



AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 NORTH POLK AVENUE, ARCADIA FL
TUESDAY, AUGUST 4, 2015
6:00 P.M.

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

CONSENT AGENDA

1. City Council Minutes for July 21, 2014 (Penny Delaney – City Clerk)
2. Special Event Permit – Arcadia Heritage Festival (Terry Stewart – City Administrator)
3. Special Event Permit – Tailgate Party with the Dogs (Terry Stewart – City Administrator)
4. Special Event Permit – Downtown Clean-Up (Terry Stewart – City Administrator)
5. Special Event Permit – Downtown Farmer’s Market (Terry Stewart – City Administrator)

ACTION ITEMS

6. Request Regarding Certificate of Appropriateness at 33 Winifred Street (Terry Stewart – City Administrator)
7. Recommendation Regarding Salvation Army Use of Old Police Department (Terry Stewart – City Administrator)

COMMENTS FROM DEPARTMENTS

8. City Marshal
9. City Attorney
10. City Administrator

PUBLIC (Please limit presentation to three minutes)

MAYOR AND COUNCIL REPORTS

ADJOURN

NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

AGENDA No. 1



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 4, 2015

DEPARTMENT: Administration

SUBJECT: Minutes from July 21, 2015

RECOMMENDED MOTION: Approval of July 21, 2015 Meeting Minutes as presented.

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Penny Delaney Date: 07/23/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, JULY 21, 2015
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

Human Resource Manager Linda Lowe gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 6:00 p.m. and the following members and staff were present:

Arcadia City Council

Mayor Judy Wertz-Strickland
Deputy Mayor Alice Frierson
Councilmember Joseph E. Fink

Councilmember Susan Coker
Councilmember S. Delshay Turner

Arcadia City Staff

City Administrator Terry Stewart
City Attorney TJ Wohl

City Clerk Penny Delaney
Marshal Matt Anderson

PRESENTATION

Agenda Item 1 – Presentation to Charles R. Huckaby – Retirement after 22 years of service

Mayor Wertz-Strickland presented Charles R. Huckaby with a plaque commemorating his retirement after twenty-two (22) years of service to the City of Arcadia Mobile Home Park.

Agenda Item 2 – Presentations to Steve Underwood, Bobby Skinner, Jeff Collins and Glenn Peebles – DeSoto County Chamber of Commerce Annual Tater Hill Fun Shoot

Mayor Wertz-Strickland presented Steve Underwood, Jeff Collins and Glenn Peebles with certificates acknowledging their placement of first place in the DeSoto County Chamber of Commerce Annual Tater Hill Fun Shoot. Bobby Skinner was not in attendance to receive his certificate due to being on vacation.

CONSENT AGENDA

Agenda Item 3 – City Council Minutes for July 7, 2014

City Council Meeting Minutes
July 21, 2015
Page 1 of 6

Agenda Item 4 – City of Arcadia Municipal Airport Report
Agenda Item 5 – Special Event Permit – NAACP Family Fun Day
Agenda Item 6 – Special Event Permit - Antique Association Fair of Arcadia

Councilmember Fink made a motion to accept the consent agenda as presented and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

ACTION ITEMS

Agenda Item 7 – Special Event Permit – Team Arcadia Car Show

City Administrator Stewart advised Council that this request had been turned in too late to be placed on the last agenda and that the event had taken place last Friday, but based on the fact that it was an event that had been approved in the past, he authorized it. Councilmember Fink made a motion to approve it and Councilmember Coker seconded the motion. Councilmember Fink stated that he would like to eventually see the permitting process taken care of by Administration. Mayor Wertz-Strickland suggested having the applicant appear before Council the first time and then give Administration the opportunity to approve it after that. Mayor Wertz-Strickland asked if they approved the Team Arcadia Car Show and it was unanimously, 5/0, approved. Councilmember Fink stated that he would further move that special event permits which have been before Council previously should be left to staff unless there is something that is dramatically different about an event; that staff should take the perimeters and guidelines that Council have set and allow them to go with the permitting process rather than having it come back to Council each and every time. Councilmember Coker seconded the motion. City Administrator Stewart stated that there was an ordinance out there on special events and Council may want to roll the issue into the ordinance as part of the approval process. He cautioned that there may be some circumstances that Council would want to retain final authority and stated that he would work with the City Attorney and lay out some of those circumstances for Council's consideration. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 8 – Second Reading – Ordinance No. 1006 Repealing Ordinance 70-4; Swimming in Peace River

Councilmember Fink made a motion for Ordinance No. 1006 to be read by title only and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. The City Clerk then read Ordinance No. 1006 by title only. City Attorney Wohl explained that this was the second reading as a result of the May 19, 2015 Property Maintenance Standards Workshop where Council directed staff to remove the prohibition against swimming in the Peace River. Councilmember Coker made a motion to accept Ordinance 1006 read by title only and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 9 – Airport Leases

- a. FBO Lease including Exhibit A**
- b. Butler Building Lease**

City Administrator Stewart complimented City Attorney Wohl and Interim City Administrator Carsten for the work they did on the lease prior to his arrival. He stated that City Attorney Wohl and he had continued to work closely with the Eagle Vista in working through it and they had put together a recommended lease for Council's review and approval. Mayor Wertz-Strickland suggested setting up a workshop and Councilmember Coker made a motion to have a workshop on Thursday after 5:00 p.m. Councilmember Fink seconded the motion for discussion. Deputy Mayor Frierson stated that she felt the contract was a good contract that benefited both parties and didn't feel that a workshop was needed. Councilmember Fink stated that he seconded the motion for discussion and stated that he did not see putting it off for another two (2) weeks. City Attorney Wohl pointed out that since the lease was submitted on July 10th, there had been one substantial change that required the FBO to provide fuel at all times and in the event they do not provide fuel, there is a \$100.00 a day liquidated damages provision and any number of days in excess of five (5), it will be a \$500.00 a day liquidated damages provision. Councilmember Fink asked where, in the contract, the change was and City Attorney Wohl directed him as to where it was. At this time, Councilmember Fink read into the record the new language. After further discussion, Councilmember Fink stated that the additions were logical and he advised that he would not support the motion for a workshop because he felt it could be taken care of at the current meeting. At this time, Councilmember Coker withdrew her motion.

Councilmember Fink stated that he had a question on page six (6), Item 8A, numbers 1, 2 and 3. He explained that he felt the amount of money was excessive for doing something that someone should be doing if they are managing the airport. City Administrator Stewart advised that those particular items were not the only items; that there were other items under 8B. He stated that \$1500.00 a month broke down to less than \$400.00 per week and he could not hire someone for less. Mr. Stewart pointed out that it was calculated by a professional appraiser, reviewed by Council, and he felt it was a fair amount based on information provided to him. There was further discussion regarding what the \$1500.00 included. Other items discussed were the fact that attachments to the contract would include, as exhibits, the minimum standards and the day-to-day operations summary; contractual agreements regarding the T-hangars and Mr. Hilton's structure and the fact that total proceeds of the rents of all other buildings, not included within this agreement, would come directly to the City of Arcadia and in no way do any of those dollars go to Eagle Vistas; and compensation for the usage of the fuel tank.

Deputy Mayor Frierson made a motion to accept the contract as presented and Councilmember Turner seconded the motion. For clarification, City Attorney Wohl asked if when she referred to the contract, she was referring to both the FBO and the Butler Building and Deputy Mayor Frierson confirmed that it did. City Administrator Stewart pointed out that he felt that it was important that the motion to accept as presented was with the minimum standards discussed. Deputy Mayor Frierson stated that was fine with her.

The discussion was opened to the public and Greg Smith, a Non-City Resident, expressed his concerns regarding the stifling of growth of one individual's business at the airport and the

fuel situation. George Chase of Friends of Arcadia Airport, Inc. expressed their pleasure of obtaining a FBO and their support of Eagle Vistas.

Michael Moon of Hanson Professional Services, Inc., stated that with Eagle Vista doing the work at the airport at basically \$50.00 a day, you could not hire anyone to do it so that would be a labor benefit. He also stated that the traffic will increase, and while the FAA does not base their grants on traffic, it does help. Mr. Moon stated that he felt the contract was good for the City.

City Administrator Stewart stated that in response to the issue raised by Mr. Smith regarding the current tenant who wants to expand his business, he felt it was important to recognize that. He advised that he had met with Mr. Moon and Ms. Fehrs and they discussed the Master Plan and the need for new buildings which was included in the plan. He stated that he would put something together to bring for Council's consideration not within the next two (2) or three (3) months, but in short order after that.

Councilmember Fink commended staff and contractual staff for putting together a contract that was far superior than the previous contract. He stated that the problem was not solely the previous contract, but the enforcement by the Council of the previous contract. He stated that to make sure it works will not fall to the Berry's or staff, but to Council, and he will have great difficulty in supporting the contract.

City Administrator Stewart stated that it was difficult for a Council to operate and take action when they are not getting the kind of input from staff that would help them make those decisions. He wondered where prior management was on this particular item. He stated he will not be an absentee City Administrator on this matter. Mr. Stewart advised he will be paying attention to what is going on, will make sure they adhere to the contract, both the City and the FBO, and any issues that require Councils attention and action will be brought before them. Mayor Wertz-Strickland stated that between the City Attorney and the City Administrator, she felt they would keep Council straight on the contract and she stated that she felt good about the contract and felt that the Berry's would help the airport to grow.

There being no further discussion, Mayor Wertz-Strickland then called for the vote and it was 4/1 approved with Councilmember Fink casting the dissenting vote.

PUBLIC

None

COMMENTS FROM DEPARTMENTS

Marshal Anderson stated that he was there to address any concerns or questions that the Council or general public may have and there were none. He then advised that the Health Department was sponsoring a Back to School Fair again this year at the DeSoto High School and the Arcadia Police Department will be participating in handing out school supplies to those that

need it. He also stated the department had put together care packages for the Guardian Ad Litem Program.

City Attorney Wohl did not have anything to bring before City Council and stated that he was happy to have the FBO contract behind them. Mayor Wertz-Strickland stated they needed to thank the City Attorney and the City Administrator for their diligent work on the contract.

City Administrator Stewart advised that Finance Director Carsten was not in attendance due to her having had elective surgery due to a foot injury. He then reviewed the finance report with Council and pointed out that the Police Department was at ninety-five percent (95%) with three and a half (3 ½) months remaining. Mr. Stewart reminded Council that there were monies that could be paid toward the pension that were not paid from the state because the audit is late. Those pension costs come out of the police department budget which is another issue that needs to be resolved because the cost of the police and fire pension comes totally out of the Marshal's budget which gives a distorted view of what the actual costs are for the police services in the community. He advised Council would receive a budget adjustment in August that will correct that issue. Mr. Stewart also informed Council that while over a year ago, the City was nineteen (19) months behind in their monthly reconciliations due to past errors and now they are down to about three and a half (3 ½) months now. He advised they responded to the State Joint Auditing Committee and Council had been copied with the letter sent to them. Mr. Stewart advised they had not received a response yet, but the City should get back the money that was lost in the previous year because the audit was not ready and he felt that within another three (3) months, the City should be up to speed with its reconciliations.

Mr. Stewart advised that the proposed budget for the 2015-16 fiscal year should have already been presented to Council and he had been working diligently with staff over the last two (2) weeks. He advised that they had crafted a budget to be brought to Council in a workshop in August and also in August, Council will be setting their tentative millage rate. City Administrator Stewart stated that one area that made it difficult in finalizing the budget was finding out what the revenues would be. He explained that the State of Florida who usually has their shared revenues long before now just completed them last week.

Mayor Wertz-Strickland expressed his pleasure of getting the information on the Council meeting a week in advance and she appreciated the weekly report Council received from the city Administrator. She felt it was very informative because as Council Members, they are not involved in the day-to-day business.

Councilmember Coker advised that the City received a trophy for the best unit in the Fourth of July Parade.

Charles Conklin, a City resident, advised that there is a truck in his neighborhood that is not supposed to be there due to an ordinance and he asked what would be done about it. City Administrator Stewart addressed the issue and stated that if there is a regulation against it then it needed to be enforced and if it is not going to be enforced, then it needed to be removed from the books. He offered another alternative which would be a location for the trucks to be parked. At

this time, the City Administrator advised Council that he had received the inventory report on all the properties that the City has. He advised that he had not reviewed it yet, but once he has done so, he would offer his observations in order to save them time from digging through it. Mr. Stewart stated that there may be a property that the City has that could be used for the trucks to be parked for a fair charge per month. He asked Council if that was something they would like for him to continue looking into and it was the consensus of Council for him to continue. Councilmember Fink thanked the Police Department for dealing with the issue of trucks parking in the old Winn-Dixie parking lot and the selling of cars at the same location. Marshal Anderson advised that Code Enforcement Officer McQuay was responsible for that.

Rose Williams, Patricia Dort and Ralph Ricker of the Arcadia Mobile Home Park invited Council to come to a spaghetti luncheon honoring Ricky Huckaby. They stated that they were going to miss him and hoped Council could get someone as good as Ricky as a replacement. They stated that he was an asset to the City and the Park.

MAYOR AND COUNCIL REPORTS

Councilmember Coker explained that individuals had wondered why the Fourth of July Parade was so quiet. She explained that a woman died at the last Fourth of July Parade and this year was more of a memorial to her. She also welcomed the Berrys and stated she looked forward to a working relationship with them and she thanked George Chase for his positive comments regarding same. She then stated that she would like to somehow recognize Beth Carsten for her hard work and endurance during the time they were searching for a City Administrator. City Administrator Stewart advised that he would put something together as a recommendation for Council's approval.

Deputy Mayor Frierson welcomed the Berrys and stated that she is looking forward to having them on the field and felt everyone would be surprised at what they bring to the community.

ADJOURN

Councilmember Coker made a motion to adjourn and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 7:35 P.M.

ADOPTED THIS ___ DAY OF _____, 2015.

By:

Judy Wertz-Strickland, Mayor

ATTEST:

Penny Delaney, City Clerk

AGENDA No. 2



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 04, 2015

DEPARTMENT: Code Enforcement
SUBJECT: Arcadia Heritage Festival

RECOMMENDED MOTION: Approval

SUMMARY: Arcadia Main Street Program is requesting to hold the Arcadia Heritage Festival on November 1, 2015. Hours of the festival will be from 9:00 a.m. to 5:00 p.m.

The Heritage Festival will celebrate 30 years of being a Florida Main Street Program. There will be vendors, games, music and a BBQ contest. This event will take place from the corner of S. Orange Ave/ W. Oak St. to the corner of E Oak St/S. Desoto Ave.

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Carl A. McQuay Date: 08/04/15
Finance Director (As to Budget Requirements) Date:
City Attorney (As to Form and Legality) Date:
City Administrator: Terry Stewart Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.

- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.

Yamela Amos
Signature of Applicant/Event Sponsor

Fam Amos
PRINTED Name of Above

7/6/15
Date

(803) 990-7186
Contact Phone #



City of Arcadia
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 7/6/15
Event Name: Arcadia Heritage Festival
Event Location: Downtown
Date(s) of Event: 11/1/15 Hours of Event: 9am to 5pm
Expected Attendance: 1000
Event Sponsor: AMSF Non-Profit? YES
Description of Event: Return to Our Heritage & Celebrate 30 yrs of being a Fla Main Street Program. Vendors, games, BBQ Contest
Contact Person: Pam Ames Telephone: (813) 990-7186
Fax #: Email: pames@embarqmail.com
Insurance Carrier: CNA Direct
Insurance Agent: Maury, Donnelly & Parr Agent's Phone: 410-685-4625

- Alcoholic Beverages? YES NO
Tents? YES NO
Cooking? YES NO
Outdoor Music? YES NO
Additional Electric? YES NO
Carnival Rides? YES NO
Wildlife? YES NO
Fireworks? YES NO
Signs Displayed? YES NO
Set-up/Clean-up by City? YES NO
City Police required? YES NO
Road Closures? YES NO

If Yes, please specify locations: Tree of Knowledge, Oak St.

Other Pertinent Information:

*****FOR CITY USE ONLY*****

Received by: City Marshal, City Administrator, City Council
Date: ___/___/___
Approved, Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, Pam Ames (Printed Name), as Promotions Chair (Title or Office Held) of AMSP (Club, organization, group, etc), do hereby agree to hold the City of Arcadia,

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Arcadia Heritage Festival (Name of Event) be held at Downtown (Location) on 7/1/15 (Date).

By: Pam Ames (Signature)

Printed Name: Pam Ames

Entity Name: AMSP

Its: _____

Date: 7/6/15

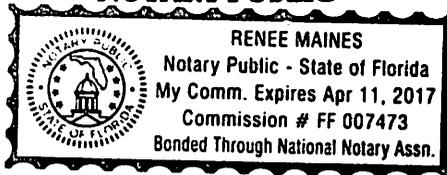
STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 6 day of July, 2015, by Pam Ames, as Promotions Chair of AMSP who is personally known to me or has produced _____ as identification.

Renee Maines
NOTARY PUBLIC

(SEAL)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	CONTACT NAME: PHONE (A/C No. Ext.) (410) 685-4625	FAX (A/C. No.) (410) 685-3071
	E-MAIL ADDRESS:	
INSURED Arcadia Main Street 22 North Potk Avenue Arcadia, FL 34288	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Continental Casualty Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

THIS LTR	TYPE OF INSURANCE	ADDL SUBR (MSD) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. SECT <input type="checkbox"/> LOC OTHER:	X	4025933719	07/01/2015	07/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH. SR E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Arcadia is named as an additional insured.

CERTIFICATE HOLDER City of Arcadia Tree of Knowledge Park West Oak Street	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

AGENDA No. 3



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 04, 2015

DEPARTMENT: Code Enforcement
SUBJECT: Tailgate Party with the Dogs

RECOMMENDED MOTION:
Approval of Tailgate Party

SUMMARY: The Arcadia Main Street organization is requesting to hold a community tailgate party for the DeSoto Bulldogs to kick off the new football season and the school year on Aug 21, 2015. Hours of the event will be from 4:00 p.m. to 7:00 pm. They are also requesting that Oak Street be closed from Polk Ave. to Desoto Ave.

FISCAL IMPACT: _____
 Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Carl A. McQuay Date: 08/04/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.

- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

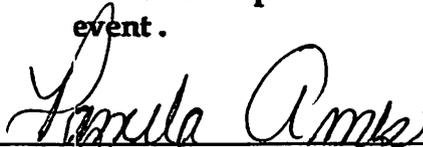
FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.



 Signature of Applicant/Event Sponsor

Pamela Ames

 PRINTED Name of Above

11/6/15

 Date

(863) 990-7186

 Contact Phone #



**City of Arcadia
SPECIAL EVENT PERMIT APPLICATION**

Date Submitted: July 6, 2015
 Event Name: 2nd Annual Tailgating with the Dogs
 Event Location: Tree of Knowledge
 Date(s) of Event: August 21st Hours of Event: 4:00pm to 7pm
 Expected Attendance: 200
 Event Sponsor: AMSP Non-Profit? YES NO
 Description of Event: Downtown will host our DHS football team and cheerleaders for a Community Wide Tailgate Party. BBQ dinners sold, Alumni games and lots of fun. Building hometown pride!
 Contact Person: Pam Ames Telephone: (813) 990-7186
 Fax #: (813) 494-9974 Email: pames@embarqmail.com
 Insurance Carrier: CNA Direct
 Insurance Agent: Maurry, Donnelly & Parr Agent's Phone: 410-685-4025

- | | | |
|--------------------------|---|--|
| Alcoholic Beverages? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Tents? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| Cooking? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Outdoor Music? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Additional Electric? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| Carnival Rides? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Wildlife? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Fireworks? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Signs Displayed? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| Set-up/Clean-up by City? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| City Police required? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Road Closures? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |

If Yes, please specify locations: Tree of Knowledge

Other Pertinent Information: _____

*****FOR CITY USE ONLY*****

Received by: _____	Date: ___/___/___
City Marshal _____	Approved _____
City Administrator _____	Disapproved _____
City Council _____	Approved _____
	Disapproved _____

INDEMNIFICATION & HOLD HARMLESS

I, Pam Ames (Printed Name), as Promotions Chair (Title or Office Held) of Arcadia Main Street (Club, organization, group, etc), do hereby agree to hold the City of Arcadia,

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Tailgating w/ the Dogs (Name of Event) be held at Tree of Knowledge (Location) on 8/21/15 (Date).

By: Pam Ames (Signature)

Printed Name: Pam Ames

Entity Name: AMSP

Its: _____

Date: 7/6/15

STATE OF FLORIDA
COUNTY OF DESDO

Sworn to and subscribed before me this 6th day of JULY, 2010, by PAM AMES, as PROMOTION CHAIRS of AMSP who [] is personally known to me or [] has produced _____ as identification.

(SEAL)

Renee Maines
NOTARY PUBLIC





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	CONTACT NAME: PHONE (A/C No. Ext.): (410) 685-4625	FAX (A/C No.): (410) 685-3071
	E-MAIL ADDRESS: 	
INSURED Arcadia Main Street 22 North Polk Avenue Arcadia, FL 34286	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Continental Casualty Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

NAIC #

20443

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR (NBD / WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. SECT <input type="checkbox"/> LOC OTHER:	X	4025933719	07/01/2015	07/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH. ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Arcadia is named as an additional insured.

CERTIFICATE HOLDER CANCELLATION

CITY OF ARCADIA Tree of Knowledge Park West Oak Street	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

AGENDA No. 4



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 04, 2015

DEPARTMENT: Code Enforcement

SUBJECT: Downtown Clean-up

RECOMMENDED MOTION: Approval

SUMMARY: Arcadia Main Street Program is requesting to hold a gathering of volunteers to help clean, paint, and landscape in the downtown area. The downtown clean-up will take place on September 12, 2015 from 8:00 a.m. to 2:00 p.m.

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Carl A. McQuay Date: 7/21/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart Date:

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.

- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.

Pam Ames
Signature of Applicant/Event Sponsor

Pam Ames
PRINTED Name of Above

7/6/15
Date

(863) 990-7186
Contact Phone #



City of Arcadia
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 7/6/15
Event Name: Downtown Clean-Up
Event Location: Downtown
Date(s) of Event: Sept. 12 Hours of Event: 8am to 2pm
Expected Attendance: 100
Event Sponsor: AMSA Non-Profit? YES
Description of Event: Main Street's Design Committee will gather volunteers to help clean, paint, plant in the downtown area.

Contact Person: Michelle Potter Telephone: (813) 990-9863
Fax #: Email: mpotter@fsbarcadia.com
Insurance Carrier: CNA Direct
Insurance Agent: Maury, Donnelly & Parr Agent's Phone: 410-685-4625

- Alcoholic Beverages? YES NO
Tents? YES NO
Cooking? YES NO
Outdoor Music? YES NO
Additional Electric? YES NO
Carnival Rides? YES NO
Wildlife? YES NO
Fireworks? YES NO
Signs Displayed? YES NO
Set-up/Clean-up by City? YES NO
City Police required? YES NO
Road Closures? YES NO

If Yes, please specify locations:

Other Pertinent Information:

*****FOR CITY USE ONLY*****

Received by: Date:
City Marshal Approved Disapproved
City Administrator Approved Disapproved
City Council Approved Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, Pam Ames as Promotions Chair of AMSP do hereby agree to hold the City of Arcadia, its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Downtown Clean Up to be held at TOK on Sept. 12

(Printed Name) (Title or Office Held) (Club, organization, group, etc) (Name of Event) (Location) (Date)

By: Pam Ames Printed Name: Pam Ames Entity Name: AMSP

Its: _____ Date: 7/6/15

STATE OF FLORIDA

COUNTY OF DESOTO

Sworn to and subscribed before me this 6th day of JULY, 2010, by PAM AMES, as PROMOTIONS CHAIR of AMSP who [] is personally known to me or [] has produced _____ as identification.

Renee Maines
NOTARY PUBLIC

(SEAL)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	CONTACT NAME: PHONE (A.C. No. Ext.): (410) 686-4625 FAX (A.C. No.): (410) 685-3071 E-MAIL: ADDRESS:														
INSURED Arcadia Main Street 22 North Polk Avenue Arcadia, FL 34286	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Continental Casualty Company</td> <td style="text-align: center;">20443</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Continental Casualty Company	20443	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Continental Casualty Company	20443														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL SUBR (INSR) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC OTHER:	X	4025933719	07/01/2015	07/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH. ER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 City of Arcadia is named as an additional insured.

CERTIFICATE HOLDER City of Arcadia Tree of Knowledge Park West Oak Street	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

AGENDA No. 5



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 4, 2015

DEPARTMENT: Code Enforcement
SUBJECT: Downtown Farmer's Market

RECOMMENDED MOTION: Conditional approval, conditional with prior approval including all allowances and restrictions provided in the application. Sponsor shall be permitted to carry forth activities identified in permit application until such time that the City enacts (if any) new application review standards, application permit fees, site planning, and liability insurance and City Council review criteria. Upon the enacting of new special event standards, sponsor shall submit new application materials for City Council considerations and renewal.

SUMMARY: Team Arcadia is requesting to hold Downtown Market Days every first Saturday of the month for a period of one year ending on August 4, 2016. This event will take place from the corner of S. Orange Ave/ W. Oak St. to the corner of E Oak St/S. Desoto Ave. The hours of this event will be from 7:30 am. to 2:00 pm.

FISCAL IMPACT: _____
 Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Carl A. McQuay Date: 8/04/15
Finance Director (As to Budget Requirements) Date:
City Attorney (As to Form and Legality) Date:
City Administrator: Terry Stewart Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.

- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

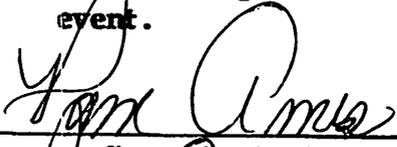
FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.



Signature of Applicant/Event Sponsor

Jan Ames

PRINTED Name of Above

11/6/15

Date
(803) 990-7186

Contact Phone #



City of Arcadia
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 7/4/15
Event Name: Downtown Farmer's Market
Event Location: Tree of Knowledge
Date(s) of Event: 1st Sat. Oct-April Hours of Event: 7:30 am to 2pm
Expected Attendance: 100
Event Sponsor: AMSP Non-Profit? YES
Description of Event: Monthly Farmer's Market, hosting vendors w/ homegrown fruits & vegetables. Homemade crafts etc.

Contact Person: Susan Caras-Smith Telephone: 863 990-0672
Fax #: Email: scsjafla@gmail.com
Insurance Carrier: CNA Direct
Insurance Agent: Marry, Donnelly & Parr Agent's Phone: 410-685-4625

- Alcoholic Beverages? YES NO
Tents? YES NO
Cooking? YES NO
Outdoor Music? YES NO
Additional Electric? YES NO
Carnival Rides? YES NO
Wildlife? YES NO
Fireworks? YES NO
Signs Displayed? YES NO
Set-up/Clean-up by City? YES NO
City Police required? YES NO
Road Closures? YES NO

If Yes, please specify locations: Tree of Knowledge

Other Pertinent Information:

*****FOR CITY USE ONLY*****

Received by: City Marshal, City Administrator, City Council
Date: / /
Approved, Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, Pam Ames (Printed Name), as Promotions Chair (Title or Office Held) of AMS P (Club, organization, group, etc), do hereby agree to hold the City of Arcadia,

its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Downtown Farmers Market (Name of Event) be held at TOH (Location) on Oct - April 1st Sat. (Date)

By: Pam Ames (Signature)

Printed Name: Pam Ames

Entity Name: AMS P

Its: _____

Date: 7/6/15

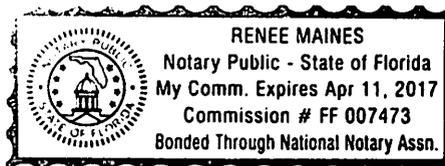
STATE OF FLORIDA

COUNTY OF DESOTO

Sworn to and subscribed before me this 10th day of JUN, 2010, by PAM AMES, as PROMOTIONS CHAIR of AMS P who is personally known to me or has produced _____ as identification.

Renee Maines
NOTARY PUBLIC

(SEAL)



NOTARIAL PUBLIC & STATE OF FLORIDA

TO: _____
(Print Name)

ADDRESS: _____
(Print Address)

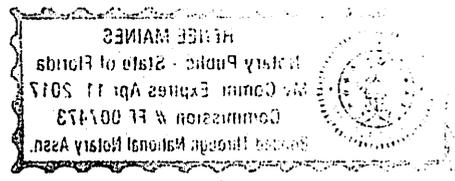
DATE: _____
(Print Date)

BY: _____
(Print Name)

NOTARY PUBLIC

STATE OF FLORIDA

NOTARY PUBLIC





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/9/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	CONTACT NAME: PHONE (A/C No. Ext.): (410) 685-4625 FAX (A/C No.): (410) 685-3071 E-MAIL: ADDRESS:													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Continental Casualty Company	20443	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: Continental Casualty Company	20443													
INSURER B:														
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED Arcadia Main Street 22 North Polk Avenue Arcadia, FL 34286														

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL (IND: WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	4025933719	07/01/2015	07/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE OTH. ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Arcadia is named as an additional insured.

CERTIFICATE HOLDER City of Arcadia Tree of Knowledge Park West Oak Street	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

AGENDA No. 6



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 4, 2015

DEPARTMENT: Planning and Zoning
SUBJECT: Certificate of Appropriateness

RECOMMENDED MOTION:

Approval

SUMMARY: The applicant, Lester Hornbake Jr., is requesting permission to build a house. The property is located at 33 Winifred St., and lies within the boundaries of the historic district. The Historical Preservation Commission approved the application on 07/15/2015.

FISCAL IMPACT: NONE

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Administration

Date: 08/04/15

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Terrance Stewart

Date:

COUNCIL ACTION: Approved as Recommended

Disapproved

Tabled Indefinitely Tabled to Date Certain _____

Approved with Modifications

**CERTIFICATE OF APPROPRIATENESS
CHAPTER 69, HISTORIC PRESERVATION**

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural, archaeological, or historic interest or value are a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people of the City of Arcadia.

The purpose of this Chapter is to:

1. Effect and accomplish the protection, enhancement, and preservation of such improvements, sites, and districts which represent or reflect elements of the city's cultural, social, economic, political, and architectural history.
2. Safeguard the city's historic, prehistoric and cultural heritage, as Embodied and reflected in such historic structures, sites, and districts.
3. Stabilize and improve property values, and enhance the visual aesthetic character of the city.
4. Protect and enhance the city's attractions to residents, tourists, and visitors, and serve as a support and stimulus to business and industry.

It is hereby declared that the owner _____ of parcel ID/street address _____ of Arcadia, FL has come before the City Council today to request a Certificate of Appropriateness for the described demolition/rehabilitation/reconstruction/alteration/new construction that is attached. It has been found by the City of Arcadia City Council that the owner has met all of the requirements of Chapter 69 and hereby issue this Certificate of Appropriateness dated this _____ day of _____, 20_____.

CITY OF ARCADIA, FLORIDA

Judy Wertz-Strickland
Mayor

ATTEST:

Penny Delaney
City Clerk

**APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
HISTORIC PRESERVATION**

ACTION BY HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission shall review the application for conformity with the following criteria and shall recommend issuance of the Certificate of Appropriateness to the City of Arcadia City Council unless:

- 1. In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior feature of the improvement or site upon which said work is to be done;**
- 2. In the case of the construction of a new improvement upon a historic site, or within an historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within such district;**
- 3. In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration, or demolition does not conform to the purpose and intent of this chapter and/or to the objectives and design criteria of any historic preservation plan approved for said district;**
- 4. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contract to the general welfare of the people of the city and state; or**
- 5. In the case of a request for a demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.**

The Historic Preservation Commission has voted to recommend X or not recommend _____ issuance of the Certificate of Appropriateness by a vote of 4 to 0 at their regular meeting on the 15th day of July , 20 15 .

Special notes or requirements recommended by the Historic Preservation Commission:



CERTIFICATE OF APPROPRIATENESS
(Historic Preservation Commission)

Date Stamp

City of Arcadia Florida
Community Development
23 Polk Avenue North
Arcadia, FL 34266
(863) 494-4114



Fee: \$165.00
Check # 1242
R# 049155

City Website: arcadia-fl.gov

File No.: 14 - 08 CA

The City's Historic Preservation Ordinance (No. 955) requires all proposed development activity within Arcadia's Historic Preservation District be controlled through a Certificate of Appropriateness application. The Historic Preservation Ordinance can be found under Chapter 60 of the Arcadia Code of Ordinances. Please note an application approved by the City of Arcadia is required for submittal along with your Building Permit application materials administered by the DeSoto County Building Department.

APPLICANT'S INFORMATION
(Agent or Contractor)

PROPERTY OWNER'S INFORMATION
(Leave Blank If Same as Applicant)

Name: Lester Hornbake Jr.

Name: Lester Hornbake Jr.

Organization: _____

Organization: _____

Address: PO BOX 291

Address: PO BOX 291

City: Arcadia

City: Arcadia

State: FL Zip Code: 34265

State: FL Zip Code: 34265

Telephone No.: () 990 0659

Telephone No.: () 990 0659

Email: _____

Email: _____

I. Type of Building Structure and Development Activity Proposed

- New Construction
- Manufactured
- Mobile
- Addition
- Demolition
- Shed
- Ground Sign
- Fence
- Deck
- Re-roofing

II. Property Information

Parcel Address (if assigned): 33 Winifred St.
30 37 25 0386 0000 0020

Parcel Identification Number: _____

Subdivision, Block and Lot Nos.: WA Johnson BIK N

III. Zoning Information and Development Standards (for New Building Structures only)

Zoning Map Designation: R1B

Lot Size (sq. ft.): _____ Lot Length: 150 Lot Width: 75

Zoning Code Yard Setbacks:

Proposed Accessory Structure Setbacks:

25 Front Yard

25 Front Yard

(if corner lot) _____ Secondary Front Yard

(if corner lot) _____ secondary Front Yard

7.5 Side Yard

7.5 Side Yard

7.5 Side Yard

7.5 Side Yard

20 Rear Yard

20 Rear Yard

____ 10' Between Buildings
(Per Code 110-631)

____ Between Buildings

IV. Site Plan and Property Improvement Materials – Please provide a copy of any property survey, site development plans, drawings, renderings, engineered plans, photos, vender specification sheets for prefabricated materials.

Yes, please list attached exhibits: _____

None, I intend to utilize City provided site plan sheet. I understand that I am required to include ALL property information, proposed improvements, and other such project delineations that may be necessary to confirm code compliance and to ensure there are no utility services conflicts.

I understand that an incomplete application will be returned and will delay permit review.

Planning and Zoning Review:

Utility Systems Review:

Notes, Restrictions, and Permit Coordination:

Approved

Approved

Denied

Denied

[Signature]
Zoning Inspector Signature

[Signature]
Utility Inspector Signature

Date: 6/16/15

Date: 6/17/15

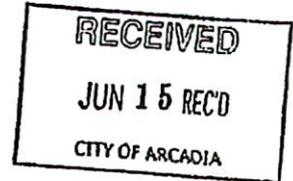
*Water and Sewer Tap Application
is Required. 7-2.



ZONING & UTILITY CLEARANCE CERTIFICATE CONSOLIDATED APPLICATION

Date Stamp

City of Arcadia Florida
Community Development
23 Polk Avenue North
Arcadia, FL 34266
(863) 494-4114



City Website: arcadia-fl.gov

File No. : 14 - 05 ZU

Fee: \$110.00 *C. approp.*
Check #1242
R# 049155

The City administers single- and two-family construction certificates along with secondary site plan improvements which require BOTH a zoning and a system design confirmation through a consolidated Zoning and Utility Clearance Certificates. This eliminates the need to complete two separate applications. The consolidated review process ensures that local zoning district regulations and utility system design standards have been met as prerequisite to the unified City-County building permit review. After City approval of the Zoning and Utility Clearance Certificate Application, a copy of the approved plans and specifications must be included as part of your Desoto County Building Permit Application.

APPLICANT'S INFORMATION (Agent or Contractor)

Name: Lester Hornbake Jr.
Organization: _____
Address: PO BOX 291
City: Arcadia
State: FL Zip Code: 34265
Telephone No.: (863) 990 0659
Email: _____

PROPERTY OWNER'S INFORMATION (Leave Blank If Same as Applicant)

Name: Lester Hornbake Jr.
Organization: _____
Address: PO BOX 291
City: Arcadia
State: FL Zip Code: 34265
Telephone No.: (863) 990 0659
Email: _____

I. Type of Building Structure and Construction Activity Proposed (Check all development activities)

- | | | | | |
|--|---|--|---|---------------------------------------|
| <input checked="" type="checkbox"/> New 1 & 2 family | <input type="checkbox"/> Manufactured | <input type="checkbox"/> Addition (Res.) | <input type="checkbox"/> Shed (over 1,000 s.f.) | <input type="checkbox"/> Garage |
| <input checked="" type="checkbox"/> Water Line | <input type="checkbox"/> Sewer Line | <input type="checkbox"/> Re-use Line | <input type="checkbox"/> Backflow Prev. | <input type="checkbox"/> Lift Station |
| <input checked="" type="checkbox"/> Driveway
(over 1,000 sq. ft.) | <input checked="" type="checkbox"/> Culvert | <input type="checkbox"/> Curb Cut | <input type="checkbox"/> Paved Area/Patio
(Over 1,000 sq. ft.) | <input type="checkbox"/> Other _____ |
| Other _____ | | | | |

II. Property Information

Parcel Address (if assigned): 33 Winifred St.
30 37 25 0386 0000 0020

Parcel Identification Number: _____

III. Land Use and Utility Standards

Is the property located within a Historic District: No Yes (If yes, please see staff for HPC application)

Zoning Map Designation: _____

Lot Size (sq. ft.): 11948 Lot Length: 150 Lot Width: 75

Zoning Code Yard Setbacks:

25 Front Yard
(if corner lot) _____ Secondary Front Yard
7.5 Side Yard
7.5 Side Yard
20 Rear Yard
10' Between Buildings
(Per Code 110-631)

Proposed Accessory Structure Setbacks:

25 Front Yard
(if corner lot) _____ secondary Front Yard
7.5 Side Yard
7.5 Side Yard
20 Rear Yard
_____ Between Buildings

Utility Information, please indicate which services (if any) and size of service line you are installing:

<input type="radio"/> Backflow Preventer Device: _____	<input checked="" type="radio"/> Water Line Size: <u>3/4"</u>	<input type="radio"/> Sewer Line Size: _____	<input type="radio"/> Re-Use Line Size: _____
---	--	---	--

Would like sewer but don't think its avail.

IV. Property Improvement Documents – Please indicate all documents being submitted, including property survey, site development plans, drawings, engineered plans, photos, vender specification sheets for prefabricated materials.

<input type="radio"/> Property Survey	<input checked="" type="radio"/> Site Plan	<input checked="" type="radio"/> Building Elevation	<input type="radio"/> Drawings
<input checked="" type="radio"/> Engineered Plans	<input type="radio"/> Photos	<input type="radio"/> Vender Spec. Sheets	Other _____

Planning and Zoning Review:

Approved
 Denied


Zoning Inspector Signature
Date: 6/16/15

Utility Systems Review:

Approved
 Denied

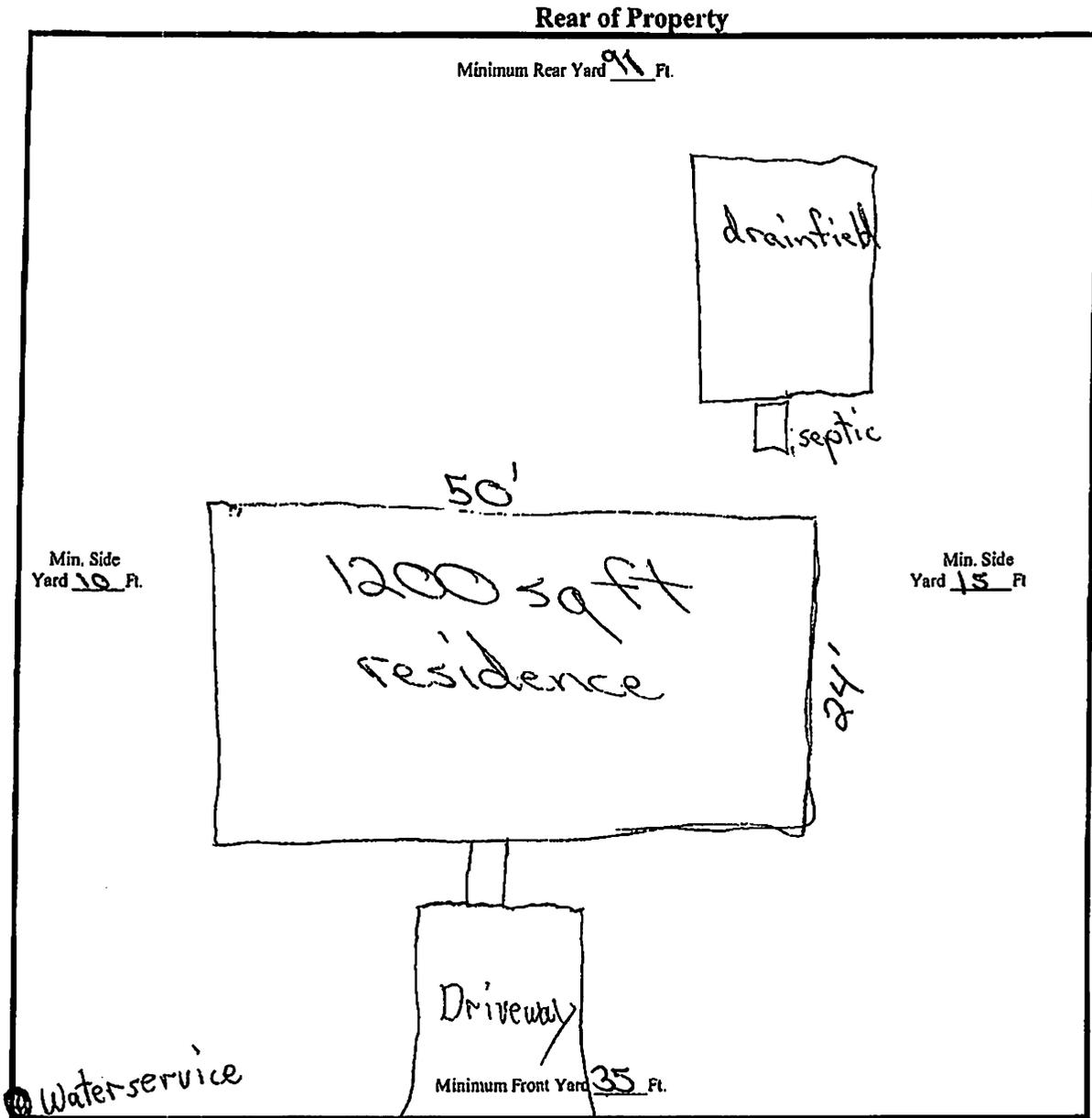
Utility Inspector Signature
Date: _____

Notes, Restrictions, and Permit Coordination:

SITE PLAN

Instructions: Indicate the location of all existing and proposed building(s) on this property. Show location of the existing or proposed driveway and street parking areas and approximate location of the existing or proposed septic system and wells.

IMPORTANT: Show the distance, in feet, from each of the building(s) or structure(s) to the nearest property line. Draw an arrow showing which direction is north.



PROPERTY ADDRESS: 33 Winifred St.

Lester Horwood No. III
1518 NE Vermont Ave SE

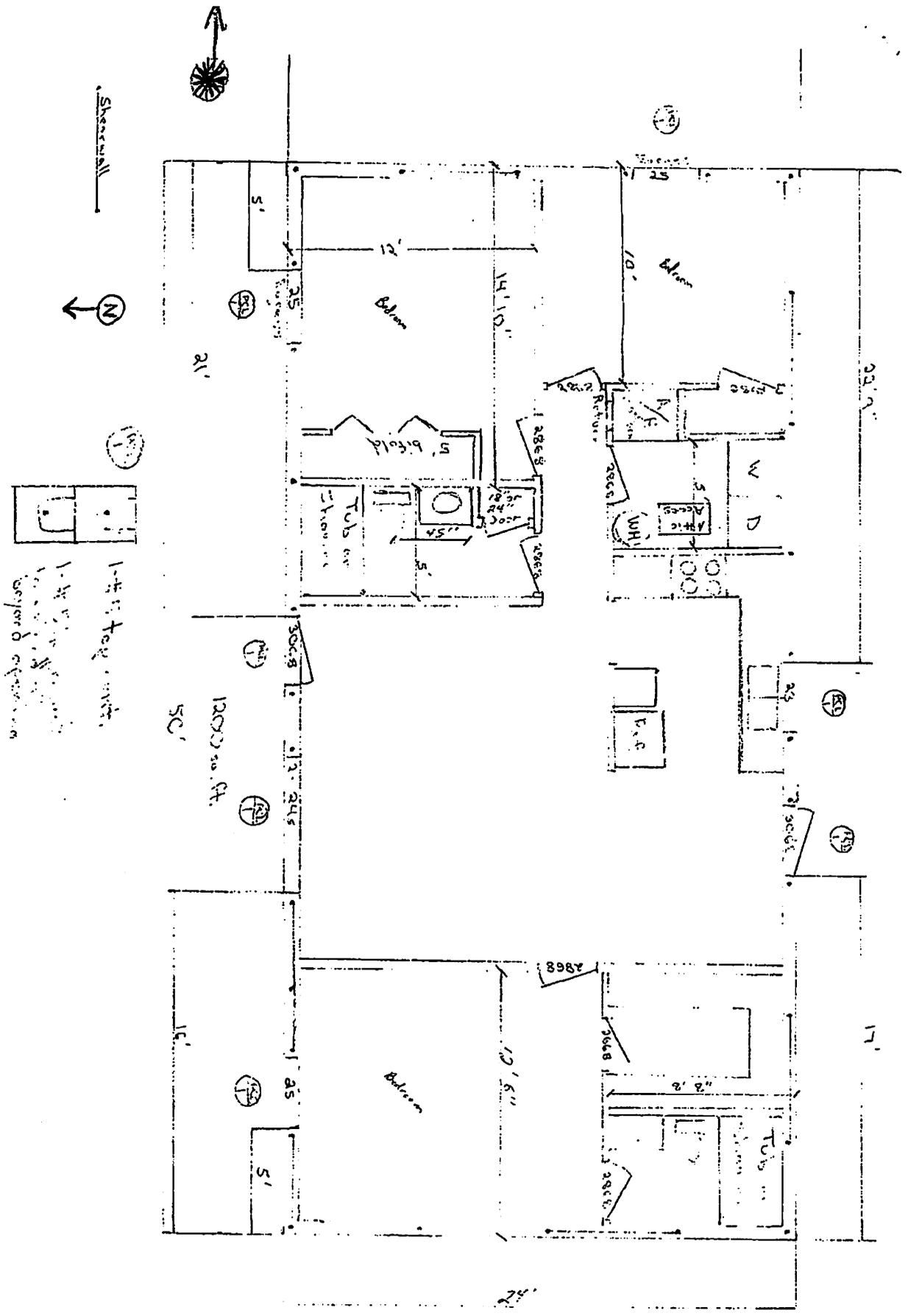
Total Indirect: 33 Wind St.

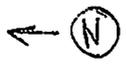
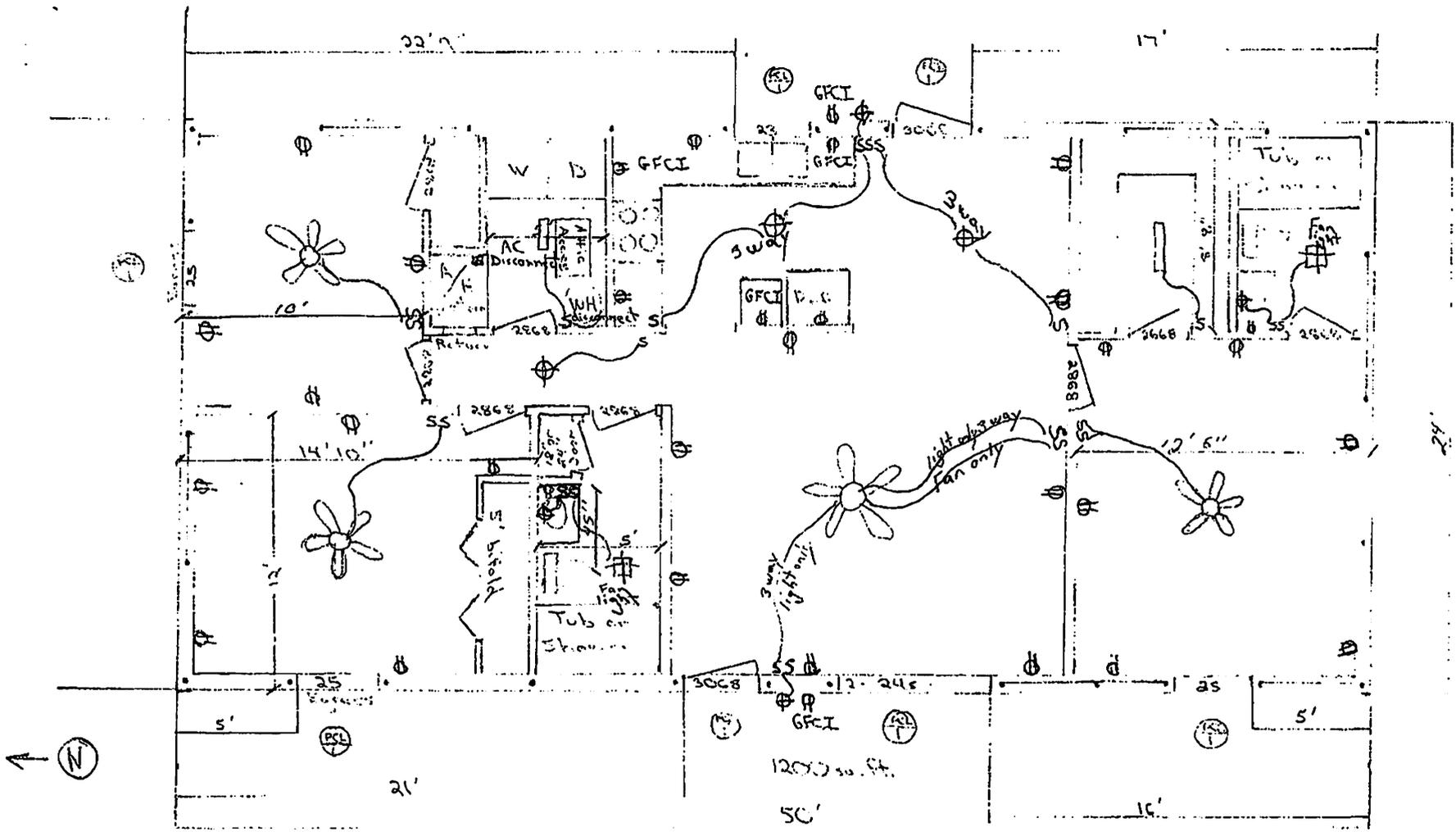
This home is in Exposure B 150 MPH vlt.
Design pressures 35.0, -39.7 per ICC 609
Risk Category III
120 mph H_z

All glazing will be impact resistant
or storm windows be installed

Roof load 2 times live load ¹⁶ psf, dead load 7 psf.
Floor load 40 psf

- 1) These plans are designed according to the Guidelines for Hurricane Resistant Residential Construction Manual from the Institute for Business & Home Safety.
- 2) 2010 F.L. Bldg. Code (Residential)
- 3) 2009 NEC

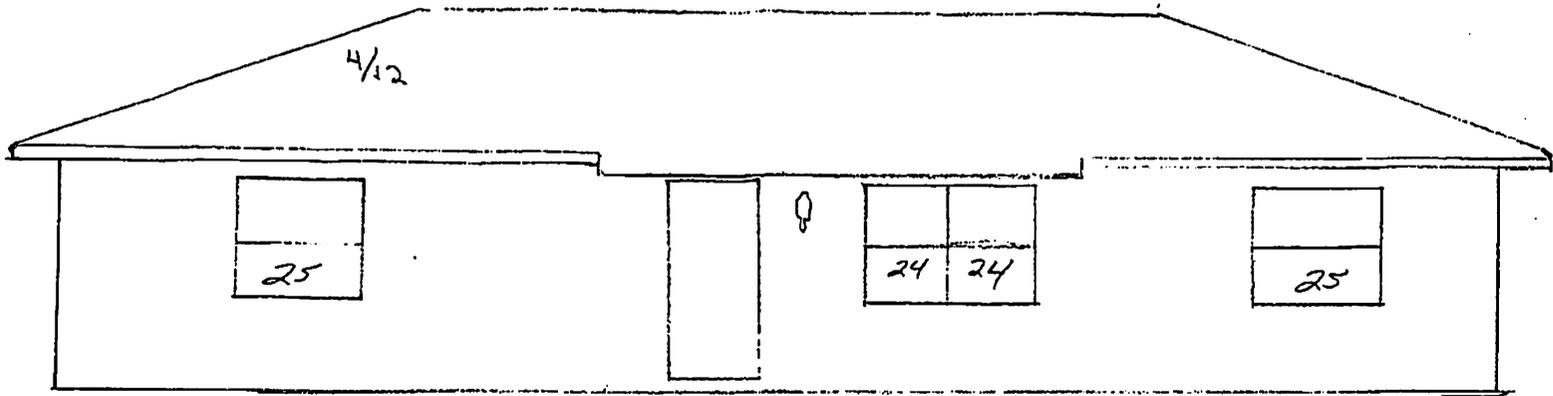




Sherrill



1-1/2" to 2" unit.
 1-1/2" to 2" unit
 beyond operation.



Front Elevation

Dimensional Shingles or 5Y metal
 over 30lb felt over
 15/32" OSB or 4 ply
 plywood nailed @ 6" oc.

R30

Meta 25 or equivalent

1#5

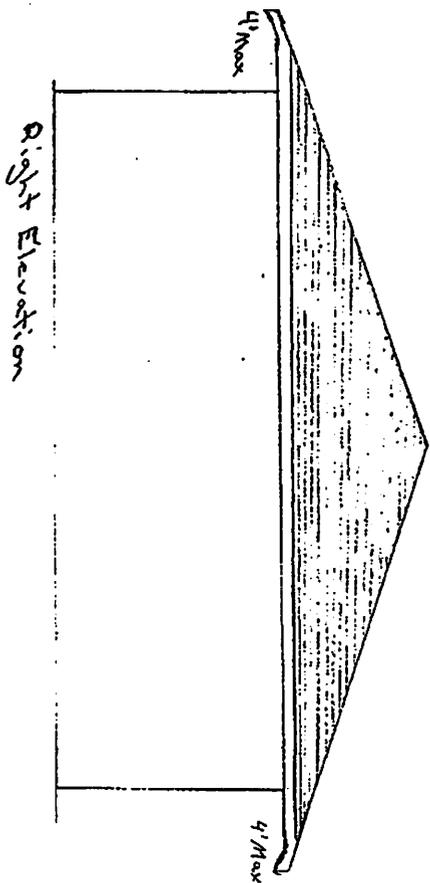
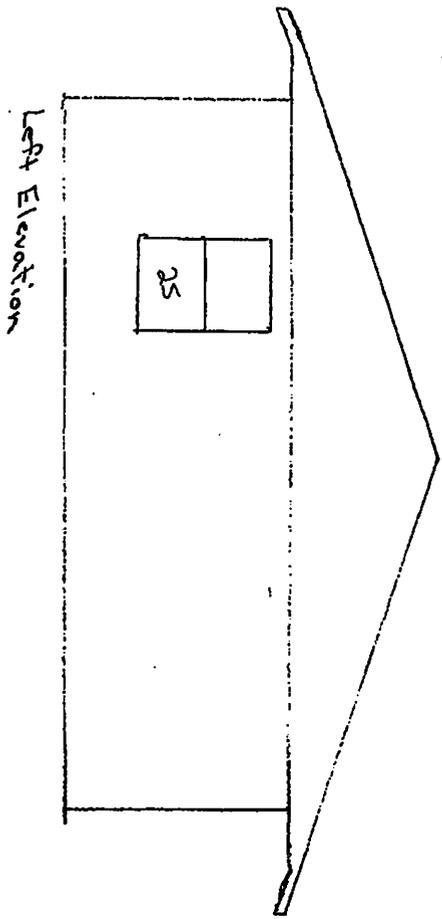
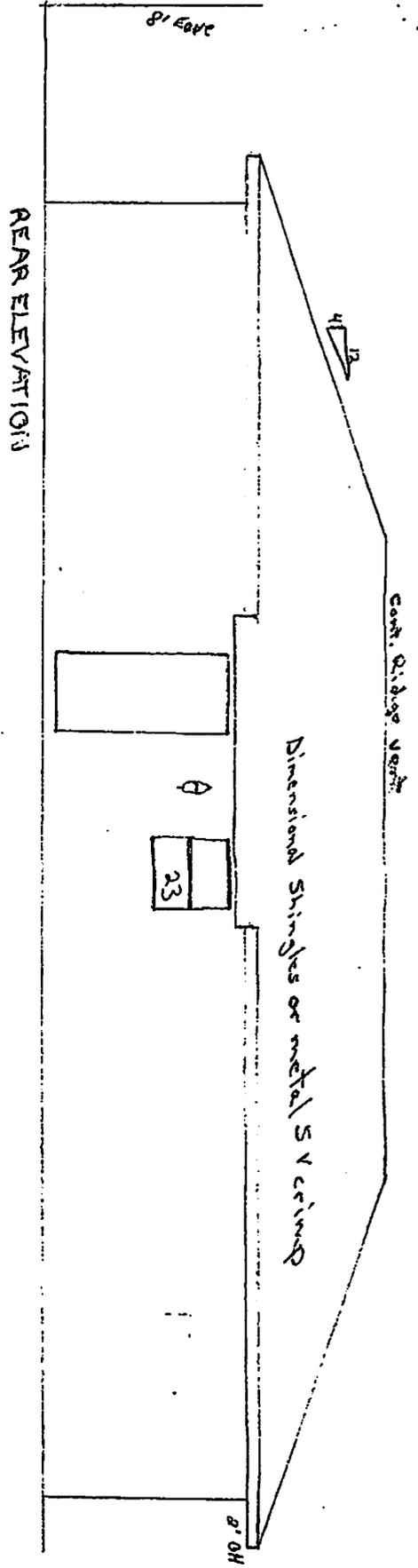
Decorative
 Cementitious
 Finish

1/2" drywall
 3/4" fur strip
 3/4" insulation

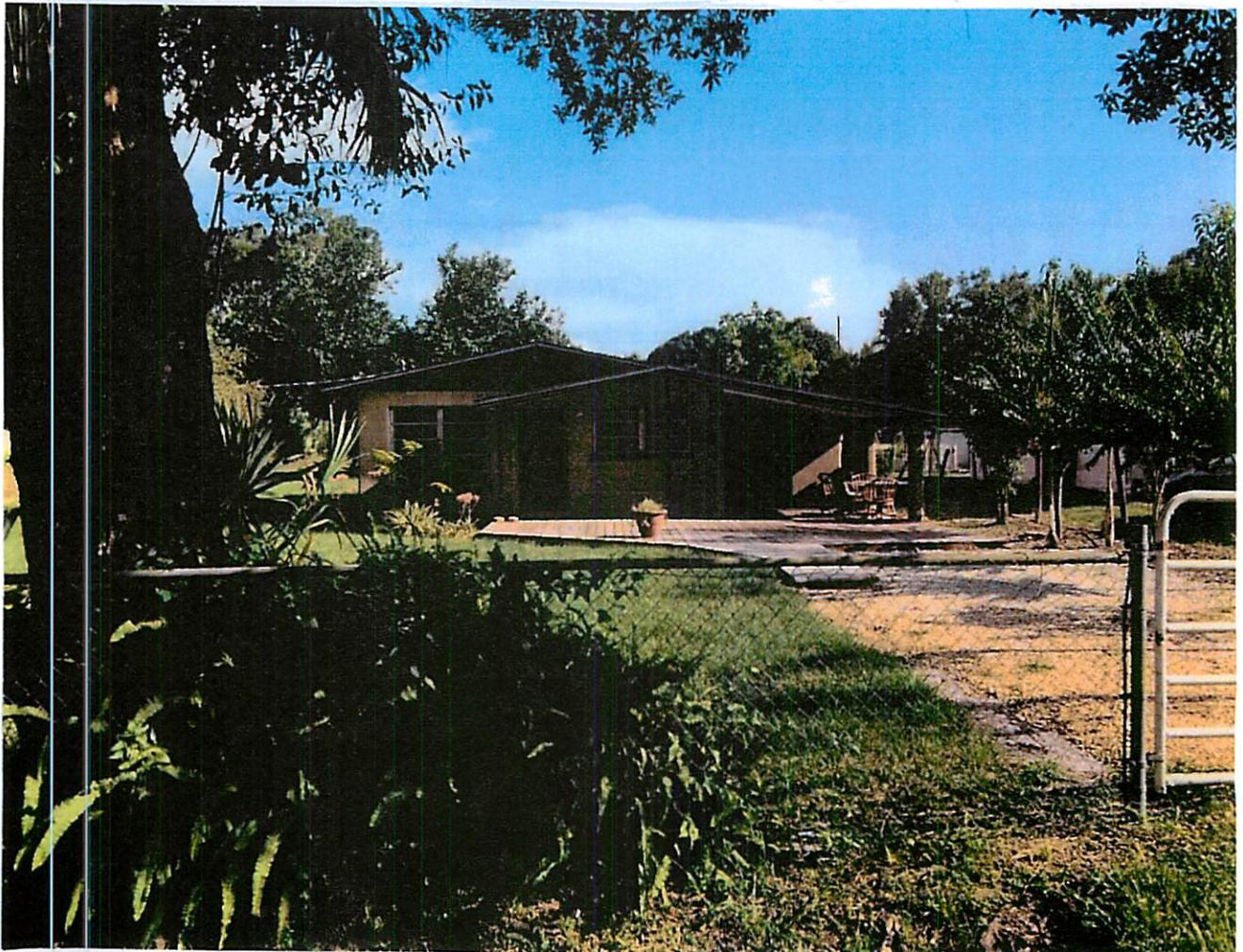
25" min lap

4" concrete slab, 2500 PSI w
 6x6x10/10 WWM (or fiber mesh)
 on a 6 mil visqueen lapped & taped
 over termite treated clean
 compacted dirt.

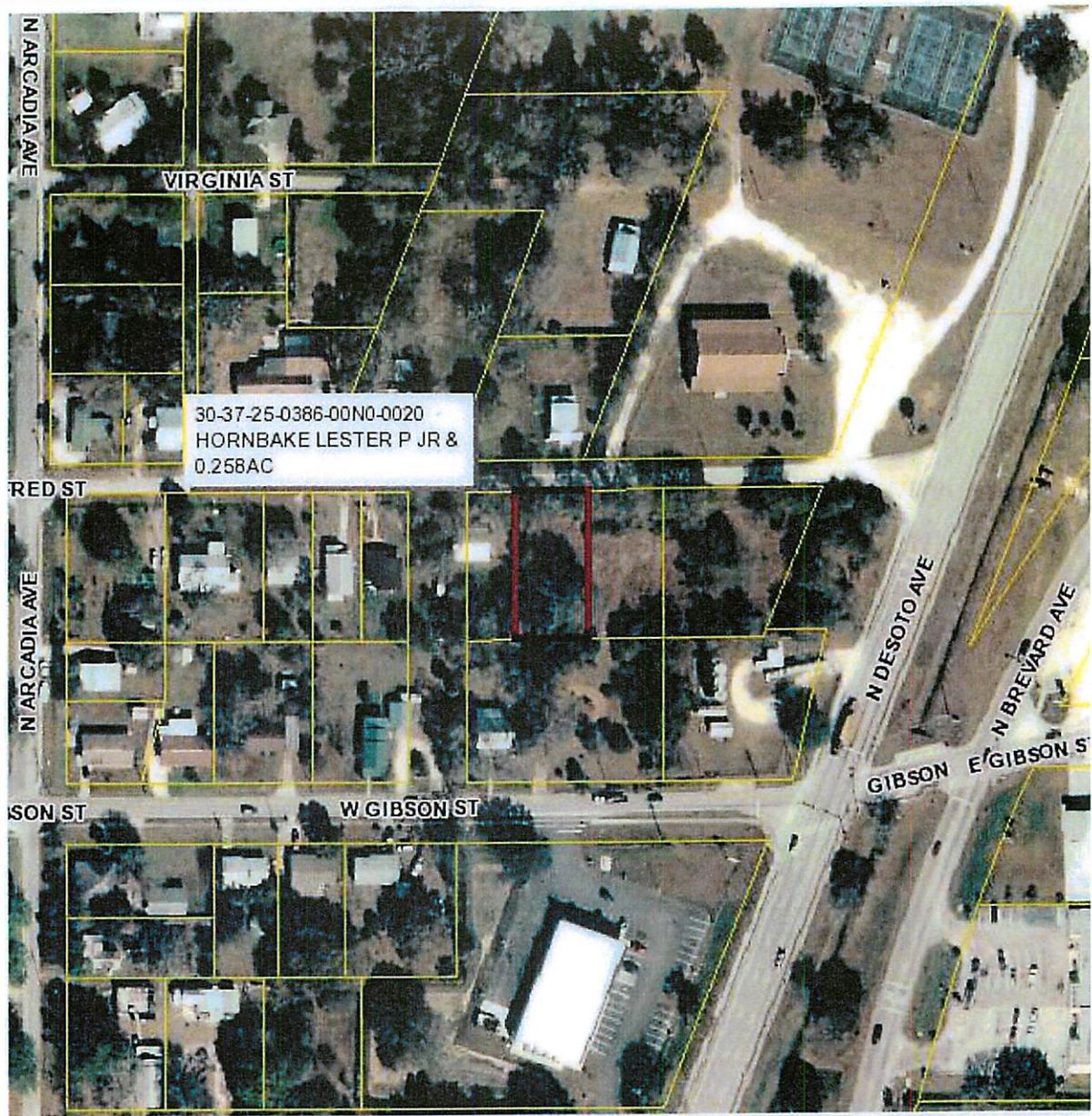
16" 2#5s











DeSoto County Property Appraiser

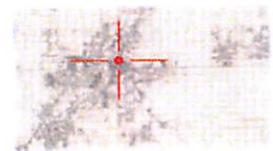
Newt Keen - Arcadia, Florida - 863-993-4866

0 70 140 210 ft

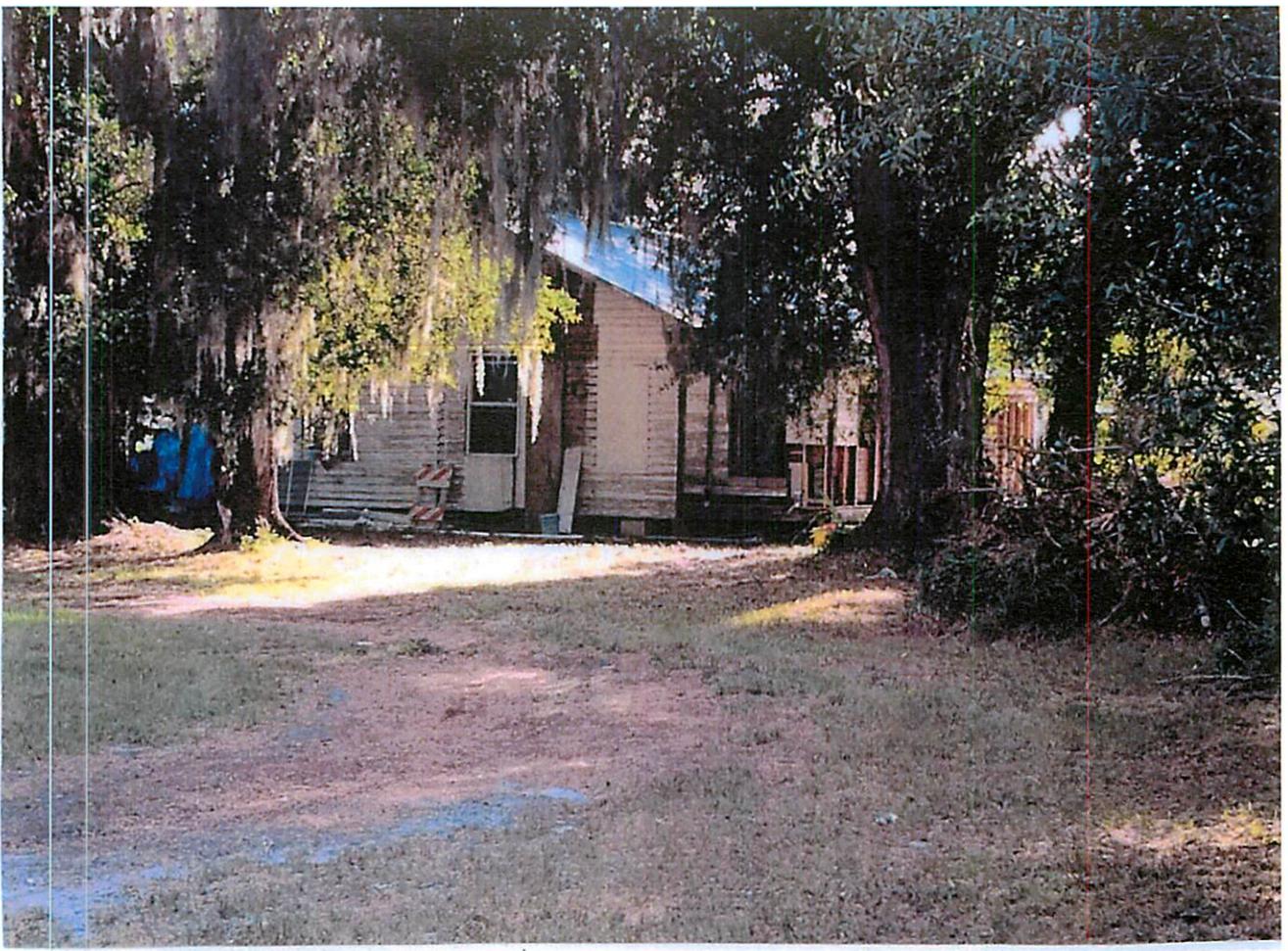
PARCEL: 30-37-25-0386-00N0-0020 - VACANT (000000)

W H JOHNSONS SUB LOT 2 & W1/2 OF LOT 3 BLK N OR 547/1851 OR 595/2945

Name: HORNBAKE LESTER P JR &	LandVal	\$15,000.00
Site: 33 WINIFRED ST	BldgVal	\$0.00
HORNBAKE LESTER P III	ApprVal	\$15,000.00
JT/ROS	JustVal	\$15,000.00
Mail: PO BOX 291	Assd	\$15,000.00
ARCADIA, FL 34265-0000	Exmpt	\$0.00
Sales Info	County:	\$15,000.00 City:
	Taxable	\$15,000.00
	Other:	\$15,000.00 School:
		\$15,000.00



This information, updated: 7/9/2015, was derived from data which was compiled by the DeSoto County Property Appraiser Office solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or interpretation. Although it is periodically updated, this information may not reflect the data currently on file in the Property Appraiser's office. The assessed values are NOT certified values and therefore are subject to change before being finalized for ad valorem assessment purposes.



AGENDA No. 7



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: August 4, 2015

DEPARTMENT: Administration
SUBJECT: Salvation Army Requested Use of Old Police Department

RECOMMENDED MOTION: Motion to grant or deny the request as presented by the Salvation Army.

SUMMARY: This item was tabled from the meeting of July 7, 2015 pending completion of City properties inventory.

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: _____ Date: _____

Finance Director (As to Budget Requirements) _____ Date: _____

City Attorney (As to Form and Legality) _____ Date: _____

City Administrator: Terry Stewart _____ Date: 07/24/15

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications



P.O. Drawer 1000 • Arcadia, Florida 34265

TO: Mayor and City Council Members
FROM: Terry Stewart, City Administrator 
DATE: July 24, 2015
SUBJECT: Salvation Army Request for Use of Old Police Department Office

The City received a letter from Salvation Army Captain Josue Prieto date Jun 4, 2015 wherein Captain Prieto outlined a number of services his organization provides to residents of the Desoto County area including citizens of the City of Arcadia. They are currently operating on a part-time basis out of the Housing Authority Office.

Also included within that letter was a request seeking use of the old police department building to serve as their service center in order to provide clients with rental assistance, power utility assistance, furniture, clothing, food school supplies, etc. A copy of their letter of request is included with this package.

This request was discussed at the City Council meeting of July 7, 2015 at which time I recommended to you that you postpone any action on this request until such time as staff could complete a then ongoing inventory of city properties and bring it back for discussion at the meeting of August 4, 2015.

The property inventory is now complete and that document is also included within this package of information. Though the inventory lists a large number of properties, the majority of those properties are comprised of city parks, parking lots, Right of Ways, drainage ditches and the like. Of those with structures, most have structures and infrastructure facilities with specific functional uses such as water and wastewater treatment plants, Public Works Facilities, etc.

There are really only two city owned properties with buildings that might be used for the purpose as requested, the old fire station #2 and the old police department building. Fire station #2 is currently leased to the Desoto County School Board, so it is not available, leaving only the old police building. I am not aware of any proposed use of that building currently on the table.

only the old police building. I am not aware of any proposed use of that building currently on the table.

The decision of whether to lease the building to the Salvation Army for the intended use is a policy matter and therefore is solely within the City Council's area of authority. Should you decide to do so I highly recommend to you that any agreement for said use be limited to a year to year basis. Though there is no current planned use, please remember that it is our only office type building and should a need arise it would be best to have a limited delay in regaining its availability.

In addition, I caution the council to be aware that the offer to pay \$150.00 per month towards the overhead of the building may not cover those costs. Right now the building is not in use. Once set up and operating, the electric utility costs alone will likely equal or exceed that \$150.00 amount. Air conditioners have not been run for some time so we do not know if those will require initial maintenance and/or repair. Other repairs to render the building operational may also be required.



DOING THE MOST GOODSM

William Booth, Founder
André Cox, General
Commissioner Donald C. Bell, Territorial Commander
Colonel Kenneth O. Johnson, Jr., Divisional Commander
Captains Josué & Gilda Prieto, Corps Officers

Arcadia City Government
Desoto County, Florida
Florida, 34266

June 4, 2015

Dear City Administrator,

As some of you are well aware The Salvation Army has been providing services to the Desoto County residents for many years. Our services included, but not limited to, rental assistance, FPL-CTS, furniture, clothes, food pantry, back to school supplies, Christmas gift, toys and clothing drive and Thanksgiving food certificates.

During the last four (4) Months, we, The Salvation Army, have provided services on a part-time basis of four hours a week out of the Housing Authority Office to the following persons...
46 families, 111 single women, 65 single man for a total of 326 Clients.

Our monetary cost in providing these services to our dear residents of Desoto County, mostly Arcadia residents is as follow and this our breakdown;

#1- FPL-CTS.....	\$4,858.00
#2- Furniture	\$3,333.00
#3- Food Pantry.....	\$2,790.00
#4- Rental Assistance.....	\$1,770.00
#5- Clothing Assistance.....	\$650.00
Grand Total Of.....	\$13,401.00

These monies are small portion of our part time work in the Desoto County Area, can you imagine all the work and people we could help if we have a local facility and more time to perform our work in Arcadia.

Well, this is the main reason, we are addressing ourselves to you, we are very interesting in the old police station building, that is well or better located than the Housing office on Booker T. Washington area, we want to submit to you our proposal at this time, The Salvation Army work is well known in the whole World and we would like to stay in Desoto County for many years to come.

We would pay the day to day maintenance of the building, in other words assume expenses for utilities , water, electric and internet services, also we carry a Liability Insurance Coverage through our Organization in addition, we would be willing to pay \$150.00 per month toward the overhead of the building.

So, lets us know how soon, we can sit down together in a mutual partnership and draw a plan to help out the residents of Arcadia in a better way, " Doing The Most Good

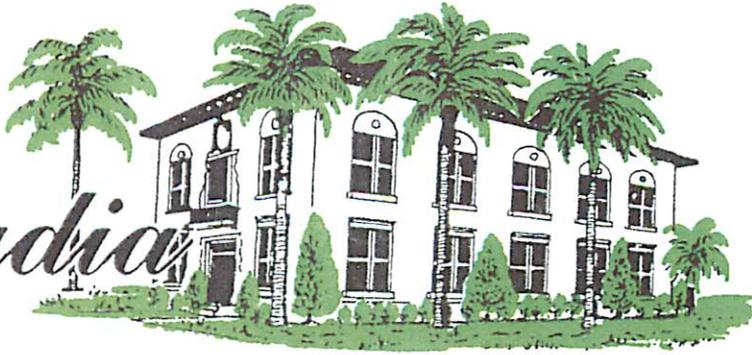
Be Blessed.

Sincerely,

Captain Josue Prieto

DEPARTMENT REPORTS

City of Arcadia



P.O. Drawer 1000 • Arcadia, Florida 34265

TO: Mayor and City Council Members
FROM: Terry Stewart, City Administrator
DATE: July 24, 2015
SUBJECT: Property Inventory Report

Per direction from you prior to my arrival, staff has been working on the creation of a list of all properties owned by the City of Arcadia. It was a matter of discussion during your dialogue about the Salvation Army request for use of a city building. At that time, I assured you that staff would finish the inventory and make it available to you for the meeting of August 4, 2015. I am pleased to inform you that the work is completed and presented to you as promised.

Included herewith, you will find a copy of the report. It is in spreadsheet format and is 21 pages in length. Though there are quite a number of properties listed, the majority of those are parks, Right of Ways, parking lots, drainage ditches etc.

For a city that has existed since 1886, Arcadia actually has a limited number of real properties in its inventory. This is neither good nor necessarily a deficiency, merely an observation. It could prove to be a difficulty that will need to be addressed should the city experience any significant future growth.

Because the completion of this report was pivotal in addressing the Salvation Army request dated June 4, 2015, it is being presented to you as quickly as possible. I will be undertaking some additional review and study of the information in order to determine if there are specific properties or issues that require our attention.

CITY OWNED PROPERTY						
LAND, BUILDING & IMPROVEMENTS						

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
-------------------	----------------	---------------	-----------------	--------------	------------------------	-----------	---------------

CITY PROPERTIES IN USE

OLD CITY HALL &	0.68 Acres	April 6, 1917	Purchased = 3,000.00	CITY HALL	236,433		
OLD FIRE STATION #1				FIRE DEPARTMENT		FIRE DEPARTMENT	Desoto County - 6years- Sept. 30, 2021
& WAY BUILDING PARKING LOT		July 28, 1937	Traded lot 7 for lot 12	WAY BUILDING PARKING LOT			
Town of Arcadia OS Lots 7, 8 & 9 Block 28 in			Purchased = 160,000.00 includes				
Section 36/37/24			First Baptist Church -has been sold				

MARGARET WAY BUILDING, OLD POLICE STATION	0.44 Acres	August 22, 1977	See Above	POLICE DEPT/ MARGARET WAY BUILDING	316,574		
& WAY BUILDING PARKING LOT -				WAY BUILDING PARKING LOT			
Town of Arcadia OS S 65.70 Feet Lot 2 & All Lot 3							
Block 28 in Section 36/37/24 OR Book 133 pg 986							

FIRE STATION #2	2.56 Acres	August 11, 1941	From the Internal Improvement Board	FIRE STATION #2	93,295	SCHOOL BOARD	
Lots 1 - 15 inclusive. Block 8, Tier 5, Gilchrist East End.			of the State of Florida - Back Taxes				
(10th Ave between Cypress & Maple)			Less than \$500.00				

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
CITY MAINTENANCE GARAGE South Parker Avenue JW Whiddens Sub. All Block D OR Book 32 pg 151	3.82 Acres	November 17, 1964	Purchased = 5,000.00	CITY MAINTENANCE GARAGE	179,715		
CITY MOBILE HOME PARK SE 1/4 of NE 1/4 Less that part W of HWY & Less BDRY to School Board & Less to Sub	16.98 Acres	December 21, 1926	Purchased for \$8,000.00	MOBILE HOME PARK	592,945		
GOLF COURSE CLUB HOUSE Begin at intersection of N Line of SE 1/4 & E Line of ACL RR R/W then E 270 Feet then S 1D28M W 169.9 feet then S 63D50M 355 W 219.19 Feet then N 87D W 180 feet to E Line of RR R/W then N 22D E (For more Legal See Tax Roll)	1.80 Acres	1992	PURCHASED \$141,598.73	GOLF COURSE CLUB HOUSE COUNTRY CLUB HOUSE	252,280		
GOLF COURSE OR Book 439 pg 369 S 1/2 of SE 1/4 of SW 1/4 Lying E of Former SCL RR R/W	3.57 Acres	1999		GOLF COURSE	12,495		
GOLF COURSE OR Book 439 pg 369 S 1/2 of SW 1/4 of SE 1/4	20 Acres	September 27, 1999	Purchased \$ 66,000.00	GOLF COURSE	70,000		

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
GOLF COURSE - OLD PRO SHOP	2.08 Acres			OLD PRO SHOP	41,600		
Begin NE Cor of SE 1/4 of SW 1/4 TH W 300 Ft to Dixie							
HWY TH SWLY ALG R/W 200 Ft TH SELY at Right Angle							
W/ RD 409 Ft to SW							
GOLF COURSE	113.21 Acres	Aug. 20 1942	Purchased 65 acres from the	Golf Course	791,848		
NE 1/4 OF SE 1/4 LESS 12 AC IN NE COR & N 1/2		Deed from Il Board &	Internal Improvement Board				
OF SW 1/4 OF SE 1/4 LESS R/W & THAT PART OF NW 1/4 OF SE 1/4 LYG E OF RR		Arcadia Golf Course Inc 1952	for \$180.00				
CITY AIRPORT	105.00 Acres	May 10, 1934	Purchase for \$1.00	CITY AIRPORT	419,174		
N1/2 of NW 1/4 & NW 1/4 of NE 1/4 Less				RUNWAY			
15 AC in SE Corner							
CITY AIRPORT	114.45 Acres	May 10, 1934	Purchase for \$1.00	CITY AIRPORT	1,564,935		
W 3/4 of S 1/2 of S 1/2 Less 5.55 AC to Parcel 0312				TERMINAL, 2 WAREHOUSES & 2 AIR HANGERS			
CITY AIRPORT	5.55 Acres	October 9, 1989	This was part of the original	CITY AIRPORT	86,647		
Begin at SW Corner then N 8D37M28S E 315.85 FT			Airport property. It was sold in				
to E R/W Airport Rd for FOB then N 0D15M28S E 639.38 FT then			1981 for \$83,300.00 - the sale stated that if the purchaser				
S 89D44M32S E (for more legal see tax roll)			did not use the property then the City could re-purchase it				
			for the same amount of \$83,300 which they did in 1989.				

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
SMITH BROWN GYM	5.01 Acres	1963	City, School Board & County	SMITH BROWN GYM	773,295	Smith Brown Community Foundation	25 Years Lease signed 10/2014 - Expires in 2039 unless conditions of lease not met.
Farley Park - Lots 1 to 34 Inclusive Less RD R/W			all paid 1/3 of \$74,450 to construct the Gym				
OR 139/558 OR 25/115			When the facility was no longer being used				
			the School Board deeded it to the City				

SMITH BROWN GYM	0.40 Acres	June 10, 1964	Purchased for \$100.00	SMITH BROWN GYM	4,000		
Begin at NE Corner of SE 1/4 of SW 1/4 Then S 350 FT							
to S R/W Carver Dr then W along SD R/W 84 Ft to C/L							
of Ditch & Point of Begning then Continue W Along							
SD R/W 216 Ft to NE corner Lot 34 (for more legal see tax roll)							

RECREATION - SPEER CENTER	11.90 Acres	November 1923	Purchased for \$2,500.00 from the	SPEER CENTER	478,935	Peace River Woodcarvers, Inc.	6 Month Term Annually 12/1/2014-4/30/15. Renews annually - \$35.00 per week.
Part of SW 1/4 of SW 1/4 MPDAF begin 900 Feet N &			Florida Old Peoples Home Society	Recreation Center			
20 Feet W of SE Section Corner then N 285.4 Feet then			it was then leased to the Armory	Tennis Courts			
S 78D35M E 602 Feet then S 70D15M E 594 (For more			Board Nov. 16, 1923 - we received				
Legal See Tax Roll)			a partial release on Oct.25, 1947				
			bal. with building on March 17, 1969				

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
WASTEWATER RE-USE	80.00 Acres	Dec. 21, 1971	Purchased = 42,950.00	Wastewater Re-use.	640,000		
WASTEWATER RE-USE OAK RIDGE PARK - Lots 1-14 inclusive, Block C on Oak Ridge Dr. - OR Book 269 pg 571	2.02 Acres	Dec. 21, 1971	Part of purchase -see above	Wastewater Re-use.	16,160		
WASTEWATER RE-USE OAK RIDGE PARK - Lots 1-14 inclusive, Block D	2.24 Acres	Dec. 21, 1971	Part of purchase -see above	Wastewater Re-use.	17,976		
WASTEWATER TREATMENT PLANT	0.75 Acres	August 26, 1966	Purchased = 1,000.00	WASTEWATER	36,000		
S. Parker Avenue - J W Whiddens Sub. Lots 1, 2 & 5 to 8 Inclusive Block E OR Book 44 pg 285				TREATMENT PLANT			
WASTEWATER TREATMENT PLANT	1.29 Acres	April 14, 1959	Purchased = 2,000.00	WASTEWATER	68,359		
J W Whiddens Sub Lots 9 to 16 Inclusive Block E Subject to FP&L Easment on Lot 16 OR pg 857				TREATMENT PLANT			
WASTEWATER TREATMENT PLANT	25 Acres	July 23, 1959	Suit to Quite Title	WASTEWATER	8,000		
J W Widdens Sub Lots 18 & 20 Block E				TREATMENT PLANT			
WASTEWATER TREATMENT PLANT	0.12 Acres	August 13, 2004	Purchased = 10,000	WASTEWATER	21,623		
Lot 19, Block E, J.W. Whidden- OR BOOK 553 pg 95				TREATMENT PLANT			

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
-------------------	----------------	---------------	-----------------	--------------	------------------------	-----------	---------------

OLD WATER & SEWER SYSTEMS Water Plant	4.13 Acres	June 20, 1932	Special Masters Deed	UTILITY SYSTEMS	35,000		
A.W. Gilchrist East End Addition Lots 1-24 Inclusive			Foreclosure - payment for taxes	at WATER PLANT			
Block 2, Tier 7 (16th Ave Between Charles & Effie)			Less than \$500.00				

WATER PLANT	3.44 Acres	June 20, 1932	Special Masters Deed	WATER PLANT	1,070,205		
A.W. Gilchrist East End Addition Lots 1-22 Inclusive			Foreclosure - payment for taxes				
Block 1, Tier 7 (17th Ave Between Charles & Effie)			Less than \$500.00				

WATER TREATMENT PLANT	1.03 Acres	October 19, 2000	Donated	VACANT LAND	12,000		
A.W. Gilchrist East End Addition Lots 1-6 Inclusive							
Block 2, Tier 6 OR 464/38 (Effie St Between 15th & 16th)							

CITY WATER RESERVOIR- Baldwin Ave	0.67 Acres	September 19, 1941	From Internal Improvement Board	OLD CITY	350,365	Moose Lodge	\$1.00 Lease of parking lot - since 1994, 2004 in file but not signed. None since.
.67 Acre Fountain Park Lots 8, 9 & 10 Less N 20 Feet			of the State of Florida - Back Taxes	WATER TOWER			
& Lots 12 & 13 Block D in Section 36/37/24			Less than \$500.00				

PARKS

PARK	0.27 Acres	1920's	Dedicated Park for Subdivision	PARK - most of property was	4,000		
RIDGEWOOD SUB - ALL BLOCK M - East End of Frankfort Street				was taken for State Road US 17			

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
PARK	0.96 Acres	1920's	Dedicated Park for Subdivision	PARK	10		
RIDGEWOOD SUB. - LOTS 22-27 INCLUSIVE, BLOCK F - Valdosta Street and Ridgewood Drive							
NE 1/4 OF SE 1/4 LESS 12 AC IN NE COR & N 1/2 OF SW 1/4 OF SE 1/4 LESS R/W & THAT PART OF NW 1/4 OF SE 1/4 LYG E OF RR		Deed from Il Board & Arcadia Golf Course Inc. 1952	Internal Improvement Board for \$180.00				
LAKE KATHERINE PARK - Baldwin Avenue		September 19, 1941	From Internal Improvement Board of the State of Florida - Back Taxes	CITY PARK	12,657		
Fountain Park All Lots 9 thru 13 Block E in Section 36/37/24			Less than \$500.00				
HWY TH SWLY ALG R/W 200 Ft TH SELY at Right Angle W/ RD 409 Ft to SW							
LAKE KATHERINE		September 19, 1941	From Internal Improvement Board of the State of Florida - Back Taxes	CITY LAKE	10,000		
Fountain Park Lots 1 to 8 Inclusive & Lots 17 to 27 Inclusive Block A in Section 36/37/24 Lake Katherine			Less than \$500.00				
RIO VISTA PARK		1920's	Dedicated as park when subdivision was put in	CITY PARK	18,000		
Sub or Rio Vista							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
McSWAIN PARK	4.25 Acres	November 14, 1944	Purchased property \$7,500 & 1,452	McSWAIN PARK	406,814		
Oak & Magnolia Brevard & Volusia Town of Arcadia OS			outstanding taxes				
Block 41 in Section 31-37-25 & Section 36-37-24		September 5, 1930	Purchased house & 4 lots \$5,000.00	McSWAIN PARK		D Co Chamber of Commerce	35 Year lease entered into 2-1-2006. Expires 12/31/2040. \$1 Annually.
CITY PARK - MILLS, PASCO & HICKORY	0.12 Acres	1941	Internal Improvement Board Deed	CITY PARK	8,000		
Town of Arcadia OS			of the State of Florida - Back Taxes				
Fraction Block 17 in Section 31-37- 25 or 158/957			Less than \$500.00				
CITY PARK - LOUIS ANDERSON PARK	15.44 Acres	January 22, 1960	Purchased for \$12,000.00	CITY PARK	275,775		
On Hargrave Street - Lands Not Divided				LOUIS ANDERSON PARK			
Begin SE corner of SE 1/4 of SW 1/4 Then N 25 FT to							
Point of Beginning Then N 190 Ft Then W 236 FT then N 128 FT							
then E 93 Ft the N 191 Ft then W 874 FT (for more legal see tax roll)							
CITY PARK AND ENTRANCE TO AIRPORT	3.00 Acres	January 26, 1982	Deeded by County to City for	CITY PARK & ENTRANCE TO AIRPORT	60,000		
That part of SE 1/4 of SE 1/4 LYG E of Scott Hard Rd			City/County Park Area				
OR 178/804 OR 179/817							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
TREE OF KNOWLEDGE PARK AND RESTROOMS	0.48 Acres			PARK & PUBLIC RESTROOM	109,272		
Lands not divided -That part of DeSoto Ave. Lying W of former RR R/W & N of Oak Street & S of Hickory St							
CITY PARK ATTACHED TO SMITH BROWN GYM	5.90 Acres	March 16, 1978	Purchased for \$5,000.00	S. W. CITY PARK	88,500		
Lands Not Divided - Begin at NE Corner of SE 1/4 of SW 1/4				RCMA- OLD HIGH SCHOOL			
then S 500 FT then W 143 FT to Point of Beginning then S 294 FT							
then W 874 FT then N 294 FT then E on S Line Farley							
NEWTON PARK	0.48 Acres	1932	Masters Deed	CITY PARK	12,997		
Town of Arcadia OS, Fraction Block 16 in Sec 31-37-25			Foreclosure payment for taxes				
(Park at Mills& Osceola & Cypress)			Less than \$500.00				
OAK RIDGE CEMETERY	50.64 Acres	Feb. 7, 1893	Purchased = 550.00	CEMETERY	514,472		
S 1/2 of SE 1/4 of NW 1/4 & SE 1/4 of SE 1/4 of NW & THAT		June 10, 1950	Purchased = 158.40				
PART of NE 1/4 OF SW 1/4 N of BRANCH & 4.64 ACRES in		Sept. 30, 1952	Traded for Road ROW				
NE CORNER of NW 1/4 of (For More Legal See Tax Roll)		Aug. 4, 1950	Purchased = 600.00				

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
RECREATION - BALL FIELD Begin 20 Feet E of SW corner then N 0D08M19S W // to W Section Line 1191 Feet to Point of Beginning then S 78D3M135S E 602 Feet then S 70D12M465 E 157.41 Feet (For more Legal See Tax Roll) OR Book 257 pg 1285	17.39 Acres	April 3, 1989	Purchased = \$100,000.00	BALL FIELD	208,680	Miss Desoto County	No Contract
							Still using
							TJ working on leases for both ball fields

RECREATION - BALL FIELD S of Ashbury Street off Arcadia Ave 2.17 Acres S 1/2 Lots 1,2,3,4 & E 48 Feet of S 1/2 Lot 5OR Book 257 pg 1285		April 3, 1989		BALL FIELD JIM SPACE PLAYGROUND	10,000	Desoto Adult Athletic Association	
--	--	---------------	--	---------------------------------------	--------	--------------------------------------	--

PARKING LOTS

CITY PARKING LOT - SO. POLK AVE Town of Arcadia OS Lots A, B & C Brown & Way Resub of Lots 13 to 16 Inc Block 4 in Section 36	0.19 Acres	Est. early 1970's	Purchased - can not find any info est \$10,000 - 12,000	CITY PARKING LOT	31,526		
--	------------	-------------------	---	------------------	--------	--	--

CITY PARKING LOT - MAGNOLIA & MONROE Town of Arcadia OS Lot 16 Block 42 in Section 36/37/24 OR 15/649	0.14 Acres	October 1, 1962	Purchaed for \$7,000.00	CITY PARKING LOT	23,323		
---	------------	-----------------	-------------------------	------------------	--------	--	--

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
PARKING LOT - CITY HALL	0.39 Acres	August 22 , 1977	Purchased \$10,000.00	PARKING LOT	51,817		
Hickory & Monroe			Was part of First Baptist Church				
Town of Arcadia OS Lots 12 & 13 Block 25 in							
Section 36/37/24 OR Book 10 pg 364 OR Book 133 pg 986							

ROW

STREET RIGHT OF WAY - Extension of Tifton Way		April 30, 1957	PURCHASED = \$187.00	STREET	6,000		
Begin at W 1/4 Corner of Section Then N 89D36M41S	1 Acre		INCLUDES PROPERTY BELOW	RIGHT OF WAY			
E 1612.98 Feet to Point of Beginning Then S 21D06M							
W 673.06 Feet to S line of N 1/2 of N 1/2 of SW 1/4							
Then N (For more Legal See Tax Roll)							

STREET RIGHT OF WAY - Part of Tifton Way Extension		April 30, 1957	Part of purchase -see above	STREET	1,000		
Begin at W 1/4 Corner of Section then N 89D36M41S	0.13 Acre	May 4, 1957		RIGHT OF WAY			
E 1612.98 Feet then S 21D06M W 673.06 Feet to Point of Beginning then S 21D06M W 32.25 Feet then N 89D34M							
(For more Legal See Tax Roll)							

CITY RIGHT OF WAY	0.16 Acres	1970's	Given to City for Park Use Only	RIGHT OF WAY	3,685		
Hinckleys Sub - That part of Lots 2,3,4 & 5 Lying S							
of SR 70 Block B OR Book 39 pg 616							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
OWENS AVENUE	0.20 Acres	December 5, 1962	Deeded to City for Street ROW	OWENS AVENUE	500		
Joe Louis Farms - W 15 FT of N 73.33 FT of Lot 6		January 7, 1963	Deeded to City for Street ROW				
& W 15 FT of S 73 FT of Lot 6 & E 15 FT of Lots 7 & 12		January 10, 1963	Deeded to City for Street ROW				
W 15 FT of Lot 13 - Block A (for more legal see tax roll)		January 10, 1963	Deeded to City for Street ROW				
OR 20/38		January 12, 1963	Deeded to City for Street ROW				
		January 12, 1963	Deeded to City for Street ROW				
		May 4, 1963	Deeded to City for Street ROW				

HIGHWAY 70 RIGHT OF WAY	0.01 Acres	1950's	From State for ROW	RIGHT OF WAY	200		
Mills Addition to Arcadia Lot 5 Block K							

STREETS

CITY STREET EXTENSION	0.09 Acres	1951	Purchased for \$75.00	CITY STREET	4,000		
G H Bunkers Subdivision - N 30FT of Lot 48 Block 8				PART OF HARRIS ROAD			
(Orange Ave. & Harris Road)							

CITY STREET IN WASHINGTON PARK	0.19 Acres	November 18, 1963	Purchased for \$10.00	CITY STREET	1,000		
Washington Park - Lot 6 OR 25/115				IN WASHINGTON PARK			

STREET ENTRANCE TO HARGRAVE PARK	61 Acres	1960		STREET - SO ORANGE AVE	5,000		
SO Orange Avenue - Oak Park Addition							
Lots 4 to 7 Inclusive Block 4 D8273/6							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
-------------------	----------------	---------------	-----------------	--------------	------------------------	-----------	---------------

CITY STREET - HECTOR STREET HINCKLEYS SUB Begin at NE Corner of Block G then S 21D W 33.7 Feet to Land Line then W Along Land Line 23.8 Feet then N 49D20M E 46.0 Feet to Point of Beginning Block G	0.02 Acres .013 Acres	August 26, 1949	Traded for same amount of property	HECTOR STREET	500		
--	--	-----------------	---------------------------------------	---------------	-----	--	--

EXTENSION OF EFFIE STREET Rio Vista Lot 6, Block 6 OR Book 250 pg 575	0.14 Acres	September 12, 1949	Donated for use as a street	Extension of Effie Street	1,000		
---	------------	--------------------	-----------------------------	------------------------------	-------	--	--

STREET - NURSING HOME DRIVE Begin at SE Corner of NE 1/4 of SW 1/4 then N 0D02M E 280 Feet then S 89D44M06S W 458.98 Feet to Point of Beginning then continue same line 865.56 Feet then N (For more Legal See Tax Roll)	0.90 Acres	June 22, 1989	DONATED	STREET to get to Nursing Home	1,000		
---	------------	---------------	---------	--------------------------------------	-------	--	--

EASEMENT/ALLEY

DRAINAGE EASEMENT A. W. Gilchrist East End Addition Lot 4 S of Land Line Block 8, Tier 6 (10th Avenue Between Effie & Maple)	0.05 Acres	1941	Internal Improvement Board of the State of Florida - Back Taxes Less than \$500.00	DRAINAGE EASEMENT	500		
--	------------	------	---	----------------------	-----	--	--

DR
A.
Lot
Blo
11t

DR
A.
Lot
Blo
12t

CIT
Ave
J W
Lot

ALL
Tov
Beg
Wit
Bou
Bou
// W
lega

DIT
Bet
A.W
Lots
incl
Res
less
Less

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
BAYHEAD	0 .22 Acres	1932	Masters Deed	BAYHEAD - SWAMPY	500		
A.W. Gilchrists Subdivision of SE 1/4 of NW 1/4			for back taxes	VACANT			
Fraction of Lots 9 & 10 Block Q			Less than \$500.00				
BAYHEAD	0 .22 Acres	1932	Masters Deed	BAYHEAD - SWAMPY	500		
A.W. Gilchrists Subdivision of SE 1/4 of NW 1/4		1965	Special Masters Deed	VACANT			
Fraction of Lot 11 Block Q			for back taxes				
OR 32/627			Less than \$500.00				

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
CITY PARK - MONROE & WHIDDEN	1.35 Acres	June 2, 1933	Donated	VACANT CITY PARK	30,000		
Daughtery's Addition to Arcadia Lots 2, 3, 4 & 5 Block 2							
OLD CITY DUMP	1.64 Acres	October 22, 1964	Purchased for \$1,000.00	OLD CITY DUMP	50		
Joe Louis Farms - Lots 15 & 16 Block B				Can not sell or use for any purpose			
OR 31/200				VACANT			
OLD CITY DUMP -BOND STREET	1.72 Acres	May 7, 1964	Purchased for \$44.07	OLD CITY DUMP	13,467		
				VACANT			
Morqus Manor - Lots 3 & 4 Block 2 OR 29/59				Can not be sold or used			
					Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
BRUSH DUMP	4.77 Acres	Oct. 9, 1978	Purchased = 15,000.00	Brush Dump - no longer used; EPA/DEP shut down 1990; Can never sell because of debris; City has monitoring wells on property	57,240		
				VACANT			
WETLANDS	2.25 Acres	Oct. 16, 1979	Donated	WETLANDS VACANT	31,500		
Levines Street at entrance to Cemetery - N 3 ACRES of				Low area South side of			
W 1/2 of NW 1/4 of SE 1/4 LESS E 120 Feet & LESS				Levines Street			
80 X 109.63 feet OR Book 157 pg 1161				East of Cemetery			

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
CITY PARK - COURT , MADISON & SPRING ST.	1.28 Acres	October 1, 1956	Condemnation for Park purpose	VACANT CITY PARK	14,000		
A S Watson SW Addition Lots 1,2,3,4,9,10,11,& 12							
Block 13							
CITY PARK - MILLS, SUMTER & MAGNOLIA	0.02 Acres	1941	Internal Improvement Board Deed	VACANT CITY PARK	500		
Town of Arcadia OS			of the State of Florida - Back Taxes				
All Fraction Block 35 Section 31-37-25			Less than \$500.00				
CITY PARK - OAK, NORTH OAK & ROBERT		1941	Internal Improvement Board Deed	VACANT CITY PARK	5,000		
Mills Addition to Arcadia Lot 14 Block I			of the State of Florida - Back Taxes				
CITY PARK	0.01 Acres	1941	Internal Improvement Board Deed	VACANT CITY PARK	500		
A.W. Gilchrists Subdivision of SE 1/4 of NW 1/4			of the State of Florida - Back Taxes				
Fraction of Lot 2 Block R			Less than \$500.00				
CITY PARK	0.03 Acres	1941	From the Internal Improvement Board	VACANT CITY PARK	500		
A. W. Gilchrist Subdivision SE 1/4 of NW 1/4			of the State of Florida - Back Taxes				
Fraction of Lot 11 Block C			Less than \$500.00				
CITY PARK	0.06 Acres	1941	Internal Improvement Board	VACANT CITY PARK	500		
A.W. Gilchrists Subdivision of SE 1/4 of NW 1/4			of the State of Florida - Back Taxes				
FRAC. BLK. B			Less than \$500.00				

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
EFFIE STREET WATER RETENTION POND	0.17 Acres	2002	Given to City as part of State Road	RETENTION POND VACANT	10,060		
A.W. Gilchrist Sub of Bonita Part of Effie Street for			Right of Way for a retention pond.				
DOT - Begin at SE corner Lot 15 Block R Being INT of							
N existing R/W Effie St & Westerly Line of 120 Feet RR							
R/W then S (for more legal see tax roll)							
DRAINAGE DITCH	0.16 Acres	1950 est.	UNKNOWN	DRAINAGE DITCH VACANT	3,000		
G H Bunkers Subdivision - Lot 1 Block 1							
OLD STOCK MARKET	6.50 Acres			VACANT	288,614		
All of Blocks H, I, and J Golf Ground Estates except							
portions lying within R/W of State Rd 17 OR Book 590							
page 1622							
CITY PARK - GORDON & SPRING ST.	0.82 Acres	October 1, 1956	Condemnation for Park purpose	VACANT CITY PARK	7,000		
Morqus Manor - Lots 1 & 2 Block 5							
CITY PARK - COURT & SPRING ST.	0.82 Acres	October 1, 1956	Condemnation for Park purpose	VACANT	1,000		
Morqus Manor - Lots 9 & 10 Block 5				CITY PARK			
CITY PARK - COURT & SPRING ST.	0.82 Acres	October 1, 1956	Condemnation for Park purpose	VACANT CITY PARK	1,000		
Morqus Manor - Lots 1 & 2 Block 8							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
-------------------	----------------	---------------	-----------------	--------------	------------------------	-----------	---------------

VACANT PROPERTY

VACANT PROPERTY - J W Whiddens Sub		June 20, 1932	Master Deed- Forclosures Suit	VACANT LAND	3,000		
West Magnolia between Jordan & Baldwin			Less than \$500.00				
Lots 2 & 4 & that part of Lot 6 N of Canal Block F							

VACANT PROPERTY - J W Whiddens Sub	0.38 Acres	June 20, 1932	Master Deed- Forclosures Suit	VACANT LAND	4,000		
West Magnolia between Baldwin & Cavas			Less than \$500.00				
Lots 1 to 3 inclusive Block G							

VACANT PROPERTY - J W Whiddens Sub	0.18 Acres	June 20, 1932	Master Deed- Forclosures Suit	VACANT LAND	2,000		
Cavas Avenue - Lots 4 & 5 Block H			Less than \$500.00				

VACANT LAND - MADISON ST	0.19 Acres	June 28, 1967	Internal Improvement Board Deed	VACANT LAND	1,000		
A S Watsons SW Addition Lot 9 & S 10 FT Lot 10			of the State of Florida - Back Taxes				
Block 12 OR 49/647			Less than \$500.00				

VACANT LAND - COURT ST	0.08 Acres	1941	Internal Improvement Board Deed	VACANT LAND	1,000		
A S Watsons SW Addition E 1/2 of W 1/2 of Lots			of the State of Florida - Back Taxes				
11 & 12 Block 12 OR 340/32			Less than \$500.00				

VACANT LAND - VIRGINIA ST	0.487 ACRES			VACANT LAND	10,000		
RE NOWLINS LOT 25 30 & 31							
BLK D OR 127/1169 OF 447/740							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
DITCH EASEMENT	0.07 Acres	1941	Internal Improvement Board Deed	DITCH EASEMENT	1,000		
SO HERNANDO & BAKER ST CANAL			of the State of Florida - Back Taxes				
Town of Arcadia OS			Less than \$500.00				
S 15 Ft of Lot 11 & Fraction of Lot 12 Block 58 in Section 31-37-25							
DRAINAGE EASEMENT	0.24 Acres	March 18, 1964	Purchased for \$50.00	DRAINAGE EASEMENT	3,500		
Giffin ST between Lincoln & Washington							
Lincoln Park - Lots 1, 17 & 18 Block 12 OR 28/210							
STREET EASEMENT	0.28 Acres	1955	Purchaed for \$100.00	STREET EASEMENT	3,500		
Extension of Potter Ave							
Lincoln Park - W 50 FT of E 250 FT of Lot 8 Block 2							
UTILITY & DRAINAGE EASEMENT	0.62 Acres			Utility & Drainage Easement	41,125		
Town of Arcadia OS - Begin at NE Corner Lot 1 Block 11		September 1988	Closed Maple Street & Received	at the George Town Shopping			
for Point of Beginning then N 21D16M365 E 35.77 Feet to			Property for closure.	Center at US 17			
Point on N Line Lot 20 Block 11, then S (for more legal							
see tax roll)							

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
DITCH EASEMENT Between 13th & 14th Avenue A.W. Gilchrist East End Addition Lots 7 & 8 Block 4 Tier 3 OR 32/627	0.53 Acres	1932	Masters Deed for back taxes less than \$500.00	DITCH EASEMENT	10,000		
DITCH EASEMENT Between 14th & 15th Avenue A.W. Gilchrist East End Addition Lots 7 & 8 Block 3 Tier 3	0.53 Acres	1941	Internal Improvement Board Deed of the State of Florida - Back Taxes Less than \$500.00	DITCH EASEMENT	1,000		
DITCH EASEMENT Between 15th & 16th Avenue A.W. Gilchrist East End Addition Lots 7 & 8 Block 2 Tier 3	0.53 Acres	1941	Internal Improvement Board Deed of the State of Florida - Back Taxes Less than \$500.00	DITCH EASEMENT	1,000		
DITCH EASEMENT SO HERNANDO & BAKER ST CANAL Town of Arcadia OS Lots 27 7 28 Block 59 in Section 31- 37-25	0.11 Acres	1941	Internal Improvement Board Deed of the State of Florida - Back Taxes Less than \$500.00	DITCH EASEMENT	1,000		

LEGAL DESCRIPTION	PROPERTY ACRES	DATE ACQUIRED	METHOD ACQUIRED	PROPERTY USE	Total VALUE PROP. APP.	LEASED TO	TERM OF LEASE
DRAINAGE EASEMENT A. W. Gilchrist East End Addition Lots 7 & 8 S of Land Line Block 7, Tier 6 (Between 10th & 11th Avenue)	0.06 Acres	January 18, 1977	Traded for City property	DRAINAGE EASEMENT	500		
DRAINAGE EASEMENT A. W. Gilchrist East End Addition Lots 7 & 8 S of Land Line Block 6, Tier 6 (Between 11th & 12th Avenue)	0.06 Acres	1941	From the Internal Improvement Board of the State of Florida - Back Taxes Less than \$500.00	DRAINAGE EASEMENT	500		
CITY EASEMENT - South Parker Avenue J W Whiddens Sub - S 35 Feet of Lot 13 Block A	0.10 Acres	June 20, 1932	MASTERD DEED - FORCLOSURE	DRAINAGE EASEMENT	4,375		
ALLEY Town of Arcadia OS Beg SW Corner Lot 11 then N // With Monroe Ave on W Boundry Lot 11 1S FT E // with S Boundry Lot 11 52 FT N // With Monroe Ave 38.36 (for more legal see tax roll)	0.07 Acres	March 25, 1960	Donated for ROW to Property	ALLEY	10,781		
DITCH EASEMENT Between 12th & 13th Avenue A.W. Gilchrist East End Addition Lots 7 to 10 inclusive in Barrentine Resubdivision Block 5 Tier 3 less S 15 FT of E 50 FT of Lot 9 & Less S 15 FT of Lot 10	0.73 Acres	1941	Internal Improvement Board Deed of the State of Florida - Back Taxes Less than \$500.00	DITCH EASEMENT	16,000		