



**AGENDA
ARCADIA CITY COUNCIL
CITY COUNCIL CHAMBERS
23 NORTH POLK AVENUE, ARCADIA FL**

**TUESDAY, DECEMBER 15, 2015
6:00 P.M.**

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

CONSENT AGENDA

1. City Council Minutes for December 1, 2015 (Penny Delaney – City Clerk)
2. City of Arcadia Municipal Airport November Report (Terry Stewart – City Administrator)

ACTION ITEMS

3. Ordinance No. 1011 Implementing the Provisions of Section 286.0115, *Florida Statutes*, to Establish a Procedure Governing Ex Parte Communications with Local Public Officials (T.J. Wohl – City Attorney)
4. Ordinance No. 1012 Amending Section 50-101 to Include Inoperative Vehicles as a Nuisance (T.J. Wohl – City Attorney)
5. State Revolving Fund Loan Program, Project No. WW-140110 Resolution No. 2015-13 (Beth Carsten – Finance Director)
6. Street Sweeper Repairs (Terry Stewart – City Administrator)

COMMENTS FROM DEPARTMENTS

7. City Marshal
8. City Attorney
9. Finance Director
10. City Administrator

PUBLIC (Please limit presentation to three minutes)

MAYOR AND COUNCIL REPORTS

ADJOURN

NOTE: Any party desiring a verbatim record of the proceedings of this hearing for the purpose of appeal is advised to make private arrangements therefore.

PLEASE TURN OFF OR SILENCE ALL CELL PHONES

AGENDA No. 1



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: December 15, 2015

DEPARTMENT: Administration

SUBJECT: Minutes from November 17, 2015

RECOMMENDED MOTION: Approval of December 1, 2015 Meeting Minutes as presented.

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head: Penny Delaney *PD* Date: 12/03/15

Finance Director (As to Budget Requirements) Date:

City Attorney (As to Form and Legality) Date:

City Administrator: Terry Stewart *TS* Date: *12-7-15*

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications

**AGENDA MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, DECEMBER 1, 2015
6:00 P.M.**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes, you may contact City Administration to obtain a copy of the recorded meeting.

INVOCATION, PLEDGE, CALL TO ORDER AND ROLL CALL

The Mayor called the meeting to order at approximately 6:00 p.m. and gave the invocation which was followed by the pledge of allegiance. The following members and staff were present:

Arcadia City Council

Mayor Judy Wertz-Strickland
Deputy Mayor Alice Frierson
Councilmember S. Delshay Turner

Councilmember Joseph E. Fink
Councilmember Susan Coker

Arcadia City Staff

City Administrator Terry Stewart
City Clerk Penny Delaney
Human Resource Manager Linda Lowe

Finance Director Beth Carsten
Marshal Matthew Anderson

PRESENTATION

Agenda Item 1 – Jim McKernan – 25 Years of Service

Mayor Wertz-Strickland presented Jim McKernan with a certificate recognizing his twenty-five (25) years of service to the City of Arcadia.

CONSENT AGENDA

Agenda Item 2 – City Council Minutes for November 17, 2015

Agenda Item 3 – Special Event Permit – Holiday Tour of Homes – Team Arcadia

Agenda Item 4 – Special Event Permit – Arcadia Main Street Wine Walk

Agenda Item 5 – Special Event Permit – Tater Hill Antique and Collectible Show

Agenda Item 6 – Renewal of Membership Agreement in NJPA

Councilmember Fink made a motion to accept Items 2, 3, 4 and 6 as presented while pulling Item 5, and advised that he would recuse himself from voting on Agenda Item 5 and

City Council Meeting Minutes

December 1, 2015

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Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 4/0, approved.

City Administrator Stewart explained that Item 5 was a special event permit which would normally be handled on the consent agenda unless there was a special issue about it. He advised that Councilmember Fink had recused himself from voting because he was connected with the applicant and he had expressed the reasons for it within the recusal form. City Administrator Stewart informed Council that it was a request to put on an antique and collectible show on Saturday January 30, 2016 from 6:00 a.m. until 5:00 p.m. and it would not conflict with the current antique shows in the downtown district. He advised the applicant was in attendance if there were any questions or a need for additional information. Councilmember Coker stated that the information provided to Council stated that there were dumpsters which may be used and she asked if permission had been granted by the people who pay for the dumpster pick-ups. After some discussion, it was agreed by the applicant, Sheri Fink, to remove the section referring to the use of the dumpsters. Councilmember Coker made a motion to approve the special event permit for the Tater Hill Antique and Collectible Show on January 30, 2016 and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 4/0, approved. Councilmember Fink advised that he had abstained from voting. Ms. Fink pointed out that this would be on the fifth Saturday of every month for next year so it would be five (5) different shows for the year. Councilmember Coker amended her motion to approve the Tater Hill Antique and Collectible Show for special event permits for five (5) times in the year of 2016 and Councilmember Turner seconded the motion. No discussion followed and it was unanimously, 4/0, approved with Councilmember Fink abstaining from voting.

ACTION ITEMS

Agenda Item 7 – Nomination / Vote Regarding Mayor

Mayor Wertz-Strickland passed the gavel to Deputy Mayor Frierson. Councilmember Turner made a motion to nominate Judy Wertz-Strickland. No one seconded the motion. Therefore, the motion died for a lack of a second. Deputy Mayor Frierson passed the gavel back to the Mayor and nominated Councilmember Coker. No one seconded the motion. Therefore, the motion died for a lack of a second. City Attorney Wohl advised that in the Charter, the Mayor and Deputy Mayor serve as leaders of the Council at the Council's pleasure. He further advised that if they were unable to agree on a new Mayor tonight, Mayor Wertz-Strickland would continue to serve as the Mayor of the City of Arcadia. Deputy Mayor Frierson pointed out that it was just ceremonial and it was not that they make any major decisions. Due to there not being a second on the motion, the motion died. There were no other nominations.

Agenda Item 8 – Nomination/ Vote Regarding Deputy Mayor

Councilmember Coker made a motion that Deputy Mayor Frierson remain as the Deputy Mayor and no one seconded the motion. Therefore, the motion died for a lack of a second. There were no other nominations.

Agenda Item 9 – Resolution 2015-13 Regarding Appointment of Mayor and Deputy Mayor

City Attorney Wohl advised the resolution was moot due to no one being appointed.

Agenda Item 10 – Possible Grant Funding from Walmart and Walmart Foundation

City Administrator Stewart advised this was a request for staff to apply for a relatively minor grant of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) and it was a non-matching fund grant which was geared toward McSwain Park. Deputy Mayor Frierson asked if there were any use stipulations on the grant and Mr. Stewart advised staff had identified within the request what they were asking for and that would be what they would be required to use it for, but that there was not a requirement for it to be used for a specific item. Councilmember Fink made a motion to authorize staff to apply for the Walmart Foundation grant in the amount of Two Thousand Five Hundred and 00/100 Dollars (\$2,500.00) and Councilmember Coker seconded the motion. Mayor Frierson asked if the grant money would be funded to Desoto County Chamber of Commerce, the City of Arcadia or Leadership DeSoto. City Administrator Stewart stated that Leadership DeSoto was trying to raise funds to help with the construction of the bathrooms and staff would like to utilize the money for that purpose, but it did not have to be utilized solely for that purpose. No discussion followed and it was unanimously, 5/0, approved.

COMMENTS FROM DEPARTMENTS

Marshal Anderson asked the City Clerk to distribute the Police Department Monthly Report and explained that it was difficult to provide an accurate report with the new deadline for the Council agenda. He stated that if Council did not mind, he would provide the reports to Council at the meetings in the place of providing them in the Council's packets and no one objected. Marshal Anderson advised that three (3) juveniles had been arrested for vandalism over the weekend. He then stated he was there to address any concerns the City Council or public may have. David Wills, a non-city resident, asked the status of the body cameras. Marshal Anderson stated that through grants and budgetary line items, five (5) were currently being used and they worked well. Marshal Anderson stated that Shop with a Cop started today and five (5) or six (6) families had shown up. He provided the days and times if anyone was interested in helping with wrapping the presents.

The City Attorney advised that he would provide two (2) ordinances at the next meeting with the first regarding the decisions made on the ex parte communications and quasi judicial matters and the second regarding the abandoned vehicles or inoperative vehicles parked in yards. He stated that within the coversheet, there may be a need for Council input regarding exceptions for same. Councilmember Fink stated that he thought they had discussed putting it to licensure of the vehicle. City Attorney Wohl stated there may be an inoperable vehicle that has a current license that just sits in the yard. After further discussion, Councilmember Fink thanked him for the clarification. City Attorney Wohl advised he would be happy to revise it if necessary.

Mr. Wohl stated there was a legislative proposal to change election dates for local governments. He explained that initially the proposed language was to require all municipal elections be held in November of each odd year which would have pushed Councilmember Fink and Councilmember Frierson for an extension each. City Attorney Wohl advised he had contacted the Supervisor of Elections to discuss his concerns. He then stated they had backed off and basically said that if all cities in the county and the supervisor can agree; the elections can be whenever they want. He advised that if it passes, the proposed effective date would not be until January 1, 2017 so the regular elections would be held in 2016. He further advised that even if the bill passes, the Supervisor of Elections was okay with leaving it as is.

City Administrator Stewart stated he had another special event which he had just received that day. He advised that Friends of Arcadia Airport have an upcoming event on December 12, 2015 and there would not be another City Council meeting before that date. Councilmember Coker made a motion to approve the special event permit as presented and Councilmember Fink seconded the motion. No discussion followed and it was unanimously, 5/0, approved.

Mr. Stewart advised that during the goal setting session, Council had heard that water quality was becoming a large issue, along with keeping the streets clean. He informed Council that the street sweeper was down. He advised it cost \$7,000.00 to get it in running condition with another \$13,000.00 for necessary full repairs which will be brought before City Council on December 15, 2015.

City Administrator Stewart advised Council that the public works compound had been broken into over the weekend and a trailer had been stolen which the prisoners use to haul the equipment around for work done throughout the City. He stated the trailer was found sitting on the side of a road in Highlands County. Mr. Stewart informed Council a dixiechopper mower was still in it, but everything else had been removed and the loss was estimated at Three Thousand and 00/100 Dollars (\$3,000.00). He stated staff would be bringing back a request to set up a special account to cover deductible loss such as this. He advised it would not increase the budget and they would recommend taking a certain amount out of contingency and moving it over to an account to cover any losses that the City might have in relation to deductibles.

PUBLIC

Doris Twohig, a city resident, thanked the City Council for all the work being done and with everyone being on board. She stated it started at the top with Mr. Stewart and included the employees.

David Wills, a county resident, reiterated what Mrs. Twohig said. He also stated that he wanted to give the city an alert regarding the Syrian refugees and the effect it will have on budgets, etc. He stated he was not trying to make anyone paranoid, but that it was a non-violent revolution.

Michael Moon of Hanson Professional Services thanked City Council for the partnership they have enjoyed in working on the airport and the relationships they have with the City staff.

He stated that on behalf of himself and Hanson Professional Services, he wished the City the very merriest of Christmases and the most prosperous, safe and happy new year.

MAYOR AND COUNCIL REPORTS

Mayor Wertz-Strickland referred to all the posters on the wall of the Council Chambers and she explained that they were the result of the planning session the City Council had had with the Senior Advisors on November 19, 2015. She explained that Council had tried to develop a plan that they will be able to work with for the next couple of years. Mayor Wertz-Strickland thanked the Council and the City employees who took part in it.

Councilmember Coker reminded everyone that the Christmas parade was Saturday and advised she needed a head count of those planning to participate. She advised of the location and time of when the float would be decorated.

ADJOURN

Councilmember Fink made a motion to adjourn and Councilmember Coker seconded the motion. No discussion followed and it was unanimously, 5/0, approved. Having no further business at this time, the meeting was adjourned at approximately 6:43 P.M.

ADOPTED THIS ___ DAY OF _____, 2015.

By:

Judy Wertz-Strickland, Mayor

ATTEST:

Penny Delaney, City Clerk

AGENDA No. 2



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: December 15, 2015

DEPARTMENT: Administration

SUBJECT: City of Arcadia Municipal Airport Report

RECOMMENDED MOTION: Approval of City of Arcadia Municipal Airport Report for the month of November as presented.

SUMMARY:

FISCAL IMPACT: _____ () Capital Budget
() Operating
() Other

ATTACHMENTS: () Ordinance () Resolution () Budget (x) Other

Department Head:

Date:

Finance Director (As to Budget Requirements)

Date:

City Attorney (As to Form and Legality)

Date:

City Administrator: Terry Stewart 

Date: 12-7-15

COUNCIL ACTION: () Approved as Recommended () Disapproved
() Tabled Indefinitely () Tabled to Date Certain _____ () Approved with Modifications



City of Arcadia Municipal Airport

Monthly Flowage Report- November 2015

To: City Council

Date: December 3, 2015

From: Shelley Peacock

Now selling fuel

AVFuel gallons sold for November 1,705.8 @ .07	\$ 119.40
Hangar Rent	\$ 6,650.01/100%
Late Fees Collected	\$ 20.00
Tie down fees (one monthly)	\$ 52.50
Vehicle Parking-0	.00/0
Eagle Vistas LLC (Butler Building)	\$ 1,120.15
Eagle Vistas LLC (FBO Agreement w/ partial waiver)	\$ 844.58
Eagle Vistas Agreement w/Armitage for Bonanza Parking \$ 800.00/5%	\$ 40.00

Total \$8,846.63

Special Notes

A2- paid in advance. Not due until December

A4- paid in advance. Not due until January

B2- Rent not collected. Past Due for November

B4- Rent not collected. Past Due for November (prior delinquency paid)

F1- Rent not collected. Past Due for November

PAST DUE NOTICES MAILED OUT- (3)

October \$8,283.60

AGENDA No. 3



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: December 15, 2015

DEPARTMENT: Legal

SUBJECT: Ordinance No. 1011 Implementing the Provisions of Section 286.0115, *Florida Statutes*, To Establish a Procedure Governing Ex Parte Communications with Local Public Officials

RECOMMENDED MOTION: Motion to Approve the First Reading of Ordinance No. 1011

SUMMARY:

Precipitated by Councilman Fink's encounter with a potential re-zoning applicant, at the September 15, 2015 City Council meeting, City Council approved my request to provide options concerning an ordinance dealing with quasi-judicial proceedings and ex parte communications.

City Council was provided a Memorandum on this issue at the November 17, 2015 City Council meeting. The Memorandum provided several options as to how the City Council could address ex parte communications in the future. City Council directed the City Attorney to draft an ordinance allowing ex parte communications in all quasi-judicial proceedings and establishing disclosure processes.

For Council's consideration, attached is proposed Ordinance No. 1011 Implementing the Provisions of Section 286.0115, *Florida Statutes*, To Establish a Procedure Governing Ex Parte Communications with Local Public Officials.

FISCAL IMPACT: Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: Date:
Finance Director (As to Budget Requirements) Date:
City Attorney (As to Form and Legality) Date: 11/25/15
City Administrator: Date:

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

ORDINANCE NO. 1011

AN ORDINANCE OF CITY OF ARCADIA, FLORIDA IMPLEMENTING THE PROVISIONS OF SECTION 286.0115, FLORIDA STATUTES, TO ESTABLISH A PROCEDURE GOVERNING EX PARTE COMMUNICATIONS WITH LOCAL PUBLIC OFFICIALS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, members of the public should be able to voice their opinions to local public officials; and

WHEREAS, local public officials are sometimes required to conduct quasi-judicial hearings; and

WHEREAS, *Jennings v. Dade County*, 589 So. 2d 1337 (Fla. 3d DCA 1991), created a presumption of prejudice if a decision maker is contacted about a quasi-judicial decision in any forum other than a public hearing; and

WHEREAS, Section 286.0115(1), *Florida Statutes*, authorizes the City of Arcadia, Florida (the "City") to adopt an ordinance which removes the presumption of prejudice from an ex-parte communication by establishing disclosure procedures; and

WHEREAS, the City desires to implement Section 286.0115(1), *Florida Statutes*, by establishing a process to disclose ex parte communications with local public officials regarding quasi-judicial matters.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, AS FOLLOWS:

SECTION 1. Findings. The City Council of the City of Arcadia, Florida (hereinafter, the "Council") hereby adopts and incorporates by reference herein all of the findings set forth above as findings of the Council.

SECTION 2. Amendment of the Code of Ordinances. Chapter 2, Article IV, Division 6 of the Code of Ordinances of the City of Arcadia is hereby created to read:

Section 2-160. Quasi-Judicial Proceedings

(a) Definitions.

- (1) *Local public official* means any elected or appointed public official holding a City office who recommends or takes quasi-judicial action as a member of a council, board, or commission. The term does not include a member of the board or commission of any state agency or authority.

- (2) *Ex-parte communications* mean communications made in the absence of one or more of the affected parties.
- (3) *Quasi-judicial act* means the action of local public officials applying regulations or rules to facts determined through a decision-making process.
- (4) *Legislative act* means the formulation of policy and adoption of a regulation or rule through which that policy is implemented.

(b) Ex Parte Communications.

Any person not otherwise prohibited by statute, charter provision, or ordinance may discuss with any local public official representing the City the merits of any matter on which action may be taken by any council or board on which the local public official is a member. Adherence to the following procedures shall remove the presumption of prejudice arising from ex parte communications with local public officials:

- (1) The subject and substance of any ex parte communication with a local public official representing the City which relates to quasi-judicial action pending before the official, as well as the identity of the person, group or entity with whom the communication took place, is disclosed and made a part of the record before final action is taken on the matter.
- (2) A local public official representing the City may read a written communication from any person. A written communication that relates to quasi-judicial action pending before such official shall be made a part of the record before final action is taken on the matter.
- (3) A local public official representing the City may conduct investigations, make site visits and receive expert opinions regarding quasi-judicial action pending before him or her, provided that such activities and the existence of such investigations, site visits, or expert opinions is made a part of the record before final action is taken on the matter.
- (4) Disclosure made pursuant to paragraphs (b)(1-3) above must be made before or during the public meeting at which a vote is taken on such matters, so that persons who have opinions contrary to those expressed in the ex parte communication are given a reasonable opportunity to refute or respond to the communication.

SECTION 3. Codification. The publisher of the City's Code of Laws, the Municipal Code Corporation, is directed to incorporate the amendments included in Section 2 above into the Code of Ordinances.

SECTION 4. Severability. If any section, sentence, clause, or other provision of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such section, sentence, clause, or provision shall be deemed severable, and such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining sections, sentences, clauses, or provisions of this Ordinance.

SECTION 5. Effective Date. This ordinance shall be effective immediately upon final passage by the City Council.

PASSED AND ADOPTED by the City Council of the City of Arcadia, Florida, on this ___ day of _____, 2015.

City of Arcadia, Florida

Judy Wertz-Strickland, Mayor

Attest:

By: _____
Penny Delaney, City Clerk

Passed on First Reading: _____, 2015

Passed on Second Reading: _____, 2016

Approved as to Form:

Thomas J. Wohl, City Attorney

AGENDA No. 4



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: December 15, 2015

DEPARTMENT: Legal

SUBJECT: Ordinance No. 1012 Amending Section 50-101 to Include Inoperative Vehicles as a Nuisance

RECOMMENDED MOTION: Motion to Approve the First Reading of Ordinance No. 1012

SUMMARY:

At the November 17, 2015 City Council Meeting, Council requested the City Attorney draft an ordinance to regulate inoperative vehicles.

For Council's consideration, attached is proposed Ordinance No. 1012 adding subsection (q) to Section 50-101 of the Code of Ordinances to include inoperative vehicles as a nuisance. Subsections (q)(1-2) are suggested exceptions. Council may consider additional exceptions, e.g. no more than one (1) inoperative vehicle provided it is properly covered and not blocking any right-of-way.

FISCAL IMPACT: Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: _____ Date: _____
Finance Director (As to Budget Requirements) _____ Date: _____
City Attorney (As to Form and Legality) _____ Date: 11/25/15
City Administrator: _____ Date: _____

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

ORDINANCE NO. 1012

AN ORDINANCE OF THE CITY OF ARCADIA, FLORIDA; AMENDING SECTION 50-101 OF THE CITY OF ARCADIA CODE OF ORDINANCES TO INCLUDE INOPERATIVE VEHICLES AS NUISANCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Article IV of Chapter 50 of the Code of Ordinances of the City of Arcadia regulates nuisances; and

WHEREAS, the accumulation and/or storage of inoperative vehicles that are not within an enclosed building are detrimental to the health, safety and welfare of the inhabitants of the City of Arcadia and should be declared nuisance; and

WHEREAS, it appears to be in the best interest of the citizens of the City of Arcadia that Article IV of Chapter 50 of the Code of Ordinances be amended as set forth herein,

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Arcadia, Florida:

SECTION 1. Findings. The Council hereby adopts and incorporates by reference herein all of the findings set forth above as findings of the Council.

SECTION 2. Amendment of the Code of Ordinances. Section Sec. 50-101 of the Code of Ordinances of the City of Arcadia is hereby amended by adding the following thereto:

“(q) Any inoperative vehicle, which is defined as any car, truck, trailer, recreational vehicle and the like which is not readily able to be driven or otherwise used or operated in its designated capacity, including junked vehicles, abandoned vehicles and discarded vehicles. However, an inoperative vehicle may not be declared a nuisance within the intent and meaning of this section if one of the following exceptions applies:

- (1) The inoperative vehicle is kept or stored in an enclosed building; or
- (2) The inoperative vehicle is located on a legally permitted junkyard, automobile salvage yard, or sanitary landfill as defined and regulated by the City of Arcadia.

The absence of a license plate for the current year and/or the absence of a current vehicle registration shall be prima facie evidence that such vehicle is abandoned, junked or discarded. The presence of a current license plate or registration shall not in and of itself exempt any vehicle from becoming in violation of this section.”

SECTION 3. Codification. The publisher of the City's Code of Laws, the Municipal Code Corporation, is directed to incorporate the amendments included in Section 2 above into the Code of Ordinances.

SECTION 4. Severability. If any section, sentence, clause, or other provision of this Ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such section, sentence, clause, or provision shall be deemed severable, and such invalidity or unconstitutionality shall not be construed as to render invalid or unconstitutional the remaining sections, sentences, clauses, or provisions of this Ordinance.

SECTION 5. Effective Date. This ordinance shall be effective immediately upon final passage by the City Council.

PASSED AND ADOPTED by the City Council of the City of Arcadia, Florida, on this ___ day of _____, 2016.

City of Arcadia, Florida

Judy Wertz-Strickland, Mayor

Attest:

By: _____
Penny Delaney, City Clerk

Passed on First Reading: _____, 2015

Passed on Second Reading: _____, 2016

Approved as to Form:

Thomas J. Wohl, City Attorney

AGENDA No. 5



CITY COUNCIL AGENDA ITEM
Requested Council Meeting Date: December 15, 2015

DEPARTMENT: Waste Water Treatment Plant
SUBJECT: State Revolving Fund Loan Program, Project No. WW-140110 - Resolution No. 2015-13

RECOMMENDED MOTION: Motion to approve Resolution No. 2015-13 which will authorize the Mayor and the City Administrator to represent the City in carrying out their responsibilities under the loan agreement.

SUMMARY:

FISCAL IMPACT: Capital Budget
 Operating
 Other

ATTACHMENTS: Ordinance Resolution Budget Other

Department Head: *Beck Center for AJ Berndt*
Finance Director (As to Budget Requirements) *BC*
City Attorney (As to Form and Legality)
City Administrator: *[Signature]*

Date: *12-7-15*
Date:
Date:
Date: *12-7-15*

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Tabled to Date Certain _____ Approved with Modifications

RESOLUTION 2015-13

A RESOLUTION OF CITY OF ARCADIA FLORIDA, RELATING TO THE STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; AUTHORIZING THE LOAN APPLICATION; AUTHORIZING THE LOAN AGREEMENT; ESTABLISHING PLEDGED REVENUES; DESIGNATING AUTHORIZED REPRESENTATIVES; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND EFFECTIVE DATE.

WHEREAS, Florida Statutes provide for loans to local government agencies to finance a sanitary sewer evaluation study; and

WHEREAS, Florida Administrative Code rules require authorization to apply for loans, to establish pledged revenues, to designate an authorized representative; to provide assurances of compliance with loan program requirements; and to enter into a loan agreement; and

WHEREAS, the State Revolving Fund loan priority list designates Project No. WW 140110 (hereinafter, the "Project") as eligible for available funding; and

WHEREAS; the City of Arcadia, Florida, intends to enter into a loan agreement with the Department of Environmental Protection under the State Revolving Fund for Project financing.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ARCADIA, FLORIDA, AS FOLLOWS:

SECTION I. The foregoing findings are incorporated herein by reference and made a part hereof.

SECTION II. The City of Arcadia, Florida, is authorized to apply for a loan to finance the Project.

SECTION III. The revenues pledged for the repayment of the loan are net water and sewer system revenues after payment of debt service on the City's Water and Sewer Refunding And Improvement Revenue Bonds, Series 2003 and the Florida Department of Environmental Protection State Revolving Fund Loan Agreement DW140100.

SECTION IV. The Mayor and the City Administrator are hereby designated as the authorized representatives to provide the assurances and commitments required by the loan application.

SECTION V. The Mayor is hereby designated as the authorized representative to execute the loan agreement which will become a binding obligation in accordance with its terms when signed by both parties. The City Administrator is authorized to represent the City in carrying out the City's responsibilities under the loan agreement. The City Administrator is authorized to delegate responsibility to appropriate City staff to carry out technical, financial, and administrative activities associated with the loan agreement.

SECTION VI. The legal authority for borrowing moneys for the Project is in accordance with the Florida Statutes.

SECTION VII. All resolutions or part of Resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

SECTION VIII. If any section or portion of a section of this Resolution proves to be invalid, unlawful, or unconstitutional, it shall not be held to invalidate or impair the validity, force, or effect of any other section or part of this Resolution.

SECTION IX. This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED this 15th day of December, 2016.

ATTEST

APPROVED AS TO FORM AND
LEGALITY

Penny M. Delaney
City Clerk

Thomas J Wohl, City Attorney

Judy Wertz-Strickland, Mayor

SWAINE & HARRIS, P. A.

ATTORNEYS AT LAW

BERT J. HARRIS, III
J. MICHAEL SWAINE
KIMBERLY L. SAPP
ROBERT S. SWAINE
SCOTT R. LECONEY
THOMAS J. WOHL
DANIELLE L. BREWER

425 SOUTH COMMERCE AVENUE
SEBRING, FL 33870-3702
(868) 385-1549
FAX: (868) 471-0008

401 DAL HALL BLVD.
LAKE PLACID, FL 33852-6561
(868) 465-2811
FAX: (868) 465-6999

www.heartlandlaw.com

December 3, 2015

PLEASE REPLY TO:
LAKE PLACID
SEBRING



Ms. Angela Knecht
Program Administrator
State Revolving Fund Management
2600 Blair Stone Road, Mail Station 3505
Tallahassee, Florida 32399-2400

Re: WW-140110- City of Arcadia
Sanitary Sewer Evaluation Study

Dear Ms. Knecht:

I am the duly appointed City Attorney for the City of Arcadia. The City proposes to borrow \$164,200 from the State Revolving Fund for completion of a sanitary sewer evaluation study. The loan will be secured by the net revenues of the City's water and sewer system and the pledged revenues are legally available to pledge. The City of Arcadia has the legal authority to increase rates to ensure repayment of the loan.

The pledge on revenues is subject to a prior lien with the following issues:

- (1) City of Arcadia, Florida, Water and Sewer Refunding and Improvement Revenue Bonds, Series 2003.
- (2) City of Arcadia, Florida, Drinking Water State Revolving Fund, Loan Agreement DW140100.

Sincerely,



Thomas J. Wohl

STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

**STATE REVOLVING LOAN PROGRAM
for
Point Source Water Pollution Control**

LOAN APPLICATION



Florida Department of Environmental Protection
State Revolving Fund Program
Twin Towers Office Building
2600 Blair Stone Road, MS 3505
Tallahassee, FL 32399-2400

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LOAN APPLICATION

- (1) **SUBMITTAL.** Submit the application and attachments to the Department of Environmental Protection, MS 3505, State Revolving Fund Program, 2600 Blair Stone Road, Tallahassee, Florida 32399-2400. The application (and backup) may be submitted electronically to the Department's Project Manager.
- (2) **COMPLETING THE APPLICATION.**
 - (a) This application consists of five parts: (I) ADMINISTRATIVE INFORMATION; (II) PROJECT INFORMATION; (III) FINANCIAL INFORMATION; (IV) AUTHORIZATION AND ASSURANCES; and (V) SUPPLEMENTARY INFORMATION.
 - (b) All information provided on this application must be printed. Monetary amounts may be rounded.
 - (c) Forms and attachments to be submitted are denoted with italic print.
- (3) **ASSISTANCE.** Completing this application may require information that can be obtained from Clean Water State Revolving Fund Program staff. Please email SRF_Reporting@dep.state.fl.us for assistance in completing this application.

PART I - ADMINISTRATIVE INFORMATION

- (1) **PROJECT SPONSOR** City of Arcadia
Federal Employer Identification Number 59-6000266
DUNS Number 039683735
- (2) **AUTHORIZED REPRESENTATIVE** (person authorized to sign or attest loan documents).
Name Terrance Stewart Title City Administrator
Telephone 863-494-4114 FAX 863-494-4712 Email tstewart@arcadia-fl.gov
Mailing Address 23 N Polk Ave
Arcadia, FL 34266
- (3) **PRIMARY CONTACT** (person to answer questions regarding this application).
Name Julie Karleskint Title Senior Associate Engineer
Telephone 941-378-2862 FAX 941-378-0196 Email Jkarleskint@hazenandsawyer.com
Employer Hazen and Sawyer
Mailing Address 7334 Delainey Court
Sarasota, FL 34240
- (4) **ADDITIONAL CONTACTS.** If more than one additional person is to receive copies of Department correspondence, attach the information (*Attachment #* _____).
Name _____ Title _____
Telephone _____ FAX _____ Email _____
Employer _____
Mailing Address _____
- (5) **PROJECT NUMBER** (listed on the Department's priority list). WW140110
- (6) **INTERIM FINANCING.** A local government project sponsor that has interim financing may be subject to certain conditions regarding such financing.

Is the project currently being funded with interim financing? Yes No

PART II – PROJECT INFORMATION

If you are applying for a planning, design, or SSES loan for a project that will involve construction, complete only Subpart A below. If you are applying for a loan to construct a project that is already planned and designed, complete only Subpart B below.

A. PLANNING, DESIGN OR SSES PROJECT

Information should be provided for each separate facility to be planned and designed as appropriate. For design/build projects (not eligible for design loans) or those where multiple facilities, segments, or phases are involved, please attach information for activities, schedule, and cost for each. (*Attachment #*)

(1) **ACTIVITIES.** Attach a brief description of the scope of planning and design activities to be financed by this loan. Include a list of any specialized studies to be performed. (*Attachment #1*) Are these activities the same as those scheduled on the *Request for Inclusion Form*? Yes No. If “No”, please explain. (*Attachment #1*)

(2) **SCHEDULE.**

(a) Provide proposed completion dates for the items. (Please call Department staff to discuss time frames needed to complete required tasks.)

Planning documentation	<u>6/30/15</u>
Engineering work	<u>7/30/15</u>
Certification of site availability	<u>NA</u>
Permit	<u>NA</u>

(b) Do you anticipate that an interlocal agreement with another party will be necessary to implement the project? If “Yes”, please explain. (*Attachment #_____*) Yes No

(c) Is this a design/build project? Yes No

(3) **COST.** Is the cost information submitted for the planning, design or SSES loan priority list current? If “No”, please explain and submit revised cost information using the appropriate page of the *Request for Inclusion Form*. (*Attachment #_____*) Note that the disbursable amount will be limited to the priority list amount. Yes No

PRECONSTRUCTION LOAN APPLICANTS PROCEED TO PART III.

B. CONSTRUCTION OR I/I REHABILITATION PROJECT

(1) **ACTIVITIES.**

(a) Attach a brief description of construction or I/I rehabilitation activities to be financed by this loan. Include a list of the contracts (by title) corresponding to the plans and specifications accepted by the Department (*Attachment #*).

Are these contracts the same as those scheduled on the *Request for Inclusion Form*? Yes No
If “No”, please explain. (*Attachment #_____*)

(b) Have any of the contracts been bid? Yes No
If “Yes”, indicate which contracts have been bid. (*Attachment #_____*)

(c) Was planning, design, or SSES for this project financed in another SRF loan? Yes No
If “Yes”, give the SRF loan number. _____

(d) Does this project involve an interlocal agreement with other local governments or other entities? Yes No
If “Yes”, attach a copy of the Department letter accepting the interlocal agreement. (*Attachment #_____*)

Is the interlocal agreement, as accepted by the Department, fully executed and enforceable? Yes No
If “No”, please explain (*Attachment #_____*).

- (2) SCHEDULE. (month and year)
- (a) Anticipated notice to proceed for first construction contract. _____
- (b) Anticipated completion of all construction contracts. _____
- (3) COST. Is the cost information submitted for the priority list current? Yes No

If "No", please explain and submit revised cost information using the appropriate page of the *Request for Inclusion Form*. (Attachment # _____) Note that the disburseable amount will be limited to the priority list amount.

PART III - FINANCIAL INFORMATION

Estimates of the capitalized interest, project useful life for financial hardship loans, financing rate, pledged revenue coverage, limitations on annual loan amounts for large projects, applicability and amount of repayment reserves, amount of the loan service fee and any other information may be obtained by contacting staff in the State Revolving Fund Management Section.

- (1) PRINCIPAL. The requested amount of the loan which does not include capitalized interest is \$164,200

Note that the disburseable amount will be limited to the priority list amount and must be consistent with the project information provided under PART II of this application. Also note that the capitalized interest is an inexact estimate, and it is subject to adjustment by the Department to reflect actual disbursement timing. The principal amount of the loan does not include the loan service fee.

- (2) TERMS AND REPAYMENT.

- (a) Loans to local government project sponsors are amortized over the lesser of useful life of the project or 20 years unless the project is to serve a small community qualifying as having a financial hardship. Loans to financial hardship communities may be amortized over the lesser of useful life of the project or 30 years. Loans to non-governmental project sponsors are amortized over the lesser of the useful of the project or 20 years. Finance charges and principal are paid semiannually.

What is the useful life of the project? 50+ (years)

Over how many years would you like to amortize the loan? 20 (years)

- (b) List all revenues that are to be pledged for repayment of this loan. Water and Sewer Revenues.
- (c) Pledged revenue receipts or collections by the project sponsor must exceed the amount of the repayments due to the Department unless there are other collateral provisions. The excess revenue, or coverage, generally is 15% of each repayment.

What coverage is proposed for the loan? 15% (coverage percentage)

- (d) Is any other financial assistance being applied to this project? Yes No
- If "Yes", please list. (Attachment # _____)

- (3) ANNUAL FUNDING LIMIT. Large project funding (generally, loans in excess of \$10 million) may be provided in increments pursuant to the initial loan agreement and subsequent amendments. Each increment shall have a separate financing rate as established in the agreement or amendment providing that increment.

- (4) INFORMATION ON LIENS.

- (a) Describe, if applicable, all debt obligations having a prior or parity lien on the revenues pledged to repay this loan. (Attachment #2) For example: City Name, Florida, Water and Sewer System Revenue Bonds, Series 1996, issued in the amount of \$10,000,000, pursuant to Ordinance No. 93-104, as amended and supplemented by Ordinance No. 96-156.
- (b) Using the Part V, *Schedule of Prior and Parity Liens*, provide debt service information, if applicable, on each prior and parity obligation.

- (c) For the listed obligations, provide a copy of the ordinance(s), resolution(s), official statement(s), or pages thereof, setting forth the definitions, use of proceeds, debt service schedule, pledged revenues, rate covenants, provisions for issuing additional debt, provisions for bond insurance, and debt rating. (*Attachment #_____*).
 - (d) Describe any other notes and loans payable from the revenues pledged to repay this loan. (*Attachment #_____*).
- (5) ACTUAL AND PROJECTED REVENUES.
- (a) Complete the Part V, *Schedule of Actual Revenues and Debt Coverage* for the past two fiscal years.
 - (b) Complete the Part V, *Schedule of Projected Revenues and Debt Coverage*, demonstrating the availability of pledged revenues for loan repayment.
- (6) AVAILABILITY OF PLEDGED REVENUES. All sources must be supported by a written legal opinion. (*Attachment #3*) The opinion must address the following:
- (a) Availability of the revenues to repay the loan.
 - (b) Right to increase rates at which revenues shall be collected to repay the loan.
 - (c) Subordination of the pledge if pledged revenues are subject to a prior or parity lien.
- (7) LOAN SERVICE FEE. A loan service fee is assessed on each loan. The fee is not part of the loan. The fee along with interest thereon will be deducted from the first available repayments after the final amendment to the loan agreement.

PART IV – AUTHORIZATION AND ASSURANCES

- (1) AUTHORIZATION. Provide an authorizing resolution of the Applicant's governing body or other evidence of authorization (*Attachment #4*) for the following:
- (a) Pledging revenues to repay the loan.
 - (b) Designation of the Authorized Representative(s) to file this application, provide assurances, execute the loan agreement, and represent the Applicant in carrying out responsibilities (including that of requesting loan disbursements) under the loan agreement.
- (2) ASSURANCES. The Applicant agrees to comply with the laws, rules, regulations, policies and conditions relating to the loan for this project. Applicants should seek further information from the Clean Water State Revolving Fund Program staff as to the applicability of the requirements if the necessity for the assurances is of concern. Specifically, the Applicant certifies that it has complied, as appropriate, and will comply with the following requirements, as appropriate, in undertaking the Project:
- (a) Assurances for capitalization grant projects.
 1. Complete all facilities for which funding has been provided.
 2. The Archaeological and Historic Preservation Act of 1974, PL 93-291, and the National Historic Preservation Act of 1966, PL 89-665, as amended, regarding identification and protection of historic properties.
 3. The Clean Air Act, 42 U.S.C. 7506(c), which requires conformance with State Air Quality Implementation Plans.
 4. The Coastal Zone Management Act of 1972, PL 92-583, as amended, which requires assurance of project consistency with the approved State management program developed under this Act.
 5. The Endangered Species Act, 16 U.S.C. 1531, et seq., which requires that projects avoid disrupting threatened or endangered species and their habitats.
 6. Executive Order 11593, Protection and Enhancement of the Cultural Environment, regarding preservation, restoration and maintenance of the historic and cultural environment.
 7. Executive Order 11988, Floodplain Management, related to avoiding, to the extent possible, adverse impacts associated with floodplain occupancy, modification and development whenever there is a practicable alternative.
 8. Executive Order 11990, Protection of Wetlands, related to avoiding, to the extent possible, adverse impacts associated with the destruction or modification of wetlands and avoiding support of construction in wetlands.
 9. The Fish and Wildlife Coordination Act, PL 85-624, as amended, which requires that actions to control natural streams or other water bodies be undertaken to protect fish and wildlife resources and their habitats.

10. The Safe Drinking Water Act, Section 1424(e), PL 93-523, as amended, regarding protection of underground sources of drinking water.
 11. The Wild and Scenic Rivers Act, PL 90-542, as amended, related to protecting components or potential components of the national wild and scenic rivers system.
 12. The federal statutes relating to nondiscrimination, including: The Civil rights Act of 1964, PL 88-352, which prohibits discrimination on the basis of race, color or national origin; the Age Discrimination Act, PL 94-135, which prohibits discrimination on the basis of age; Section 13 of the Federal Water Pollution Control Act, PL 92-500, which prohibits sex discrimination; the Rehabilitation Act of 1973, PL 93-112, as amended, which prohibits discrimination on the basis of handicaps.
 13. Executive Order 11246, Equal Employment Opportunity, which provides for equal opportunity for all qualified persons.
 14. Executive Orders 11625 and 12138, Women's and Minority Business Enterprise, which require that small, minority, and women's business and labor surplus areas are used when possible as sources of supplies, equipment, construction and services.
 15. The Coastal Barrier Resources Act, 16 U.S.C. 3501 et seq., regarding protection and conservation of the coastal barrier resources.
 16. The Farmland Protection Policy Act, 7 U.S.C. 4201 et seq., regarding protection of agricultural lands from irreversible loss.
 17. The Uniform Relocation and Real Property Acquisition Policies Act of 1970, PL 91-646, which provides for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs.
 18. The Demonstration Cities and Metropolitan Development Act of 1966, PL 89-754, as amended, which requires that projects be carried out in accordance with area wide planning activities.
 19. Section 306 of the Clean Air Act, Section 508 of the Clean Water Act and Executive Order 11738, which prohibit manufacturers, firms, or other enterprises on the EPA's list of Violating Facilities from participating in the Project.
 20. Executive Order 12549, Debarment and Suspension, which prohibits any award to a party which is debarred or suspended or is otherwise excluded from, or ineligible for, participation in federal assistance programs.
 21. Minority and Women's Business Enterprise participation in project work using numerical goals, established by the U.S. Environmental Protection Agency, and to be set forth in the specifications for construction and materials contracts.
- (b) Assurances for other projects.
1. Chapter 161, Part I, F.S., "Beach and Shore Preservation Act" and Part III, "Coastal Zone Protection Act of 1985" which regulate coastal zone construction and all activities likely to affect the condition of the beaches or shore.
 2. Chapter 163, Part II, F.S., the "Local Government Comprehensive Planning and Land Development Regulation Act" which requires units of local government to establish and implement comprehensive planning programs to control future development.
 3. Chapter 186, F.S., State and Regional Planning, which requires conformance of projects with Regional Plans and the State Comprehensive Plan.
 4. Chapter 253, F.S., "Emergency Archaeological Property Acquisition Act of 1988" which requires protection of archaeological properties of major statewide significance discovered during construction activities.
 5. Chapter 258, Part III, F.S., which requires protection of components or potential components of the national wild and scenic rivers system.
 6. Chapter 267, F.S., the "Florida Historical Resources Act" which requires identification, protection, and preservation of historic properties, archaeological and anthropological sites.
 7. Chapter 287, Part I, F.S., which prohibits parties convicted of public entity crimes or discrimination from participating in State-assisted projects and which requires consideration of the utilization of Minority Business Enterprises in State-assisted projects.
 8. Chapter 372, F.S., the Florida Endangered and Threatened Species Act which prohibits the killing or wounding of an endangered, threatened, or special concern species or intentionally destroying their eggs or nest.

9. Chapter 373, Part IV, F.S., Florida Water Resources Act of 1972, which requires that activities on surface waters or wetlands avoid adversely affecting: public health, safety, welfare, or property; conservation of fish and wildlife, including endangered or threatened species or their habitats; navigation or the flow of water; the fishing or recreational values or marine productivity; and significant historical and archaeological resources.
10. Chapter 380, Part I, F.S., Florida Environmental Land and Water Management Act of 1972 as it pertains to regulation of developments and implementation of land and water management policies.
11. Chapter 381, F.S., Public Health, as it pertains to regulation of onsite wastewater systems.
12. Chapter 403, Part I, F.S., Florida Air and Water Pollution Control which requires protection of all waters of the state.
13. Chapter 582, F.S., Soil and Water Conservation Act which requires conformance with Water Management District's regulations governing the use of land and water resources.
14. Governor's Executive Order 95-359, which requires State Clearinghouse review of project planning documentation and intergovernmental coordination.

I, the undersigned Authorized Representative of the Applicant, hereby certify that all information contained herein and in the attached is true, correct, and complete to the best of my knowledge and belief. I further certify that I have been duly authorized to file the application and to provide these assurances.

Signed this _____ Day of _____, 20 _____

Authorized Representative _____
(signature) *(name typed or printed)*

Attachments

PART V – SUPPLEMENTARY INFORMATION

**SCHEDULE OF PRIOR AND PARITY LIENS
(EXCLUDING SRF LOANS)**

List annual debt service beginning two years before the anticipated loan agreement date and continuing at least three additional fiscal years. Use additional pages as necessary.

S

	#1		#2		#3	
Identify Each Obligation	Series 2003 Rev. Bond	_____	_____	_____	_____	
Coverage	1.25 %		0 %		0 %	
Insured?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Fiscal Year	<u>Annual Debt Service (Principal Plus Interest)</u>			<u>Total Debt Service</u>	<u>Total Debt Service Incl. Coverage</u>
	#1	#2	#3		
2011	\$438,470	_____	_____	\$438,470	\$443,950.88
2012	\$438,345	_____	_____	\$438,345	\$443,824.31
2013	\$437,495	_____	_____	\$437,495	\$442,963.69
2014	\$435,895	_____	_____	\$435,895	\$441,343.69
2015	\$438,520	_____	_____	\$438,520	\$444,001.50
2016	\$435,151	_____	_____	\$435,151	\$440,590.39
2017	\$435,951	_____	_____	\$435,951	\$441,400.39
2018	\$436,151	_____	_____	\$436,151	\$441,602.89
2019	\$435,270	_____	_____	\$435,270	\$440,710.88
2020	\$438,270	_____	_____	\$438,270	\$443,748.38
2021	\$ 0	_____	_____	_____	\$
2022	\$	\$	\$	\$	\$
2023	\$	\$	\$	\$	\$
2024	\$	\$	\$	\$	\$
2025	\$	\$	\$	\$	\$
2026	\$	\$	\$	\$	\$
2027	\$	\$	\$	\$	\$
2028	\$	\$	\$	\$	\$
2029	\$	\$	\$	\$	\$
2030	\$	\$	\$	\$	\$
2031	\$	\$	\$	\$	\$
2032	\$	\$	\$	\$	\$
2033	\$	\$	\$	\$	\$
2034	\$	\$	\$	\$	\$
2035	\$	\$	\$	\$	\$
2036	\$	\$	\$	\$	\$
2037	\$	\$	\$	\$	\$

PART V – SUPPLEMENTARY INFORMATION

SCHEDULE OF ACTUAL REVENUES AND DEBT COVERAGE

(Provide information for the two fiscal years preceding the anticipated date of the SRF loan agreement.)

	<u>FY 2014</u>	<u>FY 2015</u>
(a) Operating Revenues (Source)		
<u>Water Service</u>	<u>2,227,801</u>	<u>2,172,895</u>
<u>Sewer Service</u>	<u>1,622,409</u>	<u>1,576,380</u>
(b) Interest Income	<u>10,896</u>	<u>10,500</u>
(c) Other Income or Revenue (Identify)		
<u>Water Taps</u>	<u>6,533</u>	<u>26,917</u>
<u>Reconnect Fees</u>	<u>38,782</u>	<u>25,570</u>
<u>Sewer Taps</u>	<u>636</u>	<u>17,095</u>
<u>Late Charges</u>	<u>148,723</u>	<u>126,480</u>
<u>Miscellaneous</u>	<u>579</u>	<u>5,031</u>
(d) Total Revenues	<u>4,056,359</u>	<u>3,960,868</u>
(e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)	<u>1,988,939</u>	<u>1,846,698</u>
(f) Net Revenues [(f) = (d) – (e)]	<u>2,067,420</u>	<u>2,114,170</u>
(g) Debt Service (including any required coverage)	<u>731,898</u>	<u>735,179</u>
(h) Attach audited annual financial report(s), or pages thereof, or other documentation necessary to support the above information. Include any notes or comments from the audit reports regarding compliance with covenants of debt obligations having a prior or parity lien on the revenues pledged for repayment of the SRF Loan. (<i>Attachment #5</i>)		
(i) Attach worksheets reconciling this page with the appropriate financial statements (for example, backing out depreciation and interest payments from operating expenses). (<i>Attachment #5</i>)		
(j) If the net revenues were not sufficient to satisfy the debt service and coverage requirement, please explain what corrective action was taken. (<i>Attachment # _____</i>)		

PART V – SUPPLEMENTARY INFORMATION

SCHEDULE OF PROJECTED REVENUES AND DEBT COVERAGE

Begin with the fiscal year preceding first anticipated semiannual loan payment and continuing for at least three additional years. Attach a separate page for previous State Revolving Fund loans. (*Attachment #5*)

	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>
(a) Operating Revenue (W & S)	<u>3,861,753</u>	<u>3,977,606</u>	<u>4,096,934</u>	<u>4,219,842</u>	<u>4,346,437</u>
(b) Interest Income	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>	<u>11,000</u>
(c) Other Income or Revenue (identify)					
<u>Water Taps</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
<u>Reconnect Fees</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
<u>Sewer Taps</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<u>Late Charges</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
<u>Miscellaneous</u>					
(d) Total Revenues	<u>4,017,753</u>	<u>4,133,606</u>	<u>4,252,934</u>	<u>4,375,842</u>	<u>4,502,437</u>
(e) Operating Expenses (excluding interest on debt, depreciation, and other non-cash items)	<u>1,939,032</u>	<u>2,035,985</u>	<u>2,137,784</u>	<u>2,244,673</u>	<u>2,356,907</u>
(f) Net Revenues (f = d - e)	<u>2,078,721</u>	<u>2,097,621</u>	<u>2,115,150</u>	<u>2,131,169</u>	<u>2,145,530</u>
(g) Revenue (including coverage) pledged to debt service, excluding SRF loans	<u>601,427</u>	<u>590,696</u>	<u>590,946</u>	<u>589,845</u>	<u>547,838</u>
(h) Revenue (including coverage) pledged to outstanding SRF loans	<u>351,550</u>	<u>351,550</u>	<u>351,550</u>	<u>351,550</u>	<u>351,550</u>
(i) Revenue Available for this SRF Loan [(i) = (f) - (g) - (h)]	<u>1,125,744</u>	<u>1,155,375</u>	<u>1,172,654</u>	<u>1,189,774</u>	<u>1,246,142</u>

(j) Identify the source of the above information and explain methods used to develop the projections (*Attachment #5*). Include an explanation of any revenue and expense growth or other adjustments; for example, any rate increases, service growth, inflation adjustments, expense adjustments reflecting the cost of operating additional facilities, or other considerations.

(k) For construction loans, are the above projections consistent with the accepted financial feasibility information? Yes No

If "No", please explain. (*Attachment #*____)

AGENDA No. 6

QUOTE

Southern Sewer Equipment Sales

3409 Industrial 27th Street

Fort Pierce, FL 34946

"A CERTIFIED MBE WOMAN OWNED BUSINESS"

Date	S.O. No.
10/12/2015	136294
PH. NUMBER	
863-990-0907	

BILL TO
CITY OF ARCADIA ACCOUNTS PAYABLE P O BOX 1000 ARCADIA, FL 34265

SHIP TO
CITY OF ARCADIA 645 TURNER RD ARCADIA, FL 34266

PLEASE REFER TO QUOTE NUMBER WHEN PLACING ORDER

Phone #	Fax #	E-mail	Web Site
800-782-4134	772-595-9171	info@southernsewer.com	www.southernsewer.com

P.O. No.	Terms	SHIP VIA	CUSTOMER
QUOTE	NET 10 DAYS		TIM

QTY.	PART NUMBER	DESCRIPTION	EACH	TOTAL
0	MILEAGE	DATE/TIME:08/03/2015 MAKE:SERIAL# ELGIN EAGLE MV1259D MODEL # ELGIN WHIRLWIND 10/14/2006	1.57	0.00
	MECHANICAL ISSUE	MILEAGE: PONY MOTOR: CHASSIS HOURS: VIN #: 49HAADB47D W84117 2007 STERLING SC8000 AFTER REPAIR OF THE AIR TANK, THESE ITEMS HAVE BEEN NOTICED TO NEED REPAIR. garage@arcadia-fl.gov *	0.00	0.00
2		1041409 - GUTTER BROOM MOTOR	912.95	1,825.90
2		LS1064792 - 13" X 55" SUCTION TUBE	862.69	1,725.38
1		1071210 - 3 VALVE MANIFOLD	1,095.88	1,095.88
1		1071211 - 2 VALVE MANIFOLD	182.70	182.70
1		1041729 - CENTER BROOM MOTOR	654.42	654.42
1		1064727 - DOOR OPEN CYLINDER	1,461.60	1,461.60
1		1030549 - HYD CYLINDER	340.25	340.25
2		LS1068766 - FLOOD LIGHT	47.555	95.11
2	30988	GUTTER BROOM ASSEMBLY, WIRE (2) PIECE, 2 ROW PLASTIC BACK-ELGIN WHIRLWIND/JOHNTSON 600 (OLD #30636) (30599)	94.12	188.24
1		1063242 - POLY TUBE BROOM CENTER	285.11	285.11

Subtotal

Sales Tax (0.0%)

Total

CREDIT CARD PAYMENTS WILL NOT BE ACCEPTED ON INVOICES OVER \$5000
A 25% RESTOCK WILL BE CHARGED ON ALL RETURNED ITEMS.

QUOTES ARE VALID FOR 30 DAYS

QUOTE

Southern Sewer Equipment Sales

3409 Industrial 27th Street

Fort Pierce, FL 34946

"A CERTIFIED MBE WOMAN OWNED BUSINESS"

Date	S.O. No.
10/12/2015	136294
PH. NUMBER	
863-990-0907	

BILL TO
CITY OF ARCADIA ACCOUNTS PAYABLE P O BOX 1000 ARCADIA, FL 34265

SHIP TO
CITY OF ARCADIA 645 TURNER RD ARCADIA, FL 34266

PLEASE REFER TO QUOTE NUMBER WHEN PLACING ORDER

Phone #	Fax #	E-mail	Web Site
800-782-4134	772-595-9171	info@southernsewer.com	www.southernsewer.com

P.O. No.	Terms	SHIP VIA	CUSTOMER
QUOTE	NET 10 DAYS		TIM

QTY.	PART NUMBER	DESCRIPTION	EACH	TOTAL
1		WIRING HARNESS * PARTIAL FOR WATER SYSTEM* the water system is not working, there are multiple issues. Power is not getting to some solenoid functions. Some solenoids are not working. Some hosing to functions needs repair.	125.00	125.00
1	MISC.	POSSIBLE MISC. HARDWARE	327.82	327.82
45	LABOR	LABOR BY SOUTHERN SEWER:	95.00	4,275.00
	FREIGHT	SHIPPING NOT INCLUDED IN PRICING	0.00	0.00
	NOTE	OTHER PARTS AND REPAIRS MAY BE FOUND WHEN DISMANTLED. IF OTHER NEEDED REPAIRS ARE FOUND ON YOUR EQUIPMENT, YOU WILL BE NOTIFIED AS SOON AS POSSIBLE. THIS IS NOT A COMPREHENSIVE LIST.	0.00	0.00

		Subtotal	\$12,582.41
CREDIT CARD PAYMENTS WILL NOT BE ACCEPTED ON INVOICES OVER \$5000 A 25% RESTOCK WILL BE CHARGED ON ALL RETURNED ITEMS.		Sales Tax (0.0%)	\$0.00
QUOTES ARE VALID FOR 30 DAYS		Total	\$12,582.41

DEPARTMENT REPORTS

CITY OF ARCADIA
SUMMARY OF ALL FUNDS
AS OF NOVEMBER 30, 2015

REVENUES:

FUND:	BUDGETED REVENUE	ACTUAL REVENUE	REMAINING	% REC'D
<i>GENERAL FUND:</i>	4,687,013	605,613	4,081,400	12.9%
<i>SM. CTY SURTAX/ CAP IMP.:</i>	478,047	81,433	396,614	17.0%
<i>ROAD / STREET PROJECTS</i>	1,000,000	1,000,000	-	100.0%
<i>MCSWAIN RESTORATION</i>	544,726	544,726	-	100.0%
<u>ENTERPRISE FUNDS:</u>				
<i>WATER/SEWER FUND:</i>	4,076,915	1,007,955	3,068,960	24.7%
<i>SOLID WASTE FUND:</i>	793,799	151,680	642,119	19.1%
<i>AIRPORT FUND:</i>	283,452	14,237	269,215	5.0%
TOTAL ALL FUNDS:	11,863,952	3,405,644	8,458,308	28.7%

EXPENSES

FUND:	BUDGETED EXPENSES	ACTUAL EXPENSES	REMAINING	% USED
<i>GENERAL FUND:</i>	4,687,013	907,600	3,779,413	19.4%
<i>SM. CTY SURTAX/ CAP IMP.:</i>	478,047	-	478,047	0.0%
<i>ROAD / STREET PROJECTS</i>	1,000,000	57,759	942,241	5.8%
<i>MCSWAIN RESTORATION</i>	544,726	151,132	393,594	27.7%
<u>ENTERPRISE FUNDS:</u>				
<i>WATER/SEWER FUND:</i>	4,076,915	430,984	3,645,931	10.6%
<i>SOLID WASTE FUND:</i>	793,799	76,405	717,394	9.6%
<i>AIRPORT FUND:</i>	283,452	13,065	270,387	4.6%
TOTAL ALL FUNDS:	11,863,952	1,636,945	10,227,007	13.8%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 30, 2015

GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
AD VALORUM TAXES				
Ad Valorem Taxes - Current	1,473,256	91,935	1,381,321	6.2%
Ad Valorem Taxes - Delinquent	-	-	-	0.0%
Interest on AD Valorem Tax	-	-	-	100.0%
Tax Certificate Sales	-	-	-	0.0%
Total AD Valorem Taxes	1,473,256	91,935	1,381,321	6.2%
SALES & USE TAX				
State Local Option Fuel Tax New (1-5 Cent Tax)	88,274	14,013	74,261	15.9%
Gas Tax 5 & 6 Cents (1-6 Cent Tax)	181,642	29,426	152,216	16.2%
Total Sales & Use Tax	269,916	43,438	226,478	16.1%
FRANCHISE FEES				
Electricity Franchise	400,000	86,616	313,384	21.7%
Total Franchise Fees	400,000	86,616	313,384	21.7%
UTILITY SERVICE TAX (PST)				
Electricity Utility Tax	300,000	70,326	229,674	23.4%
Water Utility Tax	107,000	26,523	80,477	24.8%
Gas Utility Tax	20,000	1,914	18,086	9.6%
Communications Service Tax	227,125	32,213	194,912	14.2%
Total Utility Service Tax	654,125	130,976	523,149	20.0%
OTHER GENERAL TAXES				
Local Business Tax Receipts	40,000	8,873	31,127	22.2%
Total Other General Taxes	40,000	8,873	31,127	22.2%
OTHER REVENUES				
Cemetary Lots	9,000	1,941	7,059	21.6%
Total Other Revenues	9,000	1,941	7,059	21.6%
BUILDING PERMITS				
Building Permits	5,000	2,530	2,470	50.6%
Total Building Permits	5,000	2,530	2,470	50.6%
GENERAL FUND REVENUES				
OTHER LICENSES & PERMITS				
Zoning Fees	2,750	-	2,750	0.0%
Maps	-	-	-	0.0%
Other Licenses & Permits	6,000	445	5,555	7.4%
Total Other Licenses & Permits	8,750	445	8,305	5.1%

**CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 30, 2015**

FEDERAL GRANTS	BUDGETED	ACTUAL	REMAINING	% REC'D
COPS Grant	-	-	-	0.0%
Victims of Crime Grant (Voca)	29,204	5,643	23,561	19.3%
Rural Investigation Grant	-	-	-	0.0%
JAGC 2016-DESO-2 R3-097 GRANT	8,437	-	8,437	0.0%
JAGC 2015 1 R1 003 BODY CAMERA GRANT	-	1,696	(1,696)	0.0%
Total Federal Grants	37,641	7,339	30,302	19.5%
STATE GRANTS				
Dept. of Transportation US 17 Widening	-	-	-	0.0%
Dept. of Economic OPP Planning Grant	-	-	-	0.0%
Hurricane Grant	-	-	-	0.0%
Total State Grants	-	-	-	0.0%
STATE SHARED REVENUES				
State Half Cents Sales Tax	268,692	40,485	228,207	15.1%
State Shared Motor Fuel	66,176	10,719	55,457	16.2%
State Shared Sales Tax	213,048	34,491	178,557	3.3%
Mobile Home License	2,500	84	2,416	3.3%
Alcoholic Beverage Licenses	3,300	-	3,300	0.0%
State of FL Lighting Maintenance Agreement	44,498	-	44,498	0.0%
State of FL Traffic Light Maintenance Agreement	43,168	-	43,168	0.0%
State of FL Pension Contribution	-	-	-	0.0%
Total State Shared Revenues	641,382	85,779	555,603	13.4%
SHARED REVENUES FROM LOCAL UNITS				
School Guard Crossing - School Board	18,000	1,970	16,030	10.9%
DeSoto County Business Tax	1,500	1,383	117	100.0%
Total Shared Revenue from Local Units	19,500	3,353	16,147	17.2%
GENERAL FUND REVENUES				
PUBLIC SERVICE REVENUE				
Police Services	-	-	-	0.00%
Fire Protection Services - MSBU	239,980	-	239,980	0.00%
Accident Reports	900	252	648	28.02%
Code Enforcement Fees	1,000	-	1,000	0.00%
Total Public Safety Revenue	241,880	252	241,628	0.10%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 30, 2015

CULTURE/RECREATION	BUDGETED	ACTUAL	REMAINING	% REC'D
GOLF COURSE & PRO SHOP				
Golf Course Green Fees	75,000	7,323	67,677	9.8%
Cart Rentals	100,000	17,292	82,708	17.3%
Golf Course Membership Fees	100,000	52,679	47,321	52.7%
Pro Shop & Food and Beverage	60,000	5,425	54,575	9.0%
Total Golf Course & Pro Shop	335,000	82,719	252,281	24.7%
Other Culture / Recreation				
Rent Fees for Speer Center	1,000	-	1,000	0.0%
Way Building Rent	-	-	-	0.0%
Parks Maintenance Agreements	-	-	-	0.0%
Total Other Culture / Recreation	1,000	-	1,000	0.0%
Total Culture / Recreation	336,000	82,719	253,281	24.6%
FINES & FORFEITURES	BUDGETED	ACTUAL	REMAINING	% REC'D
Court Fines	23,000	4,845	18,155	21.1%
Police Education	-	-	-	0.0%
Misc Charges for Services	8,000	5,005	2,995	62.6%
Taxi Application Fees	4,000	925	3,075	23.1%
Parking Violations	500	29	471	0.0%
Towing Fees	-	-	-	0.0%
Impound	8,500	375	8,125	4.4%
Confiscated and Restitution (from Law Enforcement Trust)	-	-	-	0.0%
Total Fines and Forfeitures	44,000	11,179	32,821	25.4%
INTEREST EARNINGS	BUDGETED	ACTUAL	REMAINING	% REC'D
Law Enforcement Trust Income	-	-	-	0.0%
Other Interest	250	-	250	0.0%
Unrealized Gain	-	-	-	0.0%
Bond Interest	-	-	-	0.0%
Total Interest Earnings	250	-	250	0.0%
GENERAL FUND REVENUES	BUDGETED	ACTUAL	REMAINING	% REC'D
RENTS & ROYALTIES				
Mobile Home Park Rent	194,000	36,715	157,285	18.9%
Mobile Home Park Laundry	1,000	40	960	4.0%
Total Rents & Royalties	195,000	36,755	158,245	18.8%
SALES/COMP FOR LOSS OF FIXED ASSET	BUDGETED	ACTUAL	REMAINING	% REC'D
Sale of Fixed Asset	-	-	-	-
SALE OF SURPLUS MATERIALS/SCRAP	BUDGETED	ACTUAL	REMAINING	% REC'D
Sale of Surplus Materials	5,000	-	5,000	0.0%
Total Sale of Surplus Materials	5,000	-	5,000	0.0%

CITY OF ARCADIA
REVENUE BUDGET REPORT
GENERAL FUND
AS OF NOVEMBER 30, 2015

CONTRIBUTIONS/DONATIONS FROM PRIVATE	BUDGETED	ACTUAL	REMAINING	% REC'D
Miscellaneous Donations -Police	-	-	-	0.0%
Jim Space Foundation Donation	-	-	-	0.0%
Total Contributions/ Donations from Private	-	-	-	0.0%
OTHER MISC REVENUE				
OTHER MISC REVENUE	BUDGETED	ACTUAL	REMAINING	% REC'D
Copies - City Hall	200	15	185	7.5%
Copies - Police Station	-	-	-	0.0%
Miscellaneous	500	100	400	20.0%
Miscellaneous Refunds	-	-	-	0.0%
Special Detail APD	4,000	-	4,000	0.0%
Shop With A Cop	-	11,368	(11,368)	0.0%
Housing Authority Prior Payment	-	-	-	0.0%
Total Other Misc Revenue	4,700	11,483	(6,783)	0.32%
CONTRIBUTION FROM OTHER FUNDS				
CONTRIBUTION FROM OTHER FUNDS	BUDGETED	ACTUAL	REMAINING	% REC'D
Transfer from Water (Loan)	53,000	-	53,000	0.0%
Total Contribution from Other Funds	53,000	-	53,000	0.0%
CHARGE BACKS FROM ENTERPRISE FUNDS				
CHARGE BACKS FROM ENTERPRISE FUNDS	BUDGETED	ACTUAL	REMAINING	% REC'D
Transfers In	248,613	-	248,613	0.0%
FUND BALANCE				
FUND BALANCE	BUDGETED	ACTUAL	REMAINING	% REC'D
Fund Balance		-	-	0.0%
TOTAL GENERAL FUND REVENUES	4,687,013	605,613	4,081,400	12.9%

**CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER, 2015**

LEGISLATIVE/COUNCIL EXPENSES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	22,932	5,842	17,090	25.5%
Operating Expenses	57,514	7,204	50,310	12.5%
TOTAL LEGISLATIVE/COUNCIL	80,446	13,047	67,399	16.2%

RETIREE & COUNCIL RETIREES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	88,022	13,431	74,591	15.3%

EXECUTIVES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	326,339	50,951	275,388	15.6%
Operating Expenses	31,711	3,535	28,176	11.1%
TOTAL EXECUTIVE	358,050	54,486	303,564	15.2%

FINANCIAL & ADMINISTRATIVE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	168,284	33,101	135,183	19.7%
Operating Expenses	87,523	51,329	36,194	58.6%
TOTAL FINANCE & ADMINISTRATIVE	255,807	84,429	171,378	33.0%

LEGAL COUNCIL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Professional Services	70,100	2,826	67,274	4.0%
Other Legal Services	10,000	-	10,000	0.0%
TOTAL LEGAL COUNCIL	80,100	2,826	77,274	3.5%

COMPREHENSIVE (COMMUNITY DEVELOPMENT)				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	71,060	12,518	58,542	17.6%
Operating Expenses	64,884	5,392	59,492	8.3%
TOTAL COMPREHENSIVE	135,944	17,910	118,034	13.2%

**CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER, 2015**

OTHER GOVERNMENT SERVICES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	15,000	-	15,000	0.0%
Operating Expenses	157,816	73,194	84,622	46.4%
Contingency	120,120	-	120,120	0.0%
TOTAL OTHER GOVERNMENTAL SERVICES	292,936	73,194	219,742	25.0%

LAW ENFORCEMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	1,154,897	258,830	896,067	22.4%
Operating Expenses	220,862	50,735	170,127	23.0%
Capital Outlay	27,000	-	27,000	0.0%
TOTAL LAW ENFORCEMENT	1,402,759	309,565	1,093,194	22.1%

VICTIMS OF CRIMES GRANT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	40,479	8,232	32,247	20.3%
TOTAL VICTIMS OF CRIMES GRANT	40,479	8,232	32,247	20.3%

POLICE EQUIPMENT GRANT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
APD ANTI-DRUG - 2016	8,437	-	8,437	0.0%
TOTAL POLICE EQUIPMENT GRANT	8,437	-	8,437	0.0%

SCHOOL CROSSING GUARD				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	18,447	4,220	14,227	22.9%
Operating Expenses	375	-	375	100.0%
TOTAL SCHOOL CROSSING GUARD	18,822	4,220	14,602	22.4%

SHOP WITH A COP EXPENSES				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	-	8,701	(8,701)	0.0%
TOTAL SCHOOL CROSSING GUARD	-	8,701	(8,701)	0.0%
TOTAL ALL LAW ENFORCEMENT	1,470,497	330,718	1,139,779	22.5%

FIRE CONTROL				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Operating Expenses	407,482	70,651	336,831	17.3%
TOTAL FIRE CONTROL	407,482	70,651	336,831	17.3%

**CITY OF ARCADIA
EXPENSE BUDGET REPORT
GENERAL FUND
AS OF AS OF NOVEMBER, 2015**

CEMETERY				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	37,478	7,793	29,685	20.8%
Operating Expenses	21,591	2,498	19,093	11.6%
TOTAL CEMETERY	59,069	10,291	48,778	17.4%

STREET DEPARTMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	184,419	25,755	158,664	14.0%
Operating Expenses	199,693	26,354	173,339	13.2%
Capital Outlay	-	-	-	0.0%
TOTAL STREET DEPARTMENT	384,112	52,109	332,003	13.6%

OTHER TRANSPORTATION				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	9,390	2,158	7,232	23.0%
Operating Expenses	78,460	1,941	76,519	2.5%
TOTAL OTHER TRANSPORTATION	87,850	4,099	83,751	4.7%

VEHICLE AND FACILITY MAINTENANCE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	105,506	19,906	85,600	18.9%
Operating Expenses	19,611	5,669	13,942	28.9%
Capital Outlay	3,500	-	3,500	0.0%
TOTAL VEHICLE AND FACILITY MAINTENANCE	128,617	25,575	103,042	19.9%

PARKS DEPARTMENT				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	170,001	27,024	142,977	15.9%
Operating Expenses	71,983	19,871	52,112	27.6%
Capital Outlay	-	-	-	0.0%
TOTAL PARKS DEPARTMENT	241,984	46,895	195,089	19.4%

MOBILE HOME PARK				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	48,314	9,353	38,961	19.4%
Operating Expenses	117,203	9,318	107,885	8.0%
Capital Outlay	5,000	-	5,000	0.0%
TOTAL MOBILE HOME PARK	170,517	18,672	151,845	10.9%

CITY OF ARCADIA
 EXPENSE BUDGET REPORT
 GENERAL FUND
 AS OF AS OF NOVEMBER, 2015

GOLF COURSE				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	194,883	36,839	158,044	18.9%
Operating Expenses	215,831	46,812	169,019	21.7%
Capital Outlay				0.0%
TOTAL GOLF COURSE	410,714	83,651	327,063	20.4%

WAY BUILDING				
ACCOUNTS	BUDGETED	ACTUAL	REMAINING	% USED
Personnel Expenses	5,366	2,701	2,665	50.3%
Operating Expenses	29,500	2,914	26,586	9.9%
TOTAL WAY BUILDING	34,866	5,615	29,251	16.1%

TOTAL GENERAL FUND EXPENSES	4,687,013	907,600	3,779,413	19.4%
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**CITY OF ARCADIA
SM. CTY SURTAX/CAPITAL IMPROVEMENT
BUDGETED REVENUE
AS OF NOVEMBER 30, 2015**

	Budgeted	Actual	Remaining	% Used
Small Cty. Surtax	478,047	81,433	396,614	17.0%
Interest SBA	-	-		
Other Interest Earnings	-	-		
Interest on Investment Acct	-	-		
Unrealized Gain	-	-		
Other Miscellaneous	-	-		
Fund Balance Reserves	-	-		
Total Surtax/Capital	478,047	81,433	396,614	17.0%

**CITY OF ARCADIA
SM. CTY SURTAX/CAPITAL IMPROVEMENT
EXPENSES
AS OF OCTOBER 26, 2015**

	Budgeted	Actual	Remaining	% Used
Way Building				
Council Chambers	-			
Improvements (Computer Upgrade)	10,000.00	-	10,000	0.0%
Total Way Building	10,000.00			
Streets				
Street, Sidewalks & Curbs	-	-	-	0.0%
Stormwater Projects	-	-	-	-
Machinery & Equipment	-	-	-	-
Principal Bond Payments	-	-	-	-
ADM Fees - Bond 2003	-	-	-	-
Interest Bond Payments	-	-	-	-
Bond Administration Expense	-	-	-	-
Improvements (Computer Upgrades)			-	-
Total Streets	-	-	-	0.0%
Debt Service				
Principal	-	-	-	-
Interest	-	-	-	-
Total Debt Service	-	-	-	-
Police				
Improvements	-	-	-	-
Machinery & Equipment	-	-	-	-
Total Police	-	-	-	-
Parks and Recreation				
Improvements Golf Course	60,000	-	60,000	0.0%
Land	-	-	-	-
Machinery & Equipment	-	-	-	-
Total Parks	60,000	-	60,000	0.0%
Contingency	408,047	-	408,047	0.0%
Total Transfers	-			
Total Capital Improvement/ Surtax	478,047	-	478,047	0.0%

CITY OF ARCADIA
ROAD / STREET PROJECTS
REVENUES / EXPENSES
AS OF NOVEMBER 30, 2015

ROAD / STREET PROJECTS - REVENUES

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
TRANSFER FROM STREET RESERVE	500,000	500,000	-	100.0%
TRANSFER FROM INFRASTRUCTURE	500,000	500,000	-	100.0%
TOTAL ROAD / STREET PROJECTS - REVENUE	1,000,000	1,000,000	-	100.0%

ROAD / STREET PROJECTS - EXPENDITURES

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Street, Sidewalks & Curbs	700,000	57,759	642,241	8.3%
Stormwater Projects	300,000		300,000	0.0%
TOTAL ROAD / STREET PROJECTS - EXPENSE	1,000,000	57,759	942,241	5.8%

CITY OF ARCADIA
MCSWAIN RESTORATION
REVENUES / EXPENSES
AS OF NOVEMBER 30, 2015

MCSWAIN RESTORATION - REVENUES

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Mosaic Contribution	500,000	500,000	-	100.0%
Transferred from Surtax	44,726	44,726	-	100.0%
TOTAL MCSWAIN REVENUES	544,726	544,726	-	100.0%

MCSWAIN RESTORATION - EXPENSES

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Contractual	544,726	151,132	393,594	27.7%
TOTAL MCSWAIN EXPENSES	544,726	151,132	393,594	27.7%

**CITY OF ARCADIA
WATER/SEWER ENTERPRISE FUND
REVENUE
AS OF NOVEMBER 30, 2015**

WATER/SEWER ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Water Revenue	2,294,541	435,270	1,859,271	19.0%
Water Tap Fees	15,000	67,983	(52,983)	453.2%
Water Reconnect Fees	25,000	4,230	20,770	16.9%
Late Fees	100,000	25,091	74,909	25.1%
Sewer Revenue	1,637,374	317,882	1,319,492	19.4%
Sewer Tap Fees	5,000	157,500	(152,500)	3150.0%
Water Meter Deposit interest	-	-	-	0.0%
Miscellaneous	-	-	-	0.0%
Leachate Payments	-	-	-	0.0%
Fund Balance	-	-	-	0.0%
Total Current Revenues	4,076,915	1,007,955	3,068,960	24.7%

**CITY OF ARCADIA
WATER/SEWER ENTERPRISE FUND
EXPENSES
AS OF NOVEMBER 30, 2015**

WATER/SEWER ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
Water Treatment Plant				
Personnel Services	150,361	30,270	120,092	20.1%
Operating Expenses	347,425	53,648	293,776	15.4%
Capital Outlay	-	-	-	0.0%
Debt Service Principal	358,696	-	358,696	0.0%
Total WTP Expenses	856,482	83,918	772,564	9.8%
Waste Water Plant				
Personnel Services	280,720	47,647	233,073	17.0%
Operating Expenses	594,756	79,657	515,099	13.4%
Capital Outlay	25,000	-	25,000	0.0%
Total WWP Expenses	900,476	127,304	773,172	14.1%
Utility Collections & Billing				
Personnel Services	176,473	33,064	143,409	18.7%
Operating Expenses	122,637	13,537	109,100	11.0%
Total UB Expenses:	299,110	46,602	252,508	15.6%
Water Systems				
Personnel Services	177,113	27,391	149,721	15.5%
Operating Expenses	137,545	13,458	124,087	9.8%
Capital Outlay	30,000	-	30,000	0.0%
Total Debt Service	625,558	57,529	568,029	9.2%
Total Water Systems Expenses	970,216	98,378	871,837	10.1%
Waste Water Systems				
Personnel Services	148,057	29,044	119,013	19.6%
Operating Expenses	98,392	10,667	87,725	10.8%
Capital Outlay	-	-	-	0.0%
Total Waste Water Systems Expenses	246,449	39,711	206,738	16.1%
City-County Interconnect	-	-	-	
US #17 Widening	-	-	-	0.0%
Subtotal:	3,272,732	395,912	2,876,820	12.1%
RENEW AND REPLACE	450,000	35,071	414,929	7.8%
CONTINGENCY	354,182	-	354,182	0.0%
TOTAL WATER/SEWER ENTERPRISE FUND EXPENSES:	4,076,915	430,984	3,645,931	10.6%

CITY OF ARCADIA
SOLID WASTE ENTERPRISE FUND
REVENUES / EXPENSES
AS OF NOVEMBER 30, 2015

SOLID WASTE ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Garbage Revenue	773,799	148,513	625,286	19.2%
Extra Trash Pick-Up	20,000	3,167	16,833	15.8%
Other Income	-	-	-	0.0%
Miscellaneous		-	-	0.0%
TOTAL SOLID WASTE REVENUES	793,799	151,680	642,119	19.1%

SOLID WASTE ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	284,378	49,929	234,449	17.6%
OPERATING EXPENSES	236,421	6,354	230,067	2.7%
LANDFILL CHARGES	273,000	20,122	252,878	7.4%
CAPITAL OUTLAY	-	-	-	0.0%
TOTAL SOLID WASTE EXPENSES	793,799	76,405	717,394	9.6%

CITY OF ARCADIA
 AIRPORT ENTERPRISE FUND
 REVENUES / EXPENSES
 AS OF NOVEMBER 30, 2015

AIRPORT ENTERPRISE FUND REVENUES:

REVENUE SOURCE	BUDGETED	YTD ACTUAL	REMAINING	% REC'D
Federal Grants - F.A.A. - Taxiway B	162,900	-	162,900	0.0%
State Grants -F.D.O.T. - Taxiway B	18,100	-	18,100	0.0%
Rent	89,084	14,237	74,847	16.0%
Insurance Reimbursements	-	-	-	0.0%
Transfer from Fund Balance	13,368	-	13,368	0.0%
TOTAL AIRPORT REVENUES	283,452	14,237	269,215	16.0%

AIRPORT ENTERPRISE FUND EXPENSES:

EXPENSES	BUDGETED	YTD ACTUAL	REMAINING	% USED
PERSONNEL EXPENSES	11,914	-	11,914	0.0%
OPERATING EXPENSES	90,538	13,065	77,473	14.4%
CAPITAL OUTLAY	181,000	-	181,000	0.0%
TOTAL AIRPORT EXPENSES	283,452	13,065	270,387	4.6%