



AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 NORTH POLK AVENUE, ARCADIA FL
TUESDAY, NOVEMBER 15, 2016
6:00 P.M.

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

PRESENTATIONS

1. Presentation to Quinn Jones – Fifteen (15) Years of Service to the City of Arcadia (Mayor Susan Coker)
2. Presentation to Juan Morales – Five (5) Years of Service to the City of Arcadia (Mayor Susan Coker)

CONSENT AGENDA

3. City Council Minutes for November 1, 2016 (Penny Delaney – City Clerk)
4. Special Event Permit – Shootout Under the Stars: A Step Back in Time – DeSoto Leadership Class VIII (Terry Stewart – City Administrator)

ACTION ITEMS

5. Council Appointment of One of Its Members to Serve on the Central Florida Regional Planning Council (CFRPC) Board (Terry Stewart – City Administrator)
6. Request to Waive Fees for JimSpace Pavilion – Pat Backer, Co-General Coordinator of the JimSpace Community Playground
7. Purchase of Toro Greensmaster Mower 3120 Using State Contract Number 21100000-15-1 (Mike Kotzker – Golf Course Director)
8. Purchase of John Deere Tractor – Arcadia Municipal Airport (Terry Stewart – City Administrator)
9. Engineering Design and Construction Services for Water System Looping Project – Specific Authorization No. 23 - Hazen and Sawyer (A.J. Berndt – Utilities Director)
10. City Engineering Services – Specific Authorization No. 24 – Hazen and Sawyer (A.J. Berndt – Utilities Director)
11. Budget Amendment Resolution Amending FY2015-16 Adopted Budget (Beth Carsten – Finance Director)

COMMENTS FROM DEPARTMENTS

12. City Marshal
13. City Attorney
14. Finance Director
15. City Administrator

PUBLIC (Please limit presentation to three minutes)

MAYOR AND COUNCIL REPORTS

ADJOURN

NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

AGENDA No. 1

Presented to

QUINN JONES

In appreciation for

15 years

*of outstanding service to the
City of Arcadia*



11/03/01 – 11/03/16

AGENDA No. 2

Presented to

JUAN MORALES

In appreciation for

5 years

*of outstanding service to the
City of Arcadia*



11|21|11 – 11|21|16

AGENDA No. 3



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Administration

SUBJECT: Minutes from the Regular Meeting on November 1, 2016

RECOMMENDED MOTION: Approval of November 1, 2016 Minutes of the Regular Meeting as presented.

SUMMARY:

FISCAL IMPACT: _____ (Capital Budget
(Operating
(Other

ATTACHMENTS: (Ordinance (Resolution (Budget (Other

Department Head: Penny Delaney *PD* Date: 11/03/16

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart *TS* Date: *11-4-16*

COUNCIL ACTION: (Approved as Recommended (Disapproved
(Tabled Indefinitely (Tabled to Date Certain _____ (Approved with Modifications

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, NOVEMBER 1, 2016
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE CALL TO ORDER AND ROLL CALL

Reverend Jerry Alexander of Elizabeth Baptist Church gave the invocation which was followed by the pledge of allegiance. The Mayor called the meeting to order at approximately 6:00 p.m. and the following members and staff were present:

Arcadia City Council

Mayor Susan Coker

Deputy Mayor Alice Frierson

Councilmember S. Delshay Turner

Councilmember Joseph E. Fink

Councilmember Judy Wertz-Strickland

Arcadia City Staff

City Administrator Terry Stewart

City Clerk Penny Delaney

City Attorney T.J. Wohl

Human Resource Manager Linda Lowe

Utilities Director A.J. Berndt

Marshal Matt Anderson

Finance Director Beth Carsten

PRESENTATIONS

At the previous meeting, a drawing was presented to City Council that Isabella Morris had drawn of the Saturday Night Lights event which expressed how much she enjoyed the evening. Mayor Coker asked for Isabella Morris to come forward so that a picture could be taken of her with the Mayor while holding her drawing.

Agenda Item 1 – Proclamation – Week of the Family

Mayor Coker presented Sandy Woods of the Guardian Ad Litem Program with a proclamation proclaiming November 5-12, 2016 as Week of the Family. Ms. Woods addressed the City Council regarding the Guardian Ad Litem Program and the promotion of Week of the Family to include the Family Fun Fair which will be held on Saturday, November 12, 2016 from 10:00 a.m. until 1:00 p.m. at the Walt Brewer Complex.

Agenda Item 2 – Presentation – Toys for Tots Award Presented to City of Arcadia

Bob Grinis of Toys for Tots presented the City of Arcadia with the United States Marine Corps Reserve Toys for Tots Commander's Award for being a part of the Toys for Tots program. He thanked the City Council for its involvement and support of the program.

Agenda Item 3 – SWAT Youth Presentation

Jodie Skitka DeLoach of the DeSoto County Tobacco Free Partnership explained the program and introduced Lauren Wiley, Julianna Espinoza, Sierra Cruz and Jackie Cruz who provided informative facts regarding tobacco.

CONSENT AGENDA

Agenda Item 4 – City Council Minutes for October 4, 2016

Agenda Item 5 – City Council Minutes for October 5, 2016

Agenda Item 6 – City Council Minutes for October 18, 2016

Agenda Item 7 – City of Arcadia Municipal Airport September Report

Agenda Item 8 – Special Event Permit – Christmas Parade – Chamber of Commerce

Agenda Item 9 – Special Event Permit – Holiday Tour of Homes – Team Arcadia

Agenda Item 10 – Special Event Permit – Fourth Saturday Market Place – Trinity United Methodist Church

City Administrator Stewart advised that there was a correction to Agenda Item 7 and suggested it be pulled and addressed separately from the rest of the Consent Agenda. Councilmember Wertz-Strickland made a motion to accept Consent Agenda Items 4, 5, 6, 8, 9 and 10 and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Mayor Coker advised that Agenda Item 7, the Airport Municipal Report, had changes regarding the vehicle parking. She stated that instead of One and 50/100 Dollars (\$1.50), it should be Fifteen and 00/100 Dollars (\$15.00) which changed the total on the bottom of the page from Nine Thousand Seven Hundred Seventy-Six and 20/100 Dollars (\$9,776.20) to Nine Thousand Seven Hundred Eighty-Nine and 70/100 Dollars (\$9,789.70). Councilmember Wertz-Strickland made a motion to approve Item No. 7 with the correction and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

ACTION ITEMS

Agenda Item 11 – Change to Personnel Policy Manual – Chapter 3 – Considerations for Employment

Human Resource Manager Lowe advised of a proposed change to Chapter 3, Considerations of Employment of the current Personnel Policy Manual. She explained that currently the policy calls for a sixty (60) day probationary period for all employees and she,

City Council Meeting Minutes

November 1, 2016

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other department heads, and the City Administrator felt that the specified time is not an adequate amount of time for new employees to become familiar with the position nor is it adequate time for supervisors or department heads to adequately evaluate an employee. Therefore, staff is proposing to change the probationary period from sixty (60) days to one hundred eighty (180) days with an additional thirty (30) days if the department head determines such is necessary.

She advised of another change to include a new section, Section 3.31, to the policy manual which is the Probationary Period Upon Promotion. She informed Council that at the present time, there is nothing in the policy manual that allows an employee who receives a promotion an adequate amount of time to learn all the ins and outs of their new position. She explained this would establish a one hundred twenty (120) day probationary period upon a promotion.

Mrs. Lowe then advised that prior to the Council meeting, it was discovered that an additional area in the manual would require a slight change if the probation period was approved by the Council. She explained the change would be in Chapter 15 which talks about the City's group insurance. Mrs. Lowe advised that presently the manual states that probationary employees cannot participate in group insurance. She stated that with the current sixty (60) day probationary period, such is not a problem. She advised that staff is proposing to include the words "making them eligible after sixty (60) days of employment" and to remove the word "probationary". City Administrator Stewart stated that under Section 15.15, if the language was not changed, it would mean an employee would have to wait six (6) months to be eligible for insurance. He further stated that staff recommended that if it is City Council's decision to approve the probationary period that the change be made to Section 15.15 as well. Mayor Coker pointed out a typographical error in Section 3.31 on the second line from the bottom wherein the word "subjected" should be changed to "subject". Councilmember Wertz-Strickland made a motion to approve the changes to Section 3.30, Probationary Period, and add Section of 3.31, the Probationary Period Upon Promotion, to the City of Arcadia Personnel Policy Manual (to include the change to the typographical error), and approve the changes to Section 15.15 and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 12 – Request to Purchase Pumps for Waste Water Plant

Utilities Director Berndt requested the purchase of the pumps which had been approved in this year's budget. He explained he chose to order these types of pumps rather than the type the plant currently has because they are state of the art no-clog pumps. He advised that the City has a lot of I&I in its system which causes breaks in the sewer line. Mr. Berndt went into detail regarding the demonstration and efficiency of the pumps. He stated that in the long run, these pumps would save the City money regarding breakdowns, repairs and electrical costs. Mr. Berndt advised they have one (1) currently in service in the influent station which is a ten (10) HP pump and it is outdoing the twenty (20) HP pumps that are there. He explained that two (2) of the pumps would be twenty (20) HP and would go in the influent station and the other two (2) would be ten (10) HP pumps with one (1) going in the influent station and the other in a lift

station. He advised that the price of these pumps are either the same price or slightly cheaper than what the City has been currently paying.

City Administrator Stewart informed Council that this is a sole source purchase and the City has a letter validating the reason for the sole source. He also informed Council that it had been advertised, as is required, and there have been no objections and the required period to advertise has been met as well. Councilmember Wertz-Strickland made a motion to approve the Sole Source and the purchase of four (4) pumps in the amount of Thirty Thousand Four Hundred Eighty and 00/100 Dollars (\$30,480.00) from Electro Mechanical South and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 13 – Approval of Amendment to the Traffic Signal Maintenance and Compensation Agreement

Utilities Director Berndt advised this was a standard agreement distributed throughout the State and the City is one (1) of the government agencies that gets compensated for taking care of the traffic signals throughout the City. He further advised this was a standard amendment to the contract due to the economy and the related compensation for such. City Administrator Stewart reminded Council that within this year's budget, for the first time, Council had approved creating an account wherein if money is not used within the budget year, it stays in that account and carries over to the next year (in the past, it was swept into the general fund). Mr. Stewart advised of a section within the agreement that if the costs exceed the amount provided, the City has an opportunity to provide information and it also allows for compensation of certain emergency items. Councilmember Wertz-Strickland made a motion to approve the amended FDOT Traffic Signal Maintenance Compensation Agreement with the FDOT in the amount of Forty-Four Thousand Four Hundred Fifty-Nine and 00/100 Dollars (\$44,459.00) and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Agenda Item 14 – Memorandum of Agreement (MOA) / State of Florida Dept. of Economic Opportunity

City Administrator Stewart informed Council that the City was not notified of this until he received a telephone call from Councilmember Wertz-Strickland who advised that while at a League of Cities function, she was asked why the City had not turned this document in. He advised the County was gracious enough to send him information about it and we are within the timeframe as long as it is dealt with this evening. He stated these agreements lay out how we will work together with the state government bodies. Mr. Stewart further stated that once this is approved by the Department of Economic Opportunity, Council will be required to designate two (2) individuals in order to assist the City in meeting its obligation. One (1) will be a contact person from among City elected or appointed officials and one (1) will be a person from a non-profit organization engaged in economic development. He advised they did not have to appoint anyone tonight, but once the document is finalized by the Department of Economic Opportunity, the appointments will then need to be made. He further advised that all Council had to do at this time was approve the agreement if they so chose. Councilmember Wertz-Strickland made a motion to approve an MOA between the State of Florida Department of Economic Opportunity

and the City of Arcadia and Deputy Mayor Frierson seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

PUBLIC

None

COMMENTS FROM DEPARTMENTS

Marshal Anderson advised he had provided the Council with the Arcadia Police Department's Monthly Report. He asked if there were any questions or comments from the Council or the general public. Mayor Coker asked about the ballgame and Councilmember Wertz-Strickland asked about Tip-a-Cop. He advised there would be a softball game between the Arcadia Police Department and the Fire Department in support of the Toys for Tots Drive at the Walt Brewer Complex on November 12, 2016 at 1:00 p.m.

Marshal Anderson also advised that the Third Annual Tip-a-Cop had raised over Twelve Thousand and 00/100 Dollars (\$12,000.00) and he was expecting two (2) more checks to come in that he thought would push the total raised to over Thirteen Thousand and 00/100 Dollars (\$13,000.00).

He also stated that due to auditor's reasons, the department would declare the two (2) vehicles that they want to trade in as surplus. City Administrator Stewart advised that the City Council must authorize to disposal of City assets which includes the trading of assets. Councilmember Wertz-Strickland made a motion to declare the two (2) vehicles as surplus and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Marshal Anderson advised that he and City Administrator Stewart had attended a service at the St. John's Missionary Baptist Church and had a wonderful time.

City Attorney Wohl addressed the Summary Sheet regarding the Public Hearing Procedures which had been provided to Council. He advised that for quasi-judicial hearings, the sheet could be reviewed and if Council had any questions, they could contact him. He stated that it provided a step-by-step process of how a hearing will occur.

Finance Director Carsten presented the Finance Report and explained it was the final financials for the 2015-16 year which were not brought to Council last month because they were trying to get the year-ends completed. She advised they were still collecting a few revenues and will probably collect into November. Ms. Carsten stated they were in the process of working on the budget amendment which will be on the next agenda and should actually true up what the revenues are. She explained that where they were not at one hundred percent (100%) related to the water and sewer plant that a budget amendment was prepared for regarding the One Million and 00/100 Dollars (\$1,000,000.00) for the videoing of the underground and the Two Hundred Fifty Thousand and 00/100 Dollars (\$250,000.00) for the Lee Avenue project. She explained the

Lee Avenue project had not started yet so grant funds had not been received yet and only a little had been received for the videoing project. She expressed that she felt Council would be pleasantly surprised to see that they were approximately Three Hundred Thousand and 00/100 Dollars (\$300,000.00) over in revenues from what was initially budgeted. Ms. Carsten went on to advise that for the year end for September 30, 2016, the expenses were at seventy-nine point one percent (79.1%). She reminded Council that one reason the water/sewer looks the way that it does is because a lot of the expenses had not been paid out yet for the grant, but they are in the process of doing that now. She also advised the grants were re-imbusement grants which was why they had not received the funds on the revenue side because some had not been expended yet.

City Administrator Stewart also expressed how much he enjoyed attending the service at the St. John's Missionary Baptist Church and he and the Marshal were very well received. He thanked the Mayor for allowing him to be there on her behalf. He explained that the church had become part of a new conference of churches and the service was the kick-off event for it. Mr. Stewart also stated that it was his 24th wedding anniversary and he thanked everyone for their expressed congratulations.

MAYOR AND COUNCIL REPORTS

Mayor Coker reminded everyone of the movie night on the second Saturday and of the upcoming Veteran's Appreciation Week and local events that are associated with such. She also advised of the upcoming Plein Air event, the upcoming Historical Society's Yard Sale, and the upcoming Fly-In at the airport to include the pancake breakfast.

ADJOURN

Councilmember Wertz-Strickland made a motion to adjourn and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 6:58 P.M.

ADOPTED THIS ___ DAY OF _____, 2016.

ATTEST:

By:

Susan Coker, Mayor

Penny Delaney, City Clerk

AGENDA No. 4



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Code Enforcement
SUBJECT: Shootout Under the Stars: A Step Back in Time

RECOMMENDED MOTION: **Motion to approve the special event permit for Shootout Under the Stars: A Step Back in Time.**

SUMMARY: The DeSoto Leadership Class VIII is requesting to hold a social fundraiser on February 10, 2017 at the Tree of Knowledge with the closing of East Oak Street from Highway 17 to Polk Ave. This function will include dinner, dancing and a live band with the main attraction being a Shootout performance. Hours of the event will be from 6:30 p.m. to 11 p.m. Set up will began at 3:30 p.m. and clean up will take approximately two hours. There will be alcohol sold and at least two City of Arcadia Police officers present for security.

FISCAL IMPACT: _____
 Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Carl A. McQuay *CM* Date: 11/15/16

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart *TS* Date: 11-4-16

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

SPECIAL EVENTS

A special event is defined as any event held in the city that is open and advertised to the public or which could limit the normal use and access to an area by the general public, or which is deemed to have an impact on the city rights-of-way or could affect public safety, and which is less than two weeks in duration. These events could be, but are not limited to:

Festivals	Fairs	Carnivals
Flea Markets	Expo's	Tent Sales
Walk-a-thons	Parades	Road Races
Tournaments	Pony Rides	Petting Zoos
Concerts	Car Shows	Boat Shows
Battles of the Bands	Fireworks Displays	Public Gatherings

All special events require a **SPECIAL EVENT PERMIT**. Event organizers shall obtain a Special Event Permit application from the City Administrator's office, to be returned to that office at least thirty (30) days prior to the anticipated date of the event. Any required documentation or attachments should be included with the application. The completed application must include legible information detailing:

- a. A narrative describing the approximate number of people expected to attend,
- b. Whether signs will be placed in the city rights-of-way,
- c. Any special or unusual circumstances (cooking, alcoholic beverages, wildlife, fireworks, carnival type rides, outdoor music, etc.)
- d. Indicate whether additional electric service will be required, and if so where.
- e. Whether streets will be closed, or barricades erected.
- f. Include details of traffic control, emergency access and parking arrangements.
- g. Describe the provisions made for collection of trash, garbage & recycling.
- h. If applicable, specify the location and indicate whether or not you have the owner's permission to hold the event at that location and provide owner's contact information.

The event sponsor will be responsible for any cost incurred by the City for set-up or clean-up of the event, and any security provided by on-duty law enforcement. The sponsor will have the option of providing its own security, at its own cost, through a private security company or off-duty officers.

All special events are subject to final approval by the City Administrator, Police Department and possibly the City Council.

INSURANCE – The event organizer shall provide proof of liability insurance coverage naming the City as an additional insured on the Comprehensive General Liability Policy. An Indemnification and Hold Harmless Agreement must be signed by an authorized representative of the organizing group and submitted along with the Certificate of Insurance and application packet.

FOOD – ALL food and beverage vendors shall provide copies of their State of Florida Health Department License. All food vendors whose cooking creates grease-laden vapors shall have a mounted certified fire extinguisher.

ALCOHOL – Will alcoholic beverages be sold or consumed on the premises? If yes, organizer or sponsor shall submit a copy of the Florida Alcoholic Beverages Permit 15 days prior to the event. You can download a One/Two/Three day alcohol sales permit from the State at <https://www.myfloridalicense.com/intentions2.asp?chBoard=true&SID=&boardid=400&professionid=4002>

USE OF CITY PERSONNEL – If City personnel are used for set-up or clean-up, or for security, outside of normal work hours, it will be the responsibility of the event sponsor to pay the salary of those personnel for the time they spend on the event.

By completing and submitting the attached application, I certify that:

- I have read and agree to abide by the terms and conditions set forth above;
- That I will be designated as the (sole) contact person for the event;
- That I will be responsible for applying for and attaching all required permits and documentation; and
- That I am responsible for any fees which may be incurred as a result of this event.

 _____ Signature of Applicant/Event Sponsor	<u>11/2/2016</u> _____ Date
Jennifer Trace _____ PRINTED Name of Above	494-4033 _____ Contact Phone # 263-7228

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED



City of Arcadia

SPECIAL EVENTS PERMIT APPLICATION

Date Submitted: Nov. 3, 2016

Event Name: Shootout Under the Stars: A Step Back in Time

Date(s) of Event: Feb. 10, 2017 or Feb. 18, 2017 Hours of Event: set up: 3:00 pm 2/10/17 finish time, inc. clean-up 1:00 2/11/17
Actual Events: 6:30pm - 11:00 pm

Expected Attendance: 200

Event Sponsor: DeSoto Leadership Class VIII Non Profit? Yes No

Description of Event: A social gathering/fundraiser put on by Leadership DeSoto Class VIII that will include dinner, dancing, live band, auction/raffle & silent auction.

Contact Person: Jay Ryals or Jennifer Trace Telephone 863-558-0287 (Jay) 863-494-4033 (Jennifer)

Fax #: n/a Email: jryals@yahoo.com chamber@desotochamberfl.com

Insurance Carrier: Southern Owners Insurance / Auto Owners

Insurance Agent: Mildred Deluca Agent's Phone: 863-494-2242

- Alcoholic Beverage? YES NO
- Tents? YES NO
- Cooking? YES NO
- Outdoor Music? YES NO
- Additional Electric? YES NO
- Carnival Rides? YES NO
- Wildlife? YES NO
- Fireworks? YES NO
- Signs Displayed? YES NO
- Set-up/Clean-up by City? YES NO
- City Police Required? YES NO
- Road Closures? YES NO

Shootout performance

If yes, please specify locations: Hwy 17 S / Oak St to Polk Ave / Oak St.

Other pertinent information: _____

*****FOR CITY USE ONLY*****

Received by: [Signature] Date: 11/3/16

City Marshal [Signature] Approved Disapproved

City Administrator Approved Disapproved

City Council Approved Disapproved

INDEMNIFICATION & HOLD HARMLESS

I, Jennifer Trace, as Director of

Chamber of Commerce, do hereby agree to hold the City of Arcadia,

its agents, and employees harmless and indemnify same from any civil actions or claims of any nature

made in connection with the event known as the Shootout Under the Stairs: A Step Back in Time to

be held at Tree of Knowledge / Arcadia Main Street on 2/10/17 or 2/18/17.

By: [Signature]
(Signature)

Printed Name: Jennifer Trace

Entity Name: Chamber of Commerce

Its: _____

Date: Nov. 2, 2016

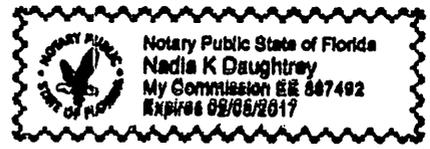
STATE OF FLORIDA

COUNTY OF DeSoto

Sworn to and subscribed before me this 2 day of November, 2016, by Jennifer Trace, as Director chamber of Commerce

who is personally known to me or has produced _____ as identification.

(SEAL)



Nadia K Daughtrey
NOTARY PUBLIC
Printed Name: Nadia K. Daughtrey
Commission No. EE 887492
Commission Expires: 2/8/17

12-0507-00



DESOTO INSURANCE AGENCY
PO BOX 880
ARCADIA FL 34265-0880

P.O. Box 30315, Lansing, Michigan 48909-7815
Phone 1-800-288-8740
www.auto-owners.com

Please contact your agent with questions at:
(863) 494-2242

DATE OF NOTICE 08-10-2016
ACCOUNT NUMBER 012920066

DESOTO COUNTY CHAMBER
OF COMMERCE INC
16 S VOLUSIA AVE
ARCADIA FL 34266-4332

NOTICE OF REINSTATEMENT

POLICY DESCRIPTION	POLICY NUMBER	POLICY TERM
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TAILORED PROTECTION	20-220044	07-15-2016 TO 07-15-2017
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ACTIVITY ON YOUR BILLING ACCOUNT HAS RESULTED IN THIS REINSTATEMENT NOTICE. PLEASE DISREGARD THE **NOTICE OF CANCELLATION** FOR NON PAYMENT PREVIOUSLY MAILED TO YOU.

THIS REINSTATEMENT CONTINUES COVERAGE ONLY TO THE END OF THE CURRENT POLICY TERM.

IF THIS REINSTATEMENT NOTICE WAS GENERATED BY A PAYMENT, THE REINSTATEMENT WILL BE VOID IF THE PAYMENT IS RETURNED FOR INSUFFICIENT FUNDS.

0000689



INSURANCE COMPANY
6101 ANACAPRI BLVD., LANSING, MI 48917-3999

AGENCY DESOTO MOULTON LLC
12-0507-00 MKT TERR 068 863-494-2242

INSURED DESOTO COUNTY CHAMBER
OF COMMERCE INC

ADDRESS 16 S VOLUSIA AVE
ARCADIA FL 34266-4332

TAILORED PROTECTION POLICY DECLARATIONS

Change Endorsement Effective 07-15-2016

POLICY NUMBER 122312-20220044-16

Company Use 20-23-FL-1207

Company Bill	Policy Term
	12:01 a.m. to 12:01 a.m.
	07-15-2016 to 07-15-2017

Description of Change

AMENDED EXPOSURE FOR 00505 SPECIAL EVENTS TO 5 EVENTS.
PREM RATE TO \$400
PROD RATE TO \$200
ADDED THE FOLLOWING TO THE SUPPLEMENTAL DEC: ANNUAL MEETING
\$50 FLAT CHARGE
POLITICS IN THE PARK CHRISTMAS PARADE CHRISTMAS CARD LANE
HELD AT MCSWAIN PARK \$100 FLAT CHARGE \$50 FLAT CHARGE
8/18/16
\$100 FLAT CHARGE

Transaction Number: 002

Endorsement Premium:	\$303.00 ADDITIONAL
(THIS IS NOT A BILL)	



SOUTHERN-OWNERS INS. CO.

Issued 05-11-2016

AGENCY DESOTO INSURANCE AGENCY
12-0507-00 MKT TERR 068

Company POLICY NUMBER 122312-20220044-16
Bill

INSURED DESOTO COUNTY CHAMBER

Term 07-15-2016 to 07-15-2017

55040 (11-87)

COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate (Other Than Products-Completed Operations)	\$2,000,000
Products-Completed Operations Aggregate	\$2,000,000
Personal Injury And Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Premises Rented to You (Fire Damage)	\$50,000 Any One Premises
Medical Payments	\$5,000 Any One Person

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55300.

AUDIT TYPE: Non-Audited

Forms that apply to this coverage:

59350 (01-15)	55146 (06-04)	55160 (12-04)	55296 (09-09)	55300 (07-05)
IL0017 (11-85)	55170 (12-04)	CG0220 (03-12)	CG2416 (12-07)	IL0021 (07-02)
55513 (11-11)	55592 (02-14)	55637 (09-14)		

LOCATION 0001 - BUILDING 0001

Location: 16 S Volusia Ave Arcadia, FL 34266-4332

Territory: 006

County: De Soto

CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Special Event Per 55056 Attached - Premium Not Subject To Cancellation Adjustment	00505		Flat Charge		
		Prem/Op	1		\$150.00
		Prod/Comp Op	1		\$150.00
Clubs - Civic, Service Or Social Having Building Or Premises Owned Or Leases (Not-For Profit)	41668		Area	Each 1000	
		Prem/Op	1,933	341.212	\$660.00
		Prod/Comp Op	1,933	3.758	\$7.00

COMMERCIAL GENERAL LIABILITY COVERAGE - LOCATION 0001 SUMMARY	PREMIUM
TERRORISM - CERTIFIED ACTS SEE FORM: 59350	\$10.00
LOCATION 0001	\$977.00

AGENDA No. 5



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: Nov 15, 2016

DEPARTMENT: Administration
SUBJECT: Council Appointment of One of Its Members to Serve on the CFRPC Board

RECOMMENDED MOTION: **Motion to approve _____ as the City of Arcadia Council representative on the CFRPC Board.**

SUMMARY:

1. The Central Florida Regional Planning Council (CFRPC) provides Planning, Zoning and Land use services within the Central Florida Region within which the City of Arcadia is located.
2. In addition, our City contracts with the CFRPC to specifically represent the City in providing planning related services.
3. As a part of our membership with the CFRPC, the City is entitled to have a Council Member representative serve as a full voting member of its board.
4. Council Member Joseph Fink is currently serving as your designated CFRPC board member but has tendered his resignation as his City Council term is coming to a conclusion as of the December 6th council meeting.
5. By action at a council meeting, the City Council must select one of its members to fill the vacancy created by Council member Fink's departure.
6. The next meeting of the CFRPC following our meeting of 11-15-16 is Dec. 14, 2016 at 9:30 AM in Bartow, Fl.
7. More information on the CFRPC may be obtained by going to their web site at <http://www.cfrpc.org/>

FISCAL IMPACT: N/A

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: _____ Date: _____

Finance Director (As to Budget Requirements) _____ Date: _____

City Attorney (As to Form and Legality) _____ Date: _____

City Administrator: Terry Stewart  Date: 11-3-16

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

AGENDA No. 6



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: Nov 15, 2016

DEPARTMENT: Administration
SUBJECT: Request to Waive Fees for JimSpace Pavilion

RECOMMENDED MOTION: **Motion to approve waiver of all permitting fees for a new pavilion at JimSpace and to request DeSoto County do the same.**

SUMMARY:

1. The JimSpace organization has created a playground environment with community donations and volunteer time that is both loved and actively used by the community.
2. Many of the users have expressed a desire to have additional pavilions at the site.
3. The JimSpace Committee has agreed to pay for the cost of constructing another pavilion.
4. The committee respectfully requests the City to waive permitting fees for this project and request the county to do the same.

FISCAL IMPACT: N/A

- Capital Budget
- Operating
- Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head:

Date:

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Terry Stewart

Date: 11-4-16

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications



A Kid's Place!

November 3, 2016

Mr. Terry Stewart, City Administrator
City Council Members
City of Arcadia
Arcadia, FL 34266

Dear Mr. Stewart and Council Members;

The JimSpace Community Playground is enjoyed by many families in our community. One of the requests that I have heard many times is the need for another pavilion. Currently the one pavilion is used for many birthday parties and someone from the family is there when the park opens early in the morning to "hold" the pavilion to make sure their child can use it. We would like the City Council's permission to resolve this challenge.

The JimSpace Committee has agreed to pay for the construction of another pavilion. This will be placed to the right of the existing pavilion and will be the basic pavilion without power or water. We have engineered plans by Bumper Hay and Myron Carlton with Carlton Construction, Inc. will be the contractor. The pavilion will be built as directed by the Florida Building Code. Mr. Hay has volunteered to inspect the construction as well.

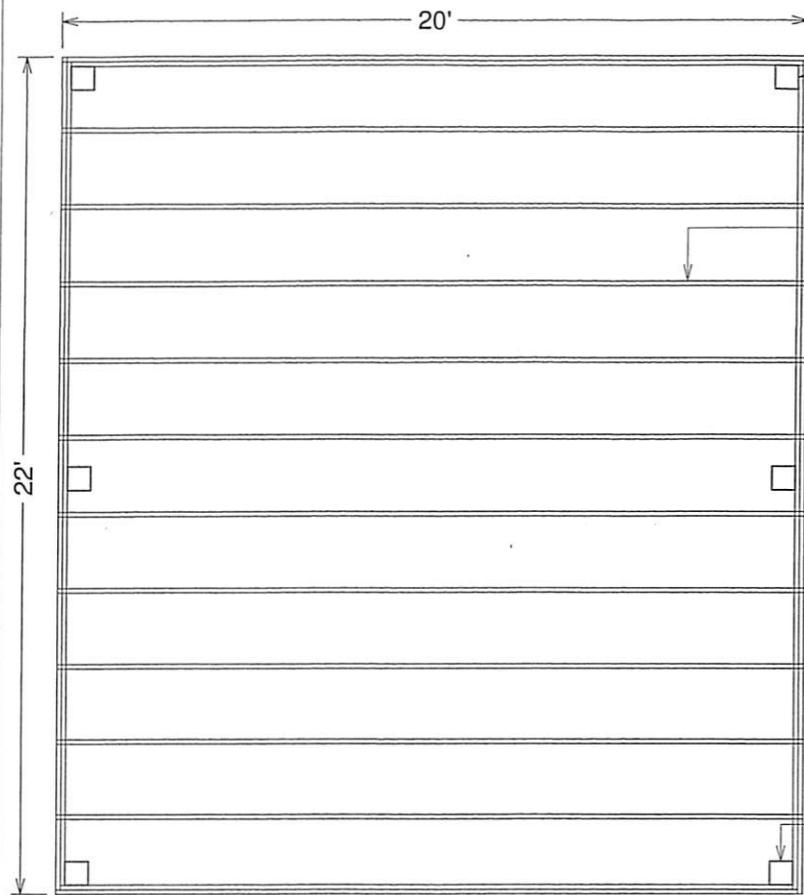
This new pavilion will be completely built on the City's property and of course be given to the City for their continued care and upkeep. The local Elk's Lodge #1524 has already given the funds to build 4 new picnic tables and benches and the High School Construction class will build these for us. As you can see, many people in the community have come together to make this happen and we appreciate all of their help.

The only monetary request we have for the City of Arcadia is to waive any fees that there would be to construct this pavilion and also help us request the same of the county. We appreciate your acceptance of this proposal and your help in keeping the costs low by waiving any fees possible. Together we can continue to add value to the playground area.

Sincerely,

A handwritten signature in black ink, appearing to read 'Patricia M. Backer', is written over a light blue horizontal line.

Patricia M. Backer
Co-General Coordinator



2'R x 4'D FOOTING W/ 4 #5 REBAR DRILLED THRU 8"X8" POSTS EACH WAY TYP.

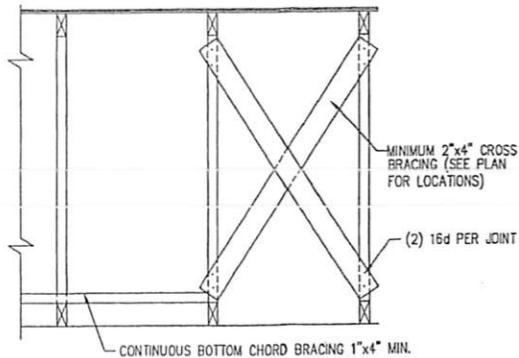
PRE-ENGINEERED TRUSSES @ 2' O.C. ATTACHED TO BEAM W/ H10A OR EQUIVALENT GIRDER TRUSS MAY REQUIRE HTS20 IF UPLIFT EXCEEDS 1380#/LF TYP.

1/2" Plywood Between 2-2"x10" SYP #2 Gorilla Glued and Nailed w/ 3" Hot Dipped Galvanized 10d Ring Shank @ 12" O.C. Beam. Typical on all Beams. With 2-5/8" Thru Bolts at Each 6"X6" Post.

PROVIDE RAT RUNS ON BOTTOM CHORDS ONE IN THE MIDDLE AND TWO ON EACH SIDE AND X-BRACING @ EVERY VERTICAL WEB OR EVERY QUARTER DISTANCE ON EACH END AND AT LEAST 4 TRUSSES BACK SEE DETAIL

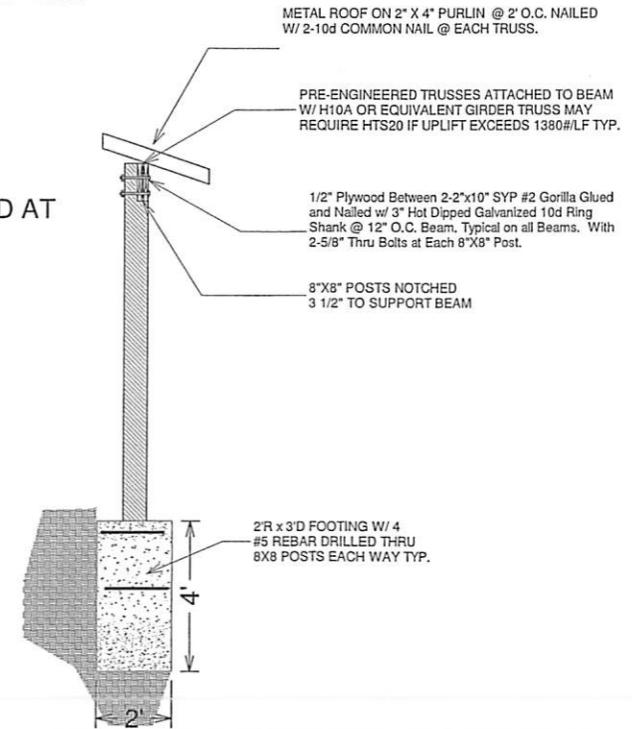
8"X8" POSTS NOTCHED 3 1/2" TO SUPPORT BEAM

FLOOR PLAN
SCALE 1/4":1'

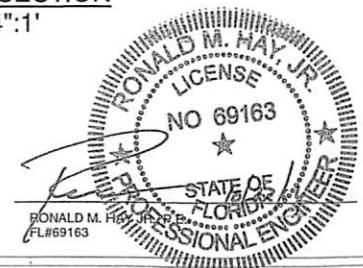


CROSS BRACING DETAIL

SCALE: NTS



TYPICAL WALL SECTION
SCALE 1/4":1'



RONALD M. HAY JR.
5422 SW DEES AVE
ARCADIA, FL, 34266

CITY OF ARCADIA
JIM SPACE
ARCADIA FL 34266

DESIGN BY:
RONALD M.
HAY JR.

10/26/2016

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CITY OF ARCADIA
JIM SPACE
ARCADIA FL 34266

DESIGN BY:
RONALD M.
HAY JR.
10/26/2016

GENERAL STRUCTURAL NOTES

- 1.1.0 MATERIALS
- 1.1.1 MASONRY UNITS-
CONCRETE MASONRY UNITS SHALL BE HOLLOW OR SOLID UNIT MASONRY IN ACCORDANCE WITH ASTM C 90 OR C 145 AND SHALL HAVE A MINIMUM NET AREA COMPRESSIVE STRENGTH OF 1900 PSI.
- 1.1.2 MORTAR-
SHALL BE EITHER TYPE M OR S IN ACCORDANCE WITH ASTM C 270
- 1.1.3 GROUT-
SHALL HAVE A MAXIMUM COARSE AGGREGATE SIZE OF 3/8 INCH PLACED AT AN 8 TO 11 INCH SLUMP AND HAVE A MINIMUM SPECIFIED COMPRESSIVE STRENGTH OF 2000 PSI AT 28 DAYS WHEN TESTED IN ACCORDANCE WITH ASTM C 1019, OR SHALL BE IN ACCORDANCE WITH ASTM C 476.
- 1.1.4 CONCRETE-
SHALL HAVE A MINIMUM SPECIFIED COMPRESSIVE STRENGTH OF 3000 PSI (2500 PSI FOR SLABS) AT 28 DAYS.
- 1.1.5 REINFORCING STEEL-
SHALL BE A MINIMUM GRADE 40 AND IDENTIFIED IN ACCORDANCE WITH ASTM A 615, A 616, A 617, OR A 706.
- 1.1.6 METAL ACCESSORIES-
JOINT REINFORCEMENT, ANCHORS, TIES, AND WIRE FABRIC SHALL CONFORM TO THE FOLLOWING STANDARDS:
1. ASTM A 82 FOR JOINT REINFORCEMENT AND WIRE ANCHORS AND TIES.
2. ASTM A 36 FOR PLATE, HEADED AND BENT BAR ANCHORS.
3. ASTM A 366 FOR SHEET METAL ANCHORS AND TIES.
- 1.1.7 GALVANIZATION-
METAL ACCESSORIES FOR USE IN EXTERIOR WALL CONSTRUCTION AND NOT DIRECTLY EXPOSED TO THE WEATHER SHALL BE GALVANIZED IN ACCORDANCE WITH ASTM A 153, CLASS B-2 METAL ACCESSORIES FOR USE IN INTERIOR WALL CONSTRUCTION SHALL BE MILL GALVANIZED IN ACCORDANCE WITH ASTM A 641, CLASS 1.
- 1.1.8 FASTENERS AND CONNECTORS-
UNLESS OTHERWISE STATED, SIZES GIVEN FOR NAILS ARE COMMON WIRE NAILS. FOR EXAMPLE, 8D = 2 1/2 INCHES LONG X 0.131 - INCH DIAMETER. SEE TABLE 8.8A IN THE NATIONAL WOOD DESIGN SPECIFICATIONS FOR WOOD CONSTRUCTION.
- 1.1.9 WOOD FRAME MEMBERS-
ALL FRAMING LUMBER SHALL BE SOUTHERN YELLOW PINE GRADE 2 OR BETTER WITH A MINIMUM Fb OF 1800 PSI. ALL LUMBER USED FOR BEAMS SHALL BE SOUTHERN YELLOW PINE GRADE 2 OR BETTER WITH A MINIMUM Fb OF 1700 PSI.
- 1.1.10 WOOD MICRO LAM BEAM MEMBERS-
ALL MICRO LAM BEAM LUMBER SHALL HAVE A MINIMUM FLEXURAL STRENGTH, Fb OF 2,850 PSI AND MODULUS OF ELASTICITY, E, OF 2,000,000 PSI.
- 1.1.11 SOIL-
FOUNDATIONS ARE DESIGNED FOR AN ALLOWABLE SOIL BEARING PRESSURE OF 2000PSF. AREAS FIVE FEET BEYOND BUILDING LINES SHOULD BE CLEARED AND SCRUBBED OF ANY VEGETATION. FINISHED GRADE SHALL BE PLACED WITH A MAXIMUM LIFT OF 12" AND COMPACTED TO A MINIMUM 95% OF THE STANDARD PROCTOR DENSITY. FILL MATERIAL SHALL BE CLEAN TO SLIGHTLY SILTY FINE SAND, FREE OF ORGANIC MATERIAL. ALL WORK TO BE DONE IN ACCORDANCE WITH ASTM D-698 AND VERIFIED BY GENERAL CONTRATOR.

1.8 WINDOWS AND SLIDING GLASS DOORS

- 1. THE MANUFACTURER'S SPECIFICATIONS AND TEST RESULTS FOR THE REFERENCED WINDOWS AND DOORS IN REGARD TO THE DESIGN DATA AND CODE COMPLIANCE CITED HAVE BEEN REVIEWED AND ACCEPTED BY RONALD M. HAY JR., P.E. WHEN INSTALLED IN ACCORDANCE WITH THESE PLANS AND THE MANUFACTURER'S SPECIFICATIONS FOR USE ON THIS PROJECT.
- 2. ALL EXTERIOR GLAZING MATERIALS SHALL BE IMPACT RESISTANT COVERINGS CERTIFIED BY THE MANUFACTURER TO MEET THE REQUIREMENTS OF SSTD12, ASTM E 1886 AND ASTM E 1996. HOWEVER, IF PANELS MEETING THE LOAD REQUIREMENTS OF FBC 1609.1 FOR THE 150 MPH WIND BORNE MISSILE TEST, OR, WOOD STRUCTURAL PANELS MEETING THE REQUIREMENTS OF FBC 1609.1.4 ARE USED FOR OPENING PROTECTION THEN THE WINDOWS NEED ONLY MEET THE PRESSURE REQUIREMENTS OF FBC 1609.1 FOR THE 150 MPH WIND LOAD AND NOT THE WIND BORNE MISSILE TEST. THE CONTRACTOR IS REQUIRED TO PROVIDE DOCUMENTATION FOR THE WINDOWS AND PANELS DEMONSTRATING COMPLIANCE WITH THESE SPECIFICATIONS.
- 3. EXTERIOR WINDOWS: PER SCHEDULE/N.O.A.
- 4. WINDOWS: FASTEN PER MANUFACTURER'S SPECIFICATION

1.9 DOORS

- 1. ALL EXTERIOR DOOR MATERIAL SHALL BE ABLE TO RESIST THE LOADING REQUIREMENTS OF THE FBC SECTION 1609.1 FOR THE 150 MPH WIND LOAD. THE CONTRACTOR IS REQUIRED TO PROVIDE DOCUMENTATION FOR DOORS DEMONSTRATING COMPLIANCE WITH THESE SPECIFICATIONS.
- 2. EXTERIOR ENTRY DOORS: PER SCHEDULE/N.O.A.
- 3. ENTRY DOORS: FASTEN PER MANUFACTURER'S SPECIFICATIONS

1.10 HURRICANE ANCHORS

ADDITIONAL GENERAL & STRUCTURAL NOTES

- 1. CONSTRUCTION METHODS SHALL COMPLY WITH ALL STATE AND LOCAL CODES.
- 2. GENERAL CONTRACTOR AND ALL SUB-CONTRACTORS TO VERIFY DIMENSIONS, DETAILS, AND/OR ANY DISCREPANCIES PRIOR TO CONSTRUCTION.
- 3. THESE PLANS WERE REVIEWED BY RONALD M. HAY JR. P.E. FOR STRUCTURAL COMPLIANCE WITH SECTION 1609 ONLY OF THE FLORIDA BUILDING CODE.
- 4. THE CONTRACTOR MAINTAINS THE RESPONSIBILITY FOR ALL CONSTRUCTION MEANS METHODS & TECHNIQUES, INCLUDING BUT NOT LIMITED TO THE STANDARD CONNECTIONS OF ALL ROOF, WALL, FLOOR, AND STRUCTURAL PANEL SYSTEMS.
- 5. UNLESS OTHERWISE NOTED, ANY OPENING GREATER THAN 6' IN A MASONRY WALL SHALL HAVE THE CELLS ON EACH SIDE FILLED WITH CONCRETE AND (1) #5 VERTICAL RE-BAR.
- 6. UNLESS OTHERWISE NOTED, FOR WOOD BEARING OPENINGS UP TO 6' USE (2) 2X12 BEAM WITH (2) FULL LENGTH STUDS, AND FOR OPENINGS GREATER THAN 6' USE (2) 2X12 BEAM AND (3) FULL LENGTH STUDS AT EACH END. CONNECT BEAMS TO STUDS WITH A MINIMUM OF (2) USP RT 12'S EACH END.
- 7. THESE PLANS HAVE BEEN DESIGNED IN ACCORDANCE W/ THE SUPPLIED TRUSS LAYOUT FROM THE TRUSS MANUFACTURER.
- 8. WIND SPEED = 140 MPH, 3SEC GUST; 108 MPH NOMINAL
- 9. EXPOSURE = B
- 10. IMPORTANCE CAT. = I
- 11. IMPORTANCE FACTOR = 1.0
- 12. INTERNAL PRESSURE COEFFICIENT = 0.00 FOR OPEN STRUCTURES
- 13. ROOF LIVE LOAD = 40 PSF

1.2 MASONRY WORK, GENERAL

- 1.2.1 ALL MORTAR JOINTS FOR HOLLOW UNIT MASONRY SHALL EXTEND THE FULL WIDTH OF FACE SHELLS. MORTAR JOINTS FOR SOLID MASONRY SHALL BE FULL HEAD AND BED JOINTS.
- 1.2.2 BED JOINTS SHALL BE 3/8 INCH (± 1/8 INCH) THICK. HEAD JOINTS SHALL BE 3/8 INCH (+ 3/8 INCH OR -1/4 INCH) THICK.
- 1.2.3 THE BED JOINT OF THE STARTING COURSE PLACED OVER FOOTINGS SHALL BE PERMITTED TO VARY IN THICKNESS FROM A MINIMUM OF 1/2 INCH TO A MAXIMUM OF 3/4 INCH.
- 1.2.4 MASONRY WALLS SHALL BE RUNNING BOND OR STACK BOND CONSTRUCTION. WHEN MASONRY UNITS ARE LAID IN STACK BOND, 9-GUAGE (MINIMUM) HORIZONTAL JOINT REINFORCEMENT SHALL BE PLACED IN BED JOINTS AT NOT MORE THAN 16 INCHES ON CENTER.
- 1.2.5 LONGITUDINAL WIRES OF JOINT REINFORCEMENT SHALL BE FULLY EMBEDDED IN MORTAR OR GROUT WITH A MINIMUM COVER OR 5/8 INCH WHEN EXPOSED TO EARTH OR WEATHER AND 1/2 INCH WHEN NOT EXPOSED TO EARTH OR WEATHER.

1.3 REINFORCING STEEL GENERAL

- 1.3.1 REINFORCING STEEL SHALL BE NO.5 BARS. EXCEPTION: WHERE TWO NO.5 BARS ARE REQUIRED WITHIN THE SAME GROUTED MASONRY CELL OR BOND BEAM, ONE NO.7 BAR MAY BE SUBSTITUTED.
- 1.3.2 WHEN TWO BARS ARE REQUIRED IN THE SAME CELL OR BOND BEAM, THEY MAY BE BUNDLED.
- 1.3.3 SPLICES SHALL BE LAP SPLICES.
1. NONCONTACT LAP SPLICES MAY BE USED PROVIDED REINFORCING BARS ARE NOT SPACED FARTHER APART THAN 5 INCHES FOR NO.5 BARS AND 7 INCHES FOR NO.7 BARS.
2. SPICE LENGTHS SHALL BE A MINIMUM OF 25 INCHES FOR NO.5 BARS AND 35 INCHES FOR NO.7 BARS (40 BAR DIAMETER). SPLICES OF A NO.5 BAR WITH ONE NO.7 BAR SHALL BE A MINIMUM OF 25 INCHES, AND TWO NO.5 BARS WITH ONE NO.7 BAR SHALL BE A MINIMUM OF 35 INCHES.
- 1.3.4 REINFORCEMENT MAY BE BENT IN THE SHOP OR IN THE FIELD IF:
1. ALL REINFORCEMENT IS BENT COLD, AND
2. THE DIAMETER OF THE BEND, MEASURED ON THE INSIDE OF THE BAR, IS NOT LESS THAN SIX BAR DIAMETERS, AND
3. REINFORCEMENT PARTIALLY EMBEDDED IN CONCRETE SHALL NOT BE FIELD BENT. EXCEPTION: WHERE BENDING IS NECESSARY TO ALIGN DOWEL BARS WITH A VERTICAL CELL, BARS PARTIALLY EMBEDDED IN CONCRETE SHALL BE PERMITTED TO BE BENT AT A SLOPE OF NOT MORE THAN 1 INCH OF HORIZONTAL DISPLACEMENT TO 6 INCHES OF VERTICAL BAR LENGTH.

1.4 COVER OVER REINFORCING STEEL

- 1.4.1 FOR FOUNDATIONS MINIMUM CONCRETE COVER OVER REINFORCING BARS SHALL BE: 3 INCHES IN FOUNDATIONS WHERE CONCRETE IS CAST AGAINST AND PERMANENTLY IN CONTACT WITH THE EARTH; OR, 1 1/2 INCHES FOR NO.5 AND SMALLER BARS, AND 2 INCHES FOR NO.6 AND LARGER BARS WHERE CONCRETE IS FORMED AND WILL BE EXPOSED TO THE WEATHER. IN NARROW FOOTINGS WHERE INSUFFICIENT WIDTH IS AVAILABLE TO ACCOMMODATE A STANDARD 90 DEGREE HOOK AND PROVIDE THE REQUIRED CONCRETE COVER, THE HOOK SHALL BE ROTATED IN THE HORIZONTAL DIRECTION UNTIL THE REQUIRED CONCRETE COVER IS ACHIEVED.
- 1.4.2 FOR CAST-IN-PLACE BOND BEAMS WHERE CONCRETE IS NOT EXPOSED TO WEATHER, THE MINIMUM CONCRETE COVER FOR REINFORCING SHALL BE 1 1/2 INCHES REGARDLESS OF BAR SIZE.
- 1.4.3 FOR CAST-IN-PLACE BOND BEAMS WHERE CONCRETE IS EXPOSED TO WEATHER, THE MINIMUM CONCRETE COVER FOR REINFORCING SHALL BE: 1 1/2 INCHES FOR NO.5 BARS AND SMALLER, 2 INCHES FOR NO.6 BARS OR LARGER.
- 1.4.4 REINFORCEMENT BARS EMBEDDED IN GROUTED MASONRY CELLS SHALL HAVE A MINIMUM CLEAR DISTANCE OF 1/2 INCH FOR FINE GROUT OR 1/4 INCH FOR COARSE GROUT BETWEEN REINFORCING BARS AND ANY FACE OF A CELL.
- 1.4.5 REINFORCING BARS USED IN MASONRY WALLS SHALL HAVE A MASONRY COVER (INCLUDING GROUT) OF NOT LESS THAN: 2 INCHES FOR MASONRY UNITS WITH FACE EXPOSED TO EARTH OR WEATHER, 1 1/2 INCH FOR MASONRY UNITS NOT EXPOSED TO EARTH OR WEATHER.

1.5 FRAMING NOTES

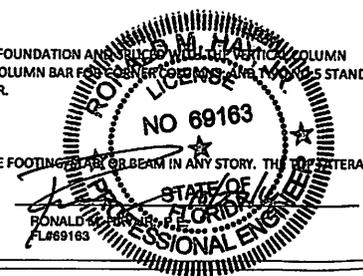
- 1.5.1 ALL WALL AND SHINGLE ROOF SHEATHING SHALL BE 15/32" MINIMUM C-D PLYWOOD SHEATHING OR OSB. TILE ROOF SHEATHING SHALL BE STRUCTURAL ONE GRADE PANELS 15/32" THICK OR BETTER.
- 1.5.2 ALL ROOF SHEATHING SHALL BE STAGGERED WITH LONG DIMENSION PERPENDICULAR TO THE FRAMING.
- 1.5.3 NAILING FOR ROOF AND WALL SHEATHING SHALL BE (1) 8d COMMON OR SPIRAL THREAD NAILS FOR ALL SHEATHING UP TO 1/2 INCH THICK, AND (2) 10d COMMON OR SPIRAL THREAD NAILS FOR SHEATHING LARGER THAN 1/2 INCH THICK. NAILING SHALL BE 6" O.C. AT EDGES AND 12" O.C. IN THE FIELD.
- 1.5.4 ALL INTERIOR FRAME BEARING WALLS AND ALL EXTERIOR FRAME WALLS SHALL BE ANCHORED TO THE ABUTTING CMU WALL WITH (3) 1/2" X 6" STANDARD HOOK ANCHOR BOLTS EMBEDDED IN GROUT CELLS. THE FLOOR P.T. PLATE SHALL BE ANCHORED WITH "X" X 8" STANDARD HOOK ANCHOR BOLTS AT 32" O.C.
- 1.5.5 AT ALL INTERIOR BEARING WALLS, WHENEVER AN UPLIFT CONNECTOR IS REQUIRED AT THE TOP OF THE WALL, THE CONNECTOR AT THE BOTTOM SHALL HAVE CONSISTENT UPLIFT VALUE.
- 1.5.6 WHENEVER A GIRDER TRUSS BEARS ON A FRAME BEARING WALL, IT SHALL BE SUPPORTED BY A MINIMUM OF AN EQUAL NUMBER OF STUDS AS PLIES IN THE GIRDER.
- 1.5.7 TRUSSES SHALL BE DESIGNED AND SEALED BY A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF FLORIDA, AND SHALL CONFORM TO THE TPI DESIGN SPECIFICATIONS FOR METAL PLATE CONNECTED TRUSSES, AND SHALL CONTAIN BOTTOM CHORD WIND BRACING METHODOLOGY.

1.6 FOOTINGS AND FOUNDATIONS

- 1.6.1 DESIGN
- 1.6.1.1 TYPICAL FOUNDATION DETAILS AND MINIMUM SIZES ARE SHOWN ON THE FOUNDATION PLAN AND THIS SHEET.
- 1.6.1.2 A SOIL OR WASTE PIPE OR A BUILDING DRAIN PASSING UNDER A FOOTING OR THROUGH A FOUNDATION WALL SHALL BE PROVIDED WITH A RELIEVING ARCH, OR THERE SHALL BE BUILT INTO THE MASONRY WALL AN IRON PIPE SLEEVE TWO PIPE SIZES GREATER THAN THE PIPE PASSING THROUGH.
- 1.6.2 CONSTRUCTION
- 1.6.2.1 THE OUTER BAR OF FOUNDATION STEEL SHALL BE CONTINUOUS AROUND CORNERS USING CORNER BARS OR BY BENDING THE BAR IN ACCORDANCE WITH 1.3.4 IN BOTH CASES, THE MINIMUM BAR LAP SHALL BE 25 INCHES.
- 1.6.2.2 FOUNDATION STEMWALLS SHALL BE AS THICK OR THICKER THAN THE WALL SUPPORTED ABOVE, BUT IN NO CASE LESS THAN 8 INCHES THICK, AND SHALL HAVE SAME VERTICAL REINFORCING AS THE WALL ABOVE.
- 1.6.2.3 ALL FOOTING DOWEL BARS SHALL HAVE A STANDARD 90 DEGREE HOOK AND SHALL BE EMBEDDED A MINIMUM OF 6 INCHES INTO ALL FOOTINGS; DOWEL BARS SHALL LAP VERTICAL WALL REINFORCEMENT A MINIMUM OF 25 INCHES.

1.7 CONCRETE COLUMNS

- 1.7.1 COLUMNS SHALL BE CONSTRUCTED OF STANDARD MASONRY UNITS OR PILASTER BLOCK OR MAY BE CAST IN PLACE CONCRETE. MAXIMUM COLUMN HEIGHT SHALL BE 12 FEET TO TOP OF BOND BEAM. COLUMNS SHALL CONTAIN A MINIMUM OF FOUR VERTICAL BARS, ONE IN EACH CORNER.
1. VERTICAL COLUMN REINFORCEMENT SHALL BE FOUR NO.3 BARS FOR 8X8 INCH COLUMNS AND FOUR NO.5 BARS FOR ALL OTHER COLUMN SIZES.
2. CLEARANCE FROM THE VERTICAL BAR TO THE MASONRY FACE SHELL SHALL BE 1/2". MINIMUM COVER FOR CAST IN PLACE COLUMNS SHALL BE 1 1/2" OVER THE COLUMN TIES.
- 1.7.2 CONNECTION OF COLUMNS TO THE FOUNDATION BELOW AND TO THE BOND BEAM AT THE TOP SHALL BE AS FOLLOWS:
1. 8X8 INCH COLUMN; ONE NO.5 STANDARD HOOK INTO THE SUPPORT AT THE BOTTOM AND INTO THE BOND BEAM AT THE TOP.
2. 8X16 INCH COLUMN; TWO NO.5 STANDARD HOOKS (ONE IN EACH CELL) BOTH AT THE BOTTOM AND INTO THE BOND BEAM AT THE TOP.
3. 12X12 INCH COLUMN AND 16X16 INCH COLUMN; FOUR NO.5 STANDARD 90 HOOKS (ONE AT EACH VERTICAL BAR) EXTENDING FROM THE FOUNDATION AND SPICED WITH VERTICAL REINFORCEMENT FOR THE BOTTOM; THREE NO.5 90 HOOKS INTO THE BOND BEAM AT TOP, MINIMUM, AND EACH SPICED INTO A VERTICAL COLUMN BAR FOR EACH CELL. TWO NO.5 STANDARD 90 HOOKS INTO THE BOND BEAM AT THE TOP EACH SPICED TO SEPARATE VERTICAL COLUMN BARS FOR COLUMNS NOT LOCATED IN A CORNER.
- 1.7.3 LATERAL TIES OF A MINIMUM 1/2 INCH DIAMETER SHALL BE USED TO ENCLOSE VERTICAL COLUMN REINFORCEMENT AS FOLLOWS:
1. MAXIMUM VERTICAL SPACING OF LATERAL TIES SHALL NOT EXCEED THE LEAST NOMINAL CROSS SECTIONAL DIMENSION OF THE COLUMN.
2. LATERAL TIES MAY BE PLACED IN THE MORTAR JOINTS (PROVIDED THEY ARE NO LARGER THAN 1/2 INCH DIAMETER) OR IN THE GROUT.
3. THE BOTTOM LATERAL TIES SHALL BE LOCATED VERTICALLY NOT MORE THAN ONE-HALF THE LATERAL TIE SPACING ABOVE THE TOP OF THE FOOTING OR BEAM IN ANY STORY. THE LATERAL TIE SHALL NOT BE MORE THAN ONE-HALF THE LATERAL TIE SPACING BELOW THE LOWEST HORIZONTAL REINFORCEMENT IN THE BEAM ABOVE.



AGENDA No. 7



CITY COUNCIL AGENDA ITEM

Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Golf Course

SUBJECT: Purchase of Toro Greensmaster Mower 3120 using State Contract Number 21100000-15-1

RECOMMENDED MOTION: Motion to approve the purchase of a Greensmaster 3120 mower in the amount of \$23,493.81 using State Contract Number 21100000-15-1 and enter into an agreement with Wesco Turf, Inc.

SUMMARY: The current mower is nine years old and not cutting the greens properly. Per Council's direction, \$28,000.00 was budgeted in the 2016-17 Budget for a new greens mower. By utilizing State Contract Number 21100000-15-1 with the vendor, Wesco Turf, Inc., the City can purchase the mower for \$23,493.81.

FISCAL IMPACT: _____ (X) Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Mike Kotzker

Date: 11/03/16

Finance Director (As to Budget Requirements): Beth Carsten

Date:

City Attorney (As to Form and Legality):

Date:

City Administrator: Terry Stewart

Date: 11-4-16

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

STATE OF FLORIDA
DEPARTMENT OF MANAGEMENT SERVICES
AGRICULTURE AND LAWN EQUIPMENT

THIS CONTRACT is entered into between the State of Florida, DEPARTMENT OF MANAGEMENT SERVICES, hereinafter referred to as the "Department", whose address is 4050 Esplanade Way, Tallahassee, Florida 32329, and Wesco Turf, Inc., hereinafter referred to as the "Contractor", whose address is 2101 Cantu Court, Sarasota, FL 34232.

THE PARTIES HEREBY AGREE:

A. The solicitation (ITB NO 20-21100000-C) and the Contractor's bid, and attachments are hereby incorporated by reference.

B. General Provisions:

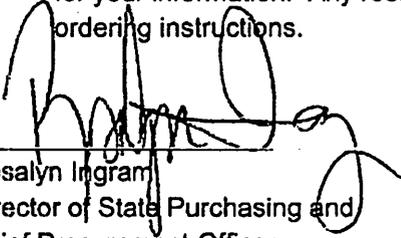
1. Contract Formation: The Contractor shall provide goods and services according to the terms and conditions set forth in this Contract, the Solicitation, and all other attachments named herein which are attached hereto and incorporated by reference.
2. Vendor: To perform as an independent vendor and not as an agent, representative, or employee of the Department.
3. Taxes: To recognize that the State of Florida, by virtue of its sovereignty, is not required to pay any taxes on the services or goods purchased under the terms of this Contract.
4. Applicable Law, Severability, and Venue: The contract resulting from this solicitation shall be delivered in the State of Florida and shall be construed in accordance with the laws of Florida. Wherever possible, each provision of the resulting contract shall be interpreted in such a manner as to be effective and valid under applicable law, but if any provision shall be found ineffective, then to the extent of such prohibition or invalidity, that provision shall be severed without invalidating the remainder of such provision or the remaining provisions of the resulting contract. Any action hereon or in connection herewith shall be brought in Circuit Court, Leon County, Florida.
5. Contract Term: This Contract shall begin upon execution by both parties or **September 1, 2015**, (whichever is later) and end **June 30, 2017**, inclusive.
6. Renewal: Upon mutual agreement, the Department and the Contractor may renew the Contract, in whole or in part, for a period that may not exceed 3 years or the term of the contract, whichever period is longer. Any renewal shall specify the renewal price, as set forth in the bid, response, reply, or best and final offer. The renewal must be in writing and signed by both parties, and is contingent upon satisfactory performance evaluations and subject to availability of funds.
7. Contract Amount: The agreed Contract amount is set forth in **Attachments A.1-A.5, Price Sheet Groups 1 - 21**. The State of Florida's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Legislature.
8. Notices: All notices required under the Contract shall be delivered by certified mail, return receipt requested, by reputable air courier service, or by personal delivery to the Department designee identified in the original solicitation or Contract, or as otherwise

C. ORDERING INSTRUCTIONS – All purchase orders shall be issued in accordance with the attached ordering instructions. Products or services ordered shall not exceed the prices indicated.

All Contract purchase orders shall show the State Purchasing Contract number, product number, quantity, description of item, with unit prices extended and purchase order totaled. (This requirement may be waived when purchase is made by a blanket purchase order.)

D. CONTRACTOR PERFORMANCE – Agencies shall report any vendor failure to perform according to the requirements of this Contract on Complaint to Vendor, form PUR7017. Should the vendor fail to correct the problem within a prescribed period of time, then form PUR7029, Request for Assistance, is to be filed with this office.

E. SPECIAL AND GENERAL CONDITIONS – Special and general conditions are enclosed for your information. Any restrictions accepted from the supplier are noted on the ordering instructions.



Rosalyn Ingram
Director of State Purchasing and
Chief Procurement Officer



(Date)

Attachment F – ITB No. 20-21100000-C
 Agriculture & Lawn Equipment
 State of Florida
 Vendor Information Form

Solicitation Number: ITB No. 20-21100000-C Agriculture & Lawn Equipment	
Please ensure the Ordering Instructions information provided in this form matches the MyFloridaMarketPlace ("MFMP") Vendor Registration account information: Florida Vendor Information Portal . DO NOT CHANGE THE FORMAT OF THIS FORM!	
RESPONDENT NAME:	WESCO TURF, INC.
RESPONDENT FEID NO.:	59-2763187
STREET ADDRESS:	2101 CANTU COURT
CITY, STATE and ZIP:	SARASOTA, FL 34232
INTERNET ADDRESS:	www.wescoturf.com
TELEPHONE NO.:	941-377-6777
TOLL-FREE NO.:	800-486-8873
FAX NO.:	941-371-2967
Person Responsible For Administering The Contract	
NAME:	Ron DiCicco
TITLE:	VP Residential Landscape Contractor & Sports Field & Ground Division
STREET ADDRESS:	2101 Cantu Court
CITY, STATE and ZIP:	Sarasota, FL 34232
E-MAIL ADDRESS:	Ron.dicicco@wescoturf.com
TELEPHONE NO.:	941-377-6777
TOLL-FREE NO.:	800-486-8873
CELL PHONE NO.:	941-650-5698
FAX NO.:	941-371-2967
Ordering and Remit-To Information Please provide information where Customers should direct orders. You must provide a regular mailing address and e-mail address. If equipped to receive purchase orders electronically, you may also provide an Internet Address.	
REMIT-TO:	Wesco Turf, Inc.
REMIT-TO STREET ADDRESS:	2101 Cantu Court
REMIT-TO CITY, STATE and ZIP CODE:	Sarasota, FL 34232
REMIT-TO EMAIL and/or INTERNET ADDRESS:	Sondra.gay@wescoturf.com



10/17/2016

Quote #: Q-00002034

Michael Kotzker, General Manager/ director of Golf
Arcadia Municipal Golf Course
1769 N.E. Livingston St
Arcadia, Florida 34266

State Contract Number: 21100000-15-1
All pricing is valid for thirty (30) days

Qty	Model No	Description	MSRP	Discount	Net Price	Extended Price
1	04355	Toro Greensmaster 3120	25,500.00	21.00	23,493.81	\$23,493.81
1	04625	Full Roller	1,063.00	21.00		
1	04554	Light Kit	579.00	21.00		
1	04654	11 Blade Cutting Unit	2,597.00	21.00		

Terms:	Net 30 Days
Equipment Total	\$ 23,493.81
State Sales Tax (6.00% + 1.50% County Surtax)	\$ 0.00
Total	\$ 23,493.81

Please indicate your acceptance of this quote as an order by signing below and returning via e-signature or via fax to Wesco Turf at 941.487.6889. Please include your preference for height of cut and requested delivery dates where applicable.

Signed: _____

Name: _____

Date: _____

The above quote meets or exceeds ANSI Safety Specification. Toro Commercial Equipment carries a two-year or 1500 hour warranty.

The preceding pricing is good for 30 days, not including Sales Tax, after which time new pricing would have to be submitted. Time of delivery may vary; please check when placing order. All payments are subject to state and local taxes.

Thank you for considering Wesco Turf, Inc. for your equipment needs. If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Scott Ford

WESCO TURF, INC.
Scott Ford
Commercial Golf Territory Manager
Golf Commercial
Sarasota
scott.ford@wescoturf.com

Quote #: Q-00002034

16	30	O	07141	Canopy, 4-Seat	\$1,100.00	1-Aug-16	21.00%	\$699.00	NEW
16	30	O	07142	ROPS Certified Cab	\$4,393.00	1-Aug-16	21.00%	\$3,470.47	NEW
16	30	O	07143	48v Electric Lift Kit (only for 07131)	\$751.00	1-Aug-16	21.00%	\$593.29	NEW
16	30	O	07144	12v Electric Lift Kit (only for 07130)	\$584.00	1-Aug-16	21.00%	\$540.36	NEW
16	30	O	07145	Brush Guard	\$303.00	1-Aug-16	21.00%	\$239.37	NEW
16	30	O	07175	Aggressive Tires (set of 4)	\$886.00	1-Aug-16	21.00%	\$699.94	NEW
16	30	O	07146	Front Receiver For Brush Guard	\$157.00	1-Aug-16	21.00%	\$124.03	NEW
16	30	O	07147	Front Receiver w/o Brush Guard	\$229.00	1-Aug-16	21.00%	\$180.91	NEW
16	30	O	07148	4' Flat Bed	\$1,154.00	1-Aug-16	21.00%	\$911.66	NEW
16	30	O	07149	6' Flat Bed	\$1,398.00	1-Aug-16	21.00%	\$1,104.42	NEW
16	30	O	07150	Cab Door Kit	\$1,975.00	1-Aug-16	21.00%	\$1,560.25	NEW
16	30	O	07151	Windshield For Canopy	\$300.00	1-Aug-16	21.00%	\$237.00	NEW
16	30	O	07156	Storage Box Kit	\$126.00	1-Aug-16	21.00%	\$99.54	NEW
16	30	O	07158	6" L-Track Kit	\$64.00	1-Aug-16	21.00%	\$50.56	NEW
16	30	O	07159	2" L-Track Kit	\$49.00	1-Aug-16	21.00%	\$38.71	NEW
16	30	O	07167	6' Bed - 12v Electric Lift Kit (only for 07130)	\$684.00	1-Aug-16	21.00%	\$540.36	NEW
16	30	O	07168	6' Bed - 48v Electric Lift Kit (only for 07131)	\$751.00	1-Aug-16	21.00%	\$593.29	NEW
16	30	O	07423	ATV Tire Kit (Set of Four Tires and Rims)	\$457.00	1-Aug-16	21.00%	\$367.03	NEW
16	30	O	07422	Aggressive ATV Style Tires	\$999.00	1-Aug-16	21.00%	\$789.21	NEW
16	30	O	41097	Hose Reel (Fits only F2013 and prior model 41235 sprayer)	\$2,661.00	1-Aug-16	21.00%	\$2,102.19	NEW
16	30	O	07372	Canopy	\$616.00	1-Sep-15	21.00%	\$486.54	
16	30	O	07373	Folding Windshield	\$275.00	1-Sep-15	21.00%	\$217.25	
16	30	O	07340	Cab Heater	\$815.00	1-Sep-15	21.00%	\$643.85	
16	30	O	07378	4 Post ROPS for HD & HDX	\$640.00	1-Sep-15	21.00%	\$505.60	
16	30	O	07392	ROPS Certified Hard Cab (Doors Sold Separately)	\$4,904.00	1-Sep-15	21.00%	\$3,874.16	
16	30	O	07393	Door Kit	\$1,366.00	1-Sep-15	21.00%	\$1,102.84	
16	30	O	07419	Rear PTO Kit	\$1,003.00	1-Sep-15	21.00%	\$792.37	
16	30	O	08791	Rear PTO Overrunning Clutch (Required on rear mounted attachments used in mobile operation.) Limited Quantity Available	\$4,402.00	1-Sep-15	21.00%	\$3,477.58	TBD
16	30	O	07316	High Flow Hydraulic Kit (HDX Models)	\$1,714.00	1-Sep-15	21.00%	\$1,354.08	
16	30	O	07317	Light Kit "Right Side" for HD & HDX (Cannot use on F12 model year) Limited Quantity Available	\$535.00	1-Sep-15	21.00%	\$422.65	TBD
16	30	O	07388	Hand Throttle Kit	\$409.00	1-Sep-15	21.00%	\$323.11	
16	30	O	07377	Heavy Duty Hitch Frame	\$1,179.00	1-Sep-15	21.00%	\$931.41	OBS
16	30	O	44229	Heavy Duty Power Lift Holster Hitch	\$1,261.00	1-Sep-15	21.00%	\$996.19	OBS
16	30	O	07303	Fold Down Side Kit (w/airlift) for Full Flatbed	\$1,278.00	1-Sep-15	21.00%	\$1,009.62	
16	30	O	07331	Plastic Bedliner (fits full & 2/3 size beds)	\$373.00	1-Sep-15	21.00%	\$294.67	
16	30	O	07301	Full Flat Bed	\$1,660.00	1-Sep-15	21.00%	\$1,311.40	
16	30	O	07302	Full Bed Side Kit	\$876.00	1-Sep-15	21.00%	\$692.04	
16	30	O	07321	2/3 Flatbed	\$918.00	1-Sep-15	21.00%	\$725.22	
16	30	O	07322	2/3 Flatbed - Side Kit	\$817.00	1-Sep-15	21.00%	\$645.43	
16	30	O	44225	Topdress 18 - 18cu. ft.	\$7,945.00	1-Sep-15	21.00%	\$6,276.55	
16	30	O	07341	1/3 Flatbed (Rear 2/3 must be covered)	\$601.00	1-Sep-15	21.00%	\$474.79	
16	30	O	07342	1/3 Flatbed Stake Side Kit	\$246.00	1-Sep-15	21.00%	\$194.34	OBS
16	30	O	07347	1/3 Vertical Lift	\$11,220.00	1-Sep-15	21.00%	\$8,863.80	
16	30	O	41256	Vicon Spreader	\$3,787.00	1-Sep-15	21.00%	\$2,991.73	
16	30	O	41253	Vicon Spreader Mounting Kit	\$2,520.00	1-Sep-15	21.00%	\$1,990.80	
16	30	O	44242	Cushman Core Harvester Adapter	\$816.00	1-Sep-15	21.00%	\$644.84	
16	30	O	41240	Multi Pro WM Sprayer Accessory (New-Multi Pro WM Sprayer Accessory)	\$15,706.00	1-Sep-15	21.00%	\$12,407.74	
16	30	O	41323	New Boom Retrofit Kit	\$6,323.09	1-Sep-15	21.00%	\$4,999.12	
16	30	O	41241	Clean Rinse Kit (New Clean Rinse Kit for Multi Pro WM)	\$1,532.00	1-Sep-15	21.00%	\$1,210.28	
16	30	O	41244	Chemical Pre-Mix Kit (K2 Valve)	\$2,566.00	1-Sep-15	21.00%	\$2,027.14	
16	30	O	41245	Electric Hose Reel Kit (K2 Valve)	\$3,248.00	1-Sep-15	21.00%	\$2,565.92	
16	30	O	41232	Foam Marker Kit (All Sprayers)	\$2,138.00	1-Sep-15	21.00%	\$1,699.02	
16	30	O	41219	Ultra Sonic Boom II Kit (Fits all MP5800, MP1750 and Multi Pro WM models with fully hydraulic boomactuators)	\$3,002.00	1-Sep-15	21.00%	\$2,371.58	
16	30	O	41602	Drift Reduction Boom Shroud Kit	\$2,405.00	1-Sep-15	21.00%	\$1,899.95	
16	30	O	41023	Single Nozzle Kit - For ALL Multi Pro Sprayers	\$186.00	1-Sep-15	21.00%	\$146.94	
16	30	O	41131	Hand Spray Wand Kit (For Multi Pro WM & MP1750) - Limited Quantity Available	\$434.00	1-Sep-15	21.00%	\$342.86	TBD
16	30	O	41157	ProFoam Concentrate (4 one gal. per case)	\$250.00	1-Sep-15	21.00%	\$197.50	
16	30	O	41206	Rear Work Light Kit (ROPS mounted)	\$458.00	1-Sep-15	21.00%	\$361.82	OBS
16	30	O	41216	Jack Stand (Rear lift assis jacks for Multi Pro WM (quantity 2)	\$281.00	1-Sep-15	21.00%	\$221.99	
16	30	O	07420	Hand Throttle Kit	\$187.00	1-Sep-15	21.00%	\$147.73	
16	30	O	07351	4-Wheel Drive Kit (Workman HDX Auto)	\$2,917.00	1-Sep-15	21.00%	\$2,304.43	
16	30	O	07385	High Flow Hydraulics Kit For Workman HDX Auto	\$1,382.00	1-Sep-15	21.00%	\$1,091.78	
16	30	O	07397	High Range Lockout (Model Year 2014)	\$250.00	1-Sep-15	21.00%	\$197.50	
16	30	O	07394	High Range Lockout (Model Year 2015)	\$107.00	1-Sep-15	21.00%	\$84.53	
16	30	O	07320	ROPS Certified Hard Cab (Doors Sold Separately)	\$3,803.00	1-Sep-15	21.00%	\$3,004.37	
16	30	O	07350	Cab Doors (Slidder window on driver's side)	\$1,375.00	1-Sep-15	21.00%	\$1,086.25	
16	30	O	07324	Canopy (includes all support hardware; installed w/ or w/out ROPS)	\$960.00	1-Sep-15	21.00%	\$768.00	
16	30	O	07329	Folding Windshield	\$263.00	1-Sep-15	21.00%	\$207.77	
16	30	O	07325	Solid Windshield	\$247.00	1-Sep-15	21.00%	\$195.13	
16	30	O	07278	ROPS including seat belts (Required to change ground speed to 20 mph)	\$716.00	1-Sep-15	21.00%	\$565.64	
16	30	O	07338	Brush Guard & Bumper - Limited Quantity Available	\$297.00	1-Sep-15	21.00%	\$234.63	TBD
16	30	O	07329	Heavy Duty Front Bumper - Limited Quantity Available	\$162.00	1-Sep-15	21.00%	\$127.98	TBD
16	30	O	07389	MDMX/MDX-D Electric Cargo Bed Lift Kit, 2014 & Newer	\$697.00	1-Sep-15	21.00%	\$550.63	
16	30	O	07278	Receiver Hitch	\$186.00	1-Sep-15	21.00%	\$146.94	
16	30	O	07318	12V Power Plug Adapter Kit (2010 Models and newer) - Limited Quantity Available	\$528.00	1-Sep-15	21.00%	\$417.12	TBD
16	30	O	07396	MDE Electric Cargo Bed Lift Kit, 2014 & Newer	\$737.00	1-Sep-15	21.00%	\$582.23	
16	30	O	07382	MDE Electric Cargo Bed Lift Kit, 2011-2013	\$729.00	1-Sep-15	21.00%	\$575.91	
17	31	B	04055	Greensmaster 1000	\$8,933.00	1-Sep-15	21.00%	\$7,057.07	
17	31	B	04056	Greensmaster 1500	\$9,963.00	1-Sep-15	21.00%	\$7,896.57	
17	31	B	04355	Greensmaster 3120 (Available Mid-March 2016)	\$25,500.00	8/1/2016	21.00%	\$20,145.00	NEW
17	31	B	04358	Greensmaster 3150-Q	\$27,264.00	1-Sep-15	21.00%	\$21,538.56	
17	31	B	04384	Greensmaster 3250-D	\$31,930.00	1-Sep-15	21.00%	\$25,224.70	
17	31	B	04510	Greensmaster 3300 TriFlex Hydraulic	\$29,752.00	1-Sep-15	21.00%	\$23,504.08	
17	31	B	04530	Greensmaster 3320 TriFlex Hybrid	\$32,716.00	1-Sep-15	21.00%	\$25,945.64	
17	31	B	04520	Greensmaster 3400 TriFlex Hydraulic (Diesel)	\$33,396.00	1-Sep-15	21.00%	\$26,394.42	
17	31	B	04540	Greensmaster 3420 TriFlex Hybrid (Diesel)	\$36,201.00	1-Sep-15	21.00%	\$28,598.79	
17	31	B	04054	Greensmaster 800	\$9,168.00	1-Sep-15	21.00%	\$7,241.14	
17	31	B	04042	Greensmaster Flex 1900	\$8,858.00	1-Sep-15	21.00%	\$6,991.50	
17	31	B	04041	Greensmaster Flex 1900	\$8,788.00	1-Sep-15	21.00%	\$6,942.52	
17	31	B	04045	Greensmaster Flex 1920	\$8,189.00	1-Sep-15	21.00%	\$6,469.31	OBS
17	31	B	04046	Greensmaster Flex 1920	\$8,743.00	8/1/2016	21.00%	\$6,906.97	NEW
17	31	B	04040	Greensmaster Flex 2100	\$7,921.00	1-Sep-15	21.00%	\$6,257.59	OBS
17	31	B	04044	Greensmaster Flex 2120	\$8,550.00	8/1/2016	21.00%	\$6,764.50	NEW
17	31	O	04240	Trans Pro 100	\$1,973.00	1-Sep-15	21.00%	\$1,558.67	
17	31	B	04236	Trans Pro 80	\$1,057.00	1-Sep-15	21.00%	\$835.03	
17	31	O	04123	Wheel Kit	\$206.00	1-Sep-15	21.00%	\$162.74	
17	31	O	04062	Led Light Kit	\$573.00	1-Sep-15	21.00%	\$452.67	OBS
17	31	O	04247	Rain Ramp Kit, TransPro 80	\$589.00	1-Sep-15	21.00%	\$465.31	
17	31	O	04245	Flat Ramp Kit (use when mower has transport Wheels)	\$490.00	1-Sep-15	21.00%	\$387.10	
17	31	O	04248	Rail ramp Conversion Kit-TP 100	\$698.00	1-Sep-15	21.00%	\$551.42	
17	31	O	04109	Thatching Kit (dynaBLADE)	\$1,521.00	1-Sep-15	21.00%	\$1,201.59	
17	31	O	04286	Push Broom Brush (Out Front Brush Kit)	\$528.00	1-Sep-15	21.00%	\$417.12	
17	31	O	04283	21 Groomer, Spring Steel	\$518.00	1-Sep-15	21.00%	\$409.22	
17	31	O	04284	21 Groomer, Carbide	\$757.00	1-Sep-15	21.00%	\$598.03	
17	31	O	04285	21 Groomer, Brush Spiral - Limited Quantity Available	\$405.00	1-Sep-15	21.00%	\$319.95	TBD
17	31	O	04741	Thin Groomer Assembly - GR100	\$801.00	1-Sep-15	21.00%	\$632.79	
17	31	O	04270	Soft 21 Perfection Brush	\$433.00	1-Sep-15	21.00%	\$342.07	
17	31	O	04271	Stiff 21 Perfection Brush	\$433.00	1-Sep-15	21.00%	\$342.07	
17	31	O	04134	CR Groomer Drive	\$1,720.00	1-Sep-15	21.00%	\$1,358.80	
17	31	O	04286	26 Groomer, Spring Steel	\$643.00	1-Sep-15	21.00%	\$507.97	
17	31	O	04287	26 Groomer, Carbide	\$901.00	1-Sep-15	21.00%	\$711.79	
17	31	O	04288	26 Groomer, Brush Spiral - Limited Quantity Available	\$469.00	1-Sep-15	21.00%	\$370.51	TBD
17	31	O	04742	Thin Groomer Assembly - GR1600	\$852.00	1-Sep-15	21.00%	\$673.08	

AGENDA No. 8



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Airport
SUBJECT: Purchase of John Deere Tractor

RECOMMENDED MOTION: To approve John Deere Tractor 6110M, Batwing Mower and Roller from John Deere and Fields Equipment. Total amount of \$102,120.67

SUMMARY: This Tractor is being purchased through an approved FDOT Grant, original grant authorization was for \$100,000 and they agreed to amend the grant total to the amount of \$102,120.67. The tractor and batwing mower will be purchased through John Deere and the roller will be purchased through Fields Equipment. We are utilizing the National Joint Powers Alliance (NJPA) and this meets State Compliance with Florida Statute 287.057.

The tractor, mower and roller are all FDOT approved equipment that will ensure safety at our airport. Tall grass can cause obstruction to runway signage or lighting and the roller will be used to keep the turf runway nice and smooth.

FISCAL IMPACT: _____
 Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Shelley Peacock  Date: 11-15-16

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart  Date: 11-4-16

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications



DEPARTMENTAL REQUISITION
CITY OF ARCADIA



Department: <u>Airport</u>		Suggested Vendor: <u>John Deere</u>		
Date: <u>11-2-16</u>		Address: <u>2000 John Deere Run</u>		
Date Wanted:		Telephone: <u>Cary, NC 27513</u>		
Notes: <u>Tractor Grant</u> <u>43974-1-94-01</u>		Delivery To:		
		Address:		
Expense Code	Quantity	Item Description (Exact)	Unit Cost	Total Cost
<u>42542-</u> <u>60640</u>	<u>1</u>	<u>John Deere 6110 M</u> <u>Cab Tractor</u>		<u>75,776.47</u>
	<u>1</u>	<u>John Deere CX15</u> <u>Flex wing mower</u>		<u>18,139.20</u>
				<u>\$93,915.67</u>

Reason for Request:

Old tractor is beyond repairs.

\$(93,915.67)

Received 100% grant funded JPA for this tractor by FDOT!

CHECK LIST

- o Cat. 1: Verbal Quote Obtained
- o Cat. 2: 3 Verbal Quotes Obtained
- o Cat. 3: 3 Written Quotes Obtained
- o Cat. 4: Written Solicitation

Please attach documentation

Approved by: Shelley Pearson 11-2-16
Department Head Date

Once approved, a purchase order will be issued by Finance and then you may place your order.

Terry Howard
11-3-16

* - NJPA



JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

FIELDS EQUIPMENT COMPANY
3440 Us Highway 17 South
Zolfo Springs, FL 338900837
863-735-1122
zolfo@fieldsequip.com

Quote Summary

Prepared For:

City Of Arcadia
121 W Hickory St
Arcadia, FL 34266
Business: 863-990-3710

Delivering Dealer:

FIELDS EQUIPMENT COMPANY
Brad Burtscher
3440 Us Highway 17 South
Zolfo Springs, FL 338900837
Phone: 863-735-1122
bburtscher@fieldsequip.com

Quote ID: 14031156
Created On: 14 September 2016
Last Modified On: 12 October 2016
Expiration Date: 14 November 2016

Equipment Summary

JOHN DEERE 6110M Cab Tractor

Selling Price **Qty** **Extended**
\$ 75,776.47 X 1 = \$ 75,776.47

Contract: NJPA Ag Tractors and/or Implements 021815-DAC (PG 1P)
Price Effective Date: October 12, 2016

JOHN DEERE CX15 - Flex-Wing
Rotary Cutter - Spring Suspension
-540 RPM- Stump Jumpers - Single
Suction Blades - 6 Wheels

\$ 18,139.20 X 1 = \$ 18,139.20

Contract: NJPA Ag Tractors and/or Implements 021815-DAC (PG 1P)
Price Effective Date: September 14, 2016

Equipment Total

\$ 93,915.67

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 93,915.67
Trade In	
SubTotal	\$ 93,915.67
Total	\$ 93,915.67
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 93,915.67

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 14031156 Customer Name: CITY OF ARCADIA

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
FIELDS EQUIPMENT COMPANY
3440 Us Highway 17 South
Zolfo Springs, FL 338900837
863-735-1122
zolfo@fieldsequip.com

JOHN DEERE 6110M Cab Tractor

Hours:

Stock Number:

Contract: NJPA Ag Tractors and/or Implements 021815-
DAC (PG 1P)

Selling Price *
\$ 75,776.47

Price Effective Date: October 12, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
4225L	6110M Cab Tractor	1	\$ 95,138.00	23.00	\$ 21,881.74	\$ 73,256.26	\$ 73,256.26
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1437	PowrQuad PLUS 16F/16R Transmission with Left Hand Power Reverser (19 mph/30 kmh)	1	\$ -1,840.00	23.00	\$ -423.20	\$ -1,416.80	\$ -1,416.80
2072	Economy Cab	1	\$ 1,916.00	23.00	\$ 440.68	\$ 1,475.32	\$ 1,475.32
2127	Economy Seat for Cab Tractor	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2511	Mirrors Manually Adjustable and Telescopic- LH & RH	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2631	Panorama Windshield with RH Door	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
2663	Radio Package	1	\$ 327.00	23.00	\$ 75.21	\$ 251.79	\$ 251.79
3232	Load Sensing Constant Flow Hydraulic System: 21.1 GPM (80 L/min), 35cc	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
3338	3 SCV Mechanical (3 Detents - 450 Series) with Standard Couplers	1	\$ 961.00	23.00	\$ 221.03	\$ 739.97	\$ 739.97
3820	Rear Independent 540/1000 RPM PTO	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4120	Draft Links with Telescopic Ball End- Category 2	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
4210	Center Link with Ball End - Category 2	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00



JOHN DEERE

Selling Equipment

Quote Id: 14031156

Customer Name: CITY OF ARCADIA

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2332580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

FIELDS EQUIPMENT COMPANY
3440 Us Highway 17 South
Zolfo Springs, FL 338900837
863-735-1122
zolfo@fieldsequip.com

4421	Stabilizer Bars- Adjustable LH and RH	1	\$ 582.00	23.00	\$ 133.86	\$ 448.14	\$ 448.14
5010	Flanged Axle	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5090	Steel Disk	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5212	18.4R34 In. 144A8 R1W Radial (460/85R34 In. 147A8 R1W Radial)	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
5999	No Tire Brand Preference	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6045	MFWD Front Axle	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
6220	14.9R24 In. 126A8 R1W Radial (380/85R24 In. 131A8 R1W Radial)	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
7702	Preparation for Shipping	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
8002	Toolbox	1	\$ 78.00	23.00	\$ 17.94	\$ 60.06	\$ 60.06
8385	Heavy Duty Rear PTO	1	\$ 295.00	23.00	\$ 67.85	\$ 227.15	\$ 227.15
8725	Beacon Light	1	\$ 204.00	23.00	\$ 46.92	\$ 157.08	\$ 157.08
8782	Back-Up Alarm	1	\$ 468.00	23.00	\$ 107.64	\$ 360.36	\$ 360.36
8950	Front Weight Support- 60 kg (132 lbs)	1	\$ 282.00	23.00	\$ 64.86	\$ 217.14	\$ 217.14
Standard Options Total			\$ 3,273.00		\$ 752.79	\$ 2,520.21	\$ 2,520.21
Technology Options/Non-Contract/Open Market							
1834	No GreenStar Ready	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
1835	No StarFire 3000 Receiver	1	\$ 0.00	23.00	\$ 0.00	\$ 0.00	\$ 0.00
Technology Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Suggested Price							\$ 75,776.47
Total Selling Price			\$ 98,411.00		\$ 22,634.53	\$ 75,776.47	\$ 75,776.47

JOHN DEERE CX15 - Flex-Wing Rotary Cutter - Spring Suspension -540



JOHN DEERE

Selling Equipment

Quote Id: 14031156 Customer Name: CITY OF ARCADIA

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:
FIELDS EQUIPMENT COMPANY
3440 Us Highway 17 South
Zolfo Springs, FL 338900837
863-735-1122
zolfo@fieldsequip.com

Equipment Notes:

Hours:

Stock Number:

Selling Price *

Contract: NJPA Ag Tractors and/or Implements 021815-
DAC (PG 1P)

\$ 18,139.20

Price Effective Date: September 14, 2016

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
225MP	CX15 - Flex-Wing Rotary Cutter - Spring Suspension -540 RPM- Stump Jumpers - Single Suction Blades - 6 Wheels	1	\$ 22,674.00	20.00	\$ 4,534.80	\$ 18,139.20	\$ 18,139.20
Standard Options - Per Unit							
0202	United States	1	\$ 0.00	20.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Suggested Price							\$ 18,139.20
Total Selling Price			\$ 22,674.00		\$ 4,534.80	\$ 18,139.20	\$ 18,139.20



DEPARTMENTAL REQUISITION
CITY OF ARCADIA



Department: <u>Airport</u>		Suggested Vendor: <u>Fields Equipment Co</u>		
Date: <u>11/3/16</u>		Address: <u>3440 US Hwy 17 South</u>		
Date Wanted:		Telephone: <u>Zolfo Springs FL 33890</u>		
Notes:		Delivery To:		
		Address:		
Expense Code	Quantity	Item Description (Exact)	Unit Cost	Total Cost
<u>42542</u> <u>60640</u>	<u>1</u>	<u>8' Smooth Roller</u> <u>36" Drum - SSR</u>		<u>\$8,205.-</u>
		<u>Hydraulic lift cylinder,</u>		
		<u>new tires.</u>		
				<u>\$ 8,205.00</u>

Reason for Request:

CHECK LIST

- Cat. 1: Verbal Quote Obtained
- Cat. 2: 3 Verbal Quotes Obtained
- Cat. 3: 3 Written Quotes Obtained
- Cat. 4: Written Solicitation

Please attach documentation

Approved by: Shelley Pearson _____
Department Head Date

Once approved, a purchase order will be issued by Finance and then you may place your order.

Terry Howard
11-3-16



Quote Summary

Prepared For:
City Of Arcadia
FL

Prepared By:
Brad Burtscher
FIELDS EQUIPMENT COMPANY
3440 Us Highway 17 South
Zolfo Springs, FL 338900837
Phone: 863-735-1122
bburtscher@fieldsequip.com

Quote Id: 14031656
Created On: 14 September 2016
Last Modified On: 14 September 2016
Expiration Date: 14 October 2016

Equipment Summary	Selling Price	Qty	Extended
DURABILT 8SR	\$ 8,205.00 X	1 =	\$ 8,205.00
Equipment Total			\$ 8,205.00

Quote Summary

Equipment Total	\$ 8,205.00
SubTotal	\$ 8,205.00
Total	\$ 8,205.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 8,205.00

42542-60640

Salesperson : X _____

Accepted By : X _____



JOHN DEERE

Selling Equipment

Quote Id: 14031656

DURABILT 8SR

Hours: 0

Stock Number:

Code	Description	Qty
8SR	8' SMOOTH ROLLER, 36" DRUM, HYDRAULIC LIFT CYLINDER, NEW TIRES	1

AGENDA No. 9



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Utilities

SUBJECT: Engineering Design and Construction Services for Water System Looping Project

RECOMMENDED MOTION: Motion to approve Hazen and Sawyer Specific Authorization No. 23 in the amount of \$63,000.00 for engineering design and construction services associated with extending water lines to provide looping of the southern area of city including the airport.

SUMMARY: This motion is for approval of Specific Authorization No. 23 for Hazen and Sawyer to provide engineering services associated with the design and construction services for looping the water distribution system in the south portion of the City. This project will be funded with a SWFWMD Cooperative Funding Grant at 75% and is anticipated to reduce water losses due to flushing of dead ends.

FISCAL IMPACT: 63,000 (x) Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: AJ Berndt *ag* Date:

Finance Director (As to Budget Requirements) Beth Carsten *bc* Date:

City Attorney (As to Form and Legality): TJ Wohl Date:

City Administrator: Terry Stewart *[Signature]* Date: *11-4-16*

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

SPECIFIC AUTHORIZATION NO. 23

City of Arcadia South East Looping Project

THIS DOCUMENT, executed this _____ day of _____, 2016, is a Specific Authorization to the Agreement for Professional Services dated September 7, 2010 (hereinafter called the "AGREEMENT"), between the City of Arcadia, a Florida municipal corporation (hereinafter called "OWNER") and Hazen and Sawyer, P.C. (hereinafter called "ENGINEER").

WHEREAS, the AGREEMENT provides that the OWNER may authorize the ENGINEER, by Specific Authorization, to perform professional services;

WHEREAS, the OWNER desires the ENGINEER to provide engineering services associated to with providing administrative, design, bidding and construction services for the extension of 8" waterlines along Maple Dr from Hillsborough to SE 3rd Ave and along Airport Rd from Hargrave to SE Maple Dr. This project is being funded under a SWFWMD Cooperative Funding Agreement.

SCOPE OF SERVICES

Therefore, the ENGINEER has agreed to provide engineering design and construction services for the rehabilitation of the Lee Avenue Project area which shall include administrative, engineering design, permitting, bidding assistance and construction administration for the SE Arcadia Looping Project. All work will be performed on a wage plus multiplier basis and is anticipated to include the following:

Task Group 1 – Engineering Administration and Design Services

ENGINEER will perform the following tasks:

- ENGINEER will provide overall project administration and coordination associated with the project, which may include:
 - Assisting OWNER with meeting SWFWMD funding requirements
 - Monthly progress reports and invoices
 - Coordinating SWFWMD
 - Coordinating with subconsultants
 - Assisting OWNER in obtaining reimbursement from SWFWMD
- ENGINEER will procure the services of a licensed professional surveyor to perform topographic and boundary survey of Maple Dr from Hillsborough to SE 3rd Ave and Airport Rd from Hargrave to S of Maple Dr. to locate property boundaries and easements, utilities, edge of pavement and driveways that are visible within proposed construction right-of-way.
- ENGINEER shall prepare engineering design plans with 50% and 100% submittals that include for the extension of approximately 4,500 LF of 8" new potable water main. Design plans will be prepared on aerial background using scale of 1-in = 20-ft with associated details.

- ENGINEER shall develop specifications that include front end documents provided by City, , summary of work, proposed pay items, and technical specifications based on DeSoto County standards and FDEP requirements. This is anticipated to include required specifications from Division 1, 2 and 15.
- ENGINEER shall provide construction cost estimate based on quantity take-off of proposed work.
- ENGINEER will prepare FDEP permit application for submittal by Owner.

Task Group 2 – Bidding and Contractor Selection

ENGINEER will assist OWNER with development of bid package and solicitation of bids which may include the following:

- Pre-Bid Meeting: ENGINEER will attend a Pre-Bid Conference and provide summary of proposed project and respond to question by potential bidders.
- Bidder Assistance: ENGINEER will assist OWNER with preparation of advertisement for bids, maintaining a log of plan holders and distribute bid documents to interested parties electronically, and distribute Addenda to each plan holder as necessary.
- Respond to Bidder Requests for Information (RFI's): ENGINEER will respond to written Bidder RFI's received during the bid period in the form or written Addenda issued to all plan holders.
- Review Bids: ENGINEER will review the qualifications of the apparent lowest qualified bidder and evaluate the value and completeness of their bid in order to make a recommendation for award of the project by the OWNER.

Task Group 3 – Construction Inspection Services

During construction of the project, the ENGINEER will provide limited construction phase services for Phase 1 of the Improvements provided budget is available which may include the following:

- Meetings: The ENGINEER will attend a pre-construction conference and construction progress meetings with the selected CONTRACTOR and provide meeting notes in electronic format.
- Submittal Review: The ENGINEER will receive submittals from the CONTRACTOR and provide review of submittals within 14 calendar days for any particular submittal. The ENGINEER'S review will be for conformance with the design concept and contract requirements. The ENGINEER will prepare and maintain a log of all submittals received, action taken and date returned. Submittals are anticipated to include contractor schedule, shop drawings and Request for Information.
- Change Order Preparation: The ENGINEER will assemble and document change order items resulting from RFI's and/or RFP's and submit change order documents to the OWNER for approval.

- Pay Applications: ENGINEER will review Applications for Payment from CONTRACTOR for compliance with the established procedure for their submission.
- Construction Site Visits: The ENGINEER will provide periodic site field representative during active construction to verify work is being completed in accordance with the design documents. It is assumed that an active construction period of six weeks will be required. Color Photographs will be taken during construction visits to document work prior, during and after completion of project. Due to the shortened construction period, construction progress meetings will be combined with site visits.
- Substantial Completion: Upon request of the CONTRACTOR for substantial completion status, the ENGINEER will evaluate work and make recommendation for substantial completion to be approved by the OWNER. If found to be substantially complete, the ENGINEER, with input from the OWNER's personnel, will then generate an official punch list for final completion list and transmit the punch list to the CONTRACTOR to complete in order to be considered for final completion
- Final Completion: Once the ENGINEER verifies that the punch list items have been completed, the ENGINEER will conduct a review of the completed work and make recommendation for final completion to be approved by the OWNER. Subsequent to an acceptable final completion recommendation, the ENGINEER will recommend, in writing, final payment to the CONTRACTOR and give written notice to the OWNER and CONTRACTOR that the work is complete. ENGINEER will provide final certificate to SWFWMD of project completion.
- Record Drawings: ENGINEER will prepare record drawings upon construction completion. Record drawings will be based on the contractor's red-lined construction drawings and final survey information provided by Contractor.

If accepted by the ENGINEER, specific services to be performed are to commence upon receipt of an oral or written request to perform General Consulting Services from the City Administrator, provided any such oral notification is confirmed to ENGINEER in writing within seventy-two (72) hours. Services to be rendered under this Specific Authorization are provided in accordance with Articles 3 and 4 of the AGREEMENT. Payment of invoices rendered pursuant to this Specific Authorization shall constitute OWNER's acceptance of the services provided.

TIME SCHEDULE

Services described herein will commence upon receipt by Hazen and Sawyer of this executed Specific Authorization. It is anticipated that the work for this project will be completed and submitted in accordance within an agreed upon schedule by OWNER and the SWFWMD. Construction completion is anticipated to be complete prior to December 30, 2017.

COMPENSATION

The ENGINEER shall be paid in accordance with the Direct Labor Costs Times a Factor as set forth in Article 5.1.1 of the AGREEMENT. A budget of \$63,000 for services under this Specific Authorization will not be exceeded without the OWNER's written approval.

OTHER PROVISIONS

All applicable portions of Sections 3 through 6 of the AGREEMENT not specifically modified herein shall remain in full force and effect and are incorporated by reference herein.

IN WITNESS WHEREOF the parties hereto have made and executed this Specific Authorization as of the day and year entered by the last party executing this Specific Authorization written below.

WITNESS:

ENGINEER
Hazen and Sawyer

By: _____

By: _____
Damann Anderson, PE
Vice President

**APPROVED AS TO FORM AND
CORRECTNESS:**

OWNER
CITY OF ARCADIA
(Approved by City Council at
_____ meeting)

ATTEST:

By: _____
Penny Delainey
City Recorder

By: _____
Susan Coker
Mayor

AGENDA No. 10



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Public Works and Utilities
SUBJECT: City Engineer Services

RECOMMENDED MOTION: Motion to approve Hazen and Sawyer Specific Authorization No. 24 in the amount of \$95,000.00 for renewal of the Hazen and Sawyer contract for providing ongoing city engineer services for FY 2016.

SUMMARY: This motion is for approval of Specific Authorization No. 24 for Hazen and Sawyer to provide as-needed general engineering services associated with water treatment, wastewater treatment, systems and public works.

FISCAL IMPACT: 95,000 (x) Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: AJ Berndt *ag* Date:

Finance Director (As to Budget Requirements) Beth Carsten *bc* Date:

City Attorney (As to Form and Legality): TJ Wohl Date:

City Administrator: Terry Stewart *[Signature]* Date: *11-4-16*

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

SPECIFIC AUTHORIZATION NO. 24

City Engineer General Consulting Services

THIS DOCUMENT, executed this _____ day of _____, 2016, is a Specific Authorization No. 24 issued under the Agreement for Professional Services dated September 7, 2010 and amended on August 18, 2015 (hereinafter called the "AGREEMENT"), between the City of Arcadia, a Florida municipal corporation (hereinafter called "OWNER") and Hazen and Sawyer, P.C. (hereinafter called "ENGINEER").

WHEREAS, the AGREEMENT provides that the OWNER may authorize the ENGINEER, by Specific Authorization, to perform professional services;

WHEREAS, the OWNER desires the ENGINEER to continue to provide engineering services related to the utility system including the water and wastewater treatment plants, distribution, collection system and stormwater system, plan review as well as to provide general engineering assistance with other utility matters as they arise.

SCOPE OF SERVICES

Therefore, the ENGINEER has agreed to continue to provide General Consulting Services which may not all be defined at the present time but may include the following tasks:

- Review monthly discharge monitoring reports submitted to FDEP on monthly basis.
- Assist City with renewal of FDEP Wastewater Treatment Plant Permit, including preparation of permit application, Capacity Analysis Report, Operations and Maintenance Performance Report.
- Assist City with compliance issues associated with the Utility system.
- Provide funding assistance associated with obtaining and retaining grants and loans for OWNER.
- Assist City with preparation of regulatory reports associated with their wastewater, stormwater and water systems.
- Provide engineering assistance with utility review of FDOT roadway plans that impact City utilities.
- Review plans and specifications provided by developers for conformance with City and State Requirements.

- Provide permitting and funding assistance associated with improvements to the utilities and public works.
- Provide construction oversight as requested by OWNER
- Provide GIS, modeling and planning assistance with distribution and collection system.
- Provide other general engineering assistance to the OWNER as requested on a wage plus multiplier basis.
- Provide monthly status report that summarizes work completed.

If accepted by the ENGINEER, specific services to be performed are to commence upon receipt of an oral or written request to perform General Consulting Services from the City Administrator, provided any such oral notification is confirmed to ENGINEER in writing within seventy-two (72) hours. Services to be rendered under this Specific Authorization are provided in accordance with Articles 3 and 4 of the AGREEMENT. It is understood and agreed that the nature, scope, and schedule for the services to be provided is not defined at present; therefore, the actual services provided for the budget established below cannot be defined. Payment of invoices rendered pursuant to this Specific Authorization shall constitute OWNER's acceptance of the services provided.

TIME SCHEDULE

Services described herein will commence upon receipt by Hazen and Sawyer of this executed Specific Authorization. It is anticipated that the work for this project will be completed and submitted in accordance within an agreed upon schedule by OWNER for each work assignment.

COMPENSATION

The ENGINEER shall be paid in accordance with the Direct Labor Costs times a factor as set forth in Article 5.1.1 of the AGREEMENT. A budget of \$95,000 for services under Specific Authorization 24 has been established, resulting in a total budget of \$95,000 for Specific Authorization 24. This amount will not be exceeded without the OWNER's written approval and an approved amendment. All work performed for the water treatment plant, wastewater treatment plant and utility system will be shown separately on the invoice, based on the following estimated amounts. However, these amounts within each of these categories may vary based on the OWNER requirements and/or requests; however, the total budget will not be exceeded.

Task 1: Water Treatment Plant Assistance	\$15,000
Task 2: Wastewater Treatment Plant Assistance	\$30,000
Task 3: Water and Wastewater Systems	\$25,000
Task 4: Roads and Streets	\$15,000
Task 5: Stormwater Assistance	\$10,000

OTHER PROVISIONS

All applicable portions of Sections 3 through 6 of the AGREEMENT not specifically modified herein shall remain in full force and effect and are incorporated by reference herein.

IN WITNESS WHEREOF the parties hereto have made and executed this Specific Authorization as of the day and year entered by the last party executing this Specific Authorization written below.

WITNESS:

ENGINEER
Hazen and Sawyer

By: _____

By: _____
Damann Anderson, PE
Vice President

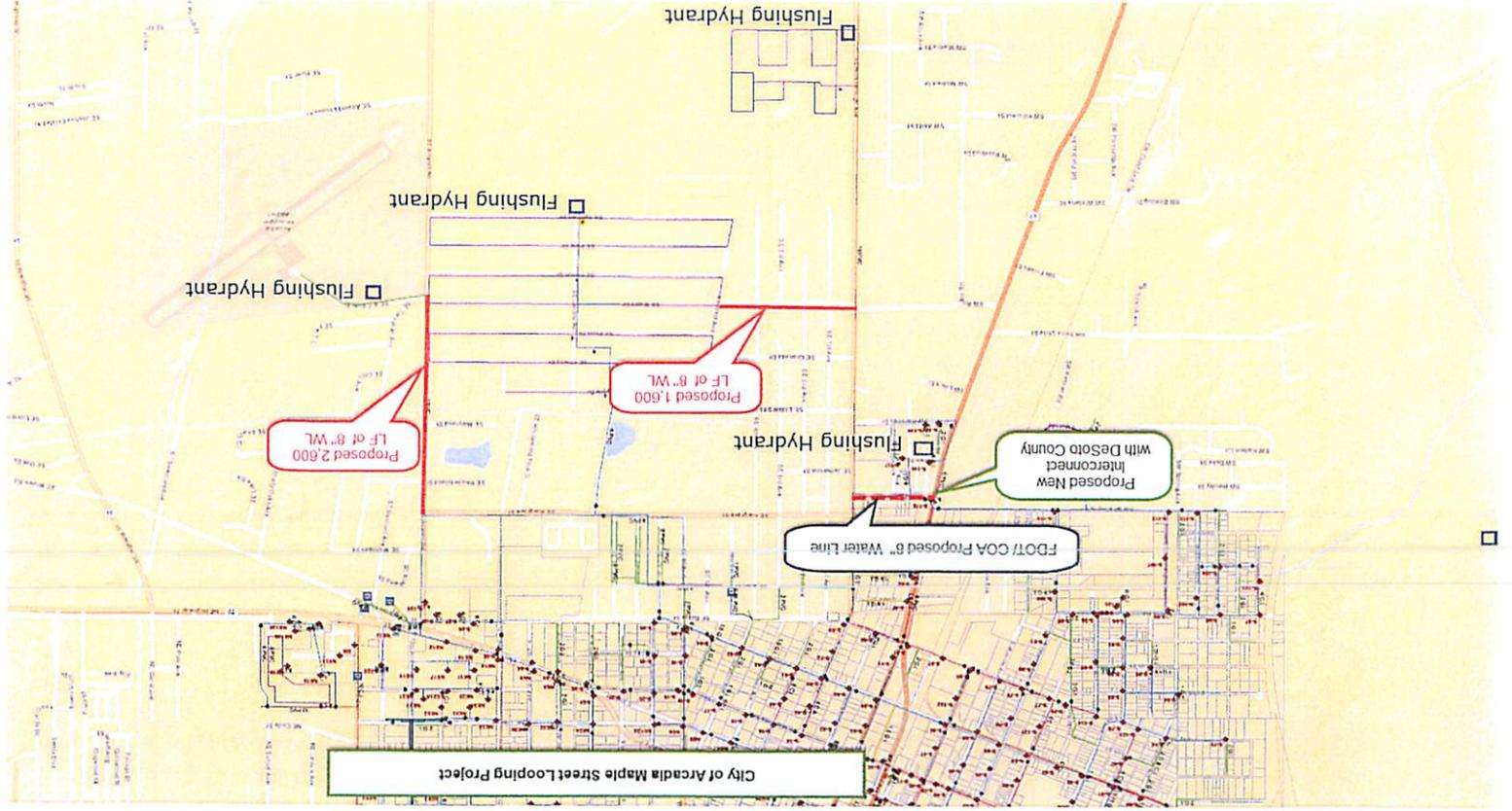
**APPROVED AS TO FORM AND
CORRECTNESS:**

OWNER
CITY OF ARCADIA
(Approved by City Council at
_____ meeting)

ATTEST:

By: _____

By: _____
Susan Coker
Mayor



AGENDA No. 11



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: November 15, 2016

DEPARTMENT: Finance
SUBJECT: Budget Amendment Resolution amending 2015-16 Adopted Budget

RECOMMENDED MOTION: **Motion to adopt Budget Amendment Resolution No. 2016-18.**

SUMMARY: This Budget Amendment will "true-up" expenditure accounts for the 2015-16 Adopted Budget. Total budgeted funds decrease from \$13,358,716 to \$13,280,342.

FISCAL IMPACT: N/A () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance (X) Resolution () Budget () Other

Department Head:

Date:

Finance Director (As to Budget Requirements) Beth Carsten *BC*

Date: *11-7-2016*

City Attorney (As to Form and Legality)

Date:

City Administrator: Terry Stewart *[Signature]*

Date: 11-7-16

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

RESOLUTION NO. 2016-18

WHEREAS, on September 24, 2015, the City of Arcadia adopted the budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016 (hereinafter, the "2015-2016 Budget"; and

WHEREAS, on January 19, 2016, the City Council of the City of Arcadia, Florida adopted Resolution No. 2016-03 which amended the 2015-16 Budget in accordance with the requirements of Florida Statutes, Chapter 200; and

WHEREAS, the City Council of the City of Arcadia, Florida wishes to amend the 2015-16 Budget; and

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARCADIA that the Fiscal Year 2015-16 budget for the following accounts be amended as follows:

Section 1. 2015-16 Budget Amendments.

The 2015-16 Budget is hereby amended as follows:

GENERAL FUND REVENUE INCREASES:

ACCOUNT NUMBER	NAME	2015-16			2015-16 FINAL
		AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	AMENDED BUDGET
01311-31110	Ad Valorem Taxes	1,473,256	66,742	-	1,539,998
01312-31241	State Local Option Fuel Tax New	88,274	2,890	-	91,164
01312-31240	Gas Tax 5 & 6 Cents	181,642	3,481	-	185,123
01323-32310	Electricity Franchise	400,000	42,646	-	442,646
01314-31410	Electricity Utility Tax	300,000	83,364	-	383,364
01314-31430	Water Utility Tax	107,000	36,709	-	143,709
01314-31440	Gas Utility Tax	20,000	-	(4,311)	15,689
01315-31500	Communications Service Tax	227,125	-	(31,603)	195,522
01316-31600	Local Business Tax Receipts	40,000	7,486	-	47,486
01364-36410	Cemetary Lots	9,000	6,772	-	15,772
01364-36420	Land Sales	-	7,500	-	7,500
01322-32200	Building Permits	5,000	8,875	-	13,875
01341-34120	Zoning Fees	2,750	-	(2,350)	400
01329-32900	Other Licenses & Permits	6,000	-	(5,155)	845
01331-33125	Victims of Crime Grant (Voca)	29,204	10,182	-	39,386
01331-33130	JAGC 2016-DESO-2 R3-097 Grant	8,437	-	(74)	8,363
01331-33120	JAGC 2015 1 R1 003 Body Camera	-	1,484	-	1,484
01331-33131	E-Crash	-	39,966	-	39,966
01335-33518	State Half Cents Sales Tax	268,692	15,371	-	284,063
01335-33513	State Shared Motor Fuel	66,176	1,564	-	67,740
01335-33512	State Shared Sales Tax	213,048	4,915	-	217,963
01335-33514	Mobile Home License	2,500	-	(138)	2,362
01335-33515	Alcoholic Beverage Licenses	3,300	1,431	-	4,731
01344-34490	State of FL Lighting Maintenance Agmt.	44,498	-	(44,498)	-
01344-34492	State of FL Traffic Light Maint. Agmt.	43,168	-	(43,168)	-
01359-35910	School Guard Crossing - School Board	18,000	-	-	18,000

01338-33820	DeSoto County Business Tax	1,500	775	-	2,275
01317-36310	Fire Protection Services - MSBU	239,980	-	-	239,980
01369-36000	Accident Reports	900	1,132	-	2,032
	Code Enforcement Fees	1,000	-	(1,000)	-
01347-34752	Golf Course Green Fees	75,000	-	(6,135)	68,865
01347-34756	Cart Rentals	100,000	-	(17,700)	82,300
01347-34722	Golf Course Membership Fees	100,000	-	(32,084)	67,916
01347-34725	Pro Shop & Food and Beverage	60,000	-	(31,819)	28,181
01347-34753	Rent Fees for Speer Center	1,000	-	(1,000)	-
01347-34759	Golf Banquet Hall Rental	-	279	-	279
01347-34755	Smith Brown Gym Rent	-	2	-	2
03151-35110	Court Fines	23,000	22,836	-	45,836
01351-35131	VOCA- Fines	-	274	-	274
01349-34910	Misc Charges for Services	8,000	-	(530)	7,470
01349-34920	Taxi Application Fees	4,000	-	(675)	3,325
01354-35410	Parking Violations	500	206	-	706
01349-34930	Impound	8,500	-	(3,813)	4,688
01361-36110	Other Interest	250	-	(250)	-
01362-36210	Mobile Home Park Rent	194,000	1,238	-	195,238
01369-36997	Mobile Home Park Laundry	1,000	-	(361)	639
01365-36590	Sale of Surplus Materials	5,000	-	(4,514)	486
01366-36628	Miscellaneous Donations -Police	-	40,000	-	40,000
01369-36998	Insurance Refunds	-	9,003	-	9,003
01366-36622	Saturday Night Lights	-	8,550	-	8,550
01341-3410	Copies - City Hall	200	-	(63)	137
01369-36990	Miscellaneous	500	105	-	605
01369-36991	Miscellaneous Refunds	-	57,215	-	57,215
01366-36618	Special Detail APD	4,000	3,683	-	7,683
01366-36619	Shop With A Cop	-	12,626	-	12,626
	Transfer from Water (Loan)	53,000	-	-	53,000
	Transfer from Surtax to Streets	19,171	-	-	19,171
	Transfer from Surtax to Fire Control	22,900	-	-	22,900
	Transfer from Surtax to Fire Control	7,840	-	-	7,840
	Trans. from Street Project to Street Dept.	100,000	-	-	100,000
	Charge Backs - Transfers in:	248,613	-	-	248,613
TOTAL GENERAL FUND REVENUES:		4,836,924	499,301	(231,240)	5,104,985

INCREASES IN GENERAL FUND EXPENSES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF			2015-16 FINAL AMENDED BUDGET
		1/19/2016	INCREASE	DECREASE	
01210-60641	Law Enforcement	1,402,759	40,000	-	1,442,759
01212-30490	Shop with a Cop	-	12,626	-	12,626
01285-30640	Body Cameras	-	1,484	-	1,484
01287-60640	E-Crash - FDOT GRANT	-	39,966	-	39,966
01722-30462	Golf Course Rpr Bldgs (Trans from 107)	2,500	5,000	-	7,500
01725-30462	Way Bldg - Rpr Bldgs (Trans from 107)	6,000	8,596	-	14,596

01730-30490 Saturday Night Lights	-	8,550	-	8,550
TOTAL INCREASES TO GENERAL FUND EXPENDITURES	1,411,259	116,222	-	1,527,481

GENERAL FUND EXPENSES (TRUE-UP):

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF			2015-16 FINAL AMENDED BUDGET
		1/19/2016	INCREASE	DECREASE	
01110	Legislative	80,446	-	(25,000)	55,446
01115	Retirees	88,022	25,000	-	113,022
01120	Administration	358,050	-	-	358,050
01130	Finance	255,807	60,000	-	315,807
01140	Legal Council	80,100	-	(25,000)	55,100
01150	Community Dev. / Code Comp.	135,945	-	(25,000)	110,945
01190	Other Gov't Services	289,454	-	(72,844)	216,610
01220	Fire Control	438,223	232,020	-	670,243
01210	Law Enforcement	1,402,759	-	-	1,402,759
01212	Shop with a Cop	-	-	-	-
01271	VOCA Grant	40,479	4,748	-	45,227
01285	Equipment Grant-Mid Summer	8,437	-	(74)	8,363
01285	Body Cameras	-	-	-	-
01287	E-Crash - FDOT GRANT	-	-	-	-
01290	School Guard Crossing	18,822	-	-	18,822
01390	Cemetery	59,069	-	(5,000)	54,069
01410	Streets	504,673	-	(40,000)	464,673
01490	Other Transportation	87,850	-	(87,850)	-
01491	Vehicle and Facility Maintenance	129,069	-	-	129,069
01722	Golf Course / Pro Shop	410,715	-	(6,000)	404,715
01723	Parks	243,374	-	(23,000)	220,374
01724	Mobile Home Park	170,767	-	(20,000)	150,767
01725	Way Building	34,866	8,000	-	42,866
TOTAL TRUE-UP:		4,836,924	329,768	(329,768)	4,836,924

OTHER TRANSPORTATION:

REVENUE:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF			2015-16 FINAL AMENDED BUDGET
		1/19/2016	INCREASE	DECREASE	
01344-34490	State of FL Lighting Maint. Agreement	44,498	-	-	44,498
01344-34492	State of FL Traffic Light Maint. Agmt.	43,168	-	-	43,168
TOTAL OTHER TRANSPORTATION REVENUE:		87,666			87,666

OTHER TRANSPORTATION EXPENSES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
01490	Other Transportation	87,850	-	184.00	87,666

SURTAX - FUND 107

REVENUES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
17000	Surtax/Capital Improvement	478,047	35,237		513,284

EXPENSES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
17000	Surtax	428,136	-	13,596	414,540

ENTERPRISE FUNDS:

WATER & SEWER:

REVENUE

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
41343-34330	Water Revenue	2,294,541	144,237	-	2,438,778
41343-34331	Water Tap Fees	15,000	58,395	-	73,395
41343-34335	Water Reconnect Fees	25,000	-	(3,270)	21,730
41343-34365	Late Fees	100,000	56,656	-	156,656
41343-34350	Sewer Revenue	1,637,374	99,690	-	1,737,064
41343-34351	Sewer Tap Fees	5,000	155,680	-	160,680
	Lee Ave. Water & Sewer Impr. Grant	250,000	-	-	250,000
	Water Pollution SRF/GRANT - DEP	1,000,000	-	-	1,000,000
	Reuse Taps	-	483		483
TOTAL WATER & SEWER REVENUES:		5,326,915	515,141	(3,270)	5,838,787

WATER & SEWER EXPENSES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
41533	Water Treatment Plant	856,482	-	-	856,482
41535	Waste Water Treatment Plant	900,476	-	-	900,476

41536	Utility Collections	299,110	-	-	299,110
41568	Water Systems	970,216	-	-	970,216
41569	Sewer Systems	1,496,449	-	-	1,496,449
	Renew & Replace	450,000	-	-	450,000
	Contingency	354,182			354,182
TOTAL WATER & SEWER EXPENSES:		5,326,915			5,326,915

SOLID WASTE

REVENUES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
43343-34340	SOLID WASTE	793,799	19,124	-	812,923

EXPENSES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
43000	Solid Waste	793,799	-	-	793,799

AIRPORT

REVENUES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
42331-33141	FAA Grant	181,000	-	(181,000)	-
42343-34410	Flowage/Rental	89,084	-	-	89,084
	Fund Balance	13,368	-	-	13,368
TOTAL AIRPORT REVENUE:		283,452	-	(181,000)	102,452

EXPENSES:

ACCOUNT NUMBER	NAME	2015-16 AMENDED BUDGET AS OF 1/19/2016	INCREASE	DECREASE	2015-16 FINAL AMENDED BUDGET
42542	Airport	283,452	-	(181,000)	102,452

<u>DESCRIPTION</u>	2015-16 AMENDED BUDGET AS OF			2015-16 FINAL AMENDED BUDGET
	1/19/2016	INCREASE	DECREASE	
GENERAL FUND	4,836,924	116,222	-	4,953,146
CAPITAL IMPROVEMENT FUND	428,136		(13,596.00)	414,540
MCSWAIN PARK	544,726	-	-	544,726
ROADS AND STREETS	1,144,764	-	-	1,144,764
WATER/SEWER FUND	5,326,915	-	-	5,326,915
SOLID WASTE FUND	793,799	-	-	793,799
AIRPORT FUND	283,452	-	(181,000)	102,452
	<u>13,358,716</u>	<u>116,222</u>	<u>(194,596.00)</u>	<u>13,280,342</u>

Section 2. Adoption of Amendments.

The budget amendments attached hereto and made a part of this Resolution are hereby adopted and incorporated into the budget of the City of Arcadia, Florida for the fiscal year beginning October 1, 2015 and ending September 30, 2016 in accordance with Florida Statutes.

Section 3. Effective Date.

This Resolution shall become effective immediately upon its passage.

SO DONE, this _____ day of NOVEMBER, 2016

By: _____
Susan Coker, Mayor

ATTEST:

Penny Delaney
City Recorder

Reviewed and approved as to form:

Thomas J. Wohl, City Attorney

DEPARTMENT REPORTS

**CITY OF ARCADIA
SUMMARY OF ALL FUNDS
AS OF NOVEMBER 4, 2016**

REVENUES:

FUND:	2016-17 BUDGETED	ACTUAL REVENUE	REMAINING	% REC'D
GENERAL FUND:	5,166,957	250,556	4,916,401	4.8%
SM. CTY SURTAX/ CAP IMP.:	291,687	30,616	261,071	10.5%
ROAD / STREET PROJECTS	1,000,000	1,000,000	0.00	100.0%
<u>ENTERPRISE FUNDS:</u>				
WATER/SEWER FUND:	4,209,872	404,649	3,805,223	9.6%
SOLID WASTE FUND:	789,275	83,320	705,955	10.6%
AIRPORT FUND:	579,454	7,689	571,765	1.3%
TOTAL ALL FUNDS:	12,037,245	1,776,830	10,260,415	14.8%

EXPENSES

FUND:	BUDGETED EXPENSES	ACTUAL EXPENSES	REMAINING	% USED
GENERAL FUND:	5,166,957	350,826	4,816,131	6.8%
SM. CTY SURTAX/ CAP IMP.:	291,687	-	291,687	0.0%
ROAD / STREET PROJECTS	1,000,000	-	1,000,000	0.0%
<u>ENTERPRISE FUNDS:</u>				
WATER/SEWER FUND:	4,209,872	160,096	4,049,776	3.8%
SOLID WASTE FUND:	789,275	29,588	759,687	3.7%
AIRPORT FUND:	579,454	16,999	562,455	2.9%
TOTAL ALL FUNDS:	12,037,245	557,509	11,479,736	4.6%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 4, 2016

GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
AD VALORUM TAXES				
Ad Valorem Taxes - Current	1,494,030	3,389	1,490,641	0.2%
Ad Valorem Taxes - Delinquent	-		-	0.0%
Interest on AD Valorem Tax	-		-	100.0%
Tax Certificate Sales	-		-	0.0%
Total AD Valorem Taxes	1,494,030	3,389	1,490,641	0.2%
SALES & USE TAX				
State Local Option Fuel Tax New (1-5 Cent Tax)	90,997	6,830	84,167	7.5%
Gas Tax 5 & 6 Cents (1-6 Cent Tax)	190,463	14,257	176,206	7.5%
Total Sales & Use Tax	281,460	21,087	260,373	7.5%
FRANCHISE FEES				
Electricity Franchise	442,274	42,104	400,170	9.5%
Total Franchise Fees	442,274	42,104	400,170	9.5%
UTILITY SERVICE TAX (PST)				
Electricity Utility Tax	403,056	38,083	364,973	9.4%
Water Utility Tax	137,325	14,569	122,756	10.6%
Gas Utility Tax	15,000	1,270	13,730	8.5%
Communications Service Tax	198,519	15,428	183,091	7.8%
Total Utility Service Tax	753,900	69,350	684,550	9.2%
OTHER GENERAL TAXES				
Local Business Tax Receipts	45,000	6,164	38,836	13.7%
Total Other General Taxes	45,000	6,164	38,836	13.7%
OTHER REVENUES				
Cemetery Lots	15,000		15,000	0.0%
Land Sales	-		-	
Total Other Revenues	15,000	-	15,000	0.0%
BUILDING PERMITS				
Building Permits	12,000	700	11,300	5.8%
Total Building Permits	12,000	700	11,300	5.8%
GENERAL FUND REVENUES				
OTHER LICENSES & PERMITS				
Zoning Fees	1,000	-	1,000	0.0%
Maps	-	-	-	0.0%
Other Licenses & Permits	1,000	25	975	2.5%
Total Other Licenses & Permits	2,000	25	1,975	1.3%

**CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 4, 2016**

FEDERAL GRANTS	BUDGETED	ACTUAL	REMAINING	% REC'D
Victims of Crime Grant (Voca)	29,204	2,247	26,958	7.7%
JAGC 2017-DESO-2 R3-097 GRANT	9,266	-	9,266	0.0%
	-	-	-	0.0%
Total Federal Grants	38,470	2,247	36,224	5.8%
STATE GRANTS	BUDGETED	ACTUAL	REMAINING	% REC'D
Dept. of Transportation US 17 Widening	-	-	-	0.0%
Dept. of Economic OPP Planning Grant	-	-	-	0.0%
Hurricane Grant	-	-	-	0.0%
Total State Grants	-	-	-	0.0%
STATE SHARED REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
State Half Cents Sales Tax	301,006	22,675	278,332	7.5%
State Shared Motor Fuel	72,690	5,538	67,152	7.7%
State Shared Sales Tax	232,827	17,819	215,008	7.8%
Mobile Home License	2,500	195	2,305	7.8%
Alcoholic Beverage Licenses	4,000	-	4,000	0.0%
State of FL Lighting Maintenance Agreement	45,354	-	45,354	0.0%
State of FL Traffic Light Maintenance Agreement	43,933	-	43,933	0.0%
State of FL Pension Contribution	-	-	-	0.0%
Total State Shared Revenues	702,310	46,226	656,084	6.6%
SHARED REVENUES FROM LOCAL UNITS	BUDGETED	ACTUAL	REMAINING	% REC'D
School Guard Crossing - School Board	19,000	-	19,000	0.0%
DeSoto County Business Tax	2,500	-	2,500	100.0%
Total Shared Revenue from Local Units	21,500	-	21,500	0.0%
GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
PUBLIC SERVICE REVENUE				
Police Services	-	-	-	0.00%
Fire Protection Services - MSBU	233,867	-	233,867	0.00%
Accident Reports	1,500	119	1,381	7.93%
Code Enforcement Fees	1,000	-	1,000	0.00%
Total Public Safety Revenue	236,367	119	236,248	0.05%
CULTURE/RECREATION	BUDGETED	ACTUAL	REMAINING	% REC'D
GOLF COURSE & PRO SHOP				
Golf Course Green Fees	75,000	1,320	73,680	1.8%
Cart Rentals	95,000	4,198	90,802	4.4%
Golf Course Membership Fees	80,000	14,230	65,770	17.8%
Pro Shop & Food and Beverage	31,000	1,071	29,929	3.5%
Total Golf Course & Pro Shop	281,000	20,819	260,181	7.4%
Other Culture / Recreation				

**CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 4, 2016**

Rent Fees for Speer Center	-	-	-	0.0%
Way Building Rent	-	-	-	0.0%
Parks Maintenance Agreements	-	-	-	0.0%
Golf Banquet Hall Rental	-	186	(186)	0.0%
Smith Brown Gym Rent	-	-	-	0.0%
Total Other Culture / Recreation	-	186	(186)	0.0%
Total Culture / Recreation	281,000	21,005	259,995	7.5%

FINES & FORFEITURES	BUDGETED	ACTUAL	REMAINING	% REC'D
Court Fines	35,000	4,830	30,170	13.8%
Police Education	-	-	-	0.0%
Misc Charges for Services	8,000	215	7,785	2.7%
Taxi Application Fees	3,000	100	2,900	3.3%
Parking Violations	700	-	700	0.0%
Towing Fees	-	-	-	0.0%
Impound	5,000	690	4,310	13.8%
Confiscated and Restitution (from Law Enforcement Trust)	-	-	-	0.0%
Total Fines and Forfeitures	51,700	5,835	45,865	11.3%

INTEREST EARNINGS	BUDGETED	ACTUAL	REMAINING	% REC'D
Law Enforcement Trust Income	-	-	-	0.0%
Other Interest	-	-	-	0.0%
Pool Interest	10,000	-	10,000	0.0%
Bond Interest	-	-	-	0.0%
Total Interest Earnings	10,000	-	10,000	0.0%

GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
RENTS & ROYALTIES				
Mobile Home Park Rent	194,000	19,583	174,417	10.1%
Mobile Home Park Laundry	600	12	589	1.9%
Total Rents & Royalties	194,600	19,595	175,006	10.1%

SALES/COMP FOR LOSS OF FIXED ASSET	BUDGETED	ACTUAL	REMAINING	% REC'D
Sale of Fixed Asset	-	-	-	-

SALE OF SURPLUS MATERIALS/SCRAP	BUDGETED	ACTUAL	REMAINING	% REC'D
Sale of Surplus Materials	500	-	500	0.0%
Total Sale of Surplus Materials	500	-	500	0.0%

CONTRIBUTIONS/DONATIONS FROM PRIVATE	BUDGETED	ACTUAL	REMAINING	% REC'D
Miscellaneous Donations -Police	-	-	-	0.0%
Jim Space Foundation Donation	-	-	-	0.0%
Saturday Night Lights	-	-	-	0.0%
Total Contributions/ Donations from Private	-	-	-	0.0%

**CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 4, 2016**

OTHER MISC REVENUE	BUDGETED	ACTUAL	REMAINING	% REC'D
Copies - City Hall	200	181	19	90.6%
Copies - Police Station	-	-	-	0.0%
Miscellaneous	500	-	500	0.0%
Miscellaneous Refunds	-	-	-	0.0%
Special Detail APD	4,000	-	4,000	0.0%
Shop With A Cop		12,530	(12,530)	0.0%
Total Other Misc Revenue	4,700	12,711	(8,011)	3.86%
CONTRIBUTION FROM OTHER FUNDS				
CONTRIBUTION FROM OTHER FUNDS	BUDGETED	ACTUAL	REMAINING	% REC'D
Transfer in from Fund 107	300,000	-	300,000	0.0%
Total Contribution from Other Funds	300,000	-	300,000	0.0%
CHARGE BACKS FROM ENTERPRISE FUNDS				
CHARGE BACKS FROM ENTERPRISE FUNDS	BUDGETED	ACTUAL	REMAINING	% REC'D
Transfers In	280,147	-	280,147	0.0%
FUND BALANCE				
FUND BALANCE	BUDGETED	ACTUAL	REMAINING	% REC'D
Fund Balance		-	-	0.0%
TOTAL GENERAL FUND REVENUES	5,166,958	250,556	4,916,402	4.8%

CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER 4, 2016

LEGISLATIVE/COUNCIL EXPENSES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	22,930	1,920	21,010	8.4%
Operating Expenses	36,964	5,629	31,335	15.2%
TOTAL LEGISLATIVE/COUNCIL	59,894	7,549	52,345	12.6%

RETIREE & COUNCIL RETIREES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	103,366	1,967	101,399	1.9%

EXECUTIVES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	389,583	28,950	360,633	7.4%
Operating Expenses	54,443	1,081	53,362	2.0%
TOTAL EXECUTIVE	444,026	30,032	413,994	6.8%

FINANCIAL & ADMINISTRATIVE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	197,532	14,450	183,082	7.3%
Operating Expenses	95,355	1,031	94,324	1.1%
TOTAL FINANCE & ADMINISTRATIVE	292,887	15,481	277,406	5.3%

LEGAL COUNCIL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Professional Services	70,100	-	70,100	0.0%
Other Legal Services	10,000	-	10,000	0.0%
TOTAL LEGAL COUNCIL	80,100	-	80,100	0.0%

ELECTIONS				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	4,000	-	4,000	0.0%
TOTAL ELECTIONS	4,000	-	4,000	0.0%

COMPREHENSIVE (COMMUNITY DEVELOPMENT)				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	77,832	4,917	72,915	6.3%
Operating Expenses	65,319	3,210	62,109	4.9%
TOTAL COMPREHENSIVE	143,151	8,127	135,024	5.7%

**CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER 4, 2016**

OTHER GOVERNMENT SERVICES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	15,000	-	15,000	0.0%
Operating Expenses	163,857	45,662	118,196	27.9%
Contingency	80,539		80,539	0.0%
TOTAL OTHER GOVERNMENTAL SERVICES	259,396	45,662	213,735	17.6%

LAW ENFORCEMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	1,143,398	88,136	1,055,262	7.7%
Operating Expenses	228,250	23,281	204,969	10.2%
Capital Outlay	78,473	-	78,473	0.0%
TOTAL LAW ENFORCEMENT	1,450,121	111,417	1,338,704	7.7%

*NOTE: The Police & Fire Pension is split 50.5% for Police and 49.5% for Fire Control. The amount allocated to Police year to date is \$8326.18. The amount for Fire is \$8,161.31 and is expended under Fire Control.

VICTIMS OF CRIMES GRANT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	44,110	3,376	40,735	7.7%
TOTAL VICTIMS OF CRIMES GRANT	44,110	3,376	40,735	7.7%

POLICE EQUIPMENT GRANT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
APD ANTI-DRUG - 2017	9,266	-	9,266	0.0%
TOTAL POLICE EQUIPMENT GRANT	9,266	-	9,266	0.0%

SCHOOL CROSSING GUARD				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	18,446	1,550	16,896	8.4%
Operating Expenses	1,375	-	1,375	100.0%
TOTAL SCHOOL CROSSING GUARD	19,821	1,550	18,271	7.8%

SHOP WITH A COP EXPENSES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	-	2,450	(2,450)	0.0%
TOTAL SCHOOL CROSSING GUARD	-	2,450	(2,450)	0.0%

SPECIAL DETAIL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	-	-	-	0.0%
TOTAL SPECIAL DETAIL	-	-	-	0.0%

TOTAL ALL LAW ENFORCEMENT	1,523,318	118,793	1,404,525	7.8%
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**CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER 4, 2016**

FIRE CONTROL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	543,759	35,512	508,247	6.5%
TOTAL FIRE CONTROL	543,759	35,512	508,247	6.5%

CEMETERY				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	53,293	3,320	49,973	6.2%
Operating Expenses	19,252	382	18,870	2.0%
TOTAL CEMETERY	72,545	3,703	68,842	5.1%

STREET DEPARTMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	223,677	9,964	213,713	4.5%
Operating Expenses	241,960	11,531	230,430	4.8%
Capital Outlay	4,000	-	4,000	0.0%
TOTAL STREET DEPARTMENT	469,637	21,494	448,143	4.6%

OTHER TRANSPORTATION				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	17,651	-	17,651	0.0%
Operating Expenses	71,636	206	71,430	0.3%
TOTAL OTHER TRANSPORTATION	89,287	206	89,081	0.2%

VEHICLE AND FACILITY MAINTENANCE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	107,193	3,478	103,715	3.2%
Operating Expenses	25,325	3,488	21,837	13.8%
Capital Outlay	-	-	-	0.0%
TOTAL VEHICLE AND FACILITY MAINTENANCE	132,519	6,966	125,552	5.3%

PARKS DEPARTMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	186,786	12,509	174,277	6.7%
Operating Expenses	90,591	13,861	76,730	15.3%
Capital Outlay	9,995	-	9,995	0.0%
TOTAL PARKS DEPARTMENT	287,372	26,370	261,002	9.2%

**CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER 4, 2016**

MOBILE HOME PARK				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	40,222	3,049	37,173	7.6%
Operating Expenses	120,683	599	120,084	0.5%
Capital Outlay	-	-	-	0.0%
TOTAL MOBILE HOME PARK	160,905	3,648	157,257	2.3%

GOLF COURSE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	160,971	12,737	148,234	7.9%
Operating Expenses	244,019	12,016	232,003	4.9%
Capital Outlay	53,000	-	53,000	0.0%
TOTAL GOLF COURSE	457,990	24,753	433,237	5.4%

WAY BUILDING				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	7,306	369	6,937	5.0%
Operating Expenses	35,500	196	35,305	0.6%
TOTAL WAY BUILDING	42,806	564	42,242	1.3%

SATURDAY NIGHT LIGHTS				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses		-	-	0.0%
SATURDAY NIGHT LIGHTS		-	-	0.0%
TOTAL GENERAL FUND EXPENSES	5,166,957	350,826	4,816,131	6.8%

**CITY OF ARCADIA
SM. CTY SURTAX/CAPITAL IMPROVEMENT
BUDGETED REVENUE
AS OF NOVEMBER 4, 2016**

	Budgeted	Actual	Remaining	% Used
Small Cty. Surtax	291,687	30,616	261,071	10.5%
Interest SBA	-	-		
Other Interest Earnings	-	-		
Interest on Investment Acct	-	-		
Unrealized Gain	-	-		
Other Miscellaneous	-	-		
Fund Balance Reserves	-	-		
Transfers Out	300,000			
Total Surtax/Capital	591,687	30,616	561,071	5.2%

**CITY OF ARCADIA
SM. CTY SURTAX/CAPITAL IMPROVEMENT
EXPENSES
AS OF NOVEMBER 4, 2016**

	Budgeted	Actual	Remaining	% Used
Way Building				
Council Chambers	-			
Improvements (Computer Upgrade)	-	-	-	0.0%
Total Way Building	-	-	-	
Streets				
Street, Sidewalks & Curbs	-	-	-	0.0%
Stormwater Projects	-	-	-	-
Machinery & Equipment	-	-	-	-
Principal Bond Payments	-	-	-	-
ADM Fees - Bond 2003	-	-	-	-
Interest Bond Payments	-	-	-	-
Bond Administration Expense	-	-	-	-
Improvements (Computer Upgrades)			-	-
Total Streets	-	-	-	0.0%
Debt Service				
Principal	-	-	-	-
Interest	-	-	-	-
Total Debt Service	-	-	-	-
Police				
Improvements	-	-	-	-
Machinery & Equipment	-	-	-	-
Total Police	-	-	-	-
Parks and Recreation				
Improvements Golf Course	-	-	-	0.0%
Land	-	-	-	-
Machinery & Equipment	-	-	-	-
Total Parks	-	-	-	0.0%
Contingency	291,687	-	291,687	0.0%
Transfers Out to Other Funds	300,000		300,000	
Total Capital Improvement/ Surtax	591,687	-	591,687	0.0%

CITY OF ARCADIA
ROAD / STREET PROJECTS
REVENUES / EXPENSES
AS OF NOVEMBER 4, 2016

ROAD / STREET PROJECTS - REVENUES

REVENUE SOURCE	AMENDED BUDGET	YTD ACTUAL	REMAINING	% REC'D
TRANSFER FROM STREET RESERVE	250,000	-	250,000	0.0%
TRANSFER FROM INFRASTRUCTURE	250,000	-	250,000	0.0%
TRANSFER FROM SURTAX	500,000	-	500,000	0.0%
TOTAL ROAD / STREET PROJECTS - REVENUE	1,000,000	-	500,000	0.0%

ROAD / STREET PROJECTS - EXPENSES

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Street, Sidewalks & Curbs	700,000	-	700,000	0.0%
Stormwater Projects	300,000	-	300,000	0.0%
TOTAL ROAD / STREET PROJECTS - EXPENSE	1,000,000	-	1,000,000	0.0%

**CITY OF ARCADIA
WATER/SEWER ENTERPRISE FUND
REVENUE
AS OF NOVEMBER 4, 2016**

WATER/SEWER ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Water Revenue	2,363,377	221,995	2,141,382	9.4%
Water Tap Fees	15,000	733	14,268	4.9%
Water Reconnect Fees	25,000	2,955	22,045	11.8%
Late Fees	100,000	13,941	86,059	13.9%
Sewer Revenue	1,686,495	164,390	1,522,105	9.7%
Sewer Tap Fees	5,000	636	4,364	12.7%
Interest on Investment Account	15,000	-	15,000	0.0%
Lee Avenue Water & Sewer Impr. Grand - DEP			-	0.0%
Water Pollution SRF/GRANT - DEP			-	0.0%
Miscellaneous			-	0.0%
Leachate Payments			-	0.0%
Fund Balance			-	0.0%
Total Current Revenues	4,209,872	404,649	3,805,222	9.6%

CITY OF ARCADIA
WATER/SEWER ENTERPRISE FUND
EXPENSES
AS OF NOVEMBER 4, 2016

WATER/SEWER ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Water Treatment Plant				
Personnel Services	220,789	12,117	208,672	5.5%
Operating Expenses	345,250	23,408	321,842	6.8%
Capital Outlay	95,000	-	95,000	0.0%
Debt Service Principal	313,820	-	313,820	0.0%
Total WTP Expenses	974,859	35,525	939,334	3.6%
Waste Water Plant				
Personnel Services	296,443	19,381	277,062	6.5%
Operating Expenses	652,544	47,330	605,214	7.3%
Capital Outlay	95,000	-	95,000	0.0%
Total WWP Expenses	1,043,988	66,711	977,276	6.4%
Utility Collections & Billing				
Personnel Services	170,985	12,568	158,417	7.4%
Operating Expenses	140,683	831	139,852	0.6%
Total UB Expenses:	311,668	13,399	298,269	4.3%
Water Systems				
Personnel Services	190,349	11,951	178,399	6.3%
Operating Expenses	164,737	5,340	159,397	3.2%
Capital Outlay	25,000	-	25,000	0.0%
Total Debt Service	492,880	11,772	481,108	2.4%
Total Water Systems Expenses	872,967	29,063	843,904	3.3%
Waste Water Systems				
Personnel Services	176,559	12,545	164,014	7.1%
Operating Expenses	96,426	2,854	93,572	3.0%
Capital Outlay	33,000	-	33,000	0.0%
Total Waste Water Systems Expenses	305,985	15,399	290,586	5.0%
City-County Interconnect	-			
US #17 Widening	-	-	-	0.0%
Subtotal:	3,509,467	160,096	3,349,370	4.6%
RENEW AND REPLACE	450,000	-	450,000	0.0%
CONTINGENCY	250,405	-	250,405	0.0%
TOTAL WATER/SEWER ENTERPRISE FUND EXPENSES:	4,209,872	160,096	4,049,776	3.8%

**CITY OF ARCADIA
SOLID WASTE ENTERPRISE FUND
REVENUES / EXPENSES
AS OF NOVEMBER 4, 2016**

SOLID WASTE ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Garbage Revenue	789,275	83,320	705,955	10.6%
Extra Trash Pick-Up			-	0.0%
Other Income			-	0.0%
Miscellaneous			-	0.0%
TOTAL SOLID WASTE REVENUES	789,275	83,320	705,954	10.6%

SOLID WASTE ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	278,774	26,246	252,528	9.4%
OPERATING EXPENSES	198,477	3,343	195,134	1.7%
LANDFILL CHARGES	273,000	-	273,000	0.0%
CAPITAL OUTLAY	39,024	-	39,024	0.0%
TOTAL SOLID WASTE EXPENSES	789,275	29,588	759,687	3.7%

**CITY OF ARCADIA
AIRPORT ENTERPRISE FUND
REVENUES / EXPENSES
AS OF NOVEMBER 4, 2016**

AIRPORT ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Federal Grants - F.A.A. - Taxiway B	50,000	-	50,000	0.0%
Turf Runway Drainage Project	250,000	-	250,000	0.0%
Tractor	100,000	-	100,000	0.0%
Rent	89,084	7,689	81,395	8.6%
Fuel Sales	65,000	-	65,000	0.0%
Transfer from Fund Balance	25,370	-	25,370	0.0%
TOTAL AIRPORT REVENUES	579,454	7,689	571,765	8.6%

AIRPORT ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	-	-	-	0.0%
OPERATING EXPENSES	175,454	16,999	158,455	9.7%
CAPITAL OUTLAY	404,000	-	404,000	0.0%
MASTER PLAN		-	-	
TOTAL AIRPORT EXPENSES	579,454	16,999	562,455	2.9%