SOLE-SOURCE JUSTIFICATION FORM

Instructions: Complete this form for all Sole Source Purcahses that will exceed $1,000 where competition has not been obtained or is not available. This notice will be posted publically where the Purchasing Offices are located and on the internet at www.arcadia-fl.gov. The posting will be for 7 business days prior to acceptance.

By submitting this request, I certify that this justification is accurate and complete to the best of my kownledge and that I have no financial or other interest in selecting this vendor to provide the supplies or services indicated. I also understand the following applies to me as well: Per Florida Statute 838.22 "It is unlawful for a public servant with corrupt intent...to circumvent a competitive bidding process...by using a sole-source contract. Any person who violates this section commits a felony..." Also Florida Statute 838.022 "(1) Official misconduct means the commission of the following act by a public servant, with corrupt intent to obtain a benefit for himself or herself or another or to cause unlawful harm to another; knowingly falsifying or causing another to falsify any official record or official document. (2) Corrupt means done with knowledge that the act is wrongful and with improper motives. (3) Official misconduct...is a felony...

Requisition # if applicable:	Amount: 30,480.	Date: 10-18-16

Supply/Service being purchased: Shin maywa Motors 20hp & 10hp (2-20hp) (2-10hp)

Proposed Vendor: Electro mechanical South	Vendor Number:
Requested by: AJ Berndt	Approved by:

The requested supply/service is a sole-source procurement due to (check one):

X **Availability/One of A Kind** -- no competitive product in existence AND/OR IS AVAILABLE FROM ONLY ONE VENDOR

_____ **Compatibility** -- Must match existing piece or brand of equipment for compatibility AND IS AVAILABLE FROM ONLY ONE VENDOR

_____ **Replacement/Maintenance** – Repair or maintenance for specific brand of existing equipment AND IS AVAILABLE FORM ONLY ORIGINAL EQUIPMENT MANUFACTURER OR DESIGNATED SERVICE DEALER

_____ **Used Equipment**

_____ **Other** (Explanation must appear in field below)

Provide full explanations, complete descriptions, and/or list all relevant reasons to support this determination in the field below. Please be sure to include a signed letter provided by the proposed vendor on their company letterhead stating that they are indeed the ONLY vendor who can provide the goods or services requested. This form will not be posted until the company letter is on file with it.

Purchase of 20hp & 10hp pumps from ElectroMechanical. They are the only vendor that carries this type of pump.

AJ Berndt
Requester's signature

10-18-16
Date

Terry Stewart 10-19-16

Please note that Sole Source approvals are valid for one fiscal year (Oct 1 – Sept 30)

The pump is a completely new designed pump. The only company that is a rep. is Electromechaical.

FINANCE DIRECTOR BC

ShinMaywa
Brighten Your Future

Attn: Arcadia, City of

To Whom It May Concern,

This letter is to inform that Electro Mechanical South, Inc. is an exclusive distributor for ShinMaywa (America), Ltd. in South West Florida. This includes all pump product lines for the Commercial, Industrial and Municipal markets. Should you have any questions or concerns please feel free to contact me.

Sincerely,

Charlie Halat
South East Key Account Manager
ShinMaywa (America), LTD.

Charlie Halat – Key Account Manager – North Carolina Branch
6135 Park South – Suite 510 – Charlotte NC 28210 – PH 980-613-0046
e-mail: chalat@shinmaywaamerica.com URL: http://www.shinmaywa.co.jp/america