

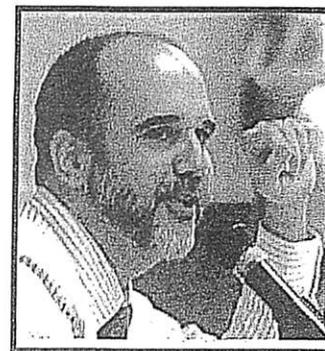
RECEIVED

MAR 25 2015

CITY OF ARCADIA

Julian Deleon, MS, PE

[REDACTED]
Lake Placid Fl, [REDACTED]
[REDACTED]
[REDACTED]



Background

I am currently employed as the City Manager of Avon Park. I have worked for the City for almost 5-years. Our budget is ~ \$15 M, with 53 full time employees.

Professional Experience

2010- Present

City of Avon Park--- City Manager, \$103,000

- Promoted within 1-year after being hired as Public Works/Utilities Director
- Lowered ad-valorem tax rate from \$5.89 to a \$0.30 per 1000
- Through annexations, expanded the City's corporate limits by 2 square miles, acquired FOUR private utilities and centralized by interconnecting all systems through transmission facilities.
- Management of all City Departments, including Utilities, Police, Fire, Finance, Public Works, Engineering and Mapping.
- Respond directly to a (5) member City Council form of Government
- Added over 1,000 new utility customers, added over 600 new dwelling units through annexation
- Modernized the City's Utility system, Implemented SCADA system
- Defeated \$7-Million in Bond debt
- Well versed in planning and zoning, municipal finance, audits, and operations

2008- 2010

SNL Imp District ---- Director of Public Works/Utilities, \$80,000

- Supervision of budget and personnel for utilities, engineering, roads, and drainage divisions.
- Utility site plan review and approval responsibility
- Procured and Implemented a SCADA system for the WTP, and Lift Stations
- Re-designed and rehabilitated four major lift stations.
- Project managed the design and construction of a 500 KW generator and power service upgrade to the WTP.
- Conducted a study to plan and engineer a centralized regional wastewater treatment facility, along with a regional transmission system for sanitary collection.
- Developed a water distribution hydraulic model for the entire service area using GIS and Infowater from MWH.

2006- 2008

Riviera Beach Utility District----Utility Engineer, \$60,000

- Project Management responsibility for:

- Chemical Building Equipment Upgrades
- 6000 ft of 12" water main system modeling development
- 3.5 MGD Water Softener Construction System specs
- 8 Filters Rehabilitation Specs
- SCADA System Upgrade
- Technical oversight of Operations & Maintenance for Water Production & Distribution, and Wastewater Transmission & Pumping.
- Rehabilitation of (6) major Lift Stations
- Prepared Board Agenda items for Utilities
- Utility Plan Review & capacity analysis
- Hydraulic modeling with:
 - MWH's INFOWATER and EPANET
- CIP development , O & M optimization

2005- 2006 **S.F.W.M.D.----Staff Engineer II, Everglades Regulation. \$55,000**

2003- 2005 **S.F.W.M.D.----Engineer I, Operations Control Center.**

- Managed stormwater treatment systems (STAs)
- Regulation & reduction of nutrient loading into the Everglades by optimizing and providing guidance to secondary drainage district operational schemes.
- Water Resources operations control & planning
- Generated technical directives to a work group of 9 SCADA techs.
- "Storage Treatment Wetlands" for nutrient removal
- Systems Implementation member to replace the District's aging SCADA real time system (\$2.50 M project)
- Definition of boundary conditions for a "Decision Support System" that employs artificial intelligence to manage water resources for 16 Counties in the State of Florida.

EDUCATION & LICENSE

Professional Engineer, (Serial # 67319), State of Florida

- July, 2005 **MS- Civil Engineering, Florida Atlantic University**
Courses in: Environmental Engineering, Soils, Geotechnical, & Structural Engineering Mechanics.
- December, 2003 **BS- Civil Engineering , Florida Atlantic University**
Courses in: Transportation, Hydraulics, Environmental, Hydrology, Soils, Geotechnical, Structures, & Engineering Mechanics.
GPA: 3.85 Magna Cum Laude Honors Graduate
- December, 1999 **BS-Organizational Management, Palm Beach Atlantic University**
Courses in: Conflict resolution and Management, Budget and Accounting, Human Resources Management, Strategic planning.

[REDACTED]

Elected Board Member for Sun N Lake Improvement District, [REDACTED]

[REDACTED]

Retired City Council Member Avon Park, [REDACTED]

[REDACTED]

Polston Engineering, Florida Licensed Engineer, [REDACTED]

[REDACTED]

Envisors Engineering, Florida Licensed Engineer, [REDACTED]

[REDACTED]

Human Resources Manager [REDACTED]

[REDACTED]

City Attorney [REDACTED]

[REDACTED]

Accountant [REDACTED]



CITY OF ARCADIA
APPLICATION FOR
EMPLOYMENT

Today's Date: 4/15/2015

City of Arcadia
 Personnel Department
 Arcadia, FL 34266
www.arcadia-fl.gov

"AN EQUAL OPPORTUNITY EMPLOYER"
Applications are Public Record
A Drug Free Workplace

FOR OFFICE USE ONLY

Dept.: _____ Rate: _____ Position: _____ Date: _____ Requisition#: _____

Position Applying For: City Administrator

HOW DO WE CONTACT YOU?

DELEON JULIAN C
 Last Name First Name Middle Initial

 Mailing Address

LAKE PLACID HIGHLANDS FL _____
 City County State Zip

 Home Phone

 Alternate Phone

 Email Address

ARE YOU UNDER 18 YEARS OF AGE? YES NO

TYPE OF LICENSE: Driver's Chauffeur's CDL - Class: _____ State: FL
 Drivers License Number _____ Exp date: _____
 Is your license currently suspended or revoked? Yes No If yes, Why? _____
 Has your license ever been suspended or revoked? Yes No
 If yes, what year? _____ In what state? _____ Why? _____

HAVE YOU EVER SERVED IN THE U.S. ARMED FORCES? Yes No If yes, complete the following:

Branch of Service	Enlistment Date	Discharge Date	Type of discharge
<u>N/A</u>			

DO YOU CLAIM VETERAN'S PREFERENCE? (ATTACH PROOF OF ELIGIBILITY WITH EACH APPLICATION) Yes No If yes, please specify:

As a veteran of any war (as defined in the rules of Div. Of Veteran's Affairs). You must attach a DD-214.
 As a veteran with a compensable service connected disability. You must attach proof of disability from Division Of Veteran's affairs or Department of Defense.
 As the un-remarried spouse of a veteran who was killed in action or who died of a service connected disability.
 As the spouse of a veteran who cannot qualify for employment because of a total and permanent service connected disability, or who is missing in action, captured or forcibly detained by a foreign power.

First Name

Last Name

If you feel you did not receive veteran's preference in accordance with Florida Administrative Code, you have the right to an investigation by filing a complaint with the Division of Veterans Affairs, P.O. Box 1437, St. Petersburg, FL 33731. Phone: (800) 827-1000, within 21 days from the date you received notification that a non-preference applicant was appointed.

Your qualifications for employment are based on the rating of your knowledge, abilities, and skills for the position(s) you apply for; and, if you qualify, your name is placed on an application register. Applications remain active for six (6) months. Your availability is your responsibility. Notify us if you change your name, address, or phone number. Your name will be removed from the register if you cannot be contacted for an interview three times or if you are interviewed three times, without a job offer. Applications may also be rejected for the following reasons: (1) Failure to complete application; (2) Failure to provide required documents when requested; (3) Not fully meeting all job requirements; (4) Failure to obtain a passing score on any required tests. Applicants failing the drug/alcohol screen are ineligible for consideration of employment of one year. A new application must be submitted to regain active status.

Have you filed an application with the City of Arcadia within the last six (6) months? Yes No
 Have you ever worked for the City of Arcadia? Yes No If yes, date(s) _____ Position Title: _____
 Check status: Citizen of the United States
 Legal Alien (Alien Number _____)
 (Proof of U.S. Citizenship or Immigration status will be required upon employment.)

LAW VIOLATION RECORD: Have you, as an adult over the age of 18, ever been convicted, placed on probation, received a suspended sentence, deferred or adjudication withheld, or forfeited bail in connection with any offense (except minor traffic violations) in any civilian or military court? Yes No. Show all convictions; including driving while intoxicated convictions.

OFFENSE	DATE	PLACE	SENTENCE OR FINE
N/A			

EDUCATION: Circle the highest grade you completed in school: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16

NAME AND LOCATION OF HIGH SCHOOL AND/OR COLLEGE	AREA OF STUDY	# HRS COMPLETED		DEGREE
		Semester	Quarter	
PALM BEACH LAKES H.S.				1991
PALM BEACH ATLANTIC UNIVERSITY	BS	ORG-MGMT		2001*
FLORIDA ATLANTIC UNIVERSITY	BS	CIVIL	ENG	2003*
" "	MS	CIVIL	ENG	2005*

SPECIAL SKILLS, APTITUDES AND OTHER QUALIFICATIONS:

Typing Speed _____ WPM Office machines you operate efficiently: Dictaphone Computer
 Other: _____

What type of Computer/Software do you have experience operating: SCADA, SUNGUARD, MICROSOFT
 LIST ANY MACHINERY OR HEAVY EQUIPMENT THAT YOU HAVE OPERATED _____ office

Can you read schematics? Yes No
 Can you read blueprints? Yes No

LICENSURE, REGISTRATION, SPECIAL CERTIFICATIONS: Water License, Notary Public, Journeyman, etc.

License, Registration or Certification	Number	Date Received	Expiration Date	State licensing Agency
PROFESSIONAL ENGINEER	67319	1/15/2008	2/28/2017	FL BOARD

RELATIVES EMPLOYED BY THE CITY OF ARCADIA: Do you have any relatives by blood or marriage including elected officials, working for the City of Arcadia? Yes No If yes, complete the following:

FULL NAME OF RELATIVE (S)	DEPARTMENT	RELATIONSHIP

REFERENCES: List three (3) references who are not relatives:

NAME	COMPLETE ADDRESS	PHONE	OCCUPATION	YEARS KNOWN
[REDACTED]	BOARD MEMBER SNL DISTRICT	[REDACTED]	[REDACTED]	5
[REDACTED]	AVON PARK RETIRED COUNCIL	[REDACTED]	[REDACTED]	7
[REDACTED]	RE ENGINEER	[REDACTED]	[REDACTED]	5

Occasionally the format of an employment application makes it difficult for an individual to adequately summarize one's background. Use the space below to provide any additional information necessary to describe your full qualifications for the position(s) applied for.

I Have worked in the public sector for over a decade. I started as a Utility Plant Operator, went onto college, completed Advance degrees in Mgmt and ENGINEERING. With the added Education, I have repeatedly and progressively promoted from skilled labor, to SUPERVISOR, to ENGINEER, to DEPARTMENT DIRECTOR, to my current position of City MANAGER. The skill set acquired would help ARCADIA City Council in ACHIEVING their objectives.

Human Resources Use: (Please Initial/Date)

1. Are you currently employed? Yes No. If yes, may we contact your current employer? Yes No.

2. Have you ever been discharged or asked to resign from any position? Yes No. If yes, give details. _____

3. List below all jobs for the last ten (10) years, include prior experience, if relevant. List paid and volunteer experience; include exact dates of military service. List specific duties, skills and equipment operated and supervisory experience.

USE ADDITIONAL SHEETS OF PAPER AS NECESSARY. A RESUME MAY BE USED TO SUPPLEMENT BUT NOT SUBSTITUTE APPLICATION INFORMATION



100

CURRENT OR LAST EMPLOYER: City of Avon Park	From: (mo.) 9/2009 (yr.) PRESENT
Address: 110 E MAIN ST AVON PARK, FL	To: (mo.) (yr.)
Job Title: CITY MANAGER # of Employees Supervised: 53	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Duties: CEO of City OPERATING within the scope of CHARTER, CODE OF ORDINANCES, and POLICIES.	Starting salary: \$65,000
	Ending salary: \$103,000
	Department: N/A
	Supervisor: CITY COUNCIL
Reason for leaving: AFTER 5+ YEARS CHANGE may be good,	Phone Number:

CURRENT OR LAST EMPLOYER: SUN N LAKE of SEBRING DISTRICT	From: (mo.) JAN (yr.) 2008
Address: 5306 SUN N LAKE BLVD,	To: (mo.) 9 (yr.) 2009
Job Title: DIRECTOR OF UTILITIES + # of Employees Supervised: 8	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Duties: PUBLIC WORKS;	Starting salary: \$84,000
	Ending salary: \$84,000
	Department: PUBLIC WORKS
	Supervisor: [REDACTED]
Reason for leaving: DIFFERENCES w/ SUPERVISOR (CITY MGR)	Phone Number: [REDACTED]

CURRENT OR LAST EMPLOYER: RIVIERA BEACH Utility DISTRICT	From: (mo.) (yr.) 2006
Address:	To: (mo.) (yr.) 2008
Job Title: DISTRICT Utility ENGINEER # of Employees Supervised: 3	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Duties: TECHNICAL SUPERVISION OF ENGINEERING, PROJECT mgmt, CAPITAL PROGRAM development.	Starting salary: \$55,000
	Ending salary: \$58,000
	Department: UTILITIES
	Supervisor: [REDACTED]
Reason for leaving: PROMOTION TO A MGMT	Phone Number: [REDACTED]

CURRENT OR LAST EMPLOYER: South FL WATER Mgmt DISTRICT	From: (mo.) (yr.) 1996
Address:	To: (mo.) (yr.) 2006
Job Title: STAFF ENGINEER # of Employees Supervised:	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Duties: OPERATIONS mgmt, BMPS, DRAINAGE, STUDIES	Starting salary: \$24,000
	Ending salary: \$48,000
	Department: OPERATIONS
	Supervisor: [REDACTED]
Reason for leaving: FRESH w/ MS degree, PAY INCREASE	Phone Number: [REDACTED]

APPLICANT CERTIFICATION - READ CAREFULLY BEFORE SIGNING: I hereby certify that each answer to the questions herein and all other information furnished is true and correct. I further certify that all such answers and information constitutes full and complete disclosure of my knowledge with respect to the question or subject matter. I understand that any incorrect, incomplete, exaggerated or false information furnished by me will subject me to disqualification or to discharge at any time. If employed by the City of Arcadia, I agree to comply with all its orders, rules and regulations. I hereby authorize my former employers, schools and character references to give any information regarding my employment and to furnish any other information they may have concerning me. I understand that final approval of employment may depend upon satisfactory completion of a criminal background check, consumer credit check report, driver's license verification, and a post-offer employment physical examination and/or fitness for duty exam, including a drug/alcohol screen per F.S. 112.0455.

Date: 4/15/15 Signature of Applicant: 

[REDACTED]

[REDACTED]

[REDACTED]

VOLUNTARY - CONFIDENTIAL
EQUAL EMPLOYMENT OPPORTUNITY INFORMATION

The following information is voluntary and will be used in our Affirmative Action Program reporting. This information is confidential. It is kept separately from your application and is not used to evaluate your qualifications. Thank you for your cooperation.

Name: JULIAN DELEON Date: 4/15/15 Female Male

CHECK THE RACE/ETHNIC GROUP WITH WHICH YOU IDENTIFY:

White Black Hispanic Asian or Pacific Islanders American Indian or Alaskan Native

CHECK IF ANY OF THE FOLLOWING ARE APPLICABLE:

Vietnam Era Veteran Disabled Veteran Status Disabled Individual

Position(s) Applied For: CITY ADMINISTRATOR

For Affirmative Action Officer's Use Only - Placement Information

Dept./Div. #: _____ Position: _____ Date of Placement: _____

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Name JULIAN DELEON

Thank you for submitting your application to the City of Arcadia. We would like to know how you heard about the open position. Please complete this form by checking the appropriate referral source.

- | | |
|--|--|
| <input type="checkbox"/> The City's Web Site | <input type="checkbox"/> Peace River Shopper |
| <input type="checkbox"/> City Employee Referral, Name _____ | <input type="checkbox"/> Other _____ |
| <input checked="" type="checkbox"/> Florida League of Cities | <input type="checkbox"/> Walk-in |
| <input type="checkbox"/> Walk - In | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Heartland Workforce | |