

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, JULY 3, 2018
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE CALL TO ORDER AND ROLL CALL

Deputy Mayor Simons gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 6:05 p.m. and the following members and staff were present:

Arcadia City Council

Mayor Judy Wertz-Strickland
Deputy Mayor Jaccarie D. Simons
Councilmember Jerry B. Alexander

Councilmember Keith Keene -- not in attendance
Councilmember Robert W. Heine, Jr. -- not in attendance

Arcadia City Staff

City Administrator Terry Stewart	Fiscal Assistant Darlene Davis
City Clerk Penny Delaney	Director of Golf Operations Jeff Gibson
City Attorney T.J. Wohl	Marshal Matt Anderson
Code Enforcement Officer Carl McQuay	Finance Director Beth Carsten

PRESENTATIONS

Agenda Item 1 – Presentation to Angie Allred – Thirty-Five (35) Years of Service to the City of Arcadia

Mayor Wertz-Strickland and Marshal Anderson expressed words of appreciation regarding such which included acknowledging that Ms. Allred had run the Explorer's Post since it started. Mayor Wertz-Strickland presented Angie Allred with a plaque recognizing her thirty-five (35) years of service to the City of Arcadia Police Department.

CONSENT AGENDA

Agenda Item 2 –City Council Regular Meeting Minutes for June 5, 2018

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Deputy Mayor Simons made a motion to approve the Consent Agenda Item No. 2 and Councilmember Alexander seconded the motion. No discussion followed and it was unanimously, 3/0, approved.

ACTION ITEMS

Walk-On Item – People Protecting DeSoto Workshop

City Administrator Stewart advised this special event permit was listed under the action items because it was a walk-on at the last minute. He explained the applicant wanted to hold a rally which occurs on the date that DeSoto County is going to have a vote on an important land issue. He advised the permit was for the event to be held at McSwain Park on July 24, 2018, the organization was a 5013C and all required requisite information had been provided to City staff. He pointed out that within the application, it is stated there will be a small band and vendors for food and beverages which is why a permit is required. Mayor Wertz-Strickland asked Marshal Anderson if he had any concerns. Marshal Anderson spoke of the vote being a heated topic and expressed his concern with individuals getting out of hand regarding such. Due to the expended number of attendance, he requested that it be required that at least one (1) officer be in attendance (he preferred two (2)). If approved, Marshal Anderson stated the requirement is that the full payment must be provided to the Arcadia Police Department no later than the Friday one (1) week prior to the event by noon (July 13, 2018). He explained it would be an hourly rate of Forty-Five and 00/100 Dollars (\$45.00) for three (3) hours per officer (amount would total Two Hundred Seventy and 00/100 Dollars (\$270.00)). Representatives of the event, Sarah Hollenhorst and Molly Bowen (County residents) spoke and stated they would be providing information, did not expect a large crowd, the vendors had been cancelled, but there would be a country band. After further discussion, the representatives agreed to the terms of the fee for security. Deputy Mayor Simons made a motion to approve the People Protecting DeSoto Workshop to be held on July 24th at McSwain Park contingent upon providing full security payment no later than Friday, July 13th and Councilmember Alexander seconded the motion. No discussion followed and it was unanimously, 3/0, approved.

Agenda Item 3 – Second and Final Reading of Ordinance No. 1041 – Police/Firefighter’s Pension

City Administrator Stewart advised this was a change in the Police Officers’/Firefighters’ Pension Plan to enable them to have different latitude regarding the investment of public funds. He explained when it was originally presented, he had concerns regarding the percentages that could be invested in any one (1) particular area, but after a long discussion, they had agreed to come down to a more reasonable percentage level that he now feels comfortable bringing to Council’s attention. Councilmember Alexander made a motion to approve Ordinance No. 1041 amending the City of Arcadia Police and Firefighters Pension Ordinance and Deputy Mayor Simons seconded the motion. The City Clerk read Ordinance 1041 by title only. No discussion followed and it was unanimously, 3/0, approved.

Agenda Item 4 – First Reading of Ordinance 1043 – Adopting the International Property Maintenance Code

Code Enforcement Officer McQuay stated this ordinance would provide the City with more authority to enforce codes. Councilmember Alexander made a motion to approve on first reading Ordinance No. 1043 and Deputy Mayor Simons seconded the motion. The City Clerk read Ordinance 1043 by title only. City Administrator Stewart expressed his appreciation to the City Attorney for his work in making this happen. After further discussion, it was unanimously, 3/0, approved.

Agenda Item 5 – Resolution 2018-18 – Adopting Policies and Procedures for Addressing Code Enforcement Lien Reduction Requests

City Attorney Wohl stated this item was originally discussed in 2012, but it never came to fruition. He further stated it was big on the City Administrator's checklist of things to get done. He stated that currently the City does not have policies or procedures for property owners who are looking to get a reduction in their lien order from a code enforcement issue. He explained that this is an attempt to create an incentive for people to clean up their properties and create some additional tax base for the City. City Administrator Stewart made many comments and stated before an individual can apply for a lien reduction, the violation has to be corrected. He also stated that this ordinance will allow each request to be dealt with in a consistent and like manner. After further discussion, Deputy Mayor Simons made a motion to approve Resolution 2018-18 and Councilmember Alexander seconded the motion. No discussion followed and it was unanimously, 3/0, approved.

Agenda Item 6 – Sidewalk Improvement Unit Price Contract Renewal IFB #2017-02

Fiscal Assistant Davis advised that on August 15, 2017, the price contract was signed by City Council and the term was August 1, 2017 to July 31, 2018. She stated that Public Works Director Underwood had indicated he would like the contract to be continued for the improvement to the City of Arcadia's sidewalks program. She explained the City had the option and right to extend the agreement for two (2) additional terms of one (1) year each upon the same terms, conditions and pricing. She stated it was a unit price contract, the budget amount for the 2017-18 year was Fifty Thousand and 00/100 Dollars (\$50,000.00) and the amount for the 2018-19 budget will be presented to Council during the budget process. Fiscal Assistant Davis recommended the extension of the contract for the first one (1) year renewal. City Administrator Stewart stated that since this was a unit price contract, the amount to be expended will be governed by what the Council decides to include within the upcoming budget. Deputy Mayor Simons made a motion to extend the contract between the City of Arcadia and Cobb Site Development, Inc. for sidewalk improvement unit price IFB#2017-02 for the first one (1) year extension to July 31, 2019 and Councilmember Alexander seconded the motion. Mayor Wertz-Strickland advised she had seen cars parked on sidewalks and expressed her concern regarding such. After further comments, it was agreed that Code Enforcement and the Police Department deal with such. No discussion followed and it was unanimously, 3/0, approved.

Agenda Item 7 – Approve Final Balloon Payment on the Golf Cart Purchase/Finance Contract and Transfer Monies to Cover the Cost

City Administrator Stewart explained that in 2014 the previous Golf Pro signed the current contract that was well over the Fifteen Thousand and 00/100 Dollar (\$15,000.00) amount that required Council's approval. He further explained that he did not know the contract had not come before the City Council until Director of Golf Operations Gibson arrived and began reviewing the contract. He stated that in most instances, contracts that have not received Council's approval are considered null and void; however, in this case, the items were received and used for almost the full extent of the contract period. He explained this was set up as if it was a lease, but it was actually a purchase wherein for seven (7) months of the year, the City would make a payment and then for the other five (5) months it would not and it would stack up until there was a balloon payment at the end. City Administrator Stewart stated that because it was not a lease, the carts could not be returned because it was a purchase and the City owes Sixty-Five Thousand Seven Hundred Seventy-Seven and 35/100 Dollars (\$65,777.35). Director of Golf Operations Gibson stated that the valuable part of a golf cart is the battery and said batteries are Seven Hundred and 00/100 Dollars (\$700.00) per cart and currently the electric carts are worth approximately Fifteen Hundred and 00/100 Dollars (\$1500.00) each. He advised the City had been offered Thirteen Hundred Fifty and 00/100 Dollars (\$1350.00) from Easy Go which means the fifty-five (55) electric carts are worth more than the Sixty-Five Thousand Seven Hundred Seventy-Seven and 35/100 Dollars (\$65,777.35) payment. He stated if the City was going to own the carts outright and was going to have to make the payment, he would like to keep the carts for another year because then there will not be a payment at all. Mr. Gibson did not think it would devalue the carts enough to significantly impact the City from recouping most of the money, but it would mean the City would not have to pay Forty Thousand and 00/100 Dollars (\$40,000.00) in cart fees next year. He explained a problem that exists is an issue with the battery chargers. The company (Yamaha) has discontinued those types of chargers in their 2019 carts. He explained Yamaha wants to charge One Hundred Fifty and 00/100 Dollars (\$150.00) for each cart to replace the chargers. Mr. Gibson advised the current batteries have twelve thousand (12,000) amp hours and are good to up to twenty-five thousand (25,000) amp hours. He recommended keeping the carts for another year.

After further discussion, City Administrator Stewart advised Council they would not vote on Mr. Gibson's recommendation regarding the golf carts tonight, but rather the approval of the final balloon payment of the carts. On a side note, Mr. Stewart informed Council that in 2014-15 in the month of June the golf course made approximately Twenty-One Hundred and 00/100 Dollars (\$2100.00); in 2015-16 in the month of June the golf course made approximately Fifteen Hundred and 00/100 Dollars (\$1500.00); in 2016-17 in the month of June the golf course made approximately Twenty-Three Hundred and 00/100 Dollars (\$2300.00); and for the month of June for this year, under Mr. Gibson's guidance, the golf course has already made Seventy-Two Hundred Five and 00/100 Dollars (\$7205.00). Deputy Mayor Simons made a motion to approve payment of the Sixty-Five Thousand Seven Hundred Seventy-Seven and 35/100 Dollars (\$65,777.35) final installment on the Yamaha Golf Cart purchase/finance contract with the funds being transferred from the general fund contingency account and Councilmember Alexander seconded the motion. No discussion followed and it was unanimously, 3/0, approved.

COMMENTS FROM DEPARTMENTS

Marshal Anderson provided the monthly report and asked if the Council or the general public had any concerns or questions and there were none. He advised of a wreck that had occurred at S 17/DeSoto and Imogene the day before.

City Attorney Wohl stated he had nothing to report and wished everyone at happy 4th of July.

Finance Director Carsten presented the monthly update as of June 20, 2018. She advised the revenues were at fifty-three point two percent (53.2%) and the expenses were at fifty-five point three percent (55.3%). She advised they were very close to collecting all ad-valorem tax revenues. She reviewed the list of items approved by the City Administrator up to the Fifty Thousand and 00/100 Dollars (\$50,000.00) amount that then goes to bid. Regarding Hurricane Irma expenses, she provided an update and advised all the FEMA projects had been submitted. Finance Director Carsten then thanked the Council for allowing her to attend a Florida Government Finance Officers Annual Conference. She advised that the City of Arcadia is one of a very few who has all of their projects submitted. She also advised she had received 26 CEUs and was working toward her certification to be a Finance Officer. Lastly she reviewed the funds in the Florida SAFE Money Market. Ms. Carsten advised at the next City Council meeting, there would be discussion of scheduling a budget workshop and millage information would be brought to Council for their review. She then reviewed the July 1 property values for this year compared to last year's values which reflected an increase of eight point eight zero percent (8.80%). Lastly, Finance Director Carsten advised they had just hired a part-time Cemetery Clerk to fill the position that had been vacant since January and another position related to assistance with audit related bank reconciliations, etc. had been filled. She explained this too was a replacement that was already budgeted for as a part-time position.

City Administrator Stewart thanked the City Council for allowing him to sign up for the Leadership DeSoto program and advised he had been accepted. He advised he would be off for the week of July 23rd to spend time with family from out of town. He then advised Council of a motorcycle accident an employee and his wife had been involved in and provided an update as to how they were doing.

PUBLIC

Lumumba Alibaba, a County resident, inquired as to the history of the Tree of Knowledge and the Louis C. Anderson Park. Members of Council provided some information and referred him to Mr. Anderson's son for further information.

MAYOR AND COUNCIL REPORTS

Members of the City Council wished everyone a happy 4th of July and Mayor Wertz-Strickland reminded those in attendance of the parade to be held for the holiday.

ADJOURN

Councilmember Alexander made a motion to adjourn and Deputy Mayor Simons seconded the motion. No discussion followed and it was unanimously, 3/0, approved. Having no further business at this time, the meeting was adjourned at approximately 7:22 P.M.

ADOPTED THIS 17th DAY OF July, 2018.

By: Judy Wertz Strickland
Judy Wertz-Strickland, Mayor

ATTEST:

Penny Delaney
Penny Delaney, City Clerk

