

# PRESENTATION No. 4

# AGENDA No. 5



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: November 17, 2015

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DEPARTMENT: Administration

SUBJECT: Minutes from November 3, 2015

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RECOMMENDED MOTION: Approval of November 3, 2015 Meeting Minutes as presented.

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SUMMARY:

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

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ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

Department Head: Penny Delaney Date: 11/04/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

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City Administrator: Terry Stewart Date:

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

**AGENDA MINUTES  
CITY COUNCIL  
CITY OF ARCADIA  
TUESDAY, NOVEMBER 3, 2015  
6:00 P.M.**

*The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.*

**INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL**

The Mayor called the meeting to order at approximately 6:00 p.m. Reverend Ted Hanus gave the invocation which was followed by the pledge of allegiance. The following members and staff were present:

**Arcadia City Council**

Mayor Judy Wertz-Strickland  
Deputy Mayor Alice Frierson  
Councilmember S. Delshay Turner

Councilmember Joseph E. Fink  
Councilmember Susan Coker

**Arcadia City Staff**

City Administrator Terry Stewart  
Marshal Matthew Anderson

City Clerk Penny Delaney  
Human Resource Manager Linda Lowe

**PRESENTATION**

**Agenda Item 1 – Friends of Arcadia Airport, Inc.**

George Chase, President of Friends of Arcadia Airport, Inc. provided an update as to what they had been accomplished at the airport and he presented a “Resolution – Gift to the City” and asked the City Clerk to read said resolution. Councilmember Coker congratulated Friends of Arcadia Airport, Inc. for all of the work done and reminded everyone of their pancake breakfasts and invited everyone to attend and see what was being done at the airport.

**Agenda Item 2 – New Rodeo Site**

Donald Neu of Neu Consulting, LLC, provided a slideshow to the City Council regarding the plans for the new rodeo arena which will be located on Roan Street.

**CONSENT AGENDA**

**Agenda Item 3 – City Council Minutes for October 20, 2015**

City Council Meeting Minutes  
November 3, 2015  
Page 1 of 7

#### **Agenda Item 4 - Special Event Permit – Boots and Bling Fundraising Event at McSwain Park**

Councilmember Fink made a motion to accept the Consent Agenda as presented and Councilmember Coker seconded the motion. Councilmember Coker also advised she had spoken with the City Attorney regarding her involvement with Leadership DeSoto and whether it would be considered a conflict of interest for her to vote and she stated that the City Attorney advised that it would not be a conflict. No discussion followed and it was unanimously, 5/0, approved.

#### **ACTION ITEMS**

#### **Agenda Item 5 – Special Event Permit – Team Arcadia Car Show**

City Administrator Stewart advised that Team Arcadia had, in the past, applied for a special event permit every three (3) months and they were asking for the permit to cover a full year. Councilmember Fink made a motion to approve as presented and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

#### **Agenda Item 6 – Ordinance No. 1008 – Amending Article I, Chapter 98 of the Code to Regulate or Prohibit the Use of Designated Streets by Commercial Vehicles – Second and Final Reading**

Councilmember Fink made a motion to have Ordinance No. 1008 read by title only and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. The City Clerk then read Ordinance No. 1008 by title only. Councilmember Fink made a motion to approve Ordinance No. 1008 as presented and Councilmember Coker seconded the motion for discussion purposes. Councilmember Coker stated that she was concerned with what designates a commercial vehicle and also with the language on page three (3) in Sec. 98-5. – Commercial Vehicle Through Traffic Restrictions, wherein it stated “. . . if such vehicles shall proceed directly from a street which is not so designated and return directly to an undesignated street so that such vehicle shall have traveled the shortest possible distance over the streets which are so designated.” The City Attorney responded by stating that there were two (2) ways to deal with it. The first way would be to have it written out as to what streets a commercial vehicle could go on and the second way would be to change the wording to “most practical route to undesignated street”. Councilmember Fink asked if it would change the title and the City Attorney stated that it was not a substantial change that would require a separate reading. Councilmember Fink amended the motion to include the referenced verbiage and Councilmember Coker seconded the amended motion. Mayor Wertz-Strickland directed the City Clerk to take a roll call vote. The City Clerk did so with the following results: Councilmember Turner voted in the affirmative, Deputy Mayor Frierson voted in the affirmative, Mayor Wertz-Strickland voted in the affirmative, Councilmember Fink voted in the affirmative and Councilmember Coker voted in the affirmative. No discussion followed and it was unanimously, 5/0, approved.

**Agenda Item 7 – Ordinance No. 1009 – Amending Two (2) Parcels of Land Located on East Maple Street from the Zoning of City B-1 to City R-1B – Second and Final Reading**

Councilmember Fink made a motion to have Ordinance No. 1009 read by title only and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. The City Clerk then read Ordinance No. 1009 by title only. Councilmember Coker made a motion to approve Ordinance No. 1009 as presented and Councilmember Fink seconded the motion. Mayor Wertz-Strickland directed the City Clerk to take a roll call vote. The City Clerk did so with the following results: Deputy Mayor Frierson voted in the affirmative, Mayor Wertz-Strickland voted in the affirmative, Councilmember Fink voted in the affirmative, Councilmember Coker voted in the affirmative and Councilmember Turner voted in the affirmative. No discussion followed and it was unanimously, 5/0, approved. Jeff Schmucker of Central Florida Regional Planning Council advised that he was prepared to present a slideshow for informational purposes if Council desired and Mayor Wertz-Strickland stated that she would like to see it. The slideshow was presented and there were no questions or comments afterward.

**Agenda Item 8 – Ordinance No. 1010 – Amending One (1) Parcel of Land Located at 14 School Avenue from the Zoning of City R-1C to PBG – First Reading**

Councilmember Fink made a motion to have Ordinance No. 1010 read by title only and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. The City Clerk then read Ordinance No. 1010 by title only. Jeff Schmucker of Central Florida Regional Planning Council provided another slideshow. After the slideshow was presented, City Administrator Stewart advised that Links to Success required a resolution to designate that it meets all requirements for an enterprise zone and at the next City Council meeting, after the second reading of Ordinance No. 1010 is read, a resolution will follow on the agenda for such purpose. Councilmember Coker made a motion to approve Ordinance No. 1010 as read and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

**Agenda Item 9 – Emergency Road Repair Authorization**

City Administrator Stewart updated Council regarding the road repair on Mills Avenue. He stated that the stormwater pipes were leaking so bad that it had washed out the roadway and caused five (5) sinkholes. He stated the entire strip from Cypress to Hickory had been ripped out and both the stormwater and sewer pipes had been replaced at the same time. He advised Council that yesterday morning, he had been told of a pipe in the ground under the curbing that was leaking. He then advised that after further inspection, it was determined to be an abandoned pipe that was never placed on the maps and repairs would not have to be made regarding such. City Administrator Stewart informed Council that he had given staff instructions to map and chart said pipe. He thanked Steve Underwood, Fred Lewis, and the systems department for tracking it down so quickly. Mr. Stewart stated that he was asking for approval of the emergency purchase of \$173,958.00. Councilmember Coker made a motion to approve said emergency purchase and Councilmember Fink seconded the motion. Mr. Stewart asked that the

amount be included in the motion and Councilmember Coker amended the motion to include the amount and Councilmember Fink seconded the amended motion. No discussion followed and it was unanimously, 5/0, approved. City Administrator Stewart advised the completion date should be mid-November.

**Agenda Item 10 – Request Approval to Open a Loan Repayment Account with Seacoast National Bank**

City Administrator Stewart informed Council this agenda item was related to the new water plant. He stated it was not a City or State requirement, but one that the bank required. Councilmember Coker made a motion to approve the opening of a special account and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

**Agenda Item 11 – Contract for Uniform Services**

Human Resource Manager Linda Lowe informed Council that this contract was with Unifirst Uniform Company. She advised that she had checked with three (3) other companies and Unifirst provided the best value. She also stated that Unifirst is a selected vendor for NJPA (National Joint Power Alliance) who assists governmental entities in obtaining the best pricing for products. Mrs. Lowe advised that the contract would provide forty-three (43) employees with emergency visibility uniforms, to include jackets and shop rags for the garage, along with laundering for same. City Administrator Stewart pointed out that the laundry option would allow for individuals who work in sanitation and wastewater to not have to launder their uniforms at home along with their family member's laundry which is safer for everyone. Mrs. Lowe advised that while everyone would have the same type of uniform, each department would have their own colors designated to them. She also advised Unifirst would provide lockers at no additional cost. She informed Council that the contract price was for \$10,438.40 for sixty (60) months with a five percent (5%) yearly increase. City Administrator Stewart advised that this was beyond his authorization since the cost would be over \$50,000.00 over the term of the contract. Mayor Wertz-Strickland asked if it was already budgeted for and Human Resource Manager Lowe advised that it was. Councilmember Coker asked if, other than the ninety (90) days after the sixty (60) months, the City would have an out and Mrs. Lowe advised that the ninety (90) day out was for any time during the sixty (60) day period. Councilmember Coker then asked if the "defee" charges would apply and Mrs. Lowe stated there would be a \$2.00 fee per delivery location in addition to the amount. Discussion turned to the provisions of NJPA as such pertains to a ninety (90) day out clause and after much discussion of same; City Administrator Stewart stated that he would prefer to delay the vote until more information is made available. Mayor Wertz-Strickland advised the item would be tabled.

**Agenda Item 12 – Discussion on Options for Ordinance or Resolution Concerning Quasi-Judicial Proceedings**

City Attorney Wohl stated that he was following up on the September 15, 2015 City Council meeting wherein City Council approved his request to provide options concerning an

ordinance or resolution dealing with quasi-judicial proceedings and ex parte communications after such arose due to Councilmember Fink's encounter with a potential re-zoning applicant. City Attorney Wohl stated that the language was very difficult to understand and interpret, but he had researched and after addressing three (3) subsections in Florida Statue, Section 286.0115, he provided six (6) options. He further stated that his recommendation would be option one (1) which was to adopt an ordinance under subsection one (1) allowing ex parte communications in all quasi-judicial proceedings and establishing disclosure processes. (City Attorney Wohl's memorandum to Council which outlined the statute and options are on file in the City Clerk's office within the City Council packet for this meeting). After further discussion, Councilmember Fink made a motion to take the City Attorney's recommendation and for him to write up an ordinance to put such into motion and Councilmember Coker seconded the motion. Councilmember Fink stated that he hoped this would not be needed. No discussion followed and it was unanimously, 5/0, approved.

City Administrator Stewart referred back to Agenda Item No. 11 and pointed out the second paragraph on the second page of the Customer Service Agreement and suggested to the City Attorney that it may answer Councilmember Coker's question regarding having an "out". City Attorney Wohl stated that he recommended Mrs. Lowe's suggestion to include the NJPA information. City Administrator Stewart advised that it would be brought back on the next agenda.

### **COMMENTS FROM DEPARTMENTS**

Marshal Anderson apologized for not having the department report turned in early enough to be included in the packet. He explained a computer hard drive had crashed, but he provided each councilmember with a copy of the report. He then stated he was there to address any concerns the City Council or public may have and there were none. He advised that Halloween night had been incident free. Marshal Anderson then reminded Council that the dates for the JimSpace build was November 4-8, 2015 from 8:00 a.m. until 8:00 p.m. He also advised the homecoming parade was scheduled for Friday, November 6, 2015 at 4:00 p.m. and Judge Parker's Retirement Banquet would also be on Friday. Marshal Anderson stated that the homecoming dance would be Saturday and again reminded that on November 4<sup>th</sup> through 6<sup>th</sup>, the department would have their tip-a-cop program at Slim's Deep South BBQ and he invited everyone to participate.

The City Attorney stated that the Friends of Arcadia Airport, Inc.'s lease was contingent on FAA's approval or waiver of approval, but FAA had advised they did not object to the lease.

The City Administrator advised he had a few issues to address. The first issue was that a pick-up truck had been provided to him for his use, but he felt the truck should be in the work fleet. He stated he had spoken with staff regarding the possibility of using another vehicle in the fleet and Marshal Anderson had a 2002 SUV which he was going to retire, but instead gave to administration. He thanked Marshal Anderson and advised the vehicle was being prepared for his use.

Mr. Stewart then advised he had been approached by staff regarding the possibility of closing City offices at 4:00 p.m. on Friday, November 6, 2015, so staff could attend and support the homecoming parade. Councilmember Coker made a motion to allow such and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

City Administrator Stewart pointed out that an entry form for the Veteran's Day Parade had been provided in each councilmember's mailbox. He advised the parade was November 11, 2015 and that there would be a ceremony at 11:00 .m. at McSwain Park.

The next issue Mr. Stewart addressed was the workshop regarding the volunteers for special events in downtown and advised he would provide Council with available dates by e-mail. He also addressed a workshop for the Strategic Planning / Goal Setting on November 19, 2015 and advised it would be scheduled from 9:00 a.m. until 3:00 p.m. Mr. Stewart stated that Council could choose to have the volunteer issue and inventory issue (the need for such had been discussed at a previous meeting) on a singular agenda or choose two (2) different dates.

City Administrator Stewart then referred to the requirement in his contract to reside in the County within six (6) months of his hiring. He advised he and his wife had been looking and had finally found a home of which their offer on same had been accepted. He pointed out that there is a family currently residing in the house and he and his wife would not be able to move in until March so he asked Council for their indulgence to extend the time frame until March to allow for the transition. He advised that he had obtained a residence that he stays in during the week and that he would have to move out of it at the end of November, but had secured another residence until he can move into the other house in March. Councilmember Fink made a motion to move the requirement to mid-April and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. City Attorney Wohl stated that he would draft an amendment to reflect the decision.

## **PUBLIC**

None

## **MAYOR AND COUNCIL REPORTS**

Councilmember Coker reminded everyone of the JimSpace build project and advised there would be a dedication on Sunday at 5:00 p.m. or 6:00 p.m. She also reminded everyone of the home that Habitat for Humanity was building and their need for volunteers. Councilmember Coker then asked if anyone would be in the homecoming parade and Mayor Wertz-Strickland stated she had to place a call regarding same.

Councilmember Fink referred back to Agenda Item 9 and stated that there were two (2) other streets that needed to be looked at. The first was Orange Street between Hickory and Pine and Robert directly across from the Middle School on Gibson. He asked that staff investigate to see what could be done and the cost involved in same. He then advised that regarding Orange

Street, he meant to state between Magnolia and Pine and not Hickory and Pine. City Administrator Stewart asked to be allowed to get with staff to put information together and to chart a direction to take.

Mayor Wertz-Strickland spoke of the Mock Council Meeting that was held with the 7<sup>th</sup> grade civics students from Middle School. She also stated she had been appointed to the Ridge League Advocacy Team. She then advised that residents from the Gator Wilderness program would be in attendance at the next City Council meeting and she went into detail as to what the program offers.

**ADJOURN**

Councilmember Coker made a motion to adjourn and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 7:42 P.M.

ADOPTED THIS \_\_\_ DAY OF \_\_\_\_\_, 2015.

By:

ATTEST:

\_\_\_\_\_  
Judy Wertz-Strickland, Mayor

\_\_\_\_\_  
Penny Delaney, City Clerk

# AGENDA No. 6



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: November 17, 2015

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DEPARTMENT: Administration

SUBJECT: City of Arcadia Municipal Airport Report

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RECOMMENDED MOTION: Approval of City of Arcadia Municipal Airport Report for the month of October as presented.

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SUMMARY:

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

ATTACHMENTS: ( ) Ordinance ( ) Resolution ( ) Budget (x) Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator: Terry Stewart \_\_\_\_\_ Date: \_\_\_\_\_

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications



# City of Arcadia Municipal Airport

## Monthly Flowage Report- October 2015

To: City Council

DATE: November 5, 2015

From: Shelley Peacock

**Now selling fuel**

AVFuel gallons	829.8/.07	\$58.03
Hangar Rent \$		\$ 6,230.84/100%
Tie Down Fees- 4		30.00/50%
Vehicle Parking-0		.00/0
Eagle Vistas LLC (Butler Building)		\$ 1,120.15
Eagle Vistas LLC (FBO Agreement w/ partial waiver)		\$ 844.58

**Total \$ 8,283.60**

**\*Special notes\***

A2 paid 2 months (one month ahead)  
A4 paid 3 months in advance Oct, Nov, Dec  
B2 paid 2 months in September (sept&oct)  
B4 Past Due- HAS PAID AUG, SEPT & OCT.

(SEPTEMBER \$8,035.56)

(AUGUST \$25,272.42  
Included FBO ½ fuelfarm)

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY SITE ID

From Date: 10/1/2015  
Time: 12:00:00AM

To Date: 10/31/2015  
Time: 11:59:59PM

Page 1 of 3

Print Date: 11/6/2015 Time: 12:07:42PM

Transactions for SITE ID: 0001 ARCAIR

Transactions for Aircraft :

Date	Time	TC	Site	User	Hose	CC#	Prod	Unit Cost	Quantity	Total
10/7/2015	8:54:00AM	99	0001		1	0490	3	4.2000	0.41GL	1.72
10/7/2015	11:40:00AM	99	0001		1	6811	3	4.2000	20.23GL	84.97
10/8/2015	4:10:00PM	99	0001		1	3105	3	4.2000	18.98GL	79.72
10/9/2015	11:20:00AM	99	0001		1	4438	3	4.2000	10.00GL	42.00
10/9/2015	3:06:00PM	99	0001		1	1228	3	4.2000	10.00GL	42.00
10/9/2015	3:53:00PM	99	0001		1	1338	3	4.2000	8.00GL	33.60
10/10/2015	12:07:00PM	99	0001		1	2002	3	4.2000	33.13GL	139.15
10/10/2015	3:01:00PM	99	0001		1	5973	3	4.2000	57.66GL	242.17
10/11/2015	11:24:00AM	99	0001		1	1164	3	4.2000	9.00GL	37.80
10/11/2015	3:01:00PM	99	0001		1	1536	3	4.2000	20.09GL	84.38
10/12/2015	12:14:00PM	99	0001		1	9404	3	4.2000	18.30GL	76.86
10/12/2015	2:40:00PM	99	0001		1	5024	3	4.2000	10.55GL	44.31
10/13/2015	11:42:00AM	99	0001		1	1072	3	4.2000	5.00GL	21.00
10/13/2015	12:07:00PM	99	0001		1	3957	3	4.2000	17.11GL	71.86
10/17/2015	10:43:00AM	99	0001		1	7158	3	4.2000	2.00GL	8.40
10/17/2015	10:58:00AM	99	0001		1	6802	3	4.2000	21.49GL	90.26
10/17/2015	2:49:00PM	99	0001		1	9212	3	4.2000	30.00GL	126.00
10/18/2015	9:53:00AM	99	0001		1	8253	3	4.2000	20.00GL	84.00
10/18/2015	11:37:00AM	99	0001		1	6359	3	4.2000	10.00GL	42.00
10/20/2015	10:05:00AM	99	0001		1	2410	3	4.2000	10.00GL	42.00
10/20/2015	10:37:00AM	99	0001		1	4001	3	4.2000	15.58GL	65.44
10/20/2015	7:34:00PM	99	0001		1	7008	3	4.2000	15.47GL	64.97
10/21/2015	12:04:00PM	99	0001		1	5155	3	4.2000	19.60GL	82.32
10/23/2015	10:04:00AM	99	0001		1	0483	3	4.2000	5.00GL	21.00
10/23/2015	4:23:00PM	99	0001		1	5624	3	4.2000	17.37GL	72.95
10/24/2015	10:33:00AM	99	0001		1	4001	3	4.2000	12.91GL	54.22
10/25/2015	4:22:00PM	99	0001		1	6359	3	4.2000	6.10GL	25.62
10/26/2015	12:00:00PM	99	0001		1	9404	3	4.2000	17.45GL	73.29

FUELMASTER TRANSACTION LISTING

**TRANSACTIONS LISTED BY SITE ID**

From Date: 10/1/2015  
Time: 12:00:00AM

To Date: 10/31/2015  
Time: 11:59:59PM

Page 2 of 3

Print Date: 11/6/2015 Time: 12:07:42PM

**Transactions for SITE ID: 0001 ARCAIR**

**Transactions for Aircraft :**

Date	Time	TC	Site	User	Hose	CC#	Prod	Unit Cost	Quantity	Total
10/27/2015	9:48:00AM	99	0001		1	3709	3	4.2000	75.00GL	315.00
10/27/2015	6:22:00PM	99	0001		1	6733	3	4.2000	11.91GL	50.02
10/27/2015	6:25:00PM	99	0001		1	6733	3	4.2000	19.04GL	79.97
10/28/2015	11:12:00AM	99	0001		1	2664	3	4.2000	6.30GL	26.46
10/28/2015	1:59:00PM	99	0001		1	5702	3	4.2000	49.33GL	207.19
10/30/2015	11:55:00AM	99	0001		1	7733	3	4.2000	16.12GL	67.70
10/30/2015	3:33:00PM	99	0001		1	9473	3	4.2000	10.00GL	42.00
10/30/2015	3:37:00PM	99	0001		1	4245	3	4.2000	15.00GL	63.00
10/31/2015	8:11:00AM	99	0001		1	2730	3	4.2000	13.46GL	56.53
10/31/2015	10:31:00AM	99	0001		1	1536	3	4.2000	28.68GL	120.46
10/31/2015	10:53:00AM	99	0001		1	7944	3	4.2000	13.78GL	57.88
10/31/2015	11:04:00AM	99	0001		1	8193	3	4.2000	5.00GL	21.00
10/31/2015	11:50:00AM	99	0001		1	7200	3	4.2000	8.01GL	33.64
10/31/2015	11:57:00AM	99	0001		1	4001	3	4.2000	12.87GL	54.05
10/31/2015	12:11:00PM	99	0001		1	3391	3	4.2000	13.87GL	58.25
10/31/2015	12:23:00PM	99	0001		1	6789	3	4.2000	11.61GL	48.76
10/31/2015	3:11:00PM	99	0001		1	0591	3	4.2000	3.12GL	13.10

**Summary for Aircraft :**

**Total for 45 transactions 754.53 3,169.02**

Last Read  
Next PM  
Miles Until

**Transactions for Aircraft 000000EV :**

Date	Time	TC	Site	User	Hose	CC#	Prod	Unit Cost	Quantity	Total
10/9/2015	1:52:00PM	10	0001	0000000EV	1		3	4.2000	55.50GL	233.10
10/31/2015	11:40:00AM	10	0001	0000000EV	1		3	4.2000	44.10GL	185.22

**Summary for Aircraft : 000000EV**

**Total for 2 transactions 99.60 418.32**

Last Read  
Next PM  
Miles Until

*Eagle Vistas*

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY SITE ID

From Date: 10/1/2015  
Time: 12:00:00AM

To Date: 10/31/2015  
Time: 11:59:59PM

Page 3 of 3

Print Date: 11/6/2015 Time: 12:07:42PM

Transactions for SITE ID: 0001 ARCAIR

Transactions for Aircraft 0000CASH :

Date	Time	TC	Site	User	Hose	CC#	Prod	Unit Cost	Quantity	Total
10/16/2015	4:13:00PM	10	0001	00000CASH	1		3	4.2000	22.74GL	95.50
10/16/2015	4:25:00PM	10	0001	00000CASH	1		3	4.2000	35.71GL	150.00
10/30/2015	11:38:00AM	10	0001	00000CASH	1		3	4.2000	17.02GL	71.48
Summary for Aircraft : 0000CASH					<b>Total for</b>	<b>3</b>	<b>transactions</b>		<b>75.47</b>	<b>316.98</b>

Last Read  
Next PM  
Miles Until

Summary for SITE ID : 0001

							<u>Quantity</u>	<u>Total</u>
<b>Total for</b>	<b>50</b>	<b>transactions</b>				<b>929.60</b>	<b>3,904.32</b>	

# AGENDA No. 7



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: November 17, 2015

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DEPARTMENT: Planning and Zoning

SUBJECT: Request for rezoning of Parcel #36-37-24-0112-0000-0010

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RECOMMENDED MOTION:

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SUMMARY: This is the **Second Reading (Adoption Hearing) of Ordinance 1010** – A City-initiated request to change the zoning of one (1) parcel of land (Parcel Number 36-37-24-0112-0000-0010) consisting of a total of 5.02 acres at 14 School Avenue, located south of Harris Road between Booker T Washington Ave and South Orange Ave from the zoning of City R-1C (Single Family Residential) to PBG (Public Buildings and Grounds).

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FISCAL IMPACT: \_\_\_\_\_ ( ) Capital Budget  
( ) Operating  
( ) Other

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ATTACHMENTS: (X) Ordinance ( ) Resolution ( ) Budget (X) Other – Staff Report

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_

Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_

City Attorney (As to Form and Legality) \_\_\_\_\_ Date: \_\_\_\_\_

City Administrator: Terrance Stewart \_\_\_\_\_ Date: \_\_\_\_\_

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COUNCIL ACTION: ( ) Approved as Recommended ( ) Disapproved  
( ) Tabled Indefinitely ( ) Tabled to Date Certain \_\_\_\_\_ ( ) Approved with Modifications

## ORDINANCE 1010

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF ARCADIA, FLORIDA, AMENDING ONE (1) PARCEL OF LAND (PARCEL NUMBER 36-37-24-0112-0000-0010) CONSISTING OF A TOTAL OF 5.02 ACRES AT 14 SCHOOL AVENUE, LOCATED SOUTH OF HARRIS ROAD BETWEEN BOOKER T WASHINGTON AVE AND SOUTH ORANGE AVE FROM THE ZONING OF CITY R-1C (SINGLE FAMILY RESIDENTIAL) TO PBG (PUBLIC BUILDINGS AND GROUNDS); PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Arcadia held meetings and hearings regarding the parcel shown in Exhibit "A", with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including supporting documents; and

**WHEREAS**, in exercise of its authority, the City Council of the City of Arcadia has determined it necessary to amend the Official Zoning Map to change the City zoning classification assigned to this parcel.

**NOW, THEREFORE BE IT ENACTED** by the City Council of the City of Arcadia, Florida,

**Section 1.** The official zoning map of the City of Arcadia is amended so as to assign the City zoning classification of City PBG (Public Buildings and Grounds) to the parcel located at 14 School Avenue, located south of Harris Road between Booker T Washington Ave and South Orange Ave (Parcel Number 36-37-24-0112-0000-0010) with a cumulative total of 5.02-acres, as shown in Exhibit "A".

**Section 2.** **Severability:** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**Section 3.** **Effective Date:** The effective date of this ordinance shall be the date of its adoption.

This Ordinance shall be codified in the Code of Ordinances of the City of Arcadia, Florida. A certified copy of this enacting ordinance shall be located in the Office of the City Clerk of Arcadia. The City Clerk shall also make copies available to the public for a reasonable publication charge.

**INTRODUCED AND PASSED** on First Reading the 3rd day of November, 2015.

**PASSED AND DULY ADOPTED**, on Second Reading with a quorum present and voting, by the City Council of Arcadia, Florida, this 17th day of November, 2015.

**CITY OF ARCADIA, FLORIDA**

\_\_\_\_\_  
**Judy Wertz-Strickland, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Penny Delaney, City Clerk**

**Approved as to form:**

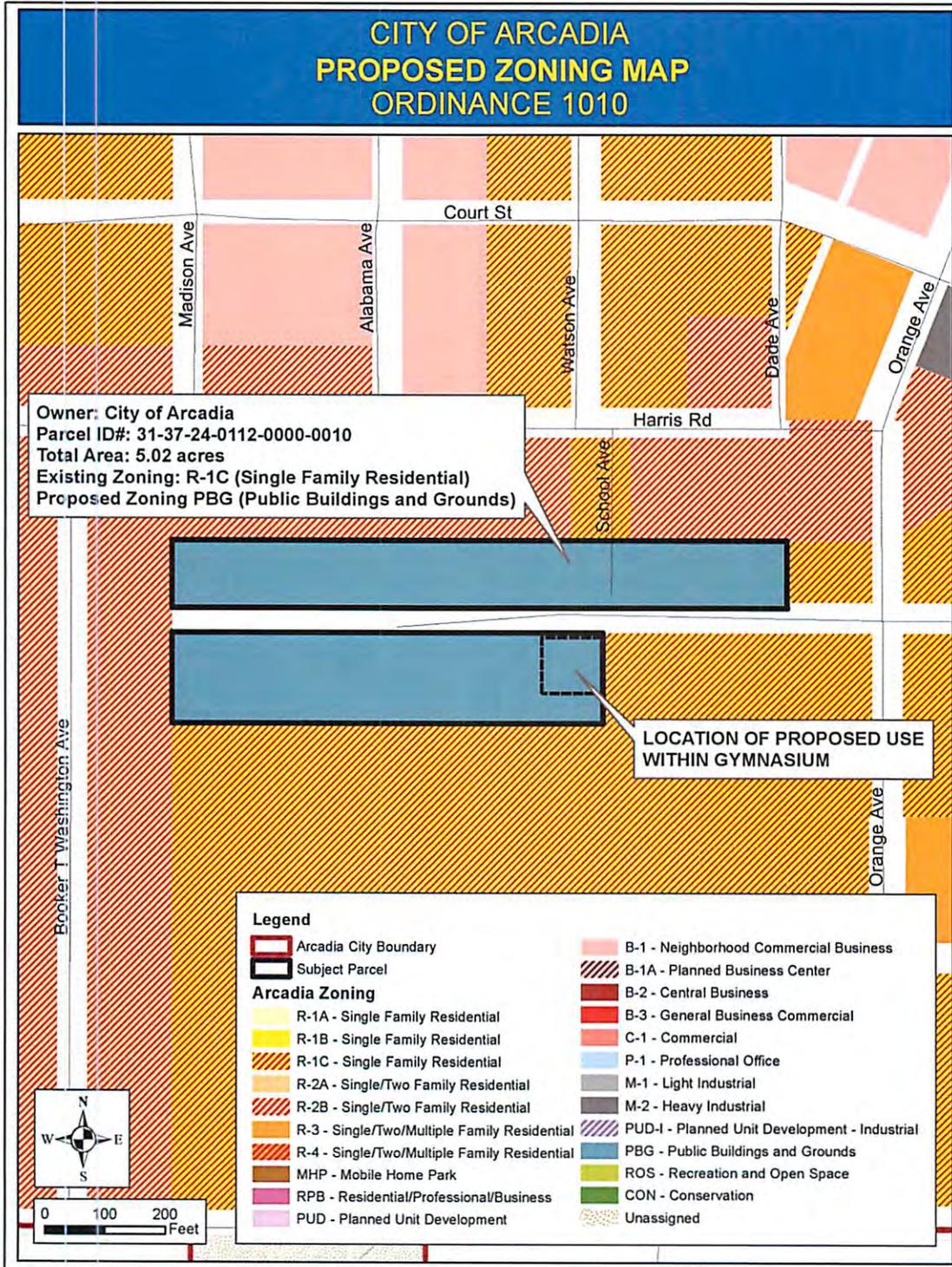
\_\_\_\_\_  
**Thomas J. Wohl, City Attorney**

**Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_.**

**The vote was \_\_\_\_ for \_\_\_\_ against with \_\_\_\_ abstentions and \_\_\_\_ absent**

ORDINANCE 1010

EXHIBIT "A"





**CITY OF ARCADIA  
ZONING AMENDMENT  
OVERVIEW REPORT**

November 17, 2015

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**TO:** City of Arcadia, City Council

**FROM:** Jeff Schmucker, Senior Planner, Central Florida Regional Planning Council

**SUBJECT:** **Ordinance 1010:**

Proposed City-initiated amendment to the Official Zoning Map of the City of Arcadia, Florida, amending one (1) parcel of land (Parcel Number 36-37-24-0112-0000-0010) consisting of a total of 5.02 acres at 14 School Avenue, located south of Harris Road between Booker T Washington Ave and South Orange Ave from the zoning of City R-1C (Single Family Residential) to PBG (Public Buildings and Grounds).

**AGENDA AND HEARING DATE:**

- October 13, 2015 – Planning and Zoning Board (Public Hearing)
- November 3, 2015 – City Council Meeting (First Reading)
- **November 17, 2015 – City Council Meeting (Second Reading, Public Hearing)**

**PLANNING AND ZONING BOARD ACTION:**

On Tuesday, October 13, 2015, the City of Arcadia Planning & Zoning Board voted unanimously to forward the proposed zoning amendment to the City Council with a **recommendation of approval**.

**CITY COUNCIL ACTION:**

On Tuesday, November 3, 2015, the City of Arcadia City Council voted unanimously to **approve** the First Reading of Ordinance 1010.

**CITY COUNCIL MOTION OPTIONS:**

Options for motions are listed below.

1. I move the City Council **approve Ordinance 1010.**
2. I move the City Council **approve with changes Ordinance 1010.**
3. I move the City Council **deny Ordinance 1010.**

**ATTACHMENTS:**

- Aerial Photo Map
- Existing Future Land Use Map
- Existing Zoning Map
- Proposed Zoning Map

**OVERVIEW:**

<b>Applicant</b>	City of Arcadia
<b>Property Owner</b>	City of Arcadia
<b>Parcel IDs</b>	31-37-24-0112-0000-0010
<b>Subject Area</b>	5.02 acres
<b>Existing Future Land Use</b>	Recreation and Open Space
<b>Existing Zoning</b>	R-1C (Single Family Residential)
<b>Proposed Zoning</b>	PBG (Public Buildings and Grounds)
<b>Previous Hearings</b>	None

The City of Arcadia (applicant) is requesting a zoning amendment to change the zoning of one (1) parcel of land consisting of approximately 5.02 acres from the zoning of R-1C (Single Family Residential) to PBG (Public Buildings and Grounds). The subject parcel is located at 14 School Avenue which is south of Harris Road between Booker T Washington Ave and South Orange Ave (see attached Aerial Photo Map).

**REASON FOR REQUEST:**

The purpose of the request is to update the City’s Official Zoning Map to reflect the zoning of PBG (Public Buildings and Grounds) to facilitate the use of a Community Center by the non-profit group “Links2Success” within the gymnasium on the subject property.

**STANDARDS FOR EVALUATION OF PROPOSED ZONING CHANGES**

The City of Arcadia Planning & Zoning Board will provide recommendation, and the City Council will make a final motion to accept, reject, modify, return, or continue to seek additional information on all proposed zoning changes. The review of all zoning changes shall be considered and evaluated against the following standards:

- *Consistency with the Comprehensive Plan.*
- *Land Use Analysis.*
- *Public Facilities and Services Analysis.*

**Consistency with the Comprehensive Plan:**

The request is to change the zoning designation of the subject parcels from R-1C (Single Family Residential) to PBG (Public Buildings and Grounds). Descriptions for both the existing and proposed zoning designations, including the description of the existing Future Land Use are provided as follows:

### ***Existing – Future Land Use***

**Comprehensive Plan, Future Land Use Element, Policy 1.10 – Recreation and Open Space:** The Recreation and Open Space designation provides for passive and active recreational and open space land uses. Residential, business or industrial uses are not permissible. Schools are permitted in this classification. Structures to serve recreation uses, including public structures such as information centers or existing meeting centers, are permissible provided that such structures do not detract from the intended designation as recreation or open space, and do not degrade natural resources on the site or in the area. This category also permits recreational vehicles (RVs) at a density up to 10 units per acre. However, RVs are prohibited in wetlands, but are allowed in the 100-year floodplain on a temporary campsite basis. As a result, tie downs and impervious surfaces of any kind are prohibited when associated with RV uses. This designation also recognizes the Peace River as an environmentally sensitive natural resource.

### ***Existing – Zoning***

**City Land Development Code, Section 4.06.01.03 – R-1C (Single Family Residential):** This district is designed to primarily permit the continued development of already platted single-family residential areas and is not intended to be utilized extensively for future development. The minimum lot area for this zoning district is 5,000 square feet.

### ***Proposed –Zoning***

**City Land Development Code, Section 4.06.07 – PBG (Public Buildings and Grounds):** The purpose of this district is to establish locations for existing and future publicly owned properties such as local, state, and federal government buildings and facilities, and locations for existing and future privately owned facilities that provide or serve a public benefit.

The proposed zoning change targets the City’s objective to eliminate inconsistent land uses with the City’s Comprehensive Plan in accordance with the goals, objectives, and policies of the Future Land Use Element of the City’s Comprehensive Plan. Currently the existing zoning (R-1C, Single Family Residential) is inconsistent with the Future Land Use of Recreation and Open Space.

### **Land Use Analysis**

The subject parcel and properties surrounding the subject parcel to the east and south have a Future Land Use of Recreation and Open Space. Properties to the west and north of the subject parcel have a Future Land Use of Medium Density Residential. The properties to the west and north are zoned R-2B and facilitate two-family residential dwellings. The subject property is currently zoned R-1C and houses facilities of the former Smith Brown School, including portable classrooms and a gymnasium. The properties to the east and south are also (currently) zoned R-1C but contain a mix of uses. The parcels directly to the south are owned by the City and are currently

used as recreation facilities for the City. Parcels to the east and southeast of the subject parcel contain vacant properties and single-family residential dwellings.

A *Zoning Matrix* is provided below outlining the existing and proposed zoning of the subject parcels and the existing zoning of adjacent parcels. The Future Land Use has also been provided. Existing Future Land Use and Existing and Proposed Zoning Maps are also attached for additional reference.

**Zoning Matrix**

Northwest	North	Northeast
<b>Future Land Use:</b> Medium Density Residential  <b>Zoning:</b> R-2B (Two Family Residential)	<b>Future Land Use:</b> Medium Density Residential  <b>Zoning:</b> R-2B (Two Family Residential)	<b>Future Land Use:</b> Medium Density Residential  <b>Zoning:</b> R-2B (Two Family Residential)
West	Subject Parcels	East
<b>Future Land Use:</b> Medium Density Residential  <b>Zoning:</b> R-2B (Two Family Residential)	<b>Future Land Use:</b> Recreation and Open Space  <b>Zoning:</b> <u>Existing:</u> R-1C (Single Family Residential)  <u>Proposed:</u> PBG (Public Buildings and Grounds)	<b>Future Land Use:</b> Recreation and Open Space  <b>Zoning:</b> R-1C (Single Family Residential)
Southwest	South	Southeast
<b>Future Land Use:</b> Medium Density Residential  <b>Zoning:</b> R-2B (Two Family Residential)	<b>Future Land Use:</b> Recreation and Open Space  <b>Zoning:</b> R-1C (Single Family Residential)	<b>Future Land Use:</b> Recreation and Open Space  <b>Zoning:</b> R-1C (Single Family Residential)

The proposed zoning amendment will provide consistency with the Future Land Use designation of the subject parcel. While the current zoning of the neighboring properties to the east and south of the subject parcel are inconsistent with the underlying Future Land Use for those properties, the proposed amendment, including the proposed use of the gymnasium on the property as a community center will be compatible with the existing land uses on these properties and will be compatible with the surrounding character of the community in this area of the City.

**Public Facilities and Services Analysis:**

The following is a summary analysis of the potential impacts on existing public facilities and services:

***Potable Water and Sanitary Sewer:***

City water and sewer are available and currently serve the subject site. The proposed zoning amendment and future use of the gymnasium as a community center poses no negative impacts on the City's water or wastewater system.

***Solid Waste:***

Solid waste collection is already provided for the subject site. The proposed zoning amendment and future use of the gymnasium as a community center poses no negative impacts on the City's solid waste collection services.

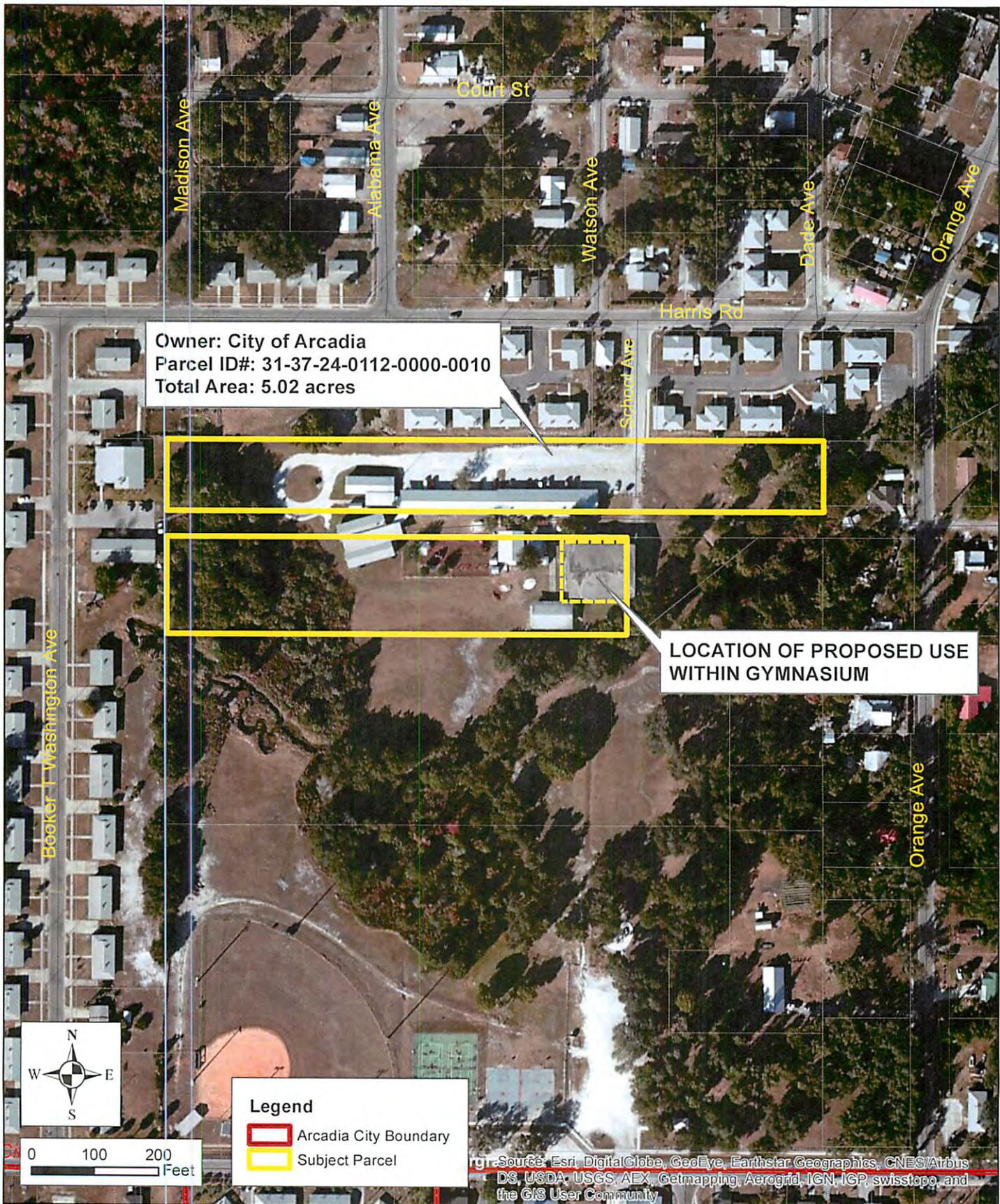
***Traffic/Transportation:***

The proposed zoning amendment and future use of the gymnasium as a community center are not anticipated to impact existing traffic patterns operating on or near the subject site.

***School and Recreational Facilities:***

The proposed zoning change and future use of the gymnasium as a community do not involve any residential development. As such, no negative impacts are posed on the County's public school system or the City's recreational facilities.

# CITY OF ARCADIA AERIAL PHOTO MAP



Owner: City of Arcadia  
Parcel ID#: 31-37-24-0112-0000-0010  
Total Area: 5.02 acres

LOCATION OF PROPOSED USE  
WITHIN GYMNASIUM

**Legend**  
[Red Line] Arcadia City Boundary  
[Yellow Line] Subject Parcel



0 100 200 Feet

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

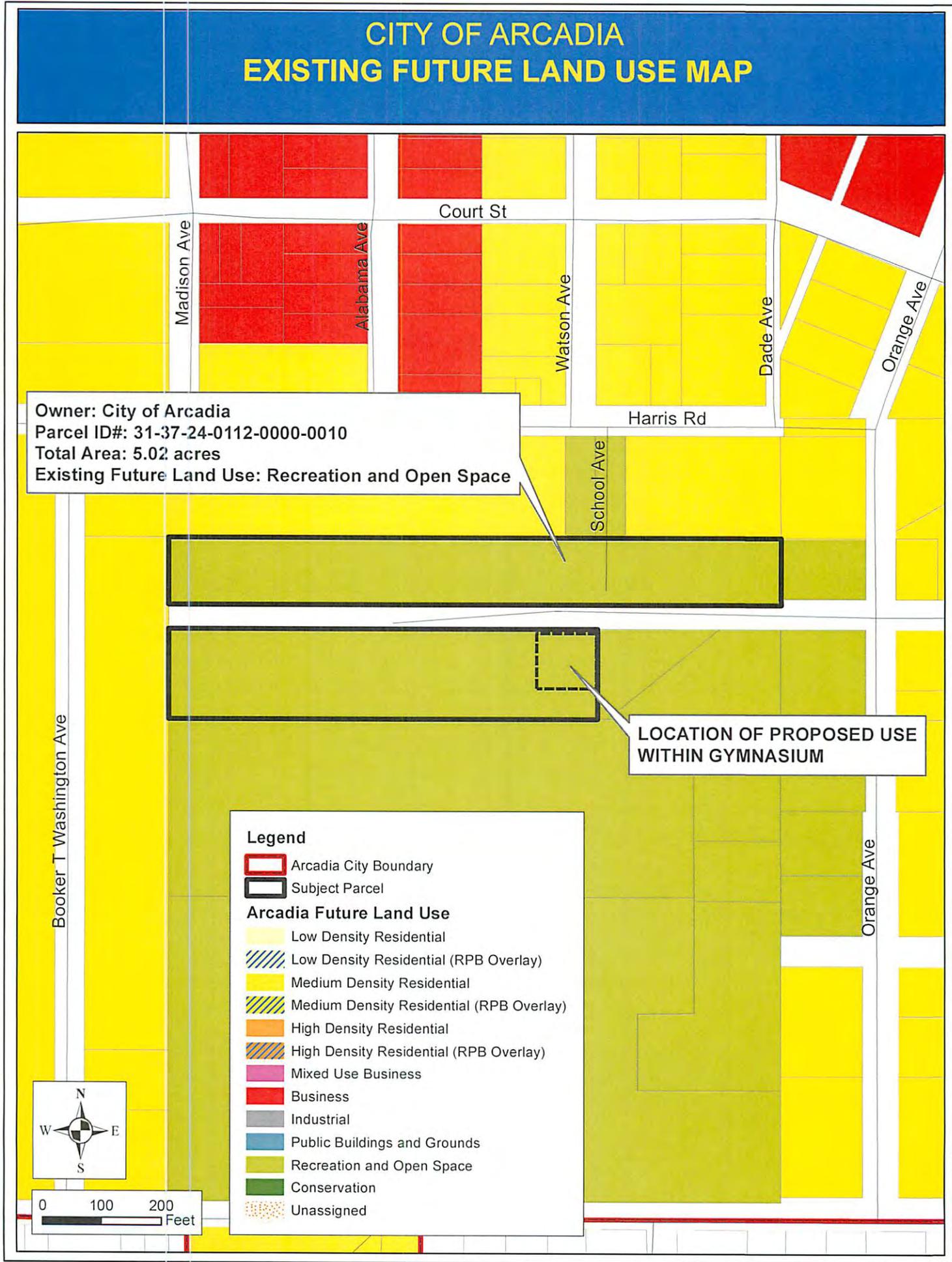
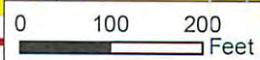
# CITY OF ARCADIA EXISTING FUTURE LAND USE MAP

**Owner: City of Arcadia**  
**Parcel ID#: 31-37-24-0112-0000-0010**  
**Total Area: 5.02 acres**  
**Existing Future Land Use: Recreation and Open Space**

**LOCATION OF PROPOSED USE  
WITHIN GYMNASIUM**

### Legend

- Arcadia City Boundary
- Subject Parcel
- Arcadia Future Land Use**
- Low Density Residential
- Low Density Residential (RPB Overlay)
- Medium Density Residential
- Medium Density Residential (RPB Overlay)
- High Density Residential
- High Density Residential (RPB Overlay)
- Mixed Use Business
- Business
- Industrial
- Public Buildings and Grounds
- Recreation and Open Space
- Conservation
- Unassigned



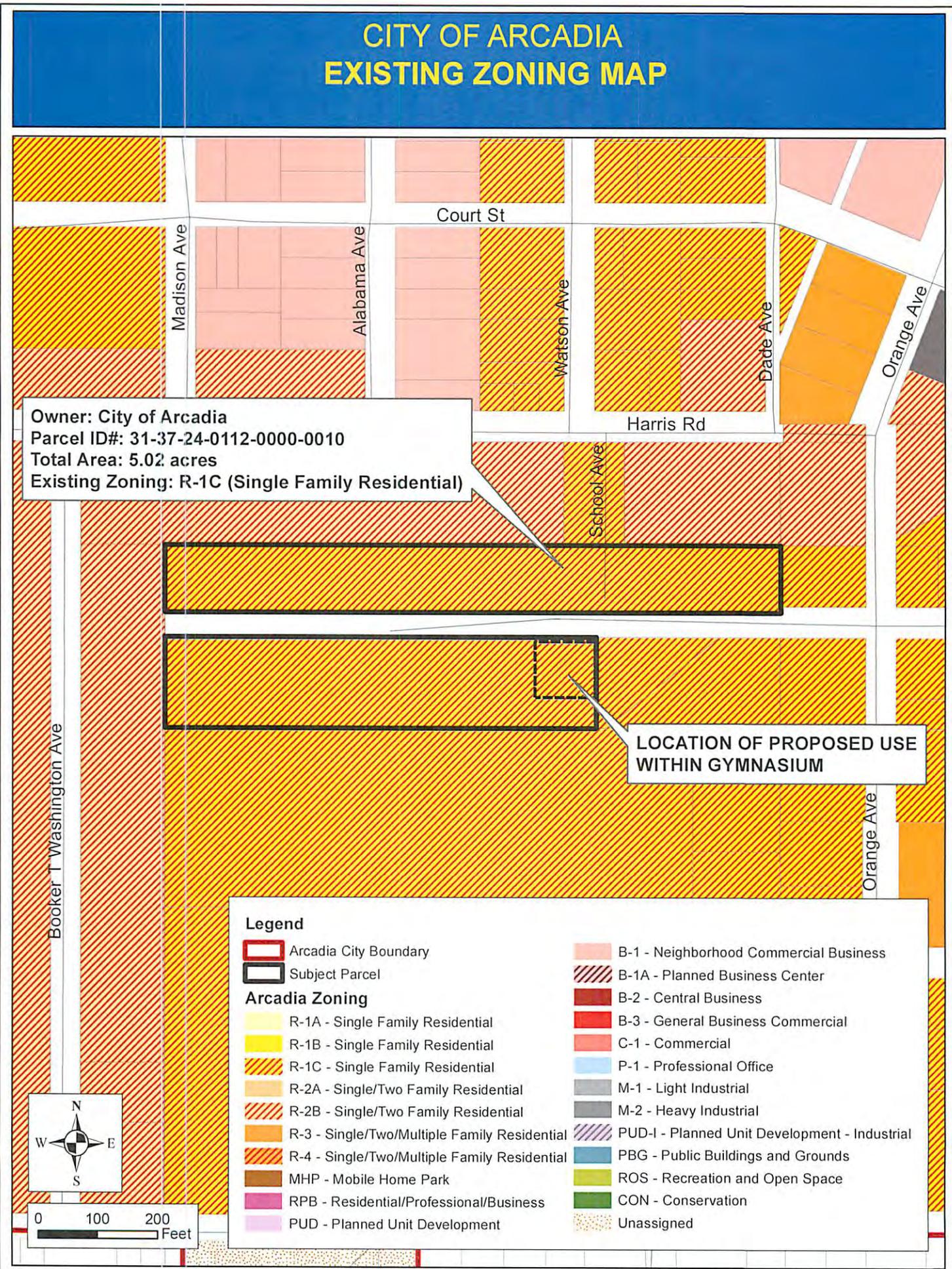
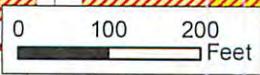
# CITY OF ARCADIA EXISTING ZONING MAP

Owner: City of Arcadia  
 Parcel ID#: 31-37-24-0112-0000-0010  
 Total Area: 5.02 acres  
 Existing Zoning: R-1C (Single Family Residential)

LOCATION OF PROPOSED USE  
 WITHIN GYMNASIUM

### Legend

- |  |  |
|--|--|
|  Arcadia City Boundary                        |  B-1 - Neighborhood Commercial Business        |
|  Subject Parcel                               |  B-1A - Planned Business Center                |
| <b>Arcadia Zoning</b>  |  |
|  R-1A - Single Family Residential             |  B-2 - Central Business                        |
|  R-1B - Single Family Residential             |  B-3 - General Business Commercial             |
|  R-1C - Single Family Residential             |  C-1 - Commercial                              |
|  R-2A - Single/Two Family Residential         |  P-1 - Professional Office                     |
|  R-2B - Single/Two Family Residential         |  M-1 - Light Industrial                        |
|  R-3 - Single/Two/Multiple Family Residential |  M-2 - Heavy Industrial                        |
|  R-4 - Single/Two/Multiple Family Residential |  PUD-I - Planned Unit Development - Industrial |
|  MHP - Mobile Home Park                       |  PBG - Public Buildings and Grounds            |
|  RPB - Residential/Professional/Business      |  ROS - Recreation and Open Space               |
|  PUD - Planned Unit Development               |  CON - Conservation                            |
|  |  Unassigned                                    |

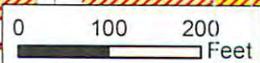


# CITY OF ARCADIA PROPOSED ZONING MAP ORDINANCE 1010

**Owner: City of Arcadia**  
**Parcel ID#: 31-37-24-0112-0000-0010**  
**Total Area: 5.02 acres**  
**Existing Zoning: R-1C (Single Family Residential)**  
**Proposed Zoning PBG (Public Buildings and Grounds)**

**LOCATION OF PROPOSED USE  
WITHIN GYMNASIUM**

Legend	
	Arcadia City Boundary
	Subject Parcel
Arcadia Zoning	
	R-1A - Single Family Residential
	R-1B - Single Family Residential
	R-1C - Single Family Residential
	R-2A - Single/Two Family Residential
	R-2B - Single/Two Family Residential
	R-3 - Single/Two/Multiple Family Residential
	R-4 - Single/Two/Multiple Family Residential
	MHP - Mobile Home Park
	RPB - Residential/Professional/Business
	PUD - Planned Unit Development
	B-1 - Neighborhood Commercial Business
	B-1A - Planned Business Center
	B-2 - Central Business
	B-3 - General Business Commercial
	C-1 - Commercial
	P-1 - Professional Office
	M-1 - Light Industrial
	M-2 - Heavy Industrial
	PUD-I - Planned Unit Development - Industrial
	PBG - Public Buildings and Grounds
	ROS - Recreation and Open Space
	CON - Conservation
	Unassigned



Booker T Washington Ave

Madison Ave

Alabama Ave

Watson Ave

Dade Ave

Orange Ave

School Ave

Orange Ave

Court St

Harris Rd

# AGENDA No. 8



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: November 17, 2015

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DEPARTMENT: Legal

SUBJECT: Resolution # 2015-11 on Consistency of Smith-Brown Recreation Center With Local Plans and Regulations

**RECOMMENDED MOTION: Approve Resolution 2015-11.**

---

SUMMARY:

As part of its efforts to raise funds for the proposed repairs and renovations to the Smith Brown Recreation Center, the Smith Brown Community Foundation (Foundation) is seeking funding assistance through the Florida Department of Economic Opportunity, Division of Strategic Business Development (FDEO). As part of the application, the Foundation is required to provide the FDEO with a certified copy from the local government where the proposed project is located stating that the project is consistent with the local plans and regulations, including the comprehensive plan. Accordingly, see attached proposed Resolution 2015-09, which states the proposed repairs and renovations to the Smith Brown Recreation Center are consistent with the City's local plans and regulations, including the City's comprehensive plan.

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FISCAL IMPACT:  Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

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Department Head: \_\_\_\_\_ Date: \_\_\_\_\_  
Finance Director (As to Budget Requirements) \_\_\_\_\_ Date: \_\_\_\_\_  
City Attorney (As to Form and Legality) \_\_\_\_\_ Date: 11/5/15  
City Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

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COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications

**RESOLUTION 2015-11**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
ARCADIA, FLORIDA, STATING THE CONSISTENCY OF THE  
SMITH-BROWN RECREATION CENTER WITH THE LOCAL  
PLANS AND REGULATIONS OF THE CITY OF ARCADIA,  
FLORIDA; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Arcadia, Florida (hereinafter, "City") entered into a Commercial Lease with The Smith Brown Community Foundation, Inc. (hereinafter, the "Foundation") for use of the Smith-Brown Recreation Center (hereinafter, the "Premises"); and

**WHEREAS**, the Foundation leases the Premises from the City to provide positive direction for young people through youth programs and activities in the City of Arcadia; and

**WHEREAS**, the Foundation wishes to make substantial repairs and renovations to the Premises in order to maximize the stated use of the Premises (hereinafter, the "Project"); and

**WHEREAS**, some of the funding sources the Foundation seeks assistance from require confirmation that the Project is consistent with the City's plans and regulations, including the City's comprehensive plan; and

**WHEREAS**, the Project is consistent with the City's plans and regulations, including the City's comprehensive plan; and

**WHEREAS**, the City of Arcadia finds adoption of this resolution is in the best interest of the City of Arcadia.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF ARCADIA, FLORIDA:**

**SECTION 1.** The recitals contained in the preamble to the Resolution are incorporated by reference herein.

**SECTION 2.** The Project is consistent with the City's plans and regulations, including the City's comprehensive plan.

**SECTION 3.** The Foundation may provide a certified copy of this Resolution as may be required to facilitate completion of the Project.

**SECTION 4.** This Resolution shall take effect immediately upon its passage.

PASSED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA,  
in regular session this 17<sup>th</sup> day of November, 2015.

ATTEST:

CITY OF ARCADIA, FLORIDA

\_\_\_\_\_  
Penny Delaney, City Clerk

\_\_\_\_\_  
Judy Wertz-Strickland, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
Thomas J. Wohl, City Attorney

# AGENDA No. 9



CITY COUNCIL AGENDA ITEM  
Requested Council Meeting Date: November 17, 2015

---

DEPARTMENT: Planning and Zoning  
SUBJECT: Certificate of Appropriateness

---

RECOMMENDED MOTION:  
Approval to paint a sign

---

SUMMARY: The applicant, Maria Olguin, is requesting permission to paint a sign onto the building of her business, La Guadalupana, LLC. The property is located at 8 E. Hickory Street and lies within the boundaries of the historic district. The Historical Preservation Commission approved the application on 11/03/2015.

---

FISCAL IMPACT:       NONE        Capital Budget  
 Operating  
 Other

ATTACHMENTS:  Ordinance  Resolution  Budget  Other

---

Department Head: Administration Date: 11/17/15  
Finance Director (As to Budget Requirements) Date:  
City Attorney (As to Form and Legality) Date:  
City Interim: Terrance Stewart Date:

---

COUNCIL ACTION:  Approved as Recommended  Disapproved  
 Tabled Indefinitely  Tabled to Date Certain \_\_\_\_\_  Approved with Modifications

**CERTIFICATE OF APPROPRIATENESS  
CHAPTER 69, HISTORIC PRESERVATION**

It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural, archaeological, or historic interest or value are a public necessity and is required in the interest of the health, prosperity, safety, and welfare of the people of the City of Arcadia.

The purpose of this Chapter is to:

1. Effect and accomplish the protection, enhancement, and preservation of such improvements, sites, and districts which represent or reflect elements of the city's cultural, social, economic, political, and architectural history.
2. Safeguard the city's historic, prehistoric and cultural heritage, as Embodied and reflected in such historic structures, sites, and districts.
3. Stabilize and improve property values, and enhance the visual aesthetic character of the city.
4. Protect and enhance the city's attractions to residents, tourists, and visitors, and serve as a support and stimulus to business and industry.

It is hereby declared that the owner \_\_\_\_\_ of parcel ID/street address \_\_\_\_\_ of Arcadia, FL has come before the City Council today to request a Certificate of Appropriateness for the described demolition/rehabilitation/reconstruction/alteration/new construction that is attached. It has been found by the City of Arcadia City Council that the owner has met all of the requirements of Chapter 69 and hereby issue this Certificate of Appropriateness dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF ARCADIA, FLORIDA

\_\_\_\_\_  
Judy Wertz-Strickland  
Mayor

ATTEST:

\_\_\_\_\_  
Penny Delaney  
City Clerk

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  
HISTORIC PRESERVATION

ACTION BY HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission shall review the application for conformity with the following criteria and shall recommend issuance of the Certificate of Appropriateness to the City of Arcadia City Council unless:

1. In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior feature of the improvement or site upon which said work is to be done;
2. In the case of the construction of a new improvement upon a historic site, or within an historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within such district;
3. In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration, or demolition does not conform to the purpose and intent of this chapter and/or to the objectives and design criteria of any historic preservation plan approved for said district;
4. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contract to the general welfare of the people of the city and state; or
5. In the case of a request for a demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.

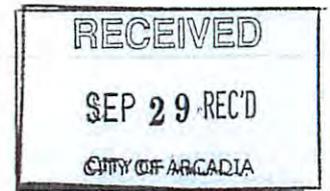
The Historic Preservation Commission has voted to recommend ✓ or not recommend \_\_\_\_\_ issuance of the Certificate of Appropriateness by a vote of 7 to 0 at their regular meeting on the 3 day of November, 2015.

Special notes or requirements recommended by the Historic Preservation Commission:



**CERTIFICATE OF APPROPRIATENESS**  
(Historic Preservation Commission)

Date Stamp



City of Arcadia Florida  
Community Development  
23 Polk Avenue North  
Arcadia, FL 34266  
(863) 494-4114

City Website: [arcadia-fl.gov](http://arcadia-fl.gov)

File No. : 14 - 09 CA

Fee: \$165.<sup>00</sup>  
*pd cash*  
R# 124454

The City's Historic Preservation Ordinance (No. 955) requires all proposed development activity within Arcadia's Historic Preservation District be controlled through a Certificate of Appropriateness application. The Historic Preservation Ordinance can be found under Chapter 60 of the Arcadia Code of Ordinances. Please note an application approved by the City of Arcadia is required for submittal along with your Building Permit application materials administered by the DeSoto County Building Department.

**APPLICANT'S INFORMATION**

(Agent or Contractor)

Name: La Guadalupe Inc  
Maria L Gilman  
Organization: \_\_\_\_\_

Address: PO box 2028

City: Arcadia

State: FL Zip Code: 34265

Telephone No.: ( 863 ) 990 8331

Email: maria.gilman2219@yahoo.com  
Eddie 990-2628

**PROPERTY OWNER'S INFORMATION**

(Leave Blank if Same as Applicant)

Name: Sunny South

Organization: \_\_\_\_\_

Address: PO box 556

City: Arcadia

State: FL Zip Code: 34265

Telephone No.: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

**I. Type of Building Structure and Development Activity Proposed**

- New Construction     Manufactured     Mobile     Addition     Demolition
- Shed     ~~Ground~~ Sign     Fence     Deck     Re-roofing

**II. Property Information**

Parcel Address (if assigned): 8 East Henry St.

Parcel Identification Number: La Guadalupe Inc

Subdivision, Block and Lot Nos.: Block 17

**III. Zoning Information and Development Standards (for New Building Structures only)**

Zoning Map Designation: \_\_\_\_\_

Lot Size (sq. ft.): \_\_\_\_\_ Lot Length: \_\_\_\_\_ Lot Width: \_\_\_\_\_

Zoning Code Yard Setbacks:

Proposed Accessory Structure Setbacks:

_____ Front Yard	_____ Front Yard
(if corner lot) _____ Secondary Front Yard	(if corner lot) _____ secondary Front Yard
_____ Side Yard	_____ Side Yard
_____ Side Yard	_____ Side Yard
_____ Rear Yard	_____ Rear Yard
_____ 10' Between Buildings (Per Code 110-631)	_____ Between Buildings

**IV. Site Plan and Property Improvement Materials – Please provide a copy of any property survey, site development plans, drawings, renderings, engineered plans, photos, vendor specification sheets for prefabricated materials.**

- Yes, please list attached exhibits: \_\_\_\_\_
- None, I intend to utilize City provided site plan sheet. I understand that I am required to include ALL property information, proposed improvements, and other such project delineations that may be necessary to confirm code compliance and to ensure there are no utility services conflicts.

**I understand that an incomplete application will be returned and will delay permit review.**

**Planning and Zoning Review:**

**Utility Systems Review:**

**Notes, Restrictions, and Permit Coordination:**

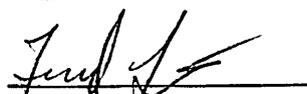
Approved

Approved

Denied

Denied

  
\_\_\_\_\_  
Zoning Inspector Signature

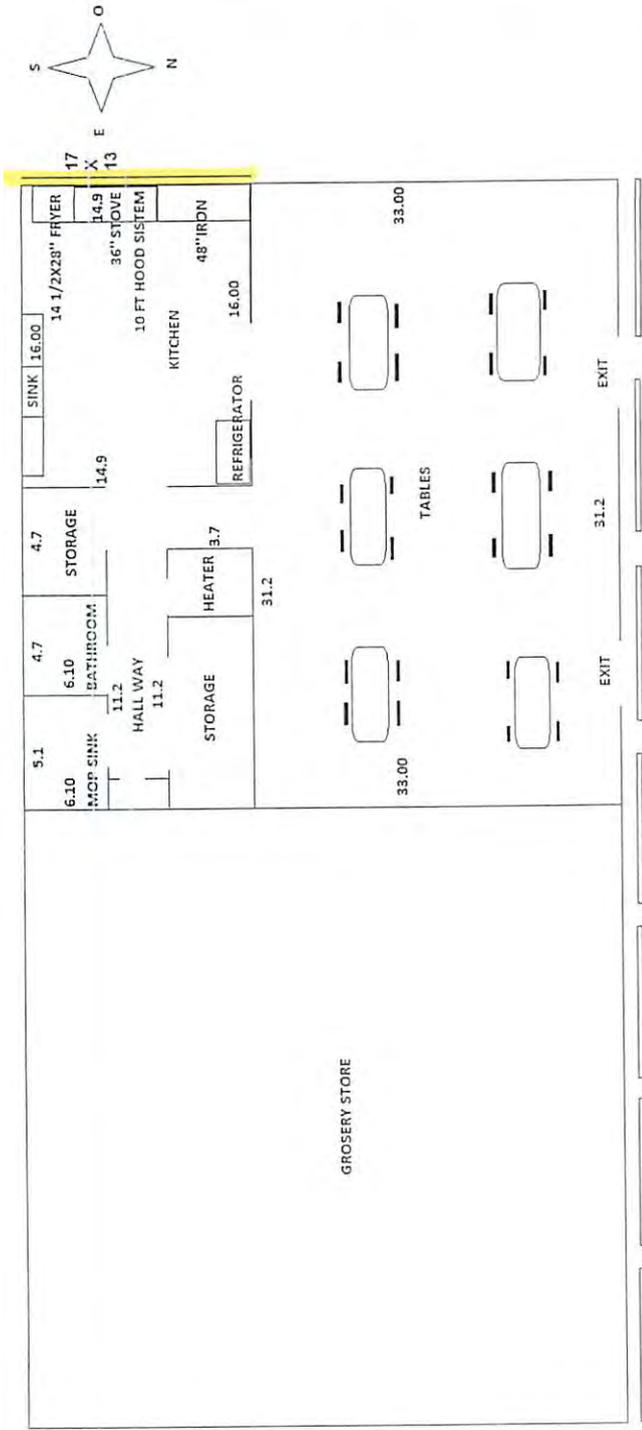
  
\_\_\_\_\_  
Utility Inspector Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: 10/26/15

Date: 10/27/15

LA GUADALUPANA LLC.

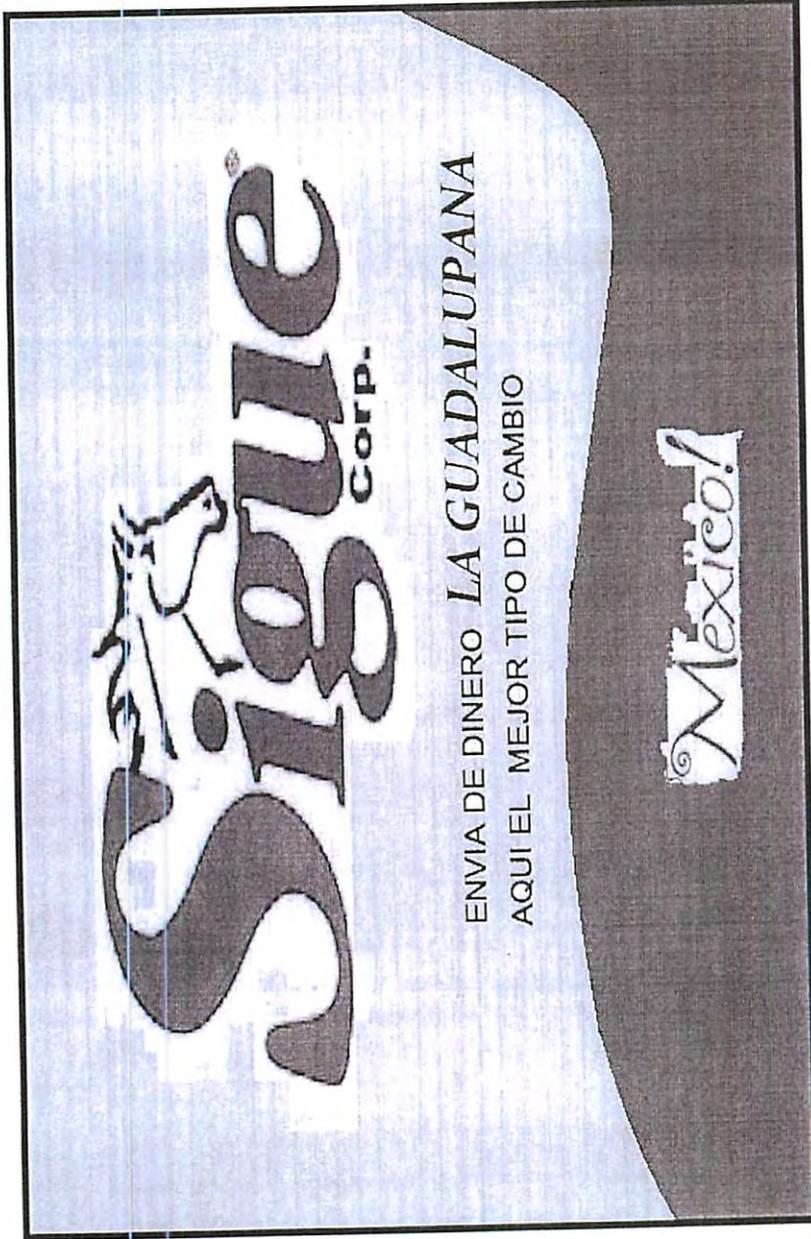


H  
W  
Y  
17

ADDRESS: 8 EAST HICKORY AVE ARCADIA FL. 34266.

HWY 70

LOGO SIGUE CORP.



13 FT

ENVIA DE DINERO LA GUADALUPANA  
AQUI EL MEJOR TIPO DE CAMBIO

México!

17 FT

LOGO SIGUE CORP.

**SIGUE**  
CORP.

AQUI MEJOR CAMBIO, BIENVENIDOS

*México!*

YELLOW

9 FT

EEN

RED

14 FT

17 FT



# SIGNAGE CERTIFICATE APPLICATION

Date Stamp

Fee \$60.<sup>00</sup>

City of Arcadia Florida  
Community Development  
23 Polk Avenue North  
Arcadia, FL 34266  
(863) 494-4114

R# \_\_\_\_\_

City Website: [arcadia-fl.gov](http://arcadia-fl.gov)

File No.: 15 - 14 - 10 SP

Signage regulations are designed to ensure public safety and minimize the negative visual impacts of outdoor advertising within the City. All commercial, professional and residential zoning districts establish regulations which limit the number, size, type, placement, and appearance of all signage and signage structures. Receiving a Sign Certificate from the City is generally the first step in the approval process, followed by applying for a Building Permit from the Desoto County Building Department for the actual sign installation or construction activities for securing or powering the structure.

### APPLICANT'S INFORMATION

(Agent or Contractor)

### PROPERTY OWNER'S INFORMATION

(Leave Blank if Same as Applicant)

Name: Maria L Olguin

Name: Sonny South

Organization: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: Po Box 2028

Address: Po Box 550

City: arcadia

City: arcadia

State: Florida Zip Code: 34265

State: Florida Zip Code: 34265

Telephone No.: ( 813 ) 509 9734

Telephone No.: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

### I. Property Information

Parcel Address (if assigned): 8 east hickory st.

Parcel Identification Number: \_\_\_\_\_

Business Name: La Guadalupeana IIc

Street Name that Signage Will Face: Hwy 17 south bound

Is Signage for a Building with:  Single Tenant  Multi-Tenant Building Structure

Duration of Sign Placement:  Permanent  Temporary (No. of Days): \_\_\_\_\_

Zoning District of Subject Property: \_\_\_\_\_

Lot Frontage (in feet): \_\_\_\_\_

Building Frontage (in feet): \_\_\_\_\_

II. Signage Details - Please review each information block and indicate project information details:

**Type of Signage**

Ground sign

Wall sign

Awning sign

Tenant Panel

Other

\_\_\_\_\_

**Action**

Erect

Alter

Sign Copy Change

Repair

Other

Paint on wall

**Illumination**

No Lighting

Externally Lit

Internal LED

Internal Florescent

Other

\_\_\_\_\_

**Construction**

Painted

Plastic

Metal

Channel Letters

Concrete Block

High Density Foam

Light Box

Wood

Other

\_\_\_\_\_

**No. of Sign Faces**

Single Face

Double Face

**Size of Sign Structure**

9' Height

14' Length

\_\_\_\_\_ Width

**Sign Copy Area Size**

\_\_\_\_\_ Height

\_\_\_\_\_ Length

III. Signage Development Standards

**Identify All Existing Signs (if any)**

For Temporary Signs, leave blank

Total Existing Signs: \_\_\_\_\_

Total Sq. Ft. of All Signs: \_\_\_\_\_

\_\_\_\_\_ No. of Signs on Building

\_\_\_\_\_ No. of Signs on the Ground

**For Ground Signs Only**

Zoning District: \_\_\_\_\_

City Code Standard	Your Proposed Standard
_____ Front Yard	_____ Front Yard
_____ Front Yard	_____ Front Yard (corner lots)
_____ Side Yard	_____ Side Yard

IV. Site Plan, Exhibits and Renderings – Please attach a signage detail and site plan sheet for ALL PROPOSED signage. Identify sign orientation, size of sign (sign copy area), and size of sign structures (height, length, and width). Incomplete information may delay your application review. Refer to the Sign Code to gain a better understanding of the sign standards, sign types, presence of other on-building or on-site signs that may count against maximum number of signs or total square footage of all sign copy area that may be permitted based on zoning district allowances.

Planning and Zoning Review:

- Approved
- Denied

Utility Systems Review:

- Approved
- Denied

Notes, Restrictions, and Permit Coordination:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Zoning Inspector Signature

\_\_\_\_\_  
Utility Inspector Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_