

**CITY OF ARCADIA
ADDENDUM ONE
FOR
INVITATION FOR BID
BID NO. 2019-01
10th AVENUE AND CYPRESS STREET SCOP FUNDED ROAD IMPROVEMENTS
Prepared By:
City of Arcadia
23 North Polk Avenue
Arcadia, Florida 34266**

ADDENDUM DATE: January 07, 2019

THIS ADDENDUM

1. Minutes from Non-Mandatory Pre-Bid meeting January 3, 2019 9:00 A.M. that includes all questions and answers.
2. Sign in sheet from the Non-Mandatory Pre-Bid meeting January 3, 2019.
3. Base Bid Engineer pricing for Project, as requested in Question 1 of the Pre-Bid Meeting:

Engineer's Estimate – 10th Avenue
Roadway Base Bid - \$492,407.31
Utility Base Bid - \$266,282.00

Engineer's Estimate – Cypress Street
Roadway Base Bid - \$316,310.95
Utility Base Bid - \$199,550.72

TOTAL: 10th Avenue & Cypress - \$1,274,551

4. There is a discrepancy in the bid document regarding substantial completion and final completion. The days listed on page 12 are incorrect and should be disregarded. The correct time frames are as listed on page 29 and page 64 and are as follows:
 1. Substantial Completion – 220 Calendar days
 2. Final Completion – 250 Calendar days
5. Manhole inspections (and all inspections) must be scheduled by contacting City staff member, Darlene Davis by phone: 863-494-4114 or email: ddavis@arcadia-fl.gov.
6. There were two requests for a copy of the bid schedules in excel format. An excel file with all of the bid schedules (six tabs) is attached, however please note the following:
 - a. The excel bid schedule is only a tool to be used to complete the bid schedule.
 - b. Bidder's MUST provide their bid on the sheets included in the Bid Document (on pages 13 through 18).
 - c. It is the Bidder's responsibility to ensure consistency between the bid provided in the solicitation document any use of the excel sheets.

**NON-MANDATORY PRE BID MEETING MINUTES FOR IFB #2019-01
10TH AVENUE AND CYPRESS STREET SCOP FUNDED ROAD IMPROVEMENTS
CITY OF ARCADIA
THURSDAY, JANUARY 3, 2019
9:00 A.M.**

The Fiscal Assistant Darlene Davis opened the non-mandatory pre bid meeting at approximately 9:00 a.m. for IFB #2019-01, the City of Arcadia 10th Avenue and Cypress Street SCOP Funded Road Improvements. Those in attendance included City of Arcadia Public Works Director Steve Underwood, Engineer Mike Giardullo of Weiler Engineering, City of Arcadia Systems Supervisor Fred Lewis and City of Arcadia Systems Foreman Lee Snyder. Fiscal Assistant Darlene Davis, City Clerk Penny Delaney and City Finance Director Beth Carsten. Fiscal Assistant Davis advised this was a recorded public meeting and the purpose was to review the project plans. Mr. Giardullo advised there were two (2) separate plan sets although it was going out as one (1) bid. He explained the intention of the City was to award one (1) project (contract) to one (1) bidder (for both 10th and Cypress including both the roadway and utility components). The project is funded with SCOP grant funding through the FDOT. He further explained that for tracking purposes, it would be tracked separate (separate for both 10th and Cypress and separate for the utilities versus the road work), but the project would function as one (1) project with one (1) contractor. In addition to the City's documents, he advised that the packet should include separate construction plan sets, technical specifications, an exemption received from the Southwest Florida Water Management District, authorizations for the sewer and the water work from the FDEP and the geo tech reports for both 10th and Cypress.

Mr. Giardullo stated that Cypress Street had smaller limits, but was the more involved project. He stated it was approximately two and a half (2 ½) blocks and goes from Hillsborough to Mills. He advised it would be a curb and gutter road and everything would be replaced to include base, curb, whole road, sewer and water drainage, inlet structures, piping, water and sewer utilities, but they would try to save the sidewalk as much as possible (the sidewalk will requirement replacement where it is removed for replacement of utility service connections).

Regarding 10th Street, he advised it went from the right-of-way line on State Road 70 to Maple which would involve some periodic utility replacement, curb replacement around some of the intersections, but not to the same extent as on Cypress Street. He stated there would also be road reconstruction and spoke of the MOT plans that needed to be followed (the road will requirement closure in sections as shown in the plans).

Mr. Giardullo drew attention to the bid form and opened the meeting up to questions. **Question 1 - John Korswold of Dickerson FL, Inc. asked if there was an engineer estimate for the project. Answer to Question 1 - Regarding 10th Avenue, Mr. Giardullo advised there were three (3) alternates plus the utility portion that had been added and he suggested such be placed in an addendum. He then reviewed the following: the engineer's estimate for the base bid for the roadway portion of 10th Avenue was Four Hundred**

Ninety-Two Thousand Four Hundred Seven and 31/100 Dollars (\$492,407.31) and the engineer's estimate for the cost of the utility bid on 10th Avenue was Two Hundred Sixty-Six Thousand Two Hundred Eighty-Two and 00/100 Dollars (\$266,282.00). He advised the alternates on 10th Avenue included additional drainage work, a junction box, some inlets, some manhole covers, but mostly drainage work and the alternates range from approximately Eighteen Thousand and 00/100 Dollars (\$18,000.00) to Twenty-Five Thousand and 00/100 Dollars (\$25,000.00) a piece.

Mr. Giardullo advised Cypress Street did not have an alternate so it only had a base bid for the roadway and a utility estimate. He stated the bid (the engineer's estimate for the base bid) for the roadway work was Three Hundred Sixteen Thousand Three Hundred Ten and 95/100 Dollars (\$316,310.95) and the cost of the utility (engineer's estimate for the utility portion) was One Hundred Ninety-Nine Thousand Five Hundred Fifty and 00/100 Dollars (\$199,550.00). He advised the basis of the award would be basically the roadway bid for both and the utility bid for both combined. The alternates would be factored in with the money left over, but the lowest, responsive, responsible bidder for the total of those four (4) bid tabs (the roadway base bids and utility bids as shown in the bid schedule). He reviewed the bid tab which showed individual sub totals for 10th Avenue roadway, 10th Avenue utility, Cypress roadway and Cypress utility which would be summed up for one bottom line (on page 17) and that line will be who will be deemed the lowest bidder and the alternates come after that.

Question 2 - David Strickland of EHC, Inc. asked if the utilities and roadwork would be going to the same contractor. **Answer to Question 2** - Mr. Giardullo advised the complete project would be awarded to one (1) bidder. Mr. Giardullo explained the only reason it is set up as it is was because of the grant funding and he commented this was a small county outreach program for cities and it is FDOT funding, but unlike LAP because there are not a lot of strings attached and no special requirements on part of the contractor. He stated there would be a CEI involved in the project who will be conducting regular progress meetings throughout the construction, but mostly a standard City job.

Question 3 - Orain Albritton of A Plus Environmental Restoration, LLC. asked if anyone knew about the flows at peak times on the service. **Answer to Question 3** - No one had an answer regarding such (please see follow-up Answer to Question 4 below on page 4).

Question 4 - Mr. Albritton then asked if the City could remove the covers so that the flows and conditions could be observed and Systems Supervisor Lewis advised he would assist. **Answer to Question 4** - Mr. Giardullo stated that he would need it before he submitted a bid and if so, it may need to be noticed. Finance Director Carsten advised the City would just need to be contacted and City staff will not be able to discuss the project during the inspection due to the cone of silence.

Regarding the time frames, Mr. Giardullo pointed out a discrepancy: on page 29, the construction time frame is 220 days for substantial completion and 250 days for final completion (this is the correct time frame for both projects combined). He explained that the time between substantial completion and final completion is intended mostly for final inspections by the CEI and the City and only minor clean-up work. He advised the discrepancy should be issued in the addendum; what is shown on page 12 is incorrect and it should be 220 days for substantial completion and 250 days for final completion for both jobs (roadway work and utility). Mr. Giardullo stated there was no stipulation on completing one project before the other and he imagined both roads would be under construction at the same time at least through part if not all of the construction.

Question 5 - John Korswold of Dickerson FL, Inc. asked if those days were for both projects combined. Answer to Question 5 - Mr. Giardullo confirmed such.

Question 6 - David Strickland of EHC, Inc. referred to the number of homes and driveways on 10th Street and asked how they would maintain access for such. Answer to Question 6 - Mr. Giardullo suggested he look at the MOT plans and stated there could be a road closure, but people need to be able to get to their driveways and there will be parts where the residents will be driving on the base or sub-base. He stated the CEI and City staff would be notifying residents and agencies of the upcoming work. Discussion included there may be situations where access to a private driveway cannot be maintained due to an open cut trench in front of the driveway. The Contractor will work with the City and CEI to allow access to the maximum extent practical (no open trenches shall remain outside of working hours).

Question 7 - Orain Albritton of A Plus Environmental Restoration, LLC. asked about inspectors. Answer to Question 7 - Mr. Giardullo stated this was FDOT funded and while he would not be involved personally during construction, he would be available if questions arise regarding design. He advised the City had solicited and had awarded a company (KCCS) to do full time inspections.

Question 8 - John Korswold of Dickerson FL, Inc. asked about an anticipated start date. Answer to Question 8 - Mr. Giardullo stated the bids were due on January 17, 2019 then the bids would need to be evaluated and placed on a board (Council) agenda, then the issue of bonds and the issuance of a Notice to Proceed which would place it approximately two (2) months after the bid due date. Orain Albritton of A Plus Environmental Restoration referred to the specifications which stated that from the time of the Notice to Proceed, the time starts on the project. Mr. Giardullo asked if the City had a standard of how such is worked and advised that the County is somewhat flexible in that when the bonds are in and the contracts are signed, they schedule a kickoff meeting which allows for some time but at the kickoff meeting a signed Notice to Proceed is provided and that starts the clock.

Mr. Giardullo restated that the due date is January 17, 2019 at 2:00 p.m., packages should be turned in to the City Clerk and questions can be asked in writing up to seven (7) days before that date (deadline is January 10, 2019) and should be provided to Fiscal Assistant Davis.

Follow-up Answer to Question 4 - Regarding the addendum, Finance Director Carsten stated Fiscal Assistant Davis would need to be contacted regarding inspections and she would schedule it with Utilities Supervisor Lewis or Utilities Foreman Snyder.

Question 9 - John Korswold of Dickerson FL, Inc. asked when they should expect the addendum. Answer to Question 9 - Finance Director Carsten advised it should be no later than Monday.

Question 10 - Mr. Korswold asked if a copy of the sign in sheet could be provided with the addendum. Answer to Question 10 - Ms. Carsten advised that it could.

Having no further business at this time, the meeting adjourned at approximately 9:28 a.m.

Beth Carsten

Beth Carsten, Finance Director

ATTEST:

Penny Delaney
Penny Delaney, City Clerk



**CITY OF ARCADIA
SIGN IN SHEET
INVITATION FOR BID 2019-01
Non-mandatory Pre Bid Meeting
10th Avenue and Cypress Street SCOP Road Improvements
January 3, 2019
9:00 a.m.**

NAME	COMPANY/EMAIL
John Korswold	Dickerson FL Inc Jkorswold@dfifl.com
Orvin Albritton	A Plus Environmental Restoration LLC
David Strickland	EHC, Inc dstrickland@construction.com
Bill Edwards	OAK bedwards@OAKFL.COM
MIKE GIARDULLO	mgiardullo@weilerengineering.org
Steve Underwood	C.O.A.
Fred Lewis	flewis@arcadia-fl.gov
Lee Snyder	lsnyder@arcadia-fl.gov
Beth Constan	C.O.A. Finance
Penny Delaney	COA City Clerk