

WORK SESSION
FEBRUARY 3, 2009

A Work Session of the Arcadia City Council was held on February 3, 2009 at 5:00 p.m. in the Margaret Way Building at 23 North Polk Avenue. Council members attending were: Fazzone, Dixon and Heine. Absent due to illness: Goodman and Johnson. Also in attendance were: Interim Administrator Fink, Attorney Hensbest, and Recorder Baumann.

Mayor Fazzone called the Work Session to order and stated the purpose of the work session is to discuss the procedure for selecting candidates to interview for the position of City Administrator from the forty-nine (49) applications received.

Recorder Baumann presented a suggestion to the Council for each of them to select ten (10) candidates in order to narrow the field from the forty-nine (49) applications on file. Recorder Baumann also asked the Council to acknowledge the attached e-mail from Councilwoman Goodman with her top ten (10) applicants.

Deputy Mayor Dixon asked what formula Recorder Baumann suggests be used in selecting the top ten (10) candidates to which she stated that the procedure is strictly up to the Council. Deputy Mayor Dixon stated he agrees with the choice of ten (10) or (15) candidates, however, he felt a better method would be for the Council to each choose three (3) candidates, for a total of fifteen (15) candidates. He stated if two or more of the Council chose the same candidate then the number of names could be reduced to a lesser amount. Deputy Mayor Dixon stated he felt this would expedite the selection process and allow the Council to move swiftly into the interview process. Mayor Fazzone and Councilman Heine agreed with this method of selection.

Mayor Fazzone stated that he had looked through the forty-nine (49) applications and had only come up with eight (8) applicants he would want to interview.

Councilman Heine stated he would not be interested in a candidate that asked for a salary that exceeded what the previous Administrator had been making.

Deputy Mayor Dixon stated that he agreed that the new administrator's salary should not exceed the former administrator's salary and that women should be equally considered.

Councilman Heine stated that he is not in favor of paying travel expenses for any applicant. Mayor Fazzone and Deputy Mayor Dixon agreed that no travel expenses should be paid for any candidate.

WORK SESSION
FEBRUARY 3, 2009
Continued

Deputy Mayor Dixon moved to have each Council member select three (3) names and send their selections to Recorder Baumann; seconded by Heine and carried. This action will be ratified at the regular 6:00 p.m. Council meeting today.

There was discussion regarding submitting the names to Recorder Baumann rather than Interim Administrator Fink as he is a candidate for the position. Mayor Fazzino then asked that Interim Administrator Fink to excuse himself from the meeting to which he did.

Attorney Henbest cautioned Recorder Baumann not to give any Council member a list of the compiled names until the actual meeting in order to be in compliance with the Sunshine Law. A Work Session will be held prior to the Regular Council Meeting at 5:00 p.m. on February 17, 2009 in order for Council to review the short list of proposed applicants.

There being no further business the meeting was adjourned.


CITY RECORDER


PRESIDENT