



SOLE-SOURCE JUSTIFICATION FORM



Instructions: Complete this form for all Sole Source Purchases that will exceed \$1,000 where competition has not been obtained or is not available. This notice will be posted publicly where the Purchasing Offices are located and on the internet at www.arcadia-fl.gov. The posting will be for 7 business days prior to acceptance.

By submitting this request, I certify that this justification is accurate and complete to the best of my knowledge and that I have no financial or other interest in selecting this vendor to provide the supplies or services indicated. I also understand the following applies to me as well: Per Florida Statute 838.22 "It is unlawful for a public servant with corrupt intent...to circumvent a competitive bidding process...by using a sole-source contract. Any person who violates this section commits a felony..." Also, Florida Statute 838.022 "(1) Official misconduct means the commission of the following act by a public servant, with corrupt intent to obtain a benefit for himself or herself or another or to cause unlawful harm to another; knowingly falsifying or causing another to falsify any official record or official document. (2) Corrupt means done with knowledge that the act is wrongful and with improper motives. (3) Official misconduct...is a felony..."

Requisition # if applicable:	Amount:\$13,304.69	Date: September 4, 2018
------------------------------	--------------------	----------------------------

Supply/Service being purchased: Repair of Scada System (computer software) at the Water Treatment Plant

Proposed Vendor: CEC Controls Company, Inc	Vendor Number:2582
--	--------------------

Requested by: A J Berndt	Approved by: <i>[Signature]</i> 9-5-18
--------------------------	--

The requested supply/service is a sole-source procurement due to (check one):

- Availability/One of A Kind** – no competitive product in existence AND/OR IS AVAILABLE FROM ONLY ONE VENDOR
- Compatibility** – Must match existing piece or brand of equipment for compatibility AND IS AVAILABLE FROM ONLY ONE VENDOR
- Replacement/Maintenance** – Repair or maintenance for specific brand of existing equipment AND IS AVAILABLE FROM ONLY ORIGINAL EQUIPMENT MANUFACTURER OR DESIGNATED SERVICE DEALER
- Used Equipment**
- Other** (Explanation must appear in field below)

Provide full explanations, complete descriptions, and/or list all relevant reasons to support this determination in the field below. Please be sure to include a signed letter provided by the proposed vendor on their company letterhead stating that they are indeed the ONLY vendor who can provide the goods or services requested. This form will not be posted until the company letter is on file with it.

CEC Controls designed, installed and has maintained the SCADA system at the water treatment plant since the building of the plant in 2012 in coordination with Hazen and Sawyer Engineers. This familiarity and history of the systems makes the support by CEC Controls more cost effective.

AJ Berndt Requester's signature 9-5-18 Date

Please note that Sole Source approvals are valid for one fiscal year (Oct 1 - Sept 30)



5306 4th Ave. Circle E.
Bradenton, Florida 34208
Telephone: (941) 803-9464
Fax: (941) 803-9020

September 04, 2018

To whom it may concern:

This letter is to confirm that CEC Controls Company is the recognized SCADA system supplier for the City of Arcadia WTP. CEC Controls designed, installed and has maintained the WTP SCADA system in coordination with Hazen Engineers since the beginning of the project in 2012.

While other control integrators certainly have the capability to service the SCADA system and associated controls components, no one has the experience nor the knowledge that CEC Controls has of the system as it is installed and operating today. This familiarity and history with the system makes support by CEC Controls more cost effective as well as having a lesser chance of system disruption.

Regards,

Mark Bilbrey
Manager – Florida Operations
CEC Controls Company
Bradenton, FL 34208



CEC Controls Company: Process Instrumentation & Controls Division

5306 4th Ave. Cir. E • Bradenton, FL 34208 • (941) 803-9464