



AGENDA  
ARCADIA CITY COUNCIL  
CITY COUNCIL CHAMBERS  
23 NORTH POLK AVENUE, ARCADIA FL

TUESDAY, SEPTEMBER 20, 2016  
6:00 P.M.

**INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL**

**CONSENT AGENDA**

1. City Council First Budget Hearing Minutes for September 6, 2016 (Penny Delaney – City Clerk)
2. City Council Minutes for September 6, 2016 (Penny Delaney – City Clerk)
3. Special Event Permit – Downtown Market Days - Arcadia Main Street (Terry Stewart – City Administrator)

**ACTION ITEMS**

4. Central Florida Regional Planning Council (CFRPC) Planning Advisory Services Contract (Terry Stewart – City Administrator)
5. Application for Use of Council Chambers for a Candidate Forum (Terry Stewart – City Administrator)

**COMMENTS FROM DEPARTMENTS**

6. City Marshal
7. City Attorney
8. Finance Director
9. City Administrator

**PUBLIC** (Please limit presentation to three minutes)

**MAYOR AND COUNCIL REPORTS**

**ADJOURN**

*NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.*

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

# AGENDA No. 1



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: September 20, 2016

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DEPARTMENT: Administration

SUBJECT: Minutes from First Budget Hearing on September 6, 2016

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**RECOMMENDED MOTION: Approval of September 6, 2016 First Budget Hearing Minutes as presented.**

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SUMMARY:

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FISCAL IMPACT: \_\_\_\_\_  
 Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: Penny Delaney

*PD*

Date: 09/09/16

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Terry Stewart

*BC for TS*

Date: *9/12/16*

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COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications

**AGENDA MINUTES  
CITY COUNCIL  
SPECIAL ONE ITEM AGENDA MEETING – FIRST BUDGET HEARING  
CITY OF ARCADIA  
TUESDAY, SEPTEMBER 6, 2016  
5:01 P.M.**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.*

**INVOCATION, CALL TO ORDER AND ROLL CALL**

Pastor Michael Rue of St. John’s Missionary Baptist gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 5:01 p.m. and the following members and staff were present:

**Arcadia City Council**

Mayor Susan Coker  
Deputy Mayor Frierson  
Councilmember S. Delshay Turner

Councilmember Joseph E. Fink  
Councilmember Judy Wertz-Strickland

**Arcadia City Staff**

City Administrator Terry Stewart  
City Clerk Penny Delaney  
Finance Director Beth Carsten

**ACTION ITEMS**

**Resolution No. 2016-14; a Resolution Adopting the Tentative Millage Rate to be Levied by the City of Arcadia, Florida for Fiscal Year 2016-17**

**Resolution No. 2016-15; a Resolution Adopting the Tentative Budget for the City of Arcadia, Florida for Fiscal Year 2016-17**

City Administrator Stewart advised the City Finance Director would provide a presentation which was essentially the same presentation City Council received at the budget workshop, but not quite as detailed. He thanked them for their work with staff to get to where they are today. He advised there were very little changes and one (1) change was a recommendation to Council regarding the millage rate. Mr. Stewart stated that staff had originally recommended that Council go to the roll-back rate, but the difference was very minor, and they were recommending the millage rate to remain the same as the current fiscal year. He advised it had been possible to readily absorb it within the budget without a great deal of problems.

He also advised Council that one thing they would see, prior to the final budget hearing along with the final budget, was a victory list which is a list of accomplishments from each department throughout the year. He stated that it would be posted on the website so people can see the fruits of the work that Council has done with the budget and with decisions made throughout the year.

Finance Director Carsten stated that she wanted to review the specific required resolutions and if there were any questions, then they could discuss such. Ms. Carsten pointed out that they were recommending the 8.8195 percent which was last year's millage rate. She advised that the difference between last year's millage rate revenue compared to the rollback is Nineteen Hundred Forty-Eight and 00/100 Dollars (\$1948.00) which they were able to absorb. She stated that it was possible to balance the general fund with these numbers without using fund balance. Ms. Carsten advised that the general fund, with contemplating that amount of money with the ad valorem taxes, would be Five Million One Hundred Sixty-Six Thousand Nine Hundred Fifty-Seven and 00/100 Dollars (\$5,166,957.00). She informed Council this was the recommendation staff was making for Resolution 2016-14 for the tentative millage rate. She asked if there were any questions and there were none. Councilmember Fink made a motion to approve the adoption of the millage for 2016-17 at 8.8195 and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Ms. Carsten stated that Resolution 2016-15 adopts the tentative budget and stated that a summary of all funds had been provided in the Council's packets. She advised that the general fund was Five Million One Hundred Sixty-Six Thousand Nine Hundred Fifty-Seven and 00/100 Dollars (\$5,166,957.00); the small county surtax was Two Hundred Ninety-One Thousand Six Hundred Eighty-Seven and 00/100 Dollars (\$291,687.00); the road and street projects was One Million and 00/100 Dollars (\$1,000,000.00); the water and sewer fund was Four Million Two Hundred Nine Thousand Eight Hundred Seventy-Two and 00/100 Dollars (\$4,209,872.00); the solid waste was Seven Hundred Eighty-Nine Thousand Two Hundred Seventy-Five and 00/100 Dollars (\$789,275.00); and the airport was Five Hundred Seventy-Nine Thousand Four Hundred Fifty-Four and 00/100 Dollars (\$579,454.00). She stated there was very little change from the original numbers which were discussed at the workshop. Mr. Fink inquired as to the figures which dealt with the increases in the water and sewer fund and trash and Ms. Carsten advised it was covered in the next slide of the presentation. City Administrator Stewart reminded Council that due to the discussion that ensued at the budget workshop, he wanted Council to have as much information as possible as they came to their conclusions. He stated that since the increase in the utility rates was three percent (3%), figures had been provided from that base and showed what the difference in revenue would be if they went with two percent (2%), one percent (1%) or zero percent (0%). He advised staff was not recommending a change, but should Council choose to make a change, said information is what would be needed to understand what the impact would be.

Councilmember Fink stated they should be reminded that since the 2012-13 budget year, rates for water and sewer revenues have increased thirty-four percent (34%) over the course of that period of time if they go with the proposed rate of three percent (3%). He implored Council to not add the automatic increase this year. He stated he felt they were able to pay for service on

the note for the water plant and he felt they were putting away money in excess than what they had previously and he asked Council to change it so they would have to vote on it annually. Councilmember Wertz-Strickland stated that she had performed some research with included Wauchula and Lake Placid. She advised that when she looked at what a three percent (3%) increase would be on a minimum water bill it was Two and 57/100 Dollars (\$2.57). She stated that she reviewed a bill from Lake Placid and just the increase in the garbage alone was Two Hundred and 00/100 Dollars (\$200.00) a year over and above what is already being collected. Regarding Wauchula, they collect more for the water, sewer and garbage than Arcadia does. She further stated that she does not agree with continually increasing, but after reading the study that was done, the study was good through 2018 and their recommendations were to make that increase and then go back and do another study. She felt they should leave it at three percent (3%) this year with a stipulation that a study be done so they will know where they stand on it. She stated she believed the increase was warranted and felt they should do a study to compare against the study already done to substantiate not doing that. Councilmember Wertz-Strickland commented that the studies are expensive and if you are going to pay that kind of money for advice, why would you not abide by it.

City Administrator Stewart advised that he and Finance Director Carsten had had many discussions regarding this particular item and how to handle it if it went one way or the other. He stated that money specifically set aside for a rate study was not included in this year's budget, however, if Council decides it wishes to do so (which he thought was a wise choice); there is a contingency within the utility fund which would more than adequately cover the cost of a rate study. He recommended that if Council was willing to do it and wanted it ready for the next budget cycle, they would need to start sooner rather than later because it would take six (6) to eight (8) months to accomplish a rate study.

Councilmember Fink stated the rate study was not done for trash, and a rate study for trash had never been imposed, yet they had increased the rates for trash seventeen percent (17%) since 2011-12 budget to the current period. Councilmember Wertz-Strickland that she would rather pay Two and 57/100 Dollars (\$2.57) more for water than have a catastrophic event take place that they cannot afford whether it be water, sewer or garbage.

Mayor Coker stated that there was not a water, sewer or garbage collection increase for a long time which is what accounted for the big increase that happened; along with the three percent (3%) that makes it thirty-four percent (34%). She further stated a garbage rate study needed to be done, as well as a water rate study and City Administrator Stewart stated that if the rest of Council was in agreement, he would add it to the plate as they do the next study and there was a common consensus of Council to do so. Deputy Mayor Frierson stated she had always been a proponent of putting the garbage bill on the real estate taxes and City Administrator Stewart advised many communities do so and he stated that was going to be one of his recommendations for the future. She felt they would collect more fees if it was on the real estate taxes and she stated it would provide a truer picture of the water bill. Mr. Stewart asked Finance Director Carsten if she knew how many years the utility bills remained fairly constant before the current cycle of increases began. Deputy Mayor Frierson stated it had been about ten (10) years

and Ms. Carsten agreed. Regarding the rate increase, Mr. Stewart advised such was a policy matter, but regarding the rate study of water, sewer and solid waste, he advised he wholeheartedly supported it and would move forward with it. Councilmember Fink stated that the resolution regarding the increases was written to advocate responsibility and was done with the intent that the increases would go on in perpetuity without an additional vote.

Councilmember Wertz-Strickland made a motion to accept the budget as is and Deputy Mayor Frierson seconded the motion. Councilmember Fink stated that he wished the City Attorney was present because he would ask him if Council could, in fact, repeal the resolution (regarding increases) with a simple vote. Mayor Coker stated that could be done at a later time when they find out the correct way to go about it. City Administrator Stewart stated that without trying to push Council in one direction or the other, but he reminded Council that if they decided to do something different with the amount that is within this year's budget, then they will have to figure out what can be cut out of that budget. Councilmember Wertz-Strickland stated that she felt it was a good budget, that it balanced and she felt they needed to stick with it. Mayor Coker asked the City Clerk to take a roll call vote. The City Clerk did so with the following results: Councilmember Wertz-Strickland voted in the affirmative, Councilmember Turner voted in the affirmative, Deputy Mayor Frierson voted in the affirmative, Mayor Coker voted in the affirmative and Councilmember Fink voted negative. No discussion followed and it was, 4/1, approved with Councilmember Fink casting the dissenting vote for the reasons he stated above. Councilmember Wertz-Strickland asked additional questions regarding the rate study and the resolution that dealt with the increases. Councilmember Fink stated that the resolution was not written to justify the rate study, but it dealt specifically with increasing the rates in perpetuity. City Administrator Stewart stated that the resolution did not tie the automatic increases to the timeline outlined within the rate study. Mayor Coker asked if there were any other comments and Finance Director Carsten advised that the next public hearing would be September 20, 2016 at 5:45 p.m.

**ADJOURN**

Councilmember Fink made a motion to adjourn and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 5:47 P.M.

ADOPTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2016.

ATTEST:

By:

\_\_\_\_\_  
Susan Coker, Mayor

\_\_\_\_\_  
Penny Delaney, City Clerk

# AGENDA No. 2



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: September 20, 2016

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DEPARTMENT: Administration

SUBJECT: Minutes from Regular Meeting on September 6, 2016

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**RECOMMENDED MOTION: Approval of September 6, 2016 Meeting Minutes as presented.**

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SUMMARY:

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

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ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

Department Head: Penny Delaney

Date: 09/09/16

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Terry Stewart *BC for TS*

Date: *9/12/16*

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

**AGENDA MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, SEPTEMBER 6, 2016  
6:00 P.M.**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.*

**INVOCATION, PLEDGE CALL TO ORDER AND ROLL CALL**

Pastor Thomas Simmons gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 6:00 p.m. and the following members and staff were present:

**Arcadia City Council**

Mayor Susan Coker  
Deputy Mayor Frierson  
Councilmember S. Delshay Turner

Councilmember Joseph E. Fink  
Councilmember Judy Wertz-Strickland

**Arcadia City Staff**

City Administrator Terry Stewart  
City Clerk Penny Delaney  
City Attorney T.J. Wohl

Finance Director Beth Carsten  
Fiscal Assistant Amanda Albritton-Horkey  
Marshal Matt Anderson

**PRESENTATIONS**

**Agenda Item 1 – Proclamation – Rickey Hilton, Friends of Arcadia Airport**

Mayor Coker presented a proclamation to Rickey Hilton, Friends of Arcadia Airport, Jane Hilton of the Arcadia Arts and Humanities Council, Jake Hilton (son of Rickey and Jane Hilton) and the American Legion for their contribution towards the rehabilitation of the T-33 airplane at Lake Katherine.

**CONSENT AGENDA**

**Agenda Item 2 – City Council Budget Workshop Minutes for August 9, 2016**

**Agenda Item 3 – City Council Minutes for August 16, 2016**

**Agenda Item 4 – City of Arcadia Municipal Airport July Report**

**Agenda Item 5 – Special Event Permit – 2<sup>nd</sup> Annual Smith Brown Community Day**

Councilmember Fink made a motion to approve the Consent Agenda as presented and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

## **ACTION ITEMS**

### **Agenda Item 6 – RFQ2016-01 – Airport Consulting Services Presentations and City Council Selection**

City Administrator Stewart advised that Fiscal Assistant Amanda Albritton-Horkey would explain the process to City Council so they would have a basic understanding before the presentations were presented. Mrs. Albritton-Horkey addressed Council and advised the solicitation for RFQ2016-01: Airport Consulting Services was issued on April 22, 2016 per Council's direction and prior to the issuance, staff formed a selection committee of five (5) voting members and two (2) non-voting members which were Penny Delaney and herself. She advised there was one amendment to add the Turf Runway Drainage project. She further advised that the Statement of Qualifications were received by the deadline and publicly opened in Council Chambers on May 23, 2016 with two (2) firms responding: Hanson Professional Services and Hole Montes. Mrs. Albritton-Horkey informed Council that staff conducted pre-qualification evaluations for both firms and both were found to be responsive. She also advised that in the solicitation, the City required that each firm provide a minimum of five (5) references, who were each contacted as part of the pre-qualification evaluation and provided to each selection committee member along with copies of each Statement of Qualifications and a Statement of Independence and Non-Conflict of Interest Agreement. Once that agreement had been signed, she advised that evaluation forms were provided to each committee member. Mrs. Albritton-Horkey stated that scoring was based on the weighted evaluation criteria found in the solicitation and the first committee meeting was held on July 20, 2016 with each of the five (5) committee members individually scoring each submittal package based on the weighted criteria. She informed Council that the initial scores gave Hanson a two thousand one hundred fifty-five (2155) out of two thousand five hundred (2500) and Hole Montes a two thousand two hundred seventy-five (2275) out of two thousand five hundred (2500). She explained that based on their scores, the initial short list ranked Hole Montes as the top ranked firm and Hanson Professional Services as the second ranked firm.

Fiscal Assistant Albritton-Horkey advised the committee discussed what the presentation topics should be, that the scoring would be on a 1-5 scale and that the committee also agreed that fifty percent (50%) of the final score would be based on the submittal scores and fifty percent (50%) would be based on the presentations, and each selection committee member was asked to give staff questions that would be asked to each firm during a question and answer session. She stated the presentations were held on August 11, 2016 along with the question and answer session and the third meeting was held on August 18, 2016 to discuss final scoring. She informed Council that the presentation scores gave Hanson twenty-one (21) out of twenty-five (25) and Hole Montes twenty-three (23) out of twenty-five (25). Ms. Albritton-Horkey advised that Hanson's fifty percent (50%) total submitted score was one thousand seventy-eight (1,078) and their fifty percent (50%) total presentation score was eleven (11) totaling one thousand

eighty-eight (1,088). She advised that Hole Montes' fifty percent (50%) total of submittal score was one thousand one hundred thirty-eight (1,138) and their fifty percent (50%) presentation score was twelve (12), totaling one thousand one hundred forty-nine (1,149). Accordingly, the final short list was ranked with Hole Montes as Firm #1 and Hanson Professional Services as Firm #2. She stated that the committee made a motion to recommend the short list to Council and the motion was seconded and received a 4-1 vote. She asked if Council had any questions and there were none. At this time, presentations were presented in alphabetical order with Hanson Professional Services presenting first and Hole Montes presenting second.

At this time, Blake Swafford, Senior Project Manager of Hanson Professional Services, introduced Mike Moon, Client Services Manager, and Chip Snowden, Senior Vice-President, and provided the first portion of their presentation (a copy of same is filed in the City Clerk's office). Mr. Moon addressed the last portion of their presentation and reviewed the areas that Hanson had assisted the City of Arcadia in the past. He asked why should Hanson be chosen and provided the following reasons: Hanson has a vast amount of resources in Florida and nationwide; Hanson has an experienced staff to complete the next five (5) years of capital projects; Hanson has an existing partnership and familiarity with the airport; and Hanson is responsive. When Mr. Moon had completed the presentation, Mayor Coker asked if anyone had any questions and there were none.

At this time, Luc Carriere, Vice-President of Hole Montes, who is also responsible for the airport division, thanked Council for the opportunity to make the presentation and introduced Tim Parker, Project Manager. Mr. Carriere provided the first portion of their presentation (a copy of same is filed in the City Clerk's office). He addressed entitlement funds and discretionary monies and reviewed other airports where they were successful with such. Tim Parker presented the last portion of the project and addressed responsiveness and familiarity with the airport and its goals to include: turf runway drainage improvements; t-hangars and associated taxiways; 60x60 metal buildings; paving project; taxiway and drainage, runway, taxiways, hangars and drainage; land acquisition and runway extension; and automated weather observation. He addressed the City getting behind the airport and stated it was amazing what determined people could do and referenced Friends of Arcadia and Eagle Vistas and their contributions. When Mr. Parker had completed the presentation, Mayor Coker asked if anyone had any questions and there were none.

City Administrator Stewart reminded Council that when the selection advisory committee was developed, it was not overloaded with staff and while Mrs. Albritton-Horkey sat on the committee, she was not a voting member but sat in as chairman. He thanked the committee for doing an excellent job. Councilmember Fink made a motion to approve the final ranking of the airport consulting services RFQ2016-01 to Firm #1, Hole Montes, and Firm #2, Hanson, and to authorize the negotiating team to enter into negotiations with the top ranked firm. The motion died for lack of a second. Councilmember Wertz-Strickland made a motion to approve the final ranking of the airport consulting services RFQ2016-01 to Hanson Consultants and authorize the negotiating team to enter into negotiations with them. City Attorney Wohl suggested the motion be re-phrased to include #1 and #2. Councilmember Wertz-Strickland re-phrased the motion to approve the final ranking of airport consulting services RFQ2016-01 to Firm #1, Hanson Consulting, and Firm #2, Hole Montes, and to authorize the negotiating team to enter into

negotiations with the top ranked firm. Councilmember Turner seconded the motion. Councilmember Fink pointed out that on a 4/1 vote from a committee that Council put together, they were deciding against the committee's recommendation and taking the opposite approach. No discussion followed and it was, 3/2, approved with Councilmember Fink and Mayor Coker casting the dissenting votes. City Administrator Stewart stated they would begin negotiations with the #1 ranked firm and should they be unable to reach an agreement with the #1 firm, at the time such is determined and Council is informed, Council can at that point direct staff to go to the second ranked firm. He stated he was only telling them as a matter of process and not suggesting in any way. City Attorney Wohl confirmed that if they do not reach an agreement with the top ranked firm, the Council will need to formally terminate those negotiations and then by statute will be required to then go into negotiations with the second ranked firm.

### **Agenda Item 7 – Resolution 2016-13 – Petition for vacation of Alley Right-of-Way**

City Attorney Wohl advised that number seven (7) and number eight (8) under the action items are both quasi-judicial hearings and if there were any individuals who wanted to present evidence (relative to the issue at hand) and would like to testify, they would need to be sworn in. Mayor Coker asked the County to step to the podium to address the Council. Mr. Earl Hahn, DeSoto County Development Director, advised that in 2006, the County and City entered into an interlocal agreement regarding the acquisition of the site. He advised that after ten (10) years, they were not able to do anything, so they entered into an extension for five (5) years. He stated that as they started performing the site planning, it became evident that the alley would need to be vacated. At this time, he asked that County Engineer Mike Giardullo and Public Safety Director Larry Taylor be sworn in as witnesses. City Attorney Wohl did so and asked that if Council Members had had any ex parte communication with any of the applicants, abutting landowners or any site visits to please disclose those. Mayor Coker advised she had driven by and looked at the location and the easement.

Mr. Giardullo advised he worked for Weiler Engineering which is a private consulting engineering firm, but also serves as the County Engineer on a part-time basis and had done so for over five (5) years. He further advised he has a Bachelors of Science in Civil Engineering from Loyola Marymount University in Los Angeles, Masters of Science in Civil Engineering from Colorado State University and an MBA from University of Massachusetts. He stated, on the private side, he prepares many site plans on private projects, and on the government side, he reviews private development plans for applications and he is the Engineer of Record for the site plan at issue. Mr. Giardullo explained that through a cooperative effort with the City, the County obtained two (2) parcels of land that are side by side which are south of Cypress Street and due west of DeSoto Avenue, but unfortunately those two (2) lots are separated by an easement which makes it tricky for positioning their building, parking, and for traffic coming in and out of the building. He explained FDOT would not allow them to gain access onto U.S. 17 so they placed the building in the best place they could in terms of response time for emergency. Other than the alley, Mr. Giardullo advised of, what the surveyor referred to as, a driven path on the site which is a common access way which, to the best of his judgment, was being used due to the intersection having a small radius which made it difficult to turn larger trucks onto Cypress. Mr.

Hahn asked if, other than the ones on West Cypress, there were any other access being provided and Mr. Giardullo advised they were also providing another which would be onto Polk Avenue.

Mr. Hahn asked Chief Taylor to provide his background and education. Chief Taylor advised he was the Public Safety Chief for DeSoto County, that he had a Bachelor of Arts in Organization Management and a Masters in Public Administration, along with numerous certificates relating to fire and emergency management services. He advised he had been the Public Safety Director for two and one-half (2½) to three (3) years and was involved in the preparation of the site plan. Regarding the alley, he recommended to vacate the alleyway. He stated they did not want any undue hardship for anyone, but from experience with the fire station on Carlstrom Field Road and the alleyway between the fire station and NAPA, it had caused a lot of near misses in the past. He stated his interest was for the public safety of the community and the best way to do so is to vacate the alleyway. Mr. Hahn asked if there was a possibility that a vehicle could stall in the alleyway and prohibit the fire trucks from getting out and Chief Taylor confirmed that could happen and again expressed his concern for the public's safety. Chief Taylor advised DeSoto County's response time is approximately six (6) minutes ten (10) seconds and emphasized the importance of response time by informing Council that the brain starts to die for lack of oxygen in approximately six (6) minutes. He explained that if there is a delay in their response, it is a life safety issue.

In conclusion, Mr. Hahn acknowledged there may be inconveniences for surrounding properties, but under the City's Unified Land Development Code, those properties are required to have loading spaces and the ability to get in and out of their spaces. City Attorney Wohl advised there were individuals who he assumed were land owners in the specified block who wish to speak and he advised if they wish to testify, they would need to be sworn in. Cynthia Eli stated she just had a question and explained the location of her property and asked if she would be totally blocked off. After reviewing where her property was located, Mr. Giardullo stated that they were mindful of the properties that had access to the south and stated they would not restrict access to her property. He further explained that the access would be restricted north of her property. Gary Boyle, owner of Badcock Furniture and the shed lot next door, along with properties north of the furniture store, expressed concern with their customers picking up merchandise from the store, delivery trucks delivering merchandise to the store, and also the lots north of the store and explained they had planned on doing something with the property in the future. He requested that the alleyway remain open and suggested traffic lights, a stop sign, etc.

City Attorney Wohl stated that they were not planning on closing the entire alleyway, but only the section between the two (2) lots owned by the County. Esther Mae advised she was a consultant for Mr. Boyle and re-emphasized that they were planning to develop in the future, would have to get ingress/egress from the Florida Department of Transportation and suggested signal lights and stop signs to acknowledge the use by the Fire Department.

Mayor Coker asked which entrance would be used for emergency purposes and Chief Taylor advised the alley on the west side of Cypress would be more heavily used by the smaller vehicles coming out in that direction. He advised the bigger trucks would need access to the alleyway because of the much larger turning radius and everyone would just need to watch out

for everyone. He stated it would be different if Cypress was larger or if they could gain access to U.S. 17, but they cannot. Mr. Hahn advised that the Florida Department of Transportation has waiver provisions, but the County did not meet the requirements and if they had, then they would have precluded Mr. Boyle from using his property. He explained that instead of trying to get it through FDOT, they have allowed Mr. Boyle to use his property because he would be able to meet the access management standards. Mr. Hahn advised there would be flashing lights on Cypress on southbound and northbound U.S. 17.

City Administrator Stewart expressed his appreciation of the County involving the City staff early on. He stated that he shares Chief Taylor's concern regarding the flow of traffic. City Attorney Wohl advised Council that the only matter they could consider at this quasi-judicial hearing was the agenda back-up documentation, the visual aids and any sworn testimony that was provided. He stated their decision must be based on the admitted competence of substantial evidence. Deputy Mayor Frierson made a motion to approve the petition to vacate the sixteen (16) foot wide by one hundred seventy-nine point ninety-two (179.92) feet long alley right-of-way located south of West Cypress Street between North Polk Avenue and U.S. Highway 17 and Councilmember Wertz-Strickland seconded the motion. Councilmember Fink stated that the gentleman had suggested there would be traffic signals eventually on Cypress, but he did not state whether it was date certain. Mr. Giardullo stated they were trying to work with FDOT to get that funded through grant funding which is why there is uncertainty as to when that will happen. No discussion followed and it was unanimously, 5/0, approved.

#### **Agenda Item 8 – Resolution 2016-12 – Petition for Adjustment of Number and Location of Driveway Access Points**

Mr. Hahn advised that since they could not access U.S. 17, they had to find another way to get access. He stated that originally the building was located twenty-five feet (25') from the street, but had to be moved back to fifty-five feet (55') from the street to provide for an alley in the front. However, in doing so, he explained it placed the building less than one hundred feet (100') from the intersection and the criteria in the City's Land Development Code calls for a minimum of two hundred forty feet (240') from the intersection. He advised there was no way to accommodate such without coming through this variance procedure. Mayor Coker asked how far off from U.S. 17 would the entrance be and Mr. Hahn replied that it would be eighty-nine feet (89'). Mayor Coker asked if there were any other questions and there were none. Councilmember Fink made a motion to approve the Petition for Adjustment of the number and location of access driveways for the proposed development of the DeSoto County Fire Station No. 1 located at 25 West Cypress Street, Arcadia, Florida and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

#### **Agenda Item 9 – Waste Water Plant Sand Filter Rehabilitation Project**

Utilities Director A.J. Berndt advised he was addressing Council regarding a rehabilitation program for the sand filters at the waste water plant. He further advised that he had conferred with Julie Karleskint of Hazen and Sawyer, the City's engineer, and they were looking for what would be the biggest bang for their buck. At this time, he presented a

presentation (a copy of same is filed in the City Clerk's office). He advised the equipment is ten (10) years old and is out in the weather causing it to become dry-rotted and cracked. He stated the aerators do not work and the pressure cannot be read due to the damage and there are outdated electrical issues which are unsafe for some of the units to be in service. The next slide showed that the sand was four feet (4') from where it should be. He advised it still retains water and it cannot be pumped out because the gates are broken. He explained they are planning on rehabbing the sand that is in there and placing new sand in there. Mr. Berndt informed Council that the reason staff chose this project was because they believe they could have their money back within a couple of years. He explained that they currently spend over Two Hundred Thousand and 00/100 Dollars (\$200,000.00) a year on flocculant because they have twenty (20) units and half of them are so old, they do not work, so the water is being run through half of the total amount that they could send it through. He explained the flocculant takes the suspended solids that are in the water and helps it to settle and the sand is just another way of doing this process which is a lot cheaper in the long run. He stated that once the project is completed, they are hoping to save One Hundred Thousand and 00/100 Dollars (\$100,000.00) a year and will cut the flocculant cost in half. Mr. Berndt informed Council that the project is estimated at Two Hundred Five Thousand and 00/100 Dollars (\$205,000.00) and they are hoping to have half of the amount back within the first year. Deputy Mayor Frierson asked if it was in the budget and Mr. Berndt advised it was in the sewer contingency fund. Councilmember Fink asked how much was currently in the sewer contingency fund and Finance Director Carsten advised there was Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00) in the rehab and renew fund that they keep in the water fund and they have used approximately Sixty-Five Thousand and 00/100 Dollars (\$65,000.00) this year leaving approximately Three Hundred Ninety-Nine Thousand and 00/100 Dollars (\$399,000.00). City Administrator Stewart advised the project was chosen because of necessity and the ability to save approximately fifty percent (50%) in the cost of chemicals. He stated that in a little over a two (2) year period, enough money can be saved to offset the cost of this and those savings will continue on for future years. He further stated that under a five (5) year period, there would be an approximate savings of half a million dollars. In addition to all of that, he explained that they will have increased their efficiency significantly and upped their ability and reliability on being able to produce the reclaimed water. Councilmember Fink asked what the usable life span would be for the improvement and Mr. Berndt stated that it would be approximately ten (10) years which would depend on the maintenance and the fact that it would also be out in the weather, but that they would have the means to maintain it properly to get even more years out of it. Councilmember Fink made a motion to approve Parkson Corporation as a sole source provider for the waste water sand filter project in the amount of Two Hundred Five Thousand and 00/100 Dollars (\$205,000.00) and Councilmember Wertz-Strickland seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

**Agenda Item 10 – Approval of Change Order in Contract with AJAX Paving for LaSolona Repaving Project in the amount of \$54,467.90**

City Administrator Stewart explained this was an addendum to the agenda and the documents had been provided to Council. He explained that he had spoken with Council previously to advise staff would be bringing forward a request for a change order and asked

Public Works Director Steve Underwood to remind Council what the project is and what will be done. Mr. Underwood informed Council that the project consisted of repaving the road in front of the DeSoto County School Board between Charles Street and El Verano, milling and re-surfacing on the west side and just re-surfacing on the east side. He explained the School Board had concerns and staff advised them that their swales were above the road so when their sprinklers were turned on, it infiltrated the asphalt on the road and the cracks and when their buses traveled on it, it caused the valleys in the road. Mr. Underwood advised staff had contacted the school board and they were on board with it. He further advised that he and Mr. Stewart had e-mailed them requesting they split the costs on the project, but they have not received commitment at this point. City Administrator Stewart advised the paving contract was through AJAX Paving which is a unit price contract, but a change order was needed to the authorization of the contract because it is different from the original authorization that Council had provided. He also advised there were sufficient funds within the budget to pay for this project and recommended the authorization of the change order. Councilmember Wertz-Strickland made a motion to approve the change order in the contract with AJAX Paving for LaSolona RePaving Project in the amount of Fifty-Four Thousand Four Hundred Sixty-Seven and 90/100 Dollars (\$54,467.90) and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

### **COMMENTS FROM DEPARTMENTS**

Marshal Anderson provided the police department's monthly report to Council and advised that over the three (3) day weekend, they had made nine (9) arrests. He asked if Council or the general public had any questions or concerns and there were none. Regarding the upcoming year's grant, he notified the City Administrator and the Finance Director that he had submitted for it and it would be approximately Nine Thousand Two Hundred and 00/100 Dollars (\$9,200.00). He explained this was the reoccurring grant that they receive from the Florida Department of Law Enforcement. He explained the department had submitted for ear plugs which go from the portable radios straight to the officer's ears which prohibits a suspect from hearing what is being broadcast over the radio and he provided a previous case where a suspect overheard there was a warrant for his arrest and he ran. Marshal Anderson advised they were approximately Two Hundred Fifty and 00/100 Dollars (\$250.00) each and he was submitting for enough for every officer to have an ear plug for their radios. He further advised that the other items they were submitting for were tactical rifles for those certified to carry a rifle in their squad cars. He also advised they were requesting locking racks for the squad cars as well which would bring the total to approximately Nine Thousand Two Hundred Sixty-Six and 00/100 Dollars (\$9,266.00). Marshal Anderson asked for permission to have the Mayor sign on the City's behalf because the money comes to the City and the Police Department would be the sub-grantee of it. Councilmember Wertz-Strickland made a motion to approve the Nine Thousand Two Hundred Sixty-Six and 00/100 Dollars (\$9,266.00) and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

City Attorney Wohl referred to the Home Owner's Supply matter and the discussion at the last meeting regarding how to handle the encroachments on the City's right-of-way. He stated he could not recommend that the City vacate it or try to sell off a portion because in the

future, the City may have expanding utility services required that may be that additional space the right-of-way provides. He stated if they made it a common practice to vacate small portions of right-of-ways where there may be an encroachment, eventually they will have an issue where they would need to expand a road or need to put in water/sewer or other utility lines and find out there would be a need to get the right-of-way back and the individual may not want to sell it to the City which would require the City to exercise the power of eminent domain which would require payment of attorney fees. City Attorney Wohl advised he had performed a survey to see what other local governments were doing and he stated he would have Home Owner's Supply apply to file a petition with the City to occupy a certain part of the right-of-way which would include any indemnification, provision of thirty (30) days notice to move it for whatever reasons with no questions asked, and if they were to take the chain-link fence down or move the building back then they lose their right to occupy that area. He advised he had spoken with the City Administrator about it and such would require an amount of staff time to review the applications, the surveys and title work and the fees he had reviewed for such applications were between Seven Hundred Fifty and 00/100 Dollars (\$750.00) to One Thousand and 00/100 Dollars (\$1,000.00). He stated it would take into consideration the City's time, but also it would help prevent people from negligently encroaching areas and expecting the City to provide a right to occupy the space. City Attorney Wohl asked Council's approval to continue working with staff on a Petition to Occupy Right-of-Way and stated he felt it fits this situation perfectly and he believed the City Administrator was coming up with a fee schedule on a number of other items and would incorporate this particular fee as well. City Attorney Wohl pointed out that if the property is sold, a buyer would not know about the encroachment, but in this case, an agreement will be recorded in the public records which would reference the legal description of the property that is encroaching and that way any successors would be put on notice. City Administrator Stewart stated this would preserve the City's rights to the property and it also does not create an undue hardship on Home Owner's Supply. It was the general consensus of the Council for the City Attorney to continue working with staff on the matter.

City Administrator thanked Council for both meetings being productive.

## **PUBLIC**

George Chase, a County resident, advised he was a member of the RFQ Selection Committee and explained the process that the committee had taken. He stated he was sorry to see the committee's recommendation was cast aside and he felt the committee's recommendation was the correct decision. Councilmember Fink asked for the names of the other committee members and Mr. Chase advised that the other members were Shelley Peacock, Beverly Berry, Glenn Walker and A.J. Berndt.

## **MAYOR AND COUNCIL REPORTS**

Councilmember Fink stated he had spoken with the City Attorney about the previous meeting and he stated he could have done it, but it would have been an inappropriate place to do it. He felt it was better to do it now. After further discussion regarding the increased rates, Councilmember Fink made a motion to repeal the automatic increase resolution and have the

City Attorney draft a resolution to deal specifically with the amount that Council believes they should raise it, being it three percent (3%), two percent (2%), one percent (1%) or nothing. He asked the City Attorney if such was reasonable and City Attorney Wohl advised that was a policy decision, but he would be happy to draft the resolution however Council directs him to. The motion died for lack of a second.

Councilmember Fink asked the City Administrator for confirmation that the RFQ Committee was set up according to policy of the City of Arcadia, state statute and procurement code of the City and City Administrator confirmed such. He asked for further confirmation that if something is done in the City's name and if it was done by statutory and policy adopted by the City, it is part and parcel of such and City Administrator confirmed such.

Councilmember Wertz-Strickland provided a synopsis of the Florida League of Cities conference she had attended and thanked Council for allowing her to go and Mayor Coker thanked her for taking a part in it.

Mayor Coker thanked everyone for voting this year regarding the elections. Deputy Mayor Frierson advised that Sarasota County had twenty-two percent (22%) turn out for the vote, Charlotte County had twenty-five percent (25%) turn out for the vote and DeSoto County led with thirty-three percent (33%) turning out for the vote.

**ADJOURN**

Councilmember Wertz-Strickland made a motion to adjourn and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 8:01 P.M.

ADOPTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2016.

ATTEST:

By:

\_\_\_\_\_  
Susan Coker, Mayor

\_\_\_\_\_  
Penny Delaney, City Clerk

# AGENDA No. 3



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: September 20, 2016

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DEPARTMENT: Planning and Zoning  
SUBJECT: Downtown Market Days

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RECOMMENDED MOTION: **Motion to approve Market Days every second Saturday of the month for a period of one year.**

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SUMMARY: Arcadia Main Street is requesting to hold Downtown Market Days every second Saturday of the month for a period of one year, starting in October 2017 and ending in April 2017 . The event will consist of vendors setting up at the Tree Of Knowledge, Sun Trust Bank parking lot and from the corner of S. Orange Ave/ W. Oak St. to the corner of E Oak St/S. Desoto Ave. The hours of this event will be from 9:00 am. to 4:00 pm.

Estimated attendance: 200

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

---

Department Head: Carl A. McQuay *CMQ* Date: 09/20/16

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart *BC for TS* Date: *9/12/16*

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

# SPECIAL EVENTS

RECEIVED

AUG 23 REC'D

CITY OF ARCADIA

A special event is defined as any event held in the City that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the City right-of-ways or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

<b>Festivals</b>	<b>Fairs</b>	<b>Carnivals</b>
<b>Flea Markets</b>	<b>Expos</b>	<b>Tent Sales</b>
<b>Walk-a-thons</b>	<b>Parades</b>	<b>Road Races</b>
<b>Tournaments</b>	<b>Pony Rides</b>	<b>Petting Zoos</b>
<b>Concerts</b>	<b>Car Shows</b>	<b>Boat Shows</b>
<b>Battles of the Bands</b>	<b>Fireworks Displays</b>	<b>Public Gatherings</b>

All special events require a **SPECIAL EVENTS PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a) A narrative describing the approximate number of people expected to attend;
- b) Whether signs will be placed in the City right-of-ways;
- c) Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, ect.);
- d) Indicate whether additional electrical services will be required, and if so, where;
- e) Whether streets will be closed, or barricades erected;
- f) Include details of traffic control, emergency access and parking arrangements;
- g) Describe the provisions made for collection of trash, garbage, and recycling; and
- h) If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any costs incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department, and possibly the City Council.

**INSURANCE** – The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

**FOOD – ALL food and beverage vendors shall provide copies of their State of Florida Health Department License. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.**

**ALCOHOL – Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at <https://www.myfloridalicense.com/intentions2.asp?chBoard=true&SID=&boardid=400&professionid=4002>**

**USE OF CITY PERSONNEL – If City personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.**

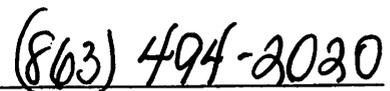
**By completing and submitting the attached application, I certify that:**

- I have read and agree to abide by the terms and conditions set forth above;
- That I will be designated as the (sole) contact person for the event;
- That I will be responsible for applying for and attaching all required permits and documentation; and
- That I am responsible for any fees which may be incurred as a result of this event.

  
\_\_\_\_\_  
Signature of Applicant/Event Sponsor

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
PRINTED Name of Above

  
\_\_\_\_\_  
Contact Phone #

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**



City of Arcadia

SPECIAL EVENTS PERMIT APPLICATION

Date Submitted: 8/26/16
Event Name: Downtown Market Place
Date(s) of Event: 10/16 - 4/17 Hours of Event: 9:00AM - 4:00PM
Expected Attendance: 10/15 200 4/15
Event Sponsor: Arcadia Main Street Non Profit? [checked] Yes
Description of Event: See attached

Contact Person: Pat Lindsay Telephone 863 494-2020
Fax #: 863-494-2020 Email: arcadiamainstreet@upho.com
Insurance Carrier: CNA
Insurance Agent: Agent's Phone:

- Alcoholic Beverage? YES NO
Tents? YES NO
Cooking? YES NO
Outdoor Music? YES NO
Additional Electric? YES NO
Carnival Rides? YES NO
Wildlife? YES NO
Fireworks? YES NO
Signs Displayed? YES NO
Set-up/Clean-up by City? YES NO
City Police Required? YES NO
Road Closures? YES NO

If yes, please specify locations:
Other pertinent information:

\*\*\*\*\*FOR CITY USE ONLY\*\*\*\*\*

Received by: Date: / /
City Marshal Approved Disapproved
City Administrator Approved Disapproved
City Council Approved Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, Pam Ames, as Vice President of  
(Printed Name) (Title or Office Held)

Arcadia Main Street, do hereby agree to hold the City of Arcadia,

its agents, and employees harmless and indemnify same from any civil actions or claims of any nature

made in connection with the event known as the \_\_\_\_\_ to  
(Name of Event)

be held at downtown Oak Street on \_\_\_\_\_  
(Location) (Date)

By: Pam Ames  
(Signature)

Printed Name: Pam Ames

Entity Name: Arcadia Main Street

Its: \_\_\_\_\_

Date: 8/26/16

STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 26<sup>th</sup> day of August, 20 16, by  
Pam Ames, as Vice President,

who [ ] is personally known to me or [ ] has produced \_\_\_\_\_ as identification.

(SEAL)



PATRICIA A. LINDSAY  
MY COMMISSION # EE 845183  
EXPIRES: October 29, 2016  
Bonded Thru Budget Notary Services

Patricia A. Lindsay  
NOTARY PUBLIC

Printed Name: Patricia A. Lindsay

Commission No. EE 845183

Commission Expires: 10/29/16

Arcadia Main Street will be hosting The Downtown Market Place on the 2<sup>nd</sup> Saturday of each month starting in October 2016 and ending April 2017 with approximately 200 people in attendance. The Downtown Market Place will consist of vendors setting up at the Tree of Knowledge, Sun Trust Parking Lot and on the sidewalks in front of the businesses and will run from 9:00am until 4:00pm. The Market Place will consist of vendors selling produce, baked good, antiques, crafts and other misc. items. All stores and restaurants will be notified and asked to participate in this event. Vending spaces will be sold for \$20.00 each and \$15.00 for non-profit. We have attached a copy of the Market Place rules.



# Downtown Market Place Rules

## Sponsored by the Arcadia Main Street Program

1. All vendor spots will be 10X10.
2. You may begin set up at 7a.m. All vendors must be set up by 9:00a.m.  
There will be no breakdown of booth until Market is over at 4:00p.m.
3. There is be no sale of alcohol or consumption allowed during the Market.
4. Vendors may not smoke in their selling area during Market hours.
5. All vendor vehicles must be moved to their designated parking area before 9:00a.m.
6. All vendors are responsible for their own trash. Do not leave your trash in the Market area.
7. Vendors should keep their area neat, clean and in good sanitary condition for customers.
8. No hawking or yelling at customers.
9. Signage may be displayed in your booth only and should be secure.
10. All tents/canopies must be anchored down at each corner.
11. All tables will require a table cloth. No bed sheets.
12. All vendors are responsible for their own licenses, certifications, permits and sales tax.
13. There will be no reimbursement of fees.
14. There will be a \$20.00 charge for any bad check NSF/or SP that is returned by the vendor's bank.
16. No radios.
17. No water or electricity will be provided.
18. Be courteous to customers, other vendors and Market Committee members. Any verbal or physical abuse will be grounds for immediate expulsion.
19. Market Manager/Committee has the right to refuse any vendor.

I/we undersigned participants/vendors listed below, specifically assume any risk and release the Arcadia Main Street Program, Inc. and the City of Arcadia from any and all causes of action, claims, demands liability or damages and I/we agree to indemnify and hold the Arcadia Main Street Program, Inc. and the City of Arcadia harmless from any and all costs of any kind whatsoever (including attorney's fees and costs)causes of action, claims, demands, liability or damages relating in any way to the Arcadia Main Street Program Inc.'s function and or event, whether caused by any acts, intentional, negligent, contributory or otherwise by the Arcadia Main Street Program, Inc's agent, officers, directors or employees. This agreement extends to anyone representing your booth or you.

I/we understand that the Arcadia Main Street Program Inc. is not responsible for any accidents, injuries or lost articles during the event. I/we agree to abide by all the rules set forth in this application and understand that failure to abide by these rules may result in expulsion from the event.

Vendor Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_



ARCAMA1-01

SOHARE

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/17/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): (410) 685-4625      FAX (A/C, No): (410) 685-3071 E-MAIL ADDRESS:  <table style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : Continental Casualty Company</td> <td>20443</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Continental Casualty Company	20443	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
<b>INSURED</b>  Arcadia Main Street P.O. Box 1104 Arcadia, FL 34265															

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			4025933719	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED A/TOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED A/TOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y / N N / A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Office Copy	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
-------------	---

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INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 13 2015

ARCADIA MAIN STREET PROGRAM INC  
22 N POLK AVE  
ARCADIA, FL 34266

Employer Identification Number:  
65-0383160  
DLN:  
17053258323014  
Contact Person: JASON T SAMMONS ID# 31616  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
December 31  
Public Charity Status:  
509(a)(2)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
September 9, 2014  
Contribution Deductibility:  
Yes  
Addendum Applies:  
Yes

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Director, Exempt Organizations

ARCADIA MAIN STREET PROGRAM INC

ADDENDUM

Your exemption under section 501(c)(4) of the Code is reinstated for the period May 15, 2010 to the effective date shown in the heading of this letter.

# AGENDA No. 4



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: Sept. 20, 2016

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DEPARTMENT: Administration  
SUBJECT: Contract Renewal with the CFRPC

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RECOMMENDED MOTION: **Motion to approve a one year renewal of the contract with the CFRPC to provide professional planning services to the City for the 2016-2017 fiscal year in the amount of \$20,000.**

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SUMMARY:

1. The CFRPC has provided professional planning services for the City of Arcadia for several years and currently provides those services.
  2. The work of the CFRPC has been exemplary and they meet or exceed the terms of the contract.
  3. The contract amount for this proposed extension remains the same as for the current fiscal year.
  4. Staff recommends renewal of this contract
- 

FISCAL IMPACT: \$20,000

- Capital Budget
- Operating
- Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator: Terry Stewart *BC for TS* \_\_\_\_\_ Date: 9-9-2016

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COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications



August 24, 2016

Mr. Terrance Stewart, MPA ICMA-CM, City Administrator  
City of Arcadia  
P.O. Box 1000  
Arcadia, FL 34265  
[tstewart@arcadia-fl.gov](mailto:tstewart@arcadia-fl.gov)

**Via Email & Mail**

**RE: CFRPC Planning Advisory Services Contract**

Dear Mr. Stewart:

Enclosed please find a Planning Advisory Services (PAS) Contract for the CFRPC to provide professional planning services to the City of Arcadia for the 2016-2017 Fiscal Year.

The PAS Contract is for \$20,000 and includes continued professional planning services to the City as indicated in Attachment A, I-III of the contract including but not limited to:

- Assistance with comprehensive plan amendments, rezonings, and large project review, subdivision review;
- Minor revisions to the Land Development Regulations;
- Comprehensive mapping services.

Please contact me if you have any questions or concerns regarding the enclosed contract. In order for the CFRPC to provide these services in the new fiscal year, we request that the City execute these contracts by October 1, 2016.

Please sign two copies of the enclosed contract and return them to the CFRPC to my attention. We will return one original to your attention following signature of the CFRPC officials.

We greatly appreciate the opportunity to be of service to the City of Arcadia.

Sincerely,

Jennifer Codo-Salisbury, MPA, AICP  
Planning and Administrative Director

Attachment: Planning Advisory Services (PAS) Contract



**PLANNING ADVISORY SERVICES AGREEMENT**

**with the**

**CITY OF ARCADIA**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the **Central Florida Regional Planning Council** (hereinafter referred to as the "COUNCIL") and the **City of Arcadia** (hereinafter referred to as the "CITY").

**BACKGROUND**

- A. The CITY desires to engage the COUNCIL to provide professional planning services to assist the CITY in complying with the requirements of growth management laws; to provide technical assistance to the Planning and Zoning Board, elected officials, and CITY staff members on the evaluation and processing of land development proposals; and to maintain the Comprehensive Plan, Future Land Use Map, Land Development Code, and Official Zoning Map; all of which is detailed in Attachment A, I-III – Scope of Work, and is a part of this Agreement.
- B. The COUNCIL desires to provide such professional services in accordance with this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained herein, the parties hereto do mutually agree as follows:

**I. GENERAL**

The CITY engages the COUNCIL to assist the CITY in fulfilling the requirements of Chapter 163, Florida Statutes, and all relevant amendments to these statutes, and any other pertinent state law or rule related to Growth Management; and the COUNCIL shall provide the professional services required under this Agreement with the CITY.

**II. SCOPE OF WORK**

The COUNCIL shall perform, in a satisfactory and proper manner, the work and services detailed in Attachment A - Scope of Work, and shall satisfy all requirements of the guidelines specified therein.

### III. COMPENSATION

This is a fixed fee agreement. The fixed fee for General Planning Services (I-III in Attachment A) is **\$20,000 (twenty thousand dollars)**. As consideration for performance of all work rendered under this Agreement, the CITY agrees to pay a fixed fee for the Generalized Planning Services of **\$20,000 (twenty thousand dollars)** to be paid in four (4) payments, beginning October 1, 2016 with a final payment due July 1, 2017. Payment shall be made upon receipt of an acceptable completed invoice from the COUNCIL, which shall be presented to the CITY. Payments will be due as follows:

October 1, 2016	\$5,000
January 1, 2017	\$5,000
April 1, 2017	\$5,000
July 1, 2017	\$5,000

All fees and payments for additional Scope of Work, if required, shall be negotiated.

### IV. PERIOD OF AGREEMENT

The services of the COUNCIL are to commence upon execution of this agreement.

### V. MODIFICATION OF AGREEMENT

- A. Either party may request changes in the services or Scope of Work to be performed by the COUNCIL pursuant to this Agreement, including adjustments in the funds provided under the Agreement if necessary and appropriate. Such changes mutually agreed upon by and between the CITY and the COUNCIL shall be incorporated in written amendments to this Agreement signed by both parties.
- B. Any extensions of the Agreement shall be mutually agreed upon by and between the CITY and the COUNCIL and shall be incorporated in written amendments to this Agreement signed by both parties.

### VI. TERMINATION

- A. This Agreement may be terminated by the written mutual consent of the parties.
- B. Either party may terminate this Agreement for cause upon written notice of thirty (30) days. Written notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

- C. In the event the Agreement is terminated, the COUNCIL shall be reimbursed in the amount commensurate with the work satisfactorily accomplished on the effective date of termination.

## **VII. COMPLIANCE WITH LAWS**

The COUNCIL warrants, represents, and agrees that it will comply with all federal, state, and local laws, rules, and regulations applicable to the fulfillment of the requirements of this Agreement.

## **VIII. PERSONNEL**

- A. The COUNCIL represents that it has, or will secure at its own expense, personnel necessary to perform the services under this Agreement.
- B. The COUNCIL shall continuously staff the project with personnel as deemed necessary by the COUNCIL to fulfill its obligations under this Agreement. Qualified persons may be added, deleted, or substituted at any time during the period of this Agreement, as the COUNCIL may deem necessary or appropriate.

## **IX. DATA TO BE FURNISHED TO COUNCIL**

Upon reasonable request of the COUNCIL, the CITY shall provide to the COUNCIL, at no cost, all information, data reports, records, and maps in its possession, or which become available to it, that are necessary for the execution of work of the COUNCIL under this Agreement.

## **X. RIGHT TO WORK PRODUCTS**

Copies of all work products shall become property of the CITY.

## **XI. ASSIGNMENT**

This Agreement shall not be assignable.

## **XII. TERMS AND CONDITIONS**

This Agreement and attachments incorporated by reference constitute all the terms and conditions agreed upon by the parties.

IN WITNESS WHEREOF, the CITY and the COUNCIL have caused this Agreement to be executed by their undersigned officials as duly authorized.

**CITY OF ARCADIA**

**CENTRAL FLORIDA REGIONAL  
PLANNING COUNCIL**

By: \_\_\_\_\_

By: \_\_\_\_\_  
Patricia M. Steed, Executive Director

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

**Approved as to legal form and sufficiency:**

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Council Attorney

**City of Arcadia  
SCOPE OF WORK FOR FY 2016-2017**

**GENERAL PLANNING SERVICES**

**I. GROWTH MANAGEMENT ADMINISTRATION**

- A. The COUNCIL shall advise and assist the CITY in the preparation of small scale and large scale Comprehensive Plan amendments made necessary by annexations, citizen requests, State statute changes, and CITY initiated requests.
- B. The COUNCIL shall provide technical assistance to the elected officials, Planning and Zoning board and CITY staff members on the evaluation and processing of land development proposals (i.e., comprehensive plan amendments, zoning applications, subdivision plats, site plans, etc.).
- C. The COUNCIL shall provide technical assistance on occasional and minor revisions to the Land Development Code.
- D. The COUNCIL shall coordinate training sessions on State statute and rule changes that effect the CITY'S compliance with Chapter 163, F.S., as necessary.

**II. ROUTINE MAPPING (ON GIS BASE MAP)**

- A. The COUNCIL shall prepare updates to the Map Series for the Comprehensive Plan made necessary by annexations, land use changes and text amendments.
- B. The COUNCIL shall prepare updates to the Official Zoning Map made necessary by annexations, requests for re-zonings and Comprehensive Plan amendments.

**III. LARGE SCALE PLAN REVIEW**

The COUNCIL shall advise and assist the CITY on matters concerning the review of proposed large scale development projects on such subjects as, (a) the contents of proposed plans, (b) the processes for development review, (c) the integration of the development and its infrastructure plans into the CITY'S Comprehensive Plan, (d) coordination of review and (e) consistency with the Land Development Code and Comprehensive Plan.

# AGENDA No. 5



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: Sept. 20, 2016

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DEPARTMENT: Administration  
SUBJECT: Request to use Council Chambers for a Candidate Q&A Forum

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RECOMMENDED MOTION: Motion to approve/deny use of the City Council Chambers by the Arcadian Newspaper for the purpose of a Candidates Q&A Forum, 6:00 to 8:30 PM October 20, 2016.

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SUMMARY:

1. Representatives of the Arcadian newspaper contacted the City Administrator with a request to use the City's Council Chambers for the purposes of holding a Candidates Q&A Forum
2. Candidates will include all of those local candidates on the November General Election ballot both City and County.
3. The requested date is October 20, 6:00 to 8:30 PM.
4. The chambers have no activity currently scheduled for that date and time.

FISCAL IMPACT:  Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_  
City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_  
City Administrator: Terry Stewart *BC for TS* \_\_\_\_\_ Date: 9-9-2016

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COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications

# DEPARTMENT REPORTS

CITY OF ARCADIA  
SUMMARY OF ALL FUNDS  
AS OF SEPTEMBER 9, 2016

**REVENUES:**

FUND:	AMENDED BUDGET	ACTUAL REVENUE	REMAINING	% REC'D
<b>GENERAL FUND:</b>	4,836,924	4,629,899	207,025	95.7%
<b>SM. CTY SURTAX/ CAP IMP.:</b>	478,047	482,568	(4,521)	100.9%
<b>ROAD / STREET PROJECTS</b>	1,144,764	1,144,764	0.00	100.0%
<b>MCSWAIN RESTORATION</b>	544,726	544,726	0.00	100.0%
<b><u>ENTERPRISE FUNDS:</u></b>				
<b>WATER/SEWER FUND:</b>	5,326,915	4,368,163	958,752	82.0%
<b>SOLID WASTE FUND:</b>	793,799	761,513	32,286	95.9%
<b>AIRPORT FUND:</b>	283,452	232,641	50,811	82.1%
<b>TOTAL ALL FUNDS:</b>	<b>13,408,627</b>	<b>12,164,274</b>	<b>1,244,353</b>	<b>90.7%</b>

**EXPENSES**

FUND:	BUDGETED EXPENSES	ACTUAL EXPENSES	REMAINING	% USED
<b>GENERAL FUND:</b>	4,836,924	4,142,494	694,430	85.6%
<b>SM. CTY SURTAX/ CAP IMP.:</b>	428,136	98,622	329,514	23.0%
<b>ROAD / STREET PROJECTS</b>	1,144,764	967,945	176,819	84.6%
<b>MCSWAIN RESTORATION</b>	544,726	464,235	80,491	85.2%
<b><u>ENTERPRISE FUNDS:</u></b>				
<b>WATER/SEWER FUND:</b>	5,326,915	3,336,480	1,990,435	62.6%
<b>SOLID WASTE FUND:</b>	793,799	667,562	126,237	84.1%
<b>AIRPORT FUND:</b>	283,452	105,425	178,027	37.2%
<b>TOTAL ALL FUNDS:</b>	<b>13,358,716</b>	<b>9,782,763</b>	<b>3,575,953</b>	<b>73.2%</b>

CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
AS OF SEPTEMBER 9, 2016

GENERAL FUND REVENUES		AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
<b>AD VALORUM TAXES</b>					
Ad Valorem Taxes - Current		1,473,256	1,430,814	42,442	97.1%
Ad Valorem Taxes - Delinquent		-		-	0.0%
Interest on AD Valorem Tax		-	85	(85)	100.0%
Tax Certificate Sales		-	109,077	(109,077)	0.0%
<b>Total AD Valorem Taxes</b>		<b>1,473,256</b>	<b>1,539,976</b>	<b>(66,720)</b>	<b>104.5%</b>
<b>SALES &amp; USE TAX</b>					
State Local Option Fuel Tax New (1-5 Cent Tax)		88,274	83,999	4,275	95.2%
Gas Tax 5 & 6 Cents (1-6 Cent Tax)		181,642	170,001	11,641	93.6%
<b>Total Sales &amp; Use Tax</b>		<b>269,916</b>	<b>254,001</b>	<b>15,915</b>	<b>94.1%</b>
<b>FRANCHISE FEES</b>					
Electricity Franchise		400,000	400,541	(541)	100.1%
<b>Total Franchise Fees</b>		<b>400,000</b>	<b>400,541</b>	<b>(541)</b>	<b>100.1%</b>
<b>UTILITY SERVICE TAX (PST)</b>					
Electricity Utility Tax		300,000	344,628	(44,628)	114.9%
Water Utility Tax		107,000	134,818	(27,818)	126.0%
Gas Utility Tax		20,000	14,605	5,395	73.0%
Communications Service Tax		227,125	180,031	47,094	79.3%
<b>Total Utility Service Tax</b>		<b>654,125</b>	<b>674,083</b>	<b>(19,958)</b>	<b>103.1%</b>
<b>OTHER GENERAL TAXES</b>					
Local Business Tax Receipts		40,000	31,087	8,913	77.7%
<b>Total Other General Taxes</b>		<b>40,000</b>	<b>31,087</b>	<b>8,913</b>	<b>77.7%</b>
<b>OTHER REVENUES</b>					
Cemetery Lots		9,000	15,022	(6,022)	166.9%
Land Sales		-	7,500	(7,500)	
<b>Total Other Revenues</b>		<b>9,000</b>	<b>22,522</b>	<b>(13,522)</b>	<b>166.9%</b>
<b>BUILDING PERMITS</b>					
Building Permits		5,000	12,385	(7,385)	247.7%
<b>Total Building Permits</b>		<b>5,000</b>	<b>12,385</b>	<b>(7,385)</b>	<b>247.7%</b>

CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
AS OF SEPTEMBER 9, 2016

GENERAL FUND REVENUES	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
<b>OTHER LICENSES &amp; PERMITS</b>				
Zoning Fees	2,750	400	2,350	14.5%
Maps	-	-	-	0.0%
Other Licenses & Permits	6,000	825	5,175	13.8%
<b>Total Other Licenses &amp; Permits</b>	<b>8,750</b>	<b>1,225</b>	<b>7,525</b>	<b>14.0%</b>
FEDERAL GRANTS	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
COPS Grant	-	-	-	0.0%
Victims of Crime Grant (Voca)	29,204	37,139	(7,935)	127.2%
Rural Investigation Grant	-	-	-	0.0%
JAGC 2016-DESO-2 R3-097 GRANT	8,437	8,363	74	0.0%
JAGC 2015 1 R1 003 BODY CAMERA GRANT	-	1,484	(1,484)	0.0%
<b>Total Federal Grants</b>	<b>37,641</b>	<b>46,986</b>	<b>(9,345)</b>	<b>124.8%</b>
STATE GRANTS	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
Dept. of Transportation US 17 Widening	-	-	-	0.0%
Dept. of Economic OPP Planning Grant	-	-	-	0.0%
Hurricane Grant	-	-	-	0.0%
<b>Total State Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
STATE SHARED REVENUES	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
State Half Cents Sales Tax	268,692	263,225	5,467	98.0%
State Shared Motor Fuel	66,176	62,202	3,974	93.9%
State Shared Sales Tax	213,048	200,144	12,904	92.7%
Mobile Home License	2,500	2,318	182	92.7%
Alcoholic Beverage Licenses	3,300	4,731	(1,431)	143.4%
State of FL Lighting Maintenance Agreement	44,498	44,498	-	100.0%
State of FL Traffic Light Maintenance Agreement	43,168	43,168	-	100.0%
State of FL Pension Contribution	-	-	-	0.0%
<b>Total State Shared Revenues</b>	<b>641,382</b>	<b>620,286</b>	<b>21,096</b>	<b>96.7%</b>
SHARED REVENUES FROM LOCAL UNITS	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
School Guard Crossing - School Board	18,000	13,940	4,060	77.4%
DeSoto County Business Tax	1,500	2,275	(775)	100.0%
<b>Total Shared Revenue from Local Units</b>	<b>19,500</b>	<b>16,215</b>	<b>3,285</b>	<b>83.2%</b>

CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
AS OF SEPTEMBER 9, 2016

GENERAL FUND REVENUES	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
<b>PUBLIC SERVICE REVENUE</b>				
Police Services	-	-	-	0.00%
Fire Protection Services - MSBU	239,980	-	239,980	0.00%
Accident Reports	900	2,032	(1,132)	225.79%
Code Enforcement Fees	1,000		1,000	0.00%
<b>Total Public Safety Revenue</b>	<b>241,880</b>	<b>2,032</b>	<b>239,848</b>	<b>0.84%</b>
CULTURE/RECREATION	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
<b>GOLF COURSE &amp; PRO SHOP</b>				
Golf Course Green Fees	75,000	68,214	6,786	91.0%
Cart Rentals	100,000	82,075	17,925	82.1%
Golf Course Membership Fees	100,000	67,916	32,084	67.9%
Pro Shop & Food and Beverage	60,000	27,838	32,162	46.4%
<b>Total Golf Course &amp; Pro Shop</b>	<b>335,000</b>	<b>246,043</b>	<b>88,957</b>	<b>73.4%</b>
<b>Other Culture / Recreation</b>				
Rent Fees for Speer Center	1,000	-	1,000	0.0%
Way Building Rent	-	-	-	0.0%
Parks Maintenance Agreements	-	-	-	0.0%
Smith Brown Gym Rent	-	2	(2)	0.0%
<b>Total Other Culture / Recreation</b>	<b>1,000</b>	<b>2</b>	<b>1,000</b>	<b>0.2%</b>
<b>Total Culture / Recreation</b>	<b>336,000</b>	<b>246,045</b>	<b>89,957</b>	<b>73.2%</b>
FINES & FORFEITURES	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
Court Fines	23,000	41,088	(18,088)	178.6%
Police Education	-	-	-	0.0%
Misc Charges for Services	8,000	7,200	800	90.0%
Taxi Application Fees	4,000	2,200	1,800	55.0%
Parking Violations	500	686	(186)	0.0%
Towing Fees	-	-	-	0.0%
Impound	8,500	4,050	4,450	47.6%
Confiscated and Restitution (from Law Enforcement Trust)	-	-	-	0.0%
<b>Total Fines and Forfeitures</b>	<b>44,000</b>	<b>55,223</b>	<b>(11,223)</b>	<b>125.5%</b>
INTEREST EARNINGS	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
Law Enforcement Trust Income	-	-	-	0.0%
Other Interest	250	-	250	0.0%
Unrealized Gain	-	-	-	0.0%
Bond Interest	-	-	-	0.0%
<b>Total Interest Earnings</b>	<b>250</b>	<b>-</b>	<b>250</b>	<b>0.0%</b>

CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
AS OF SEPTEMBER 9, 2016

GENERAL FUND REVENUES	AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
<b>RENTS &amp; ROYALTIES</b>				
Mobile Home Park Rent	194,000	189,488	4,512	97.7%
Mobile Home Park Laundry	1,000	639	361	63.9%
<b>Total Rents &amp; Royalties</b>	<b>195,000</b>	<b>190,127</b>	<b>4,873</b>	<b>97.5%</b>
<b>SALES/COMP FOR LOSS OF FIXED ASSET</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% REC'D</b>
Sale of Fixed Asset	-	-	-	-
<b>SALE OF SURPLUS MATERIALS/SCRAP</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% REC'D</b>
Sale of Surplus Materials	5,000	486	4,514	9.7%
<b>Total Sale of Surplus Materials</b>	<b>5,000</b>	<b>486</b>	<b>4,514</b>	<b>9.7%</b>
<b>CONTRIBUTIONS/DONATIONS FROM PRIVATE</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% REC'D</b>
Miscellaneous Donations -Police	-	40,000	(40,000)	0.0%
Jim Space Foundation Donation	-	-	-	0.0%
Saturday Night Lights	-	7,650	(7,650)	0.0%
<b>Total Contributions/ Donations from Private</b>	<b>-</b>	<b>40,000</b>	<b>(40,000)</b>	<b>0.0%</b>
<b>OTHER MISC REVENUE</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% REC'D</b>
Copies - City Hall	200	127	73	63.5%
Copies - Police Station	-	-	-	0.0%
Miscellaneous	500	605	(105)	121.0%
Miscellaneous Refunds	-	57,215	(57,215)	0.0%
Special Detail APD	4,000	7,683	(3,683)	0.0%
Shop With A Cop	-	12,526	(12,526)	0.0%
<b>Total Other Misc Revenue</b>	<b>4,700</b>	<b>78,156</b>	<b>(73,456)</b>	<b>2.70%</b>
<b>CONTRIBUTION FROM OTHER FUNDS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% REC'D</b>
Transfer from Water (Loan)	53,000	-	53,000	0.0%
Transfer from Surtax to Streets for Street Sweeper (BA#2016-03)	19,171	19,171	-	100.0%
Transfer from Surtax to Fire Control for Fire Truck (BA#2016-03)	22,900	22,900	-	100.0%
Transfer from Surtax to Fire Control for Roof Rpr (BA#2016-03)	7,840	7,840	-	100.0%
Transfer from Street Project to Street Dept. (BAX#2016-03)	100,000	100,000	-	100.0%
<b>Total Contribution from Other Funds</b>	<b>202,911</b>	<b>149,911</b>	<b>53,000</b>	<b>73.9%</b>

CITY OF ARCADIA  
REVENUE BUDGET REPORT  
GENERAL FUND  
AS OF SEPTEMBER 9, 2016

CHARGE BACKS FROM ENTERPRISE FUNDS		AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
Transfers In		248,613	248,613	-	100.0%
FUND BALANCE		AMENDED BUDGET	ACTUAL	REMAINING	% REC'D
Fund Balance			-	-	0.0%
<b>TOTAL GENERAL FUND REVENUES</b>		<b>4,836,924</b>	<b>4,629,899</b>	<b>207,025</b>	<b>95.7%</b>

CITY OF ARCADIA  
EXPENSE BUDGET REPORT  
GENERAL FUND  
AS OF AS OF SEPTEMBER 9, 2016

<b>LEGISLATIVE/COUNCIL EXPENSES</b>				
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED
Personnel Expenses	22,932	23,930	(998)	104.4%
Operating Expenses	57,514	25,594	31,920	44.5%
<b>TOTAL LEGISLATIVE/COUNCIL</b>	<b>80,446</b>	<b>49,524</b>	<b>30,922</b>	<b>61.6%</b>

<b>RETIREE &amp; COUNCIL RETIREES</b>				
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED
Personnel Expenses	88,022	111,839	(23,817)	127.1%

<b>EXECUTIVES</b>				
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED
Personnel Expenses	326,339	311,566	14,773	95.5%
Operating Expenses	31,711	16,494	15,217	52.0%
<b>TOTAL EXECUTIVE</b>	<b>358,050</b>	<b>328,060</b>	<b>29,990</b>	<b>91.6%</b>

<b>FINANCIAL &amp; ADMINISTRATIVE</b>				
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED
Personnel Expenses	168,284	158,777	9,507	94.4%
Operating Expenses	87,523	87,299	224	99.7%
<b>TOTAL FINANCE &amp; ADMINISTRATIVE</b>	<b>255,807</b>	<b>246,076</b>	<b>9,731</b>	<b>96.2%</b>

<b>LEGAL COUNCIL</b>				
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED
Professional Services	70,100	51,477	18,623	73.4%
Other Legal Services	10,000	220	9,780	2.2%
<b>TOTAL LEGAL COUNCIL</b>	<b>80,100</b>	<b>51,697</b>	<b>28,403</b>	<b>64.5%</b>

<b>COMPREHENSIVE (COMMUNITY DEVELOPMENT)</b>				
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED
Personnel Expenses	71,060	60,756	10,304	85.5%
Operating Expenses	64,884	37,033	27,851	57.1%
<b>TOTAL COMPREHENSIVE</b>	<b>135,944</b>	<b>97,789</b>	<b>38,155</b>	<b>71.9%</b>

CITY OF ARCADIA  
EXPENSE BUDGET REPORT  
GENERAL FUND  
AS OF AS OF SEPTEMBER 9, 2016

<b>OTHER GOVERNMENT SERVICES</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses	15,000	12,724	2,276	84.8%
Operating Expenses	157,816	137,570	20,246	87.2%
Contingency	116,638	-	116,638	0.0%
<b>TOTAL OTHER GOVERNMENTAL SERVICES</b>	<b>289,454</b>	<b>150,294</b>	<b>139,160</b>	<b>51.9%</b>

<b>LAW ENFORCEMENT</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses	1,154,897	1,065,827	89,070	92.3%
Operating Expenses	220,862	178,261	42,601	80.7%
Capital Outlay	27,000	25,849	1,151	95.7%
<b>TOTAL LAW ENFORCEMENT</b>	<b>1,402,759</b>	<b>1,269,936</b>	<b>132,823</b>	<b>90.5%</b>

\*NOTE: The Police & Fire Pension is split 50.5% for Police and 49.5% for Fire Control. The amount allocated to Police year to date is \$144,791. The amount for Fire is \$141,895 and is expended under Fire Control.

<b>VICTIMS OF CRIMES GRANT</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses	40,479	41,178	(699)	101.7%
<b>TOTAL VICTIMS OF CRIMES GRANT</b>	<b>40,479</b>	<b>41,178</b>	<b>(699)</b>	<b>101.7%</b>

<b>POLICE EQUIPMENT GRANT</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
APD ANTI-DRUG - 2016	8,437	8,363	74	99.1%
<b>TOTAL POLICE EQUIPMENT GRANT</b>	<b>8,437</b>	<b>8,363</b>	<b>74</b>	<b>99.1%</b>

<b>SCHOOL CROSSING GUARD</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses	18,447	14,296	4,151	77.5%
Operating Expenses	375	-	375	100.0%
<b>TOTAL SCHOOL CROSSING GUARD</b>	<b>18,822</b>	<b>14,296</b>	<b>4,526</b>	<b>76.0%</b>

<b>SHOP WITH A COP EXPENSES</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Operating Expenses	-	12,888	(12,888)	0.0%
<b>TOTAL SCHOOL CROSSING GUARD</b>	<b>-</b>	<b>12,888</b>	<b>(12,888)</b>	<b>0.0%</b>

<b>SPECIAL DETAIL</b>				
<b>ACCOUNTS</b>	<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Operating Expenses	-	1,223	(1,223)	0.0%
<b>TOTAL SCHOOL CROSSING GUARD</b>	<b>-</b>	<b>1,223</b>	<b>(1,223)</b>	<b>0.0%</b>

<b>TOTAL ALL LAW ENFORCEMENT</b>	<b>1,470,497</b>	<b>1,347,884</b>	<b>122,613</b>	<b>91.7%</b>
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CITY OF ARCADIA  
EXPENSE BUDGET REPORT  
GENERAL FUND  
AS OF AS OF SEPTEMBER 9, 2016

<b>FIRE CONTROL</b>					
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED	
Operating Expenses	438,222	391,075	47,147	89.2%	
<b>TOTAL FIRE CONTROL</b>	<b>438,222</b>	<b>391,075</b>	<b>47,147</b>	<b>89.2%</b>	

<b>CEMETERY</b>					
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED	
Personnel Expenses	37,478	36,183	1,295	96.5%	
Operating Expenses	21,591	10,661	10,930	49.4%	
<b>TOTAL CEMETERY</b>	<b>59,069</b>	<b>46,844</b>	<b>12,225</b>	<b>79.3%</b>	

<b>STREET DEPARTMENT</b>					
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED	
Personnel Expenses	209,419	124,064	85,355	59.2%	
Operating Expenses	220,254	221,217	(963)	100.4%	
Capital Outlay	75,000	80,891	(5,891)	0.0%	
<b>TOTAL STREET DEPARTMENT</b>	<b>504,673</b>	<b>426,173</b>	<b>78,500</b>	<b>84.4%</b>	

<b>OTHER TRANSPORTATION</b>					
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED	
Personnel Expenses	9,390	9,015	375	96.0%	
Operating Expenses	78,460	21,460	57,000	27.4%	
<b>TOTAL OTHER TRANSPORTATION</b>	<b>87,850</b>	<b>30,475</b>	<b>57,375</b>	<b>34.7%</b>	

<b>VEHICLE AND FACILITY MAINTENANCE</b>					
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED	
Personnel Expenses	105,506	96,078	9,428	91.1%	
Operating Expenses	20,063	15,173	4,890	75.6%	
Capital Outlay	3,500	2,556	944	73.0%	
<b>TOTAL VEHICLE AND FACILITY MAINTENANCE</b>	<b>129,069</b>	<b>113,807</b>	<b>15,262</b>	<b>88.2%</b>	

<b>PARKS DEPARTMENT</b>					
ACCOUNTS	AMENDED BUDGET	ACTUAL	REMAINING	% USED	
Personnel Expenses	170,001	138,516	31,485	81.5%	
Operating Expenses	73,373	60,349	13,024	82.3%	
Capital Outlay	-	-	-	0.0%	
<b>TOTAL PARKS DEPARTMENT</b>	<b>243,374</b>	<b>198,866</b>	<b>44,508</b>	<b>81.7%</b>	

CITY OF ARCADIA  
 EXPENSE BUDGET REPORT  
 GENERAL FUND  
 AS OF AS OF SEPTEMBER 9, 2016

<b>MOBILE HOME PARK</b>					
<b>ACCOUNTS</b>		<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses		48,314	41,608	6,706	86.1%
Operating Expenses		117,453	98,370	19,083	83.8%
Capital Outlay		5,000	-	5,000	0.0%
<b>TOTAL MOBILE HOME PARK</b>		<b>170,767</b>	<b>139,978</b>	<b>30,789</b>	<b>82.0%</b>

<b>GOLF COURSE</b>					
<b>ACCOUNTS</b>		<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses		167,884	163,944	3,940	97.7%
Operating Expenses		247,831	204,204	43,627	82.4%
Capital Outlay					0.0%
<b>TOTAL GOLF COURSE</b>		<b>415,715</b>	<b>368,148</b>	<b>47,567</b>	<b>88.6%</b>

<b>WAY BUILDING</b>					
<b>ACCOUNTS</b>		<b>AMENDED BUDGET</b>	<b>ACTUAL</b>	<b>REMAINING</b>	<b>% USED</b>
Personnel Expenses		5,366	8,568	(3,202)	159.7%
Operating Expenses		38,096	35,397	2,700	92.9%
<b>TOTAL WAY BUILDING</b>		<b>43,462</b>	<b>43,965</b>	<b>(503)</b>	<b>101.2%</b>

<b>TOTAL GENERAL FUND EXPENSES</b>		<b>4,850,521</b>	<b>4,142,494</b>	<b>708,027</b>	<b>85.4%</b>
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**CITY OF ARCADIA  
SM. CTY SURTAX/CAPITAL IMPROVEMENT  
BUDGETED REVENUE  
AS OF SEPTEMBER 9, 2016**

	Amended Budget	Actual	Remaining	% Used
Small Cty. Surtax	428,136	482,568	(54,432)	112.7%
Interest SBA	-			
Other Interest Earnings	-			
Interest on Investment Acct	-			
Unrealized Gain	-			
Other Miscellaneous	-			
Fund Balance Reserves	-			
Transfers Out	49,911			
<b>Total Surtax/Capital</b>	<b>478,047</b>	<b>482,568</b>	<b>(4,521)</b>	<b>100.9%</b>

**CITY OF ARCADIA  
SM. CTY SURTAX/CAPITAL IMPROVEMENT  
EXPENSES  
AS OF SEPTEMBER 9, 2016**

	Budgeted	Actual	Remaining	% Used
<b>Way Building</b>				
Council Chambers	-			
Improvements (Computer Upgrade)	10,000.00	6,211.00	3,789	62.1%
<b>Total Way Building</b>	<b>10,000.00</b>	<b>6,211.00</b>	<b>3,789</b>	
<b>Streets</b>				
Street, Sidewalks & Curbs	-	-	-	0.0%
Stormwater Projects	-	-	-	-
Machinery & Equipment	-	-	-	-
Principal Bond Payments	-	-	-	-
ADM Fees - Bond 2003	-	-	-	-
Interest Bond Payments	-	-	-	-
Bond Administration Expense	-	-	-	-
Improvements (Computer Upgrades)	-	-	-	-
<b>Total Streets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Debt Service</b>				
Principal	-	-	-	-
Interest	-	-	-	-
<b>Total Debt Service</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Police</b>				
Improvements	-	-	-	-
Machinery & Equipment	-	-	-	-
<b>Total Police</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Parks and Recreation</b>				
Improvements Golf Course	55,000	37,500	17,500	0.0%
Land	-	-	-	-
Machinery & Equipment	-	-	-	-
<b>Total Parks</b>	<b>55,000</b>	<b>37,500</b>	<b>17,500</b>	<b>0.0%</b>
<b>Contingency</b>	<b>413,047</b>	<b>54,911</b>	<b>358,136</b>	<b>13.3%</b>
<b>Transfers Out to Other Funds</b>				
<b>Total Capital Improvement/ Surtax</b>	<b>478,047</b>	<b>98,622</b>	<b>379,425</b>	<b>20.6%</b>

CITY OF ARCADIA  
ROAD / STREET PROJECTS  
REVENUES / EXPENSES  
AS OF SEPTEMBER 9, 2016

**ROAD / STREET PROJECTS - REVENUES**

REVENUE SOURCE	AMENDED BUDGET	YTD ACTUAL	REMAINING	% REC'D
TRANSFER FROM STREET RESERVE	500,000	500,000	-	100.0%
TRANSFER FROM INFRASTRUCTURE	500,000	500,000	-	100.0%
TRANSFER IN FROM STREET RESERVE	83,746	83,746	-	100.0%
TRANSFER IN FROM INFRASTRUCTURE RES	161,018	161,018	-	100.0%
TRANSFER OUT TO STREET DEPT FOR POTHOLE PATCHER PROJECT	(100,000)	(100,000)	-	100.0%
<b>TOTAL ROAD / STREET PROJECTS - REVENUE</b>	<b>1,144,764</b>	<b>1,144,764</b>	<b>-</b>	<b>100.0%</b>

**ROAD / STREET PROJECTS - EXPENSES**

EXPENSES	AMENDED BUDGET	YTD ACTUAL	REMAINING	% USED
Street, Sidewalks & Curbs	683,746	642,848	40,898	94.0%
Stormwater Projects	461,018	325,097	135,921	70.5%
<b>TOTAL ROAD / STREET PROJECTS - EXPENSE</b>	<b>1,144,764</b>	<b>967,945</b>	<b>176,819</b>	<b>84.6%</b>

CITY OF ARCADIA  
MCSWAIN RESTORATION  
REVENUES / EXPENSES  
AS OF AUGUST 6, 2016

**MCSWAIN RESTORATION - REVENUES**

REVENUE SOURCE	AMENDED BUDGET	YTD ACTUAL	REMAINING	% REC'D
Mosaic Contribution	500,000	500,000	-	100.0%
Transferred from Surtax	44,726	44,726	-	100.0%
<b>TOTAL MCSWAIN REVENUES</b>	<b>544,726</b>	<b>544,726</b>	<b>-</b>	<b>100.0%</b>

**MCSWAIN RESTORATION - EXPENSES**

EXPENSES	AMENDED BUDGET	YTD ACTUAL	REMAINING	% USED
Contractual	544,726	464,235	80,491	85.2%
<b>TOTAL MCSWAIN EXPENSES</b>	<b>544,726</b>	<b>464,235</b>	<b>80,491</b>	<b>85.2%</b>

CITY OF ARCADIA  
WATER/SEWER ENTERPRISE FUND  
REVENUE  
AS OF SEPTEMBER 9, 2016

**WATER/SEWER ENTERPRISE FUND REVENUES:**

REVENUE SOURCE	AMENDED BUDGET	YTD ACTUAL	REMAINING	% REC'D
Water Revenue	2,294,541	2,272,930	21,611	99.1%
Water Tap Fees	15,000	70,395	(55,395)	469.3%
Water Reconnect Fees	25,000	20,005	4,995	80.0%
Late Fees	100,000	144,598	(44,598)	144.6%
Sewer Revenue	1,637,374	1,624,074	13,300	99.2%
Sewer Tap Fees	5,000	160,680	(155,680)	3213.6%
Water Meter Deposit interest	-	-	-	0.0%
Lee Avenue Water & Sewer Impr. Grand - DEP	250,000	-	250,000	0.0%
Water Pollution SRF/GRANT - DEP	1,000,000	74,999	925,001	0.0%
Miscellaneous	-	483	(483)	0.0%
Leachate Payments	-	-	-	0.0%
Fund Balance	-	-	-	0.0%
<b>Total Current Revenues</b>	<b>5,326,915</b>	<b>4,368,163</b>	<b>958,752</b>	<b>82.0%</b>

CITY OF ARCADIA  
WATER/SEWER ENTERPRISE FUND  
EXPENSES  
AS OF SEPTEMBER 9, 2016

**WATER/SEWER ENTERPRISE FUND EXPENSES:**

EXPENSES	AMENDED BUDGET	YTD ACTUAL	REMAINING	% USED
<b>Water Treatment Plant</b>				
Personnel Services	150,361	122,005	28,357	81.1%
Operating Expenses	347,425	280,892	66,532	80.8%
Capital Outlay	-	-	-	0.0%
Debt Service Principal	358,696	309,758	48,938	0.0%
<b>Total WTP Expenses</b>	<b>856,482</b>	<b>712,656</b>	<b>143,827</b>	<b>83.2%</b>
<b>Waste Water Plant</b>				
Personnel Services	280,720	240,463	40,257	85.7%
Operating Expenses	594,756	502,334	92,422	84.5%
Capital Outlay	25,000	-	25,000	0.0%
<b>Total WWP Expenses</b>	<b>900,476</b>	<b>742,798</b>	<b>157,678</b>	<b>82.5%</b>
<b>Utility Collections &amp; Billing</b>				
Personnel Services	176,473	171,410	5,063	97.1%
Operating Expenses	122,637	115,880	6,757	94.5%
<b>Total UB Expenses:</b>	<b>299,110</b>	<b>287,290</b>	<b>11,821</b>	<b>96.0%</b>
<b>Water Systems</b>				
Personnel Services	177,113	152,903	24,211	86.3%
Operating Expenses	137,545	105,844	31,701	77.0%
Capital Outlay	30,000	8,106	21,894	27.0%
Total Debt Service	625,558	613,766	11,793	98.1%
<b>Total Water Systems Expenses</b>	<b>970,216</b>	<b>880,619</b>	<b>89,598</b>	<b>90.8%</b>
<b>Waste Water Systems</b>				
Personnel Services	148,057	146,961	1,096	99.3%
Operating Expenses	98,392	89,603	8,789	91.1%
Capital Outlay	1,250,000	402,035	847,965	0.0%
<b>Total Waste Water Systems Expenses</b>	<b>1,496,449</b>	<b>638,599</b>	<b>857,850</b>	<b>42.7%</b>
City-County Interconnect	-			
US #17 Widening	-	28,868	(28,868)	
<b>Subtotal:</b>	<b>4,522,733</b>	<b>3,290,828</b>	<b>1,231,907</b>	<b>72.8%</b>
RENEW AND REPLACE	450,000	45,652	404,348	10.1%
CONTINGENCY	354,182	-	354,182	0.0%
<b>TOTAL WATER/SEWER ENTERPRISE FUND EXPENSES:</b>	<b>5,326,915</b>	<b>3,336,480</b>	<b>1,990,436</b>	<b>62.6%</b>

CITY OF ARCADIA  
 SOLID WASTE ENTERPRISE FUND  
 REVENUES / EXPENSES  
 AS OF SEPTEMBER 9, 2016

**SOLID WASTE ENTERPRISE FUND REVENUES:**

REVENUE SOURCE	AMENDED BUDGET	YTD ACTUAL	REMAINING	% REC'D
Garbage Revenue	773,799	756,327	17,472	97.7%
Extra Trash Pick-Up	20,000	5,186	14,814	25.9%
Other Income	-	-	-	0.0%
Miscellaneous		-	-	0.0%
<b>TOTAL SOLID WASTE REVENUES</b>	<b>793,799</b>	<b>761,513</b>	<b>32,286</b>	<b>95.9%</b>

**SOLID WASTE ENTERPRISE FUND EXPENSES:**

EXPENSES	AMENDED BUDGET	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	284,378	253,606	30,772	89.2%
OPERATING EXPENSES	236,421	175,017	61,404	74.0%
LANDFILL CHARGES	273,000	238,940	34,060	87.5%
CAPITAL OUTLAY	-	-	-	0.0%
<b>TOTAL SOLID WASTE EXPENSES</b>	<b>793,799</b>	<b>667,562</b>	<b>126,237</b>	<b>84.1%</b>

CITY OF ARCADIA  
 AIRPORT ENTERPRISE FUND  
 REVENUES / EXPENSES  
 AS OF SEPTEMBER 9, 2016

**AIRPORT ENTERPRISE FUND REVENUES:**

REVENUE SOURCE	AMENDED BUDGET	YTD ACTUAL	REMAINING	% REC'D
Federal Grants - F.A.A. - Taxiway B	162,900	-	162,900	0.0%
State Grants -F.D.O.T. - Taxiway B	18,100	-	18,100	0.0%
FAA-Master Plan	-	141,790	(141,790)	
Rent	89,084	90,851	(1,767)	102.0%
Insurance Reimbursements	-	-	-	0.0%
Transfer from Fund Balance	13,368	-	13,368	0.0%
<b>TOTAL AIRPORT REVENUES</b>	<b>283,452</b>	<b>232,641</b>	<b>50,811</b>	<b>102.0%</b>

**AIRPORT ENTERPRISE FUND EXPENSES:**

EXPENSES	AMENDED BUDGET	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	11,914	790	11,124	6.6%
OPERATING EXPENSES	90,538	97,475	(6,937)	107.7%
CAPITAL OUTLAY	181,000	-	181,000	0.0%
MASTER PLAN		7,160	(7,160)	
<b>TOTAL AIRPORT EXPENSES</b>	<b>283,452</b>	<b>105,425</b>	<b>178,027</b>	<b>37.2%</b>