

AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 N. POLK AVE., ARCADIA, FL
TUESDAY, JUNE 19, 2012
6:00 PM

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & ROLL CALL

CONSENT AGENDA

1. Minutes of May 29, 2012 Budget Workshop Meeting
2. Minutes of June 5, 2012 Workshop Meeting
3. Minutes of June 5, 2012 Regular Meeting
4. Check warrants from 06/01/12, 06/06/12, 06/07/12, 06/11/12, 06/12/12 and 06/14/12
5. Air-Cadia flowage and hanger report for May 2012
6. Certificate of Appropriateness for 200 W. Hickory
7. July 4th Sponsorship Advertisement with Arcadian Newspaper
8. Re-appointing members to the Planning and Zoning Board

PUBLIC HEARING

9. First Public Hearing – FFY 2012 Small Cities Community Development Block Grant (Mr. Corbett Alday, Guardian)
10. Fair Housing Workshop – City of Arcadia Fair Housing Ordinance (Mr. Corbett Alday, Guardian)

DISCUSSION ITEMS

11. Draft Agenda and Potential date(s) for Visioning Session (Mayor Keene)
12. Special Event Permit, street closure and waiver of fees – Fourth of July Independence Day Parade sponsored by the Arcadia Elks Lodge 1524 and Five Star Youth of America.
13. Fund Cash Analysis – Repair and replacement fund re-allocation (Jorge Santana, Finance Director)
14. Appointing the Planning and Zoning Board to serve as the Citizens Advisory Task Force (CATF) for purposes of the Small Cities Community Development Grant Funding applications. (City Recorder)
15. Historic Preservation Commission Ordinance and memberships. (Interim Administrator)
16. Performance Bonuses (Interim Administrator)
17. Firefighter's health insurance benefit (Interim Administrator)

If a person decides to appeal any decision made by the board, agency, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Please **TURN OFF** or **SILENCE** all cell phones

18. Removal of shuffleboard courts at McSwain Park (Interim Administrator)
19. City Administrator Advertisement (Interim Administrator)
20. Fire Hazard Insurance Air-Cadia (Interim Administrator)
21. Ordinance Deleting Section 70-6 Firearms (City Attorney)

RESOLUTIONS

22. **RESOLUTION NO. 2012-04. A RESOLUTION OF THE CITY OF ARCADIA, FLORIDA GRANTING A VARIANCE TO PERMIT THE PLACEMENT OF A SHED IN THE DESIGNATED SIDE YARD OF PROPERTY LOCATED AT 726 EAST MAGNOLIA STREET, ARCDIA, FLORIDA (Interim Administrator)**
23. **RESOLUTION NO. 2012-05. A RESOLUTION OF THE ARCADIA CITY COUNCIL IN SUPPORT OF THE DESOTO COUNTY HISTORICAL SOCIETY'S APPLICATION FOR A SMALL MATCHING HISTORIC PRESERVATION GRANT TO NOMINATE THE TOWN SITE OF PINE LEVEL TO THE NATIONAL REGISTER OF HISTORIC PLACES. (Carol Mahler)**

COMMENTS FROM DEPARTMENTS

24. City Marshal
25. Attorney
 - a. Sunshine and Public Records Law – Part II
26. Interim Administrator
 - a. Smith-Brown Gym RFP roof repair/replace
 - b. Jet and Fountain at Lake Katherine
 - c. FEMA appeal for T-Hanger repairs
 - d. Update on electric lift crane

PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

MAYOR AND COUNCIL MATTERS

ADJOURN

If a person decides to appeal any decision made by the board, agency, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Please **TURN OFF** or **SILENCE** all cell phones

**MINUTES
CITY COUNCIL WORKSHOP
CITY OF ARCADIA
TUESDAY, MAY 29, 2012
5:30 PM**

ITEM # 1

CALL TO ORDER, ROLL CALL

The workshop session was called to order at approximately 5:30 PM.

Arcadia City Council

Mayor Keith Keene
Deputy Mayor Alice Frierson
Councilman Robert Heine

Councilman Joseph E. Fink
Councilman Robert Allen

Arcadia City Staff

City Administrator Lawrence Miller
Assistant City Administrator Judi Jankosky
City Recorder Virginia S. Haas
Finance Director Jorge Santana

Marshal Charles Lee
Captain Matt Anderson
City Attorney Thomas Wohl

DISCUSSION:

Mr. Santana updated the Council on the General Government figures. He stated that as the budget stands now comparing revenues to expenditures there is a \$336,000 deficit. He continued that if the Council would like to balance the budget without utilizing the reserves many cuts to expenditures will be required.

1. Public Safety 2012/2013 Budget
 - a. Law Enforcement

Marshal Lee began reviewing the law enforcement budget stating that salaries remained the same and regular salaries decreased as some officers left and he and Captain Anderson entered the DROP program. Marshal Lee responded to Councilman Fink that the decrease in line item 10120 is a result of older officers leaving and new officers hired at the base rate. Regarding line item 10130, part time officers were hired to fill the vacant positions. Marshal Lee noted that the worker's compensation line item has decreased due in part to the reinstatement of the safety program. He responded to Councilman Heine that the Police Department utilizes a talented in house Officer to perform routine computer maintenance and repairs resulting in cost savings. Dr. Miller reported that he spoke with Anthony Klene who performs IT work for the City. Mr. Klene is currently utilized on an as needed basis and under no contract with the City. Dr. Miller stated that Mr. Klene is paid \$85 per hour and he asked Mr. Klene to provide him with a list of services he provides the City.

Marshal Lee reported that training is currently at zero because Officers currently complete free web based training. He stated that he was unsure about the postage budget request because of costs for Code Enforcement notice requirements.

In regards to maintenance and repairs to tires, Marshal Lee informed Council that Mr. Steve Underwood located a better deal for the purchase of tires for all city vehicles. He

continued that budgets for the retired police dog and books and memberships now stand at zero.

Deputy Mayor Frierson noted that if you removed the police salaries that the budget presented is very lean. Mayor Keene stated he has worked with various entities on budgets and have seen where cuts may need to result from eliminating positions. He asked Marshal Lee how he would feel if some positions were eliminated. Marshal Lee responded that the Police Department has been eliminating at least two to three positions each year and he is working in the field backing up Officers. He noted that in an extreme situation Officers would have to be called in and paid overtime. Deputy Mayor inputted that in addition response time would be effected. She explained the great response time at her business and home. Marshal Lee explained currently the department employs 17 full time officers, two part time officers and one volunteer Officer Mr. Mike Waller. He responded to Dr. Dixon that Mr. Waller completed the Police Auxiliary Program and has all powers except arresting. Dr. Dixon pointed out that Officer Joey Santos was very professional on Saturday however noted there were problems with the Code Enforcement Officer. Dr. Dixon reported that according to the City's population and the ratio of 2.5 Officers per thousand population, the Police Department could be operating with 14 Officers. He explained his concern with the full time Code Enforcement Officer with benefits and wasting gas to enforce the codes he felt randomly.

Mayor Keene welcomed County Commissioner Judy Schaefer and Mr. John Super.

Mr. Santana stated that after hearing the total number of Officers that the payroll numbers may require adjustment to reflect the total number of Officers, support staff and part time positions. Captain Anderson agreed to meet with Mr. Santana to review current staff and budget.

b. Fire Control

Mr. Santana stated that \$620,000 is paid annually to the County for fire services and offered a suggestion that should the City wished to extend the agreement four more years the annual cost would be reduced to \$310,000. Mr. Santana responded to Deputy Mayor Frierson that if the City could re-negotiate the contract that would be ideal however if not, a potential extension would assist in the budget constraints.

Mr. Santana reported that Department Heads will be requesting certain items not listed which has increased the budget substantially. Dr. Miller explained that the City owns aged equipment especially in the Streets Department. Mr. Cordes will be requesting a burn device in the amount of \$64,000. Currently the City pays \$96,000 in landfill fees to dispose of trees, brush etc. The new machine could easily pay for itself and also used to generate money for the City. Mr. Santana replied to Councilman Fink that payments for fire services drops annually approximately \$47,000 and if the remainder of the contract was paid that would be 2.2 million depleting reserves. Councilman Fink stated that if the city did not have a fire or police department the county would have to serve the citizens at the current rate. Deputy Mayor Frierson responded that the County is required by contract to build a new fire station within the city limits. Councilman Fink

asked where the county would get the money to build the new station. Councilman Heine responded the money would come from taxes and the City. Mayor Keene asked what it would take to engage the county in negotiations of the current contract.

Dr. Miller stated that Chief Prescott would like to meet with Council to review new procedures for fire inspections and asked if a workshop would be in order. The Council agreed to schedule a workshop to discuss fire inspections on June 5, 2012 at 5:30 p.m.

- c. Vehicle Grant – this grant is expired, no funds this budget.
- d. COPS – CHRP Grant

Mr. Santana reported there are two officers under grant programs. The COPS grant position for a total of \$52,259 and the VOCA grant position in the amount of \$41,530.

Marshal Lee stated the budget presented is true and no additional money has been requested. He stated that the COPS Grant is extended for an additional year which is a \$31,000 matching grant.

- e. Rural Investigator Grant – Grant expired
- f. Police Cars and Equipment – Grant expired
- g. Victims of Crime

Marshal Lee stated the Victims of Crime is a matching grant totaling \$41, 530.

- h. Anti-Drug Grant

Marshal Lee reported \$12,000 grant funding for various equipment.

- i. School Crossing Guards

Marshal Lee stated there are four school crossing guards budgeted for next year that are reimbursed by the School Board. Dr. Miller requested a copy of the agreement with the School Board. Dr. Miller will speak with School Board Superintendent Adrienne Cline regarding reimbursement of funds for the four school crossing guards.

2. Political Signs (Mayor Keene)

Mayor Keene reported that he received several calls regarding political signs and stated his support for the current sign ordinances. Councilman Heine agreed. Councilman Fink stated that after reading the current ordinance he agrees and in other jurisdictions signs are not allowed on City property. Deputy Mayor Frierson stated that she is in favor of political signs because they stimulate and encourage voter turnout. Councilman Fink asked Attorney Wohl about amending the code to allow for special variances. Attorney Wohl replied that the code could be amended however you do have state and federal laws which regulate signs in the right of way due to public safety issues.

Attorney Wohl stated that there are ways to regulate or limit signs however the current Ordinance only addresses political signs. He advised that the code as written is specifically categorizing political signs from other commercial signs which could be seen as discriminatory. Dr. Miller inputted there are currently signs on City property like the Rotary sign. He shared that Mrs. Jankosky pointed out there are other signs that make points regarding issues that could potentially be placed in the right of ways.

Mrs. Schaefer responded to Deputy Mayor Frierson that there is a County Ordinance addressing signs however the placing of signs is so limited that it is unable to be strictly enforced. Mrs. Schaefer stated that the two points mentioned at Memorial High School and the triangle at the entrance to the city she felt was acceptable for signs; however she did not feel signs were appropriate at McSwain Park.

Marshal Lee responded to Dr. Miller that candidates were contacted once the signs were removed and notified they could pick their signs up at the Police Department.

Councilman Fink asked if any of the Council wished to address the sign code. The City Council agreed to leave the sign code as written.

PUBLIC COMMENTS

Pastor Mitchell Watson asked if codes were being enforced on overgrown properties located at and near 19 Tillis Street. He stated that snakes, rodents, bobcats, etc. are the result from these overgrown properties and children play in the area.

Dr. Dixon asked for clarification regarding section 34-111 food and beverage permits and stated that section 34-117 specifically exempts charitable organizations from code requirements. In addition, he stated that Florida Statutes 509 (b) excludes churches or non profits from state license requirements and only a health department review is necessary.

Pastor Watson responded to Deputy Mayor Frierson that he felt his church was singled out by Code Enforcement on Saturday. Councilman Fink stated that he was made aware that there was an altercation on Saturday with witnesses as to what occurred. Mr. Wohl responded that he would review the pertinent code and meet with Dr. Miller.

Pastor Watson stated that he was told "The Mayor and Council told me to close you down". Mayor Keene clarified that the Council did state at the last meeting for the codes to be enforced addressing unlicensed business; however he never directed any one person or organization be singled out by the code. The Mayor apologized for the misunderstanding.

COUNCIL MEMBER COMMENTS

ADJOURN

Having no further business, the workshop was adjourned at 7:15 PM.

APPROVED THIS ___ DAY OF ____, 2012

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, CMC
City Recorder

**MINUTES
CITY COUNCIL WORKSHOP
CITY OF ARCADIA
TUESDAY, JUNE 5, 2012
5:30 PM**

ITEM # 2

CALL TO ORDER, ROLL CALL

The workshop session was called to order at approximately 5:30 PM.

Arcadia City Council

Mayor Keith Keene
Deputy Mayor Alice Frierson
Councilman Robert Heine

Councilman Joseph E. Fink
Councilman Robert Allen

Arcadia City Staff

City Administrator Lawrence Miller
Asst. City Administrator Judi Jankosky
City Recorder Virginia S. Haas
Finance Director Jorge Santana

Marshal Charles Lee
Captain Matt Anderson
City Attorney Thomas Wohl

DISCUSSION:

1. Fire Code Plans of action, fire code enforcement and other related code issues.
(Chief Glenn Prescott)

Chief Prescott stated that the County is currently conducting sweep inspections in the County and City per State code requirements. He reported that the County is updating its Codes and they have found some issues regarding sprinkler system requirements in the City. He requested any historic records or ordinances pertaining to requirements of fire sprinklers and building codes following the fires in the downtown area during 1905. No records were found and the City Ordinances require updating. He explained that their efforts are not to close businesses down but to ensure safety of the public.

Councilman Fink stated that he worked with Lester Hornbake, Jr., County Building Official, Rick Sudor, Juanita Gaitan regarding fire and building codes at his business and found all employees to be excellent, helpful and knowledgeable. Councilman Heine reiterated that we need to update our codes. Chief Prescott responded yes because the City is utilizing code from 1997 which is no longer in print. He stated that the County would work to put an effective code together and send to the City Administration for review by the City Attorney.

Mayor Keene thanked Chief Prescott and concurred that the City is looking for compliance not enforcement, to educate rather than regulate. Chief Prescott agreed and reported there are also businesses that no longer have firewalls.

Councilman Allen stated that revising the code would be a good start and explained that Chief Prescott would find complete cooperation from the City Council.

2. Guardian – CDBG Grant Funding - Corbett Alday

Mr. Corbett Alday, Guardian, reported that they are moving forward with the next CDBG grant funding cycle. He wanted to inform the Council on any grants that may be available. He reviewed the Neighborhood Revitalization Grant and noted that the City would work with an engineer for plans and specifications. This grant would require the City to be a "ready" community. Submittal would be required by October 1, 2012.

Mr. Alday reviewed the Housing Rehabilitation Grant and noted this grant does not required plans or specifications however the City would need to adopt a Housing Assistance Plan, which Guardian could assist. Mr. Alday stated that the City could pursue both avenues.

The third potential grant was the Community Redevelopment Grant which Mr. Alday explained the City would not score very high because points are received for an established Community Redevelopment Agency (CRA).

Dr. Miller summarized that the City Council asked for different Grant opportunities and the Neighborhood Revitalization is an option because Guardian could assist with the required engineering. A bid would be placed for Administrative services. The City would score higher on the Housing Rehabilitation Grant. Dr. Miller requested direction from Council and the public.

Councilman Heine inputted that the City is in need of repairs to infrastructure. Councilman Fink agreed and suggested pursuing both options and also not forget the formation of a CRA in the near future. Dr. Miller responded to Councilman Allen that staff suggests a two prong approach and begin process submittals for both grants. Council may make any decisions after review.

Mr. Alday reminded that the City needs a new Housing Assistance Plan which he would work with the City as well as sit down with the engineers to assess a scope of needs.

PUBLIC COMMENTS

COUNCIL MEMBER COMMENTS

ADJOURN

Having no further business, the workshop was adjourned at 5:55 PM.

APPROVED THIS ___ DAY OF ____, 2012

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, CMC
City Recorder

**MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, JUNE 5, 2012
6:00 PM**

CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL

The meeting was called to order at approximately 6:00 p.m.

Councilman Fink gave the invocation followed by the Pledge of Allegiance.

Arcadia City Council

Mayor Keith Keene
Councilman Robert Heine
Councilman Robert R. Allen

Deputy Mayor Alice Frierson
Councilman Joseph E. Fink

Arcadia City Staff

City Administrator Lawrence Miller
Marshal Charles Lee
City Attorney Thomas J. Wohl
Asst. City Administrator Judi Jankosky

City Recorder Virginia S. Haas
Captain Matt Anderson
Finance Director Jorge Santana

PRESENTATIONS

- Employee of the Month for May

Mayor Keene read and presented the employee of the Month for May to Mr. Jorge Santana, Finance Director.

- Proclamation and Key to the City – Attorney Bill Galvano

Mayor Keene read and presented a Proclamation and key to the City to Attorney Bill Galvano for his service to the City.

- United Way 2-1-1 Services in Arcadia

Mrs. Jessica Ventimiglia, Executive Director of United Way 2-1-1 of Manasota, Inc., explained the 2-1-1 program and showed a short informational video. She stated that the United Way 2-1-1 program has served the City of Arcadia citizens since 2004. She was referred to the City Council by former Mayor and Councilmember Mrs. Sharon Goodman. Mrs. Ventimiglia stated that United Way is applying for the Tucker Fund Grant and is requesting matching funding from different entities. She asked the City Council for their consideration. The Council thanked Mrs. Ventimiglia for the information and the services provided by the program.

CONSENT AGENDA

1. Minutes of May 15, 2012 Regular Meeting.
2. Minutes of May 22 2012 Budget Workshop Meeting.
3. Air-Cadia Flowage and Hanger Report for April.
4. Check warrants from 05/07/12, 05/11/12, 05/18/12.
5. Special Event Permit – Candidate Meet and Greet on July 13, 2012 sponsored by DeSoto County Democratic Committee at the Tree of Knowledge.

A motion was made by Councilman Fink and seconded by Deputy Mayor Frierson to approve consent agenda items 1 through 5. The motion carried unanimously.

DISCUSSION ITEMS

6. Potential date(s) for Visioning Session (Mayor Keene)

Councilman Allen requested an agenda of items that would be discussed. Mayor Keene suggested that the previous minutes be forwarded to Council Members and each member could choose their topics of interest.

7. Renewal of City Administrator Contract (18 month contract from renewal date)

Councilman Fink requested renewal of the City Administrators contract for 18 months which would coincide with his annual appraisal. Mayor Keene concurred.

A motion was made by Councilman Fink and seconded by Mayor Keene to approve the renewal of the City Administrators contract for 18 months. The motion failed 3-2 with voting as follows: Councilman Heine, No; Deputy Mayor Frierson, No; Mayor Keene, Yes; Councilman Fink, Yes; Councilman Allen, No.

Dr. Miller pointed out that his current contract continues through July and asked what the pleasure of the Council would be regarding his employment status.

Councilman Heine made a motion to terminate the contract without cause immediately. The motion was seconded by Councilman Allen.

Mayor Keene disagreed with the action and stated that it was his understanding that Dr. Miller would be paid through July 2012. Councilman Heine replied that the contract states 90 days plus any sick and vacation time. Attorney Wohl stated that he would like time to review the contract.

At this time Mr. Ernie Hewett approached the Dias and handed paperwork to the City Attorney.

Councilman Fink stated that he found the situation quite peculiar and that he has had no issues with Dr. Miller. He explained that the dismissal would put the City at risk and costs incurred. Mayor Keene stated that he was appalled at the action. He explained that he was in Tallahassee when the contract was extended for six months and he received a text that he found offensive. He felt that government was about good conversations and differences of

opinion. Mayor Keene stated that he was looking forward to the discussion on Sunshine Law because he has concerns. Councilman Fink concurred.

The motion carried 3-2 with voting as follows: Councilman Heine, Yes; Deputy Mayor Frierson, Yes; Mayor Keene, No; Councilman Fink, No; Councilman Allen, Yes.

Dr. Miller thanked the City and citizens for their support. He stated that he felt no animosity towards the City however he did feel he was given a double standard in regards to his contract and tenure with the City. Dr. Miller exited the Council Chambers at that time.

Mr. Jorge Santana, Finance Director stated that personal agendas should not be brought to the forefront and he felt it was the desire of the Council to move forward however the decision has caused the City to move backward.

Reverend Ted Hanus, Arcadia Housing Authority, stated that Dr. Miller was the only person to attend the board meetings and he is a wise counselor. He continued that Dr. Miller re-instituted the PILOT program for the Housing Authority. He felt the action was disturbing and voiced his sorrow for the decision.

Mr. Charles Conklin stated that he was very upset with the decision and that Dr. Miller was attempting to better the City.

Mr. Eugene Hickson, former Mayor and Council Member, stated that he felt there may not be fair play in the decision made. He explained that he got to know Dr. Miller very well and this decision was made with emotion and is a step back for the City.

A motion was made by Councilman Fink and seconded by Councilman Heine to appoint Mrs. Judi Jankosky as Interim Administrator with out of title pay. The motion carried 5-0.

Mayor Keene called for a 5 minute recess at 6:35 p.m.

The meeting reconvened at 6:40 p.m.

8. Special Event Permit and waiver of fees – Youth Fun Day at Smith Brown Gym on June 7, 2012 sponsored by Save Our Community's Kids (Darby Ellis and Richard Koonce).

Mrs. Jankosky explained that since the new fees were set in place that only Council can waive any fees for those organizations that are requesting waivers whether they are charitable or other. She asked the Council for direction on future waivers and how they should be handled. At this time the special event ordinance does not exempt anyone from the waiver of fees. Attorney Wohl responded that the way the waivers are currently being handled with special approval from Council was sufficient at this time.

A motion was made by Deputy Mayor Frierson and seconded by Councilman Fink to approve items 8 and 9 special event permit request and waiver of fees. The motion carried 5-0.

9. Special Event Permit, Street Closure and waiver of fees – Monthly Car Show sponsored by Team Arcadia for July 13, 2012, August 10, 2012 and September 14, 2012 at the request of Mr. John C. Super.

Special event permit request approved under item 8.

10. CHNEP Policy Board (Councilman Fink)

Councilman Fink explained that he was appointed to serve as the City's representative on the Charlotte Harbor National Estuary Policy Board and a few items have come forward that he wanted direction from the Council. He continued that the CHNEP Board wants to send sitting legislators and candidates stating specific positions of the Board. He asked if the Council felt this was an item that he should vote for or against and whether he should direct his concerns and the Council to the Board. Deputy Mayor Frierson asked why they would want to send these letters. Councilman Fink responded that the Board is very pro-environmental. Mayor Keene responded that Councilman Fink had done the right thing to bring his concerns to the Council. The Council agreed that Councilman Fink may express the Council's disagreement in sending out these type specific positions letters.

A motion was made by Councilman Allen and seconded by Councilman Heine directing Councilman Fink not to support position letters being mailed to sitting legislators and candidates. The motion carried 5-0.

11. Re-appointing Mr. George Chase and Mr. Ernie Hewett to the Arcadia Airport Advisory Committee

A motion was made by Councilman Heine and seconded by Councilman Allen to re-appoint Mr. George Chase and Mr. Ernie Hewett to the Arcadia Airport Advisory Committee for a term of three (3) years to expire on June 2015.

Mayor Keene stated that the Airport Committee has done a great job.

12. FPL Easement Request for new underground line and transformer to serve the new section of the City of Arcadia Water Plant (Hazen and Sawyer)

Attorney Wohl explained this was an easement request from FPL for a new underground line and transformer to sever the new section of the Water Plan. He stated that the survey attached sufficed however no title work has been completed. He advised the Council the easement is in perpetuity; otherwise it would serve a benefit to the City.

A motion was made by Councilman Heine and seconded by Councilman Fink to approve the FPL Easement Request for new underground line and transformer to serve the new section of the City of Arcadia Water Plant as presented by Hazen and Sawyer. The motion carried 5-0.

13. Fire Services Contract – County's financial obligation to construct new building
(Councilman Fink)

Councilman Fink reviewed that he still has concerns regarding the Fire Services contract and how much the City has paid and will pay the County in remaining funds. He continued that there is no language in the contract addressing the requirements for the County to build a fire services building in the City only a land reverser clause was included. He added that there are no specifics in regards to the County manning the building in the future. He stated that the contract is indebting the City with no guarantees in place. He suggested a revision to the current contract. Councilman Allen and Deputy Mayor Frierson agreed and suggested a meeting with the County. Councilman Heine suggested the Mayor and City Administrator meet to speak on the Contract with Mr. Guy Maxcy, County Administrator. Mr. Guy Maxcy reported that the County has conducted three meetings in regards to building of the new fire facility.

A tentative meeting was scheduled for June 12, 2012 at 1 p.m. at the County offices to discuss the Fire Services Contract. The meeting will include the County Administrator, County Attorney, member of the Commission, Mayor Keene, Interim City Administrator, and City Attorney.

14. Code Enforcement - Chapter 34 - Vendors (Councilman Fink)

Councilman Fink reported that he spoke with Attorney Wohl regarding any conflicts of interest regarding voting on this vendor item. Attorney Wohl confirmed Councilman Fink has no conflict of interest. Councilman Fink stated that he was told by the President of the Antique Association that there would be code violations issued to vendors at the 4th Saturday Antique Fairs. He feels this event and other events provide many visitors to Arcadia. He asked for a discussion and proposed solution. Attorney Wohl responded that a proposal to issue an annual courtesy permit and utilize the association as the model. This would include drafting a new "Sponsor Permit" and the Association would provide the city a list of vendors each month. The vendors would fall under the umbrella of the "Sponsor Permit" and Association's liability insurance and coverage of their vendor permit. Councilman Fink stated that Mrs. Flo Rife, President of the Association has no problem with complying with any requirements. Mrs. Jankosky pointed out that temporary vendors also have compliance with the health department and fire inspections. Attorney Wohl responded that the Sponsor Permit would place the burden on the Association for supplying any requirements.

Chief Prescott pointed out that charitable organizations are not exempt from any life safety issues or from the requirement of a courtesy permit. Mayor Keene explained typically these type vendors are regulated by the DBPR however temporary vendors are excluded from the State's purview. He stated that locally the Health Department tries to track more for information purposes in the case of any food born illnesses. He stated that all vendors should be held to the same standards. Attorney Wohl responded to Councilman Fink that he could provide a draft sponsor permit for review at the next Council Meeting.

COMMENTS FROM DEPARTMENTS

15. City Marshal – May report included in packet.

Marshal Lee requested a verbatim of the vendor permit discussion. Marshal Lee responded to the Council that there would be no disruption to the scheduled antique fairs.

16. Attorney

a. Sunshine and Public Records Law – Part 1

Attorney Wohl gave a brief introduction to the Sunshine and Public Records Law.

b. Charter Referendums Update

Attorney Wohl reported that he spoke with Mr. Mark Negley, Supervisor of Elections, regarding the suggested Charter changes. The deadline for referendums would be August 1, 2012 however there were issues to consider such as precinct boundaries, redistricting, two page ballots and the presidential election would create serious time constraints.

A motion was made by Councilman Heine and seconded by Councilman Fink to direct the City Attorney to prepare Charter recommendations and changes for referendum voting by the electors on the September 2013 City election. The motion carried 5-0.

Attorney Wohl clarified that term limits can be placed on Council seats but not on constitutional Officers.

17. Administrator

a. US Air Force Jet and Water Fountain at Lake Katherine

Mrs. Jankosky reported a quote in the file to remove the fountain at Lake Katherine and install a new fountain in the amount of \$8,000.

b. Out of Title Work Policy Procedure

A motion was made by Councilman Fink and seconded by Councilman Heine to adopt the out of title work policy procedure to Chapter 4 of the personnel policy. The motion carried 5-0.

c. Public Works – Addressing Drainage Issues Across the City & General Services- Police Dept. Bldg.

Item c. was tabled. Councilman Heine stated that Department Heads should attend the meetings in case questions arise. Council was agreeable to some sort of comp time for Departments to be able to attend the night meetings. Council asked Attorney Wohl to review what the City may be able to provide in compensatory time.

d. Beautification Projects – State Road 70 East and West, next Highway 17 North and South

Item d. was tabled.

- e. CDBG Grant – Future Application Neighborhood Improvement (Infrastructure)

A motion was made by Councilman Heine and seconded by Councilman Fink to proceed with public hearings on June 19, 2012 at 6 p.m. and applying for future CDBG housing and neighborhood revitalization grants. The motion carried 5-0.

- f. Request for Health Ins. Premium Payment Plan for Former Employee, Karl Lewis

Council requested that Interim Administrator meet with Mr. Karl Lewis to discuss a prorated health insurance premium and report to the June 19, 2012 meeting.

- g. Street & Sidewalk Repair (Repair and Replace Fund Re-Allocation)

Mrs. Jankosky reported she would meet with the Finance Director and return this item for discussion at the next meeting.

PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

Coach Bowers stated that the Smith Brown Gym roof needs repair and if the City could consider a summer program for the children. Mrs. Jankosky replied that one quote was received in the amount of \$36,000 for the roof repair. Mrs. Valerie Gilchrist confirmed that at the last food drive water was leaking on the floors of the building.

A motion was made by Councilman Fink and seconded by Councilman Heine to direct staff to acquire three or more bids for repairing the roof at Smith Brown Gym. The motion carried 5-0.

Mr. Charles Conklin reported that water was also flowing through an electrical box at the gym. Mr. Conklin stated that Mr. Eugene Hickson was performing work without a permit on Orange Avenue and voiced concern about potential asbestos hazards.

Marshal Lee responded to Councilman Fink that Mr. Hickson is moving items out of the house and that address has been served notice. They are awaiting a hearing with the Special Master.

Mr. John Super stated the monthly car shows have gone on for three years and they never used food vendors because they would like to see the local vendors prosper from the traffic.

MAYOR AND COUNCIL MATTERS – No Comments

ADJOURN

There being no further business the meeting adjourned at 8:05 p.m.

APPROVED THIS ____ DAY OF _____, 2012.

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, City Recorder



06/01/2012 13:33
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 8
apwarrnt

WARRANT: 20120510 06/01/2012

DUE DATE: 06/01/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87037	248	USA BLUEBOOK	598573	100	INV	05/04/2012	95.00	PH TESTER
87038	248	USA BLUEBOOK	616059	100	CRM	05/04/2012	-95.00	PH TESTER
87387	2474	ALLIED PORTABLES LLC	A-19265	100	INV	06/01/2012	140.00	WASTER REMOVAL - PORTA
87388	2096	HAZEN & SAWYER, PC	000010	100	INV	06/01/2012	1,009.09	SA #13- PAYMENT 10
87389	2096	HAZEN & SAWYER, PC	1	100	INV	06/01/2012	3,718.92	SA #14 - PAYMENT 1
87390	2096	HAZEN & SAWYER, PC	2	100	INV	06/01/2012	5,410.64	SA #14 - PAYMENT 2
87391	2096	HAZEN & SAWYER, PC	16	100	INV	06/01/2012	54,225.09	SA #11 - PAYMENT 16
87392	1535	NAPA AUTO PARTS	187554	100	INV	06/01/2012	16.78	WIPER BLADE
87393	105	SPRINT	05162012_PRO SHOP	100	INV	06/01/2012	1.18	CUSTOMER NO. 444685340
87394	1405	THE SUN	2741823	100	INV	06/01/2012	73.42	LEGAL ADVERTISING
87395	1562	TRACTOR SUPPLY CREDIT PLAN	APRIL/MAY 2012	100	INV	06/01/2012	149.97	ACCT #6035 3012 0264 2
87396	40050	DESOTO AUTOMOTIVE INC	322799B	100	INV	06/01/2012	4.50	BOWL/GASKET
87397	60090	FLORIDA POWER & LIGHT	APR/MAY '12 WWTP DSC	100	INV	06/01/2012	101.65	74824-34912: 300 OAK R
87398	60090	FLORIDA POWER & LIGHT	APR/MAY '12 WWTP PMP	100	INV	06/01/2012	7.42	74834-32949: 300 OAK R
87399	60090	FLORIDA POWER & LIGHT	APR/MAY '12 OAK PMPS	100	INV	06/01/2012	2,787.72	44439-25062: 300 OAK R
87400	2683	LHOIST NORTH AMERICA OF ALA	1120409463	100	INV	06/01/2012	6,154.77	QUICKLIME
87401	2128	ODYSSEY MANUFACTURING CO.	164450	100	INV	06/01/2012	431.25	HYPOCHLORITE SOLUTIONS
87402	190016	SAFETY PRODUCTS INC	010342	100	INV	06/01/2012	217.69	SAFETY SIGN/ER SHOWER
87403	248	USA BLUEBOOK	678234	100	INV	06/01/2012	246.32	SULFATE/NITRITE TEST/S
87404	2684	AGM ELECTRONICS, INC	Y5750	100	INV	06/01/2012	34.27	ACCESSORY
87405	60090	FLORIDA POWER & LIGHT	APR/MAY '12 HODGES	100	INV	06/01/2012	42.57	84094-35982: 775 HODGE
87406	60090	FLORIDA POWER & LIGHT	APR/MAY '12 BRIDLE P	100	INV	06/01/2012	35.63	14005-32931: 208 BRIDL
87407	60090	FLORIDA POWER & LIGHT	APR/MAY '12 HOLTON	100	INV	06/01/2012	60.45	24705-32926: 819 N MIL
87408	60090	FLORIDA POWER & LIGHT	APR/MAY '12 LINCOLN	100	INV	06/01/2012	33.09	33450-32977: 120 LINCO
87409	2080	KLENECORP	3196	100	INV	06/01/2012	85.00	MUNIS & PRINT SPOOLER



06/01/2012 13:33
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 9
apwarrnt

WARRANT: 20120510 06/01/2012

DUE DATE: 06/01/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87410	2080	KLENECORP	3205	100	INV	06/01/2012	937.30	DELL OPTIPLEX 790 COMP
87411	2080	KLENECORP	3181	100	INV	06/01/2012	85.00	FIXED PRINTER ISSUE FO
87412	2080	KLENECORP	3197	100	INV	06/01/2012	212.50	PRINT SPOOLER CORRUPT/
87413	1666	STAPLES BUSINESS ADVANTAGE	8021928487	100	INV	06/01/2012	118.34	SUMMARY INVOICE 802192
87414	40015	D & B ENTERPRISES, INC	11410	100	INV	06/01/2012	50.00	TOWING
87415	1451	DESOTO AUTO MALL	13485	100	INV	06/01/2012	29.90	22" WIPER BLADE
87416	2685	DTC COMMUNICATIONS	66372	100	INV	06/01/2012	6,994.00	MINIMATE-D RX/ANA/DIG
87417	60090	FLORIDA POWER & LIGHT	APR/MAY '12 POLICE	100	INV	06/01/2012	351.95	78275-70040: 725 N BRE
87418	60090	FLORIDA POWER & LIGHT	APR/MAY '12 DRIVERS	100	INV	06/01/2012	320.40	80428-96368: 721 N BRE
87419	60090	FLORIDA POWER & LIGHT	APR/MAY '12 BREVARD	100	INV	06/01/2012	135.52	89300-24164: 721 N BRE
87420	2477	STATE OF FLORIDA	22-0883	100	INV	06/01/2012	7.13	APRIL 2012 - SUNCOM NE
87421	70010	GALL'S INC	512187871	100	INV	06/01/2012	57.79	SAM BROWNE BELT
87422	70010	GALL'S INC	512184630	100	INV	06/01/2012	131.17	BELTS
87424	1535	NAPA AUTO PARTS	187765	100	INV	06/01/2012	26.17	EXACT FIT BLADE/AIR FI
87425	1535	NAPA AUTO PARTS	187802	100	INV	06/01/2012	27.98	WIPER BLADE
87426	1535	NAPA AUTO PARTS	187803	100	CRM	06/01/2012	-18.78	EXACT FIT BLADE
87427	1535	NAPA AUTO PARTS	187871	100	INV	06/01/2012	71.08	AIR FILTER/OIL
87428	1535	NAPA AUTO PARTS	187908	100	INV	06/01/2012	131.37	BRAKE ROTOR/DISC PAD
87429	1535	NAPA AUTO PARTS	187926	100	INV	06/01/2012	21.09	OUTER TIE ROD END
87430	2128	ODYSSEY MANUFACTURING CO.	164771	100	INV	06/01/2012	618.78	HYPOCHLORITE SOLUTIONS
87431	190070	SHORT ENVIRONMENTAL	12-1429	100	INV	06/01/2012	156.00	SAMPLE 5/10-16/12
87432	190070	SHORT ENVIRONMENTAL	12-1454	100	INV	06/01/2012	1,300.00	SAMPLE 4/19/12
87433	190070	SHORT ENVIRONMENTAL	12-1455	100	INV	06/01/2012	1,310.00	SAMPLE 4/23/12
87434	2686	FLORIDA DEPARTMENT OF ENVIR	398863	100	INV	06/01/2012	230.00	STORAGE TANK ACCT #STC
87435	230045	WESTERN AUTO ASSOC STORE	10063070	100	INV	06/01/2012	18.75	UPS



06/01/2012 13:33
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 10
apwarrnt

WARRANT: 20120510 06/01/2012

DUE DATE: 06/01/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
WARRANT TOTAL							88,310.86	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/01/2012 14:13
aahorkey

City of Arcadia, FL - ** LIVE **
PREPAID INVOICE LIST

PG 2
apwarrnt

WARRANT: 20120509 06/01/2012

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	VOUCHER	CHECK COMMENT
CASH ACCOUNT: 81000			10400	EQUITY IN POOLED CASH					
2674	CARDINAL CONTRAC	00000	31106-03	100	INV	05/31/2012	500,055.12	87385	52159 WTP IMPROVEMENTS P
210010US	POSTMASTER	00000	137601390	100	INV	05/31/2012	807.90	87386	52160 YEARLY WATER NOTIC
CASH ACCOUNT 81000			10400	<div style="text-align: right;"> <hr/> 500,863.02 TOTAL </div>					



06/01/2012 13:46
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT SUMMARY

PG 5
apwarrnt

WARRANT: 20120601 06/01/2012

DUE DATE: 06/01/2012

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
001	01110	LEGISLATIVE	001 -510-511-0 -000-10240 -	WORKMENS COMPENSATION 7.63 -163.35
001	01115	RETIREMENT PAY TO COUN	001 -510-511-Z -000-10130 -	OTHER SALARIES 400.00 -1800.00
001	01120	EXECUTIVES	001 -510-512-0 -000-10240 -	WORKMENS COMPENSATION 81.36 -1871.83
001	01130	FINANCIAL & ADMINISTRA	001 -510-513-0 -000-10240 -	WORKMENS COMPENSATION 39.83 -447.03
001	01190	OTHER GENERAL GOVT	001 -510-519-000-000-10232 -	RETIREE'S INS PAID BY 2,109.00 -91936.23
001	01190	OTHER GENERAL GOVT	001 -510-519-0 -000-30340 -	CONTRACTUAL SERVICE 1,000.00 -30000.00
001	01190	OTHER GENERAL GOVT	001 -510-519-0 -000-30461 -	MAINTENANCE CONTRACTS 2,281.75 -4931.28
001	01190	OTHER GENERAL GOVT	001 -510-519-0 -000-30480 -	PROMOTIONAL ACTIVITIES 1,024.99 .00
001	01190	OTHER GENERAL GOVT	001 -510-519-0 -000-30490 -	OTHER CURRENT CHARGES 200.00 -14484.96
001	01210	LAW ENFORCEMENT	001 -520-521-0 -000-10240 -	WORKMENS COMPENSATION 3,618.85 -24961.10
001	01210	LAW ENFORCEMENT	001 -520-521-0 -000-30340 -	CONTRACTUAL SERVICE 252.00 -4692.90
001	01210	LAW ENFORCEMENT	001 -520-521-0 -000-30490 -	OTHER CURRENT CHARGES 600.00 -7367.19
001	01220	FIRE CONTROL	001 -520-522-0 -000-30340 -	CONTRACTUAL SERVICE 37,333.56 -725900.15
001	01262	COPS (CHRP) GRANT	001 -520-521-C -000-10240 -	WORKMENS'S COMPENSATIO 131.36 -330.00
001	01271	VICTIMS OF CRIME GRANT	001 -520-521-V -000-10240 -	WORKMENS COMPENSATION 121.19 -1031.58
001	01290	SCHOOL GUARD CROSSING	001 -520-529-0 -000-10240 -	WORKMENS COMPENSATION 75.43 -1633.23
001	01340	GARBAGE & SOLID WASTE	001 -530-534-0 -000-10240 -	WORKMENS COMPENSATION 1,143.29 -9455.76
001	01390	CEMETERY	001 -530-539-0 -000-10240 -	WORKMENS COMPENSATION 121.19 -1203.48
001	01410	STREET DEPT	001 -540-541-0 -000-10240 -	WORKMENS COMPENSATION 350.02 -7306.74
001	01491	GARAGE	001 -540-549-B -000-10240 -	WORKMENS COMPENSATION 283.92 -3094.62
001	01722	GOLF COURSE	001 -570-572-2 -000-10240 -	WORKMENS COMPENSATION 229.67 -730.71
001	01723	PARKS	001 -570-572-3 -000-10240 -	WORKMENS COMPENSATION 265.27 -6275.13
001	01724	MOBILE HOME PARK	001 -570-572-4 -000-10240 -	WORKMENS COMPENSATION 84.75 -627.48
CASH ACCOUNT 81000 10400			BALANCE 2,767,281.14	FUND TOTAL 51,755.06
401	41533	WATER TREATMENT PLANT	401 -530-533-D -000-10240 -	WORKMENS COMPENSATION 633.09 -6361.11
401	41535	WASTE WATER TREATMENT	401 -530-535-E -000-10240 -	WORKMENS COMPENSATION 699.19 -4985.73
401	41535	WASTE WATER TREATMENT	401 -530-535-E -000-30523 -	CHEMICALS 4,546.75 -274281.31
401	41536	UTILITY COLLECTIONS	401 -530-536-F -000-10240 -	WORKMENS COMPENSATION 24.58 -214.92
401	41568	WATER SYSTEMS	401 -530-536-G -000-10240 -	WORKMENS COMPENSATION 256.79 -6962.85
401	41569	SEWER SYSTEMS	401 -530-536-H -000-10240 -	WORKMENS COMPENSATION 307.67 -2578.68
401	41820	LONG TERM DEBT	401 -580-582-000-000-90934 -	INT EXP 2003 BOND REFU 64,172.51 -203414.17
CASH ACCOUNT 81000 10400			BALANCE 2,767,281.14	FUND TOTAL 70,640.58
=====				
WARRANT SUMMARY TOTAL				122,395.64
=====				
GRAND TOTAL				122,395.64
=====				



06/01/2012 13:46
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

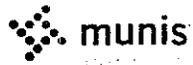
PG 6
apwarrnt

WARRANT: 20120601 06/01/2012

DUE DATE: 06/01/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87436	934	BANK OF NEW YORK TRUST CO O	05072012_BNYLOANS/AR	100	INV	06/01/2012	64,172.51	BNYLOANS/ARCADIAWS03
87437	286	CITY OF ARCADIA	JUNE 2012	100	INV	06/01/2012	200.00	JUNE 2012 BUDGETED ALL
87438	2102	BLUE CROSS BLUESHIELD OF FL	20885925	100	INV	06/01/2012	40.00	MEMBER #H52918390 - DO
87439	2102	BLUE CROSS BLUESHIELD OF FL	20885694	100	INV	06/01/2012	40.00	MEMBER #H53962976 - MA
87440	2102	BLUE CROSS BLUESHIELD OF FL	20882196	100	INV	06/01/2012	40.00	MEMBER #H41887225 - CL
87441	2102	BLUE CROSS BLUESHIELD OF FL	20882940	100	INV	06/01/2012	40.00	MEMBER #H44805259 - BA
87442	2511	BLUECROSS & BLUESHIELD OF F	92445110	100	INV	06/01/2012	440.40	H92405142 - DOYLE B ED
87443	2511	BLUECROSS & BLUESHIELD OF F	92445040	100	INV	06/01/2012	440.40	H22521438 - BARBARA F
87444	2511	BLUECROSS & BLUESHIELD OF F	92445194	100	INV	06/01/2012	455.80	H26916292 - CLIFFORD G
87445	2511	BLUECROSS & BLUESHIELD OF F	92445119	100	INV	06/01/2012	612.40	H75497762 - MARGARET A
87446	40060	DESOTO CNTY BOARD OF	JUNE 2012	100	INV	06/01/2012	37,333.56	JUNE 2012 - FIRE DEPT
87447	291	ENVIRO-TECH	125095	100	INV	06/01/2012	4,546.75	BIO STIMULANT
87448	1629	EUGENE HICKSON	JUNE 2012	100	INV	06/01/2012	150.00	JUNE 2012 - RETIREMENT
87449	2078	FLORIDA LIFTS, INC	I-12084	100	INV	06/01/2012	1,000.00	PREVENTATIVE MAINT 6/1
87450	10025	CID UNIT OF	JUNE 2012	100	INV	06/01/2012	600.00	JUNE 2012 BUDGETED ALL
87452	176	PREFERRED GOVERNMENT INSURA	COM#34846-9-06/2012		INV	06/01/2012	8,475.08	WC FL1 0142001 11-12
87453	909155	ROOSEVELT JOHNSON	JUNE 2012	100	INV	06/01/2012	250.00	JUNE 2012 - RETIREMENT
87454	439	SECURITY ALARM CORPORATION	107009	100	INV	06/01/2012	252.00	MONITORING 6/1/12 TO 5
87464	2687	TYLER TECHNOLOGIES, INC	045-65073	100	INV	06/01/2012	3,306.74	6/29/12 TO 6/28/12 OPE
WARRANT TOTAL							122,395.64	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/06/2012 09:24
aahorkey

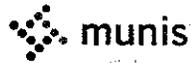
City of Arcadia, FL - ** LIVE **
WARRANT SUMMARY

PG 3
apwarrnt

WARRANT: 20120603 06/06/2012

DUE DATE: 06/06/2012

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET	
401	41533	WATER TREATMENT PLANT 401 -530-533-D -000-30340 -	CONTRACTUAL SERVICE	100.00	-38100.84
			FUND TOTAL	100.00	
CASH ACCOUNT	81000 10400	BALANCE 2,767,281.14			
			WARRANT SUMMARY TOTAL	100.00	
			GRAND TOTAL	100.00	



06/06/2012 09:24
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

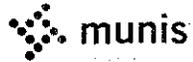
PG 4
apwarrnt

WARRANT: 20120603 06/06/2012

DUE DATE: 06/06/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87549	2412	FLORIDA DEPARTMENT OF	14-0294212-004	100	INV	06/06/2012	100.00	PERMIT FEE FOR ERP NO.
WARRANT TOTAL							100.00	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/06/2012 08:08
aahorkey

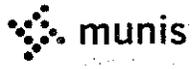
City of Arcadia, FL - ** LIVE **
WARRANT SUMMARY

PG 3
apwarint

WARRANT: 20120602 06/06/2012

DUE DATE: 06/06/2012

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
001	01722	GOLF COURSE		
		001 -570-572-2 -000-30520 -	OPERATING SUPPLIES	414.90
			FUND TOTAL	414.90
CASH ACCOUNT	81000 10400	BALANCE	2,767,281.14	
			WARRANT SUMMARY TOTAL	414.90
			GRAND TOTAL	414.90



06/06/2012 08:08
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

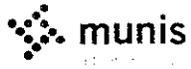
PG 4
apwarnt

WARRANT: 20120602 06/06/2012

DUE DATE: 06/06/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87528	2580	J J TAYLOR COMPANIES INC	9227795	100	INV	06/05/2012	159.50	BEVERAGE PURCHASE FOR
87529	2257	PEACE RIVER DISTRIBUTING CO	50871	100	INV	06/05/2012	255.40	BEVERAGE PURCHASE FOR
WARRANT TOTAL							414.90	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/07/2012 09:50
aahorkey

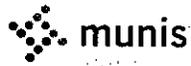
City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 9
apwarrrt

WARRANT: 20120511 06/07/2012

DUE DATE: 06/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87489	1893	ARCADIA DO-IT-BEST HARDWARE	A305431	100	INV	06/06/2012	30.44	3/4 CDX PLY
87490	1893	ARCADIA DO-IT-BEST HARDWARE	A305546	100	INV	06/06/2012	10.64	BLEACH/OUTDOOR BLEACH
87491	2080	KLENECORP	3195	100	INV	06/06/2012	850.00	COMPUTER REPAIR
87492	2128	ODYSSEY MANUFACTURING CO.	164770	100	INV	06/06/2012	783.75	HYPOCHLORITE SOLUTIONS
87493	700837	ARCADIA CHEVROLET GEO	CTCS160565	100	INV	06/06/2012	235.85	BATTERY
87494	106	BOWLING GREEN SMALL ENGINE	17655	100	INV	06/06/2012	87.02	NUTS/BOLTS/SCREWS/SHAF
87495	106	BOWLING GREEN SMALL ENGINE	17660	100	INV	06/06/2012	209.95	HT KM ATTACHMENT
87496	106	BOWLING GREEN SMALL ENGINE	17136	100	INV	06/06/2012	1,299.33	STUD/PEDAL FOOT/FORK/K
87497	40072	DESOTO CNTY SHERIFF'S OFFIC	MAY 2012	100	INV	06/06/2012	831.50	MAY 2012 RADIO USE & M
87498	2477	STATE OF FLORIDA	3G-7004	100	INV	06/06/2012	280.07	SERVICE THRU 05/04/201
87499	40050	DESOTO AUTOMOTIVE INC	322734B	100	INV	06/06/2012	5.04	FASTENERS
87500	110075	KNIGHT SUPPLY	32046	100	INV	06/06/2012	146.63	15" ECO PIPE
87501	120120	LOU'S PAINT SPOT	137535	100	INV	06/06/2012	74.72	PAINT/ROLLER/TAPE/SKID
87503	725	ELECTRO-MECHANICAL SOUTH, S	133570	100	INV	06/06/2012	2,375.00	REBUILD PEERLESS SPLIT
87504	2464	EXPRESS MOWER LLC	0073769	100	INV	06/06/2012	448.55	DIXIE CHOPPER PARTS
87505	60020	FENDER AUTO PARTS	6399	100	INV	06/06/2012	8.00	WSHERS
87506	60090	FLORIDA POWER & LIGHT	APR/MAY '12 WTR PLT	100	INV	06/06/2012	210.96	14787-37974: 645 TURNE
87507	60090	FLORIDA POWER & LIGHT	APR/MAY '12 MILLS	100	INV	06/06/2012	125.33	44487-35995: 344 N MIL
87508	60090	FLORIDA POWER & LIGHT	APR/MAY '12 10TH ELE	100	INV	06/06/2012	9.88	34007-36975: 709 N 10T
87509	60090	FLORIDA POWER & LIGHT	APR/MAY '12 CYP WL 2	100	INV	06/06/2012	362.40	24837-30970: 1301 E CY
87510	60090	FLORIDA POWER & LIGHT	APR/MAY '12 MAPLE	100	INV	06/06/2012	760.68	24677-32950: 1502 E MA
87511	60090	FLORIDA POWER & LIGHT	APR/MAY '12 WATER PL	100	INV	06/06/2012	2,316.24	14777-39948: 645 TURNE
87512	60090	FLORIDA POWER & LIGHT	APR/MAY '12 WILSON C	100	INV	06/06/2012	7.42	84164-36965: 601 OAK R
87513	60090	FLORIDA POWER & LIGHT	APR/MAY '12 CEM SHED	100	INV	06/06/2012	10.37	84154-38939: 601 OAK R
87514	60090	FLORIDA POWER & LIGHT	APR/MAY '12 HARRIS R	100	INV	06/06/2012	531.66	43372-30934: 121 HARRI



06/07/2012 09:50
aahorkey

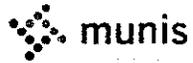
City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 10
apwarrnt

WARRANT: 20120511 06/07/2012

DUE DATE: 06/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87515	60090	FLORIDA POWER & LIGHT	APR/MAY '12 HARRIS O	100	INV	06/06/2012	10.93	43412-39939: 111 HARRI
87516	60090	FLORIDA POWER & LIGHT	APR/MAY '12 MLK TENN	100	INV	06/06/2012	7.42	33392-38911: 320 ML KI
87517	60090	FLORIDA POWER & LIGHT	APR/MAY '12 MLK RR	100	INV	06/06/2012	7.42	16775-87477: 320 ML KI
87518	60090	FLORIDA POWER & LIGHT	APR/MAY '12 CEM S SH	100	INV	06/06/2012	7.92	96306-03240: 601 OAK R
87519	226	GUARDIAN EQUIPMENT, INC.	12783	100	INV	06/06/2012	504.50	CELL/CLEANING BALLS/RE
87520	80075	HOME OWNERS SUPPLY	222193	100	INV	06/06/2012	27.68	CONCRETE MIX
87521	80075	HOME OWNERS SUPPLY	222212	100	INV	06/06/2012	27.68	CONCRETE MIX
87522	2596	MAULDIN & JENKINS	528548	100	INV	06/06/2012	3,000.00	PROFESSIONAL SERVICES
87523	172	MCGEE TIRE STORES	R-025749	100	INV	06/06/2012	270.00	TIRES
87524	1535	NAPA AUTO PARTS	187999	100	INV	06/06/2012	4.69	OIL FILTER
87525	190090	SMITH'S RANCH & GARDEN, INC	102044409	100	INV	06/06/2012	24.99	NUTS/BOLTS
87526	190090	SMITH'S RANCH & GARDEN, INC	102044413	100	CRM	06/06/2012	-2.26	CARRIAGE BOLTS
87527	190090	SMITH'S RANCH & GARDEN, INC	102044432	100	INV	06/06/2012	11.99	PLIER
87537	732	FLASH EQUIPMENT, INC	94381	100	INV	06/06/2012	316.10	LED BLUE & RED
87538	70010	GALL'S INC	512197921	100	INV	06/06/2012	14.67	NAMETAG
87540	2638	TOSHIBA	2097246	100	INV	06/06/2012	233.08	CUST PO #23883
87541	60090	FLORIDA POWER & LIGHT	APR/MAY '12 FIRE STA	100	INV	06/06/2012	30.19	18555-71194: 403 N 10T
87542	2473	KED GROUP, INC	2505	100	INV	06/06/2012	1,539.00	EK 26
87543	1535	NAPA AUTO PARTS	188069	100	INV	06/06/2012	6.99	TRANSMISSION OIL FILTE
87544	1405	THE SUN	052012155159	100	INV	06/06/2012	100.00	GOLF DIRECTORY 4/17-5/
87545	1424	SUNCOAST MEDIA GROUP, INC	2634858_5152013	100	INV	06/06/2012	196.69	ACCOUNT NO. 2634858 -
87548	1666	STAPLES BUSINESS ADVANTAGE	8021989096	100	INV	06/06/2012	9.54	SUMMARY INVOICE 802198
87584	2634	HARBOR STYLE	MAY AD	100	INV	06/06/2012	225.00	MAY AD FOR ACCT 344107
87585	110075	KNIGHT SUPPLY	32189	100	INV	06/06/2012	213.64	2" HUNTER SOL VALVE W/
87586	1535	NAPA AUTO PARTS	185362	100	INV	06/06/2012	5.39	OIL FILTER



06/07/2012 09:50
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

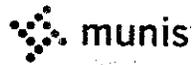
PG 11
apwarnt

WARRANT: 20120511 06/07/2012

DUE DATE: 06/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87587	2657	ELLISON SYSTEMS INC	279201	100	INV	06/06/2012	72.99	PAPER PRODUCTS
87588	1405	THE SUN	50438062/50438064	100	INV	06/06/2012	503.00	SCHEDULE OF FEES
87589	40060	DESOTO CNTY BOARD OF	MAY 2012	100	INV	06/06/2012	22,296.12	LANDFILL - ACCT NO. 01
WARRANT TOTAL							41,676.79	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/07/2012 10:20
aahorkey

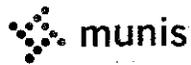
City of Arcadia, FL - ** LIVE **
WARRANT SUMMARY

PG 3
apwarrnt

WARRANT: 20120512 06/07/2012

DUE DATE: 06/07/2012

FUND	ORG	ACCOUNT	AMOUNT	AVLB BUDGET
402	42542	AIRPORT	402 -540-542-000-000-30340 -	CONTRACTUAL SERVICE
402	42542	AIRPORT	402 -540-542-000-000-30430 -	UTILITY SERVICE
			FUND TOTAL	547.70
CASH ACCOUNT 42000 10106		BALANCE	6,652.10	
WARRANT SUMMARY TOTAL				547.70
GRAND TOTAL				547.70



06/07/2012 10:20
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

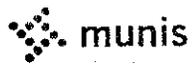
PG 4
apwarnt

WARRANT: 20120512 06/07/2012

DUE DATE: 06/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87530	246	COX PEST CONTROL	200075	100	INV	06/06/2012	225.00	LAWN PLUS
87531	60090	FLORIDA POWER & LIGHT	APR/MAY '12 AIRPORT	100	INV	06/06/2012	25.44	03080-31905: SE AIRPOR
87532	60090	FLORIDA POWER & LIGHT	APR/MAY '12 HANGAR	100	INV	06/06/2012	138.84	03160-30915: SE AIRPOR
87533	60090	FLORIDA POWER & LIGHT	APR/MAY '12 HANGAR 3	100	INV	06/06/2012	29.98	57004-27361: 2101 SE A
87534	60090	FLORIDA POWER & LIGHT	APR/MAY '12 BEACON	100	INV	06/06/2012	20.20	32291-29311: 2268 SE A
87535	60090	FLORIDA POWER & LIGHT	APR/MAY '12 ARPRT OL	100	INV	06/06/2012	108.24	03130-38937: SE AIRPOR
WARRANT TOTAL							547.70	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/11/2012 12:05
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 4
apwarrnt

WARRANT: 20120605 06/11/2012

DUE DATE: 06/11/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE DUE DATE	AMOUNT	COMMENT
87600	2257	PEACE RIVER DISTRIBUTING CO	50938	100	INV 06/11/2012	159.40	BEVERAGES FOR PRO SHOP
87601	2690	PEPSI BOTTLING COMPANY	99582763	100	INV 06/11/2012	313.20	BEVERAGES FOR PRO SHOP
WARRANT TOTAL						472.60	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/12/2012 08:23
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

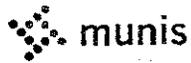
PG 4
apwarrnt

WARRANT: 20120606 06/12/2012

DUE DATE: 06/12/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87603	2691	HARBOR FREIGHT TOOLS	06122012	100	INV	06/12/2012	549.99	6.5 HP PLATE COMPACTOR
WARRANT TOTAL							549.99	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



06/14/2012 10:25
aahorkey

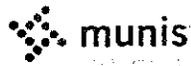
City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 15
apwarrnt

WARRANT: 20120604 06/14/2012

DUE DATE: 06/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87550	1893	ARCADIA DO-IT-BEST HARDWARE	A305579	100	INV	06/14/2012	8.12	AIR FILTER
87551	2455	CENTURYLINK	MAY '12 311035269	100	INV	06/14/2012	194.54	ACCOUNT #311035269
87552	2455	CENTURYLINK	MAY '12 311285108	100	INV	06/14/2012	44.72	ACCOUNT NO. 31285108
87553	2455	CENTURYLINK	MAY '12 312284684	100	INV	06/14/2012	260.00	ACCOUNT NO. 312284684
87554	2455	CENTURYLINK	MAY '12 312119325	100	INV	06/14/2012	275.92	ACCOUNT NO. 312119325
87555	2455	CENTURYLINK	MAY '12 312243494	100	INV	06/14/2012	260.00	ACCOUNT NO. 312243494
87556	2455	CENTURYLINK	MAY '12 312327915	100	INV	06/14/2012	85.90	ACCOUNT NO. 312327915
87557	2455	CENTURYLINK	MAY '12 311156985	100	INV	06/14/2012	130.00	ACCOUNT NO. 311156985
87558	2455	CENTURYLINK	MAY '12 311745767	100	INV	06/14/2012	105.74	ACCOUNT NO. 311745767
87559	2455	CENTURYLINK	MAY '12 311283718	100	INV	06/14/2012	34.22	ACCOUNT NO. 311283718
87560	2455	CENTURYLINK	MAY '12 311035396	100	INV	06/14/2012	34.22	ACCOUNT NO. 311035396
87561	2455	CENTURYLINK	MAY '12 311531065	100	INV	06/14/2012	49.22	ACCOUNT NO. 311531065
87562	2455	CENTURYLINK	MAY '12 311741457	100	INV	06/14/2012	130.00	ACCOUNT NO. 311741457
87563	2455	CENTURYLINK	MAY '12 312079108	100	INV	06/14/2012	342.96	ACCOUNT NO. 312079108
87564	752	DADE PAPER CO	474250	100	INV	06/14/2012	216.01	PAPER PRODUCTS
87565	2141	DISH NETWORK	JUNE 2012	100	INV	06/14/2012	72.00	8255 7070 8052 4833
87566	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 SHPPG CT	100	INV	06/14/2012	98.34	77069-38912: 1301 E OA
87567	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 10TH SLS	100	INV	06/14/2012	72.81	36020-30979: 320 N 10T
87568	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 CYPRESS	100	INV	06/14/2012	100.39	26050-36983: 1312 E CY
87569	80075	HOME OWNERS SUPPLY	222605	100	INV	06/14/2012	1.69	SINGLE SIDE KEY
87570	80075	HOME OWNERS SUPPLY	222501	100	INV	06/14/2012	67.46	ACRYLIC/PLYWOOD/SCREWS
87571	120120	LOU'S PAINT SPOT	137570	100	INV	06/14/2012	109.96	PAINT/NON SKID GRANUAL
87572	120120	LOU'S PAINT SPOT	137631	100	INV	06/14/2012	101.80	PAINT/ROLLER COVER/MED
87574	2682	SIMPLIFILE, LLC	201205344	100	INV	06/14/2012	2.00	TRANSACTION FEE
87575	2688	SWAINE & HARRIS, PA	10846	100	INV	06/14/2012	3,000.00	MATTER NO. 6524-001



06/14/2012 10:25
aahorkey

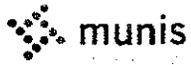
City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 16
apwarrnt

WARRANT: 20120604 06/14/2012

DUE DATE: 06/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87576	200075	TOTAL PEST CONTROL OF	839409	100	INV	06/14/2012	30.00	PEST CONTROL
87577	200075	TOTAL PEST CONTROL OF	839413	100	INV	06/14/2012	50.00	PEST CONTROL
87578	200075	TOTAL PEST CONTROL OF	839408	100	INV	06/14/2012	30.00	PEST CONTROL
87579	200075	TOTAL PEST CONTROL OF	839411	100	INV	06/14/2012	65.00	PEST CONTROL
87580	210010	US POSTMASTER	BOX 1000_2012	100	INV	06/14/2012	220.00	ANNUAL BOX RENT FOR PO
87581	210010	US POSTMASTER	BOX 351 - 2012	100	INV	06/14/2012	110.00	ANNUAL BOX RENT FOR PO
87582	210010	US POSTMASTER	BOX 1014_2012	100	INV	06/14/2012	110.00	ANNUAL BOX RENT FOR PO
87583	230065	WINDEMULLER TECHNICAL SRVCS	046193	100	INV	06/14/2012	647.98	ELECTRICAL SERVICE
87590	1893	ARCADIA DO-IT-BEST HARDWARE	B105615	100	INV	06/14/2012	36.14	LUBRICANT/GREASE/ADHES
87591	1893	ARCADIA DO-IT-BEST HARDWARE	A306115	100	INV	06/14/2012	6.95	KEY
87592	2455	CENTURYLINK	JUN '12_311825967	100	INV	06/14/2012	84.04	ACCOUNT NO. 311825967
87593	2455	CENTURYLINK	JUN '12_312162858	100	INV	06/14/2012	34.99	ACCOUNT NO. 312162858
87594	2455	CENTURYLINK	JUN '12_312077636	100	INV	06/14/2012	621.30	ACCOUNT NO. 3120077636
87595	2455	CENTURYLINK	JUN '12_312202177	100	INV	06/14/2012	133.78	ACCOUNT NO. 312202177
87596	2455	CENTURYLINK	JUN '12_311530374	100	INV	06/14/2012	408.90	ACCOUNT NO. 311530374
87597	10030	W & S ENTERPRISE ACCOUNT	71203	100	INV	06/14/2012	177.30	ACCOUNT NO. 1010000100
87604	2455	CENTURYLINK	JUN '12_312161469	100	INV	06/14/2012	107.77	ACCT NO. 312161469
87605	2455	CENTURYLINK	JUN '12_311452041	100	INV	06/14/2012	61.71	ACCT NO. 311452041
87607	10030	W & S ENTERPRISE ACCOUNT	71990	100	INV	06/14/2012	29.38	ACCT NO. 1070622400
87608	10030	W & S ENTERPRISE ACCOUNT	71991	100	INV	06/14/2012	692.88	ACCT NO. 1070622600
87609	10030	W & S ENTERPRISE ACCOUNT	71997	100	INV	06/14/2012	50.28	ACCT NO. 1070631500
87610	10030	W & S ENTERPRISE ACCOUNT	71913	100	INV	06/14/2012	37.80	ACCT NO. 1070554200
87611	10030	W & S ENTERPRISE ACCOUNT	71912	100	INV	06/14/2012	195.30	ACCT NO. 1070554000
87612	2650	COMMERCIAL MAINTENANCE CHEM	67127	100	INV	06/14/2012	1,092.96	WEED KILLER
87613	40050	DESOTO AUTOMOTIVE INC	323086B	100	INV	06/14/2012	13.56	HYD COUPLR



06/14/2012 10:25
aahorkey

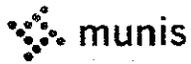
City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 18
apwarrnt

WARRANT: 20120604 06/14/2012

DUE DATE: 06/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87640	180003	R & R PRODUCTS, INC.	CD1568189	100	INV	06/14/2012	131.60	COMPOUND 25 LB 80 GRIT
87641	2353	RED E SERVICES INC	3073	100	INV	06/14/2012	525.00	REPAIR TO BACKHOE
87642	190070	SHORT ENVIRONMENTAL	12-1490	100	INV	06/14/2012	234.00	SAMPLE 5/17-24/12
87643	940	NEXTEL COMMUNICATIONS	273625411-123	100	INV	06/14/2012	287.45	ACCT NO. 273625411
87644	200075	TOTAL PEST CONTROL OF	839406	100	INV	06/14/2012	45.00	PEST CONTROL
87645	200075	TOTAL PEST CONTROL OF	839514	100	INV	06/14/2012	75.00	PEST CONTROL
87646	147	AVANTI COMPANY	107164	100	INV	06/14/2012	207.77	REPAIR TO WELL
87647	1893	ARCADIA DO-IT-BEST HARDWARE	A306436	100	INV	06/14/2012	31.27	LANTERN
87648	2301	CB LOCKSMITH	2037	100	INV	06/14/2012	176.00	CHANGE OF LOCKS IN ADM
87649	10030	W & S ENTERPRISE ACCOUNT	70343	100	INV	06/14/2012	66.70	ACCT NO. 4210722100
87650	10030	W & S ENTERPRISE ACCOUNT	70345	100	INV	06/14/2012	50.70	ACCT NO. 4210722700
87651	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 PROVIDEN	100	INV	06/14/2012	108.78	16944-36948: 231 PROVI
87652	2353	RED E SERVICES INC	3080	100	INV	06/14/2012	420.00	GENERATOR SETS
87653	190070	SHORT ENVIRONMENTAL	12-1552	100	INV	06/14/2012	225.00	SAMPLE 6/4,5/12
87654	190070	SHORT ENVIRONMENTAL	12-1535	100	INV	06/14/2012	2,320.00	4/24/12 SAMPLE
87655	190168	STEELE TRUCK CENTER	209296	100	INV	06/14/2012	4,570.58	REPAIR/PARTS
87656	196	BUFFALO GRAFFIX	122060	100	INV	06/14/2012	259.97	30 EMBROIDERY - CAPS AN
87657	1963	BV OIL COMPANY, INC	03-530990	100	INV	06/14/2012	821.47	UNLEADED/DIESEL
87658	80075	HOME OWNERS SUPPLY	222773	100	INV	06/14/2012	46.74	BULB/NOZZLE
87659	180003	R & R PRODUCTS, INC.	CD1568307	100	INV	06/14/2012	263.30	SHOP TOWELS/SAFETY GLA
87660	2048	FLORIDA DEPARTMENT OF STATE RECORDS MGT	072612	100	INV	06/14/2012	150.00	K. BOATRIGHT/S. CARRIL
87661	20021	BARNEY'S PUMPS INC	1034254	100	INV	06/14/2012	11,400.00	LINCOLN PARK LIFT STAT
87662	2554	ADT SECURITY SYSTEMS INC	71248939	100	INV	06/14/2012	29.15	CUST NO. 01300 1313146
87663	106	BOWLING GREEN SMALL ENGINE	17892	100	INV	06/14/2012	9.70	UNIVERSAL BLADE
87664	2455	CENTURYLINK	JUNE 2012_311367811	100	INV	06/14/2012	256.92	ACCT NO. 311367811



06/14/2012 10:25
aahcrkey

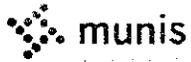
City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 19
apwarrnt

WARRANT: 20120604 06/14/2012

DUE DATE: 06/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87665	2455	CENTURYLINK	JUNE '12_311032795	100	INV	06/14/2012	149.48	ACCT NO. 311032795
87666	2455	CENTURYLINK	JUNE '12_312159680	100	INV	06/14/2012	223.89	ACCT NO. 312159680
87667	2658	CINTAS DOCUMENT MANAGEMENT	DD69054674	100	INV	06/14/2012	35.00	DOCUMENT SHREDDING
87668	10030	W & S ENTERPRISE ACCOUNT	71992	100	INV	06/14/2012	50.70	ACCT NO. 1070625900
87669	10030	W & S ENTERPRISE ACCOUNT	71762	100	INV	06/14/2012	25.20	ACCT NO. 1050582900
87670	10030	W & S ENTERPRISE ACCOUNT	71763	100	INV	06/14/2012	25.20	ACCT NO. 1050583500
87671	10030	W & S ENTERPRISE ACCOUNT	71782	100	INV	06/14/2012	125.52	ACCT NO. 1050589700
87672	1451	DESOTO AUTO MALL	56786	100	INV	06/14/2012	198.52	KEY
87673	1085	EMCI WIRELESS	SEB01IN3635	100	INV	06/14/2012	25.00	REPAIR RADIO
87674	60090	FLORIDA POWER & LIGHT	APR/MAY '12 TREE OF	100	INV	06/14/2012	42.66	37213-04404: 1 N DESOT
87675	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 VIR CONC	100	INV	06/14/2012	51.46	86763-31997: 400 VIRGI
87676	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 ARC SOFT	100	INV	06/14/2012	17.70	79812-41180: 948 N ARC
87677	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 ARC LTS	100	INV	06/14/2012	17.70	98315-85519: 948 N ARC
87678	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 NE FIELD	100	INV	06/14/2012	451.50	86893-35928: 948 N ARC
87679	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 ARC CONC	100	INV	06/14/2012	30.92	86913-31980: 948 N ARC
87680	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 ARC PKG	100	INV	06/14/2012	21.86	86903-33953: 948 N ARC
87681	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 VIR TENN	100	INV	06/14/2012	62.40	86833-32970: 400 VIRGI
87682	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 SPEER CT	100	INV	06/14/2012	18.97	86753-33960: 400 VIRGI
87683	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 WEST FLD	100	INV	06/14/2012	7.42	79406-02274: 400 VIRGI
87684	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 ARC LL	100	INV	06/14/2012	38.58	59153-15104: 948 N ARC
87685	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 EAST FLD	100	INV	06/14/2012	7.42	13266-99236
87686	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 VIR STOR	100	INV	06/14/2012	11.21	11873-76494: 400 VIRGI
87687	2211	GRIMES GOBEL GRIMES HAWKINS	47	100	INV	06/14/2012	1,500.00	CLIENT NO. 25022-00M
87688	80075	HOME OWNERS SUPPLY	222764	100	INV	06/14/2012	10.28	BIT INSERT/GUIDE 6" MA
87689	1535	NAPA AUTO PARTS	188416	100	INV	06/14/2012	20.78	AIR FILTERS



06/14/2012 10:25
 aahorkey

City of Arcadia, FL - ** LIVE **
 WARRANT LIST BY VOUCHER

PG 20
 apwarrnt

WARRANT: 20120604 06/14/2012

DUE DATE: 06/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
87690	1535	NAPA AUTO PARTS	188427	100	CRM	06/14/2012	-182.39	WARRANTY
87691	1535	NAPA AUTO PARTS	188428	100	INV	06/14/2012	182.39	RADIATOR FAN ASSEMBLY
87692	1535	NAPA AUTO PARTS	188643	100	INV	06/14/2012	8.24	BULB
87693	1535	NAPA AUTO PARTS	188782	100	INV	06/14/2012	39.99	2 TON TROLLEY JACK
87696	190090	SMITH'S RANCH & GARDEN, INC	102045142	100	INV	06/14/2012	5.00	RED HEADS
87697	190090	SMITH'S RANCH & GARDEN, INC	101034588	100	INV	06/14/2012	7.45	KEY
87698	2638	TOSHIBA	2097534	100	INV	06/14/2012	424.40	CUST PO NO. 24022
87699	200075	TOTAL PEST CONTROL OF	839415	100	INV	06/14/2012	30.00	PEST CONTROL
87700	230045	WESTERN AUTO ASSOC STORE	10063161	100	INV	06/14/2012	16.50	UPS
87707	60090	FLORIDA POWER & LIGHT	MAY/JUN '12 OK SCHL	100	INV	06/14/2012	7.83	86546-90547: 518 E OAK
87708	1535	NAPA AUTO PARTS	188906	100	INV	06/14/2012	17.38	WIPER BLADE
WARRANT TOTAL							55,607.68	

** END OF REPORT - Generated by Amanda Albritton-Horkey **

2268 SE AC Polk Jr Dr
Arcadia, Fl 34266
863-990-9314
863-993-2114

FLOWAGE AND HANGER RENT REPORT MAY 2012

Aviation Fuel	595.6 GALLONS @ \$0.01/ga	\$	5.96
Lubrication oil.....	0.05Gallons.04/gal	\$.00
Tiedown Fee.....	05.00/50%	\$	2.50
BLDG F.....	900.00/90%	\$	810.00
T-hangers.....	3800.00/90%	\$	3,420.00
Late Fee.....	50.00/90%		45.00

This month 19 of the 20 hangers rented-Building A and B
3 of the 3 hangers rented-Building F

Total due City for MAY 2012 \$4,283.46

Paid Check # 2497



MEMORANDUM

TO: Arcadia City Council

FROM: Judi Jankosky, Interim City Administrator 

DATE: June 13, 2012

SUBJECT: Certificate of Appropriateness for the Crews Property – 200 W. Hickory.

The City of Arcadia Ordinance No. 955, Historic Preservation, requires any application for the construction, reconstruction, alteration and demolition of a historic structure, historic site or a structure within a historic district to petition for a Certificate of Appropriateness, reviewed by the Historic Preservation Commission and issued by City Council, prior to any construction activities. The following applicant has submitted an application for construction, reconstruction, alteration and demolition on the following parcel:

200 W. Hickory – Mr & Mrs. Crews propose to re-roof with black shingles, replace rotten wood (siding, porch columns, rails..) and paint the house white with black trim and black shutters.

The Commission shall review the application for conformity with the following criteria, and shall recommend issuance of the Certificate of Appropriateness unless:

1. in the case of a designated historic structure or historic site the proposed work would detrimentally change, destroy, or adversely affect any exterior feature of the improvement or site upon said work is to be done;
2. in the case of the construction of a new improvement upon an historic site or within an historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within such district;
3. in the case of any property located in an historic district, the proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this chapter and/or to the objectives and design criteria of any historic preservation plan approved for said district;
4. the building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city and state; or
5. in the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.

The Historic Preservation Commission recommended approval by a vote of 6 – 0.



MEMORANDUM

TO: Historic Preservation Commission

FROM: Judi Jankosky, Assistant City Administrator 

DATE: May 30, 2012

SUBJECT: Certificate of Appropriateness for the Crews Property – 200 W. Hickory.

The City of Arcadia Ordinance No. 955, Historic Preservation, requires any application for the construction, reconstruction, alteration and demolition of a historic structure, historic site or a structure within a historic district to petition for a Certificate of Appropriateness, reviewed by the Historic Preservation Commission and issued by City Council, prior to any construction activities. The following applicant has submitted an application for construction, reconstruction, alteration and demolition on the following parcel:

200 W. Hickory – Mr & Mrs. Crews propose to re-roof with black shingles, replace rotten wood (siding, porch columns, rails..) and paint the house white with black trim and black shutters.

The Commission shall review the application for conformity with the following criteria, and shall recommend issuance of the Certificate of Appropriateness unless:

1. in the case of a designated historic structure or historic site the proposed work would detrimentally change, destroy, or adversely affect any exterior feature of the improvement or site upon said work is to be done;
2. in the case of the construction of a new improvement upon an historic site or within an historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within such district;
3. in the case of any property located in an historic district, the proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this chapter and/or to the objectives and design criteria of any historic preservation plan approved for said district;
4. the building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the city and state; or
5. in the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.

CITY OF ARCADIA
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
HISTORIC PRESERVATION

Part 1 – OWNER AND SITE INFORMATION

Instructions: This page of the must appear exactly as below and must bear the owner's original signature. The City of Arcadia decision is based on the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings and specifications) the application form takes precedence.

1. Property Name ALBERTO DUAN & TERESA NAZZARO CREWS
Street 200 W HERCULES
Historic District - Arcadia, Florida 34266

2. Nature of request (may be more than one):
- demolish structure
 - rehabilitate/reconstruct structure (maintain same architecture)
 - reconstruct/alter structure (not same architecture)
 - construct new structure (rebuild as original architecture)
 - construct new structure (not same as original architecture)
 - construct site improvements (to land – pavement, parking...)
 - additional improvements to site (accessory structures – shed, garage...)

3. Project contact (if different than owner)
Name _____
Street SMB
City _____ State _____ Zip _____
Telephone 813 735-0113 Cell 813-235-0019

4. Owner
I hereby attest that the information I have provided is, to the best of my knowledge, correct and that I own the property described above. I understand that falsification of factual representation in this application could be subject to criminal sanctions.

Signature TERESA NAZZARO CREWS
Printed Name TERESA NAZZARO CREWS
Date 5-3-18 Organization _____
Taxpayer ID, if business _____
Street 200 W HERCULES
City ARCADIA State FL Zip _____
Telephone 813 735 0113 Cell 813 235-0019

Fee: ~~\$200.00~~ 105.00 Paid on 5/4 Received by [Signature]

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
HISTORIC PRESERVATION

ACTION BY HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission shall review the application for conformity with the following criteria and shall recommend issuance of the Certificate of Appropriateness to the City of Arcadia City Council unless:

1. In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior feature of the improvement or site upon which said work is to be done;
2. In the case of the construction of a new improvement upon a historic site, or within an historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within such district;
3. In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration, or demolition does not conform to the purpose and intent of this chapter and/or to the objectives and design criteria of any historic preservation plan approved for said district;
4. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contract to the general welfare of the people of the city and state; or
5. In the case of a request for a demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.

The Historic Preservation Commission has voted to recommend or not recommend issuance of the Certificate of Appropriateness by a vote of 6 to 0 at their regular meeting on the 12 day of June, 2012.

Special notes or requirements recommended by the Historic Preservation Commission:

none

**CERTIFICATE OF APPROPRIATENESS
CHAPTER 69, HISTORIC PRESERVATION**

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation, and use of improvements or sites of special character or special architectural, archaeological, or historic interest or value are a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people of the City of Arcadia.

The purpose of this Chapter is to:

1. Effect and accomplish the protection, enhancement, and preservation of such improvements, sites, and districts which represent or reflect elements of the city's cultural, social, economic, political, and architectural history.
2. Safeguard the city's historic, prehistoric and cultural heritage, as embodied and reflected in such historic structures, sites, and districts.
3. Stabilize and improve property values, and enhance the visual aesthetic character of the city.
4. Protect and enhance the city's attractions to residents, tourists, and visitors, and serve as a support and stimulus to business and industry.

It is hereby declared that the owner Fredrick Arnold Crand of parcel ID/street address 800 W. MONROE of Arcadia, FL has come before the City Council today to request a Certificate of Appropriateness for the described demolition/rehabilitation/reconstruction/alteration/new construction that is attached. It has been found by the City of Arcadia City Council that the owner has met the all the requirements of Chapter 69 and hereby issue this Certificate of Appropriateness dated this 19 day of June, 2012.

CITY OF ARCADIA, FLORIDA

Keith Keene
Mayor

ATTEST:

Virginia Haas
City Recorder

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
HISTORIC PRESERVATION

Part 2 – EVALUATION OF SIGNIFICANCE

Property Name ALFRED D & THERESA ALSTON CROWL
Property Address 300 W HICKORY ARLANDIA VA

5. Description of physical appearance (Attach photos. Additional pages may be added if necessary.)

See photos

Date of construction _____ Date(s) of alterations _____
Is structure listed as contributing or non-contributing _____

6. Statement of significance (Attach photos. Additional pages may be added if necessary.)

See photos

Please fill out the following sections as appropriate for your application.

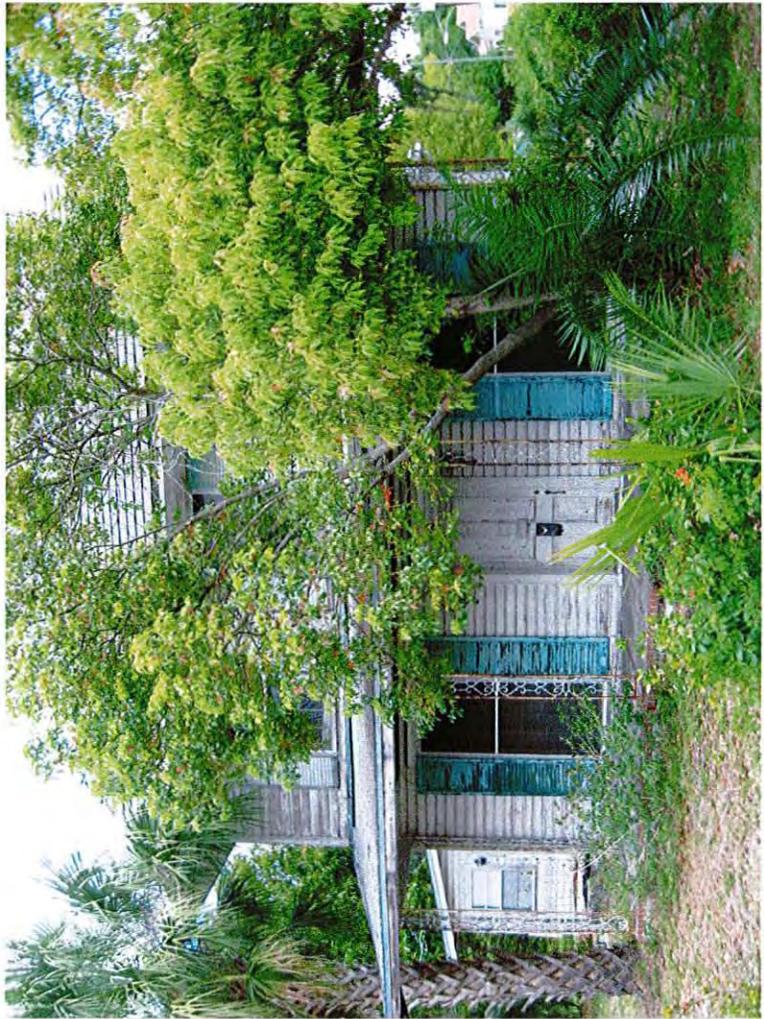
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
HISTORIC PRESERVATION

Part 4 – DESCRIPTION OF REHABILITATION/RECONSTRUCTION/ALTERATION

8. Detailed description of rehabilitation/reconstruction/alteration work (provide architectural drawings.)

RE ROOF W/SHINGLES - GRAY
REPLACE ROTTEN WOOD
PAINT HOUSE WHITE, BLACK TRIM &
SHUTTERS.







DeSoto County Property Appraiser

Newt Keen - Arcadia, Florida - 863-993-4866

[Download Results](#)

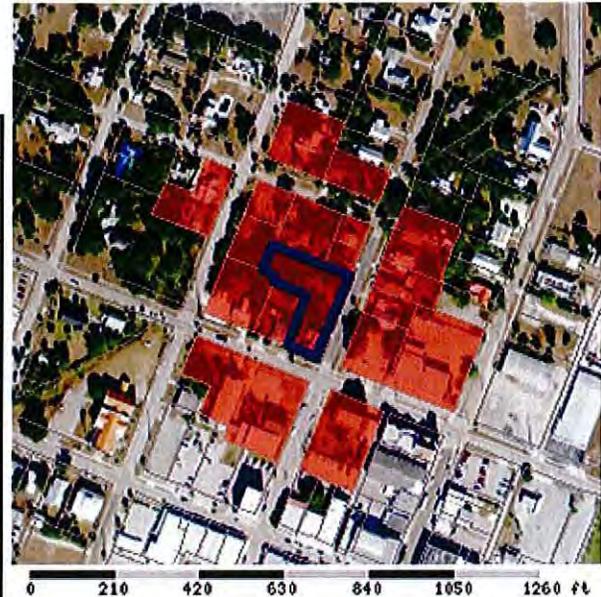
[Print this page](#)

Parcel List Generator

Current Offset Distance: 200 feet [Run Again](#)

Land Use Filter: Show only SINGLE FAM (000100) Land Use type

Target Parcel: 25-37-24-0012-0260-0030			
Owner's Name		REECE BENITA C TR	
Site Address		200 W HICKORY ST	
Mailing Address		C/O NATLIE R CHERNEY 6161 PAINTED LEAF LN NAPLES, FL 34116-0000	
Use Desc. (code)		SINGLE FAM (000100)	
Tax District	1 (Within City Limits)	Neighborhood	400000
Land Area	0.606 ACRES	Market Area	04
Description NOTE: This description is not to be used as the Legal Description for this parcel in any legal transaction.			
TOWN OF ARCADIA O S BEG NW COR INT HICKORY ST & MONROE AV & RUN NELY ALG W			
Sales		12/21/1994 340/30 WD I U 01 \$100.00 4/29/1994 329/324 WD I U 01 \$0.00	



Parcel List Output

1	25-37-24-0012-0250-0080	U S A POST OFFICE	109 N POLK AVE	ARCADIA, FL 342660000	\$0
2	25-37-24-0012-0250-0120	CITY OF ARCADIA	P O BOX 351	ARCADIA, FL 342650000	\$0
3	25-37-24-0012-0250-0130	DEVINE JAMEY A & CAREY J	116 N MONROE AVE	ARCADIA, FL 342660000	12/28/2004 \$112,500 I Q
4	25-37-24-0012-0255-0060	SMVA RENTALS LLC	1230 NE WILDWOOD AVE	ARCADIA, FL 342660000	11/18/2011 \$25,000 I U
5	25-37-24-0012-0255-0065	SCIARETTA VALERIE D	202 N MONROE AVE	ARCADIA, FL 342660000	8/12/2010 \$74,000 I Q
6	25-37-24-0012-0255-0070	MARCOVITCH CHRISTINE	122 N MONROE AVE	ARCADIA, FL 342660000	3/9/2011 \$100 I U
7	25-37-24-0012-0260-0010	VIA KRISTIE L	7669 NW PINE LEVEL ST	ARCADIA, FL 342660000	4/22/2005 \$56,000 I U
8	25-37-24-0012-0260-0020	KNICKERBOCKER THOMAS & BARBARA	208 W HICKORY ST	ARCADIA, FL 342660000	9/22/1994 \$49,000 I Q
9	25-37-24-0012-0260-0030	REECE BENITA C TR	C/O NATLIE R CHERNEY 6161 PAINTED LEAF LN	NAPLES, FL 341160000	12/21/1994 \$100 I U
10	25-37-24-0012-0260-0040	HAMPTON RACHEL	1018 NE LIVINGSTON ST	ARCADIA, FL 342660000	5/1/1984 \$100 I U
11	25-37-24-0012-0260-0050	THOMPSON HALDEN H &	THOMPSON JACQUELINE C 7115 SE AIRFIELD AVE	ARCADIA, FL 342660000	7/24/2000 \$0 I U
12	25-37-24-0012-0270-0010	FIRST PRESBYTERIAN CHURCH	PO BOX 1236	ARCADIA, FL 342650000	\$0
13	25-37-24-0012-0280-0070	CITY OF ARCADIA CITY HALL	P O BOX 351	ARCADIA, FL 342650000	\$0
14	36-37-24-0081-0040-0010	ARICO NINA	17 W WALNUT ST	ARCADIA, FL 342660000	12/15/1999 \$100 I U
15	36-37-24-0081-0040-0020	ARICO NINA	17 W WALNUT ST	ARCADIA, FL 342660000	12/15/1999 \$100 V U
16	36-37-24-0081-0040-0030	BOYLE JANET & WILLIAM	MALLARD COTTAGE 124 N ORANGE AVE	ARCADIA, FL 342660000	2/15/2001 \$35,000 I Q
	36-37-24-0081-			ARCADIA, FL	3/21/1996 \$41,500

17	0050-0040	VALDEZ JOSE	20 W WALNUT ST	342660000	I U
18	36-37-24-0081- 0050-0100	MARTIN WILLIAM & COLLEEN	3410 SE CO RD 760	ARCADIA, FL 342660000	12/31/2003 \$5,000 V U
19	36-37-24-0081- 0090-0195	KNAGGS TRACY LYNN	103 W WALNUT ST	ARCADIA, FL 342660000	11/1/2009 \$100 I U
20	36-37-24-0081- 0090-0197	SMITH SELMA M L/E	123 N ORANGE AVE	ARCADIA, FL 342660000	1/13/1998 \$100 I U

ITEM # 7

Virginia Haas

From: J Jankosky
Sent: Wednesday, June 13, 2012 4:58 PM
To: Virginia Haas
Subject: RE: 4th of July
 Put it on the agenda and we'll ask Council.

Judi

From: Virginia Haas
Sent: Wednesday, June 13, 2012 4:14 PM
To: J Jankosky
Subject: FW: 4th of July

Virginia S. Haas, CMC
 City Recorder
 City of Arcadia
 23 N. Polk Ave.
 Arcadia, FL 34266
 Ph: 863-494-4114
 Fx: 863-494-4712

From: Tami Jewell [mailto:tjewell@sun-herald.com]
Sent: Wednesday, June 13, 2012 5:02 PM
To: Virginia Haas
Subject: 4th of July

Afternoon Virginia,

We are going to do another coloring book this year for the 4th of July. See attached a copy of the page the City of Arcadia helped by sponsoring last year. We will be handing them out at the parade, ranch rodeo at the Turner Center and they will be available at the fireworks. The cost is the same as last year, \$50 and I would like to know if you would like to sponsor a page again this year?

Thanks,

Tami Jewell

SCMG, Inc. / Arcadian Newspaper
Office: 863-494-2434
Fax: 863-494-3533
tjewell@sun-herald.com



[Join us on Facebook](#)



 **Wishing You Safe And
Happy Holidays From
The City Of Arcadia Council
& Administration**

454659

Planning & Zoning Board

George Whitlock, Chairman

TERM EXPIRES 07/01/12

Shirley Brown

TERM EXPIRES 01/01/13

RoseAnne Collins

TERM EXPIRES 01/01/13

Michael Pooser

TERM EXPIRES 01/01/13

Melva Saywer

TERM EXPIRES 07/01/12

Russell Summers

TERM EXPIRES 07/01/12

Appointed as BOARD OF ADJUSTMENT 10/5/10 to serve through 12/31/10.
Reappointed 4/5/11 with no ending date specified.

REAPPOINTED 05/01/12 TO SERVE AS BOARD OF ADJUSTMENT



ITEM # 9

CDBG 1st PUBLIC HEARING ON June 19, 2012 for the FFY 2012 APPLICATION CYCLE: FOR REGULAR CATEGORY (HOUSING, NEIGHBORHOOD OR COMMERCIAL) in the amount of \$700,000 AND ECONOMIC DEVELOPMENT CATEGORY FUNDS of \$700,000.

Purpose of the Hearing

- Two public hearings are required to ensure citizen input on the proposed application; **ALSO, A City Council MOTION TO PROCEED WITH THE APPLICATION AND CATEGORIES OF CHOICE IS NEEDED.** This first hearing outlines the type of grants which are available; the second hearing is held to review the draft application before it is submitted to FDEO. **The City proposes to apply for a regular category CDBG Grant in the FFY 2012-2013 grant cycle.**
- **The City may also consider and Economic Development Project for the FFY 2012-2013 cycle.**

Community Development Block Grant (CDBG) Program Objectives

- Benefit low and moderate income persons (LMI) (a minimum of 70% of all State CDBG dollars)
- Aid in the prevention or elimination of slums or blight
- Other community development needs (such as emergencies)

Regular Categories And Activities

A local government may have only one of these grants open at any given time. There is a set deadline each year. This year's cycle is planned for September 2012 if eligible. A cycle is expected in 2013 as well.

A planning grant for future CR or NR is available for engineering design and permitting of eligible CDBG activities.

- **Housing Rehabilitation** – Assists low and moderate income residents with physical improvements that address code, safety and other rehabilitation items. In some cases, severely damaged structures may be demolished and replaced. *All housing rehabilitation beneficiaries must be low-to-moderate income as defined by HUD.*
- **Neighborhood Revitalization** – Assists communities with infrastructure improvements, such as paving, fire protection, drinking water, sewer, flood and drainage, handicap accessibility in public facilities, and other similar activities. *It is required that no less than 51% of the beneficiaries of these activities be low-to-moderate income.*
- **Commercial Revitalization** – Provides funds to address improvements to downtown or commercial districts, including water, sewer, sidewalks, parking, building facades, etc. *It is required that no less than 51% of the beneficiaries of these activities be low-to-moderate income.*

Economic Development Category

A local government can open one new economic development grant every year and there is *no limit to the number of these grants which can be open* at any given time, provided all grants are on schedule. A local government may apply for an economic development grant even if it has an open housing, neighborhood, or commercial grant, provided that grant is on schedule. There is no deadline – funds are awarded as applications are approved until funds expire each year.

These funds are used to build infrastructure necessary to attract new businesses or retain expanding businesses. *Job creation is required*, and at least 51% of the jobs created must be available to persons of low-to-moderate (LMI) income households. (LMI income jobs are defined as positions requiring no more than a high school diploma. LMI Households are defined by HUD income limits. If additional training is required, the company must provide this training at no cost to the employee. Speculative development is not eligible.)

(For more information contact *the City Administration Office* at 863-494-4114 or jjankosky@arcadia-fl.gov)



CITY OF ARCADIA
CDBG REGULAR CATEGORY (HR/NR/CR)

PRELIMINARY MILESTONES:

1. JUNE 5TH - MOTION TO APPROVE PURSUING 2012 CDBG AND GRANT SERVICES
2. JUNE 19TH - PUBLIC HEARING – LET PUBLIC HEAR THE OPTIONS
3. JUNE 2012 - MEET W/ ENGINEERS TO REVIEW NEIGHBORHOOD PROJECTS
4. JUNE/JULY 2012 - SURVEYS DOOR TO DOOR FOR NEIGHBORHOOD OPTION IF FEASIBLE
5. JULY/AUGUST 2012 - ENGINEER TO DEVELOP MAPS, PLANS, SPECS IF FEASIBLE
6. JULY/AUGUST 2012- DRAFT APPLICATION FOR NEIGHBORHOOD AND/OR HOUSING REHAB OPTIONS
7. JULY 10, 2012 - CITIZENS ADVISORY TASK FORCE MEETING (RECOMMEND BEST OPTION)
8. AUGUST 7TH - 2ND PUBLIC HEARING AND AUTHORIZE THE MANAGER TO SIGN THE APPLICATION AND ALL REQUIRED FORMS
9. SEPTEMBER 30, 2012 - SUBMIT FINAL CDBG HR OR NR APPLICATION TO STATE WHICH INCLUDES PLANS AND SPECS AND SURVEYS IF NR

Guardian Community Resource Management, Inc., 930 Marcum Rd, Suite 3 Lakeland, FL 33809

Phone (863) 937-9035 Toll Free (888) GUARD93 Fax (863) 583-0357

www.guardiancrm.com



Local Elected Officials & General Public Fair Housing Training

I. Purpose of This Meeting

Educate local elected officials and general public concerning fair housing requirements

II. Laws That Protect Fair Housing

- Local Ordinance
- State Law (Statute 760.23(1), Florida Statutes)
- Federal Law (Civil Rights Act of 1968, amended 1988)

III. Recognizing Discrimination

Under the Fair Housing Act, It is Against the Law to:

- Refuse to rent to you or sell you housing
- Tell you housing is unavailable when in fact it is available
- Show you apartments or homes in certain neighborhoods only
- Advertise housing to preferred groups of people only
- Refuse to provide you with information regarding mortgage loans, deny you a mortgage loan, or impose different terms or conditions on a mortgage loan
- Deny you property insurance
- Conduct property appraisals in a discriminatory manner
- Refuse to make certain modifications or accommodations for persons with a mental or physical disability, including persons recovering from alcohol and substance abuse, and HIV/AIDS-related illnesses
- Fail to design and construct housing in an accessible manner
- Harass, coerce, intimidate, or interfere with anyone exercising or assisting someone else with their fair housing rights

Based on these factors...

- Race
- Color
- National origin
- Religion
- Gender
- Familial status (families with children under the age of 18, or who are expecting a child), or
- Disability (if you or someone close to you has a disability)

IV. Several ways to make a complaint

- 1) Fill out an online form at <http://www.hud.gov/hdiscrim.html>;
- 2) You can call toll-free 1-800-669-9777;
- 3) Complete the attached form and mail to:

Office of Fair Housing and Equal Opportunity
 Department of Housing and Urban Development
 Room 5204 451 Seventh St. SW
 Washington, DC 20410-2000

- 4) You can write HUD a letter with:
 - Your name and address
 - The name and address of the person your complaint is about
 - The address of the house or apartment you were trying to rent or buy
 - The date when this incident occurred
 - A short description of what happened
 - Then mail it to the Fair Housing Hub closest to you (listed in handout)

enforcement of the codes and nothing will change until enacting enforcement.

Ms. Jeannie Martin stated that entrances into the city need beautification; clean up trash and have an attractive focal point. The City should work toward beauty and stewardship and include beautification in the budget.

Mr. Tony Daniel, business owner, and Arcadian since the 1990's stated he prefers the quiet, small town roots and moving forward at a smaller pace. He stated that speed limits within the City need enforcement which in turn would generate revenue for the City. He envisioned a safer, slower town.

Mr. Ernie Hewett expressed that he would like to see the City exist into the future and not be absorbed by the County.

Dr. Lorenzo Dixon, former Councilman, expressed many of the same visions and ideas already written down: Infrastructure, sidewalks, streets, entrances to the City. He stated he is a problem solver with solutions, ideas and action. The question is where the City will find the money.

Mr. Gary Frierson stated that the City needs a good, solid, "foundation"; streets, sidewalks, curbs, infrastructure that will foster growth of businesses. Establish a good, inviting environment for businesses and growth.

Ms. Adrienne Daly stated that she envisions a nice, clean route to the City Cemetery.

During the break Dr. Land asked each participant to place a star by those areas on the boards which they consider important visions for the City which they would evaluate once resuming the meeting.

(10 Minute Break)

TOP LIST OF PRIORITIES (not in particular order)

- AIRPORT (10)
- INFRASTRUCTURE (10)
- GATEWAYS TO CITY CLEANUP (8)
- PROMOTE INVESTMENTS AND GRANTS (5)
- LAW ENFORCEMENT (8)
- YOUTH ACTIVITIES (6)
- FINANCIAL PLAN (4)

*Requested
by Councilman
Fink*

3. What will it take to make our vision a reality? (50 minutes)

Mrs. Shirley Brown requested that City Council be more receptive to Citizens (Receptive Government).

Councilman Fink envisions encouraging businesses to the City and change will occur. We need structure not chaos. He suggested a Joint Planning Agreement with the

**AGENDA
CITY COUNCIL VISIONING WORKSHOP
CITY OF ARCADIA**

9:00 a.m. to Noon

DRAFT

CALL TO ORDER

1. Introduction – Dr. Ted Land, Workshop Facilitator
 - a. Proposed Format of Workshop
2. Summary of January 28, 2012 Workshop
3. Airport
4. Infrastructure
5. Gateways to City
6. Promoting Investments and Grants

PUBLIC COMMENT

ADJOURN

NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

The Arcadia Elks Lodge 1524 and
Five Star Youth of America
Present the

ITEM # 12

Independence Day Parade

Join with us in the "Arcadia Spirit" and be part of our Independence Day Parade.
It will be held on Wednesday, July 4, 2012.
Line-up is at 9:00 am at Oak Street and Orange Avenue.
The parade will begin at 10:00 am.

Everyone is invited. There will be no candy or any items thrown
from floats or vehicles and all entries must be decorated.

Please return this entry by July 1st.

You will receive the line-up on Monday, July 2nd.

Your entry may be faxed to 863-993-9740, e-mailed to t2000@desoto.net or mail to:
Independence Day Parade, PO Box 2996, Arcadia, FL 34265.
If you have any questions, call Jackie at 863-993-0083.

Donald Neads, Director
Desoto County Commissioner
Past Exalted Ruler
Arcadia Elks 1524

Jackie Tucker, Director
Five Star Youth of America
Past Exalted Ruler
Arcadia Elks 1524

INDEPENDENCE DAY PARADE

NAME OF ENTRY _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

CONTACT PERSON _____

PHONE _____ FAX _____

MAIL _____

BOAT _____ MARCHING UNIT _____ CARRIAGE _____

HORSE UNIT _____ HORSE INDIVIDUAL _____ DECORATED VEHICLE _____

DESCRIPTION OF UNIT _____

CITY OF ARCADIA
 POOLED CASH RECONCILIATION
 COMPUTER CASH BALANCES
 FOR THE MONTH ENDING: MAY 2012

FUND	CORRECTIVE	Operating	Police Ed	Airport	Infrastructure	Street Reserve	CDBG	HOME AGAIN	Capital
CASH ACCOUNT	ACTION	001	001	001	103	104	105	106	Improvement
		10400	10401	10403	10400	10400	10400	10400	10400
<u>BALANCE@ 5/31/2012</u>		1,117,820.60	0.00	0.00	1,052,508.90	38,566.04	(1,067.52)	0.00	916,832.38

CORRECTED COMPUTER BALANCE

1,117,820.60	0.00	0.00	1,052,508.90	38,566.04	(1,067.52)	0.00	916,832.38
--------------	------	------	--------------	-----------	------------	------	------------

ITEM # 14

Virginia Haas

From: Corbett [corbett.alday@guardiancrm.com]
Sent: Wednesday, June 06, 2012 7:54 PM
To: J Jankosky; Virginia Haas
Cc: Christine Alday; Antonio Jenkins
Subject: RE: here is the LaBelle RFP and the CDBG requirements for RFP grant services

Oh, as to the time crunch. Not sure. We have been asking the prior administrator about it for some months. My pardons. Not sure that engineer contracts are even in place for plans and specs. We asked, but did not get an answer before the changes. Also, the official notice is not even out from the State. We are actually trying to push a bit and avoid a real time crunch. Otherwise we might miss it, the State is so far behind.

Corbett-

****PLEASE NOTE OUR NEW ADDRESSES AND PHONE NUMBER****

Guardian Community Resource Management, Inc.

Mailing: 3020 Bruton Road, Plant City, FL 33565

Physical: 930 Marcum Rd Ste 3, Lakeland, FL 33809

(863) 937-9035 Office

(813) 943-2627 Cell

(801) 218-0320 fax

www.guardiancrm.com

GUARDIAN of the Public Trust

"The world breaks everyone, and afterward, some are strong at the broken places."

[Ernest Hemingway](#)

From: J Jankosky [mailto:jjankosky@arcadia-fl.gov]
Sent: Wednesday, June 06, 2012 2:55 PM
To: Corbett; Virginia Haas
Cc: Christine Alday; Antonio Jenkins
Subject: RE: here is the LaBelle RFP and the CDBG requirements for RFP grant services

I would like LaBelle's as a reference. List myself as contact:

Judi Jankosky
 863-494-4712 fax
JJankosky@arcadia-fl.gov
 863-494-4114 phone

May I ask why did this take so long as to make everything in a time crunch now? Not blaming anyone but wow.

Judi

From: Corbett [mailto:corbett.alday@guardiancrm.com]
Sent: Wednesday, June 06, 2012 1:06 PM
To: Virginia Haas; J Jankosky

6/14/2012

asked if the project would encompass the purchase of sorghum from others or would strictly utilize Ceres' own crop production. Dr. Pablo responded that currently the company has 2,000 acres of their own crop, but may expand to lease or buy in the future.

On motion of Councilmember Goodman, seconded by Deputy Mayor Heine, the Council voted unanimously, 5-0, to approve the operation of pre-processing sweet sorghum juice business in an M-2 district.

COMMENTS FROM DEPARTMENTS

15. CITY MARSHAL

The Marshal had no comments other than to defer to item #19 below.

16. ATTORNEY

The Attorney had no items of note.

17. ADMINISTRATOR

A) DESOTO COUNTY PARTNERSHIP FOR CDBG FUNDS

The Interim Administrator reported that DeSoto County has agreed to partner with the City of Arcadia by allocating up to \$200,000 in State Housing Initiative Partnership (SHIP) funds to be used in conjunction with the City's CDBG grant. The County will allow up to \$25,000 for each home; however, they must encumber their funds by June 30th. She requested no action by the Council other than acknowledgement of their awareness of the timeframe for the commitment of funds by the County.

B) SUMMER MEETING SCHEDULE

The Interim Administrator also mentioned that in the past the Council has elected to hold only one meeting in each of June, July and August; and if that were the case this year as well, she would recommend cancelling the June 1st meeting in order to meet the County's timeline for approving funding (mentioned above) at the June 15th meeting. She added that at this point, there was not many items scheduled for the June 1st agenda. **The Council took no action and will remain with the usual two meets per month schedule.**

C) APPOINTMENT OF PLANNING & ZONING BOARD TO SERVE AS CITIZENS ADVISORY TASK FORCE FOR CDBG FUNDS

The Interim Administrator advised the Council on a request from Guardian, the CDBG grant administrators, to appoint the Planning and Zoning Board to serve as the Citizens Advisory Task Force (CATF). She continued that the federal CDBG guidelines require a CATF to review the applications for approval prior to awarding individuals assistance with grant funds and that in order to meet DeSoto County's deadline to encumber funds, the Planning and Zoning Board, which meets on June 8th, could then recommend applicants for the Council's approval at the June 15th meeting. She added the Planning and Zoning board was previously designated as the CATF but that the Council would need to reappoint them to serve in this capacity.

Councilmember Dixon questioned using the P&Z Board, reminding the Council that they had previously agreed to assemble another board comprised of citizens, business owners, clergy, etc. The Interim Administrator pointed out that the City has advertised in the newspaper, on the website and bulletin board for recruitment to other, similar boards and to-date has received no responses; and that time is of the essence for this matter. Councilmember Dixon asked whether it would be a conflict for the Council to serve as the CATF, to which the City Attorney advised against it.

Councilmember Goodman stated her understanding of the urgency to this request, but suggested that following this action by the Planning and Zoning Board as the CATF, the Council look at establishing a full-time Citizens Advisory Board with each of the Council doing more in terms of recruiting and nominating prospective members. Councilmember Keene agreed.

Councilmember Goodman made a motion to reappoint the Planning and Zoning Board as the Citizens Advisory Task Force for the purpose of reviewing CDBG applications and making a recommendation of applicants to the City Council with the stipulation of looking to establish a new CATF following this one, specific task. The motion was seconded by Deputy Mayor Heine and passed unanimously, 5-0, upon voice vote.

The Interim Administrator then stated she had received the report on the ground penetrating radar study of US 17, which showed several areas with voids. She provided the report to the local and district offices of the DOT, requesting they review the report and whether in their opinion the voids were significant enough to require repair prior to the milling and resurfacing work. To-date, she had not received a response.

Also related to DOT work, the Interim Administrator stated the City has been requested to move sewer lines on US 17 from Martin Luther King southward in order for the DOT to take care of a drainage issue. She continued that the DOT is requiring the City to sign paperwork prior to May 27th which states all work is non-reimbursable and therefore has referred the matter to the City Attorney. In addition, Fred Lewis, Systems Supervisor has marked up the plans leaving our water and sewer lines in their current location as the pipes are old and would not survive relocation, nor could the City afford replacements. The Administrator stated she does not believe the City should have to incur any expense to accommodate DOT plans, even though they will "front" the money for a low interest loan payable over many years in the case of a hardship on the part of the City.

Lastly, the Interim Administrator reported she would be on vacation beginning at noon on Friday, May 21st returning back in the office on June 1st. She recommended consideration of Steve Underwood to serve as Interim Administrator in the event of an emergency during her absence.

Councilmember Dixon took issue with the recommendation saying it was nothing personal against Mr. Underwood, but finds it "of serious concern when you have a person that has been in administration for approximately 28 years working computers and handling all the inside business" namely, Ms. Betty Coone, that someone from the solid waste department and who has already been given extra duties, would be the first choice. Dr. Dixon asked if Ms. Coone had even been considered. The Interim Administrator answered that she was suggesting Mr. Underwood only if there was some type of emergency and not to deal with the day-to-day events, such as DEP or DOT issues. She went on to say it was certainly the Council's choice as to whether or not even appoint an emergency contact.

(d) *Historic site* means any parcel of land located within the city which is of historic significance and which has been designated as a historic site by the city council pursuant to section 60-6, or which has been listed in the National Register of Historic Places or such other similar federal or state designation. Historic sites shall include improved parcels, or parts thereof, on which are situated any historic structures and any abutting improved parcels, or parts thereof, used as and constituting part of the premises on which any historic structures are situated.

(e) *Historic structure* means any improvement located within the city which is of historic significance and which has been designated as a historic site by the city council pursuant to section 60-6, or which has been listed in the National Register of Historic Places or such other similar federal or state designation.

(f) *Improvement* means any building, structure, place, work of art, or other object constituting a physical betterment of real property, or any part of such betterment, including without implied limitation streets, alleys, sidewalks, curbs, lighting fixtures, signs, and the like.

Sec. 60-3. Historic Preservation Commission.

A Historic Preservation Commission is hereby created. The City Council, in its discretion, may constitute a separate commission to sit in this capacity or may appoint the local planning agency for the City to serve in this capacity. If a separate body is constituted to serve in this capacity, the membership shall consist of at least seven (7) members and shall be comprised as follows, if available in the community: at least one member shall be a registered architect; at least one member shall be a historian; at least one member shall be a licensed real estate broker; all members shall have a known interest in historic preservation; and all members shall be citizens of the city. The commissioners shall be appointed by majority vote of the city council. The city administrator, or his/her designee, shall provide any necessary clerical or administrative support for the commission.

Sec. 60-4. Historic Structure, Historic Site, and Historic District Designation Criteria.

(a) For purposes of this ordinance, a historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement or structure located thereon, or any area of particular historic, architectural, archeological, or cultural significance to the city such as historic structures, sites, or districts which:

- (1) Exemplify or reflect the broad cultural, political, economic or social history of the nation, state or community; or
- (2) Are identified with historic personages or with important events in national, state or local history; or
- (3) Embody the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or
- (4) Are representative of the notable work of a master builder, designer or architect who influenced his age; or
- (5) Have yielded, or may be likely to yield, information important to prehistory or history.



MEMORANDUM

TO: Arcadia City Council

FROM: Judi Jankosky, Interim City Administrator 

DATE: June 14, 2012

SUBJECT: Employee Bonuses

DISCUSSION: The Council approved personnel policy regarding merit bonus pay states "A cumulative rating score of "Above Average" or "Exceptional" may qualify the employee for merit pay if budgeted funds are available within the department. However, it will be the responsibility of the department head and departmental employees to conserve resources and reduce spending whenever and wherever possible throughout the year so that sufficient funds will be available for merit pay." Policy attached.

\$76,801 in merit bonus funding (pay and federal withholdings) was budgeted but under General Government - regular salaries and withholdings - for general fund employees and Utility Administration - regular salaries and withholdings - for water and sewer fund employees and have been taken from those accounts not the individual departmental accounts or any savings in each departmental account for conserving resources or reducing spending. Per the attached email from Finance Director, Jorge Santana, merit bonuses were to be performance based and funding did not include retirement or health insurance funding so the merit bonus allotment has run over budget by \$1,863.00 to date. That number may increase as the remaining merit bonuses are paid out. Budgets attached.

Our current evaluation form rating system is as follows – Unsatisfactory, Marginal (Below Standard), Satisfactory (Meets Standard), Superior (Above Standard), and Outstanding. A reasonable assumption could equate "Above Average" to be the same as Superior (Above Standard) and "Exceptional" as Outstanding. Evaluation form attached.

There have been employees that received a merit bonus to date that did not receive a cumulative rating of "Above Average" or "Exceptional" or any rating and with all the merit bonuses the funds were not taken from the departmental account from savings due to conserving resources or reducing spending. Spreadsheet attached.

Currently, there are several employees that completed their evaluations in May, have been approved for their merit bonus payable in June and are awaiting their payment but they have not received an "Above Average/Superior" or "Exceptional/Outstanding" and, again, the funds are not coming from their departmental account from conserving resources or reducing spending.

If the policy is now applied in regards to rating some employees may be "shortchanged" when their co-workers with the same "satisfactory" rating received a merit bonus. The policy can not be applied as each departmental budgets do not include any funding for the merit bonuses and if you increase each department budget by the pro-rata share of merit bonus funds now that seems counterproductive to the requirement to conserve resources or reduce spending.

The minutes from 2010, 2011 and 2012 were reviewed to ascertain if Council had waived the Council approved policy and, in turn, allowed all employees regardless of their performance rating or if they conserved resources or reduced spending or not to receive a merit bonus. No minutes waiving the requirements could be located. The minutes appear to indicate that the merit bonuses were to be performance based and were to be earned. Attached are the associated minutes from the search.

Ethically I am unable to continue to pay merit bonuses that do not meet the Council approved policy without Council approval; otherwise, doing so may be deemed mismanagement of public funds.

2.35 PERFORMANCE EVALUATION REPORT

At least once a year at the employee's anniversary date, supervisors shall rate and discuss the overall job performance with each employee. The performance evaluation evaluates quantity of work, quality of work, work habits and relationships with fellow employees and the public. If the employee is a supervisor, his/her supervisory ability is also evaluated.

The employee may submit a written rebuttal statement as part of the evaluation, which shall then become a part of the complete evaluation form; and such statement shall remain in the employee's personnel file according to the State's retention schedule.

A cumulative rating score of 'Above Average' or 'Exceptional' may qualify the employee for merit pay if budgeted funds are available with the department. However, it will be the responsibility of the department head and departmental employees to conserve resources and reduce spending whenever and wherever possible throughout the year so that sufficient funding will be available for merit pay.

Merit pay does not necessarily increase the base salary of an employee; but would serve as performance incentive. If funding is not sufficiently available within the departmental budget to fund merit pay, paid time off will be given at the rate of three (3) days paid leave for an 'above average' evaluation rating and five (5) days paid leave for an 'exceptional' rating. Determination of merit pay or paid time off is at the discretion of the department head with the approval of the City Administrator. *(Also see Policy 13.60)*

Performance evaluations as defined in this section apply only to employees under the City Administrator's purview. For law enforcement personnel, the Marshal may elect to implement his own evaluation tool.

2.40 EXAMINATION:

All appointment and promotion decisions shall be made by the department head, with the City Administrator's approval, on a job related merit basis. A written evaluation of applicant's knowledge, abilities and skills is to be performed and become part of the applicant's file. One or a combination of any or all of the following evaluation techniques may be used.

1. Physical skills tests.
2. Written examination of job knowledge.
3. Oral interview and evaluation of applicant's abilities.
4. Objective evaluation of formal education, vocational training and work experience as related to position requirements.

13.50 OTHER LEAVE (Temporary):

An employee may request leave without pay in advance of the time off if it is necessary for personal reasons to be absent from work and sufficient leave balances are not available. The Department Head, shall at his/her discretion, recommend to the City Administrator leave approval for a maximum of two calendar weeks being permitted per fiscal year.

A leave of absence without pay for longer than two consecutive weeks requires the approval of the Department Head and City Administrator and may be used for temporary mental or physical disability, education, training or other adequate reasons.

13.55 TRAINING LEAVE:

Leave with pay may be granted an employee for job related training seminars of short duration. This must have the approval of the Department Head, City Administrator and/or City Council.

13.60 PERFORMANCE EVALUATION LEAVE

Employees who have been granted Performance Evaluation Leave should make every effort to use this leave within the same fiscal year it was awarded. The exception to this usage would be if, at the department head's discretion, the absence would create a hardship on the department for coverage if the employee were excused from work. Regardless of any Performance Evaluation Leave balance, this type of leave is not paid to the employee upon separation from service for any reason.

(Also see Section 2.35)

J Jankosky

From: Jorge Santana
Sent: Thursday, June 14, 2012 8:28 AM
To: J Jankosky
Subject: RE: bonus

Judi, the payroll system creates charges for pension and health insurance related to salaries paid. Any employee that is participating in the pension and in the health insurance and receives a merit bonus, the system will automatically calculate the associated pension and health costs. Those are the amounts you find on accounts 10220 & 10230. Those amounts were never budgeted because I had no idea which employees would receive a merit pay. The merit pays were based on performance evaluations. The employee's performance evaluation would determine if a merit pay was awarded.

J Jankosky
Sent: Wednesday, June 13, 2012 5:58 PM
To: Jorge Santana
Subject: bonus

Jorge,

Are the two line items under general government and utility administration of Retirement Contribution and Life Health Insurance included in the total bonus figure or are they something else totally unrelated?

Judi

No virus found in this message.
Checked by AVG - www.avg.com
Version: 10.0.1424 / Virus Database: 2433/5068 - Release Date: 06/13/12

FUND: GENERAL		REQUEST	BUDGET	MAY	YTD ACTUAL
ACCOUNT	DESCRIPTION	11-12	11-12	2012	11-12
01190	GENERAL GOVERNMENT				
10110	Salary				
10120	Regular Salaries	54,045	54,045	1,143	25,429
10130	Other Wages and Salaries				
10140	Overtime				
10150	Special Pay				
10210	FICA Tax	3,351	3,351	90	1,457
10211	Medicare Tax 1.45%	784	784	20	365
10220	Retirement Contribution -City			177	996
10230	Life. Health Insurance			-	542
10232	Retiree Health Insurance	89,170	92,201	2,616	60,619
10240	Worker's Compensation				
10251	Unemployment Compensation	15,000	15,000	-	4,681
30310	Professional Services	1,000	1,000	1,000	1,225
30320	Auditing	38,500	38,500	8,900	38,125
30340	Contractual Services	30,000	30,000	-	22,500
30400	Mileage, Tolls & Lodging				
30410	Telephone	2,100	2,100	229	1,669
30420	Postage & Freight	-	-	-	-
30430	Utility Services	8,000	8,000	808	5,322
30440	Rental and Leases	1,000	1,000		
30450	Insurance	186,000	186,000	-	146,837
30460	Repairs and Maintenance	750	750	-	863
30461	Maintenance Contracts	16,600	16,600	2,282	16,600
30462	Repair of Buildings	-	-		
30463	Repair Equipment	-	-		
30464	Vehicle Repair				
30465	Radio Repair	-	-		
30466	Mtnce and Repairs-Tires				
30470	Printing and Binding	-	-		
30480	Promotional Activities	3,000	3,000	1,025	1,250
30490	Other Current Charges	5,000	5,000	475	3,938
30491	Advertising	500	500	225	1,186
30510	Office Supplies	-	-		
30520	Operating Supplies	1,250	1,250	305	687
30521	Fuel				
30522	Janitorial Supplies	500	500	-	8
30523	Chemicals	-	-		
30525	Uniforms	-	-	-	-
30529	Furn. & Mach. under \$5,000				
30540	Books and Subscriptions	-	-		
30541	Memberships	500	500		
30542	Registration Schools				
30590	Contingency	-	-	-	-
30950	Reserve Accounts	-	-	-	-
60620	Improvement to Buildings	-	-		
60640	Machinery and Equipment	-	-		
	TOTAL	457,050	460,081	19,295	334,299

ACCOUNT	DESCRIPTION	REQUEST	BUDGET	MAY	YTD ACTUAL
		11-12	11-12	2012	11-12
41513	UTILITY ADMINISTRATION				
10110	Salary				
10120	Regular Salaries	17,298	17,298	827	6,103
10130	Other Wages and Salaries				
10140	Overtime				
10150	Special Pay				
10210	FICA Tax	1,072	1,072	51	378
10211	Medicare Tax 1.45%	251	251	11	88
10220	Retirement Contribution -City	-	-	-	325
10230	Life. Health Insurance	-	-	-	-
10240	Worker's Compensation	-	-	-	-
10251	Unemployment Compensation				
30310	Professional Services				
30340	Contractual Services				
30400	Mileage, Tolls & Lodging				
30401	Expense Allocation				
30402	Per diem				
30410	Telephone				
30420	Postage & Freight				
30430	Utility Services				
30440	Rental and Leases				
30450	Insurance				
30460	Repairs and Maintenance				
30461	Maintenance Contracts				
30462	Repair of Buildings				
30463	Repair Equipment				
30464	Vehicle Repair				
30465	Radio Repair				
30470	Printing and Binding				
30480	Promotional Activities				
30490	Other Current Charges				
30510	Office Supplies				
30520	Operating Supplies				
30521	Fuel				
30522	Janitorial Supplies				
30523	Chemicals				
30525	Uniforms				
30526	Operating Supplies -Tools				
30529	Furn. & Mach. under \$5,000				
30530	Road Materials				
30540	Books and Subscriptions				
30541	Memberships				
30542	Registration Schools				
30590	Contingency				
60620	Improvement to Buildings				
60640	Machinery and Equipment				
70710	Debt Principal				
70720	Debt interest				
	TOTAL	18,621	18,621	889	6,894



City of Arcadia

MANAGERIAL PERFORMANCE APPRAISAL

Employee's Name (Last, First, M.I.)		Social Security Number	Date of Appointment to Title
Title		Department/Unit	
Facility		Type of Evaluation <input type="checkbox"/> Annual <input type="checkbox"/> Six Month <input type="checkbox"/> Reevaluation	
Period Covered From: _____ To: _____		Prepared by	Date

The performance appraisal is divided into the following parts:

- Part I -- Current Responsibilities
- Part II -- Supervisory/Managerial Abilities
- Part III -- Personal Attributes
- Part IV -- Performance Analysis
- Part V -- Projected Responsibilities
- Part VI -- Overall Evaluation

Ratings	Definitions
Outstanding	Performance is noticeably outstanding for this position. Achievements far exceed position's performance objectives. Exceptional contribution made to departmental, divisional, and/or Corporate goals.
Superior (Above Standard)	Performance and contributions are above expectancy for this position. Achievements in most cases exceed performance objectives.
Satisfactory (Meets Standard)	Performance represents the expected level for this position. Achievements meet performance objectives either fully or with rare exception.
Marginal (Below Standard)	Performance is often below expectancy for this position. Results frequently do not meet performance objectives. A reevaluation is required after three months.
Unsatisfactory	Performance is consistently below minimal expectancy for this position.

PART I – CURRENT RESPONSIBILITIES

Complete One Page For Each Responsibility. Attach Additional Pages As Necessary.

COMPLETED BY EMPLOYEE

RESPONSIBILITY:

Identify a major responsibility.

ACTIVITIES:

Identify the specific tasks performed to accomplish the above responsibility.

PROGRESS: (Check One)

In Progress/On-Going Completed Withdrawn

APPROXIMATE PERCENTAGE of Evaluation Period Spent in Performing These Tasks: _____%

COMPLETED BY SUPERVISOR/MANAGER

APPRAISAL:

Describe the employee's performance in completing the specific tasks associated with this responsibility.

RATING:

OUTSTANDING SUPERIOR
(Above Standard) SATISFACTORY
(Meets Standard) MARGINAL
(Below Standard) UNSATISFACTORY

PART 1 - GOALS AND OBJECTIVES

Complete One Page for Each Responsibility. Attach Additional Pages As Necessary.

COMPLETED BY EMPLOYEE

AGREED UPON GOALS AND OBJECTIVES

Identify goals / objectives

ACTIVITIES

Identify the specific tasks performed to accomplish the above agreed upon goals & objectives

PROGRESS: (Check one)

In Progress/On-Going

Completed

Withdrawn

APPROXIMATE PERCENTAGE of Evaluation Period Spent in Performing These Tasks: _____%

COMPLETED BY SUPERVISOR/MANAGER

APPRAISAL:

Describe the employee's performance in completing the specific tasks associated with this responsibility.

RATING:

OUTSTANDING

SUPERIOR

(Above
Standard)

SATISFACTORY

(Meets
Standard)

MARGINAL

(Below
Standard)

UNSATISFACTORY

PART IV – PERFORMANCE ANALYSIS

COMPLETED BY SUPERVISOR/MANAGER

Identify the action plans to address improvement and development needs.

PART V – PROJECTED RESPONSIBILITIES

COMPLETED BY SUPERVISOR/MANAGER

Projected responsibilities for evaluation period covered from: _____ to: _____.

Identify the specific responsibilities or major job duties which will be assigned to the employee for the next evaluation period.

1. _____

2. _____

3. _____

4. _____

5. _____

PART VI – OVERALL EVALUATION

COMPLETED BY SUPERVISOR/MANAGER

RATING:

OUTSTANDING

SUPERIOR
(Above
Standard)

SATISFACTORY
(Meets
Standard)

MARGINAL
(Below
Standard)

UNSATISFACTORY

JUSTIFICATION FOR OVERALL RATING: Required for overall rating of "Marginal" or "Unsatisfactory."

I have reviewed this evaluation and discussed the contents with my supervisor/manager. My signature means that I have been advised of my performance and does not necessarily imply that I agree with the appraisal or the ratings. I understand that I may submit a written rebuttal to my supervisor/manager within the next ten (10) calendar days. My rebuttal will be attached to and retained with this evaluation.

Employee Signature:	Date
Supervisor/Manager Signature:	Date
Reviewer Signature:	Date
<p>REBUTTAL: If a rebuttal is submitted, the employee shall sign below.</p> <p>I certify that my rebuttal has been submitted under the guidelines.</p>	
Employee Signature:	Date Submitted

Department	Employees Name	Hired Date	Rate of Pay	Merit Pay	Check Date	% Bonus	Performance Rating
Admin	Judith Jankosky	10/11/2010	\$24.04	\$1,500.00	10/20/2011	3	EVAL NEVER SIGNED/RATED
Admin	Carol Jones	10/9/2006	\$13.25	\$826.80	10/20/2011	3	SUPERIOR
Utility	Ellen Hutson	10/11/1999	\$17.50	\$910.00	11/17/2011	2.5	SUPERIOR
Systems	Rasheed Jahaludin	10/25/2010	\$9.00	\$561.60	1/12/2012	3	OUTSTANDING
WTP	John Ristau	10/16/2008	\$20.00				Never turned in eval
WWTP	Steve Underwood	10/30/1989	\$24.04	\$1,500.10	11/17/2011	3	EVAL NEVER SIGNED/RATED
Parks	Cherrie Green	10/2/1978	\$12.18	\$760.00	12/1/2011	3	SATISFACTORY
Golf Course	Carrie Taylor	10/2/1998	\$20.00	\$1,248.00	10/20/2011	3	SUPERIOR
Police	Charles Lee	10/1/2001	\$38.43				DID NOT TAKE BONUS
Police	Matthew McCray	10/25/2010	\$15.39	\$960.33	12/29/2011		NO EVAL
Police	Carl McQuay	10/1/2009	\$12.00	\$748.80	12/29/2011		NO EVAL
Police	Lewanda Polk	10/1/1984	\$17.05	\$1,063.92	12/29/2011		NO EVAL
Police	Danielle Rios	10/20/2008	\$15.39	\$960.33	12/29/2011		NO EVAL
Utility	Jackie Herrin	11/21/2005	\$11.51				Never turned in eval
WWTP	Jim McKernan	11/5/1990	\$15.00	\$936.00	3/8/2012	3	SATISFACTORY
Parks	Jennie Raines	11/15/2002	\$10.00	\$624.00	12/1/111	3	SATISFACTORY
Police	Quinn Jones	11/3/2001	\$17.00	\$1,060.80	12/29/2011		NO EVAL
Golf Course	John Shackelford	7/30/2009	\$8.00	\$499.20	12/29/2011	3	SUPERIOR
Police	Robert Woods	11/2/2002	\$17.85	\$1,113.84	12/29/2011		NO EVAL
Police	Kristy Lastinger	12/2/2010	\$15.39	\$1,060.80	12/29/2011	3	OUTSTANDING
Garage	Bobby Skinner	1/7/2010	\$12.59	\$785.62	2/9/2012	3	OUTSTANDING
Systems	Joan Whitlock	1/4/2006	\$9.79	\$610.90	1/12/2012	3	NO EVAL
Sanitation	Denise Musslewhite	1/6/2011	\$8.50	\$530.40	4/5/2012	3	SATISFACTORY
Police	Vetrina Burns	1/28/2002	\$14.76	\$921.02	2/9/2012	3	SUPERIOR
Police	Tony Carillo	1/28/2005	\$17.67	\$1,102.61	2/9/2012	3	OUTSTANDING
Police	Larry Gleockler	1/11/2002	\$17.85	\$1,113.84	2/9/2012	3	OUTSTANDING
Systems	Charlie South	2/14/2004	\$12.14	\$757.54	3/8/2012	3	NO EVAL
Police	Anwar Allen	2/16/2009	\$15.39	\$960.34	3/8/2012	3	OUTSTANDING
Streets	Charles Cobb	3/20/2006	\$9.94	\$620.26	4/5/2012	3	SATISFACTORY
Police	Gary Evans	3/3/1995	\$23.57	\$1,470.77	4/5/2012	3	OUTSTANDING
Finance	Amanda Albritton-Hc	4/11/2011	\$11.00	\$686.40	4/19/2012	3	SUPERIOR
Garage	Tim Avant	4/20/2004	\$9.58	\$597.79	5/3/2012	3	SUPERIOR
Systems	Lee Snyder	4/23/1999	\$13.25	\$826.80	5/3/2012	3	OUTSTANDING
Cemetery	Tim Boone	4/2/1984	\$13.54	\$844.90	5/3/2012	3	SATISFACTORY
Sanitation	James Arndts	5/2/2011	\$8.17			3	PENDING SATISFACTORY
Sanitation	Arthur Brady	5/3/2005	\$8.82			3	PENDING SATISFACTORY

\$28,163.71

Sanitation	Shannon Smith	5/10/2011	\$8.50		
Sanitation	Delshaun Williams	5/29/2009	\$8.50		
Police	David Cross	5/27/1994	\$21.00		
Police	Joseph Santos	5/28/2007	\$16.81		
Garage	Jeffrey Collins	6/24/2009	\$9.11		
Systems	Fred Lewis	6/30/1990	\$23.07		
Systems	Christopher White	6/29/2009	\$9.27		
WWTP	Dave Jones	6/5/1985	\$18.00		
Sanitation	Jerry Cordes	6/28/1996	\$20.00		
Parks	Charles Huckaby	6/28/1993	\$10.61		
Police	Matthew Anderson	6/9/1989	\$34.22		
Executive	Lawrence Miller	7/12/2010	\$35.33	\$2,028.48	4/5/2012
Parks	Steven Rowley	7/24/1979	\$14.97		
Golf Course	Lee Scarborough	7/14/2001	\$9.19		
Golf Course	John Shackelford	7/30/2009	\$8.00		
Police	Angie Allred	7/1/1983	\$17.00		
Admin	Virginia Haas	8/8/2011	\$21.63		
Finance	Ashley Killmon	8/9/2010	\$13.00		
Finance	Jorge Santana	8/23/2010	\$23.08	\$1,440.19	3/8/2012
Garage	David Ward	8/27/1933	\$10.90		
WTP	A.J. Berndt	8/7/2009	\$20.00		
WWTP	Rafael Zamora	8/2/1996	\$9.67		
WWTP	Donald Saftenberg	8/14/2000	\$18.00		
Sanitation	Shelley Peacock	8/27/2007	\$11.50		
Parks	Nicolas Garcia-Ortiz	8/23/2010	\$7.67		
Parks	Alex Termilus	8/25/2010	\$7.67		
Parks	John Twohig	8/23/1993	\$8.90		
Police	Brent Scribner	8/17/2009	\$15.39		
WTP	Larry Bullion	9/21/1994	\$20.00		
WWTP	Gordon Cogswell	9/16/2002	\$11.00		
Streets	Michael Hackney	9/1/2007	\$8.50		
Streets	Byron Williams	9/1/2007	\$8.50		
Police	Kevin Joens	9/8/2008	\$16.16		

3 PENDING SATISFACTORY
3 PENDING SATISFACTORY
3 PENDING SUPERIOR
3 PENDING SUPERIOR

2.76 SATISFACTORY

3 SUPERIOR \$31,632.38

**WORKSHOP MINUTES
CITY COUNCIL
CITY OF ARCADIA
MONDAY, JULY 19, 2010
5:00 PM**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Mayor called the meeting to order at 5:00 PM with the following members and staff present.

Arcadia City Council

Mayor Roosevelt Johnson
Councilmember Sharon Goodman
Councilmember Lorenzo Dixon

Deputy Mayor Robert Heine
Councilmember Keith Keene

Arcadia City Staff

City Administrator Lawrence Miller
City Marshal Charles Lee

City Recorder Dana Williams

The Pledge of Allegiance was recited by all.

The City Administrator stated that everyone had been provided a copy of the draft budget relative to the City's financial position and that included in it was a recommendation to retain the current millage of 8.0899. He continued the budget projections are based upon having a balanced budget in a total amount of \$5,873,740 for Fiscal Year 2011 which is down from last year's budget of \$6,263,095 demonstrating a reduction of \$589,355. The Administrator went on to say the 9% reduction could be handled as an across the board approach or by having each department reduce their respective budgets "surgically." He reported the former Finance Director had chosen the latter approach by requesting department heads make reductions of 7% to their departmental "Other Than Personal Services (OTPS)" budget and that she had handled the personnel services aspect of their budgets relating to salaries, taxes and benefits. The Administrator added there is an anticipated 12% increase in healthcare costs for the coming year as reflected in personnel services.

The City Administrator continued he had met with each department head, explaining a reduction in resources and that the reduced budget would equate to no raises or cost of living increases for the coming fiscal year. Dr. Miller went on to explain that salaries have been stagnant for the past few years and the only manner employees have had to receive supplemental earnings was through the buy back of vacation and sick leave and through overtime. He noted that federal law provides for exempt and non-exempt status of employees and that managerial staff (exempt employees) are not supposed to receive overtime or compensatory time; and that in order to be in compliance, he is proposing to eliminate both.

In order to move forward with some flexibility, the City Administrator presented three options:

1. To reduce the police department budget by at least 5% from last year's budget and reducing costs in OTPS. This would include elimination of the vacation buy back option while revamping the sick leave buyback program, which combined accounted for \$30,273.90 in FY-10.

2. To reduce the overall budget of the Executive and Finance Departments by 5% and the police department by 0.0163% from FY-10. This would include initiatives to increase salaries of employees through a merit increase program but eliminate the overtime and buyback programs. A merit program, based on an annual evaluation, would provide incentive to and reward the employee for doing a good job as well as be a change agent within the city for cost consciousness, charging employees with reducing consumption (electricity, fuel, etc). This option would also bring the City into compliance with federal law regarding exempt employees. Further, each department head would be responsible for the oversight of their departmental budget.

The City Administrator also discussed having an energy audit done, noting the city had spent \$34,000 in the past month on FPL charges, which he hopes to reduce by half. He also briefly mentioned implementing the requirement to obtain competitive quotes for purchases.

3. The third option would be to employ the budget as projected by the former Finance Director with minor adjustments centered on reducing costs and employing a salary increase based upon merit as warranted by an annual performance evaluation.

Discussion followed on the various mechanisms to reduce costs mentioned. The council seemed to be in agreement with having the energy audit done, as well as implementing a grade/step scale with merit incentives and eliminating both overtime and the buyback programs. Questions and clarification for several departmental line items were reviewed.

The Marshal stated he had yet to have the opportunity to go over his budget with the Administrator; however he wanted to point out that although it does not appear to have been reduced, it was in fact lower this year. He explained the reductions as:

- Two (2) eliminated positions, currently vacant which will not be filled for a savings of approximately \$110,000
- Two (2) eliminated crossing guard positions for an approximate savings of 11,512
- \$88,000 which is shown as an expenditure but is actually money provided to the City by the State for the Police Pension Fund

The Marshal also questioned whether the \$15-18,000 received as a result of towing collections is reflected in the budget.

Councilmember Keene asked the Marshal how the overtime budget was working in his department. The Marshal responded that for the most part, the police department was able to reduce overtime through flexibility and allowing officers to clock out; however there were situations when overtime was unavoidable such as parades and special events. He also noted the Code Enforcement budget takes a hit in that the Special Master's salary and certified mailings expense is reflected there.

Councilmember Dixon was surprised to learn the Council's directive for a Special Master was an expense of the Marshal's budget. The Marshal confirmed it was and mentioned even though there was no impropriety, there could be the perception of a conflict of interest. Dr.

COMMENTS FROM DEPARTMENTS

15. CITY MARSHAL

Captain Anderson was available for questions from the Council or audience. Ms. Adrian Daly asked if the Code Enforcement report could be available to the public. The Capt. said it was available typically during the first meeting of the month and the City Recorder further clarified it is available on-line as part of the entire Council packet.

16. ATTORNEY

The City Attorney had no report.

**17. ADMINISTRATOR
A) SMALL BUSINESS CONFERENCE**

The City Administrator reported on a recent Small Business Conference coordinated through Congressman Buchanan's office. He thanked the congressman's aide, Danny Bilyeau and the Assistant City Administrator for their organizational efforts. Also involved were the Small Business Administration, the Department of Commerce and Department of Agriculture. He stated at least 40 people attended the event which provided a great opportunity for businesses in the City to avail themselves of grant and loan opportunities to enhance the economic development of Arcadia.

B) DEPARTMENT OF COMMUNITY AFFAIRS

As part of compliance with the CDBG program, the DCA has recently employed a new on-line system of reporting and requesting funds. This program is password protected which requires the municipality to submit all paperwork as opposed to the consultant performing the service.

C) FMIT CLIENT CONFERENCE

The City Administrator recently attended the FMIT Client Conference sponsored by the Florida League of Cities which provided a guide to their services and offered suggestions for how cities may avoid being unprepared in the event of a disaster. The Administrator stated that in addition, the conference focused on legislative items recently passed by the State that affect localities with particular emphasis on bonuses, red light cameras, non-homesteaded property taxes, mobile home park violations and vacation home rentals.

D) COMMUNITY ACTIVITIES WORKING TOGETHER TO IMPROVE THE CITY

The City, working in conjunction with the Health Department, will begin improvements to the west entrance of the City by landscaping the sign area on SR 70 and by tearing down the concrete wall at the side of the Health Department building. In addition, the City will construct a deck to cover the pipe culvert at Lake Katherine, and place banners on the lampposts. Also, in collaboration with the Elks Club, banners honoring our military service personnel will be hung beginning Memorial Day.

the phone installed; however he added the delay was not on the part of the City but rather a result of Censtate.

E) DILAPIDATED BUILDING ORDINANCE - INTERLOCAL AGREEMENT WITH DeSOTO COUNTY

The City Administrator stated he has been working with the County on an Interlocal agreement for building permitting; but also that the County currently has an ordinance which allows for removal of dilapidated buildings although it does not apply to structures within the City. He continued that if it were the desire of Council, a provision to exclude this limitation could be included in the Interlocal.

16. OTHER DEPARTMENTS

A) DESIGNATION OF FLC ANNUAL CONFERENCE VOTING DELEGATE

On motion of Councilmember Goodman and seconded by Deputy Mayor Keene, the Council voted unanimously, 5-0, to appoint Dr. Roosevelt Johnson as the City's voting delegate to the Florida League of Cities Annual Conference.

PUBLIC

Mr. Clinton Burton asked the City Recorder when Resolution 11-10 had been added to the agenda. She answered late this afternoon. Mr. Burton then questioned the legality of that late addition with the City Attorney, who confirmed it was legal and required no advance notice or advertising.

Mr. Dan Wells questioned the continuation of medical benefits for firefighters with 20+ years of City service but who were transferred to County employment in 2006. The City Administrator and City Attorney will discuss the matter and research applicable dates to make certain all is done in accordance with the ordinance.

Ms. Janie Watson asked if the fire station adjacent to City Hall was closing, adding that she had heard it was. Councilmember Johnson added he had heard the same thing and asked the Administrator to check with the County, saying it would be unfair to delete that station and leave the City exposed.

Mr. Ed Strube questioned some of the proposed changes to the personnel manual, specifically the matter of health insurance at an age when Medicare would be applicable, and also the deletion of longevity pay and the leave buy back program. Mr. Strube contended employees relied on these policies, felt the employees had a vested interest in them, and considered the policies to be a contractual relationship of sorts.

The City Administrator pointed out the State legislature has passed a bill which prohibits **bonuses** except when based on performance. He noted the bill is currently on the Governor's desk for signature or veto.

19. ADMINISTRATOR
A) SPECIAL OLYMPICS

The City Administrator stated he had been contacted by Ken Clark regarding utilization of the golf course for the Special Olympics on Monday, June 27th from 10 AM - 12 PM. He requested approval of the Council to allow use of the facility.

On motion of Deputy Mayor Keene and seconded by Councilmember Craven, the Council voted unanimously, 3-0, to approve use of the Arcadia Golf Course by the Special Olympics on June 27th, 2011, from 10 AM to Noon.

B) BONUSES

The City Administrator briefly discussed the Governor having signed legislation prohibiting municipalities from providing bonuses to employees other than those based on performance. He added the City currently has two employees - Angie Allred and Steve Rowley - who are eligible for the 20-year service bonus pay within this fiscal year but after the July 1st legislative deadline; therefore he was requesting authorization to immediately proceed with payment to these two individuals. He added the pay was budgeted in the current fiscal year and that the total for the two would be \$1,246.

On motion of Deputy Mayor Keene with a second by Councilmember Craven, the Council unanimously, 3-0, authorized immediate 20-year bonus pay to Angie Allred and Steve Rowley in the total amount of \$1,246.

C) BUDGET

The City Administrator reported on early budget preparations, saying it has problems in that the City is facing a roughly \$900,000 deficit due to declining property values. He cited examples such as last years expenditures were estimated at \$5,767,952 but this year's are projected as \$6,185,976. Similarly, last years' revenues were \$5,793,652; however this year's projection is \$4,868,510. The Administrator continued that he had spoken to all the different departments about trying to lower their numbers in terms of fine-tuning spending. In addition, the property appraiser has provided a proposed appraisal value of \$177,000,000 as compared to last year's \$220,000,000. He added he will continue to work with staff and the Marshal's office but that some hard choices will have to be made.

D) INTERCONNECT AGREEMENT WITH DESOTO COUNTY

The existing Interconnect Agreement with DeSoto County was to be in place by December 31, 2010, and therefore is currently out of date. The City Administrator has directed Julie Karleskint of Hazen & Sawyer to put together a revised agreement. He added as written the City was supposed to take 200,000 gal. of water per day in order to give our wells a rest; but there shall be no minimum GPD of flush water delivery under the revised agreement.

revert to the old budget? Attorney Henbest stated that the budget would be 2010/2011 budget however there are bond covenant violations to take into consideration.

Mr. Joe Fink, Councilmember Elect, agreed with Mr. Frierson and asked the Council to consider removing raises and bringing back the Crossing Guards who are much needed on Magnolia and Manatee.

Dr. Miller interjected that property and liability insurance must be in place by October 1, 2011.

Marshal Lee reported that he has all hands on deck and he has issued 10 citations on Magnolia Street and requested if the \$25,000 could be found for rehiring of the Crossing Guards.

Mr. Ernie Hewett questioned the increase in health insurance rates and felt that it was unnecessary to survey the employees. Deputy Mayor Keene responded the health insurance renewal had previously been approved. Mr. Hewett questioned penalties for not approving the budget and the 2009/2010 audit.

Finance Director Jorge Santana stated that staff took a lot of things to heart and the budget is \$300,000 less than last year's budget. He continued that the bonuses must be earned and the \$86,000 is irrelevant to the long run issues that need to be addressed to allow the City to be financially stable.

Dr. Miller stated that City Staff worked diligently to present this budget and for Mr. Hewett to suggest City Staff was incompetent is undignified.

There being no further comments, the Public Hearing was closed and the Regular Meeting was reconvened.

12. RESOLUTION NO. 2011-16: A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF ARCADIA, FLORIDA FOR FISCAL YEAR 2011-2012

A motion was made by Councilwoman Craven to hold on passing this budget and give to the next seated council for approval. The motion died for lack of a second.

A motion was made by Dr. Johnson and seconded by Deputy Mayor Keene to approve Resolution No. 2011-16. The motion carried 2-1 with voting as follows: Dr. Johnson, Yes; Councilwoman Craven, No; Deputy Mayor Keene, Yes.

DISCUSSION ITEMS

13. Appointing a Council Member to fill Dr. Goodman's unexpired term.

Deputy Mayor Keene announced candidates were interviewed at the 5 p.m. Workshop Meeting. There being no motion, no action was taken on this item.

RESOLUTIONS

14. RESOLUTION NO. 2011-08; FIFTH AMENDMENT TO THE

the City. She stated that the terminal is similar to an outdoor utility shed. She asked that blaming the Fixed Based Operators cease and attempt to work with Air-Cadia as a good partner.

Deputy Mayor Frierson stated that Dr. Miller received a **bonus** recently. Dr. Miller responded that every City employee is entitled to a **bonus** based on their performance evaluation just as he and the **bonuses** were included and approved in the budget. He stated that once Council evaluated him he received the **bonus** as per his contract. Deputy Mayor Frierson stated that she took issue with Dr. Miller signing his own **bonus** unless she pointed out that Dr. Miller had spoken with the Mayor. Dr. Miller responded that he spoke particularly about this issue with Attorney Galvano who gave direction on this matter. Councilman Allen asked if the **bonus** was supposed to be issued on an annual basis. Dr. Miller responded that his evaluations are supposed to be conducted yearly and the Council was evaluating him every six months. Dr. Miller noted his exception to Deputy Mayor Frierson's evaluation and stated that he was previously deemed qualified for this position.

Councilman Fink welcomed Attorney Wohl. He asked about the status of the Charter referendums and encouraged the Attorney to work toward getting the referendums on the ballot for the general election if time permits. The City Recorder will send the Charter recommendations to Attorney Wohl for review.

Councilman Fink thanked Deputy Mayor Frierson for speaking at the Habitat for Humanity Grand Opening. He questioned if the new Restore was ADA compliant because he noted there was no visible handicap parking.

Councilman Fink stated that he was told by staff about the Wauchula Airport and its contribution to the City of Wauchula. He continued that he respects the Deputy Mayor's opinion and his opinion is valid as well. Councilman Fink stated that the Airport is an important issue of the City as is the other "diamonds" in the City that need review to address the deficit. Deputy Mayor Frierson responded that the Council should consider facts and history not blame the Minnear's. Councilman Fink replied that he wants to see the Airport profitable and asked about conducting an audit. Dr. Miller concurred and stated that he hopes the Fire and Emergency Services Contract is reviewed also because it affects the budget as well.

Mayor Keene thanked Councilman Fink for attending the meeting with the County. He thanked Deputy Mayor Frierson for attending the grand opening for Habitat for Humanity. Mayor Keene stated that he did not speak with Dr. Miller regarding his bonus. He recalled a similar issue in the past regarding Mrs. Baumann's bonus.

Mayor Keene stated that the Council should not get bogged down with the past regarding the Airport. He noted that there are items being completed like the fence and runway improvements forthcoming. Councilman Heine stated that the Air-Cadia contract expires and reverts back to the City in three years. Dr. Miller stated that if there is an updated Airport Master Plan then the City will receive FAA grant money.

Mayor Keene reported that the Central Florida Regional Planning Council (CFRPC) recently approved a phosphorus mining industry in Hardee County. He explained that he was looking forward to reviewing the Fire Services agreement which may assist in alleviating the budget deficit. Mayor Keene reported he received a list of vendors that need to acquire permits from the City. He will meet with Marshal Lee to review action.

Councilman Heine reported on the new sign on the East side of the City. Mayor Keene stated there are issues with large trucks parking near Habitat for Humanity. Marshal Lee responded that issue was addressed however he will follow up again.

MAYOR AND COUNCIL MATTERS

ADJOURN

A motion was made by Councilman Heine and seconded by Councilman Allen to adjourn the meeting at 8:15 p.m. The motion carried 5-0.

maintenance. He added \$2,500 under furniture and fixtures for two new printers. Mayor Keene asked if we could look locally for computer services. Dr. Miller stated yes and he would look into some local services.

e. Legal Counsel

Mr. Santana explained that \$36,000 is the base amount for attorney fees and requested direction from Council for additional services not covered within the \$36,000. He reviewed associated attorney costs out side the base amount from the past three years. He suggested an additional \$7,000 to cover out of normal requests. Council agreed to increase contractual services to \$43,000. Council agreed to maintain the \$500 for court reporter fees. The total Legal Counsel budget is \$43,500

f. Comprehensive Planning

Mrs. Jankosky explained that \$30,000 for the Central Florida Regional Planning Council (CFRPC) was moved from general government and placed under comprehensive planning to better reflect the services provided. She included costs for postage, advertising and a new computer. Finally she requested \$25,000 for codification of the new land development code. She noted if there are budget restraints the code could be scanned and placed on the website until funds become available to codify. The total requested comprehensive planning budget is \$59,700.

g. General Government

Mr. Santana stated \$30,000 was removed from contractual services into planning. Dr. Miller reminded that the Florida League of Cities will also be conducting the telecommunications audit which may result in some savings. Mr. Santana continued that the general government budget is reduced approximately \$100,000 due to discontinuing bonuses, removal of CFRPC and insurance refund. Dr. Miller stated that he is still working with DeSoto Insurance regarding city buildings that may need additional insurance coverage. Mr. Santana responded to Mr. Frierson that the maintenance contract is paid once per year for the Munis software program.

h. Elections

Mr. Santana reported that according to 2012 election costs he placed \$7,271 in the elections budget. He stated that he spoke to the Supervisor of Elections and should the city change election dates to coincide with Federal and State elections the city could see a significant decrease in associated election costs.

Mayor Keene reported the next budget meeting is scheduled for May 29, 2012 at 5:30 p.m. to review Public Safety Budget.

PUBLIC COMMENTS

Mr. Frierson asked if the City would shop the health insurance this year as they did in the past. Mayor Keene responded that the City request quotes for health insurance each year.

COUNCIL MEMBER COMMENTS - NONE

ADJOURN

Having no further business, the workshop was adjourned at 6:40 PM.

ATTEST:

APPROVED THIS ___ DAY OF ___, 2012

Virginia S. Haas, CMC
City Recorder

By:

Keith Keene, Mayor



ITEM # 17

MEMORANDUM

TO: Arcadia City Council
FROM: Judi Jankosky, Interim City Administrator 
DATE: June 14, 2012
SUBJECT: Firefighters Health Insurance

DISCUSSION: Per the Council approved personnel policy the former firefighters employed by the City of Arcadia for at least 20 years are eligible to receive health insurance premiums paid by the City as follows:

50% for an employee less than 62 years of age.
100% for an employee 62 years of age.
100% regardless of age after 25 years of service.

This policy only pertains to past and current employees participating in the City's health insurance program as of the effective date (effective date of policy September 11, 2006) and those employees who have retired or left services with the City and maintained continuous major medical health insurance coverage providing a minimum of an 80/20 benefit schedule. Employees who have retired or left service with the City and do not meet these requirements shall not be eligible to participate in the health insurance premium payment continuation pay beyond what is required by law.

Mr. Ricky Wood had 23 ½ years of service with the City of Arcadia. The pro-rata share the City is picking up is 94%. The Interim Administrator was asked to determine the pro-rata share for Mr. Karl Lewis whom has 21 years, 8 months of service with the City of Arcadia. After many calculations, it appears the formula used to calculate Mr. Woods benefit was 23.5/25 which is 94%. Using the same formula for Mr. Lewis of 21.75/25 years the pro-rata share the City would pick up is 87%. However, in verifying this formula is the most accurate representation of determining the percentage per the policy I performed this calculation - 20 years (which should provide a 50% pro-rata share) divided by 25 equals 80%. The numbers did not appear to add up. Further calculations found the following:

20 years	50%
20 ½ years	55%
21 years	60%
21 ½ years	65%
22 years	70%
22 ½ years	75%
23 years	80%
23 ½ years	85%
24 years	90%
24 ½ years	95%
25 years	100%

Using the above table, Karl Lewis falls between the 65% - 70% (average 67.5%) of premium payment as long as he maintained continuous major medical health insurance coverage providing a minimum of an 80/20 benefit schedule.

Whichever formula Council chooses to approve, per the policy, proof of continuous coverage with an 80/20 benefit schedule must be submitted for the record prior to the implementation of the premium payments.

14.25 HEALTH INSURANCE PREMIUM PAYMENT CONTINUATION.

City employees who leave the City's employment in good standing and who have 20 years of service are provided single health insurance coverage by the City as follows:

1. Premium paid by the City at the rate of:
 - a. 50% for an employee less than 62 years of age.
 - b. 100% for an employee 62 years of age.
 - c. 100% regardless of age after 25 years of service.
2. The City Council retains the right to consider each request for continued or additional benefits on a case by case basis.
3. Eligibility starts upon 20 years of service.
4. A participating widow(er) and/or minor age survivors of eligible sponsors may continue to participate upon the death of the eligible sponsor. Children can no longer participate upon reaching age eighteen.
5. Employees who have retired or left service with the City and do not maintain continuous major medical health insurance coverage providing a minimum of an 80/20 benefit schedule will lose their eligibility to participate.
6. This policy only pertains to past and current employees participating in the City's health insurance program as of the effective date, and those employees who have retired or left service with the City and maintained continuous major medical health insurance coverage providing a minimum of an 80/20 benefit schedule.
7. Employees who have retired or left service with the City and do not meet these requirements shall not be eligible to participate in the health insurance premium payment continuation plan beyond what is required by law.
8. The effective date of this policy is September 11, 2006.

City of Arcadia



P. O. Drawer 351 • Arcadia, Florida 34265

$25 \times 23 = 92 \text{ ?}$

Ricky D. Wood
5057 SE Brown Road
Arcadia, Florida 34266

04/16/2012

50%
 $+ 44\%$

 $??$

Dear Mr. Wood,

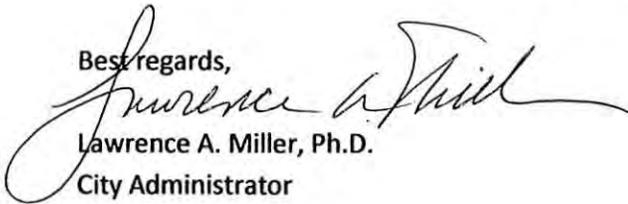
Please be advised that as per the vote taken in the affirmative by the City Council of the City of Arcadia, I am sending you this letter affirming your eligibility for the health insurance premium payment program under the following conditions: It is agreed that you are eligible for the aforementioned program based upon a pro-rated formula of 94% (instead of 100%) of the cost incurred by the City for employees who are on the health insurance program of the City of Arcadia. You will pay the difference as does every other employee eligible for the City Plan. In addition that you agree to go take Medicare as your primary health insurer, once you become Medicare eligible. This would also include that the City of Arcadia would pay the supplement charge under Medicare for you, for as long as you are on Medicare. This is a variance from the policy in question "Health Insurance Premium Payment Continuation" as highlighted in detail in the City of Arcadia, Personnel Policy Manual, Chapter 15 – Group Insurance, Section 15.20. The City Council has the flexibility to address each request for this program on a case by case basis as articulated in the policy which governs this matter

50%
5/5
23

The policy specifies that eligibility starts upon 20 years of service. Our records indicate that you have at least 23 years of service with the City of Arcadia by the effective date, which was September 11, 2006. It is important to note that you reached 20 years of service as a full time budgeted city employee, before you were transferred to the DeSoto County Fire Department. This distinction meets that portion of the criteria as outlined in the policy statement which makes you eligible. Therefore, this letter of consent is being sent to you based upon a vote taken by the City Council of the City of Arcadia at their April 3, 2012, meeting attesting to their desire to make this policy initiative available to you.

I would like to thank you in advance for your anticipated cooperation in this matter and please do not hesitate to contact my office at your earliest convenience if you have any questions.

Best regards,


Lawrence A. Miller, Ph.D.
City Administrator

May 1st, 2012

Dr. Lawrence Miller
City Administrator
City of Arcadia Florida
23 North Polk Avenue
Arcadia, FL 34266

Dr. Miller,

I am writing you this letter requesting that you to clarify the City's position on my eligibility for **future Health Insurance benefits** with the City of Arcadia. At the time of the City-County Fire merger current City Firefighters were advised that they were and would be eligible to fall under the City's Health Insurance at retirement if certain time of service requirements were met. This was offered as a result of Desoto County refusing to recognize our time of service with the City for their **retiree Health Insurance plan**. Desoto County time of service post merge was to be credited by the City as well. I feel that I have met those time requirements and therefore I would like to request a formal response in writing from the City of Arcadia. I am currently in my final stages of my career at the De Soto County Fire Department, at this time I have approximately 7 years before retirement.

My time of service to the city is as follows:

City of Arcadia Volunteer Fire Department- January 1st, 1983
City of Arcadia Fire Department- full time- October 2, 1984
Desoto County Fire Rescue- merged- June 1, 2006: **for 21 years 8 months, paid with city.**
Currently at Desoto County Fire Rescue- May 1st, 2012: **for 27 years 7 months with both merged.**

This time frame had no breaks in service. I hope that my 27 plus years of service to the Citizens of Arcadia and Desoto County will be as important to the City as it is to me. I look forward to working with you on this matter.

Sincerely,

Karl J Lewis - Firefighter / EMT
863-990-6794 mobile
863-494 6794 work
863-993 4818 Fire Dept

*City of
Arcadia*



ITEM # 17 - F

P. O. Drawer 351 • Arcadia, Florida 34265

To: Former City of Arcadia Employee, Karl Lewis

From: Lawrence A. Miller, Ph.D., City Administrator

Re: Health Insurance Premium Payment Eligibility

Date: 05/22/12

Please be advised that the City of Arcadia as per the attached policy will enforce the eligibility requirements for current and former employees as per the guidelines set forth in the memorandum on this subject by former City Administrator Edward Strube. The guidelines stipulate that eligibility for that program requires that a past or current employee must have been participating in the City's health insurance program as of the effective date. The effective date of that policy was September 11, 2006.

I should also point out that the policy specifies that the City Council retains the right to consider each request for continued or additional benefits on a case by case basis. Therefore, all possible eligible former or current employees will have their request for continued or additional benefits considered by the City Council of the City of Arcadia. The City Administrator's Office will provide all information in its possession to the City Council based upon the request you have put forth for benefits pertaining to this policy. It is the City Council that will determine the request for continued or additional benefits on a case by case basis as stipulated in the enactment of the policy. I will include your request on the agenda of the next City Council meeting, which will take place on June 5, 2012 at 6:00 PM in the City Council Chambers of the Way Building.

The policy specifies that eligibility starts upon 20 years of service. Therefore you must have your 20 years of service by the effective date based upon the policy's requirement that past and current employees must be participating in the City's health insurance program as of the effective date (9/11/2006). It is important to note that 20 years of service must be as a full time budgeted employee, volunteer service is not calculated as part of the service requirements for eligibility regarding this policy. It is also worth noting that to date the City Council has not granted as part of the equation of eligibility time served with the DeSoto County Fire Department.

The policy in question "Health Insurance Premium Payment Continuation" is outlined in the City of Arcadia, Personnel Policy Manual, Chapter 15 – Group Insurance, Section 15.20. It articulates many of the points I am bringing to your attention, please familiarize yourself with its components. I would also request that if you have any additional information that can assist the City in determining your eligibility, that you forward that information to my office as soon as possible.

I would like to thank you in advance for your anticipated cooperation in this matter and please do not hesitate to contact me at your earliest convenience if you have any questions regarding this issue.

Arcadia . . . A Good Town Year Round

Previous Advertisement

CITY ADMINISTRATOR

Arcadia, Florida, population 6,600. The City of Arcadia is seeking a City Administrator, the position of which is established by city ordinance and appointed by the Council. A 5-member Council is elected at large on non-partisan basis for staggered 4-year terms. The city has a \$14.7 M total budget, with 101 employees; and provides public works, sanitation, parks and recreation, water and sewer utilities, police, municipal airport, Mobile Home Park and golf course. The police department operates under supervision of an elected city marshal; with building inspection, animal control, fire protection, & ambulance provided through an interlocal agreement with the County. Arcadia is the only incorporated area within DeSoto County. Qualified applicants must have a minimum bachelor's degree from an accredited college/university in public administration, business, or related field and 7 years progressive experience in municipal or county government. Prefer 2-year minimum experience as a manager or assistant manager. Desire strong generalist with consensus-building skills and ability to communicate effectively with the council, public and staff. Upon being hired, prefer relocation to the city. Salary range: \$70-75,000. Send resume and salary history to: Dana Williams, City Recorder, 23 N. Polk Avenue, Arcadia, FL 34266; 863-494-4114. All materials submitted become public record under Florida public records law/EOE/drug-free workplace. Open until filled.

SAMPLES – City Manager Positions

City Manager-Mulberry, Florida

The City of Mulberry, Florida is accepting applications for the position of City Manager. Interested applicants are requested to forward their resume to the City of Mulberry, Florida, attention Vanessa Baker, City Clerk, P.O. Box 707, Mulberry, Florida 33860. Applications are due no later than August 1, 2012. The City Commission is interested in applicants that are highly motivated team players, possessing a positive mental attitude, outstanding communication, analytical, and people skills, committed to problem solving and can work efficiently with other staff members. The ideal candidate should have at least five years of experience as a City Manager or Assistant City Manager and be experienced in public finance, particularly in budgeting, grants, and expense control. Although not a requirement, a bachelor's degree in business, public administration, urban planning, or an ICMA credentialed designation would be a plus. In addition, experience in growth management, business attraction, and economic development is encouraged. A strong commitment to high moral and ethical standards is mandatory. Residency in the City limits is required. The salary for the position of City Manager will be in the \$60,000 per year range.

City Manager

Description City of Opa-locka City Manager Position. The City of Opa-locka is looking for a City Manager with experience in local government. The City Manager shall be the Chief Executive Officer and the head of the administrative branch of the city and is responsible for carrying out the policies and directives of the City Commission. The City Manager's duties include providing leadership and direction to the City departments; preparation of the City's annual operating budget of \$36,190,690; working with federal, state and local officials, experience in Public Administration; Masters degree preferred. Must have organized skills and experience in capital projects, economic development/redevelopment, personnel and finance are a must. We are a full service city with a commission/manager form of government. Must be a strong visionary and creative leader with excellent interpersonal and communication skills. The city offers a competitive salary and benefits package. The deadline for submittal is Wednesday, June 13, 2012. Confidential resumes shall be forwarded to the City of Opa-locka, Attn: Joanna Flores, CMC, 780 Fisherman Street 4th Floor, Opa-locka, Florida 33054. For additional information please visit us online at www.opalockafl.gov.

Source - Miami Herald



MEMORANDUM

TO: Arcadia City Council

FROM: Judi Jankosky, Interim City Administrator 

DATE: June 14, 2012

SUBJECT: Fire Insurance Air-Cadia

The city Attorney brought up the question regarding fire insurance coverage for the terminal building and Mr. Minnear's paint/maintenance hanger. After researching the question the following has been determined:

Article VII, Paragraph B states "Air-Cadia shall carry fire insurance and extended coverage on all capital improvements constructed pursuant to Article III, Paragraph B.2.

Article III, Paragraph B.2 discusses capital improvements such as the fuel tank, a 5,000 square foot (minimum) steel aircraft maintenance hanger, a 15,000 square foot aircraft parking area, a 5,000 square foot auto parking area and a permanent 1,000 square foot (minimum) terminal facility.

However, further research found in Addendum 3, Paragraph 9:

"AIR-CADIA shall have the option to reimburse the CITY upon demand of the CITY for fire and extended insurance coverage premiums of the building or providing the CITY with a certificate of insurance for an insured amount no less than the building's replacement cost."

I had discussions with Ms. Becky about the fire coverage and she was of the understanding that the City was providing the coverage but a dollar amount was never provided to them as the premium was a lump sum and was told not to worry about it. Speaking to Lew Ambler the City has maintained fire coverage on the terminal and steel maintenance hanger and has so since at least 1993/94 when the City switched to Desoto Insurance. Lew was been able to provide separate premiums per building for the years Desoto Insurance provided fire coverage for a total of \$18,746.

receive a TWO HUNDRED DOLLAR (\$200.00) credit toward any sums due under Article III, Paragraph B.

B. AIR-CADIA shall carry fire and extended coverage on all capital improvements constructed pursuant to Article III, Paragraph B.2. In the event any capital improvement shall become damaged or destroyed and AIR-CADIA, at its option, elects not to use the insurance proceeds to repair or replace the capital improvement, the insurance proceeds shall be dispersed pursuant to an amortization of investment formula, as follows: The total insurance proceeds shall be divided by the total number of years remaining under this Agreement, including any option period, that remained at the time construction on the capital improvements was begun. CITY shall receive this yearly amount multiplied by the number of years transpiring since the construction of the capital improvement began.

C. AIR-CADIA will be required to carry public liability; property damage and products coverage, and upon demand, provide CITY satisfactory evidence that such insurance is in effect. The following limits of insurance coverage will be provided by AIR-CADIA:

1. Aircraft Liability: 1,000,000 combined single limit per accident
 - a. Bodily Injury
 - b. Property Damage
 - c. Passenger Liability (100,000 per passenger seat)

2. Comprehensive Public Liability and Property Damage: 1,000,000 combined single limit per accident
 - a. Hanger Keeper's Liability: (Hanger keeper limited to 250,000 per aircraft, 1,000 deductible)
 - b. Products Liability
 - c. Premises Liability

ARTICLE VIII

INDEMNIFICATION

To the extent not covered by insurance carried in favor of CITY, AIR-CADIA shall keep and hold harmless CITY from and against any and all claims, demands, suits, judgments, costs and expenses asserted by any person or persons, including agents or employee of CITY or AIR-CADIA, by reason of death or injury to persons or loss or damage to property, resulting from AIR-CADIA's operations, or anything, done or omitted by AIR-CADIA, under this Agreement except to the extent that such claims, demands, suits, judgments, costs and expenses may be

provided. However, in no event shall the percentage increase or decrease in the rental payment exceed a ratio of 0.15 for each adjustment period. When the monthly rental installment for the three year period shall have been thus determined, the CITY shall give AIR-CADIA written notice of the amount of monthly rent applicable for the next three years, and the method by which such rent was calculated. Rental adjustment for the next three year period and all subsequent three year periods shall be calculated in the same manner. If at the rental adjustment dates, there shall not exist a consumer price index, in the same format as herein set forth, the parties shall substitute in the official index published by the Bureau of Labor Statistics, or successor or similar governmental agency, as may then be in existence, and shall be most nearly equivalent thereto.

B. In consideration for the exclusive right to use the premises described in Article II, Paragraph B, AIR-CADIA agrees to compensate CITY as follows, to-wit:

1. AIR-CADIA shall, within ONE (1) year of entering this Agreement, locate a temporary terminal building on the existing aircraft parking apron. This structure shall remain the exclusive, personal property of AIR-CADIA and shall not be considered a permanent improvement or fixture for any reason whatsoever under the terms of this Agreement. AIR-CADIA shall have the right to remove this structure at any time it so elects, including, but not limited to, upon the termination of this Lease for any reason whatsoever or upon completion of a permanent terminal facility. However, it is agreed that this temporary structure shall remain in place until such time as the permanent structure in Article III(B)(2)(c) is completed or the termination of this Lease which ever occurs first.

2. AIR-CADIA shall make the following capital improvements of the premises leased under Article II, Paragraph B, to-wit:

a. Within TWO (2) years of the date of this Agreement, begin installation of fuel tanks and related facilities for 100LL avgas and install Jet A fueling facilities as demand, in the opinion of AIR-CADIA, warrants.

b. Within FOUR (4) years of the date of this Agreement, begin construction of:

(i) a 5,000 square foot (minimum) steel aircraft maintenance facility;

(ii) paving a 15,000 square foot aircraft parking area; and

(iii) paving of a 5,000 square foot auto parking area.

c. Within FIVE (5) years of the date of this Agreement, begin construction of a permanent 1,000 square foot (minimum) terminal facility.

d. CITY hereby specifically agrees that it shall, at its own expense, provide all the necessary fill dirt and utilities necessary for the construction of all capital improvements constructed by AIR-CADIA

of each month shall include a twenty-five (\$25.00) dollar late fee. Failure of AIR-CADIA to pay any month's lease amount plus the late fee for a period of 30 days after the same become due and payable, and receipt of written notice from CITY to AIR-CADIA of said delinquency, then all the installments of the lease for the whole term hereof under the remaining term of the Underlying Agreement may, at the option of the CITY, become due and payable upon written demand. In addition, in the event AIR-CADIA fails to make payment of any monthly lease amount specified herein after receipt of written demand by the CITY, then it shall constitute a default under the Underlying Agreement and the CITY shall have all rights given to it in the event of default on the part of AIR-CADIA, by said Underlying Agreement, and shall specifically have the right of termination set forth in Article XV of said Underlying Agreement.

8. Any local, state, or federal tax which may become payable on the lease income shall be payable to the CITY by AIR-CADIA.

9. AIR-CADIA shall have the option to reimburse the CITY upon demand of the CITY for fire and extended insurance coverage premiums of the building or providing the CITY with a certificate of insurance for an insured amount no less than the building's replacement cost.

10. AIR-CADIA shall be responsible for all repairs necessary to keep the structure in sound repair during the term of the lease. AIR-CADIA shall have the right, at its own expense, to modify the interior of the building or install therein any equipment for the use of the building provided that any installation or modification shall not affect the structural integrity of the building.

Policy Year	Premium Terminal Building	Premium Maintance/hanger Building	
93-94	102	73	
94-95	102	73	
95-96	102	73	
96-97	102	73	
97-98	102	73	
98-99	102	73	
1999-2000	123	88	
2000-01	\$209	\$149	
2001-02	\$209	\$149	
2002-03	\$230	\$165	
2003-04	\$288	\$206	
2004-05	\$253	\$261	
2005-06	\$304	\$305	
2006-07	\$733	\$1,073	
2007-08	\$584	\$722	
2008-09	\$583	\$713	
2009-10	\$601	\$2,654 *	
2010-11	\$601	\$2,654	
2011-12	\$699	\$3,140	
Totals	\$6,029	\$12,717	\$18,746

*Building value went from \$55134 to \$201110



Airport Liability Certificate of Insurance

DATE ISSUED 5/25/2012
NAMED INSURED AIR-CADIA, INC. & THE LEADING EDGE OF SOUTHWEST FLORIDA, INC.
 AND THEIR INDIVIDUAL EXECUTIVE OFFICERS AND SHAREHOLDERS
ADDRESS OF INSURED 2268 SE A.C. POLK JR. DRIVE
 ARCADIA, FL 34268
INSURANCE COMPANY HALLMARK INSURANCE COMPANY
POLICY NUMBER AP99-07047-02
POLICY EFFECTIVE DATE 1/25/2012
POLICY EXPIRATION DATE 1/25/2013
AIRPORT DESCRIPTION ARCADIA MUNICIPAL AIRPORT, ARCADIA, FL

EFFECTIVE: 5/25/2012

Coverage Summary

TOTAL POLICY COVERAGE LIMIT	LIMIT OF COVERAGE
A. BODILY INJURY AND PROPERTY DAMAGE COVERAGE	\$1,000,000 Each Occurrence
Hazard Division 1. Airport Operations	\$1,000,000 Each Occurrence
	\$1,000,000 Each Occurrence
	\$1,000,000 Each Person
Hazard Division 2. Products and Completed Operations	\$1,000,000 Each Occurrence
	\$100,000 Each Person
	\$1,000,000 Annual Aggregate
Hazard Division 5. Fire Legal Liability	\$50,000 Each Occurrence
B. HANGARKEEPER'S LIABILITY	\$250,000 Each Aircraft
	\$250,000 Each Occurrence
	\$2,500 Deductible Each Occurrence

This Certificate is issued to the following Certificate Holder:

Name _____ Address _____

TO WHOM IT MAY CONCERN

- Coverage A. Hazard Division 1. Airport Operations
- Coverage A. Hazard Division 2. Products and Completed Operations
- Coverage A. Hazard Division 5. Fire Legal Liability
- Coverage B. Hangarkeepers Liability

AP2014 (01/10)

ORDINANCE NO. 975

AN ORDINANCE DELETING SECTION 70-6 OF THE CODE OF ORDINANCES OF THE CITY OF ARCADIA; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Sec. 70-6 of the Code of Ordinances of the City of Arcadia regulates the discharging of firearms; and

WHEREAS, Florida Courts have determined that Chapter 790 of the Florida Statutes preempts local laws on firearms; and

WHEREAS, it is in the best interest of the citizens of the City of Arcadia that Sec. 70-6 of the Code of Ordinances of the City of Arcadia be deleted,

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Arcadia, Florida:

SECTION 1. Findings. The Council hereby adopts and incorporates by reference herein all of the findings set forth above as findings of the Council.

SECTION 2. Amendment of the Code of Ordinances. Section 70-6 of the Code of Ordinances of the City of Arcadia is hereby deleted.

SECTION 3. Codification. The publisher of the City's Code of Laws, the Municipal Code Corporation, is directed to incorporate the amendments included in Section 2 above into the Code of Ordinances.

SECTION 4. Severability. If any section, sentence, clause, or other provision of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such section, sentence, clause, or provision shall be deemed severable, and such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining sections, sentences, clauses, or provisions of this Ordinance.

SECTION 5. Effective Date. This ordinance shall be effective immediately upon final passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, on this ___ day of _____, 2012.

CITY OF ARCADIA, FLORIDA

KEITH KEENE, MAYOR

rule or regulation prohibited under paragraph (a) or otherwise under color of law shall be cause for termination of employment or contract or removal from office by the Governor.

(f) A person or an organization whose membership is adversely affected by any ordinance, regulation, measure, directive, rule, enactment, order, or policy promulgated or caused to be enforced in violation of this section may file suit against any county, agency, municipality, district, or other entity in any court of this state having jurisdiction over any defendant to the suit for declaratory and injunctive relief and for actual damages, as limited herein, caused by the violation. A court shall award the prevailing plaintiff in any such suit:

1. Reasonable attorney's fees and costs in accordance with the laws of this state, including a contingency fee multiplier, as authorized by law; and

2. The actual damages incurred, but not more than \$ 100,000. Interest on the sums awarded pursuant to this subsection shall accrue at the legal rate from the date on which suit was filed.

Interest on the sums awarded pursuant to this subsection shall accrue at the legal rate from the date on which suit was filed.

(4) *Exceptions.* --This section does not prohibit:

(a) Zoning ordinances that encompass firearms businesses along with other businesses, except that zoning ordinances that are designed for the purpose of restricting or prohibiting the sale, purchase, transfer, or manufacture of firearms or ammunition as a method of regulating firearms or ammunition are in conflict with this subsection and are prohibited;

(b) A duly organized law enforcement agency from enacting and enforcing regulations pertaining to firearms, ammunition, or firearm accessories issued to or used by peace officers in the course of their official duties;

(c) Except as provided in *s. 790.251*, any entity subject to the prohibitions of this section from regulating or prohibiting the carrying of firearms and ammunition by an employee of the entity during and in the course of the employee's official duties;

(d) A court or administrative law judge from hearing and resolving any case or controversy or issuing any opinion or order on a matter within the jurisdiction of that court or judge; or

(e) The Florida Fish and Wildlife Conservation Commission from regulating the use of firearms or ammunition as a method of taking wildlife and regulating the shooting ranges managed by the commission.

(5) *Short title.* --As created by chapter 87-23, Laws of Florida, this section may be cited as the "Joe Carlucci Uniform Firearms Act."

HISTORY: SS. 1, 2, 3, 4, ch. 87-23; s. 5, ch. 88-183; s. 1, ch. 2011-109, eff. Oct. 1, 2011.

RESOLUTION NO. 2012-04

A RESOLUTION OF THE CITY OF ARCADIA, GRANTING A VARIANCE TO PERMIT THE PLACEMENT OF A SHED IN THE DESIGNATED SIDE YARD OF PROPERTY LOCATED AT 726 EAST MAGNOLIA STREET, ARCADIA, FLORIDA

WHEREAS, Sandra McLellan, (hereinafter referred to as the ‘Applicant’) has requested a variance to permit the placement of an existing shed in the designated side yard of property located at 726 East Magnolia Street (Exhibit A); and

WHEREAS, the Applicant is the current owner of said property (parcel ID# 31-37-25-0224-00M0-0020); and

WHEREAS, the property is within the R-1C zoning district; and

WHEREAS, the property facilitates a permitted non-residential land use within the R-1C zoning district; and

WHEREAS, non-residential land uses within the R-1C zoning district require a minimum lot width of 100 feet, a minimum lot area of 10,000 square feet, and building setbacks of 30 feet for front yards, 35 feet for rear yards, and 10 for side yards; and

WHEREAS, the property is located on a corner lot; and

WHEREAS, corner lots where both front lot lines are equal or within five (5) feet of the same length, the enforcing official shall determine which street lot line shall be designated as the front lot line; and

WHEREAS, the property has two front lot lines which are within five (5) feet of the same length, and the front property line is designated as the lot line abutting East Magnolia Street; and

WHEREAS, the property has a lot area of 22,477 square feet and a lot width of approximately 150 feet; and

WHEREAS, in residential districts, accessory buildings and uses shall not be located in any required yard other than a rear yard, and shall be located at least five (5) feet from any lot line, at least fifteen (15) feet from any street line, and at least ten (10) feet from any main building or other accessory building; and

WHEREAS, the existing shed is located within the designated side yard of the property, and is located approximately fifteen (15) feet from the primary structure on the lot; and

WHEREAS, to permit the existing shed to remain within the designated side yard of the property, the requirement specifying that all accessory buildings and uses shall not be located in any yard other than a rear yard, will require variance approval; and

WHEREAS, notice of the Public Hearing was advertised in the Arcadian, public notice was mailed to all parcels located within 300 feet of 726 East Magnolia Street, and a notification sign was posted on the affected property; and

WHEREAS, the Board of Adjustment conducted a public hearing on the request for variance on Tuesday, June 12, 2012, after due consideration and necessary findings did make a favorable and unanimous motion of approval to recommend to the City Council granting the variance; and

WHEREAS, based on the evidence, testimony, exhibits, recommendations of the City of Arcadia Board of Adjustment, and comments from all interested parties, this Council finds as follows:

1. That the proposed posting and public notice of this hearing was provided as required by law.
2. That the hearing before the City Council was extensive and complete, that all pertinent facts, matters, and issues were submitted and that all interested parties were heard at said hearing.
3. That special conditions and circumstances exist which are peculiar to the land or structure involved and which are not applicable to other lands or structures in the same land use classification.
4. That the special conditions and circumstances do not result from the actions of the applicant.
5. That the requested variance, if approved, will not confer on the applicant any special privilege that is denied by the provisions of this code to other lands or structures in the same land use classification.
6. That literal interpretation of the provisions of this code would deprive the applicant of rights commonly enjoyed by other properties in the identical land use classification and will constitute an unnecessary and undue hardship on the applicant.
7. That the variance granted is the minimum variance that will make possible a reasonable use of the land or structure.
8. That the granting of the variance will be in harmony with the general intent of this code, and that such variance will not be injurious to the area involved or otherwise detrimental to the public welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA

Section 1. The variance request to permit the placement of an existing shed in the designated side yard is hereby granted for the property located at 726 East Magnolia Street.

Section 2. **Effective Date.** This Resolution shall become effective immediately upon its passage.

Section 3. A certified copy of this Resolution shall be duly recorded in the public records of DeSoto County, Florida

INTRODUCED AND PASSED by the City Council of the City of Arcadia, Florida, in regular session, this _____th day of June, 2012.

CITY OF ARACDIA

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, City Recorder

Approved as to form:

Thomas J. Wohl, City Attorney

Exhibit "A"

Location Map

726 East Magnolia Street



Exhibit "A"

Aerial Photo Map

726 East Magnolia Street





**CITY OF ARCADIA
VARIANCE REQUEST
OVERVIEW REPORT**
June 19, 2012

TO: City of Arcadia Board of Adjustment

PREPARED BY: Jeff Schmucker, Planner, Central Florida Regional Planning Council

SUBJECT: **Resolution 2012-04:** Variance request to permit the placement of a shed in the side yard of property located at 726 East Magnolia Street, Arcadia, Florida 34266

AGENDA & HEARING DATES:

May 8, 2012: Board of Adjustment Hearing

June 12, 2012: Board of Adjustment Hearing (Hearing continued)

June 19, 2012: City Council Meeting (Adoption Hearing)

BOARD OF AJUSTMENT ACTION:

On June 12, 2012, the City of Arcadia Board of Adjustment held a public hearing on the variance request and unanimously voted to forward the Resolution to the City Council with a recommendation of approval.

ATTACHMENTS:

- Resolution 2012-04
- Overview Report
- Location and Aerial Photo Map
- Site Photos
- Variance Application

BACKGROUND:

The CFRPC has reviewed a request submitted by Sandra McLellan (applicant), requesting a variance to permit the placement of an existing (already installed) 8 foot by 12 foot shed in the designated side yard of property located at 726 East Magnolia Street (parcel ID# 31-37-25-0224-00M0-0020). The property is located on a corner lot on the southwest corner of the intersection of South Roberts Avenue and East Magnolia Street, within an R-1C zoning district (see Location and Aerial Photo Map). The property occupies an area of approximately 0.51 acres (22,215 square feet) and has a lot width of approximately 150 feet. The applicant operates a child day care facility (Imagination Station) on the premises. The primary facility on the property has a floor area of 3,240 square feet. The shed in question is located approximately fifteen (15) feet to the west of the primary structure and serves as the main administrative office for the day care facility. It also serves as a security station, whereby staff can monitor persons entering and exiting the facility.

The review of this request is provided below:

FINDINGS OF FACT:

The City's Code of Ordinances specifies the following as they pertain to this request:

- **Section 110-242(b):** Minimum lot width of 100 feet and minimum lot area of 10,000 square feet for nonresidential uses in an R-1C zoning district.
- Minimum building setbacks for all nonresidential uses in an R-1C zoning district:
 - **Section 110-245:** 25 foot front yard
 - **Section 110-246(b):** 20 foot side yard
 - **Section 110-247(2):** 30 foot rear yard
- **Plot line, front:** Corner lots where both front lot lines are equal or within five (5) feet of the same length, the enforcing official shall determine which street plot line shall be designated as the front lot line.
- **Section 110-631. Accessory Uses and Structures:** In residential districts, all accessory buildings and uses shall not be located in any required yard other than a rear yard. Additionally, all accessory buildings and uses in rear yards shall be located at least five (5) feet from any lot line, at least fifteen (15) feet from any street line, and at least ten (10) feet from any main building or other accessory building.
- **Section 110-122. Limitations on Variances:** No variance from the terms of this chapter shall be recommended unless the Board finds that all of the following facts and conditions exist:
 - There are unique and special circumstances or conditions applying to the property in question that do not apply generally to other properties in the same district.
 - Any alleged hardship is not self-created by any person having an interest in the property and is not the result of mere disregard for or ignorance of the provisions of this chapter.

- Strict application of the provisions of this chapter would deprive the applicant of reasonable use of the property for which the variance is proposed, and the proposed variance is the minimum variance which makes possible the reasonable use of the property.

SUMMARY OF FINDINGS:

Below is a summary of findings:

- Applicant's property is located at 726 East Magnolia (This is a corner lot situated at the southwest corner of the intersection of South Roberts Avenue and East Magnolia Street.
- The front property line – according to the DeSoto County Property Appraiser office – is designated as the plot line abutting East Magnolia Street.
- A shed is constructed on the property approximately fifteen (15) feet to the west of the primary structure along the property line facing East Magnolia Street.
- A shed is classified as an accessory structure.
- The City's Code of Ordinances states that no accessory structures shall be permitted other than in a rear yard in residential zoning districts.
- According to the designation of the front property line, the shed is located in the side yard of the property.

Location Map

CITY OF ARCADIA
726 East Magnolia Street



Aerial Photo Map

CITY OF ARCADIA
726 East Magnolia Street



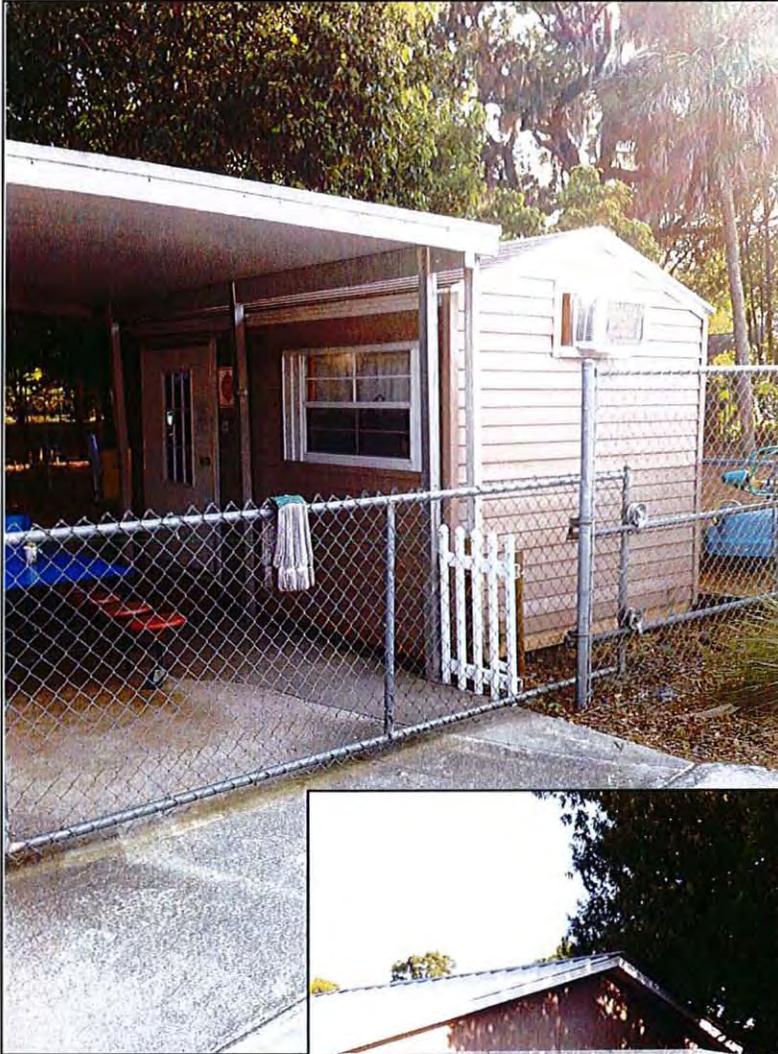
Site Photos

726 East Magnolia Street



Site Photos

726 East Magnolia Street





CITY OF ARCADIA
VARIANCE APPLICATION

PLEASE PRINT

OWNER'S NAME Sandra K. McKellan

MAILING ADDRESS 726 E. Magnolia St.

EMAIL ADDRESS imaginationstation3@embargmail.com TELEPHONE (863) 494-2522

APPLICANT'S NAME (IF DIFFERENT FROM OWNER) _____

MAILING ADDRESS 805 E. Myrtle St.

EMAIL ADDRESS Same TELEPHONE (863) 494-2565

APPLICANT IS: OWNER AGENT PURCHASER LESSEE

PROPERTY ADDRESS/LOCATION: 726 E. Magnolia St.

ADDITIONAL INFORMATION MAY BE ATTACHED ON A SEPARATE SHEET;
BUT MUST INCLUDE THE QUESTION NUMBER TO WHICH IT REFERENCES.

1) LEGAL DESCRIPTION Mills Add to Arcadia Lots 2, 4, + 6 Block M
31-37-25-0224-00M0-0020

2) THE VARIANCE REQUESTED IS AS FOLLOWS: for a shed placement near the
entrance for security purposes

3) THE VARIANCE IS NECESSARY FOR THE FOLLOWING REASONS: to ensure the safety
of the children and office staff

4) IS YOUR SITUATION DUE TO UNIQUE CIRCUMSTANCES NOT CREATED BY YOU OR YOUR PREDECESSOR IN
TITLE? YES NO IF YES, EXPLAIN THE CIRCUMSTANCES: _____

5) DO SPECIAL CONDITIONS AND CIRCUMSTANCES EXIST WHICH ARE PECULIAR TO YOUR LAND OR
STRUCTURE AND WHICH ARE NOT APPLICABLE TO OTHER LANDS OR STRUCTURES IN THE SAME DISTRICT?
EXPLAIN SUCH CONDITIONS OR CIRCUMSTANCES. Yes, property is used as a
daycare. The daycare is located in close proximity
of Highway 70 E. Highway 70 E is north boundary for
the daycare property.

6) WOULD LITERAL INTERPRETATION OF THE PROVISIONS OF THE CODE DEPRIVE YOU OF RIGHTS COMMONLY ENJOYED BY OTHER PROPERTY OWNERS IN THE SAME DISTRICT? IF YES, EXPLAIN SUCH RIGHTS yes,
due to the safety concerns involving Highway 70E

7) A VARIANCE, AS REQUESTED, WILL NOT PERMIT, ESTABLISH OR ENLARGE ANY USE OR STRUCTURE WHICH IS NOT PERMITTED IN THE DISTRICT. DOES YOUR REQUEST MEET THIS CRITERION? YES NO IF NO, EXPLAIN.

8) HAVE ANY LAND USE APPLICATIONS BEEN FILED WITHIN THE LAST YEAR IN CONNECTION WITH THIS PROPERTY? YES NO? IF YES, BRIEFLY DESCRIBE THE NATURE OF THE REQUEST AND THE DATE IT WAS DONE?

THIS APPLICATION MUST BE ACCOMPANIED BY PROOF OF OWNERSHIP AND AUTHORIZATION FROM THE OWNER IF REPRESENTED BY AN AGENT OR CONTRACT PURCHASER. IT MUST ALSO INCLUDE A DRAWING SHOWING THE EXACT LOCATIONS AND DIMENSIONS OF ALL EXISTING AND PROPOSED BUILDINGS AND ADDITIONS, REQUIRED SETBACKS, EXISTING EASEMENTS AND CLEARLY DELINEATE THE SPECIFIC VARIANCE REQUESTED.

I CERTIFY THAT THE STATEMENTS IN THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE.

Andrea K. McLellan
SIGNATURE OF APPLICANT

***** FOR CITY USE ONLY - DO NOT WRITE BELOW THIS LINE *****

DATE RECEIVED 3/26/12 AMOUNT RECEIVED \$ 500 CHECK # 78889

RECEIVED BY: [Signature]

BOA PH DATE: _____ CC PH DATE: _____

NEWSPAPER AD: _____ PROP. SIGN POSTED: _____ LTRS MAILED: _____

BOA ACTION: _____ DATE: _____

CC ACTION: _____ DATE: _____

OWNER'S AFFIDAVIT

STATE OF FLORIDA
COUNTY OF DESOTO

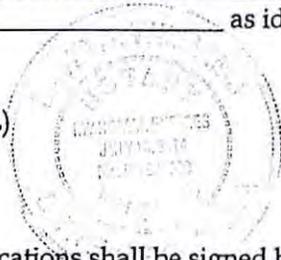
Before me, the undersigned authority, personally appeared Sandra McEllan
who being by me first duly sworn on oath, deposes and says:

- (1) That he/she is the fee-simple owner of the property legally described on page one of this application.
- (2) That he/she desires approval for: Approval for shed placement at the entrance to daycare
- (3) That he/she has appointed no one to act as agent in his/her behalf to accomplish the above. The Owner is required to complete the Applicant's Affidavit of this application if no agent is appointed to act in his/her stead.

Sandra McEllan
Affiant (Owner's Signature)

The foregoing instrument was acknowledged before me this 26th day of March 2012, by Sandra McEllan, who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.

(SEAL)



James O. Williams
Notary Public

NOTE: All applications shall be signed by the owner of the property, or some person duly authorized by the owner to sign on his/her behalf. This authority authorizing a person other than the owner to sign must be attached.

APPLICANT'S AFFIDAVIT

STATE OF FLORIDA
COUNTY OF DESOTO

Before me, the undersigned authority, personally appeared Sandra K. McHellan
who being by me first duly sworn on oath, deposes and says:

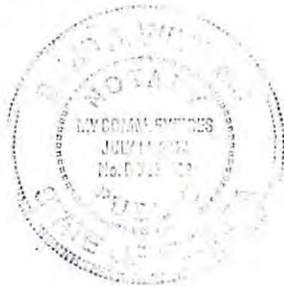
- (1) That he/she affirms and certifies that he/she understands and will comply with all ordinances, regulations, and provisions of the City of Arcadia, Florida, and that all statements and diagrams submitted herewith are true and accurate to the best of his/her knowledge and belief, and further, that this application and its attachments shall become part of the Official records of the City of Arcadia, Florida and are not returnable.
- (2) That he/she desires approval for: shed placement at entrance to daycare
- (3) that the submittal requirements for the application have been completed and attached hereto as part of this application.

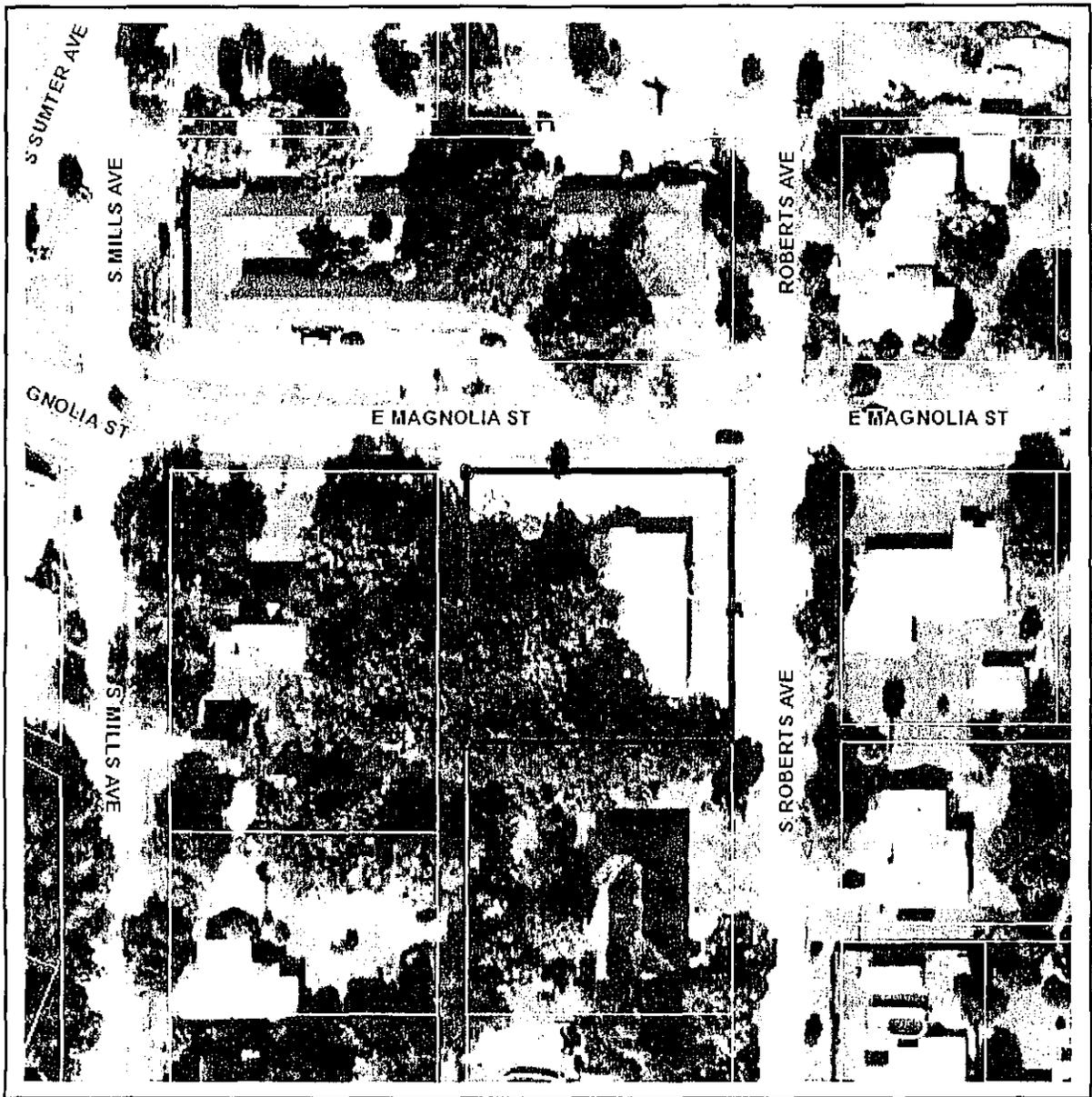
Sandra K. McHellan
Affiant (Applicant's Signature)

The foregoing instrument was acknowledged before me this 26th day of March
2012, by Sandra McHellan, who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

(SEAL)

David McHellan
Notary Public





DeSoto County Property Appraiser Newt Keen - Arcadia, Florida - 865-993-1866		
PARCEL: 31-37-25-0224-00M0-0020 - PRIVATE SC (007200) MILLS ADD TO ARCADIA LOTS 2 4 & 6 BLK M OR 547/2770		
Name: MCLELLAN JOHNNIE E & SANDRA K Site: 726 E MAGNOLIA ST Mail: 726 E MAGNOLIA ST ARCADIA, FL 34266-0000 Sales Info	LandVal \$15,000.00 BldgVal \$150,281.00 ApprVal \$168,803.00 JustVal \$168,803.00 Assd \$168,803.00 Exmpt \$0.00 Taxable	County: \$168,803.00 City: \$168,803.00 Other: \$168,803.00 School: \$168,803.00

This information, GIS updated: 3/22/2012, was derived from data which was compiled by the DeSoto County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, it's use, or it's interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.

Prepared by:
Tambra L. Norris
DeSoto Abstract & Title Co.
11 N. Polk Avenue
Arcadia, Florida 34266



FILED AND RECORDED
DATE 05/03/2004 TM 05:16

MITZIE W. MCGAVIC CLERK
CO: DESOT ST: FL

DOC STAMPS 1.330.00
INTANG TAX .00

Warranty Deed

File Number: D2004-282

Made this April 30, 2004 A.D. By George Shaver, Sr. and Carolyn Shaver, husband and wife, 6846 SW Albritton St., Arcadia, FL 34266, hereinafter called the grantor, to Johnnie E. McLellan and Sandra K. McLellan, husband and wife, whose post office address is: 3529 SE CO. Rd. 760, Arcadia, FL 34266, hereinafter called the grantee:

(Whenever used herein the term "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations)

Witnessed, that the grantor, for and in consideration of the sum of Ten Dollars, (\$10.00) and other valuable considerations, receipt whereof is hereby acknowledged, hereby grants, bargains, sells, aliens, remises, releases, conveys and confirms unto the grantee, all that certain land situate in De Soto County, Florida, viz:

Lots 2, 4, and 6, Block M, Mills Addition to Arcadia, as per map or plat thereof recorded in the Office of the Clerk of the Circuit Court in and for DeSoto County, Florida in Plat Book 2, page 8 and re-recorded in Plat Book C-5, page 6

Said property is not the homestead of the Grantor(s) under the laws and constitution of the State of Florida in that neither Grantor(s) or any members of the household of Grantor(s) reside thereon.

Parcel ID Number:

Witnessed with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

Witnessed Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances except taxes accruing subsequent to December 31, 2003.

Witnessed Witness Whereof, the said grantor has signed and sealed these presents the day and year first above written.

Signed, sealed and delivered in our presence:

George M. Cuevas
Witness Printed Name: George M. Cuevas

George Shaver, Sr. (Seal)
George Shaver, Sr.
Address: 6846 SW Albritton St., Arcadia, FL 34266

Tambra L. Norris
Witness Printed Name: Tambra L. Norris

Carolyn Shaver (Seal)
Carolyn Shaver
Address: 6846 SW Albritton St., Arcadia, FL 34266

State of Florida
County of DeSoto

The foregoing instrument was acknowledged before me this 30th day of April, 2004, by George Shaver, Sr. and Carolyn Shaver, husband and wife, who is/are personally known to me or who has produced FDIC as identification.

TAMBRA L. NORRIS
Notary Public, State of Florida
My comm. exp. Mar. 6, 2007
Comm. No. 00 191094

Tambra L. Norris
Notary Public
Print Name: _____
My Commission Expires: _____

A RESOLUTION OF THE ARCADIA CITY COUNCIL IN SUPPORT OF THE DESOTO COUNTY HISTORICAL SOCIETY'S APPLICATION FOR A SMALL MATCHING HISTORIC PRESERVATION GRANT TO NOMINATE THE TOWN SITE OF PINE LEVEL TO THE NATIONAL REGISTER OF HISTORIC PLACES

WHEREAS, Ten years after Florida became a state, Manatee County was formed with the Village of Manatee as its county seat, and the following year, the area within Manatee County that is Arcadia today was homesteaded. After the United States Civil War, the town of Pine Level was established in 1866 as the county seat of Manatee by an act of the legislature; and,

WHEREAS, Pine Level was the county seat of Manatee County from 1866 until DeSoto County was created by an act of the legislature on May 19, 1887, and continued as county seat of DeSoto County until Arcadia was chosen by vote on November 6, 1888. Pine Level was developed first as a place to conduct county business, and then as a thriving town that gained state-wide and national attention. Many residents of Arcadia and DeSoto consider Pine Level as part of their local history and their family's history, and the as the origin of their community; and,

WHEREAS, When Arcadia became county seat, many residents of Pine Level moved their homes and businesses to Arcadia, which on December 6, 2011, celebrated the 125th anniversary of its incorporation as a town. This year marks the 125th anniversary of the founding of DeSoto County, which included the lands that today are Charlotte, DeSoto, Glades, Hardee and Highlands counties. Honoring DeSoto County's original county seat and Arcadia's predecessor by nominating Pine Level to the National Register is an appropriate celebration.

WHEREAS, Pine Level is important to the study of Florida's Reconstruction and Post-Reconstruction eras, especially the changes experienced in culture, demographics, and development, and to the study of frontiers, and the South Florida frontier; and

WHEREAS, Pine Level is a unique opportunity for archaeologists to investigate a relatively undisturbed, entire town site of 40 acres. In 1980, an archaeological Phase I survey and in 2011, a University of South Florida archaeological student's Masters of Arts thesis both recommended the site as eligible for placement on the National Historic Register; and,

WHEREAS, Nominating the Pine Level to the National Register of Historic Places will draw attention to and provide education about the town site, where a Florida Historical Marker already provides information. Arcadia and DeSoto County benefit economically from their pioneer history, and the Pine Level town site extends their lineage to frontier Florida and the Civil War era currently marking its sesquicentennial. This added depth to the local heritage will increase historic interest in both residents and visitors, who will patronize our local merchants, shops, and businesses, which in turn will improve our town's and county's economies.

NOW, THEREFORE, BE IT RESOLVED, That the Arcadia City Council expresses its wholehearted support for the DeSoto County Historical Society's application for a Small Matching Historical Preservation Grant to employ a professional archaeologist to research, prepare and defend a nomination of old Pine Level to the National Register of Historic Places.

BE IT FURTHER RESOLVED, That a copy of this Resolution be forwarded to Mr. Robert F. Bendus, Director, Division of Historical Resources, c/o Historic Preservation Grants Program, 500 South Bronough Street, Tallahassee, FL, 32399-0250.

PASSED AND DULY ADOPTED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, with a quorum present and voting this ____ day of _____, 2012.

CITY OF ARCADIA, FLORIDA

By: _____
Keith Keene, Mayor

ATTEST:

APPROVED AS TO FORM:

Virginia Haas
City Recorder

Thomas J. Wohl
City Attorney

**SUNSHINE LAW AND
PUBLIC RECORDS LAW
Part Two**

E. Notice of Sunshine Meetings.

1. Reasonable notice of a meeting is required, even if a quorum is not present. The Sunshine Law does not require council to give notice by paid advertisements, except where other laws and codes require such notices for meetings such as zoning, comprehensive plan amendments, adoption of ordinances and the like. Posting of notices in a public area set aside for that purpose is sufficient for other meetings and you should also consider sending such notices to the media. All notices should:
 - A. contain the time and place of the meeting;
 - B. be prominently displayed in the area in City Hall set aside for that purpose; and
 - C. be posted at least 24 hours except in case of an emergency, when the most appropriate and effective notice should be given, *i.e.* telephone calls, faxes or emails to the media.
2. The length of time of the notice before the meeting depends on the circumstances. In one situation, telephone calls to the media 1½ hours before the meeting was held to be insufficient. We recommend at least several hours, when possible.

F. Where Can Sunshine Meetings Be Held?

1. Meetings need to be held in places easily accessible to the public. The Attorney General's office has suggested that luncheon meetings not be held, as they may have a "chilling" effect upon the public's willingness or desire to attend. Likewise, meetings should not be held in any facility which discriminates on the basis of sex, age, race, creed, color, origin or economic status or which otherwise unreasonably restricts public access. Meetings should not be held so far out of the City that it would limit the public's attendance.
2. Even in a properly noticed meeting, it is improper to have discussions between council persons or other board members that cannot be heard by the public and it

is not appropriate to exclude members of the public, including city staff members, who wish to attend.

G. Public Participation. The Attorney General has noted that “the courts of this state and this office have recognized the importance of public participation and open meetings” and also advises that the public should be afforded a meaningful opportunity to participate at each stage of the decision-making process, including workshops.

H. Authority to Adopt Reasonable Rules. It is recognized that city councils can adopt reasonable rules for the orderly conduct of public meetings, including rules which limit the amount of time an individual may address the council, provided that the time limit does not unreasonably restrict the public’s right of access. In *Jones v. Heyman*, a federal court held that “to deny the presiding officer the authority to regulate irrelevant debate and destructive behavior at a public meeting - - would cause such meetings to drag on interminably, and deny others the opportunity to voice their opinions.” That court concluded that the mayor’s action in attempting to confine the speaker to the agenda item and having the speaker removed from the room when he became disruptive constituted a reasonable time, place and manner regulation and did not violate the speaker’s first amendment rights. Such regulations are sometimes referred to as being “view point-neutral” as they apply to all public input, regardless of the speaker’s opinion.

I. Voting.

1. Secret Ballot. There can be no voting by secret ballot, although Council and board members are not prohibited from using written ballots to cast a vote as long as the votes are made at a public meeting, the name of the person who voted and his or her selection are written on the ballots, which ballots are maintained and made available for subsequent public inspection. However, we strongly recommend that all votes be by voice vote to avoid any appearance of impropriety.

2. Proxy. Proxy voting, *i.e.* authorizing one member to vote for another member in the absence of the other, is not allowed.

3. Abstention from Voting.

(Florida Statute 286.012)

- a. No council person or member of any city board who is present may abstain from voting, except where there is or appears to be a possible conflict of interest under Florida Statutes 112.3143.
- b. Florida Statute 112.3143(3)(a) prohibits a city council person or other local public officer from voting on any measure which inures to his or special private gain or loss or which the officer knows would inure to the special private gain or loss of any entity related to his or her employer or to the private gain or loss of a relative or business associate of the officer (for Statements of the State Policy see F.S. 112.311 and for definitions see F.S. 112.312).
- c. Prior to the vote being taken, the officer who has to abstain must publicly state the nature of his or her interest in the matter for which he or she is abstaining and, within fifteen days after the vote, must disclose the nature of his or her interest in a memorandum incorporated in the minutes.
- d. However, failure of a member to vote does not invalidate the entire proceeding, otherwise a member would be allowed to frustrate official action merely by refusing to participate.

J. Roll Call Vote. No roll call vote is required, so long as each member's specific vote on each subject is recorded.

K. Minutes. Written minutes must be kept of all meetings. There is no requirement that meetings be tape recorded or that verbatim transcripts be kept but, once a recording is made by the City or a transcript is made, it is a public record and must be retained under the same rules as other public documents.

III. Consequences of Failure to Comply with the Sunshine Law.

- A. Criminal Penalties. Any public officer who knowingly violates the Sunshine Law can be held guilty of a misdemeanor in the second degree, punishable by imprisonment of not over 60 days and/or fined up to \$500. F.S. 286.03(3)(b).

- B. Noncriminal Infraction. An official violating the Sunshine Law can be held guilty of a noncriminal infraction, punishable by a fine not exceeding \$500. F.S. 286.011(3)(a).

- C. Removal from Office. The governor may suspend an elected or appointed public officer who is indicted for violation of the Government in the Sunshine Law. F.S. 112.52(1).

- D. Attorney's Fees. Reasonable attorney's fees for the complaining party are to be assessed against a board or commission found to have violated the Sunshine Law. Attorney's fees may be assessed against the individual member, except where the member sought and took the advice of the City attorney. F.S. 286.011(4) and (5).

- E. Civil Actions for Injunctive or Declaratory Relief. Circuit courts have jurisdiction to issue injunctions upon showing of that the Sunshine Law is being violated and that it constitutes "irreparable public injury." F.S. 286.011(2).

- F. Invalidity of actions taken in violation of the Sunshine Law and Subsequent Corrective Action. F.S. 286.011 provides that no resolution, rule, regulation or formal action shall be considered binding, except when made at an open meeting and the courts have held that actions taken in violation of this law are void. Such violations can be cured if the board or council holds a full and open meeting after the unnoticed meeting and an effort is made to make available to the public the information provided at the unnoticed meetings.