

# UTILITY CLEARANCE CERTIFICATE APPLICATION

City of Arcadia Florida  
Community Development  
23 Polk Avenue North  
Arcadia, FL 34266  
(863) 494-4114

City Website: [arcadia-fl.gov](http://arcadia-fl.gov)

*Date Stamp*

Fee: \$45.<sup>00</sup>

R# \_\_\_\_\_

File No. : **24** - \_\_\_\_\_ **UC**

Arcadia administers development activities regulated in the Florida Building Code through an interlocal agreement with the Desoto County Building Official. A Building Permit is required for any new construction, addition, change or repair to a building or structure, or for site improvement such as a pool, potable water or sanitary sewer service line. The City utilizes a Utility Clearance Certificate to ensure that local utility system standards have been met as prerequisite to the unified City-County building permit review. After City approval of the Utility Clearance Certificate Application, a copy must be included as part of your Desoto County Building Permit Application.

### APPLICANT'S INFORMATION

(Agent or Contractor)

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY OWNER'S INFORMATION

(Leave Blank if Same as Applicant)

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone No.: (        ) \_\_\_\_\_

Email: \_\_\_\_\_

### I. Type of Construction Activity Proposed

<input type="radio"/> Water Line	<input type="radio"/> Sewer Line	<input type="radio"/> Backflow Prevent.	<input type="radio"/> Pool	<input type="radio"/> Lift Station (priv)
<input type="radio"/> Drive or road	<input type="radio"/> Curb Cut	<input type="radio"/> Swale	<input type="radio"/> Culvert	Other _____

### II. Property Information

Parcel Address (if assigned): \_\_\_\_\_

Parcel Identification Number: \_\_\_\_\_

Subdivision, Block and Lot Nos.: \_\_\_\_\_

**III. Land Use Information**

Zoning Map Designation: \_\_\_\_\_

Lot Size (sq. ft.): \_\_\_\_\_ Lot Length: \_\_\_\_\_ Lot Width: \_\_\_\_\_

**IV. Utility Standards**

Utility Information, if any, please indicate services and size of service line you are installing:  None

<input type="radio"/> Backflow Preventer	<input type="radio"/> Water Line	<input type="radio"/> Sewer Line	<input type="radio"/> Re-Use Line
Device: _____	Size: _____	Size: _____	Size: _____

**V. Site Plan and Property Improvement Materials** – Please provide a copy of any property survey, site development plans, drawings, renderings, engineered plans, photos, and vender specification sheets for prefabricated materials.

Please indicate all attached exhibits that you are submitting (check all that apply):

<input type="radio"/> Property Survey	<input type="radio"/> Site Plan	<input type="radio"/> Building Elevation	<input type="radio"/> Drawings
<input type="radio"/> Engineered Plans	<input type="radio"/> Photos	<input type="radio"/> Vender Spec. Sheets	Other _____

None. I intend to utilize City provided site plan sheet.

I understand that I am required to include ALL property information, proposed improvements, and other such project delineations that may be necessary to confirm code compliance and to ensure there are no utility services conflicts.

**I further understand that an incomplete application will be returned and will delay permit review**

<p><b>Planning and Zoning Review:</b></p> <p><input type="radio"/> Approved</p> <p><input type="radio"/> Denied</p> <p>_____</p> <p>Zoning Inspector Signature</p> <p>Date: _____</p>	<p><b>Utility Systems Review:</b></p> <p><input type="radio"/> Approved</p> <p><input type="radio"/> Denied</p> <p>_____</p> <p>Utility Inspector Signature</p> <p>Date: _____</p>	<p><b>Notes, Restrictions, and Permit Coordination:</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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