

**MINUTES
CITY COUNCIL
CITY OF ARCADIA
TUESDAY, DECEMBER 18, 2012
6:00 PM**

The following minutes reflect action items of the City Council of the City of Arcadia. For a verbatim copy of the minutes you may contact City Administration to obtain a copy of the recorded meeting.

CALL TO ORDER, INVOCATION PLEDGE OF ALLEGIANCE & ROLL CALL

The meeting was called to order at approximately 6:00 p.m.

Mr. Ross Heine gave the invocation which was followed by the Pledge of Allegiance.

Arcadia City Council

Mayor Keith Keene

Deputy Mayor Robert Heine

Councilman Robert R. Allen

Councilwoman Alice Frierson (Absent)

Councilman Joseph E. Fink

Arcadia City Staff

City Administrator Judi Jankosky

Captain Matt Anderson

Thomas Slaughter, Planner

City Recorder Virginia S. Haas

City Attorney Thomas J. Wohl

CONSENT AGENDA

1. Check Warrant Reports from 12/04/12, 12/07/12, 12/12/12, 12/14/12
2. Air-Cadia Flowage and Hanger Report for November
3. Special Event Permit for Martin Luther King Jr. Parade on 01/21/2013
4. Annual Event Permit for Team Arcadia – Downtown Merchants Committee – Arcadia's Olde Town Market
5. Certificate of Appropriateness for Demolition/New Ground Signage – Trinity United Methodist Church

A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve consent agenda items 1 through 5 as presented. The motion carried 4-0.

DISCUSSION ITEMS

6. List of Parades (2012)

Mrs. Jankosky read a list of seven documented parades from 2012. **A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve the documented events and waiver of fees for the presented parades for 2013. The motion carried 4-0.**

7. Code of Conduct

A motion was made by Councilman Allen and seconded by Deputy Mayor Heine to adopt the presented Code of Conduct as a reference standard for the City Council members. The motion carried 4-0.

8. Adopt-A-Road Program

Mayor Keene requested that "Contractor" reference in the agreement be changed to "Volunteer Organization". A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve the Adopt-A-Road Program Agreement with noted changes above. The motion carried 4-0.

9. Utility Bill Accountability – Discussion only, no action taken

Mrs. Jankosky updated the Council on recent case law regarding billing of utilities directly to the property owner. Deputy Mayor Heine noted and Councilman Fink agreed that the most recent adoption of deposit increases may address this issue.

10. Utility Billing Update and Continued Efforts

Mrs. Jankosky reported that the Finance Director and utility billing were working diligently to find all meters that are not functioning properly. They are gathering data on parcels that meet the connection requirements for water and sewer and are issuing a notice to connect allowing property owner 90 days to establish an account. The next step is to locate accounts that have dropped out of the system. Mrs. Jankosky requested an offer of amnesty for these accounts until January 31, 2013.

A motion was made by Councilman Fink and seconded by Deputy Mayor Heine to approve the request of amnesty for those accounts that have dropped from the system, overlooked meters, tampered meters, etc and allow for a waiver of fees until January 31, 2013. The motion carried 4-0

11. Bonuses

A motion was made by Councilman Allen and seconded by Deputy Mayor Heine to approve Christmas Bonuses to full time non-exempt staff in the amount of \$50.00 per person totaling \$3,000 to include \$230 for withholdings. The motion carried 4-0.

COMMENTS FROM DEPARTMENTS

1. City Marshal

Captain Anderson reported on two accidents; one located on Oak Street and the other on Magnolia.

2. Attorney – No Report

3. City Administrator

a. Mobile Home Park

Mrs. Jankosky requested a blanket approval for evictions so long as there is legal standing and

all criteria is met for the eviction. Council agreed.

b. Oak Street

Mrs. Jankosky reported that Public Works would be re-striping parking areas on Oak Street.

c. USDA Rural Grant

Mrs. Jankosky reported that Kimley-Horn and Associates is working on a grant for Water, Sewer and Stormwater.

Mayor Keene asked Mrs. Jankosky to request an update on the improvements on US 17.

PUBLIC (PLEASE LIMIT PRESENTATIONS TO FIVE MINUTES)

MAYOR AND COUNCIL MATTERS

ADJOURN

There being no further business the meeting adjourned at 6:25 p.m.

APPROVED THIS 15th DAY OF JANUARY, 2013.

By:



Keith Keene, Mayor

ATTEST:



Virginia S. Haas, City Recorder