b>Project Location:</b>		<b>Bid Date:</b>	3/23/2015

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
101	Mobilization	1.000	LS	\$12,500.00	\$12,500.00
102	Maintenance Of Traffic	1.000	LS	\$12,500.00	\$12,500.00
280-6	Asphaltic Base Course (ABC-3) 6"	650.000	SY	\$37.35	\$24,277.50
120	Pavement Removal	3,500.000	SY	\$5.15	\$18,025.00
280-9	Optional Base Group 6	3,500.000	SY	\$18.10	\$63,350.00
331-2B	Type S-III Asphalt Concrete	1,300.000	TON	\$82.45	\$107,185.00

**Total Bid Price: \$237,837.50**

**Notes:**

- This Proposal includes ONLY those items and services specifically described above. Ajax is not responsible for site cleanup following underground work.
- This Proposal is based on ONE (1) Mobilization. Additional Mobilizations will require negotiation of price.
- Acceptance of this proposal confirms agreement with and incorporation of the standard terms of contract of Ajax Paving Industries of Florida, LLC. This proposal is binding on customer when signed and transmitted to Ajax by mail, PDF, or facsimile.
- The prices on this quotation are firm for 30 days from the date of this quote.

<p><b>ACCEPTED:</b>          The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b>  <b>Ajax Paving Industries Of Florida, LLC</b></p> <p><b>Authorized Signature:</b>  _____</p> <p><b>Estimator:</b> Christie Alvaro, P.E.          941-486-3600 calvaro@ajaxpaving.com</p>
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**PROPOSAL**  
**SUNLAND PAVING CO., INC.**  
**1012 LAS PALMAS COURT**  
**PORT CHARLOTTE, FL 33980**  
**PHONE 941-625-5888/ FAX 941-625-3914**

<b>SUBMIT TO: BETH CARSTEN; CITY OF ARCADIA</b>	<b>DATE: 3-30-15</b>
<b>PHONE: 863-494-4114</b> <b>CELL:</b>	<b>FAX:</b>
<b>JOB NAME: BRIDLE PATH SUBDIVISION</b>	<b>EMAIL: ECARSTEN@ARCADIA-FL.GOV</b>

**PROPOSAL:**  
**THIS INCLUDES:**

- MOBILIZATION
- M.O.T.
- 3000 SY REMOVE AND INSTALL 8" BASE
- REMOVE EXISTING ASPHALT AND HAUL FROM SITE
- REMOVE EXISTING SUB BASE AND HAUL FROM SITE
- BALANCE AND COMPACT
- INSTALL 8" BASE
- FINISH GRADE AND COMPACT
- PRIME
- INSTALL 1 1/2" S-3 ASPHALT - 12,000 SY
- 586 TONS @ \$300.00/ TON \$175,800.00

**\*\*PLEASE VERIFY PRICE AFTER 60 DAYS FROM BID DATE\*\***

**SUNLAND PAVING IS NOT RESPONSIBLE (UNLESS STATED ABOVE) FOR THE FOLLOWING:**

- § ANY UNMARKED UNDERGROUND UTILITIES IN WORK AREA
- § PRE-EXISTING BASE MATERIAL AND ASPHALT FOR REFLECTIVE CRACKING.
- § NO GUARANTEE POSITIVE DRAINAGE FOR PAVEMENT DESIGN WITH LESS THAN 1% SLOPE AND/OR INVERTED CROWNS
- § NO GUARANTEE POSITIVE DRAINAGE ON RESURFACING PROJECT WITHOUT LEVELING COMPENSATION

**GENERAL NOTES AND CONDITIONS:**

- § **THE PRESENT PRICE FOR ASPHALT IS \$ PER TON. ANY INCREASE IN PRICE BETWEEN NOW AND TIME OF INSTALLATION WILL BE AN ADDITIONAL CHARGE.**
- § QUOTE DOES NOT INCLUDE BONDING OR BOND COST
- § QUOTE DOES NOT INCLUDE SURVEY, LINES AND GRADES, TESTING, PERMITS, OR AS BUILT DRAWING
- § QUOTE IS GOOD FOR 90 DAYS FROM DATE ON QUOTE
- § QUOTE IS FOR DAY TIME WORK, MONDAY THRU FRIDAY. NO NIGHT WORK OR WEEKENDS.
- § AN AUTHORIZED REPRESENTATIVE OF THE CONTRACTOR/ OWNER SHALL BE PRESENT DURING OUR PORTION OF THE CONSTRUCTION TO OBSERVE PLACEMENT OF THE ASPHALT AND MUST NOTE ANY CONCERNS PRIOR TO SUNLAND PAVING DEMOBILIZATION
- § FINISH GRADE WORK TO BE DONE BY OTHERS.
- § SUNLAND PAVING WILL NOT BE RESPONSIBLE FOR ANY OVER RUN. ANY ADDITIONAL ASPHALT WILL BE CHARGED AT \$80.00/ TON PLUS TAX.
- § NO ADDITIONAL WORK WILL BE DONE WITHOUT A SIGNED CHANGE ORDER
- § OWNER OR CONTRACTOR MUST PROVIDE BONDING INFORMATION OR NOTICE OF COMMENCEMENT BEFORE WORK CAN BEGIN
- § NO M. O. T.
- § IN THE EVENT OF LITIGATION ARISING OUT OF THIS AGREEMENT, THE PREVAILING PARTY WILL RECOVER ALL COST AND REASONABLE ATTORNEY FEES.
- § PAYMENT IS DUE UPON COMPLETION. ANY PAYMENT NOT PAID WITHIN THE AGREEMENT WILL BEAR INTEREST AT THE RATE OF 1.5% MONTHLY, 18% ANNUALLY.

**ACCEPTANCE OF THE PROPOSAL BY CONTRACTOR OR OWNER:**

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

ACCEPTED DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**ACCEPTANCE OF THE PROPOSAL BY SUNLAND PAVING CO., INC.**

ACCEPTED DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



15894 Brothers Court, Suite 2 | Fort Myers, FL 33912

Office (239) 226-1270 | Fax (239) 226-1273

## **PROPOSAL**

CITY OF ARCADIA  
Bridle Path Asphalt Repair

We are pleased to submit this proposal for the above-mentioned project per the Scope of Work and Specifications as required at a Lump Sum price of **\$372,050.00**

**SCOPE OVERVIEW:**

- Starting on Bridle Path rd from the Lift station located at the North West corner of bridle path going east to Wilson.  
we will be cutting and removing 3,000 SY of Asphalt , removing 8 inches of dirt and replacing with compacted base rock. Then we will Prime and Pave the entire section with 2" of Asphalt.
- We will be Overlaying 1 ½" of Asphalt only, will not include placing base rock, Priming of asphalt or removing asphalt for 13,000 SY on Bridle Path Rd.

**DOES NOT INCLUDE**

- Replacing of asphalt any other locations other than noted
- Replacing any concrete driveways
- Deviating from existing Roadway
- Any permitting

**Client Acceptance**

The undersigned representative of client agrees that the services described in this proposal accurately describe the scope of work required and authorizes ElectriCom to begin work under the terms and conditions described in this document.

---

**Authorized Representative**

---

**Date**

# DEPARTMENT REPORTS

**City Marshal**  
**Matthew A. Anderson**



**State of Florida**  
**City of Arcadia**

**ARCADIA POLICE DEPARTMENT  
COUNCIL REPORT**

**TOTALS FOR THIS REPORT PERIOD:      MARCH      2015**

**ARREST ACTIVITIES**

FELONY ARREST	14	MISDEMEANOR ARREST	26
JUVENILE ARREST	5	TRAFFIC ARREST	3
WARRANT ARREST	7		

**TRAFFIC ACTIVITIES**

ACCIDENT REPORTS	41	TRAFFIC CITATIONS	66
		WARNING CITATIONS	16

**PATROL**

COMPLAINTS	838
CITY ORDINANCE VIOLATIONS	1

**CRIMINAL INVESTIGATIONS**

CASES TOTAL	10
CASES UNDER INVESTIGATION	5
CASES CLOSED	5

A handwritten signature in cursive script that reads "Matthew A. Anderson".

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**CITY MARSHAL**  
3/31/2015