

MINUTES
REGULAR MEETING
PLANNING & ZONING BOARD
JANUARY 12, 2010
4:00PM

The meeting was called to order at approximately 4:30p.m. with the following members, comprising a quorum, and staff present:

Planning & Zoning Board

Shirley Brown	Melva Sawyer
Michael Pooser	George Whitlock
Russell Summers (entered late)	

Arcadia City Staff

City Administrator Markae Rupp	City Recorder Dana Williams
Building Official Jerome Smith	

1. MINUTES OF THE REGULAR MEETING OF OCTOBER 13, 2009.

The Acting Chairwoman asked for any comments related to the minutes or a motion to so adopt them. On motion of Michael Pooser, and seconded by George Whitlock, the minutes of the regular meeting of October 13, 2009, were unanimously, 4-0, approved.

2. REVIEW ISSUE Tabled FROM LAST MEETING REGARDING A PROPOSED SIGN FOR MID-FLORIDA FEDERAL CREDIT UNION.

The City Administrator provided background information on the Mid-Florida sign issue. She informed the Board that she had been in contact with Mid-Florida and their concerns related to adoption of the new sign ordinance. The Administrator stated that Mid-Florida could not find any regulations on setbacks or sign height and that in other communities, if setbacks were not addressed, setbacks were presumed to be allowed up to the property line provided they did not infringe on the right-of-way.

Ms. Shirley Brown asked if the City Attorney had reviewed the ordinance. The City Recorder explained the Attorney had prepared and submitted the ordinance to the City Council where it was duly adopted. The Recorder added that the Building Official had located within the ordinance some of the points in question.

The Building Official specifically cited §6-61(a) of Ordinance No. 956 which allows up to ninety-six (96) square feet of sign area, and an eight (8) foot height limit.

Mr. George Whitlock questioned the difference between the former sign guidelines and the new ordinance with regard to sign area and height. He pointed out that the new ordinance limited height to eight (8) feet, whereas previously, up to fifteen (15) in height had been allowed.

The City Administrator stated Mid-Florida's thought process was if they were allowed a sign of ninety-six (96) square feet which they could erect up to the property line, the eight (8) foot height limit would be a non-issue.

The Building Official then read §6-67(c) of the Ordinance which effectively permitted doubling the allowable sign face area from forty-eight (48) square feet to ninety-six (96) square feet.

Discussion followed on this matter, continuity, existing signs, sign size at other Mid-Florida locations, how the sign ordinance was enacted, the size of other signs in the City, the effect on future signs, and how the ordinance could be corrected or amended.

On motion of Michael Pooser and seconded by Melva Sawyer, the Board voted unanimously, 4-0, to defer any decision on Mid-Florida's signs pending a recommendation to and discussion with the Council on abatement of the current sign ordinance and creation of a new one.

Chairman Summers entered the meeting at 4:50 PM at which time Ms. Brown turned the meeting over to him. The Chairman commented on the fact that in his recollection this was the first time in 25 years an ordinance of this type had not come before the Planning Board prior to adoption by the Council.

Mr. Whitlock made a motion which was seconded by Melva Sawyer, for the Board to direct the Building Official to contact the City Attorney and relay their concerns about doubling the sign face area and the eight (8) foot height limit among other provisions of the ordinance. A voice vote recorded unanimous, 5-0, approval.

3. 2009 ANNUAL UPDATE TO THE COMPREHENSIVE PLAN'S CAPITAL IMPROVEMENT ELEMENT (C.I.E.).

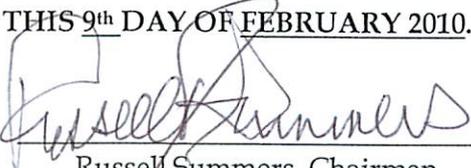
As the Planning and Zoning Board will be having a joint meeting with the City Council on January 19, 2010, no action was taken on this item.

Discussion followed on possible Planning and Zoning Board vacancies, and the processes by which they occur and are filled. Again, no action was taken.

Having no further business at this time, the meeting was adjourned at 5:10p.m.

APPROVED THIS 9th DAY OF FEBRUARY 2010.

By:



Russell Summers, Chairman

ATTEST:



Dana L.S. Williams, CMC, City Recorder