



SOLE-SOURCE JUSTIFICATION FORM



Instructions: Complete this form for all Sole Source Purchases that will exceed \$1,000 where competition has not been obtained or is not available. This notice will be posted publically where the Purchasing Offices are located and on the internet at www.arcadia-fl.gov. The posting will be for 7 business days prior to acceptance.

By submitting this request, I certify that this justification is accurate and complete to the best of my knowledge and that I have no financial or other interest in selecting this vendor to provide the supplies or services indicated. I also understand the following applies to me as well: Per Florida Statute 838.22 "It is unlawful for a public servant with corrupt intent...to circumvent a competitive bidding process...by using a sole-source contract. Any person who violates this section commits a felony..." Also Florida Statute 838.022 "(1) Official misconduct means the commission of the following act by a public servant, with corrupt intent to obtain a benefit for himself or herself or another or to cause unlawful harm to another; knowingly falsifying or causing another to falsify any official record or official document. (2) Corrupt means done with knowledge that the act is wrongful and with improper motives. (3) Official misconduct...is a felony..."

Requisition # if applicable:	Amount: <u>6,004.00</u>	Date: <u>9/7/16</u>
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Supply/Service being purchased: <u>2 - 6" Insertion Valves</u>
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Proposed Vendor: <u>Hydra STOP</u>	Vendor Number:
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Requested by: <u>Fred Lewis</u>	Approved by: <u>[Signature]</u>
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The requested supply/service is a sole-source procurement due to (check one):

- Availability/One of A Kind** – no competitive product in existence AND/OR IS AVAILABLE FROM ONLY ONE VENDOR
- Compatibility** – Must match existing piece or brand of equipment for compatibility AND IS AVAILABLE FROM ONLY ONE VENDOR
- Replacement/Maintenance** – Repair or maintenance for specific brand of existing equipment AND IS AVAILABLE FROM ONLY ORIGINAL EQUIPMENT MANUFACTURER OR DESIGNATED SERVICE DEALER
- Used Equipment**
- Other** (Explanation must appear in field below)

Provide full explanations, complete descriptions, and/or list all relevant reasons to support this determination in the field below. Please be sure to include a signed letter provided by the proposed vendor on their company letterhead stating that they are indeed the ONLY vendor who can provide the goods or services requested. This form will not be posted until the company letter is on file with it.

<u>Hydra stop is the manufacturer of our valve insertion equipment and valves There is no other source.</u>

<u>[Signature]</u> Requester's signature	<u>9/7/16</u> Date
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Please note that Sole Source approvals are valid for one fiscal year (Oct 1 - Sept 30)

HYDRA-STOP®

www.hydra-stop.com

Hydra-Stop LLC
144 Tower Drive
Burr Ridge, IL 60527
Telephone: 708 389 5111
Fax: 708 389 5125

September 7, 2016

Fred Lewis
City of Arcadia
651 Turner Road
Arcadia, FL 34266

Dear Fred Lewis:

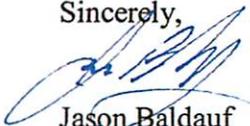
Hydra-Stop is the sole designer and manufacturer of the Hydra-Stop System. The Hydra-Stop System is an under pressure pipe maintenance and repair system engineered to allow the repair and maintenance of water, wastewater and other fluid systems without interrupting service or requiring system shutdown.

The Hydra-Stop System allows any of its four standalone machines to expand capability and function through the use of interchangeable components and expansion kits: Hydra-Tapper 2"-20" pressure tapping, Hydra-Stopper 2"-20" line stopping, Insta-Valve Plus® (U.S. Patent # 6,810,903 B1) 4"-12" valve insertion, and IVP 250 16" valve insertion (Patent Pending).

Hydra-Stop Fittings, Insta-Valve Plus insertion valves and IVP 250 insertion valves are engineered specifically to be used with the Hydra-Stop System and are an integral component of the Hydra-Stop System.

If you require any addition information or documentation please do not hesitate to contact me.

Sincerely,



Jason Baldauf
Inside Sales Supervisor
Hydra-Stop