

**AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 N. POLK AVE., ARCADIA, FL
TUESDAY, SEPTEMBER 18, 2012
6:00 PM**

CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE & ROLL CALL

CONSENT AGENDA

1. Minutes of August 21, 2012 Regular Meeting
2. Minutes of August 28, 2012 Budget Workshop
3. Check warrants from 09/04/12, 09/07/12 and 09/14/12
4. Graduation Express Mobile Classroom, Smith Brown Parking Lot
5. Fishing Tournament, Lake Katherine Park – Team Arcadia

PUBLIC HEARING

6. **RESOLUTION NO. 2012-12; A RESOLUTION ADOPTING THE MILLAGE RATE TO BE LEVIED BY THE CITY OF ARCADIA, FLORIDA FOR THE FISCAL YEAR 2012-2013**
7. **RESOLUTION NO. 2012-09; A RESOLUTION ADOPTING THE FINAL BUDGET FOR THE CITY OF ARCADIA, FLORIDA FOR THE FISCAL YEAR 2012-2013**

DISCUSSION ITEMS

8. Tremron
9. Police Department Vehicle Purchase (Marshal Lee)
10. POW Flags – Tree of Knowledge (Councilman Fink)
11. Wingman Aviation Tie-down Fees
12. Mowing at Airport (Councilman Fink)
13. Fly-In / Drive-In Spot Landing Event at Airport – Aviation Day Committee
14. Options on JPMorgan Municipal Derivate Class Action (City Attorney)

PUBLIC HEARING

15. **RESOLUTION NO. 2012-10; A RESOLUTION AUTHORIZING THE COUNCILMAN TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (FDEO) FEDERAL FISCAL YEARS 2012 AND 2013 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND OTHER RELATED**

If a person decides to appeal any decision made by the board, agency, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Please **TURN OFF** or **SILENCE** all cell phones

**FEDERAL AND STATE NEIGHBORHOOD REVITALIZATION GRANTS
AND PROGRAMS, PROVIDING AN EFFECTIVE DATE AND FOR
OTHER PURPOSES**

16. RESOLUTION NO. 2012-11; A RESOLUTION REGARDING THE EXPENDITURE OF LOCAL FUNDS ON SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT ELIGIBLE ACTIVITIES AS LEVERAGE FOR THE FFY2012 COMMUNITY DEVELOPMENT BLOCK GRANT, NEIGHBORHOOD REVITALIZATION APPLICATION

ORDINANCES

17. ORDINANCE NO. 977; SECOND AND FINAL READING OF AN ORDINANCE AMENDING SECTION 2-116 OF THE CODE OF ORDINANCES OF THE CITY OF ARCADIA TO AMEND THE REQUIREMENTS FOR SIGNING OF CHECKS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (City Attorney)

COMMENTS FROM DEPARTMENTS

18. City Marshal
19. Attorney
20. City Administrator

PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

MAYOR AND COUNCIL MATTERS

ADJOURN

If a person decides to appeal any decision made by the board, agency, or council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Please TURN OFF or SILENCE all cell phones

**REVISED MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, AUGUST 21, 2012
6:00 PM**

ITEM # 1

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.

CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL

The meeting was called to order at approximately 6:00 p.m.

Councilman Fink gave the invocation followed by the Pledge of Allegiance.

Arcadia City Council

Mayor Keith Keene
Councilman Robert Heine
Councilman Robert R. Allen

Deputy Mayor Alice Frierson
Councilman Joseph E. Fink

Arcadia City Staff

City Administrator Judi Jankosky
Marshal Charles Lee
City Attorney Thomas J. Wohl
Interim Finance Director, Shelly Baumann
Steve Underwood, WWTP

City Recorder Virginia S. Haas
Captain Matt Anderson
Carrie Taylor, Golf Course
AJ Berndt, WTP
Jerry Cordes, Public Works

PRESENTATION

Bike and Pedestrian Master Plan: Tindal – Oliver and Associates, Inc.

Jason Green, Wyler Engineering and William Rohl, Tindal - Oliver

Mr. William Rohl, Tindal – Oliver and Associates, Inc. presented the bike and pedestrian master plan consisting of twelve priorities and action items. 1) Add pedestrian crossings at US 17. 2a) Improve Oak Street Intersections at Monroe and Polk. 2b) Complete sidewalk gap on SR 70 east of split 3) Redevelop Oak Street between DeSoto and Brevard Avenues. 4) Install right-turn warning at intersections of SR 70 and US 17. 5) Add Pasco Avenue crosswalk connections 6) Improve SR 70 westbound at Mills Avenue. 7) Extend sidewalk at US 17 south of Palm Street 8) Improve Oak Street Downtown connection, SR 70 to Lee Avenue 9) SR 70-Extend sidewalk to Walmart. 10) Improve US 17 North, Imogene Street to Fiveash Street. 11) Add pedestrian crossing, SR 70 west of downtown. 12) Add pedestrian crossings, SR 70 east of downtown. Additional action items included coordinating safety outreach/education and enforcement, converting existing alleyways in downtown into pedestrian areas, and maintaining momentum with addressing safety problems and high-crash locations. He reviewed the dates of public involvement.

He asked if there were any questions from Council or the Public. Mr. Greg Smith stated that turning on the streets is already a problem and that should be taken into consideration. Mr. Rohl replied that improvements to that area will ensure that vehicles drive slowly ensuring more safety for the pedestrians. Mr. Rohl then asked if the Council would adopt or endorse the bike/pedestrian master plan summary report.

A motion was made by Councilman Heine and seconded by Councilman Fink to endorse the bike/pedestrian summary report as presented. The motion carried 5-0.

Mayor Keene asked if the Council would allow him to contact the District Section at the Department of Transportation (DOT) to address the talking points and safety issues on US 17.

A motion was made by Councilman Heine and seconded by Councilman Fink to allow Mayor Keene to contact DOT and address the safety issues on US 17. The motion carried 5-0.

CONSENT AGENDA

1. Minutes of July 31, 2012 Budget Workshop Meeting
2. Check warrants from 08/07/12, 08/10/12, 08/15/12 and 08/17/12
3. Special Event Permit for Chamber of Commerce Tailgate Party at McSwain Park

A motion was made by Councilman Fink and seconded by Councilman Heine to approve consent agenda items 1 through 3 as presented. The motion carried 5-0.

DISCUSSION ITEMS

4. 2012 Loan Agreement for T-33 Aircraft Lake Katherine

Mrs. Jankosky reported that the 2012 Loan Agreement for the T-33 Aircraft at Lake Katherine was received which was a standard agreement. Also repairs are ongoing at Lake Katherine Park including the water fountain and aircraft.

5. Air-Cadia Flowage and Hanger Rent Report for July 2012

Mrs. Jankosky reported that Mrs. Minnear pays the City when she receives the funds in order to keep her records straight. Councilman Fink responded that is not the City's concern and it sounds like a bookkeeping issue. Attorney Wohl replied that advanced payments need to be tendered to the City per the contract. **Mayor Keene confirmed that we should not deviate from what the agreement requires.**

6. Air-Cadia Request for Direction

Mrs. Jankosky relayed that Mrs. Minnear would like direction on charging tie down fees as related to current tie-downs at the Airport particularly in the case of Mr. Rickey Hilton. Councilman Fink "Is this a new problem or ongoing problem or has this been taken care of?" Mr. Hilton: "I never knew there was a problem, I've never been billed for it and never been asked to pay so it is a brand new concern." Councilman Fink: "How long have you been tying down your aircraft over there?" Mr. Hilton: "I started tying down I think around last August, when I started renting a hangar in December she quit sending me bills, so I normally don't pay bills I don't get and she's never asked, Judi's never asked me about it, so this is the first time I've heard about it." Councilman Fink: "So you were paying tie downs before that?" Mr. Hilton: "Yes" Councilman

Fink: "Oh ok and she stopped billing you for the tiedowns?" Mr. Hilton: "Yes, so I don't really see why it reached this level, all she's gotta do is pick up the phone and call me or stop by or ask - the only thing is I want it to be fair and equal, I put my own tiedown ropes out there, I mow the grass around there where normally they are supposed to, but you know that's all, I'm willing to pay if I'm tying down there I think the city should get the money." Councilman Fink: "Are you the only one that ties down over in that area?" Mr. Hilton: "Right now, yes." Mrs. Jankosky: "I think it was a concern on Becky's part because last month a couple came up and one was there and one left and she was directed to get tie down fees." Mr. Hilton: "All she has to do is ask, nobody is trying to dodge our obligation." Mrs. Jankosky: "That is why she is asking council." Mr. Hilton: "She's not a rookie, she's been at the game for a long time so she should just come and knock on my door and say hey give me some money you are tying down."

Council directed that fees be collected resulting from any tie-downs at the airport.

7. Request from DHS Class of 2013 to utilize one bay at Cypress Fire Station for building Homecoming float from September 20, 2012 to October 11, 2012 – Confirmed with Toys for Tots currently utilizing one of the bays

A motion was made by Councilman Heine and seconded by Councilman Fink to approve the use of the Cypress Fire Station by DHS Class of 2013 to build their homecoming float. The motion carried 5-0. Councilman Fink requested that the antique fire truck be protected by caution tape.

8. Budget Amendments (Councilman Fink)

Councilman Fink stated that he brought this item forward because the Council has never taken formal action in requiring budget amendments to come before Council. In reviewing FS 166.241 we don't really have to take any formal action. Attorney Wohl responded that he doesn't like how the statute is drafted because it is a bit vague. The City's budget is adopted by Resolution and when there are amendments some do not have to be adopted by resolution. FS 166.241 (4) Subsection a) states appropriations for expenditures within a fund may be increased or decreased by motion recorded in the minutes if the total appropriations of the fund are not changed. The vagueness is that it all depends on how your budget is structured. If you spend above a particular line item the Administrator or Finance Director would come before Council for a formal motion to increase that line item. The governing body can authorize budget amendments by the Finance Director or Administrator as long as the total appropriation within that fund is not changed. As long as the bottom line in each fund is not changing that can be done by motion or the Council can give the authority to the Finance Director or Administrator. Councilman Fink asked is that for the line item or the fund. Attorney Wohl replied that is the reason why the statute is vague because it does not tell you which one. He attempted to find Attorney General Opinions for guidance but could not find any. He noted that Sebring does internal budget transfers and make it up in the end. Requiring Council to approve budget amendments would slow the efficiency of the Administration if they have to wait two weeks for approval from Council.

Councilman Fink asked Mrs. Jankosky when the crane was purchased for \$9,000 was there money in account 60640. Mrs. Jankosky replied that it depends on which account you are speaking if it is WWTP or other. Councilman Fink stated that we discussed in the workshop them having the crane in next year's budget but it was purchased on July 31, 2012 and the check was issued on August 2, 2012. Mrs. Jankosky replied that is the crane she told Council about on June 15, 2012 on which the brake failed. Councilman Fink responded but we did not

take any action. Mrs. Jankosky replied that no action was taken because the purchase was less than \$15,000 which is according to the procurement policy.

Councilman Fink stated that since funds are so tight he prefers that Council vote on these issues which would be very easy. He did not think it stops the work of the Administrator. Councilman Heine asked wasn't this an emergency and safety issue. Mr. Steve Underwood confirmed that the purchase could not wait. Deputy Mayor Frierson stated she thought it was made very clear that it was a safety issue and she doesn't know what Councilman Fink's problem is. Councilman Fink replied that he doesn't have a problem with the purchase but would like to know so people can say that we acted prudently with their money and if not they will have a problem with us. Deputy Mayor Frierson replied that most departments have shown their dedication to the budget in the way they have saved, skimmed and done without and this Council can't chastise them in any way. Mrs. Jankosky reported that the WWTP is \$220,000 under budget as of the end of June. Councilman Fink responded that he is not chastising any department. Mrs. Jankosky noted that she brought this request to Council on June 15, 2012. Councilman Fink replied that it would have been easy to vote on it right then. Mr. Underwood replied that he addressed the crane at the Enterprise Budget Workshop as well. Councilman Fink stated if you don't want to keep a handle on the finances of the City, just understand that some of us do. Deputy Mayor Frierson replied that everyone sitting on the Council is concerned about the budget.

Attorney Wohl stated that the City budget does not line up with statutes however you could give the Finance Director and the Administrator leeway within the budget and you are still keeping tabs on the overall budget allowing staff to operate efficiently which the statutes allow. Mayor Keene agreed that it gives you leeway and accountability which should be the responsibility of the Administrator and Finance Director. Mrs. Jankosky stated that if we ever go over the bottom line we would come to the Council. Attorney Wohl stated would the Council like to table this item, formulate a motion or meet with Mrs. Jankosky individually. Mayor Keene agreed that each Council Member could meet with Mrs. Jankosky regarding the current procedures.

9. Specific Authorization No. 15, CDBG Engineering Assistance

Mrs. Jankosky reported that this item is brought forward because it is over \$15,000 and is not included in the budget. There are pre-engineering plans that need to be completed for the CDBG to submit for permitting. Hazen and Sawyer, the City's contracted engineer will perform the engineering at a cost of about \$45,000. We do not have to complete the budget amendment today however we need to know where this money will come from. There are funds located in Capital Improvement and the Renewal and Replacement accounts. Mrs. Jankosky responded to Mayor Keene that time is of the essence for the grant and you can approve now and determine at the next meeting where the money should come from.

A motion was made by Councilman Fink to approve Specific Authorization No. 15, CDBG Engineering Assistance with staff reporting back with a funding source at the next meeting. The motion was seconded by Councilman Allen and carried 5-0.

10. Property and Casualty Insurance

As requested by the Council Mr. Lew Ambler, DeSoto Insurance, met with Deputy Mayor Frierson and Mrs. Jankosky to review property insurance rates. Mr. Ambler distributed the updated list. Mr. Ambler reviewed the list and noted some items were not increased like the old Water Plant that will be demolished. There are some buildings that will be addressed later in the agenda that need much repair. Most of the other items with the exception of a few buildings

deleted will generate an additional premium of \$28,900. Mr. Ambler replied to Mayor Keene that the highlighted items are items over \$100,000 that the insurance company appraised in 2009 and they have been trying to address those issues. Some buildings are grossly underinsured. He gave an example of the City Hall/Fire Station that is currently insured for \$193,000 however it was appraised for \$640,000. The committee suggested insuring that building at \$500,000. The City Garage is insured for \$76,320 and that was increased to \$250,000. The Garage was appraised at \$500,000 however the reasoning for not insuring it at that amount was if that building was destroyed it would be replaced with a metal building and part of it would not be replaced. Councilman Fink asked the appraised value of the Speer Center. Mrs. Jankosky replied that the appraised value is \$683,000 and it is insured for \$76,000. Mr. Ambler noted that the Speer Center has some safety issues. Mrs. Jankosky reported to increase the Speer Center it would cost an additional \$4,552 for a total of about \$8,000. Deputy Mayor Frierson stated that the question is if the building is destroyed would we replace that building. Mr. Ambler reviewed the hangars at the Airport. He responded to Councilman Heine that a number of the buildings have been grossly underinsured. Councilman Fink agreed that the historical buildings should be insured because of their historical value to the community. Mr. Ambler responded to Councilman Heine that you are buying a value based on what is there and if it was a metal building it would be a lot less than \$600,000. Mrs. Jankosky responded to Mayor Keene that we need to decide if we want to renew based upon the recommended schedule and we are entering our renewal period.

Mayor Keene asked if Mr. Ambler would be available to Council about the list to which he responded yes. Council agreed to review the list further.

11. Banking

Mrs. Jankosky reported that one of the banks require Council Minutes stating that Rachelle M. Baumann is recognized as an authorized signer for the City. Most of the banks only require two signatures and when there is a turnover every account has to be re-signed. She asked if we could amend the ordinance to two signatures consisting of the Administrator "or" Finance Director and a Council Member or two Council Members. If she goes on vacation no one can sign for her. Mayor Keene asked if that was why there was three people historically to cover the situation. Mrs. Jankosky responded she didn't know why because the code says "and" but if you change it to "or" it would give options. Mrs. Baumann explained that when the City recorder was hired as a separate position the signers became the Administrator and the Finance Director and a Council Member. Since the banks only require two signatures it would make it easier for transition periods for the Ordinance to reflect Finance Director "or" Administrator and one Council Member. You would still meet the requirements of the bank. The City's requirements are more stringent than the bank. Councilman Fink suggested having the Attorney return with an Ordinance to that affect. Attorney Wohl confirmed the request and asked for a motion authorizing Rachelle M. Baumann as signer for the bank accounts.

A motion was made by Councilman Heine and seconded by Deputy Mayor Frierson authorizing Rachelle M. Baumann, Interim Finance Director, as authorized signer on all City of Arcadia Bank Accounts effective Friday, August, 10, 2012. The motion carried 5-0.

12. Vehicle Purchase

Mrs. Jankosky reported that Mr. Underwood and Mr. Cordes have worked hard to conserve resources; the vehicle purchase was not a budgeted item so she wanted to bring that to Council for review. She stated it was suggested that at the end of August, if the funds are available, that

we seek purchasing some new vehicles. Mayor Keene concurred that staff needs to have the tools to do their job. Deputy Mayor Frierson stated that staff has done a commendable job conserving resources.

A motion was made by Councilman Heine and seconded by Deputy Mayor Frierson to allow the vehicle purchases provided the funds are available following review of the budget in August. The motion carried 5-0.

13. Appointing a member to the Airport Advisory Committee

A motion was made by Councilman Heine and seconded by Councilman Fink to appoint Mr. Ross Clark to the Airport Advisory Committee. The motion carried 5-0.

14. Appointing and Staggering Terms of Seven (7) New Members to the Historic Preservation Commission

A motion was made by Councilman Fink and seconded by Councilman Fink to appoint seven new members to the Historic Preservation Commission to staggering terms as follows: Mr. Bruce Neveau, Mr. Dennis Tyson, Ms. Carol Mahler and Mr. Howard Melton for three year terms and Ms. Jane Martin, Ms. Pam Ames and Ms. Megan McKibben for two year terms. The motion carried 5-0. Attorney Wohl suggested conducting a Sunshine Law lecture to the new Historic Preservation Commission as they are subject to the Sunshine Law.

15. Services Agreement – Code Enforcement Special Master Mr. William J. Nielander

A motion was made by Councilman Heine and seconded by Councilman Allen to approve the Code Enforcement Agreement with Special Master Mr. William J. Nielander as presented. The motion carried 5-0.

COMMENTS FROM DEPARTMENTS

16. City Marshal - No report

17. Attorney

a. Part 4 – Standards of Conduct for Public Officers and Employees of the City

Attorney Wohl presented part 4 of standards of conduct for public officers and employees of the City. He introduced a new addition to the firm Ms. Danielle Brewer who is a DeSoto County native who works out of their Lake Placid Office.

18. City Administrator

a. Smith Brown Gym

Mrs. Jankosky reported that we need to create a fact finding committee for Smith Brown Gym and the Speer Center. She suggested collaborating with Coach Bowers, Mrs. Valerie Gilchrest, Historic Preservation Commission, Homeless Coalition, Habitat for Humanity and the Selby foundation to name a few of the groups who might assist in bringing these buildings back to code. There are a lot of safety issues at both of these buildings. It has been recommended until these safety issues are addressed that the buildings be temporarily closed. We can ask contractors to donate their time, materials, or windows to help bring these buildings back up to code. Councilman Fink replied that these buildings are much needed in the community and

could we also ask a neighboring Church to allow Mrs. Gilcrest to continue her food distribution and assist Coach Bowers in continuing his tutoring sessions. Councilman Heine asked about the Speer Center. Councilman Fink responded that the Speer Center is located on the wrong side of town and they specifically have their clientele going there and it's convenient. Councilman Fink suggested the building used for the County Fair which is a close building and large enough. Mayor Keene inputted that he spoke to Coach Bowers and we know how important the Smith Brown Gym is to the Southwest Arcadia community. He stated that he understands the safety issues and encouraged that we move forward with this as quickly as we can and explore an opportunity with Redland Christian Migrant Association (RCMA) which is adjacent to the gym. He did not want Coach Bowers to lose the impact he is having on the community. Coach Bowers did say today that he could not be at the meeting however he would certainly volunteer in any way he can. Mayor Keene stated he would like to meet with Coach Bowers soon to get moving on a plan.

Mrs. Jankosky agreed to put together a plan of what needs to be done. Councilman Fink relayed to Mayor Keene that he was only thinking of this as a temporary solution because it is very important for them to continue their work. Councilman Allen said he attended the food distribution and he was impressed with the turnout and we need to proceed quickly in repairing the building. Councilman Heine noted it may cost \$40,000 to \$60,000 or more because it needs a new roof, plumbing, and electrical.

Councilman Allen stated we need to repair the roof soon as it is important to the community. Mrs. Jankosky responded to Councilman Heine that we don't have a written bid as of yet. She explained that the recommendation came forward from the Fire Inspectors and Insurer to temporarily close the buildings until repaired.

A motion was made by Councilman Fink to temporarily close the Smith Brown Gym with staff bringing to next meeting a cost analysis to get the building back up to code and staff to work with effected parties for alternative sites and bring funding possibilities. There was discussion about alternative sites. Mayor Keene confirmed this is allowing the Administrator authority to move forward for alternative sites. Councilman Fink stated it is our building and the City's responsibility to provide alternative sites. Mrs. Jankosky inputted that if there is no room at RCMA there are modular offices that can be placed on site. Councilman Fink added that also the churches may temporarily allow use of their facility. The motion was seconded by Councilman Heine and carried 5-0.

b. Speer Center

Mrs. Jankosky responded to Mayor Keene that the same safety issues exist at the Speer Center and we can put together a fact finding committee for that building as well.

c. Utility Rate Study

Mrs. Jankosky reported that the draft utility rate study came in and the rate increase she projected was confirmed. She will bring the final study to the next budget meeting to wrap it up before we go to the tentative and final budget adoption.

d. Health Insurance

Mrs. Jankosky reported that she thought there would be presentations tonight but not all the presenters could get the information together so she suggested that Council might have a

workshop. Councilman Fink asked did they need to take action on an agent of record. Mrs. Jankosky responded that at this point she felt not because we can move forward with some United quotes received. Councilman Heine stated he felt the County may have some issues with United. Mrs. Jennifer Backer, Albritton Insurance, stated that they were able to get a couple of quotes but they do not have the claims data so they had to use manual rates which are not exact quotes. She continued that their opinion is for the City to piggy back, put out a RFQ or determine who your agent of record will be then at that point they can negotiate with BCBS which they cannot do without an agent of record. At that point you can determine what is best for the employees and cost savings for the City. Mayor Keene stated that he is concerned about the way we are doing this process as well and believes we need an agent of record. He asked in changing the agent of record if we are not satisfied we can hire another agent. Mrs. Backer responded yes you may change the agent of record at any time. Mayor Keene stated that the Council received presentations from all involved and it boils down to picking the agent of record we want to work with based on the services they offered.

A motion was made by Councilman Fink to appoint DeSoto Insurance as the agent of record. The motion was seconded by Councilman Heine. Deputy Mayor Frierson asked if there might be a conflict should any of the Council conduct business with DeSoto Insurance to which Attorney Wohl responded no that none of the Council would be receiving any special benefit. The motion carried 5-0.

Mrs. Jankosky reported that Mr. Harvey Sweeting, former Firefighter, has asked for his letter of eligibility. Mr. Sweeting currently has 22.5 years service which equates to the pro-rated schedule of City paid insurance at 75% and his letter is ready to be issued. Mayor Keene asked how many more Firefighters were left to which Mrs. Jankosky replied a few more. Mayor Keene noted that when this issue was brought to the Board of County Commissioners they were asking why it could not be done all in one action, however we need to wait for their request before we can process.

PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

Mr. Greg Smith asked about qualified volunteers helping at the Airport. He stated that Mrs. Jankosky told him that as far as insurance is concerned we are covered. He asked for clarification as the request was suspended after the tractor went into the ditch. Mrs. Jankosky explained that in the past the City had many requests for community service and as long as they were over 18 it was fine. Mr. Ambler stated that there are three issues: 1) workers compensation coverage 2) liability is an issue but as long as the workers are properly supervised and screened the liability is covered 3) the issue of driving the tractor in the ditch. He stated that insurance would pay for the tractor however if a pattern of loss is created that might become an issue. He did not see any reason from an insurance standpoint that volunteers should be excluded. Councilman Fink asked since we have commercial mowers, should not staff make sure they know how to use the equipment. Mr. Ambler replied that you should train someone to do the job they are going to do whether it is an employee or volunteer. Attorney Wohl stated that this is volunteering to drive a commercial mower at an airport which causes more inherent liability. Mrs. Jankosky suggested keeping the volunteers off the major equipment. She responded to Councilman Fink that City staff and Air-Cadia are mowing at the Airport. Deputy Mayor Frierson stated she has a problem with volunteers at the Airport because the liability to the City is too huge. Councilman Fink asked who is using the commercial mower from Air-Cadia. Mrs. Jankosky replied she thought that it was Mr. Minnear. Councilman Fink asked if Mr. Minnear was trained. Mrs. Jankosky responded that she hopes so as he has been running the mower for some years now. Mr. Chase responded that Mrs. Minnear has been running the commercial mower.

Deputy Mayor Frierson made a motion that we don't use any volunteers at the Airport at this present time. Councilman Heine seconded the motion. Attorney Wohl noted that the Council could not allow volunteers on any equipment. Deputy Mayor Frierson responded that you may have a volunteer picking up trash that says he can work the mower and jumps on it. The motion carried 4-1 with Councilman Fink dissenting. Councilman Heine noted this is something that can be changed later.

Mr. Charles Conklin reported that Mrs. Valerie Gilchrest contacted him and she wanted the Council to know that she was pleased with Marshal Lee and Councilman Allen attending the food distribution. She was sorry she could not be at the meeting as she is working in Orlando. Mr. Conklin stated he could get any messages to Mrs. Gilchrest if needed.

Mr. Ricky Hilton: "I just wanted to make sure that you don't forget about me and give you a little update. I did apply for an occupational license at that address at the airport, the fire inspectors did come out and inspect and other than the curbing and the ground rod, the violations were very minor which I am in the process of taking care of and I just wanted to make sure that when I spend the money to take care of them there is no objection of me going to work, and just keep the ball rolling."

Mrs. Jankosky reported that there will be a formal agreement coming forward for Council's review.

Chief Glenn Prescott reported on the upcoming 9-11 Ceremony. Also this year is their 30th anniversary which will include community activity and a celebration in conjunction with the Antique Association. He reported October is fire prevention month and Women's Cancer Awareness Month.

Mr. George Chase requested if the Airport could be included in the Sunshine Law briefing. Council agreed.

MAYOR AND COUNCIL MATTERS

Mayor asked about the status of the COPS hiring grant. Mrs. Jankosky replied that Mrs. Baumann is working through the grant and regenerating all the numbers.

Mrs. Jankosky responded to Mayor Keene that the Way Building roof is underway and when the contractor took the shingles and felt off there were one by sixes running with the trusses instead of against the trusses which does not help with wind load. The contractor will be decking the whole roof with OSB plywood in the additional amount of \$9,600.

Mayor Keene reported that there are rumors that Story Book Park is closing and Jim Space is going away. He also stated that most recently he heard that the ball field on Arcadia Avenue would be torn down. Mrs. Jankosky replied that the City is working with Pat Backer on Jim Space and none of the rumors are true. There are times we post the parks are closed because we have inmates in the parks working.

ADJOURN

There being no further business the meeting adjourned at 8:00 p.m.

APPROVED THIS ____ DAY OF _____, 2012.

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, City Recorder

**MINUTES
CITY COUNCIL WORKSHOP
CITY OF ARCADIA
TUESDAY, AUGUST 28, 2012
5:30 PM**

ITEM # 2

The following minutes reflect a summary of the above meeting of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.

CALL TO ORDER, ROLL CALL

The workshop session was called to order at approximately 5:30 PM.

Arcadia City Council

Mayor Keith Keene
Deputy Mayor Alice Frierson
Councilman Robert Heine

Councilman Joseph E. Fink
Councilman Robert Allen

Arcadia City Staff

City Administrator Judi Jankosky
City Recorder Virginia S. Haas
AJ Berndt, WTP
Jerry Cordes, Public Works

Interim Finance Director Shelly Baumann
Steve Underwood, WWTP
Carrie Taylor, Golf Course
Marshal Charles Lee

DISCUSSION:

1. 2012 - 2013 Proposed Budget

Mrs. Jankosky reviewed page 2 of the proposed budget which includes an expense summary through August 24, 2012 and next to that column is the budget the departments are proposing at this time. With the proposed budget there will be a shortfall of \$313,495.

Mayor Keene asked what kind of receipts the City has received for the ad valorem. Mrs. Jankosky responded that the City has received a little over 95% of the projected ad valorem.

Mrs. Jankosky continued that page 4 includes the garbage collection fees and is based upon a rate increase of 10%. She replied to Mayor Keene that residential would be \$1.34, commercial \$1.65 and dumpsters 10% of whatever their rate is. She referred to page 5 and noted that \$313,495 is current shortfall to balance to the revenues.

She reviewed page 6 indicating those numbers are what the departments have requested and what they have cut back which includes about \$235,000 reduced from what they originally requested. Mrs. Jankosky responded to Deputy Mayor Frierson that the rate increase is included in that projection for the general fund and the water and sewer is separate.

Mrs. Jankosky reviewed the legislative budget. Councilman Fink asked about cutting the expense allocation as he did not remember discussing that expense. Mrs. Jankosky

responded that they did not discuss that item. Councilman Fink replied so staff took it upon themselves to make that change. Mayor Keene responded the he thought the Council asked everyone to look at their budget to see where they could save. Councilman Fink replied that he doesn't have a problem with it but doesn't remember that specifically coming up. Mrs. Jankosky responded that if Council would like to adjust that back in it can be done as this is a workshop.

Mayor Keene stated that the tone at these workshops is to look closely at all the budgets and the intent is to make us efficient and as streamlined as possible. Councilman Fink responded that when he saw the budget at noon it was the first time he had seen this item touched or talked about and they also did not talk about the Ridge League dinners or subscriptions. Mayor Keene responded the he has been paying his own way to the Ridge League and FLC conferences.

Mr. Santana referred to page 3 noting that it seems the amount that is left over for the last 36 days of the year with the cuts to these departments they may not be able to function. He explained that you are cutting legislative by \$12,000 so that means the Council's salaries are reduced by \$200. He noted that seems like a huge reduction in salaries when he sees no other employee taking that 35%-40% cut. Also if you look at the different line items in executive they are projecting to spend 30% less as well as in the finance department.

Mrs. Jankosky reminded that next meeting will be the tentative millage and budget hearings.

Deputy Mayor Frierson stated she felt it was acceptable to pay for the different events themselves because she did not come on the Council for the city to pay her expenses.

Mayor Keene asked if Mrs. Jankosky could discuss the impact of the reductions. Mrs. Jankosky continued that travel and per-diem under legislative and executive were removed. Operating supplies and uniforms were removed. She asked if Council wished to include the Ridge League of Cities membership. Mayor Keene replied we should not discontinue the membership to the Ridge League of Cities. Mrs. Jankosky responded that she would find out the exact cost and add the membership to the budget. Mrs. Jankosky responded to Deputy Mayor Frierson that professional services was removed as it was not used this past budget year. Mr. Santana interjected that particular line item was to codify the last three years of ordinances through Municode.

Mrs. Jankosky continued onto Executive and pointed out that salaries decreased and the other wages and salaries includes a part time receptionist. Regular salaries were reduced due to the part time planner which now falls under comprehensive planning which in turn decreases some of the other line items. Telephone line item was reduced due to the audit. Postage is based upon the usage of last year. Utility service was booked under the Way Building. Repairs to buildings is now booked under the Way Building instead of executive.

Mayor Keene asked about repairs to computers and printers. Mrs. Jankosky replied that those type repairs fall under contractual. Office supplies and operating supplies were

combined. Mrs. Jankosky responded to Mayor Keene that memberships include ICMA and FCCMA.

Mr. Santana pointed out that since the Executive Department will hire two individuals, funds will be required for physicals and drug screenings.

Mrs. Jankosky continued with the financial and administrative budget noting that regular salaries decreased because the Finance Director was split 60/40 between utility billing, water/sewer and the general fund. Councilman Fink questioned a discrepancy in the numbers. Mrs. Jankosky replied that include a potential increase in salary for the Finance Director position which she budgeted at \$25.00 per hour. All uniforms were cut except for those employees in the field.

Mr. Santana stated that the 60/40 split was deemed non-GAAP (Generally Accepted Accounting Principals) which is why the Finance Director was placed 100% to the Finance Department. The only Department Head that is split is Fred Lewis between the water and sewer systems. He explained that the \$2,500 in line item 30529 was to replace both printers that are very old IBM dot matrix printers. Mrs. Jankosky replied that she would include the \$2,500 for the new laser printers.

Mayor Keene asked about the 60/40 split regarding the Finance Director. He asked did the Finance Director still have oversight of the Utilities Supervisor. Mrs. Baumann confirmed and stated she would review the position.

Mrs. Jankosky reported that in the Comprehensive Planning budget she included a part-time Planner and associated taxes. She explained that originally \$25,000 was included for codification of the land development regulations however that was removed. Contractual Services includes \$30,000 for the Central Florida Regional Planning Council for a total budget of \$59,000.

Councilman Fink noticed throughout the budget a decreasing of salaries and positions that appear to be going from full-time to part-time. He requested a personal services log so he could know what is occurring. Mrs. Jankosky responded that she would provide a log and these positions are new.

Mrs. Jankosky reviewed the General Government budget as proposed. She noted that a contingency in the amount of \$200,000 was included however in order for any department to utilize those funds the approval would have to come before Council. Mayor Keene asked about promotional activities and noted that there are opportunities working with our stake holders like Main Street and Team Arcadia. Mrs. Jankosky replied that she and Ms. Haas currently updated that City website however she could add \$1,000 back into the budget for any type promotions.

Mr. Santana asked about the contingency money and if it was for an emergency such as a storm. Mrs. Jankosky responded that money could be utilized for a storm. Mr. Santana responded normally that money would be placed in a disaster fund and refunded by FEMA and equate back to zero. He suggested placing \$100,000 in the General Fund and \$100,000 in a disaster fund.

Mr. Santana asked about the health insurance. He stated that the City pays \$7,300 per month for retiree health insurance which is close to \$87,982 and unless there is a 20%-25% decrease in health insurance he believes that number is too low. Mrs. Jankosky replied that number is in writing and the number is a worst case scenario.

Mrs. Baumann responded to Mrs. Jankosky that if the City declares a disaster, the City would have the funds to make up any shortfall as FEMA does not pay 100%. The City should plan to pay 25% of any event and there is nothing prohibiting the City from allocating contingency funds at a later date if a disaster occurs.

Mrs. Jankosky explained that if the City has a hurricane the Council calls for a State of local emergency which allows spending outside of anything you have in the budget. The contingency fund is for an unexpected storm or tornado not declared as a local emergency. Mrs. Baumann confirmed that the State expects Cities to take care of some issues and in the past there was money set aside in roads, however with the budget so tight you need some type of flexibility for emergency spending. Having the money in General Government allows a little more control and the funds can be utilized for any department that may need an emergency purchase. Mr. Santana replied that if you have a disaster the money cannot come from the General Fund it must come from the disaster fund. Mrs. Baumann responded that the disaster fund has been set up for years and is in the pooled cash systems which you can operate on a reimbursable basis and there are other funds available to utilize.

Mrs. Jankosky continued by reviewing the Police Department. She noted that she looked at the expenses through August 2012 and sent to Marshal Lee for review and he submitted no changes. Mrs. Jankosky responded to Councilman Fink that the personal services log would include Police Department positions as well.

Mrs. Jankosky reviewed the Garbage and Solid Waste and noted that salaries decreased because Mr. Cordes supervises Sanitation, Public Works, Parks/Recreation and the Cemetery. She explained that in the future if we want to contract out a certain department it would be broken down showing an accurate accounting of the costs. She stated that insurance was estimated on all trucks and this budget may be converted into an Enterprise Fund.

Councilman Heine asked if the City carries full coverage insurance on all cars. Marshal Lee replied that the insurance only replaces a vehicle to a certain amount. Councilman Heine suggested once a vehicle reaches a certain age the Insurance Company recommends carrying liability only. Marshal Lee replied that was a good idea.

Mrs. Jankosky continued that on page 14 the estimated insurance would be reviewed and each item pulled to ensure correct numbers. Improvements other than buildings include the purchase of new dumpsters and the \$140,000 is for the new garbage truck. She reviewed the garbage rate charges by several other cities. The City's current price per cubic yard is a flat rate of \$2.95 and if you review the bottom line numbers there is a significant difference. Reviewing the average of all Cities the City of Arcadia is considerably less in charging per cubic rate. The last page is the lost revenue based on

the average of dumpsters annually at \$367,000. Mayor Keene asked with the increase proposed would that put us at the average. Mrs. Jankosky responded we would have to pick a rate that was close to our City rate however \$6.54 per cubic rate is average. For example Punta Gorda is \$4.14 and Lake Placid is \$9.06. Councilman Fink inputted if we put these rates in effect all at once the public would tar and feather us. He stated that he heard through the rumor mill that the City was doing away with the Sanitation Department and signed a contract with Womack. He stated that rumor was told by staff. Mayor Keene stated that the City needs to be run like a business.

Mr. Santana reported that line item 30490, tipping fees seems a bit low because the burner purchase was removed so tipping fees will go up \$70,000 to \$80,000. Mr. Cordes responded that the City could save \$70,000 to \$80,000 if the burner were purchased however he is still burning piles at the cemetery and is not aware of the tipping fees increasing.

Mrs. Jankosky reviewed the cemetery budget. Regular salaries decreased because one full-time person did not return to work so the next person hired will be a part-time position. The total Cemetery budget is \$63,919. She reminded as we break out the insurance that will decrease charges to the General Fund. Mayor Keene inputted that running the City like a business may not apply to the Cemetery and he recalled a discussion about lots that were sold and not paid for. Mr. Santana responded that over a period of time the City allowed payment plans however when he and Dr. Miller came aboard payment plans were stopped. He completed a spreadsheet showing a total owed of \$42,000 to \$43,000. He was attempting to locate lots not utilized to see if they could be returned to the City to potentially sell. Mayor Keene replied that he would like to be diligent and review the cemetery lots not being utilized. Councilman Heine inputted that they may need to consult with the Attorney. Mr. Santana replied to Councilman Heine that you do not receive a title; the land is owned by the City.

Mrs. Jankosky continued onto the Streets Department explaining that Mr. Cordes' position was prorated into this budget. Also a part-time person will be hired to work the downtown area on weekends. Contractual services line item is for the inmate contract. She explained that the street sweeper is undersized and more for a small parking lot therefore there is a need for equipment repairs. Road materials increased to \$18,000 because there will not be any paving this year. \$9,000 in improvements other than buildings was set aside for stop signs. \$92,500 was removed which was the purchase of the burner and mower.

General Maintenance including Garage: Regular salaries were reduced by half to include two full-time and two part-time positions with no overtime. Mr. Underwood is hoping to purchase a new truck this year so vehicle repair may decrease. Total budget request \$103,024. Mrs. Jankosky responded to Mr. Underwood that after review of submitted work logs two employees were reduced to part time.

Golf Course other wages and salaries include the part time and seasonal employees and actual time worked was narrowed down. \$96,000 is for rental of the carts. Visa charges based upon this year will be approximately \$9,000. Mrs. Jankosky reported that she spoke to Seacoast Bank regarding purchasing an ATM machine. The cost

would be \$3,500 which is .25 cents per transaction and minimum \$50 maintenance per month. She stated an ATM machine could also be placed over in Utilities Billing for customers. Mayor Keene asked what may happen when someone wants to pay for the service with their card. Mrs. Baumann interjected at the Golf Course the issue is going to be paying the annual membership which they will want to pay with their credit card. Mr. Santana pointed out that Utility Billing receives at least 20% credit card phone calls for payments on their accounts. Mrs. Baumann agreed that typically those customers are paying by credit card because they may not have the money in the bank.

Mayor Keene stated that he liked the idea of an ATM at the Golf Course and asked if we could conduct a pilot run. Mrs. Jankosky agreed to contact Seacoast and see what options are available.

Councilman Fink pointed out that the Golf Course was still running a deficit. Mrs. Jankosky reported as of August 24, 2012 the estimated revenue was \$422,000 and prior to that the estimated revenue was \$412,000. Operating supplies were increased to \$35,000 which is for the purchase of snacks, sodas and beer.

Councilman Fink stated, in his opinion, if it were water, waste water, trash services, that is something we have to provide but when the City is subsidizing something that all don't do it is hard to swallow a loss of \$13,000. Mayor Keene suggested increasing the cost of drinks and snacks. Mrs. Taylor concurred that costs for drinks and snacks will be increased and personal beverages are not allowed on the green. Mrs. Taylor responded to Mayor Keene that the Golf Course only sells beer and wine.

Page 19, Parks and Recreation: Wages and salaries in the amount of \$113, 207 and other wages and salaries \$7,977. Councilman Heine asked about money that was donated for Jim Space from the Cruz family. Mrs. Jankosky responded that the City no longer receives donations from the Cruz family however she met with Pat Backer at First State Bank regarding repair recommendations needed at Jim Space. They were planning on scheduling some fund raisers for the repairs. We asked for another mower but that was deleted.

Mobile Home Park: Improvements to building includes roof repair. Mrs. Jankosky responded to Deputy Mayor Frierson that improvements in the park may include a pickle board or pavilion and the park brings in about \$20,000 in revenue. She responded to Mr. Santana that she minimized installation of the concrete and some amenities were removed to cut down the down the budget.

Way multipurpose building: Equipment repair includes \$3,000 for air conditioners that are overworked and undersized.

Water and Sewer Fund: Mrs. Jankosky reviewed the recently completed rate study which recommended a 20% increase in 2013, a 2% increase in 2014 and 2015 and a 5% increase in 2016 and 2017. Mrs. Jankosky replied to Councilman Fink that the additional increases of water/sewer/garbage would be approximately \$11.49 per month for residential. Mr. Santana stated that with these increases it will double the rates for the poorest City and County in the State and maybe Council should look at cutting

expenditures instead. Mrs. Jankosky replied that originally the rate study called for a 50% total increase. The City only implemented 40% which left a deficit of 10% which compounded over the years. Councilman Fink stated that he was not happy with the process and this budget was not addressing the problems only putting it back on the citizens. Mayor Keene replied that you are receiving a product for the price you are paying so he is not sure if that is a tax however he was glad for the rate study and not surprised about the increases. Deputy Mayor Frierson stated that it will be difficult to sell a 20% increase when you have a loss at the Golf Course. Mrs. Jankosky responded to Deputy Mayor Frierson that the budget does not include base rates for off water accounts. Mayor Keene reported that he receives complaints from customers that they don't use 3,000 gallons and why they are charged. Deputy Mayor Frierson requested numbers on the average flow usage of customers.

Councilman Fink inputted we can continue down same path and raise the rates rather than looking at streamlining other departments which is why he asked for a personal services log. Mrs. Baumann stated that when you are talking about the Golf Course, Parks and Recreation, Legislative, Executive, Finance and Sanitation that is the General Fund. Yes expenses have been cut in the General Fund however those cuts do not apply within the Water and Sewer Fund because that it is an Enterprise Fund. The Enterprise Fund has to operate on its own as a business, legally mandated and meet bond covenants. She continued that it is unfortunate that from 2003-2009 the Council refused to increase water rates. Had the Council followed the incremental 5% increases the present Council would not be dealing with the massive increases to catch up to where you need to be. It took not meeting your bond covenants to get to a rate study completed and get to this point. Cutting more in any more General Government Departments will have no effect and the only place that you can cut to have an effect are expenditures in the Water and Sewer Departments. Councilman Heine replied that the City Auditor said that we needed to do something in the Water and Sewer and Mrs. Baumann passed this onto Council every year and no one took heed. Councilman Fink replied that the Council decided earlier in the fiscal year to stabilize our water plant and purchase a new plant because we didn't want to buy water from the County because it was going to cost too much. He asked please tell him that we are not looking right at what the County is paying which was used as a rationale to vote for the new Water Plant. He was not saying the plant was not needed but suggested that maybe we did not choose wisely. Mayor Keene responded that he took exception to that statement because he represented the Council in talking to the County. Mayor Keene stated that by building the new Water Plant the City ends up with an asset, and the ability to still produce water less expensive than we could buy from County and this is an effort to stabilize, make ourselves more efficient and effective in providing services to the citizens. Deputy Mayor Frierson inputted that also the City maintains control over the Water Plant. Mayor Keene agreed and further stated that it was not as simple as going to the County and asking to buy a certain amount of water. There is also the Peace River Manasota Water Supply Authority and there are different layers that are worth different values so if you don't have buy-in from all who owns the water collectively it puts us way down the line. If there had been a conduit to get the water from there to us the City could have negotiated directly with the Water Authority. Councilman Fink stated that this year the rates will be less than the County but if we go through all the steps the rates will be more. He suggested that why couldn't the City have a joint

cooperative effort with the County which he thought would have been more appropriate. Mayor Keene replied that the City and County are cooperating in terms of the interconnect. He stated that he didn't think we should minimize the efforts made and he makes the best decisions he can on based on the information he has. Mayor Keene noted that he came on the Council in 2009 and that was the first time a rate increase was enacted since 2003 but he had no control as to what happened in years before.

Mrs. Baumann interjected that even if the City didn't have the new Water Plant you still didn't meet your bond covenants and you still had requirements to get your rates up to par to include a 30% increase because you went so long without increasing the rates. All costs went up every single year but none of that was passed on with a rate increase. Mr. Cordes stated that it sounds like we are producing a product and selling it for less than it costs to produce which doesn't make common business sense.

Mr. Santana replied that just because you raise the rates 20% doesn't mean you will meet the bond covenants and the key is to reduce expenditures in addition to the rate increases.

Mayor Keene stated that in addition the City was not putting money aside into the renewal and replacement fund for the Water Plant and 30 years later you see it rusted down to nothing.

Councilman Fink stated that this is a step in the right direction with the rate study because the rate study conducted prior to 2009 was done in house and it didn't have any methodology.

Mrs. Jankosky continued review with the Water Treatment Plant and noted that the 20% isn't all water because the Waste Water Plant needs serious repairs also. The clarifiers that are only good for 10 years haven't been touched in 40 years. The original budget was \$488,000. Mr. Berndt stated that this budget was based upon the new Water Plant however we still have five months left on the old plant. He does have extra funds available from last year's budget to buy extra chemicals. This budget was reduced to \$439,000.

Waste Water Treatment Plant. Mrs. Jankosky reported that one Maintenance Worker will go to part-time. Mrs. Jankosky responded to Deputy Mayor Frierson that the \$180,000 is for rebuilding the clarifiers and effluent pump. The clarifiers were sandblasted and painted in 1991. Mr. Underwood responded to Mayor Keene that the materials for each clarifier are \$25,000 and the total \$180,000 for the rebuilds should put the plant close to where it needs to be. Mr. Santana inputted that you could take that money out of the renewal and replacement fund or capital improvement which would get you closer to meeting the rate covenant.

Mrs. Jankosky stated that all this information was given to PRMG and they know exactly what we need to be doing including a new Waste Water plant in 2017. She stated that money is part of your rates that come in and also money is put in the renewal and replacement fund for large projects. Mrs. Jankosky explained that instead of placing \$250,000 into the renewal and replacement fund for future projects they kept \$180,000

in the Wastewater account and put \$70,000 into the renewal and replacement fund. The repair costs needs to show in this budget because this is where you are making the repairs. Mrs. Jankosky reminded that next Tuesday would be the adoption of the tentative budget. Mrs. Jankosky replied to Deputy Mayor Frierson that we have to adopt a tentative millage and budget then two weeks later is the final millage and budget.

Utility Collections – Mrs. Jankosky explained that salary increased because we split the Finance Director and added associated costs. \$1,000 for a new computer was removed.

Page 30 Water Systems: Fuel was increased based upon their August numbers. Mrs. Jankosky responded to Deputy Mayor Frierson that the \$32,000 and \$38,000, improvements to buildings and other than buildings would include purchasing sleeves, slip lines, hydrants, asphalt roller machine and a valve insertion machine. This budget was reduced by about \$20,000.

Page 31 Sewer Systems: Mrs. Jankosky responded to Deputy Mayor Frierson that the \$41,000 in improvements other than building would include manholes, more hydrants, parts and pipes for repairs and the \$6,000 is half of the machine to roll the asphalt following a repair.

Councilman Fink explained that the vast majority of the employees of the City are not making tons of money. He stated he requested the log so he could see who is going to part-time and other departments don't have their payroll changed at all and it is an important decision.

Mr. Santana stated that he looked at the health insurance and it is going down 35% from \$660,000 annually which equates to \$55,000 per month down to \$431,000 which is how the budget was cut because \$200,00 plus from health insurance and \$100,000 from deletion of the burner. He stated that seems like an awful huge decrease especially with the loss runs this year and he alone has cost the City a half million when he found out he was disabled. If you can't get a health plan that reduces by 35% your budget is going to go up to the \$600,000 deficit.

Deputy Mayor Frierson stated she thought the half cent sales tax was a bit ambitious. Mr. Santana replied that you can only base the figures through the past eight months. Councilman Fink asked if they would see the Airport budget soon. Mrs. Jankosky replied yes, that they need to figure that budget out along with the grants.

Mr. Santana stated that also there are eight fiduciary funds like infrastructure, street reserve, CDBG, restoration fund for McSwain Park, that is not included that you need to add so you can see how to proceed in balancing the budget.

PUBLIC COMMENTS - NONE

COUNCIL MEMBER COMMENTS - NONE

ADJOURN

Having no further business, the workshop was adjourned at 7:50 PM.

APPROVED THIS ___ DAY OF _____, 2012

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, CMC
City Recorder



09/04/2012 11:04
aahorkey

City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 4
apwarrnt

WARRANT: 20120901 09/04/2012

DUE DATE: 09/04/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88787	2756	PESTGUARD COMMERCIAL SVCS I	102160	100	INV	09/04/2012	5,028.00	DRYWOOD TERMITE FUMIGA
WARRANT TOTAL							5,028.00	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



09/07/2012 13:19
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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 4
apwarrnt

WARRANT: 20120903 09/07/2012

DUE DATE: 09/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88827	10030	W & S ENTERPRISE ACCOUNT	80687	100	INV	09/07/2012	37.80	ACCT NO. 4230114700
88828	1562	TRACTOR SUPPLY CREDIT PLAN	AUG 2012	100	INV	09/07/2012	45.48	ACCT NO. 6035 3012 026
88892	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 HANGAR3	100	INV	09/07/2012	38.41	57004-27361: 2101 SE A
88893	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 BEACON L	100	INV	09/07/2012	31.64	32291-29311: 2268 SE A
88894	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 HANGAR	100	INV	09/07/2012	152.03	03160-30915: SE AIRPOR
88895	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 AIRPORT	100	INV	09/07/2012	12.07	03080-31905: SE AIRPOR
88896	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 AIRPORTO	100	INV	09/07/2012	106.74	03130-38937: SE AIRPOR
WARRANT TOTAL							424.17	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 13
apwarrnt

WARRANT: 20120902 09/07/2012

DUE DATE: 09/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88788	2554	ADT SECURITY SYSTEMS INC	77494116	100	INV	09/07/2012	29.15	ACCT NO. 01300 1313146
88789	2757	AUTO PLUS	065303858	100	INV	09/07/2012	88.53	ENGINE COOLANT FOR '03
88790	2511	BLUECROSS & BLUESHIELD OF F	23454064	100	INV	09/07/2012	40.00	H41887225: CLIFFORD LO
88791	2511	BLUECROSS & BLUESHIELD OF F	23457694	100	INV	09/07/2012	40.00	H52918390: DOYLE EDWAR
88792	2511	BLUECROSS & BLUESHIELD OF F	23457469	100	INV	09/07/2012	40.00	H53962976: MARGARET WA
88793	2511	BLUECROSS & BLUESHIELD OF F	23454798	100	INV	09/07/2012	40.00	H44805259: BARBARA NIC
88794	286	CITY OF ARCADIA	SEPTEMBER 2012	100	INV	09/07/2012	200.00	BUDGETED ALLOWANCE FOR
88795	10025	CID UNIT OF	SEPTEMBER 2012	100	INV	09/07/2012	600.00	BUDGETED ALLOWANCE FOR
88796	1629	EUGENE HICKSON	SEPTEMBER 2012	100	INV	09/07/2012	150.00	RETIREMENT - SEPTEMBER
88797	40060	DESOTO CNTY BOARD OF	SEPTEMBER 2012	100	INV	09/07/2012	37,333.56	FIRE DEPARTMENT - SEPT
88798	909155	ROOSEVELT JOHNSON	SEPTEMBER 2012	100	INV	09/07/2012	250.00	RETIREMENT - SEPT 2012
88799	10030	W & S ENTERPRISE ACCOUNT	80787	100	INV	09/07/2012	25.50	ACCT NO. 4250123400
88800	10030	W & S ENTERPRISE ACCOUNT	79806	100	INV	09/07/2012	25.20	ACCT NO. 3190623500
88801	10030	W & S ENTERPRISE ACCOUNT	79805	100	INV	09/07/2012	84.69	ACCT NO. 3190623300
88802	10030	W & S ENTERPRISE ACCOUNT	80788	100	INV	09/07/2012	4,358.10	ACCT NO. 4250123800
88803	10030	W & S ENTERPRISE ACCOUNT	80130	100	INV	09/07/2012	66.70	ACCT NO. 4210722100
88804	10030	W & S ENTERPRISE ACCOUNT	80132	100	INV	09/07/2012	50.70	ACCT NO. 4210722700
88805	377	COMMUNITY ASPHALT CORP.	505676	100	INV	09/07/2012	2,629.45	COLD PATCH
88806	1130	CONSOLIDATED PRODUCTIONS GR	08132012	100	INV	09/07/2012	750.00	SHELL
88807	40060	DESOTO CNTY BOARD OF	509	100	INV	09/07/2012	50.00	FIRE INSPECTION FOR 1
88808	40130	DESOTO MACHINE, INC.	158708	100	INV	09/07/2012	33.62	TUBING/NOZZLE
88809	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WWTP DSC	100	INV	09/07/2012	99.82	74824-34912: 300 OAK R
88810	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WWTP PMP	100	INV	09/07/2012	28.19	74834-32949: 300 OAK R
88811	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 HODGES	100	INV	09/07/2012	83.29	84094-35982: 775 HODGE
88812	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 BRIDLE P	100	INV	09/07/2012	59.87	14005-32931: 208 BRIDL



09/07/2012 11:54
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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 14
apwarrnt

WARRANT: 20120902 09/07/2012

DUE DATE: 09/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88813	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 HOLTON	100	INV	09/07/2012	59.46	24705-32926: 819 N MIL
88814	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 LINCOLN	100	INV	09/07/2012	46.22	33450-32977: 120 LINCO
88815	1971	GARY'S SERVICE & REPAIR	08292012	100	INV	09/07/2012	50.00	ICE MACHINE CLEANER
88816	2096	HAZEN & SAWYER,PC	INV 5 PAYMENT 5	100	INV	09/07/2012	1,957.52	SA #14
88817	2096	HAZEN & SAWYER,PC	INV 20 PAYMENT 20	100	INV	09/07/2012	33,479.35	SA #11
88818	80075	HOME OWNERS SUPPLY	226244	100	INV	09/07/2012	52.45	BATTERY
88819	1535	NAPA AUTO PARTS	192083	100	INV	09/07/2012	9.38	OIL FILTER
88820	1535	NAPA AUTO PARTS	191944	100	INV	09/07/2012	8.69	AIR FILTER
88821	1535	NAPA AUTO PARTS	191951	100	INV	09/07/2012	4.69	OIL FILTER
88822	1535	NAPA AUTO PARTS	192650	100	INV	09/07/2012	4.69	OIL FILTER
88823	2128	ODYSSEY MANUFACTURING CO.	169372	100	INV	09/07/2012	731.25	HYPOCHLORITE SOLUTIONS
88824	2657	ELLISON SYSTEMS INC	1345475421	100	INV	09/07/2012	742.96	PAPER PRODUCTS
88825	190073	SIRCHIE FINGERPRINT LAB	0091497-IN	100	INV	09/07/2012	189.41	FINGERPRINTING SUPPLIE
88826	1562	TRACTOR SUPPLY CREDIT PLAN	JUL/AUG 2012	100	INV	09/07/2012	135.95	ACCT NO. 6035 3012 026
88829	2638	TOSHIBA	2166574	100	INV	09/07/2012	248.81	CUST PO 24022
88831	1451	DESOTO AUTO MALL	14873	100	INV	09/07/2012	240.00	NOZZLE ASSY
88833	1553	BOWEN & SON ROOFING, INC.	22184	100	INV	09/07/2012	47,240.00	RE-ROOF WAY BLDG/ALT1
88834	40050	DESOTO AUTOMOTIVE INC	326040B	100	INV	09/07/2012	32.75	1/4 FT NY/SLEEVE/UNION
88835	60020	FENDER AUTO PARTS	13393	100	INV	09/07/2012	11.98	FILTER
88836	2052	HD SUPPLY WATERWORKS, LTD	PO 24044	100	INV	09/07/2012	8,274.27	INV 5140535/5184046/53
88837	2758	LULA ROBINSON	09052012	100	INV	09/07/2012	46.78	OVERPMT REFUND FOR ACC
88838	1535	NAPA AUTO PARTS	192898	100	INV	09/07/2012	153.98	HUB BEARING ASSEMBLY/U
88840	1535	NAPA AUTO PARTS	192807	100	INV	09/07/2012	45.98	FUEL FILTER
88841	1535	NAPA AUTO PARTS	192793	100	INV	09/07/2012	127.32	OIL FILTER/AIR FILTER/
88842	2682	SIMPLIFILE, LLC	201216020	100	INV	09/07/2012	21.59	TRANSACTION FEE PLUS R



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 15
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WARRANT: 20120902 09/07/2012

DUE DATE: 09/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88843	190090	SMITH'S RANCH & GARDEN, INC	102051430	100	INV	09/07/2012	95.04	OIL
88844	190090	SMITH'S RANCH & GARDEN, INC	102051007	100	INV	09/07/2012	5.60	BOLTS
88845	230065	WINDEMULLER TECHNICAL SRVCS	046580	100	INV	09/07/2012	396.00	SERVICE
88846	1535	NAPA AUTO PARTS	193022	100	CRM	09/07/2012	-131.55	HUB BEARING ASSY RETUR
88847	1535	NAPA AUTO PARTS	192984	100	INV	09/07/2012	131.55	HUB BEARING ASSEMBLY
88848	2250	THE DUMONT COMPANY, INC.	258415	100	INV	09/07/2012	462.00	AMMONIUM SULFATE
88849	2128	ODYSSEY MANUFACTURING CO.	169371	100	INV	09/07/2012	946.50	HYPOCHLORITE SOLUTIONS
88850	2759	CCH	535928	100	INV	09/07/2012	297.10	GAAP GUIDE
88857	1679	ARCADIA PRINTING,LLC	10914	100	INV	09/07/2012	24.50	NOTARY STAMP
88858	1679	ARCADIA PRINTING,LLC	10922	100	INV	09/07/2012	45.00	BUSINESS CARDS
88859	2455	CENTURYLINK	SEPT '12_312119325	100	INV	09/07/2012	167.19	ACCT NO. 312119325
88860	2455	CENTURYLINK	SEPT '12_312284684	100	INV	09/07/2012	260.00	ACCT NO. 312284684
88861	2455	CENTURYLINK	SEPT '12_312243494	100	INV	09/07/2012	86.66	ACCT NO. 312243494
88862	2455	CENTURYLINK	SEPT '12_312077636	100	INV	09/07/2012	631.39	ACCT NO. 312077636
88863	2455	CENTURYLINK	SEPT '12_312202177	100	INV	09/07/2012	133.78	ACCT NO. 312202177
88864	1451	DESOTO AUTO MALL	14886	100	INV	09/07/2012	6.15	SENSOR
88865	40072	DESOTO CNTY SHERIFF'S OFFIC	AUGUST 2012	100	INV	09/07/2012	831.50	RADIO USE & MAINTENANC
88866	2477	STATE OF FLORIDA	3G-7077	100	INV	09/07/2012	284.13	ARCADIA TELEPHONE SERV
88867	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 DRIVERS	100	INV	09/07/2012	345.06	80428-96368: 721 N BRE
88868	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 POLICE	100	INV	09/07/2012	399.36	78275-70040: 725 N BRE
88869	60090	FLORIDA POWER & LIGHT	JUL/AUG '12_BREVARD	100	INV	09/07/2012	133.06	89300-24164: 721 N BRE
88870	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 PUMPS	100	INV	09/07/2012	3,320.08	44439-25062: 300 OAK R
88871	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WATER PL	100	INV	09/07/2012	2,283.48	14777-39948: 645 TURNE
88872	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 MAPLE WE	100	INV	09/07/2012	688.29	24677-32950: 1502 E MA
88873	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 CYP WEL1	100	INV	09/07/2012	329.66	24837-30970: 1301 E CY



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 16
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WARRANT: 20120902 09/07/2012

DUE DATE: 09/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88874	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 10THELEV	100	INV	09/07/2012	7.42	34007-36975: 709 N 10T
88875	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 MILLS	100	INV	09/07/2012	228.96	44487-35995: 344 N MIL
88876	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WTR PLTS	100	INV	09/07/2012	210.20	14787-37974: 645 TURNE
88877	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 MLK RR	100	INV	09/07/2012	7.42	16775-87477: 320 ML KI
88878	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 MLK TENN	100	INV	09/07/2012	7.42	33392-38911: 320 ML KI
88879	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 HARRIS	100	INV	09/07/2012	10.77	43412-39939: 111 HARRI
88880	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 CEM S SH	100	INV	09/07/2012	14.84	96306-03240: 601 OAK R
88881	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 WILSON C	100	INV	09/07/2012	7.42	84164-36965: 601 OAK R
88882	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 CEM SHED	100	INV	09/07/2012	10.87	84154-38939: 601 OAK R
88883	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 HARRIS R	100	INV	09/07/2012	578.10	43372-30934: 121 HARRI
88884	120120	LOU'S PAINT SPOT	138837	100	INV	09/07/2012	77.47	PAINT/SUPPLIES
88885	120120	LOU'S PAINT SPOT	138838	100	INV	09/07/2012	70.09	SANDER/GRT/DISC
88886	1535	NAPA AUTO PARTS	192860	100	INV	09/07/2012	131.37	BRAKE ROTOR
88887	1535	NAPA AUTO PARTS	192400	100	INV	09/07/2012	10.39	AIR FILTER
88888	160045	LYNN PEAVEY COMPANY	262101	100	INV	09/07/2012	95.75	BOX SK KNIFE/ZWTP
88889	170025	QUILL CORPORATION	5447372	100	INV	09/07/2012	418.70	OFFICE SUPPLIES
88890	2638	TOSHIBA	2166500	100	INV	09/07/2012	216.99	CUST PO 23883
88891	230045	WESTERN AUTO ASSOC STORE	10064400	100	INV	09/07/2012	1.69	KEY
88898	10030	W & S ENTERPRISE ACCOUNT	80954	100	INV	09/07/2012	219.50	ACCT NO. 1010000100
88899	40060	DESOTO CNTY BOARD OF	AUGUST 2012_LANDFILL	100	INV	09/07/2012	20,119.46	AUG 2012: CUST NO. 01-
88900	60090	FLORIDA POWER & LIGHT	JUL/AUG '12 10THFIRE	100	INV	09/07/2012	39.91	18555-71194: 403 N 10T
88901	2596	MAULDIN & JENKINS	530104	100	INV	09/07/2012	9,685.00	CLIENT NO. 07710876.00
88902	2084	RICOH AMERICAS CORP.	416350782	100	INV	09/07/2012	30.67	CUST NO. 285168
88903	2674	CARDINAL CONTRACTORS INC	31106-06	100	INV	09/07/2012	304,522.51	APPLICATION NO. 6
88904	2455	CENTURYLINK	SEPT '12_312161469	100	INV	09/07/2012	102.25	ACCT NO. 312161469



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 17
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WARRANT: 20120902 09/07/2012

DUE DATE: 09/07/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88905	2455	CENTURYLINK	SEPT '12_311452041	100	INV	09/07/2012	62.60	ACCT NO. 311452041
88906	10030	W & S ENTERPRISE ACCOUNT	81744	100	INV	09/07/2012	591.60	ACCT NO. 1070622600
88907	10030	W & S ENTERPRISE ACCOUNT	81743	100	INV	09/07/2012	25.20	ACCT NO. 1070622400
88908	10030	W & S ENTERPRISE ACCOUNT	81750	100	INV	09/07/2012	96.26	ACCT NO. 1070631500
88909	10030	W & S ENTERPRISE ACCOUNT	81513	100	INV	09/07/2012	25.20	ACCT NO. 1050582900
88910	10030	W & S ENTERPRISE ACCOUNT	81514	100	INV	09/07/2012	25.20	ACCT NO. 1050583500
88911	10030	W & S ENTERPRISE ACCOUNT	81533	100	INV	09/07/2012	121.34	ACCT NO. 1050589700
88912	2141	DISH NETWORK	SEPT '12	100	INV	09/07/2012	72.00	ACCT NO. 8255 7070 805
88913	1535	NAPA AUTO PARTS	192655	100	INV	09/07/2012	89.14	BATTERY/13PC1 4DRSKTSE
88914	1405	THE SUN	2776591	100	INV	09/07/2012	108.25	FINANCE DIRECTOR AD
88915	1405	THE SUN	50438418	100	INV	09/07/2012	18.00	TEMP CLOSING AD
WARRANT TOTAL							491,303.34	

** END OF REPORT - Generated by Amanda Albritton-Horkey **



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 12
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WARRANT: 20120904 09/14/2012

DUE DATE: 09/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88916	2455	CENTURYLINK	SEPT '12_311825967	100	INV	09/14/2012	86.13	ACCT NO. 311825967
88917	10030	W & S ENTERPRISE ACCOUNT	81664	100	INV	09/14/2012	214.20	ACCT NO. 1070554000
88918	10030	W & S ENTERPRISE ACCOUNT	81665	100	INV	09/14/2012	56.70	ACCT NO. 1070554200
88919	10030	W & S ENTERPRISE ACCOUNT	81745	100	INV	09/14/2012	50.70	ACCT NO. 1070625900
88920	2464	EXPRESS MOWER LLC	0081094	100	INV	09/14/2012	1,217.80	BLADES
88921	2237	G&K SERVICES	AUG '12_1897810	100	INV	09/14/2012	253.16	ACCT NO. 1897810
88922	2237	G&K SERVICES	AUG '12_1898091	100	INV	09/14/2012	30.88	ACCT NO. 1898091
88923	2237	G&K SERVICES	AUG '12_1898090	100	INV	09/14/2012	87.60	ACCT NO. 1898090
88924	2237	G&K SERVICES	AUG '12_1898097	100	INV	09/14/2012	140.04	ACCT NO. 1898097
88925	2237	G&K SERVICES	AUG '12_1898099	100	INV	09/14/2012	151.20	ACCT NO. 1898099
88926	80075	HOME OWNERS SUPPLY	226708	100	INV	09/14/2012	53.48	PRESSURE TREATED WOOD
88927	1535	NAPA AUTO PARTS	193136	100	INV	09/14/2012	22.02	IGNITION STARTER SWITC
88928	1535	NAPA AUTO PARTS	193044	100	INV	09/14/2012	40.33	EXHAUST ELBOW
88929	1535	NAPA AUTO PARTS	193059	100	INV	09/14/2012	7.49	UBOLT
88930	1535	NAPA AUTO PARTS	193102	100	INV	09/14/2012	20.55	SOLENOID
88931	2128	ODYSSEY MANUFACTURING CO.	169706	100	INV	09/14/2012	810.00	HYPOCHLORITE SOLUTIONS
88932	2257	PEACE RIVER DISTRIBUTING CO	13327	100	INV	09/14/2012	90.00	ADS
88933	2237	G&K SERVICES	AUG '12_1898096	100	INV	09/14/2012	139.76	ACCT NO. 1898096
88934	1893	ARCADIA DO-IT-BEST HARDWARE	B108176	100	INV	09/14/2012	24.32	MURIATIC ACID
88935	2658	CINTAS DOCUMENT MANAGEMENT	DD69061470	100	INV	09/14/2012	120.00	PURGE OF 230 LBS OF RE
88936	40060	DESOTO CNTY BOARD OF	516_SMITH BROWN GYM	100	INV	09/14/2012	70.00	FIRE INSPECTION FEE FO
88937	60015	FEDERAL EXPRESS CORP	2-005-67007	100	INV	09/14/2012	31.68	ACCT NO. 1175-2414-0
88938	2484	FLA DEPART OF ENVIRONMENTAL	026586	100	INV	09/14/2012	2,000.00	ANNUAL OPERATING LICEN
88939	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 CYP WLL3	100	INV	09/14/2012	713.67	06970-39949: 1612 E CY
88940	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 OAK WLL4	100	INV	09/14/2012	311.63	97419-38964: 1422 NE O



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 13
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WARRANT: 20120904 09/14/2012

DUE DATE: 09/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88941	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 OAK WLL5	100	INV	09/14/2012	390.62	97449-30943: 1704 NE O
88942	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 TURNER	100	INV	09/14/2012	11.30	51929-54195: 185 NE TU
88943	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 CYP LIFT	100	INV	09/14/2012	158.15	26050-36983: 1312 E CY
88944	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 10TH SLS	100	INV	09/14/2012	109.67	36020-30979: 320 N 10T
88945	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 OK SHPPG	100	INV	09/14/2012	127.79	77039-38912: 1301 E OA
88946	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 PROVIDEN	100	INV	09/14/2012	109.76	16944-36948: 231 PROVI
88947	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 OK SCL X	100	INV	09/14/2012	7.83	40006-94473: 607 E OAK
88949	80005	H F SCIENTIFIC INC	00180800	100	INV	09/14/2012	206.89	CALKIT PARTS
88950	80075	HOME OWNERS SUPPLY	226747	100	INV	09/14/2012	38.43	CEILING TILES FOR WAY
88951	172	MCGEE TIRE STORES	L-154298	100	INV	09/14/2012	320.00	RIM GUARD
88952	1535	NAPA AUTO PARTS	193137	100	INV	09/14/2012	22.88	WIPER BLADE
88953	2128	ODYSSEY MANUFACTURING CO.	169707	100	INV	09/14/2012	487.50	HYPOCHLORITE SOLUTIONS
88954	190070	SHORT ENVIRONMENTAL	12-2297	100	INV	09/14/2012	162.00	SAMPLE 8/20-23/12
88955	190070	SHORT ENVIRONMENTAL	12-2296	100	INV	09/14/2012	1,180.00	SAMPLE 7/5, 8/16/12
88956	190070	SHORT ENVIRONMENTAL	12-2249	100	INV	09/14/2012	162.00	SAMPLE 8/13-16/12
88957	190070	SHORT ENVIRONMENTAL	12-2250	100	INV	09/14/2012	162.00	SAMPLE 8/6-9/12
88958	1405	THE SUN	092012155159	100	INV	09/14/2012	100.00	GOLF DIRECTORY 8/7-8/2
88959	200075	TOTAL PEST CONTROL OF	840866	100	INV	09/14/2012	30.00	PEST CONTROL
88960	2455	CENTURYLINK	SEPT '12_312162858	100	INV	09/14/2012	72.94	ACCT NO. 312162858
88961	2455	CENTURYLINK	SEPT '12_311035396	100	INV	09/14/2012	70.18	ACCT NO. 311035396
88962	2455	CENTURYLINK	SEPT '12_311531065	100	INV	09/14/2012	82.02	ACCT NO. 311531065
88963	2455	CENTURYLINK	SEPT '12_311283718	100	INV	09/14/2012	70.18	ACCT NO. 311283718
88964	2455	CENTURYLINK	SEPT '12_311035269	100	INV	09/14/2012	393.65	ACCT NO. 311035269
88965	2455	CENTURYLINK	SEPT '12_311745767	100	INV	09/14/2012	219.80	ACCT NO. 311745767
88966	2455	CENTURYLINK	SEPT '12_312079108	100	INV	09/14/2012	440.61	ACCT NO. 312079108



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 14
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WARRANT: 20120904 09/14/2012

DUE DATE: 09/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88967	2455	CENTURYLINK	SEPT '12_311741457	100	INV	09/14/2012	87.53	ACCT NO. 311741457
88968	2455	CENTURYLINK	SEPT '12_311156985	100	INV	09/14/2012	260.00	ACCT NO. 311156985
88969	2455	CENTURYLINK	SEPT '12_312159680	100	INV	09/14/2012	226.01	ACCT NO. 312159680
88970	940	NEXTEL COMMUNICATIONS	273625411-126	100	INV	09/14/2012	418.37	ACCT NO. 27325411
88971	172	MCGEE TIRE STORES	L-154409	100	INV	09/14/2012	802.50	TIRES
88972	172	MCGEE TIRE STORES	L-154433	100	INV	09/14/2012	84.38	TIRES
88973	172	MCGEE TIRE STORES	L-154421	100	INV	09/14/2012	79.52	TIRES
88974	1451	DESOTO AUTO MALL	14973	100	INV	09/14/2012	29.90	WIPER
88975	70010	GALL'S INC	512402892	100	INV	09/14/2012	138.72	TACTICAL PANTS
88976	2600	SAFEGUARD SECURITY INC	045464	100	INV	09/14/2012	54.00	SECURITY MONITORING
88977	1570	PUBLIC SAFETY CENTER, INC.	5356437	100	INV	09/14/2012	1,225.15	TESTS/BATTERIES/GLOVES
88978	1405	THE SUN	2782375	100	INV	09/14/2012	69.87	AD
88979	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 SFTBLL L	100	INV	09/14/2012	7.42	79812-41180: 948 N ARC
88980	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 CONCESSI	100	INV	09/14/2012	52.62	86763-31997: 400 VIRGI
88981	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 NE FIELD	100	INV	09/14/2012	458.23	86893-35928: 948 N ARC
88982	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 ARC LTS	100	INV	09/14/2012	7.42	98315-85519: 948 N ARC
88983	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 ARC CONC	100	INV	09/14/2012	28.50	86913-31980: 948 N ARC
88984	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 ARC PKG	100	INV	09/14/2012	21.57	86903-33953: 948 N ARC
88985	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 VIR TENN	100	INV	09/14/2012	21.79	86833-32970: 400 VIRGI
88986	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 SPEER CT	100	INV	09/14/2012	22.20	86753-33960: 400 VIRGI
88987	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 WEST FLD	100	INV	09/14/2012	7.42	79406-02274: 400 VIRGI
88988	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 ARC LL	100	INV	09/14/2012	33.69	59153-15104: 948 N ARC
88989	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 EAST FLD	100	INV	09/14/2012	7.42	13266-99236: 400 VIRGI
88990	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 VIR STOR	100	INV	09/14/2012	13.34	11873-76494: 400 VIRGI
88991	1535	NAPA AUTO PARTS	193283	100	INV	09/14/2012	13.24	REFRIGERANT



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City of Arcadia, FL - ** LIVE **
WARRANT LIST BY VOUCHER

PG 15
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WARRANT: 20120904 09/14/2012

DUE DATE: 09/14/2012

VOUCHER	VENDOR	VENDOR NAME	INVOICE	PO	TYPE	DUE DATE	AMOUNT	COMMENT
88992	678	SANDERS COMPANY, INC	40778	100	INV	09/14/2012	750.00	SITE VISIT
88993	190070	SHORT ENVIRONMENTAL	12-2347	100	INV	09/14/2012	114.00	SAMPLE 8/30/12
88994	1507	DM CENTER FOR FAMILY HEALTH	09052012	100	INV	09/14/2012	190.00	ACCT NO. C0000237719
88995	105	SPRINT	08252012	100	INV	09/14/2012	112.04	CUST NO. 357865890
88996	1666	STAPLES BUSINESS ADVANTAGE	8022846549	100	INV	09/14/2012	120.10	SUMMARY INVOICE 802248
88998	190207	SUNCOAST FORMS & SYS INC	332178	100	INV	09/14/2012	319.41	LOCAL BUSINESS TAX REC
88999	2457	PITNEY BOWES INC	09042012	100	INV	09/14/2012	436.58	ACCT NO. 8000-9000-012
89001	1535	NAPA AUTO PARTS	181003	100	INV	09/14/2012	34.97	CORE DEPOSIT
89002	1405	THE SUN	2749462	100	INV	09/14/2012	161.60	CDBG PUBLIC HEARING NO
89003	1405	THE SUN	2749482	100	INV	09/14/2012	90.90	CDBG FAIR HOUSING WORK
89004	1405	THE SUN	2781050	100	INV	09/14/2012	208.42	CDBG HEARING NOTICE FO
89006	60090	FLORIDA POWER & LIGHT	AUG/SEP '12 518OAKSC	100	INV	09/14/2012	7.62	86546-90547: 518 E OAK
89007	2128	ODYSSEY MANUFACTURING CO.	170074	100	INV	09/14/2012	262.50	HYPOCHLORITE SOLUTIONS
89009	2128	ODYSSEY MANUFACTURING CO.	170073	100	INV	09/14/2012	834.75	HYPOCHLORITE SOLUTIONS
89010	190070	SHORT ENVIRONMENTAL	12-2226	100	INV	09/14/2012	320.00	SAMPLE 7/18/12
89012	248	USA BLUEBOOK	758351	100	INV	09/14/2012	885.80	HANNA PHEP 4 TESTER/PO
WARRANT TOTAL							20,899.04	

** END OF REPORT - Generated by Amanda Albritton-Horkey **

**City of Arcadia
Special Event Permit Application**

Please print or type application. All sections must be completed. Any questions should be directed to City of Arcadia, Assistant City Administrator at (863) 494-4114. Please return in person, fax: 863-494-4712 or email: jjankosky@arcadia-fl.gov.

General Information

Applicant: DeSoto School District Indi. Corp. 501c3

Contact: LISA Norris

Address: 494 N. Manatee St

City/State/Zip: Arcadia, FL 34266

Telephone: Business Phone (863) 494-0261 Home Phone _____

Cell Phone _____

Email Address lisa.norris@desoto.k12.fl.us

Fax Number _____

Name of Event: Graduation Express + Books-To-Go Buses

Date(s) Requested: Mondays and Saturdays beginning 9/10 and ending 5/7/13

Location of Event: Smith-Brown Gym Parking Lot

Brief Description of Event: Mobile classroom for student tutoring and mobile library to give students free books

Event Timeframe(s): 9/10/12 through 5/7/13 Mondays and Saturdays

Setup: Date: _____ Start: _____ am/pm End: _____ am/pm

Actual Event Time: Date: _____ Start: _____ am/pm End: _____ am/pm

Cleanup: N/A Date: _____ Start: _____ am/pm End: _____ am/pm

Rain date: N/A

Number of Expected Attendees/Participants: 20-25 students

Site plan attached? Yes No

Is the event open to the public? Yes No Fee? _____

Have you held this event previously? Yes No If yes, list dates _____

Does this event differ? Yes No If yes, explain _____

Entertainment: Yes No If yes, see below

A complete detailed listing, including names, must be provided of all entertainment:

A complete detailed listing of all games, rides and any contractors used for carnival games and/or rides:

Will you be using a sound system? Yes No If yes, see below

Type of system and name of contractor, if applicable _____

Special Effects: Yes No If yes, see below

Type of effects and name of contractor, if applicable _____

Location of special effects: _____

Parades: Yes No If yes, see below

Who and how many will participate? This includes parade participants and spectators:

Plan of route attached? Yes No

Proposed Retail Sales: Yes No If yes, see below

How many vendor locations do you plan to accommodate? 0

Type of vending (including number of each): N/A

Clothing _____ **Food/beverage _____ Antiques _____ Jewelry _____ Misc. _____

If miscellaneous, please describe in detail: _____

**** Please describe in detail all food vendors (If there is any onsite cooking, the Desoto County Fire Department will need to be notified):** N/A

Alcohol Beverages/Liquor Liability: Yes No If yes, see below

Name of organization licensed to serve alcohol at this event: _____

(Additional liability insurance may be required)

Type of organization serving alcohol: _____

Do you require City documentation for license? Yes No

Promotion:

At what level will the event be promoted? (For example, local, regional, national)

local

What type of publicity will be used? flyers at schools and in local papers

Telephone number to be released for public information: 863-494-0261

Signage: Yes No If yes, see below

How many? What dimensions? What location(s)? _____

(Banners require scheduling through the City of Arcadia, Public Works Department, (863) 494-4334)

Facility Requirements: Yes No If yes, see below

Stages _____ Tents _____ Fences _____ Booths _____

Concession Stands _____ Miscellaneous _____

Describe in detail, including type and location _____

(Special building permits are required for certain temporary structures)

Is electric going to be needed (if available)? Yes No

Are city chairs needed (if available)? (Addt. Fee) Yes No Amt: _____

Use of the city stage (if available)? (Addt. Fee) Yes No

Are city tables needed (if available)? (Addt. Fee) Yes No Amt: _____

Port-O-Lets: Yes No If yes, see below

How many port-o-lets will you be providing? (Indicate location(s) on site plan) _____

Name of the private port-o-let company you will be contracting with: _____
(ADA requires one handicapped restroom in each group of restrooms)

Sanitation Assistance: Yes No If yes, see below

How many waste receptacles (toters) do you request? _____

Will you need city personnel to assist with clean up? (Addt. Fee) Yes No

If no, how will you be handling garbage and or recycling? _____
**(Please note that upon post event inspection or complaint due to unsatisfactory post event clean up - the city will charge event organizer for the time it takes to resolve the clean up issue).*

Traffic Alterations: Yes No If yes, see below

Describe in detail, including request for road closures _____

(Requests to close state roads require DOT permit, which needs to be approved by City of Arcadia prior to application to DOT)

Will public parking areas, streets, sidewalks, etc. be restricted or obstructed?

Yes No If yes, see site plans

Does your plan include on-site parking? Yes No

Will you charge for the on-site parking? Yes No

Does your plan include off-site parking? Yes No

Will you charge for off-site parking? Yes No

Will shuttles be used to transport? Yes No

Americans With Disabilities Act: N/A

ADA requires with accessibility guidelines as adopted by the State of Florida are now in effect. The following provisions are to be considered regarding ADA accessibility.

ADA restroom facilities? (One handicapped for each group of port-o-lets) Yes No

Handicap parking provisions? Yes No Yes, see site plan

Handicapped assistance? Yes No Yes, please describe

Security:

What are your plans for providing additional security? N/A

Emergency Fire/Medical Services:

What are your plans for providing additional Fire/EMS? N/A

* Fire Truck requested at the event? (Addt. Fee) Yes No
* (if available and for show only)



ARCADIA, FLORIDA



SPECIAL EVENTS

POLICY/PROCEDURE/DISCLOSURE

I. PERMIT

Criteria for Requesting a Permit

Any event on City-owned or City-controlled property and rights of way will require a special event permit. Permits are issued on a first come, first served basis. A special event permit is required prior to conducting, and/or maintaining a community event in the City and the City will not incur any liability for expenses incurred for events that do not have a permit. Applications will be accepted no earlier than 364 days prior to and no later than 30 days prior to the special event. All events must be conducted in accordance with the laws, ordinances, resolutions, rules and regulations of the City and other governmental authorities having jurisdiction. The applicant will be responsible for filing separately for county, state and federal permits, if necessary.

Qualifications of Applicants

No person or affiliate of the person who is delinquent in payment of money due to the City from a prior event will be allowed to apply for an event permit until all delinquent sums are paid in full.

II. APPLICATION PROCESS

Application Procedure for Events

The person/organization requesting an event subject to a special event permit will be required to follow the following procedure:

1. Individual/Event Sponsor must submit an application on a form provided by the City and include a detailed site plan no earlier than 364 days prior to and no later than 30 days prior to event if applicable.
2. Pay a refundable Trash Bond (if applicable) prior to the event date.
3. Provide proof of liability insurance coverage/certificate of insurance must be submitted to the coordinator 3 business days prior to the event unless otherwise noted by the City Manager or the designated City official.

4. City cost adjustment to include other services such as police, fire or other city staff time will be made and any monies to be refunded by the City or any monies due by the sponsor to the City will be paid in full within 30 days following the event.
5. Event sponsor(s) shall confer with the City Administrator 3 business days prior to the event to ensure that arrangements for City services have been made.

Special Event Resource Fee

Each event that requires City services will be required to pay a special event resource fee. If the event takes place on a main thoroughfare the fee is \$200.00; if the event takes place on a side street the fee is \$100.00. The special events resource fee applies to all events and cannot be waived. The fee is needed to replenish equipment that supports events.

Fees

Police: \$40.00 per hour
Fire: \$40.00 per hour
Special Event Team: \$30.00 per hour
Public Works: \$30.00 per hour plus truck cost
Parks and Recreation: \$30.00 per hour plus \$100.00 for stage rental

Special Fees

Police Alumni: \$10.00 per hour, please contact the Police Special Operations Unit at 863-993-4660 to make arrangements

Police Explorers: donation requested, please contact Officer _____ at 863-993-4660 to make arrangements

Note: Additional fees for services may be required depending on event request(s). All fees will be billed after the event unless otherwise noted.

Events Where City Costs are Waived

The City Council shall annually approve a list of events for which the costs and fees are waived. To be considered for the waiver the event must be non-profit, community based, by a non-profit organization, and the event must be free and open to the public, appeal to the broadest segment of the community or demonstrate a benefit to a particular neighborhood in a redevelopment area of the City. This waiver does not include other charges or fees set forth by the ordinances of Arcadia.

III. GUIDELINES

Road Closure Requests

Street/rights-of-way closures are subject to the approval of the City Marshall. State controlled roadways require additional approval from the Florida Department of Transportation. Access to and from private residences must be allowed. Event Sponsors are required to notify those affected 15 days prior to the events which may impede vehicular traffic to and from private residences and businesses.

Event Security

In certain cases security in the form of police presence may be required at the discretion of the City Marshall. These requirements are based upon the event's impact on public safety based upon, but not limited to type of event, street closures, traffic direction, and the expected attendance of people. Police security will be assigned on a first come first serve basis. Personnel limitations may require the special event application to be denied. Community events opened to the public and held on private property which require a special event application shall be reviewed for their potential impact to public safety. Upon the recommendation of the City Marshall these events may be required to employ police officers and/or licensed private security companies to work the event.

City Services

The City will review the application and work with City Departments and the applicant to determine what City Services are needed. The cost of providing City Services will be the responsibility of the applicant, unless the City Council agrees to cover all or part of said services.

Concessions and Vending

It is the City's policy to allow sale of food and beverages on City-owned property during community events, unless an exclusive concession contract has been agreed upon by the City at that time. Event sponsors must provide the City the number of and type of food and beverage vendors to be provided during an event.

Alcohol Consumption

The City Commission may issue a temporary permit to allow the carrying of or consumption from open containers of alcoholic beverages (beer and wine only) during events on City-owned property under the following conditions:

1. The event sponsor supplies the City Administrator with proof of liquor liability insurance.
2. The permit cannot exceed 12 hours per day in duration.
3. No alcoholic beverages may be carried or contained in a glass container.
4. Locations within the boundaries of the special event must be shown on the events site plan.

5. Event sponsors shall be responsible for staffing and maintaining areas designated for alcoholic sales in conformance with State and City laws regarding such activity.
6. Event sponsors are responsible for enforcing City rules and regulations as well as any applicable state laws governing alcohol sales and consumption.
7. Issuance of a permit by the City of Arcadia does not relieve the permit holder of the obligation to comply with all applicable state liquor laws and, to the extent that any permit is inconsistent with state liquor laws or other lawful regulations, the permit shall be deemed void to the extent it conflicts with such laws or regulations.

Standards for Issuance

The City Administrator, upon review from the City Department Heads, may issue a permit required under this division if it is determined that the following criteria have been met.

1. The preparation for or the conduct of the proposed use, event, or activity will not adversely affect the City's ability to perform municipal functions or furnish City services in the vicinity of the permit area.
2. The proposed use, event, or activity is compatible with the surrounding area in consideration of anticipated noise and crowd capacity, taking into account multiple impacts.
3. The proposed event is not aimed at inciting or producing imminent lawless action and is not likely to incite or produce such action.
4. City resources necessary to support the proposed activity are reasonably available.

Approval Process

The event permit shall only be issued for the event dates requested. If an act of nature causes the cancellation of an event, the City will work with the event sponsors to approve a new date as requested. If the event is cancelled due to event sponsor (other than an act of nature) within 24 hours or less from the event start time, the event sponsor will be charged for all overtime hours scheduled for the event. No revisions or adjustments to the final approved permit or related items may be made without prior written notification to and written approval from the City Administrator.

The event permit shall only be issued to the person, organization or business whose name appears on the special event application. No permit shall be issued to a person, organization or business who has attached a secondary event to the primary application without prior approval from the original requestor. All secondary special event requests shall be in writing following the same guidelines as stated in this article prior to the City Administrator's approval.

Default

An event sponsor shall be in default of the event permit if:

1. The applicant supplies false or misleading information.
2. The applicant fails to complete the application or to supply other required information or documents by the time required.

3. The applicant demonstrates an inability to comply with terms or conditions contained in the proposed permit.
4. The event sponsor should dissolve or cease doing business as a going concern or become insolvent or bankrupt.
5. The event sponsor breaches any provisions of the event permit or of any rules and regulations required by the City.
6. The event sponsor violates any applicable laws or ordinances during the event sponsors use of the property.

Whenever an event sponsor is found in default or has had a permit canceled by the City, the sponsor shall be disqualified from applying for any future permit under this article for a period of time as determined by the City Administrator.

Insurance

The applicant will provide an insurance certificate to the City of Arcadia – 23 N. Polk Avenue, Arcadia, Florida 34266, naming the City of Arcadia as additional insured in the amount not less than \$500,000 for death to or injury to any one person, \$1,000,000 aggregate for any one occurrence for death and bodily injury, and \$500,000 for damage to any property. Or a combined single limit of \$1,000,000 for any claim injury or property. All such insurance shall cover complete contractual liability, bodily injury and property damage liability. If the applicant uses or stores any hazardous or toxic substances on the requested site within the meaning of the Environmental Statutes, the insurance shall cover loss or damage resulting from improper storage, handling or disposal of any such hazardous or toxic substances. The certificate shall provide at least 10 days advance written notice of cancellation or change of coverage to the City of Arcadia.

Cancellation

The City may cancel any grant of space to the event sponsor(s) if use of the property shall in any way conflict with federal, state, or local laws; if the event sponsor is in default, or if there is a lack of City resources. All notices required or permitted under the event permitting process shall be given personally or by certified mail, with return receipt, postage paid, addressed to the event sponsor at the address provided on the event permit application or at such address as the sponsor may supply to the City in written notification.

If an act of nature causes the cancellation of an event, the City will work with the event sponsor to approve a new date as requested. If the event is cancelled due to event sponsor cancellation (other than an act of nature) within 24 hours or less from the event start time, the event sponsor will be charged for all overtime hours scheduled for the event.

IV. CONTROL OF PROPERTY; RIGHT OF ENTRY; SUBLETTING

City-owned or City-controlled facilities and property including keys thereto, shall be at all time under the control of the City Administrator or designee, and City staff acting in an official capacity shall have the right to enter all space occupied by the event producer, except personal vehicles, property and equipment, at all times during the period covered by the event permit. The event producer shall not assign or sublet to others the space covered by the event permit without express written consent of the City Administrator.

V. VIOLATIONS AND REMEDIES

If a permittee or the permittee's agent or employee violates the terms of the agreement or requirements set forth by public safety by which the permit is granted, any City ordinance, or any law of the state or United States or knowingly allows those terms or law to be violated, such violation shall constitute a violation of the permit conditions or other laws.

The event producers and the agents and employees of the producers shall immediately cease all activities on City property upon notification that the event is being conducted in violation of this article. If the producer or his agents fail or refuse to cease operations after notification, the City may, in addition to any other remedies provided in this article, provide for immediate closure and cessation of the event.

INDEMNIFICATION & HOLD HARMLESS AGREEMENT

The City reserves the right to cancel permits at any time with cause. The applicant, by signing below, hereby agrees to indemnify and hold harmless the City of Arcadia if this permit is revoked. Further, the City of Arcadia will not be responsible for any cost associated with the revocation of the permit.

The applicant shall defend, indemnify and hold harmless the City of Arcadia from and against any and all liability, losses, damages, claims, demands, expenses, fees, fines, penalties, suits, proceedings, actions and cost of actions, (including attorney's fees), of whatsoever kind or nature arising out of or in any way related to the use, occupancy, management or control of the site, or arising out of the event permitted by the City, any act or omission of the applicant or its agents, servants, employees, independent contractors, customers, patrons or invitees whether on the site or elsewhere.

The City of Arcadia shall not be liable to the applicant or its agents, representatives, invitees or employees, or any other person for any injury to or death of any of them, or for any damages to any of the applicants property or loss of revenue, caused by any third persons, whether the injury, death or damage is due to negligence or not.

I/We the applicant(s) hereby acknowledge that I/We have read the above policy and procedure for a Special Event Permit within the City of Arcadia. I/We the applicant(s) further agree to reimburse the City for the cost of City Services incurred as a result of this event to include: Police, Fire, Airport, Parks and Recreation, Public Works and Lease of public property. I/we the applicant(s) hereby agree that all the information provided in this application is true and correct and further agree to the indemnification and hold harmless agreement outlined above.

Signature:

I understand this is an application only and does not obligate the City of Arcadia to reserve any facility or approve an event.

Signature of Applicant Lisa Norris Date 9/6, 2012

Title of Applicant/Affiliation School District of DeSoto County

Approved By: _____ Date _____, 20__

City of Arcadia

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.
- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE - The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

1

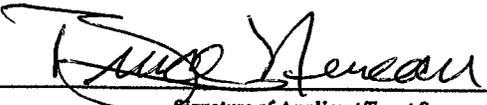
FOOD - ALL food and beverage vendors shall provide copies of their State of Florida Health Department license. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL - Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at http://www.myfloridalicense.com/dbpr/sto/file_download/file-download-abandt.shtml

USE OF CITY PERSONNEL - If city personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above,
- that I will be designated as the (sole) contact person for the event,
- that I will be responsible for applying for and attaching all required permits and documentation, and
- that I am responsible for any fees which may be incurred as a result of this event.



Signature of Applicant/Event Sponsor

9-14-12

Date

Bruce Neveau

PRINTED Name of Above

863 558 6224

Contact Phone #

FAXED to PD
9/13/12



City of Arcadia
SPECIAL EVENT PERMIT APPLICATION

Date Submitted: 9-14-12
Event Name Team Arcadia Fishing Tournament
Event Location Lake Katherine Park
Date(s) of Event 10-13-12 Hours of Event _____
Expected Attendance 200
Event Sponsor Team Arcadia Non-Profit? YES ___ NO
Description of Event Fishing Tournament For Kids 16 and under, with prizes.

Contact Person Bruce Neveau Telephone 863 558 6224
Fax # _____ Email nbruden@msn.com
Insurance Carrier Auto Owners Insurance / Desoto Insurance
Insurance Agent Phillip Hunt Agent's Phone 1-800-329-2242

- Alcoholic Beverages? ___ YES NO
- Tents? ___ YES NO
- Cooking? ___ YES NO
- Outdoor Music? ___ YES NO
- Additional Electric? ___ YES NO
- Carnival Rides? ___ YES NO
- Wildlife? ___ YES NO
- Fireworks? ___ YES NO
- Signs Displayed? YES ___ NO
- Set-up/Clean-up by City? ___ YES NO
- City Police required? ___ YES NO
- Road Closures? ___ YES NO

If Yes, please specify locations: Park Entrance, Near Air Plane.

Other Pertinent Information: _____

*****FOR CITY USE ONLY*****

Received by: V. Yun
City Marshal _____ Approved
City Administrator _____ Approved
City Council _____ Approved

Date: 9/13/12
_____ Disapproved
_____ Disapproved
_____ Disapproved

PD #2500

INDEMNIFICATION & HOLD HARMLESS

I, Bruce Neveau, as Vice President of Team Arcadia, do hereby agree to hold the City of Arcadia, its agents and employees, harmless and indemnify same from any civil actions or claims of any nature made in connection with the event known as the Fishing Tournament to be held at Lake Katherin on 10-13-12.

(Printed Name) (Title or Office Held) (Club, organization, group, etc) (Name of Event) (Location) (Date)

By: Bruce Neveau (Signature)
Printed Name: Bruce Neveau
Entity Name: Team Arcadia
Its: _____
Date: 9-14-12

STATE OF FLORIDA

COUNTY OF DeSOTA

Sworn to and subscribed before me this 13th day of Sept, 2012, by Bruce Neveau, as _____ of TEAM ARCADIA, who is personally known to me or [] has produced _____ as identification.



VIRGINIA S. HAAS
NOTARY PUBLIC
STATE OF FLORIDA
Comm# EE127736
Expires 9/6/2015

Virginia S. Haas
NOTARY PUBLIC



TAILORED PROTECTION POLICY APPLICATION FLORIDA

POLICY INFORMATION

Date: **9/14/2012** Proposal Issue Bound Rewrite of:

Agency Code: **12050700** Policy Effective Date: **09/14/2012** Policy Term: Annual 3-Year (fidelity only)

Agency/Address: **DeSoto Insurance Agency, P.O. Box 880, Arcadia FL 34265**

Company: 01 - Auto-Owners 03 - Home-Owners 04 - Owners 05 - Property-Owners 08 - Southern-Owners

BILLING INFORMATION

Add to Current billing Account? Yes No If yes, billing account number:

Payment Plan: Agency Bill Semi-Annual EZ Semi-Annual EFT Initial Payment: **\$ 176.00**
 Escrow Direct Bill Full Pay Quarterly EZ Quarterly EFT Copy of Bill to Agency? Yes No
 Now At Renewal Three Pay Monthly EZ Monthly EFT Mail Insured's copy of policy to Agency? New Bus. Renewal

Method of Payment: Check Cash Agency EFT (Sweep)

Alternate Billing Name and Address:

APPLICATION INCLUDES THE FOLLOWING COVERAGE PARTS

Property General Liability Crime Inland Marine Other (please describe):

APPLICANT INFORMATION

Applicant: **TEAM ARCADIA** Mailing Address: **10 S. POLK AVE, ARCADIA FL 34266**

Entity: Email: Phone Number:

FEIN: Website:

Description of Business Operations: **NON PROFIT CIVIC ORGANIZATION**

Year business started: **2012** (New Venture: Yes No If yes, please provide description of owner's experience.)

Inspection Contact

Name: **BRUCE NEVEAU**
 Address:
 Email:
 Phone: **(863)494-0615**
 Fax:

Audit Contact

Name: **BRUCE NEVEAU**
 Address: **10 S POLK AVE, ARCADIA FL 34266**
 Email:
 Phone: **(863)494-0615**
 Fax:
 Accounting Firm:

PREMISES INFORMATION

Loc	Bldg	Program	Location Address	Class Description	% Occupied	Within City Limits	Occupied By
1		39 - Special	10 E OAK ST, ARCADIA FL 34266			Yes	

PREMIUM MODIFICATION

Cumulative Multi-Policy Discount (Provide policy numbers of other Auto-Owners policies, including Life & Disability.)

Policy Type	Policy Number	Policy Type	Policy Number

Special Rating Plan: % Group Name and Number:

COMPANY USE ONLY

Photo Reimbursement: Policy Auditable Underwritten by: _____ (Initials)
 Yes # of Photos No Policy Non-Auditable Date: _____

3 P.A. _____ 5 P.A. _____ 6 P.A. _____ 8 P.A. _____ E.C. _____ D.C. _____ Page 50 of 66

RESOLUTION NO. 2012-12

**A RESOLUTION ADOPTING THE
MILLAGE RATE TO BE LEVIED BY
THE CITY OF ARCADIA, FLORIDA
FOR FISCAL YEAR 2012-2013**

WHEREAS, Florida Statutes 200.065(2)(d) requires that the City of Arcadia, Florida adopt a Resolution stating the millage rate to be levied for Fiscal year 2012-2013, and

WHEREAS, the Resolution shall state the percent, if any, by which the millage rate to be levied exceeds the rolled-back rate.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arcadia that:

1. The City of Arcadia does hereby adopt a Millage Rate of 8.5859 mills to be levied for the General Fund upon all real and tangible personal property located within the boundaries of the City of Arcadia to fund the Fiscal Year 2012-2013 budget, and

2. The percentage by which this millage rate to be levied exceeds the rolled back rate of 8.5859 mils, computed pursuant to Florida law, is zero (0%) percent.

PASSED AND ADOPTED by the City Council this 18th day of September, 2012.

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, CMC
City Recorder

The foregoing has been reviewed and approved for legal sufficiency by:

Thomas J. Wohl, City Attorney

**A RESOLUTION ADOPTING THE
FINAL BUDGET FOR THE CITY OF
ARCADIA, FLORIDA FOR FISCAL
YEAR 2012-2013**

WHEREAS, the City Council of the City of Arcadia, Florida has followed the procedures for budget preparation, public notices, and public hearings as prescribed by *Florida Statutes*, and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Arcadia that the following funds be adopted as the City of Arcadia’s Final Budget for Fiscal Year 2012-2013:

GENERAL FUND	\$ 5,119,997
WATER AND SEWER FUND	6,695,926
WATER AND SEWER BOND SINKING FUND	1,628,781
WATER AND SEWER BOND RESERVE FUND	144,291
WATER AND SEWER RENEWAL & REPLACEMENT FUND	1,408,729
AIRPORT FUND	2,200,361
SMALL COUNTY SURTAX FUND	1,476,121
LOCAL OPTION GAS TAX FUND (STREET RESERVE)	1,102,984
CAPITAL IMPROVEMENT FUND	1,010,199
FIRE SERVICES PROTECTION FUND	246,825
MCSWAIN PARK RESTORATION GRANT	500,000
COMMUNITY DEVELOPMENT BLOCK GRANT	<u>700,000</u>
 TOTAL ALL FUNDS	 <u>\$22,234,214</u>

PASSED AND ADOPTED by the City Council this 18th day of September 2012.

By:

Keith Keene, Mayor

ATTEST:

Virginia S. Haas, CMC
City Recorder

The foregoing has been reviewed and approved for legal sufficiency by:

Thomas J. Wohl, City Attorney

From: Laura Ervans [<mailto:lervans@tremron.com>]
Sent: Tuesday, September 11, 2012 10:15 AM
To: J Jankosky
Subject: RE: Oct City Council Meeting

Judi

My manager will return late today and can give me a list of the documents and topics of discussion. I would like to give him a dead line as to when we will need to submit a package to make this upcoming meeting.

Thank you
Laura

From: J Jankosky [<mailto:jjankosky@arcadia-fl.gov>]
Sent: Tuesday, September 11, 2012 9:18 AM
To: Laura Ervans
Subject: RE: Oct City Council Meeting

What are the documents and what will you be discussing?

Judi

From: Laura Ervans [<mailto:lervans@tremron.com>]
Sent: Tuesday, September 11, 2012 9:16 AM
To: J Jankosky
Subject: Oct City Council Meeting

Ms. Jankosky,

I need to see what I need to do to get on the agenda for the next council meeting? Tremron will have documents that to present that we are preparing at this time. Can you let me know what is the latest date we have to get them over to you to make the meeting?

Laura Ervans

863-491-0990 office
863-558-3369 cellular
863-4911-8990 fax

www.tremron.com

ITEM # 9

Virginia Haas

From: J Jankosky

Sent: Wednesday, September 12, 2012 4:08 PM

To: Virginia Haas

Subject: PD Car

Mr. Heine just reminded me - don't forget to add the new PD car on the agenda.

Judi

Virginia Haas

From: J Jankosky
Sent: Wednesday, September 12, 2012 8:53 AM
To: Virginia Haas
Subject: FW: POW Flags

Judi

-----Original Message-----

From: Joseph Fink
Sent: Tuesday, September 11, 2012 2:08 PM
To: J Jankosky
Cc: dfmf709@yahoo.com
Subject: POW Flags

Administrator --

Contacted by Don Finkel (863-494-1465) President of DC Veterans Council about POW flas not out on our poles at Tree of Knowledge Park. Flag was given 6 weeks ago to Tim Backer still not up. Wonder why.

Has flags available for other city properties cost \$37 each -- if we need council action for purchase, please place on next agenda for action. Would also like a certificate to label 21st POW/MIA Day by the city.
POW/MIA Day is Sept 21st.

Many thanks,

Joseph E Fink, Councilman
City of Arcadia Florida
863.494.4114 City Hall
863.244.2740 Cell
863.494.4887 Home

No virus found in this message.
Checked by AVG - www.avg.com
Version: 10.0.1424 / Virus Database: 2437/5262 - Release Date: 09/11/12



WINGMAN AVIATION

September 7, 2012

Judi Jankosky
City Administration
Arcadia, Florida 34266

Dear Judi

As you know, on August 9th Rebecca Minnear of Air-Cadia Inc. asked you for direction on tie-down fees for my aircraft. This request was placed on the agenda for August 21, 2012.

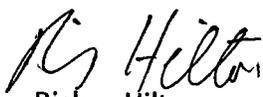
As I conveyed at that meeting, I feel like the airport needs to charge fees for its services, it needs to pay its bills just like everyone else and the money has to come from somewhere.

I received a bill from Air-Cadia for eight months of tie downs at the rate of \$45.00 per month, which is an increase of 50% from my last tie down bill, this was done without any notice which I feel is not fair. As I understand, Air-Cadia is required to supply tie downs and mow around tie down areas for their customers. Air-Cadia has not supplied the tie downs nor mowed around the tie down areas, and as a result, I have spent time and money doing that job.

I am requesting to be placed on the next city council agenda so that a discussion can take place and decision be made concerning this matter. I have enclosed a check for \$435.35 (ck # 1034) for payment on tie down, invoice # 2006, however I'm asking that you hold this check until a decision is made on the proper course of action.

I thank you very much for your consideration in this matter.

Best regards,


Rickey Hilton

2807 NW HAILE DEAN ROAD, ARCADIA FLORIDA, 34266
PHONE: 863-990-6807 FAX: 863-993-0631 E-MAIL: RICKEY@NETLINER.COM

Air-Cadia Inc.

2269 SE A.C. Polk Jr Dr
Arcadia, FL 34266

Invoice

Date	Invoice #
9/1/2012	2006

Bill To
Rickey Hilton 2807 NW Haile Dean Road Arcadia, FL 34266

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Rent-Bld F-September 2012	300.00	300.00T
7	Tie Down-Savannah- February thru August 2012	45.00	315.00T
2	Tie Down-Float planes June July 2012	45.00	90.00T
	Sales Tax	7.00%	49.35
<p><i>NOTICE:</i></p> <p><i>NOT BILLED FOR SEPT 2012 +</i></p> <p><i>STILLED TIED DOWN.</i></p> <p><i>R</i></p> <p><i>Paul 321.00 09/07/2012 CK 1033</i></p>			
Total			\$754.35

Judi Jankosky
Airport Director
City of Arcadia

Sept. 6, 2012

Dear Judi,

The Aviation Day Committee would like to hold a fly in / drive in event at the airport on Saturday November 3rd.

The event would be a Spot Landing Contest designed to improve pilots landing skills. We will hold a safety briefing and follow all air safety regulations during the event.

The event will be open to the public. There will be no need for a NOTAM or FAA approval as the event will not involve any activity other than take offs and landings which are a normal occurrence at airports.

Our airport consultants are on board with this event as it promotes the airport.

Thank you,

Aviation Day Committee

Attached: Contest Rules

Arcadia Airport Spot Landing Contest
Saturday November 3rd , 2012
Free lunch to all pilots

Rules

1. Competitors must attend 9:30 am safety briefing, register and sign waiver. Contest begins at 10:30 am.
2. Field will be marked with target for landing.
3. Pilots (if equipped) must monitor and announce on CTAF 123.0
4. Fly left hand pattern , 860 ft msl and announce on downwind leg “Arcadia traffic, N number, Spot landing, runway number, Arcadia”
5. Abeam the numbers announce “Arcadia traffic, N number, spot landing, runway number, Arcadia” Place throttle to idle and glide to touchdown point.
6. Penalty for adding throttle is no score. May quickly clear engine no more than 2 times.
7. Landing is marked where mains first hit and stay on ground. You may bounce as many times as you like but the last contact marks landing point.
8. No score for landing short.
9. Judges will measure distance from target to final touch down point. Shortest distance wins.

10. First, second & third place winners will be presented with a certificate of “Landing Excellence”.
11. Our Esteemed Judges decisions will be final.
So don’t even think about complaining about the Moose that suddenly appeared on short final.
12. You may take a few practice rounds. Include “Spot Landing” as in number 4 & 5 above when ready to be scored so Judges are aware of your attempt.

We will post photos of winners on our website after the contest. www.ArcadiaAirport.com Have questions?
Email: SpotLandingContest@gmail.com

Safety First!

This contest is an educational event designed to improve pilots landing accuracy.

Virginia Haas

From: TJ Wohl [tj@heartlandlaw.com]
Sent: Thursday, September 13, 2012 1:50 PM
To: J Jankosky; Virginia Haas
Subject: RE: Please review '09-18-12'

Virginia, can you also add the following under Discussion Items: Options on JPMorgan Municipal Derivate Class Action (City Attorney)

Judi, I got a mailer regarding this class action. Basically, we can opt to 1) remain a member of the class and get paid as part of the class settlement, or 2) opt out of the class and sue JP Morgan on our own. Obviously, I recommend option #1, I'm not sure anyone would opt for #2.

However, it is unknown whether the City of Arcadia will actually get any money from this as we are merely a potential member of the class. We got the mailer because the law firm identified the City as an entity that purchased or may have purchased one or more municipal derivative transactions from JPMorgan from January 1, 1992 – August 18, 2011. I called to see if they could tell me for sure and they said they won't know until the class action is formally settled.

Not really a big deal but just thought we should let Council determine if we should remain in the class or opt out.

Thanks,
TJ

From: J Jankosky [mailto:jjankosky@arcadia-fl.gov]
Sent: Thursday, September 13, 2012 1:13 PM
To: Virginia Haas
Cc: TJ Wohl
Subject: RE: Please review '09-18-12'

Right after Wingman add Mowing at airport (Fink)

Pull the millage and budget resolutions up into a public hearing right after the consent agenda.

From: Virginia Haas
Sent: Thursday, September 13, 2012 1:03 PM
To: J Jankosky
Cc: TJ Wohl
Subject: Please review '09-18-12'

Please review the attached document.

No virus found in this message.
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Version: 10.0.1424 / Virus Database: 2437/5266 - Release Date: 09/13/12

**CITY COUNCIL
CITY OF ARCADIA, FLORIDA**

RESOLUTION NUMBER 2012-10

A RESOLUTION AUTHORIZING THE COUNCILMAN TO MAKE APPLICATION TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (FDEO) FEDERAL FISCAL YEARS 2012 and 2013 SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND OTHER RELATED FEDERAL AND STATE NEIGHBORHOOD REVITALIZATION GRANTS AND PROGRAMS, PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES

WHEREAS, the City of Arcadia is experiencing high unemployment along with the economic recession and

WHEREAS, the Florida Department of Economic Opportunity (FDEO) provides funding for economic development through the Small Cities Community Development Block Grant (CDBG) program and other related Federal and State economic development grants and programs and

WHEREAS, there is a critical need for improving employment opportunities to benefit low and moderate income individuals in our community as well as alleviate other affects of the economic decline;

Now, therefore, be it resolved by the City of Arcadia City Council that:

SECTION 1. That the Small Cities Community Development Block Grant program and other related Federal and State economic development grants and programs are declared to be workable programs for the improvement of overall employment and economic development as well as providing physical improvements to expand business opportunities within the County.

SECTION 2. The City Council hereby directs the Board Chair or the City Administrator in the Chair's absence, to sign all necessary certifications for the application.

SECTION 3. The City Council directs the Board Chair or the City Administrator in the Chair's absence, to execute and submit the application to FDEO.

SECTION 4. The Board Chair or the City Administrator in the Chair's absence, is authorized and directed to submit any additional information and to approve any documentation to complete, or comply with, the resulting grant award agreement as may be required by FDEO.

SECTION 5. The proposed application is consistent with the local comprehensive plan.

SECTION 6. That this Resolution shall take effect immediately upon its passage.

DULY PASSED AND ADOPTED THIS ____ DAY OF _____, 2012.

ATTEST:

CITY COUNCIL
CITY OF ARCADIA, FLORIDA

VIRGINIA HAAS
CITY RECORDER

KEITH KEENE
MAYOR

APPROVED AS TO FORM AND
CORRECTNESS:

THOMAS J. WOHL
CITY ATTORNEY

RESOLUTION NO: 2012-11

A RESOLUTION REGARDING THE EXPENDITURE OF LOCAL FUNDS ON SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT ELIGIBLE ACTIVITIES AS LEVERAGE FOR THE FFY2012 COMMUNITY DEVELOPMENT BLOCK GRANT, NEIGHBORHOOD REVITALIZATION APPLICATION

WHEREAS, it is desirable to assist in the scoring of the City's 2012 Community Development Block Grant (CDBG) Neighborhood Revitalization (NR) application to increase its competitiveness and expand the scope of that grant to benefit the citizens of the City of Arcadia in the unincorporated Desoto County.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Arcadia, Florida, in regular session this 4th day of September 2012, as follows:

1. The City Council does hereby commit to spend ~~\$23,193.38~~ in local City funds on CDBG eligible activities identified in the City of Arcadia FFY2012 CDBG NR application as local government leverage in accordance with the applicable rules and guidelines as set forth by the Florida Department of Economic Opportunity, subject to grant award.
2. The City Council does hereby commit to expend all local government leverage between the time of site visit and the time of administrative close-out for said application, in accordance with applicable rules and guidelines as set forth by the Florida Department of Economic Opportunity.

PASSED AND ADOPTED THIS 18th DAY OF SEPTEMBER 2012 BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA.

By: _____
Keith Keene
Mayor

Date

ATTEST:

By: _____
Virginia Haas
City Recorder

Date

APPROVED AS TO FORM AND
CORRECTNESS:

THOMAS J. WOHL
CITY ATTORNEY

ORDINANCE NO. 977

AN ORDINANCE AMENDING SECTION 2-116 OF THE CODE OF ORDINANCES OF THE CITY OF ARCADIA TO AMEND THE REQUIREMENTS FOR SIGNING OF CHECKS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Sec. 2-116 of the Code of Ordinances of the City of Arcadia sets forth the requirements for signing of checks; and

WHEREAS, the finance director or the city administrator should be allowed to sign checks when countersigned by one member of the city council; and

WHEREAS, it is in the best interest of the citizens of the City of Arcadia that Sec. 2-116 of the Code of Ordinances of the City of Arcadia be amended,

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Arcadia, Florida:

SECTION 1. Findings. The Council hereby adopts and incorporates by reference herein all of the findings set forth above as findings of the Council.

SECTION 2. Amendment of the Code of Ordinances. Section 2-116 of the Code of Ordinances of the City of Arcadia is hereby amended as follows:

“Sec. 2-116. Payment of funds; signing of checks:

The city recorder shall pay no funds except on a check issued pursuant to the budget, which shall be signed by the finance director or the ~~and countersigned by~~ city administrator and countersigned by one council member of the city council.”

SECTION 3. Codification. The publisher of the City’s Code of Laws, the Municipal Code Corporation, is directed to incorporate the amendments included in Section 2 above into the Code of Ordinances.

SECTION 4. Severability. If any section, sentence, clause, or other provision of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such section, sentence, clause, or provision shall be deemed severable, and such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining sections, sentences, clauses, or provisions of this Ordinance.

SECTION 5. Effective Date. This ordinance shall be effective immediately upon final passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, on this
___ day of _____, 2012.

CITY OF ARCADIA, FLORIDA

KEITH KEENE, MAYOR

ATTEST:

By: _____
VIRGINIA HAAS
CITY RECORDER

PASSED ON FIRST READING: September 4, 2012.

PASSED ON SECOND READING: September 18, 2012.

APPROVED AS TO FORM:

THOMAS J. WOHL, CITY ATTORNEY