

**AGENDA MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
WEDNESDAY, JULY 5, 2017  
6:00 P.M.**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.*

**INVOCATION, PLEDGE CALL TO ORDER AND ROLL CALL**

Deputy Mayor Simons gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 6:00 p.m. and the following members and staff were present:

**Arcadia City Council**

Mayor Judy Wertz-Strickland  
Deputy Mayor Jaccarie D. Simons  
Councilmember Keith Keene

Councilmember Susan Coker  
Councilmember Robert W. Heine, Jr.

**Arcadia City Staff**

City Administrator Terry Stewart  
City Clerk Penny Delaney  
City Attorney Jocelyn Skipper  
(attending on behalf of T.J. Wohl)

Finance Director Beth Carsten  
Fiscal Assistant I Darlene Davis  
Marshal Matthew Anderson

**SWEARING IN OF APPOINTED CITY COUNCIL MEMBER**

**Agenda Item 1 – Oath of Office – Newly Appointed Council Member Keith Keene**

The Honorable Don T. Hall took a moment to express appreciation on behalf of the Rodeo Association for all that the City had done to make it a smooth transition to the new facility and for everything it had done in the past. He then administered the oath of office to newly appointed Council Member Keith Keene after sharing a few complimentary words. Mayor Wertz-Strickland welcomed Council Member Keene to the City Council.

**CONSENT AGENDA**

**Agenda Item 2 – City Council Regular Meeting Minutes for June 20, 2017**

**Agenda Item 3 – Airport Monthly Flowage Report – April 2017**

Councilmember Coker made a motion to accept the Consent Agenda Items 2 and 3 and Councilmember Heine seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

### **ACTION ITEMS**

#### **Agenda Item 4 – Ordinance 1026 – Establishing a Temporary Moratorium on the Acceptance, Processing or Approval of Applications for the Establishment of Medical Marijuana Dispensing Organizations and Facilities and Medical Marijuana Treatment Centers – Second and Final**

Deputy Mayor Simons made a motion to read Ordinance 1026 by title only and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. At this time, the City Clerk read Ordinance 1026 by title only. Councilmember Heine made a motion to approve on second and final reading Ordinance Number 1026 establishing a temporary moratorium on the acceptance, processing or approval of applications for the establishment of medical marijuana dispensing organizations and facilities and medical marijuana treatment centers for a period of one hundred twenty (120) days and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

#### **Agenda Item 5 – Staff Recommendation for Sidewalk Improvements Unit Price Bid No. 2017-02**

Finance Director Carsten introduced Fiscal Assistant I Darlene Davis and advised that she is handling all purchasing and will also be handling all of the RFQs, RFPs, Bids, etc. Ms. Carsten explained that a Unit Price Bid for Sidewalk Improvement (#2017-02) went out in May and two (2) responses were received: 1) LAS Contracting Corporation and 2) Cobb Site Development, Inc. She further explained the City provides a detailed package with specific requirements in order to make a good recommendation to City Council. Ms. Carsten informed Council that LAS Contracting Corporation submitted a bid for Sixty-Three Thousand Seventy and 00/100 Dollars (\$63,070.00), but the part of the package regarding all of their experience was not filled in properly, leaving the City with no way to check or verify their experience. Due to the big role that such plays in the process, staff could not receive it and when such is not filled out, the bidder is considered to be nonresponsive. She explained staff received very good recommendations regarding the other submitter and while they were the higher bidder, they were considered the only bidder. Finance Director Carsten recommended that Council reject LAS Contracting Corporation's bid due to their lack of responsiveness and authorize staff to negotiate a contract with Cobb Construction. She advised Council that a representative from Cobb Constructive was in attendance if they had any questions. She explained they spoke with Cobb Construction regarding their bid being more than what was in the budget this year and they understand that while it is a unit price bid for the Seventy-Nine and 00/100 Dollars (\$79,000.00), the City will only be able to work with them annually with what exists in the budget. Councilmember Keene made a motion to reject the LAS Contracting Corporation's bid due to the lack of responsiveness and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Councilmember Keene made a subsequent

motion to authorize staff to negotiate a contract with Cobb Construction and Councilmember Coker seconded the motion. City Administrator Stewart stated he had worked together with Public Works Director Steve Underwood to begin prioritizing high traffic areas. No discussion followed and it was unanimously, 5/0, approved.

### COMMENTS FROM DEPARTMENTS

Marshal Anderson advised he had provided the Council with the Police Department Monthly Report and that he was there to address any concerns the City Council or the general public may have and there were none. He took a moment to welcome Councilmember Keene back and thanked him for stepping up for the City due to the tragedy they had experienced. Marshal Anderson spoke of his son playing professional baseball in West Virginia. He then stated that the Police Department had been hit hard with car burglaries, but advised arrests had been made and they were looking at other individuals. He pointed out that those arrested stated that the burglaries resulted from items being left in plain sight.

Attorney Skipper advised she had nothing to report.

City Administrator Stewart asked Finance Director Carsten to comment on the audit. Ms. Carsten advised the audit had been filed on June 30, 2017 meeting the deadline and it had been posted on the City's website. She further advised that the auditors would be at the next meeting to review the audit with the City Council. She explained that due to the auditors being retained so late in the year, the audit had been filed before Council could review it, but next year, Council would receive it prior to the filing. City Administrator Stewart commented that Council had hired an excellent team of auditors for the City to work with.

Finance Director Carsten then stated that the Property Appraiser had certified the estimated taxable value on June 30, 2017 and it is one point nine seven percent (1.97%) higher than last year at this time. She advised staff would be working on those numbers to come back to Council at the workshop(s) and she further advised they had until August 3, 2017 to certify back to the Property Appraiser what the City's proposed tentative millage rate will be. After some discussion, it was agreed that a workshop for such would be scheduled for Friday, July 14, 2017 at 4:00 p.m.

City Administrator Stewart advised that per Council's direction, he had met with members of Main Street regarding their request for City support and the idea that the old police department might serve as a location for them as a part of said support. He further advised it had been delayed a little bit due to trying to ascertain what it will take to get the building in shape and he referenced a past water leak, the damage that incurred and the fact that there is a Twenty-Five Thousand and 00/100 Dollar (\$25,000.00) deductible. Mr. Stewart informed the Council that the old Fire Station #2 had been re-painted and people in the neighborhood had complimented the City for the work done. He spoke about his most recent "day-in-the life" during which he spent a day working with the pothole-patching crew and the opportunities doing such presents. He then spoke of an event being put together called "Coffee with the Mayor" as part of the Main Street program which will be held at the old City Hall to provide a sense of how

important it is for staff to use that building and the importance of such for the community. City Administrator Stewart then welcomed Councilmember Keene to the City Council and stated he was looking forward to working with him.

After discussing that Councilmember Turner served on the board of the Tobacco-Free Partnership of DeSoto County, Councilmember Keene agreed to serve on the board. City Administrator Stewart informed Council that staff is preparing to prepare the Councilmembers' checks and since Council is paid by the month as a salary, Councilmember Turner's heirs will get his full salary for that month.

### **PUBLIC**

None

### **MAYOR AND COUNCIL REPORTS**

Councilmember Heine had reviewed correspondence from the Charlotte Harbor National Estuary Program and advised they wished for the City to increase its contribution from Five Hundred and 00/100 Dollars (\$500.00) a year to Five Thousand and 00/100 Dollars a year. He asked about notification of the meetings and the City Clerk advised she would have them contact him by e-mail. Councilmember Heine referred to the work being done on Lee Avenue and City Administrator Stewart advised of an issue that had arisen due to a pipe having been replaced not too many years ago which had been laid in the trench without any sub straight whatsoever. Mr. Stewart advised future projects such as that will include an inspection by an outside firm to ensure it will be done correctly.

Councilmember Coker welcomed Councilmember Keene to the City Council and stated she looked forward to working with him. She also stated that the Fire Department looks wonderful, she thanked those who participated in the parade, and she referenced the framed pictures and stated that they looked very nice.

Deputy Mayor Simons expressed his appreciation to the Arcadia Police Department for their handling of an accident his wife had been involved in and he advised they were able to locate the suspect who had left the scene of the accident. He then stated that he was thankful to the Ridge League for being awarded the scholarship from the Ridge League of Cities to attend the Florida League of Cities Annual Conference and any time the City of Arcadia can receive any type of recognition or assistance, it makes him feel good. He also welcomed Councilmember Keene and stated he was looking forward to working with him.

Councilmember Keene thanked his wife for the support she gives him to be able to serve on the Council. He stated he was sad to lose Councilmember Turner, but pleased to be able to serve out his term. He also stated he was looking forward to some of the things that he could contribute to with the folks that were there and he thanked them for their confidence. Mayor Wertz-Strickland stated she appreciated Councilmember Keene for stepping up to the plate.

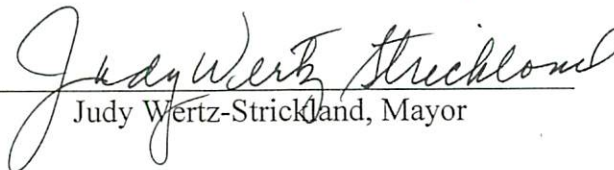
City Administrator Stewart advised that he and the City Attorney would be working on the revision to his contract as was noted at the evaluation and he thanked Council for the wonderful evaluation. He also stated that a part of the contract enables him to go to the International City Managers Association Conference each year. He stated he had not yet exercised that option and had thought about attending this year, but he thought it would be a better option for him to attend the Florida League of Cities with the Mayor and Deputy Mayor in August. Mayor Wertz-Strickland advised she would be going up early to attend a symposium on medical marijuana. Mr. Stewart informed Council that a local business, Sun Bulb, had been selected to be a grower/processor regarding such.

### ADJOURN

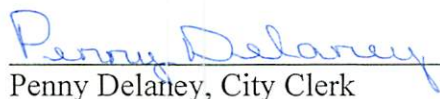
Councilmember Coker made a motion to adjourn and Councilmember Keene seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 6:59 P.M.

ADOPTED THIS 18<sup>th</sup> DAY OF July, 2017.

By:

  
Judy Wertz-Strickland, Mayor

ATTEST:

  
Penny Delaney, City Clerk

